

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## **MEETING OF THE BOARD OF TRUSTEES**

**AUGUST 27, 2001**

**ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692**

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.  
RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 3:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment/Employment -

Vice Chancellor, Educational Services

Acting Dean, Students and Counseling, IVC

Director of Nursing and Special Projects, SC

Public Employee Discipline/Dismissal/Release (3)

Conference with Labor Negotiators (GC 54957.6):

Negotiators - Richard Jones; California School Employees Association (CSEA), Chapter 586

District Negotiator - Richard Jones

Unrepresented Employees -

President, Saddleback College

President, Irvine Valley College

Classified Leadership Employees

District Negotiator - President of the Board or President's Designee -

Unrepresented Employee -

Acting Chancellor

Conference with Real Property Negotiator (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Richard Jones; City of Tustin

Under Negotiation - Price and Payment Terms  
Conference with Legal Counsel (GC 54956.9):  
Pending Litigation (GC 54956.9[a] -  
Bauer v. Sampson, et al.  
Anticipated Litigation -  
Significant Exposure to Litigation (GC 54956.9[b][3][A]) -  
Four Potential Cases  
Initiation of Litigation (GC 54956.9[c]) -  
Two Potential Cases

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

Led by Trustee Williams

**INVOCATION**

Led by Trustee Lang

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Saddleback College Alumni Association Introduction by  
Alumni Association President Jim Poettgen  
Saddleback College Physical Education and Athletics Division  
Activities Report by Asst. Dean/ Athletic Director Tony Lipold  
Resolution: Support for SB 284  
Resolution: Support of Legislation Restoring Cuts to Community Colleges

**BOARD REQUESTS FOR STAFF REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that “. . . a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

## APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 14)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES  
Minutes of the June 12, 2001, Special Board Meeting, and June 25, 2001, Regular Meeting.
2. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE  
Acceptance of \$178,875 for the Center for Applied Competitive Technologies (CACT) grant, and registration expenses up to \$5,000 for non-district personnel to attend workshops and conferences.
3. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Mary Dolphin for work related to grants development in an amount not to exceed \$4,000.
4. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Dion Whitman for assistance on the Statewide Discipline/Industry Collaborative for Business Education grant for an amount not to exceed \$14,000.
5. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Chris Pitchess for assistance on the Teachers, Not Trainers grant for an amount not to exceed \$10,000.
6. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION - FALL 2001  
Programs, presenters, and compensation.
7. IRVINE VALLEY COLLEGE: SOCCER FIELD RENOVATION CHANGE ORDER 1  
Change Order 1 increasing the contract amount by \$14,980 with thirty days extension to completion time.

8. SOCCCD: AUCTION 47, SURPLUS PROPERTY  
Authorization for Director of Purchasing to hire a private auction firm to conduct the auction and to dispose of any unsold items as refuse.
9. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 00454 through 01017 totaling \$1,951,175.55; confirming requisitions dated 7/17/01 through 8/13/01 totaling \$194,533.57.
10. PAYMENT OF BILLS  
Checks 1678 through 2532 totaling \$4,652,297.87; Saddleback College Community Education checks 5346 through 5412 totaling \$168,274.40; and IVC Community Education checks 6285 through 6294 totaling \$4,304.30.
11. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various items donated to the district.
12. 2001-02 DISTRICTWIDE IN-SERVICE, MEETINGS, AND RETREATS  
Staff development expenditures for meetings and retreats at an annual cost not to exceed \$5,000.
13. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM SPECIAL BOARD MEETING  
Adoption of Resolution 01-38 authorizing payment to Student Trustee McCarty for absence August 8, 2001.
14. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

## INFORMATION ITEMS

### *ITEMS FOR INFORMATION ONLY*

15. REPORT ON OFFICE OF INTERNATIONAL PROJECTS  
Report on past and current activities.

16. QUARTERLY FINANCIAL STATUS REPORT  
California Community Colleges Quarterly Financial Status Report as of June 30, 2001.
17. CONTRACTS UNDER \$5,000  
Summary of contracts for July/ August 2001.

### **CHANCELLOR'S ITEMS (Items 18 through 19)**

#### ***ITEM RECOMMENDED FOR APPROVAL***

18. CONTRACT WITH PUBLIC RELATIONS/PUBLIC AFFAIRS FIRM  
Selection of McNally-Temple, The Rhoads Maguire Group, or Stoorza Communications.
19. RECONFIGURATION OF TRUSTEE AREA BOUNDARIES  
Approval to hire consultant, Dr. Bill Gayk, and commence process.

### **DEPUTY CHANCELLOR'S ITEMS (Items 21 through 23)**

#### **ADMINISTRATIVE AND BUSINESS SERVICES**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

20. ACADEMIC PERSONNEL ACTIONS  
Academic Administrator; Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Authorization to Establish New Executive Position (Deputy Chancellor); Authorization to Abolish Existing Executive Position (Executive Vice Chancellor, Administrative and Business Services); Change of Status.
21. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Change of Status; Volunteers; Out-of-Class Assignment; Resignation/Termination/Conclusion of Employment; Administrative Leave; Authorization to Establish and Announce; Authorization to Establish and Announce Classified

Leadership Positions (Assistant Director, Human Resources).

## RECESS TO PUBLIC HEARING

The board will conduct a public hearing to provide an opportunity for the public to comment on the proposed 2001-2002 Final Budget.

## RECONVENE REGULAR BOARD

22. ADOPTION OF THE FINAL BUDGET FOR 2001-2002  
Final budget for 2001-2002.

## VICE CHANCELLORS' ITEMS (Item 23)

### EDUCATIONAL SERVICES

#### *ITEMS RECOMMENDED FOR APPROVAL*

23. RENEWAL - STUDENT-RIGHT-TO-KNOW (SRTK)  
SUBSCRIPTION SERVICE  
Two-year subscription renewal to the State Chancellor's Office SRTK Subscription Service at \$2600 per college per year.

## REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to two minutes each.**

24. BOARD/CHANCELLOR/PRESIDENTS' REPORTS
  - a. Board Members
  - b. Chancellor

c. Presidents

25. SHARED GOVERNANCE GROUPS' REPORTS

- a. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- b. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate

**CORRESPONDENCE**

26. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm

**ADDITIONAL ITEM TO THE 8/27/01 REGULAR BOARD  
MEETING AGENDA**

***ITEMS FOR APPROVAL***

27. SADDLEBACK COLLEGE: BID 1005, OCCUPANCY SENSORS - APPROVE CHANGE ORDER 2, ACCEPT PROJECT AS COMPLETE AND FILE NOTICE OF COMPLETION  
Change Order 2 increasing the contract by \$17,784.
  
28. IRVINE VALLEY COLLEGE: COUNSELOR - GENERALIST/ ARTICULATION POSITION  
Authorization to move forward with filling the position of Counselor - Generalist/ Articulation, effective January 1, 2002.

***ITEM FOR INFORMATION***

29. 100<sup>th</sup> BIRTHDAY CELEBRATION FOR COMMUNITY COLLEGES  
Presentation on status of planning activities and other issues.