

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
JANUARY 29, 2001  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Padberg at 4:07 p.m. (Trustee Fortune was not present.)

CALLED  
TO ORDER

There were no public comments concerning items to be discussed in closed session.

PUBLIC  
COMMENTS

The open session was recessed to closed session. The Board of Trustees met in closed session from 4:10 p.m. to 6:50 p.m. All trustees were present.

CLOSED  
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:55 p.m.

RECONVENED

Members of the Board of Trustees

Nancy Padberg, President  
Dorothy Fortune, Vice President  
John Williams, Clerk  
Thomas Fuentes, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Jason Wamhoff, Student Member

PRESENT

Administrative Officers

Richard A. Jones, Acting Chancellor  
Gary Poertner, Executive Vice Chancellor, Administrative and  
Business Services  
Don Goodwin, Vice Chancellor, Advanced Tech. & Education Park  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

The board unanimously adopted by roll call vote Resolution 01-02 commending the outstanding efforts by President Dixie Bullock, Facilities Director John Ozurovich, and employees to increase energy efficiency and preserve public resources at Saddleback College.

President Padberg presented information on a grassroots committee titled Californians for Power Reliability, including a proposed letter to Governor Gray Davis seeking support for their solution based outcomes to the energy crisis. President Padberg asked if there were any objections to the board's joining the group efforts and there were none.

President Padberg welcomed Acting Chancellor Jones to the district, and he stated he is looking forward to working with the board, staff, faculty, and students.

Items 5, 7, 8, 10, 11, 14, 17, 18, and 20 were removed from the consent calendar for separate discussion. Motion by Trustee Fuentes, seconded by Trustee Wagner, to approve the consent calendar as amended. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**CONSENT  
CALENDAR**

Motion by Student Trustee Wamhoff, seconded by Trustee Lang, to approve and authorize a contract for the Saddleback College Study Abroad Program to Cuba. President Bullock and Director Culton provided details about the trip and noted that the board's previous concerns regarding student health and accident insurance, and interaction with the US Interest Section were addressed in the most recent contract. Several board members expressed concerns about student safety while in Cuba. ASG President Placek addressed the board in support of the trip. Motion to call the question passed. Motion to approve the program failed with Trustees Lang and Milchiker casting affirmative votes, and Student Trustee Wamhoff casting an affirmative advisory vote.

**CUBA STUDY  
ABROAD PROGRAM**

Don Taylor, Dean of Advanced Technology and Applied Science Division at Saddleback College, provided a presentation on division activities for the board. Jerilyn Chuman, Dean of Counseling and Special Programs at Saddleback College, provided a presentation on division activities.

**PRESENTATIONS**

The board approved the special meeting minutes of December 7, 2000, and January 3, 2001, and regular meeting minutes of November 27, 2000.

MINUTES

The board approved IVC's application to the State Chancellor's Office for funding for the project "Statewide Discipline/Industry Collaboration for Business Education."

GRANT  
APPLICATION

Director Ann Doty presented information on the grant from Central Valley Consortium Regional Center at Coastline College and, along with Vice President Roquemore, answered board members' question. Motion by Trustee Lang, seconded by Trustee Milchiker, to accept the grant for \$5,000 to transfer Chemistry 1A to online status. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

GRANT  
ACCEPTANCE

Motion by Trustee Lang, seconded by Trustee Wagner, to approve the Independent Contractor Agreement with ACT, Inc., in order to establish the ACT Center. Trustee Fortune indicated that the contract should be reviewed by legal counsel and that she would like to have more time for review. In response to a question by President Padberg, Director Donna Sneed, who manages the Testing Center, indicated that the purpose of the ACT Center is to provide computer-based training modules to be downloaded through the Internet and to provide certification tests following their studies. Following further discussion, Trustee Fuentes moved to refer the item back to the president for further comment and to have legal counsel review the item, especially for the economic impact to the district. President Padberg asked if Trustee Lang wanted to withdraw his motion and he declined. Motion to call the question carried. Motion to approve failed with Trustees Milchiker, Lang, and Wagner casting positive votes. Trustee Fuentes repeated his motion to amend, seconded by Student Trustee Wamhoff. Motion carried with Trustee Williams casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.

INDEPENDENT  
CONTRACTOR'S  
AGREEMENT -  
ACT CENTER

The board approved the IVC Women's Softball teams' travel to Hawaii to compete against Hawaii Pacific University.

ATHLETIC  
EVENT

In response to questions by Trustee Wagner, Transfer Center Coordinator Miki Mikolajczak and Dean Jess Craig indicated that the Transfer Center Plans have never been brought to the board before, and that parts of both Plans are identical because those areas were taken directly from the code. Motion to call the question carried. Motion by Trustee Lang, seconded by Trustee Milchiker, to approve the colleges' 2000-2001 Transfer Center Plans to meet the minimum standards requirement of the State Chancellor's Office. Motion carried with Trustees Fortune and Williams casting negative votes. Student Trustee Wamhoff cast an affirmative advisory vote.

**2000-01  
TRANSFER CENTER  
PLANS**

Motion by Trustee Wagner, seconded by Student Trustee Wamhoff, to approve revised consultant agreements with Marketing Research Associates (MRA) to conduct market research for Saddleback College in the amount of \$20,000, and with Sandra Golden & Associates to conduct an audit and workshop for \$13,500 plus expenses not to exceed \$5,000. Following discussion that was primarily focused on the cost of the agreements, motion failed with Trustees Lang, Wagner, and Student Trustee Wamhoff casting affirmative votes.

**MARKETING  
CONSULTANT  
AGREEMENTS**

The board approved a consultant agreement with Patsy Jo Gardner for an amount not to exceed \$10,000 to complete the VTEA project activities at Saddleback College.

**VTEA CONSULTANT  
AGREEMENT**

Motion by Trustee Fortune, seconded by Trustee Wagner, to approve the recommendation by Saddleback College that, for stipend calculation purposes, the Partnership for Excellence funds be treated separately than the remainder of the Unrestricted General Funds. Motion by Trustee Williams, seconded by Trustee Fuentes, to amend the motion to include at the end of the recommendation: "1) A faculty member shall not be assigned Partnership of Excellence Fund stipends if the professor currently enjoys release time from his/her required 15 LHE of weekly instruction per semester;" and "2) A faculty member shall not be assigned PFE stipends if he/she currently has other stipend, grant, or college work commitments which in total require dedication in excess of an average of 60 hours a week, per semester." Motion as amended carried with Trustee Milchiker casting a negative vote and Student Trustee Wamhoff casting an affirmative advisory vote.

**PARTNERSHIP  
FOR EXCELLENCE  
STIPENDS**

<p>The board approved the request for up to eight Saddleback College students and an advisor to attend the National Student Nurses Association Annual Conference in Nashville at a cost not to exceed \$2,433.</p>	<p>STUDENT OUT-OF-STATE TRAVEL</p>
<p>The board approved payment of honorarium to Dr. James Saucedo in the amount of \$500 to facilitate a series of Cross Cultural Studies Department workshops during the spring term.</p>	<p>HONORARIUM</p>
<p>Motion by Trustee Milchiker, seconded by Trustee Lang, to adopt a non-resident tuition fee for the 2001-02 year of \$133 per semester unit based on the district calculated average; to adopt a capital outlay fee of \$8 per semester unit; and to adopt an application fee of \$39. Motion carried with Trustees Padberg and Wagner casting negative votes and Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>NONRESIDENT TUITION FEES FOR FOREIGN AND OUT-OF-STATE STUDENTS</p>
<p>The board approved the award of Bid 239 for the Recarpet Child Development Center project at IVC to Universal Metro, Inc., for \$24,600.</p>	<p>AWARD OF BID</p>
<p>The board approved Change Order 2 increasing the contract for the Fire Safety Emergency Access Road project at IVC by \$14,423.06 with no change to the completion date.</p>	<p>CHANGE ORDER</p>
<p>Motion by Trustee Milchiker, seconded by Trustee Padberg, to approve Change Order 2 increasing the contract for the Parking Lot 3 project at IVC by \$4,117 with no change to the completion date, and authorize filing a Notice of Completion. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p>CHANGE ORDER/ NOTICE OF COMPLETION</p>
<p>Trustee Milchiker asked why the Orange County Forum is listed several times and who attends their events. Director Zanelli indicated that it was the Chancellor's choice who attended, and Trustee Milchiker stated that the entire board should be made aware whenever the Forum holds a meeting or event so they can attend. Trustee Fuentes moved to strike the Orange County Forum and Orange County Business Council listed under Office of the Chancellor, and move the ATEP membership in the Orange County Forum to under the Office of the Chancellor, seconded by Trustee Fortune.</p>	<p>DISTRICT INSTITUTIONAL MEMBERSHIPS</p>

Motion by Trustee Lang to extend the meeting to 10:30 p.m. Trustee Williams amended the motion, with Trustee Lang's approval, to include that written reports be provided by the board, administrators, and governance groups rather than oral reports. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.

**SUSPENSION OF  
RULES**

Trustee Fuentes repeated his amendment. Motion carried unanimously as amended with Student Trustee Wamhoff casting an affirmative advisory vote.

**CONTINUATION OF  
INSTITUTIONAL  
MEMBERSHIPS ITEM**

The board approved the consulting agreement with Macias, Gini & Company LLP for the implementation of Governmental Accounting Standards Board Statement 334 at a cost not to exceed \$24,750.

**CONSULTING  
AGREEMENTS**

Motion by Trustee Williams, seconded by Trustee Lang, to approve a consulting agreement with Marlys Grodt & Associates for conducting the 2000 Reclassification Reviews for classified employees for an amount not to exceed \$50,000. In response to a question by Trustee Fortune, Executive Vice Chancellor Poertner indicated that the Request for Proposal was sent to five firms and Ms. Grodt's was the only positive response. Motion carried with Trustees Fortune, Padberg, and Fuentes casting negative votes and Student Trustee Wamhoff casting an affirmative advisory vote.

The board approved a contract with the California Manufacturing Technology Center in order for ATEP to receive \$34,900 to support development of a laser optics workforce training program for companies in Orange County.

**EDUCATIONAL  
CONTRACT**

The board approved an agreement between the district and North Orange County CCD not to exceed \$19,000 for the colleges to assist in an employment skills and training needs project.

**SUBCONTRACTOR  
AGREEMENT**

The board adopted Resolution 01-01 to amend the 2000-2001 budget by \$43,284.


**BUDGET  
AMENDMENT**

The board approved the transfer of budget appropriations as delineated.

**BUDGET  
TRANSFERS**

<p>The board approved purchase orders 02247 through 02725 totaling \$1,235,722.50, and confirming requisitions dated 11/22/00 through 1/12/01 totaling \$280,956.71.</p>	<p><b>PURCHASE ORDERS</b></p>
<p>The board approved checks 120746 through 122051 totaling \$3,707,894.47; Saddleback College Community Education checks 5098 through 5128 totaling \$109,271.91; and IVC Community Education checks 6155 through 6165 totaling \$91,465.85.</p>	<p><b>PAYMENT OF BILLS</b></p>
<p>The board rejected the claim against the district by Sima Anway dated January 4, 2001, and referred it to the district's insurance administrator for processing.</p>	<p><b>CLAIM AGAINST THE DISTRICT</b></p>
<p>The board approved acceptance of various items donated to the district.</p>	<p><b>GIFTS TO DISTRICT</b></p>
<p>The board approved the Trustees' requests to attend upcoming conferences/events, and /or requests for local mileage reimbursement.</p>	<p><b>BOARD TRAVEL/ MILEAGE</b></p>
<p>The board appointed Dr. Richard A. Jones to the office of Secretary, Board of Trustees.</p>	<p><b>APPOINTMENT OF SECRETARY</b></p>
<p>Information was provided to the board concerning counseling appointment policies at both colleges.</p>	<p><b>BOARD REQUESTED REPORTS</b></p>
<p>Information was provided to the board concerning the feasibility of opening the libraries at both colleges on Sunday.</p>	
<p>Information on the adopted budget, revised budget, and transactions through the end of the prior month was provided for the board's review.</p>	<p><b>MONTHLY FINANCIAL REPORT</b></p>
<p>Motion by Trustee Wagner, seconded by Trustee Milchiker, to extend the board meeting to 11:00 p.m. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.</p>	<p><b>SUSPENSION OF RULES</b></p>
<p>The California Community Colleges Quarterly Financial Status Report as of December 31, 2000, for the 2000/01 fiscal year was provided for the board's review.</p>	<p><b>QUARTERLY FINANCIAL REPORT</b></p>

Information on district investments for the quarter ending December 31, 2000, was provided for the board's review.	<b>INVESTMENT REPORT</b>
President Padberg suggested moving this item to the upcoming special meeting on January 31 due to the late hour and the board agreed.	<b>CONTRACTS UNDER \$15,000</b>
Motion by Trustee Milchiker, seconded by Trustee Padberg, to move this item to next regular board meeting in February. Motion carried unanimously with Student Trustee Wamhoff casting an affirmative advisory vote.	<b>2001-02 GOALS AND OBJECTIVES</b>
Motion by Trustee Williams, seconded by Trustee Wagner, to approve the academic personnel actions. Motion carried unanimously.	<b>PERSONNEL ACTIONS</b>
Motion by Trustee Fortune, seconded by Trustee Williams, to approve the classified personnel actions. Motion carried with Trustee Fuentes out of the room.	
President Padberg adjourned the meeting to a public hearing to allow the public to comment on the initial proposal from South Orange County CCD CSEA Chapter 586. Hearing no requests to speak, President Padberg reconvened the board meeting.	<b>PUBLIC HEARING ON CSEA INITIAL PROPOSAL</b>
The meeting was adjourned at 10:45 p.m. to continue closed session.	<b>CLOSED SESSION</b>
President Padberg reconvened the meeting at 10:48 p.m. and Trustee Williams read out the following action taken in closed session:	<b>RECONVENED</b>
On a 7 - 0 vote the board appointed Anne Rosse to the position of Director, Foundation, Saddleback College.	
The meeting was adjourned at 10:49 p.m.	<b>ADJOURNMENT</b>

  
 \_\_\_\_\_  
 Richard A. Jones, Secretary