

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

SEPTEMBER 24, 2001

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 3:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment/Employment -  
Vice Chancellor, Educational Services

Public Employee Discipline/Dismissal/Release (2)

Public Employee Evaluation of Performance, Contract Renewal  
Vice Chancellor, ATEP

President, Saddleback College

President, Irvine Valley College

Conference with Labor Negotiators (GC 54957.6):

District Negotiator - Richard Jones

Unrepresented Employees -

Acting Chancellor

Vice Chancellor, ATEP

President, Saddleback College

President, Irvine Valley College

Negotiators - Richard Jones; California School Employees  
Association (CSEA), Chapter 586

Conference with Real Property Negotiator (GC 54956.8):  
Portion of Tustin MCAS -  
Negotiators - Richard Jones; City of Tustin  
Under Negotiation - Price and Payment Terms

Conference with Legal Counsel (GC 54956.9):  
Pending Litigation (GC 54956.9[a] -  
Bauer v. Sampson, et al.  
Anticipated Litigation -  
Significant Exposure to Litigation (GC 54956.9[b][3][A]) -  
Four Potential Cases  
Initiation of Litigation (GC 54956.9[c]) -  
Three Potential Cases

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

Led by Trustee Fortune

**INVOCATION**

Led by Trustee Milchiker

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Marian Bergeson, Former California Secretary of Education  
Resolution Condemning Terrorist Attack on America  
Irvine Valley College Advanced Technology Division  
Activities Report by Dean Susan Cooper

**BOARD REQUESTS FOR STAFF REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that “. . . a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

9/24/01

Page 2

## APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 24)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES  
Minutes of the June 25, 2001, Regular Meeting, and  
Minutes of the July 18, 2001, Special Meeting.
2. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES  
Individual course fees for Spring 2002.
3. IRVINE VALLEY COLLEGE: 2001-02 OUT-OF-STATE  
STUDENT TRAVEL  
Participation of IVC students and advisors in various  
events and travel at a total cost not to exceed \$82,961.
4. IRVINE VALLEY COLLEGE: CURRICULUM  
DELETIONS FOR 2002-03 ACADEMIC YEAR  
Deletion of inactive courses.
5. IRVINE VALLEY COLLEGE: INDEPENDENT  
CONTRACTOR AGREEMENT  
Agreement with Valeria Landa to produce four segments  
of Laser Focus for a total of \$6,000.
6. IRVINE VALLEY COLLEGE: GRANT  
ACCEPTANCE Award of funds from the State Chancellor's  
Office in the amount of \$15,000 for the Business Education  
Statewide Advisory Committee project, and approval of  
committee travel.
7. SADDLEBACK COLLEGE: EARLY CHILDHOOD  
MENTOR PROGRAM  
Participation in the Orange County Regional Early  
Childhood Mentor Program.
8. IDENTIFICATION/REGISTRATION OF ARCHAEO-  
LOGICAL SITE  
Participation with the Museo de Historia of Ensenada in an  
archaeological survey and travel in Baja, California, in a  
district vehicle.

9. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS  
Agreements with Maria Murillo, Tina Fietsam, and Carolyn Harmes for a total amount of \$12,525 for their assistance in meeting the objectives of the Foster and Kinship Care Education Program grant.
10. SADDLEBACK COLLEGE: VTEA TITLE IC GRANT ACCEPTANCE  
Award of \$320,454 from the State Chancellor's Office.
11. SADDLEBACK COLLEGE: CHILD DEVELOPMENT CENTER STUDY DETAILS  
Approval to interview consultants and forward 3 to 5 recommendations with selection at the October meeting.
12. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL  
Travel by up to five students and an advisor in October to attend the Associate Collegiate Press/College Media Advisors Annual Conference in New Orleans at a cost not to exceed \$6,000.
13. SADDLEBACK COLLEGE: STAIRWAY TO CENTRAL CAMPUS  
Approval of Change Order 1, acceptance of completion of project, and authorization to file Notice of Completion.
14. SADDLEBACK COLLEGE: ELECTRICAL SWITCHGEAR REPLACEMENT IN SCIENCE/MATH BUILDING  
Approval of Change Order 1, acceptance of completion of project, and authorization to file Notice of Completion.
15. IRVINE VALLEY COLLEGE: FIRE SAFETY EMERGENCY ACCESS ROAD  
Approval of Change Order 5 and authorization to file Notice of Completion.
16. IRVINE VALLEY COLLEGE: AWARD OF BID FOR ARCHITECTURAL BARRIER REMOVAL  
Award of Bid 246 to Christopher Matthews Construction for the amount of \$393,000.

17. UPDATE OF AUTHORIZED SIGNATURE LIST OF BOARD DESIGNEES TO APPROVE DOCUMENTS AND CONTRACTS  
Adoption of Resolution 01-40 authorizing the individuals occupying the positions listed for signature approval.
18. CALIFORNIA STATE UNIVERSITY, FULLERTON, MISSION VIEJO CAMPUS LEASE EXTENSION  
New one-year lease under similar terms and conditions as in the past.
19. BUDGET AMENDMENT: RESTRICTED GENERAL FUND  
Adoption of Resolution 01-41 to amend the 2001-02 Adopted Budget.
20. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
21. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 01018 through 01314 totaling \$594,432.74; confirming requisitions dated 8/14/01 through 9/10/01 totaling \$127,927.09.
22. PAYMENT OF BILLS  
Checks 2533 through 3311 totaling \$2,053,173.06; Saddleback College Community Education checks 5413 through 5441 totaling \$26,139.85; and IVC Community Education checks 6295 through 6309 totaling \$133,862.19.
23. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various items donated to the district.
24. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

## INFORMATION ITEMS

### *ITEMS FOR INFORMATION ONLY*

25. BOARD REQUESTED REPORT ON LEGAL AND LOBBYIST FEES RELATIVE TO THE TUSTIN BASE  
Report on legal and lobbyist fees for the last twelve months related to the Tustin Base.
26. AFFIRMATIVE ACTION STATUTES  
Information on the current status of the Court's findings and the State Chancellor's directive.

### **CHANCELLOR'S ITEMS (Items 27 through 32)**

#### ***ITEM RECOMMENDED FOR APPROVAL***

27. REVIEW OF TRUSTEE AREA BOUNDARIES: ADDITION TO COMMITTEE AND CONSULTANT AGREEMENT  
Addition of third committee member and approval of agreement with Dr. Bill Gayk.
28. FORMATION OF S.O.C. LEGISLATIVE AND GOVERNMENTAL ACTION PROJECT  
Election of three trustees to serve on the Project.
29. CONSIDERATION OF OCLTF PARTICIPATION; OCLTF REPRESENTATIVES  
Consideration of continued participation in Orange County Legislative Task Force and
30. CONTRACT WITH ADVOCACY FIRM  
Agreement with district legal counsel and Rhoads Maguire Group for advocacy efforts concerning the Tustin Base.
31. CHANCELLOR HIRING PROCESS  
Establishment of screening/interview committee to begin screening by October 26.
32. AMENDMENT TO EMPLOYMENT AGREEMENT: DR. RICHARD A. JONES, ACTING CHANCELLOR  
Amended contract effective July 1, 2001.

### **DEPUTY CHANCELLOR'S ITEMS (Items 33 through 35)**

#### **ADMINISTRATIVE AND BUSINESS SERVICES**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

33. ACADEMIC PERSONNEL ACTIONS  
Academic Administrator; Additional Compensation;  
Academic Temporary Part-Time/Substitute Staff;  
Authorization to Establish and Announce New  
Administrative Position (Dean of Students, Guidance, and  
Counseling); OSH Banking Leave Provision; Reduced  
Contract; Resignation/Termination/Conclusion of  
Employment (Chancellor).
34. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Change of Status; Out of  
Class Assignment (Central Services  
Supervisor);Volunteers; Administrative Leave;  
Resignation/Termination/Conclusion of Employment;  
Authorization to Establish and Announce a Classified  
Position; Authorization to Abolish a Classified Position.
35. SOCCCD: HIRE ARCHITECT FOR DISTRICT OFFICES  
BUILDING  
Agreement with LPA to provide architectural services for  
the District Office Building project.

## REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities."  
**Speakers are limited to two minutes each.**

36. BOARD/CHANCELLOR/PRESIDENTS' REPORTS
  - a. Board Members
  - b. Chancellor
  - c. Presidents
37. SHARED GOVERNANCE GROUPS' REPORTS

- a. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- b. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate

#### **CORRESPONDENCE**

38. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm



**ADDITIONAL ITEM TO THE 9/24/01 REGULAR BOARD  
MEETING AGENDA**

***ITEM FOR REVIEW AND STUDY/ACTION***

39. REVIEW OF ADMINISTRATIVE REGULATION 102,  
BOARD POLICY REVIEW AND REVISION  
Proposed revisions to AR 102.