# 28000 Marguerite Parkway Mission Viejo, California 92675

September 25, 1969

Telephone: 837-9700

## NOTICE OF SPECIAL MEETING

To: Mr. Patrick Backus

Mr. Alyn Brannon

Mr. Michael Collins

Mr. Hans Vogel

Mr. Louis Zitnik

Members of the Board of Trustees of the Saddleback Junior College District. You are hereby notified that a special meeting of the Board of Trustees is called for the hour of 7:45 o'clock p.m., on the 29th day of September, 1969, at Saddleback Junior College District Board Room, 28000 Marguerite Parkway, Mission Viejo, California.

Said meeting is called for the purpose of:

- 1. Receiving from the District Architect a progress report on the permanent campus.
- 2. Receiving information concerning construction of a permanent building under the terms of the Junior College Construction Act.
- 3. Taking action on bids.
- 4. Taking action on proposed Board Policies.
- Meeting in Executive Session in order to take action on proposed personnel.

Fred H. Bremer, Secretary to the Board of Trustees

### AGENDA

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
September 29, 1969 - 7:45 P.M.

Board Room 28000 Marguerite Parkway Mission Viejo, California 92675

#### SPECIAL MEETING

Pledge of Allegiance and Invocation

#### 1. SUPERINTENDENT'S REPORT

#### a. PERMANENT CAMPUS

The District Architect will give the Board of Trustees a progress report with regard to construction on the permanent campus.

#### b. PROPOSED PERMANENT BUILDING

A recommendation will be made to the Board of Trustees concerning the possibility of constructing a permanent building under the provisions of the Junior College Construction Act.

#### c. AWARDS

Approval is recommended for the awards listed below, each being the low bid meeting specifications:

Bid No. R-4437 for Library - Lounge Furniture

Bidder

- Carroll Segar

Account No.

- 96-2-22-00-1269-112

Amount

- \$1,434.83

Bid No. R-4098 for Student Lab System

Bidder

- Davis Scientific Instruments

Account No.

- 96-2-18-31-1269-113

Amount

- \$1,964.03

AGENDA BOARD OF TRUSTEES September 29, 1969

- 1. SUPERINTENDENT'S REPORT
  - d. PROPOSED BOARD POLICIES

It is recommended that the Board of Trustees take action on proposed Board Policies.

- 2. EXECUTIVE SESSION PERSONNEL
- 3. ADJOURNMENT