

A G E N D A

BOARD OF TRUSTEES
SADDLEBACK JUNIOR COLLEGE DISTRICT
September 22, 1969 - 7:45 P.M.

Board Room
28000 Marguerite Parkway
Mission Viejo, California 92675

REGULAR MEETING

Pledge of Allegiance and Invocation

The minutes of the regular meeting held on September 8, 1969, are submitted for your approval.

Communications

1. SUPERINTENDENT'S REPORT

a. LEGISLATIVE BILL SERVICE

It is recommended that the Board of Trustees approve a subscription to the complete Legislative Bill Service at a cost of \$300. A report will be given on the various documents which this particular service entails.

b. NATIONAL SCHOOL BOARDS ASSOCIATION

Mr. Brannon will give a report with regard to the application for membership to the National School Boards Association.

c. SENATE BILL 1105

On November 11, 1969, Senate Bill 1105 will go into effect. It provides that "The Governing Board shall act by a majority vote of all of the membership constituting the Governing Board."

d. ANNUAL CALIFORNIA JUNIOR COLLEGE ASSOCIATION CONFERENCE

The members of the Board of Trustees will be given information concerning the annual California Junior College Association Conference to be held in Los Angeles on October 19 - 22, 1969.

AGENDA
BOARD OF TRUSTEES
September 22, 1969

1. SUPERINTENDENT'S REPORT

e. WINTON ACT MEETING

On October 25, 1969, a meeting will be held in Costa Mesa to discuss the implementation of the Winton Act. It is recommended that members of the Board give consideration to attending this particular meeting.

f. PERMANENT CAMPUS

A progress report will be given with regard to construction on the permanent campus.

g. CONFERENCE

It is recommended that Reynold J. Kero and Terence J. Miraglia be approved to attend the Fourth Western Regional Two-Year College Chemistry Conference at Fullerton Junior College on October 3 - 4, 1969, with necessary and actual expenses paid.

h. MISCELLANEOUS

2. BUSINESS MANAGER'S REPORT

a. PERMANENT CAMPUS

1. It is recommended that the following progress payments be approved:

a. Ramberg & Lowrey \$ 4,777.99

This billing represents 90% of their contract.

b. W. J. Shirley, Inc.	
Completed to Date	\$814,600.00
Less 10% Retention	81,460.00
Earned to Date	<u>733,140.00</u>
Less Previous Payments	<u>331,470.00</u>
Due this Payment	\$401,670.00

2. Change Order Number 2 -- W. J. Shirley, Inc.

A request has been presented by the architect and the electrical engineer to authorize Change Order Number 2 in the amount of \$2,982.12. A copy of the change order is attached to the agenda. Said change order is presented for your consideration.

2. BUSINESS MANAGER'S REPORT

b. UTILITY EASEMENT

We have been requested by the San Diego Gas and Electric Company to execute a grant of right-of-way over the underground electrical facilities. In order to accomplish this, the following Resolutions need to be adopted by the Board:

1. Resolution of Intent to Dedicate an Easement
2. Notice of Intent to Dedicate Easement
3. Resolution Authorizing Execution of Deed

The first and second steps are recommended for adoption, and copies of the proposed Resolutions are attached to the agenda. The public hearing on the easement can be held on October 13, 1969.

c. AWARDS

It is recommended that the award listed below be approved, it being the low bid meeting specifications.

Bid No. 70 - Account #96-2-20-36-1269 -- 116 \$6,090.00

To - West Coast Kiln Co., for kiln and pyrometer.

d. PURCHASE ORDERS

It is recommended that Purchase Orders 2305 through 2384, totaling \$40,990.75, be approved and that payment be authorized upon delivery and acceptance of the items ordered.

e. PAYMENT OF BILLS

It is recommended that District Warrants 96-03072 through 96-03142, totaling \$151,466.13, be approved and ratified for payment.

f. PAYMENT OF PERSONNEL SERVICES

Certificated Payroll	2A	\$20,392.48
Classified Payroll	2B	18,766.37

g. MISCELLANEOUS

3. LEGISLATION
4. ORAL COMMUNICATIONS
5. EXECUTIVE SESSION -- PERSONNEL
6. ADJOURNMENT