

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

JUNE 25, 2001

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 3:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment/Employment

Part-Time Acting Vice Chancellor, Educational Services

Public Employee Employment/Contract Renewal

Executive Vice Chancellor

Public Employee Discipline/Dismissal/Release (3)

Conference with Labor Negotiators (GC54957.6):

Negotiators - Richard Jones; California School Employees Association (CSEA), Chapter 586

Conference with Real Property Negotiator (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Richard Jones; City of Tustin

Under Negotiation - Price and Payment Terms

Portion of Saddleback College Campus -

Negotiators - Richard Jones; CSU Fullerton

Under Negotiation - Price and Payment Terms

Conference with Legal Counsel (GC 54956.9):

Pending Litigation (GC54956.9[a]) -

Pourya Khademi, et al v. SOCCCD

6/25/01

Page 1

Significant Exposure to Litigation (GC54956.9[b][3][A]) -  
Three Potential Cases  
Initiation of Litigation (GC54956.9[c]) -  
Four Potential Cases

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

Led by Trustee Padberg

**INVOCATION**

Led by Trustee Fortune

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Saddleback College Social and Behavioral Sciences Division  
Report by Dean Patricia Flanigan

**BOARD REQUESTS FOR STAFF REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that “. . . a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

**APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 20)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES

Minutes of the Special Board Meeting of April 12, Regular Board Meeting of April 30, and Special Board Meeting of May 18, 2001.

6/25/01

Page 2

2. SADDLEBACK COLLEGE: GRANT APPLICATION  
Application for funds from the State Chancellor's Office FII for the project "Collaborative Nursing Education Project."
3. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Laura Franklin for an amount to exceed \$60,000 to serve as Project Director and Activity II Director for the Title III grant project.
4. SADDLEBACK COLLEGE: OUT-OF-STATE FIELD TRIP  
Horticulture 189 Special Topics course to the Grand Canyon and adjacent areas.
5. IRVINE VALLEY COLLEGE: FOUNDATION BYLAWS REVISION  
Bylaws as revised and approved by the IVC Foundation Board of Governors.
6. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Chris Pitches in the amount of \$7,500 for her assistance in meeting the requirements of the Statewide Discipline/Industry Collaborative for Business Education Grant.
7. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Tony Salas in the amount of \$7,200 for his assistance in meeting the requirements of the Statewide Discipline/Industry Collaborative for Business Education Grant.
8. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES  
Course material fees for Fall 2001.
9. IRVINE VALLEY COLLEGE: CONTRACT WITH AMITY INSTITUTE  
Contract with Amity Institute in the amount of \$1,600 for intern Laurence Delfosse as Tutor Assistant/Tutor.

10. IRVINE VALLEY COLLEGE: AWARD OF BID FOR SCIENCE EQUIPMENT  
Award of Bid 244 to seven vendors for a total amount of \$74,796.14 for science equipment.
11. SOCCCD: AWARD OF NETWORK ELECTRONICS MAINTENANCE  
Use of CMAS contract 3-98-70-0527C for a one-year agreement with Kent Datacomm for the maintenance of the district's network electronics.
12. SOCCCD: RENEWAL OF AGREEMENT FOR TELEPHONE SYSTEMS MAINTENANCE  
Extension of Telephone Systems Maintenance Agreement with Williams Communication for one year until June 30, 2002.
13. SOCCCD: CONTRACT SERVICES FOR SPECIALIZED WEB TECHNOLOGY SERVICES  
Agreement with Kristen Bush at a cost not to exceed \$23,000 for the period July 1, 2001, through June 30, 2002.
14. APPROPRIATIONS LIMIT FOR 2001/02 (GANN LIMIT)  
Adoption of Resolution 01-32 to establish the appropriations limit for fiscal year 2001-02.
15. BUDGET AMENDMENT: RESTRICTED GENERAL FUND  
Adoption of Resolution 01-33 to amend the budget by \$8,000.
16. CLAIM AGAINST THE DISTRICT  
Rejection of claim dated May 28, 2001, by Laurie Williams-Horton and referral to district's insurance administrator.
17. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 04448 through 04907 totaling \$2,169,186.36; confirming requisitions dated 5/16/01 through 6/12/01 totaling \$433,235.12.



18. PAYMENT OF BILLS  
Checks 145041 through 146250 totaling \$2,688,000.86;  
Saddleback College Community Education checks 5270  
through 5304 totaling \$269,897.11; and IVC Community  
Education checks 6247 through 6277 totaling \$227,151.32.
19. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various items donated to the district.
20. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL  
MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or  
requests for local mileage reimbursement.

## **INFORMATION ITEMS**

### *ITEMS FOR INFORMATION ONLY*

21. CONTRACTS UNDER \$5,000  
Summary of contracts for May/June 2000.
22. IRVINE VALLEY COLLEGE: ANNUAL ACCREDI-  
TATION REPORT  
2000-01 Annual Report for submission to the Accreditation  
Commission.
23. BOARD REQUESTED REPORT ON OCLTF  
EXPENDITURES  
Report on Orange County Legislative Task Force related  
expenses for the past 18 months.
24. SADDLEBACK COLLEGE/IRVINE VALLEY COLLEGE:  
ENERGY UPDATE  
Presentation on the energy crisis impact at both colleges.

## **EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 25 through 30)**

### **ADMINISTRATIVE AND BUSINESS SERVICES**

#### *ITEMS RECOMMENDED FOR APPROVAL*

***ITEMS RECOMMENDED FOR APPROVAL***

25. **ACADEMIC PERSONNEL ACTIONS**  
Administrative Employment (Dean, Fine Arts, Physical Education and Athletics at SC, Dean, health Sciences, Physical Education and Athletics at IVC); Acting Administrative Employment (Part-Time Acting Vice Chancellor, Educational Services); Academic Employment; Academic Reassignment (return of administrators [2] to faculty assignments); Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Accumulated Vacation Leave Carry Over; Resignation/Retirement.
26. **CLASSIFIED PERSONNEL ACTIONS**  
New Personnel Appointments; Change of Status (Director of Safety and Security/Chief of Police at IVC); Substitutes; Accumulated Vacation Leave Carry Over; Volunteers; Out-of-Class Assignment (Admissions and Records Registrar at SC); Additional Compensation; Resignation/Termination /Conclusion of Employment; Leave of Absence.
27. **AMENDMENT TO EMPLOYMENT AGREEMENT - DR. CEDRIC SAMPSON**  
Amendment to employment contract and authorization for board president to execute the amendment.
28. **FY 2001-02 TENTATIVE BUDGET**  
Proposed budget for 2001-02.
29. **IRVINE VALLEY COLLEGE: PURCHASE OF CISCO NETWORK INFRASTRUCTURE**  
Purchase of network infrastructure and services using CMAS 3-98-70-0516A for a total of \$173,022.73.
30. **SOCCCD: AWARD OF BID FOR MODELING SYSTEMS HARDWARE AND SOFTWARE**  
Award of Bid 240D to SensAble Technologies for the purchase of up to 30 systems at a cost of \$10,785.83 each.

**CHANCELLOR'S ITEMS (Items 31 through 32)**

***ITEM RECOMMENDED FOR APPROVAL***

31. **ACTING CHANCELLOR'S GOALS**  
Review and amendment as desired by the board.

32. EMPLOYMENT PROCESSES FOR HIRING PERMANENT CHANCELLOR  
Consideration of processes to be undertaken in order to fill permanent Chancellor position.

## **VICE CHANCELLORS' ITEMS (Items 33 through 41)**

### **EDUCATIONAL SERVICES**

#### *ITEMS RECOMMENDED FOR APPROVAL*

33. BOARD POLICY 4000.4, AFFIRMATIVE ACTION AND DIVERSITY  
Revision of BP 4000.4.
34. BOARD POLICY 5600, ASSOCIATE DEGREE REQUIREMENTS  
Revision of BP 5600.
35. HEALTH FEE INCREASE  
Proposed \$1 increase to the student health fee for each semester and summer session, effective Fall 2001.

### **ADVANCED TECHNOLOGY & EDUCATION PARK OF SOUTH ORANGE COUNTY**

#### *ITEMS RECOMMENDED FOR APPROVAL*

36. ATEP: DICAST CONSULTING AGREEMENT  
Agreement with Ginger Braun in the amount of \$6,000.
37. ATEP: DICAST CONSULTING AGREEMENT  
Agreement with Gayla Smith in the amount of \$6,000.
38. ATEP: DICAST CONSULTING AGREEMENT  
Agreement with San Mateo CCD in the amount of \$35,000.
39. ATEP: DICAST CONSULTING AGREEMENT  
Agreement with Robert Daniel in the amount of \$5,200.
40. ATEP: DICAST CONSULTING AGREEMENT  
Agreement with Healthcare Paragon, International, Inc. in the amount of \$3,500.

41. ATEP: OPERATING GUIDELINES AND PROPOSED VISION/MISSION STATEMENT  
Authorization of the development of Vision/Mission Statement.

## PRESIDENTS' ITEMS (Item 42 )

### IRVINE VALLEY COLLEGE

#### *ITEMS RECOMMENDED FOR APPROVAL*

42. IRVINE VALLEY COLLEGE: CONSTRUCTION OF BASEBALL FIELD  
Proposed allocation of \$316,000 to complete the construction of Phase I of the baseball field project.

## REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to two minutes each.**

### 43. BOARD/CHANCELLOR/PRESIDENTS' REPORTS

- a. Board Members
- b. Chancellor
- c. Presidents
- d. Board Requests for Reports

### 44. SHARED GOVERNANCE GROUPS' REPORTS

- a. Student Government Reports  
Associated Student Government of  
SaddlebackCollege  
Associated Students of Irvine Valley College



- b. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate

**CORRESPONDENCE**

45. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm

**ADDITIONAL ITEMS TO THE 6/25/01 REGULAR BOARD  
MEETING AGENDA**

***ITEMS FOR APPROVAL***

46. EXECUTIVE AND ADMINISTRATIVE EMPLOYEE GROUPS - INCREASE IN COLA AND BENEFITS  
Salary increase for fiscal year 2001-02 equal to COLA percentage in State budget, currently 3.87%, effective July 1, 2001.
47. CLASSIFIED LEADERSHIP - INCREASE IN COLA AND BENEFITS  
Salary increase for fiscal year 2001-02 equal to COLA percentage in State budget, currently 3.87%, effective July 1, 2001.
48. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
49. CONTRACT WITH PUBLIC RELATIONS FIRM  
Consideration of entering into an agreement with a public relations firm to represent the district.