

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
October 13, 1969 - 7:45 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the regular meeting held on September 22, 1969, and the minutes of the special meeting held on September 29, 1969, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. APPEARANCE OF MR. DAVID MILLER

Mr. David Miller, President of the Orange County School Boards Association, will appear before the Board to give the Members information concerning this particular organization.

b. HIGH SCHOOL HONORS PROGRAM

On May 26, 1969, the Board of Trustees adopted a revised High School Honors Program which, in part, provides that accepted students will be allowed to enroll in any transfer course which meets before 6:00 P.M. In view of the fact that many qualified students cannot take classes during the day, it is now recommended that a further revision be made to allow them to enroll in extended day classes.

c. PROPOSED RESOLUTION FOR AN INSTRUCTOR TO TEACH IN HIS
MINOR FIELD

Section 13194 of the State Education Code provides that the Governing Board of a junior college district may authorize, by Resolution, an instructor who holds the Standard Teaching Credential with a Specialization in Junior College Teaching to teach in his minor field. It is recommended that the enclosed Resolution pertaining to this matter be adopted.

1. SUPERINTENDENT'S REPORT

d. OFFER OF GIFT

Mr. William Petit, a resident of Leisure World, wishes to donate to the College equipment and books of a technical nature. It is recommended that the items be accepted and that a letter of appreciation be sent to Mr. Petit.

e. PERMANENT CAMPUS

A progress report will be made by the District Architect with regard to construction on the permanent campus.

f. WINTON ACT MEETING

It is recommended that approval be given to the Superintendent and one or more Board Members to attend the Winton Act Meeting at Estancia High School, Costa Mesa on October 25, 1969, with actual and necessary expenses paid.

g. CONFERENCE

It is recommended that Mr. Melvin Mitchell be approved to attend the Fifth Annual Public Relations Workshop at the Disneyland Hotel on October 15, 1969, with actual and necessary expenses paid.

h. PROPOSED BOARD POLICIES

A recommendation will be made to make minor revisions in several Board Policies which have been adopted to date, and to request approval of a new Policy.

i. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. PERMANENT CAMPUS

It is recommended that the following progress payments be approved:

1. Sully-Miller Contracting Company
Progress Payment No. 2

Total	\$159,793.39
Less Retention	15,979.34
Less Previous Billing	<u>139,921.60</u>
Total Amount Due	\$ 3,892.45

2. BUSINESS MANAGER'S REPORT ;

a. PERMANENT CAMPUS (Continued) ;

2. W. J. Shirley, Inc. ;
Progress Payment No. 5 ;

Completed to Date	\$1,108,659.55
Less 10% Retention	110,865.95
Earned to Date	\$ 997,793.60
Less Previous Payments	733,140.00
Due this Payment ;	\$ 264,653.60

b. UTILITY EASEMENT ;

This is the time and place scheduled for the public hearing on the question of making a dedication of an easement for electrical transmission and distribution to the San Diego Gas and Electric Company. A proposed Resolution of adoption is attached to the Agenda ;

c. AWARDS ;

It is recommended that the awards on the attached list be approved, each being the low bid meeting specifications ;

d. PURCHASE ORDERS ;

It is recommended that Purchase Orders 2385 through 2542, totaling \$34,638.97, be approved and that payment be authorized upon delivery and acceptance of the items ordered ;

e. PAYMENT OF BILLS ;

It is recommended that District Warrants 96-3143 through 96-3256, totaling \$432,741.41, be approved and ratified for payment.

f. MISCELLANEOUS ;

3. LEGISLATION ;
4. ORAL COMMUNICATIONS ;
5. EXECUTIVE SESSION - PERSONNEL ;
6. ADJOURNMENT ;

(The next regular meeting of the Board of Trustees will be held Monday, October 27, 1969, at 7:45 P.M.) ;