

## A G E N D A

BOARD OF TRUSTEES  
SADDLEBACK JUNIOR COLLEGE DISTRICT  
October 27, 1969 - 7:45 P.M.

Board Room  
28000 Marguerite Parkway  
Mission Viejo, California 92675

### REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the regular meeting held on October 13, 1969, and the minutes of the special meeting held on October 16, 1969, are submitted for your approval.

Communications

#### 1. SUPERINTENDENT'S REPORT

##### a. ENROLLMENT REPORT

The Board of Trustees will be given a complete enrollment report for the Fall Quarter.

##### b. PROPOSED BOARD POLICIES

It is again recommended that the Board of Trustees approve the recommended policy that instructors who teach in excess of 48 lecture hour equivalents per year be paid extra compensation in proportion to their annual contract salaries. In addition, it is also recommended that action be taken on the proposed policy concerning student activities and organizations.

##### c. AMERICAN ASSOCIATION OF JUNIOR COLLEGES

It is recommended that the District renew its membership in the American Association of Junior Colleges for the 1970 calendar year.

1. SUPERINTENDENT'S REPORT

d. TRIP TO SACRAMENTO

It is recommended that the Superintendent be authorized to go to Sacramento, with actual and necessary expenses paid, in order to confer with Mr. Rodgers about the application for funds under the Junior College Construction Act.

e. PERMANENT CAMPUS

The District Architect will present a progress report concerning work on the permanent campus.

f. CONFERENCE

It is recommended that Howard Marcou be authorized to attend the Conference of Collegiate Registrars and Admissions Officers at Lake Tahoe, on November 2 - 5, 1969, with actual and necessary expenses paid.

g. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. PERMANENT CAMPUS

It is recommended that the following two payments to Jennings-Halderman-Hood Corporation be approved:

Statement Number 4	\$ 272.88
Statement Number 5	1,795.91

b. AWARDS

It is recommended that the awards on the attached list be approved, each being the low bid meeting specifications.

c. ADJUSTMENT TO AWARDS

It is recommended that the adjustments indicated on the attached list be approved.

d. PURCHASE ORDERS

It is recommended that Purchase Orders 2543 through 2648, totaling \$33,836.97, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

2. BUSINESS MANAGER'S REPORT

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-3257 through 96-3335, totaling \$295,731.99, be approved and ratified for payment.

f. PERSONNEL SERVICES

Certificated Payroll	3A	\$ 89,525.98
Classified Payroll	3B	24,124.75
		<u>\$113,650.73</u>

g. MISCELLANEOUS

3. LEGISLATION

4. ORAL COMMUNICATIONS

5. EXECUTIVE SESSION - PERSONNEL

6. ADJOURNMENT

(The next regular meeting of the Board of Trustees will be held Monday, November 10, 1969, at 7:45 P.M.)