

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

**ANNUAL ORGANIZATIONAL MEETING OF THE  
BOARD OF TRUSTEES**

6:30 P.M., DECEMBER 10, 2001  
LIBRARY 105, SADDLEBACK COLLEGE

AGENDA

CALL TO ORDER OF ANNUAL ORGANIZATIONAL MEETING

1. ANNUAL ORGANIZATIONAL MEETING

It is recommended that the board take action on each of the items in Exhibits A through F in order to comply with the requirements of the Annual Organizational Meeting.

EXHIBIT A. Election of Officers

EXHIBIT B. Appointment of Secretary and Assistant Secretary

EXHIBIT C. Establishment of Regular Meeting Dates and Times

EXHIBIT D. Establishment of Agenda Planning Calendar

EXHIBIT E. Approval of Agenda Format

EXHIBIT F. Appointment of Trustee Representatives

**RECESS TO SOUTH ORANGE COUNTY COMMUNITY  
COLLEGE DISTRICT FACILITIES CORPORATION MEETING**

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

DECEMBER 10, 2001

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 3:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance,  
Discipline, Dismissal, Release (GC 54957):

Public Employee Evaluation - Contract of Employment, Renewal Clause -  
Deputy Chancellor

President, Saddleback College (SC)

President, Irvine Valley College (IVC)

Vice President, Student Services, SC

Dean, Counseling Services and Special Programs, SC

Dean, Business Sciences, Voc. Ed. and Economic Development, SC

Dean, Health Sciences, Human Services and Emeritus Institute, SC

Dean, Social and Behavioral Science, SC

Dean, Advanced Technology and Applied Science, SC

Dean, Liberal Arts and Learning Resources, SC

Dean, Mathematics, Science and Engineering, SC

Asst. Dean, Financial Aid, SC

Vice President, Instruction, IVC

Vice President, Student Services, IVC

Dean, Humanities, Fine Arts and Library Services, IVC

Dean, Math, Sciences and Engineering, IVC

Dean, Business and Social Sciences, IVC

Director, Center for Applied and Competitive Tech., IVC

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Director, Information Technology, District  
Public Employee Appointment  
Chancellor  
Acting Director, IVC Foundation  
Public Employee Discipline/Dismissal/Release (4)  
Conference with Labor Negotiators (GC 54957.6):  
Negotiators - Richard Jones; California School Employees  
Association (CSEA), Chapter 586  
Negotiators - Richard Jones; California Teachers Association  
Conference with Real Property Negotiator (GC 54956.8):  
Portion of Tustin MCAS -  
Negotiators - Richard Jones; City of Tustin  
Under Negotiation - Price and Payment Terms  
Portion of Saddleback College Campus (leased buildings on lower campus) -  
Negotiators - Richard Jones; Junipero Serra High School  
Under Negotiation - Price and Payment Terms  
Conference with Legal Counsel (GC 54956.9)  
Pending Litigation (GC 54956.9[a]) -  
Santa Ana USD., etc., et al., v. City of Tustin, etc., et al.,  
South Orange County CCD, Intervenor  
Anticipated Litigation -  
Significant Exposure to Litigation (GC 54956.9[b][3][A]) -  
Six Potential Cases  
Initiation of Litigation (GC 54956.9[c]) -  
Three Potential Cases

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

Led by Trustee Padberg

**INVOCATION**

Led by Trustee Milchiker

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

## **PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Resolution: Assemblywoman Patricia Bates

Resolution: The Orange County Park and Nature Preserve Measure  
Saddleback College Business Sciences, Vocational Education,  
and Economic Development Activities Report by  
Dean Tricia Evans

## **BOARD REQUESTS FOR STAFF REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "... a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

## **RECESS TO ANNUAL ORGANIZATIONAL MEETING AND FACILITIES CORPORATION MEETING**

## **APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 17)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES  
Minutes of the September 19 and 20, 2001, Special Meeting,  
October 8, 2001, Special Meeting, and October 29, 2001,  
Regular Meeting.
2. MEN'S AND WOMEN'S INTERCOLLEGIATE SOCCER  
Delay of implementation of men's intercollegiate soccer  
until Fall Semester 2004.
3. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT  
Authorization of a contract with an artist to be determined  
for performances January 26 and 27, 2002, for a fee not to  
exceed \$8,000.
4. SADDLEBACK COLLEGE: GUEST SPEAKER  
Presentation January 25-27, 2002, by Professor Kan Gui  
Xian on Tai Chi sponsored by the Easter Arts Club for an  
honorarium of \$3,500 and travel not to exceed \$1,000.



5. SOCCCD: FORENSICS TEAM SCHEDULE/BUDGET, SPRING 2002  
Participation of the District Forensics Team and their coaches in the speech tournament schedule for a total estimated budget not to exceed \$59,300.
6. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Payment to Jill Frank in an amount not to exceed \$7,450 for consulting services in association with the Statewide Discipline/Industry Collaborative for Business Education grant.
7. IRVINE VALLEY COLLEGE: GUEST SPEAKER  
Presentation January 3, 2002, at the college breakfast by Mr. Frank Easterly for an honorarium of \$250.
8. IRVINE VALLEY COLLEGE: AUGMENTATION TO VOCATIONAL EDUCATION GRANT  
Acceptance of an additional \$100,000 for the Statewide Discipline/Industry Collaborative for Business Education project for a total award of \$413,166.
9. SOCCCD: SUBCONTRACTOR AGREEMENT  
Subcontracting agreement between North Orange County CCD and SOCCCD in an amount not to exceed \$19,000 for SC and IVC to assist in meeting the requirements of the New Media/Multimedia /Entertainment Centers grant project.
10. SADDLEBACK COLLEGE: EXTENSION OF CONTRACT  
Extension of agreement with Southwest Offset Printing for printing, mailing and preparation of the Community Education Schedule 2002 for \$75,139.
11. SOCCCD: BUDGET AMENDMENT, RETSTRICTED GENERAL FUND  
Adoption of Resolution 01-45 to amend the 2001-02 Adopted Budget by \$59,410.
12. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.

13. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 01962 through 02117 totaling \$321,530.07; confirming requisitions dated 11/5/01 through 11/23/01 totaling \$122,224.97.
14. PAYMENT OF BILLS  
Checks 4911 through 5422 totaling \$1,946,483.54; Saddleback College Community Education checks 5515 through 5554 totaling \$37,050.32; and IVC Community Education checks 6330 through 6337 totaling \$115,763.78.
15. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.
16. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.
17. SOCCCD: CLAIM AGAINST THE DISTRICT  
Rejection of claim by Lindsey Grubbs dated November 18, 2001, and referral to the district's insurance administrator for processing.

## INFORMATION ITEMS

### *ITEMS FOR INFORMATION ONLY*

18. S.O.C. LEGISLATIVE AND GOVERNMENTAL ACTION PROJECT REPORT  
Information on the newly formed SOCLGAP will be provided by the elected trustee representatives.
19. CONTRACTS UNDER \$5,000  
Summary of November/December contracts.
20. BOARD REQUESTED REPORTS  
Information on faculty with less than 15 LHE teaching load for Fall Semester 2001.
21. SADDLEBACK COLLEGE: ACADEMIC STIPENDS  
Extra-contractual assignments for Spring 2002.



22. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS  
Extra-contractual assignments for Spring 2002.

**CHANCELLOR'S ITEMS (Items 23 through 25)**

***ITEM RECOMMENDED FOR APPROVAL***

23. STATE AND DISTRICT BOND ISSUES  
Formation of a task/study group to explore a bond election in November 2002.
24. CONSIDERATION OF OCLTF PARTICIPATION;  
REPRESENTATIVES TO OCLTF  
Determination of whether to continue participation in the Orange County Legislative Task Force and, if so, appointment of representatives.
25. STUDY ABROAD PROGRAMS AND OFFICE OF  
INTERNATIONAL PROJECTS  
Proposal for the completion of the 2001-02 academic year.

**DEPUTY CHANCELLOR'S ITEMS (Items 26 through 29)**

***ITEMS RECOMMENDED FOR APPROVAL***

26. ACADEMIC PERSONNEL ACTIONS  
Additional Compensation; Temporary Part-Time/Substitute Staff; Contract Extension; Resignation.
27. CLASSIFIED PERSONNEL ACTIONS  
New personnel appointments; Volunteers; Change of Status; Out-of-Class Assignment; Authorization to Establish and Announce Classified Position; Resignation/Termination/Conclusion of Employment.
28. SADDLEBACK COLLEGE: FIVE-YEAR LEASE OF  
DUPLICATING EQUIPMENT  
Lease of duplicating equipment by piggybacking on County of Los Angeles External Contract 0105801-12 and the K-16 Promotional Lease Contract, Co. of L.A. External Contract 0713971-04 and approve a five-year lease agreement with Xerox for duplicating equipment.

## ***ACCEPTANCE FOR NEGOTIATION PURPOSES***

29. INITIAL PROPOSAL: SOCCCD FACULTY ASSOC.,  
PART-TIME FACULTY COMPENSATION  
Receive initial proposal from SOCCCDFA and set a public hearing at the next board meeting to enable the public to address the issue.

## **VICE CHANCELLOR'S ITEMS (Items 30 and 31)**

### **EDUCATIONAL SERVICES**

#### ***ITEM RECOMMENDED FOR APPROVAL***

30. BOARD POLICY REVISION: BP 5604, ELIGIBILITY FOR  
ADMISSION  
Proposed revisions to Board Policy 5604.
31. SOCCCD ACADEMIC CALENDAR  
Proposed 2002-03 Academic Calendar.

## **PRESIDENTS' ITEMS (Items 32 and 33 )**

### **SADDLEBACK COLLEGE**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

32. SADDLEBACK COLLEGE: FACULTY HIRING 2002-03  
Approval of announcement of and recruitment for full-time faculty positions, contingent upon funding.

### **IRVINE VALLEY COLLEGE**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

33. IRVINE VALLEY COLLEGE: FACULTY HIRING 2002-03  
Approval of announcement of and recruitment for full-time faculty positions, contingent upon funding.

## **REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own



initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to two minutes each.**

**34. BOARD/CHANCELLOR/PRESIDENTS' REPORTS**

- a. Board Members
- b. Chancellor
- c. Presidents

**35. SHARED GOVERNANCE GROUPS' REPORTS**

- a. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- b. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate
- f. Police Officers' Association Report

**CORRESPONDENCE**

**36. CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm