

## A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK JUNIOR COLLEGE DISTRICT  
November 10, 1969 - 7:45 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

### REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the regular meeting held on October 27, 1969, are submitted for your approval.

Communications

#### 1. SUPERINTENDENT'S REPORT

##### a. DATES FOR BACCALAUREATE AND COMMENCEMENT

It is recommended that Baccalaureate be held on Sunday, June 28, 1969, and that Commencement be held on Tuesday, June 30, 1969.

##### b. PERMANENT CAMPUS

The District Architect will give a report concerning progress on the permanent campus.

##### c. EASEMENT

It is recommended that a slope and drainage easement be granted to the County of Orange. The following two Resolutions are presented for adoption by the Board:

1. Resolution of Intent to dedicate an easement
2. Notice of Intent to dedicate an easement

1. SUPERINTENDENT'S REPORT

d. CONFERENCES

It is recommended that John Flood be approved to attend the following conferences with actual and necessary expenses paid:

1. Southern California Community College Workshop --  
November 20 - 21, 1969, Anaheim, California
2. Conference for Deans of Men -- December 12 - 13, 1969,  
Los Angeles, California

e. ACADEMIC SENATE

It has been requested that Mr. James Thorpe be permitted to attend the Statewide Conference of the Academic Senate for California Community Colleges, to be held on November 21 - 22, 1969, at Hawthorne, California, with actual and necessary expenses paid. The consideration of the Board is requested with regard to this matter.

f. USE OF PARKING LOT

Mr. Thomas Carey, a student at Saddleback College, wishes to reserve the parking lot on Sunday, November 16, 1969, for the purpose of sponsoring an accuracy driving contest by the Porsche Club of America. If permission is granted for the group to use the facility, approximately 25 cars will be involved. The members will carry the necessary insurance and will be responsible for cleaning up the parking lot at the end of the contest. It is recommended that the Board approve this request.

g. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. PERMANENT CAMPUS

Progress Payment No. 6 to W. J. Shirley, Inc., is recommended for approval:

Completed to date	\$1,355,404.55
Less 10 percent retention	<u>135,540.45</u>
Earned to date	\$1,219,864.10
Less previous payments	<u>997,793.60</u>
Due this payment	\$ 222,070.50

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2. BUSINESS MANAGER'S REPORT

b. LEASE PAYMENT

The second payment for the lease-purchase of the buildings from Speedspace Corporation becomes due November 25, 1969. Speedspace has given an assignment to the United California Bank. It is recommended that payment of \$81,822 be approved to the United California Bank as Assignee of Speedspace Corporation.

c. TUITION PAYMENTS

Interdistrict Tuition Bills:

<u>Orange Coast</u>	\$361,137.07
Less Saddleback's bill	<u>2,888.49</u>
	\$358,248.58
 <u>Santa Ana</u>	 \$227,079.40*
Less Saddleback's bill	<u>1,258.54</u>
	\$225,820.86

\*This amount is in dispute and is presently under review.  
It is recommended that until the amount is resolved, action be deferred.

<u>North Orange County</u>	\$101,557.97
Less Saddleback's bill	<u>708.41</u>
	\$100,849.56

<u>Oceanside-Carlsbad</u>	\$ 14,381.58
Payment of Saddleback's bill of \$970.31 received November 4, 1969.	

<u>Cabrillo College</u>	\$ 749.58
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It is recommended that payment to the above districts, except Santa Ana, be approved; and that the Superintendent or Business Manager be authorized to arrange an installment schedule of payments in keeping with our cash flow position.

d. AWARDS

It is recommended that awards be approved to the bidders on the attached list, each having submitted the low bid meeting specifications.

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2. BUSINESS MANAGER'S REPORT

e. PURCHASE ORDERS

It is recommended that Purchase Orders 2649 through 2751, totaling \$23,199.94, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

f. PAYMENT OF BILLS

It is recommended that District Warrants 96-3336 through 96-3429, totaling \$77,763.48, be approved and ratified for payment.

g. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next regular meeting of the Governing Board will be held on Monday, November 24, 1969, at 7:45 P.M.)