

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

APRIL 30, 2001

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 3:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment/Employment -

Acting Chief of Police, Irvine Valley College

Public Employee Discipline/Dismissal/Release (3)

Public Employee Evaluation of Performance - Acting Chancellor

Conference with Labor Negotiators (GC54957.6):

Negotiators - Richard A. Jones; California School Employees

Association (CSEA), Chapter 586

Conference with Real Property Negotiator (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Richard A. Jones; City of Tustin

Under Negotiation - Price and Payment Terms

Potential ATEP Buildings -

1) 51 Discovery, Irvine

Negotiators - Richard A. Jones; The Irvine Company

Under Negotiation - Price and Payment Terms

2) 2008 McGaw, Irvine

Negotiators - Richard A. Jones; Lee & Associates

Under Negotiation - Price and Payment Terms

4/30/00

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Conference with Legal Counsel (GC 54956.9):
 Anticipated Litigation -
 Significant Exposure to Litigation (GC54956.9[b]) -
 One Potential Cases
 Initiation of Litigation (GC54956.9[c]) -
 Three Potential Cases

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Fuentes

INVOCATION

Led by Trustee Wagner

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Outstanding Service Awards/Resolutions:

 Candi Kincaid, District Services

 Mikel Bistany, Irvine Valley College

 Susan Lemkin, Saddleback College

Resolution: Classified School Employees Week

Resolution: SOCCCD Forensics Team

Resolution: My Site - Technology Focus Award

Resolution: Jason Wamhoff

SC Fine Arts and Communications Division Activities Report by
 Acting Dean Bill Kelly

IVC Business and Social Sciences Division Activities Report by
 Dean Susan Corum

APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 26)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES
Regular Meeting of January 29, 2001, Regular Meeting of February 26, 2001, Special Meeting of March 6, 2001, and Regular Meeting of March 26, 2001.
2. IRVINE VALLEY COLLEGE: VISION AND MISSION STATEMENTS
Revised Vision and Mission Statements.
3. IRVINE VALLEY COLLEGE: FOUNDATION BYLAWS REVISION
Bylaws as revised and approved by the IVC Foundation Board of Governors.
4. IRVINE VALLEY COLLEGE: STUDY ABROAD PROGRAM
Two-week instructional program in Tokyo, Japan.
5. IRVINE VALLEY COLLEGE: 2001 CLASSIFIED DEVELOPMENT DAY
Staff development event on June 1, 2001, with expenses not to exceed \$5,000.
6. DUAL ADMISSIONS PILOT PROJECT
Sub-contract agreement between Rancho Santiago CCD and the district effective April 30 through June 30, 2001, for reimbursement at the completion of the program in an amount not to exceed \$4,552 to:
 - a. IRVINE VALLEY COLLEGE
 - b. SADDLEBACK COLLEGE
7. SADDLEBACK COLLEGE: EARLY CHILDHOOD MENTOR PROGRAM
Participation of the college in the Orange County Regional Early Childhood Mentor Program.
8. SADDLEBACK COLLEGE: CALIFORNIA MENTOR INITIATIVE
Agreement for the college to act as the liaison between Capabilities, Inc., and the State in facilitating youth development leadership training.

9. SADDLEBACK COLLEGE: OUT-OF-STATE FIELD TRIP
Trip to Museo de Historia in Ensenada on May 5-7, 2001, to establish a consortium between the college and museum.
10. SADDLEBACK COLLEGE: EASTERN ARTS CLUB
GUEST SPEAKER
Presentation by Kam Lau Fung for an honorarium not to exceed \$2,000.
11. SADDLEBACK COLLEGE: COMMENCEMENT
Compensation for services rendered by technicians and musicians for the 2001 commencement.
12. SADDLEBACK COLLEGE: STUDY ABROAD PROGRAM
Approve and authorize contracts for study in Oxford, Spain, Italy, and Paris.
13. HEALTH FEE INCREASE
A \$1.00 increase to the student health fee each semester and summer session, effective Fall 2001.
14. CONTRACT FOR STATE MANDATED COST CLAIMING SERVICES
A three-year contract with DMG-MAXIMUS to provide Mandated Cost Claiming Services.
15. AMENDMENT TO CONTRACT FOR SECTION 125 FLEXIBLE BENEFIT PLAN
Adoption of contract with Pension Consultants, Inc., to provide administrative services for the district's 125 plan.
16. AWARD OF BIDS
 - a. IRVINE VALLEY COLLEGE: BID 240, SOCCER FIELD RENOVATION
to Golden West Building Company in the amount of \$103,890.
 - b. IRVINE VALLEY COLLEGE: BID 242, SPECTROMETER COMPLETE SYSTEM
to Anasazi Instruments, Inc., in the amount of \$67,483.13.

- c. SADDLEBACK COLLEGE: BID 1006, FIRE ALARM SYSTEM REPLACEMENT
to Skora Electric in the amount of \$149,944.
 - d. SADDLEACK COLLEGE: BID 1008, TELEVISION PLAYBACK SYSTEM PURCHASE AND INSTALLATION
to Media Control System for \$101,244.58.
17. SADDLEBACK COLLEGE: AWARD OF BID AND CHANGE ORDER
Award of Bid 1005 for New Installation of Occupancy Sensors to Skora Electric in the amount of \$191,119, and approval of Change Order 1 reducing the contract amount by \$21,185.
18. SADDLEBACK COLLEGE: CHANGE ORDER
Change Order 1 increasing the contract amount by \$21,849.94 for the printing of the Saddleback College Class Schedules.
19. SADDLEBACK COLLEGE: PURCHASE OF NETWORK WORKSTATIONS
Declaration that it is in the best interest of the district to purchase computer equipment through CMAS and approve purchase of 74 computers through Micron Electronics for \$103,494.55
20. CLAIM AGAINST THE DISTRICT
Rejection of claim by Dorothy Fitzsimons and refer to district's insurance administrator for processing.
21. BUDGET AMENDMENTS
- a. RESOLUTION 01-17, CAPITAL OUTLAY FUND
to amend the budget by \$96,000.
 - b. RESOLUTION 01-18, RESTRICTED GENERAL FUND
to amend the budget by \$185,667.

22. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
23. PURCHASE ORDERS
Purchase orders 03484 through 03969 totaling \$1,118,091.72, and confirming requisitions dated 3/10/01 through totaling 4/12/01 totaling \$281,361.66.
24. PAYMENT OF BILLS
Checks 123699 through 124570 totaling \$2,682,259.61; checks 144001 through 144187 totaling \$523,173.62; Saddleback College Community Education checks 5179 through 5243 totaling \$91,148.42; and IVC Community Education checks 6193 through 6218 totaling \$207,613.33.
25. GIFTS TO THE DISTRICT
Acceptance of various items donated to the district.
26. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

27. MARCH/ APRIL 2001 CONTRACTS UNDER \$5,000
Summary of contracts for March/ April 2001.
28. MONTHLY FINANCIAL STATUS REPORT
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
29. QUARTERLY FINANCIAL STATUS REPORT
The California Community Colleges Quarterly Financial Status Report as of March 31, 2001.
30. TEACHER OF THE YEAR 2001 NOMINATIONS
 - a. SADDLEBACK COLLEGE
Professor Carmenmara Hernandez-Bravo.

- b. IRVINE VALLEY COLLEGE
Dr. Francisco Marmolejo; Professor Beth Clary.
- 31. IRVINE VALLEY COLLEGE: SUMMER 2001 STIPENDS
Extracontractual assignments for Summer 2001.
- 32. BOARD REQUESTED REPORT
Information on distance education and TV channels from
both colleges.

CHANCELLOR'S ITEMS (Item 33)

ITEMS RECOMMENDED FOR APPROVAL

- 33. SOCCCD: FIVE-YEAR CONSTRUCTION PLAN
Order of Priority and Schedule of Funds for the 2003/04 -
2007/08 Five-Year Construction Plan.

EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 34 through 39)

ADMINISTRATIVE AND BUSINESS SERVICES

ITEMS RECOMMENDED FOR APPROVAL

- 34. ACADEMIC PERSONNEL ACTIONS
Academic Employment; Additional Compensation;
Additional Compensation Academic Temporary Part-
Time/Substitute Staff; Authorization to Establish and
Announce New Position; Leave of Absence.
- 35. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Change of Status;
Volunteers; Resignation/Termination/Conclusion of
Employment; Authorization to Establish and Announce a
Classified Position; Authorization to Abolish a Classified
Position.
- 36. SOCCCD: EXTEND CONTRACT FOR MANAGEMENT
OF GOLF DRIVING RANGE
Extension of the Donovan Bros. Golf, Inc., contract to
manage the Saddleback Golf Driving Range for the period
April 1 through March 31, 2002.

37. PARTICIPATION IN NATURAL GAS CONSORTIUM
Participation in consortium organized by the Community College League of California with contract ending March 30, 2003.
38. AWARD OF BIDS
 - a. SADDLEBACK COLLEGE: TRACK RENOVATION
Bid 1007 to Zaino Tennis Courts, Inc., for \$572,011.
 - b. SOCCCD: EMERGENCY GENERATOR FOR INFORMATION TECHNOLOGY BUILDING
Bid 238D to Pacific General Contractors for \$153,375.
39. IRVINE VALLEY COLLEGE: LEASE OF RELOCATABLE MODULAR CLASSROOM FACILITY
Five-year lease agreement with William Scotsman, Inc., for a 48' x 60' relocatable modular classroom for \$1,922 per month plus sales tax.

VICE CHANCELLORS' ITEMS (Item 40)

ADVANCED TECHNOLOGY & EDUCATION PARK OF SOUTH ORANGE COUNTY

ITEMS RECOMMENDED FOR APPROVAL

40. ATEP: INDEPENDENT CONTRACTOR AGREEMENT/CONSULTANT AGREEMENTS
 - a. INFOTEK RESEARCH
for an amount not to exceed \$30,652.
 - b. BRIAN L. LAMBERTSON
for an amount not to exceed \$1,500.
 - c. ROBERT DANIEL
for an amount not to exceed \$8,700.

REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not

appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." **Speakers are limited to two minutes each.**

41. BOARD/CHANCELLOR/PRESIDENTS' REPORTS;
BOARD REQUESTS FOR FUTURE STAFF REPORTS

- a. Board Members
- b. Chancellor
- c. Presidents
- d. Board Requests for Reports

42. SHARED GOVERNANCE GROUPS' REPORTS

- a. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- b. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
 - Saddleback College Classified Senate

Irvine Valley College Classified Senate
District Classified Senate

CORRESPONDENCE

43. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

**ADDITIONAL ITEMS TO THE 4/30/01 REGULAR BOARD
MEETING AGENDA**

ITEM FOR INFORMATION ONLY

44. FEASIBILITY STUDY FOR COLLEGE PRODUCTION OF ELECTRICITY
Report on feasibility of electricity generation at Saddleback College and Irvine Valley College.

ITEM FOR APPROVAL

45. CHANCELLOR'S GOALS
Establishment of updated goals and strategies for the Chancellor.