

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

MARCH 26, 2001

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 3:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

**CALL TO ORDER: 3:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Conference with Real Property Negotiator (GC 54956.8):

Portion of Tustin MCAS -

Negotiators - Richard A. Jones; City of Tustin  
Under Negotiation - Price and Payment Terms

Potential ATEP Building (51 Discovery, Irvine)

Negotiators - Richard A. Jones; The Irvine Company  
Under Negotiation: Price and Payment Terms

Potential District Offices (23461 South Pointe Dr., Laguna Hills) -

Negotiators: Richard A. Jones; The Colton Company  
Under Negotiation: Price and Payment Terms

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Discipline/Dismissal/Release (3)

Conference with Legal Counsel (GC 54956.9):

Existing Litigation -

SOCCCD Faculty Association, CTA/NEA v. SOCCCD; Unfair Practice Charge, PERB Case No. LA-CE-4112

Anticipated Litigation -

Significant Exposure to Litigation (GC54956.9[b][1], [b][2], and [3][A]) -  
Three Potential Cases

3/26/01

Page 1

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**PLEDGE OF ALLEGIANCE**

Led by Trustee Fortune

**INVOCATION**

Led by Trustee Padberg

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Resolution: Virgil Moore

Resolution: Coach Bill Brummel

Resolution: Saddleback College Men's Basketball Team

Resolution: Energy Conservation

IVC Math, Science, and Engineering Division Activities Report  
by Dean Ruth Jacobson

SC Health Science, Human Services, and Emeritus Institute  
Division Activities Report by Dean Julie Bright

**APPROVAL OF CONSENT CALENDAR ITEMS (Items 1 through 25)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

1. MINUTES  
Regular Meeting Minutes of December 11, 2000, and  
January 29, 2001.
2. SADDLEBACK COLLEGE: 2001-2002 COLLEGE  
CATALOG ADJUSTMENTS  
Revisions presented for publication in the catalog.

3. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT  
Contract with Smuin Ballets of San Francisco for two performances on January 26 and 27, 2002, at a cost not to exceed \$20,000.
4. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL  
Request for up to nine students and an advisor to attend the Society of American Archaeologists Annual Conference in New Orleans at a cost not to exceed \$5,150.
5. COMMUNITY EDUCATION  
Presenters and compensation for Summer 2001 for:
  - a. SADDLEBACK COLLEGE
  - b. IRVINE VALLEY COLLEGE
6. IRVINE VALLEY COLLEGE: CURRICULUM CHANGES  
Proposed changes for implementation in the 2001-02 academic year.
7. IRVINE VALLEY COLLEGE: COLLEGE BOARD PROJECT RAINBOW  
Participation in a brief research study whereby the College Board is pilot testing several new experimental measures of college readiness.
8. IRVINE VALLEY COLLEGE: KINDERCAMINATA, COUNSELOR CONFERENCE, SENIOR DAY, AND DEANS' TEA  
March 23, March 30, April 5, and April 6, respectively, at a total cost not to exceed \$10,000.
9. IRVINE VALLEY COLLEGE: CHANGE ORDER  
Change Order 3 increasing the contract for the Fire Safety Emergency Access Road by \$2,766.38 with 50 days extension to the project completion time.

10. AWARD OF BIDS
  - a. IRVINE VALLEY COLLEGE: HVAC SYSTEM REPLACEMENT, BLDG. B-200  
Bid 241 to Air-Ex Air Conditioning for the amount of \$170,581.
  - b. SADDLEBACK COLLEGE: ELECTRICAL SWITCHGEAR REPLACEMENT, SCIENCE/MATH/ENGINEERING BLDG.  
Bid 1004 to Brewster Electric for the amount of \$155,000.
11. IRVINE VALLEY COLLEGE: CHANGE ORDER; NOTICE OF COMPLETION  
Change Order 1 increasing the contract for the Recarpet Child Development Center project by \$845 with not change to completion time, and filing a Notice of Completion.
12. 2001-02 TAX AND REVENUE ANTICIPATION NOTES  
Adoption of Resolution 01-05 authorizing the issuance of TRANS, and authorization for certain individual to execute documents.
13. AGREEMENT FOR LEGAL SERVICES  
Agreement with Liebert Cassidy Whitmore for legal services on an as needed basis.
14. APPOINTMENT OF FIRM TO PROVIDE COMMERCIAL REAL ESTATE BROKERAGE SERVICES  
Appointment of firm to assist in locating district office space.
15. SCHOOLS EXCESS LIABILITY FUND (SELF) JPA AGREEMENT AMENDMENT  
Adoption of Resolution 01-10 to amend the Joint Exercise of Powers Agreement with SELF.
16. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 03091 through 03483 totaling \$1,478,366.24; confirming requisitions dated 2/9/01 through 3/9/01 totaling \$341,151.25.

17. PAYMENT OF BILLS  
Checks 122898 through 123698 totaling \$2,212,999.51;  
Saddleback College Community Education checks 5153  
through 5178 totaling \$54,511.61; and IVC Community  
Education checks 6173 through 6192 totaling \$143,726.43.
18. BUDGET AMENDMENT: RESTRICTED GENERAL  
FUND, COMMUNITY EDUCATION FUND  
Adoption of Resolution 01-11 to amend the 2000-01  
Adopted Budget by \$12,979 and \$369,979, respectively.
19. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
20. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various items donated to the district.
21. 2001 DISTRICTWIDE CLASSIFIED DEVELOPMENT DAY  
To be held on April 16 with expenses incurred covered by  
staff development funds not to exceed \$6,000.
22. DISTRICTWIDE CLASSIFIED LEADERSHIP RETREAT  
To be held on May 11 at a total cost not to exceed \$3,000.
23. TRUSTEES' REQUESTS TO ATTEND CONFERENCES  
AND FOR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and for  
local mileage reimbursement.
24. REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO  
AND FROM REQUIRED BOARD MEETINGS  
Mileage claims for September, October, November,  
December 2000, and January, February 2001.
25. AUTHORIZATION OF PAYMENT TO TRUSTEES  
ABSENT FROM BOARD MEETINGS
  - a. STUDENT TRUSTEE WAMHOFF  
Adoption of Resolution 01-06 for absence from the  
January 3, 2001, special board meeting.



- b. STUDENT TRUSTEE WAMHOFF  
Adoption of Resolution 01-07 for absence from the January 31, 2001, special board meeting.
- c. TRUSTEE JOHN WILLIAMS  
Adoption of Resolution 01-01 for absence from the March 6, 2001, special board meeting.

## **INFORMATION ITEMS**

### *ITEMS FOR INFORMATION ONLY*

- 26. MONTHLY FINANCIAL STATUS REPORT  
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
- 27. CONTRACTS UNDER \$5,000  
Summary of contracts for February/March 2001.
- 28. IVC AND SC RESPONSE TO STUDENT TRUSTEE REQUEST  
Information on request for reports at the February 26, 2001, board meeting.

## **CHANCELLOR'S ITEMS (Items 29 through 31)**

### *ITEM RECOMMENDED FOR APPROVAL*

- 29. CCCT BOARD OF DIRECTORS ELECTION 2001  
Reading of board members list of nominees for subsequent tallying and transmittal to the League office by April 25.
- 30. SOCCCD FIVE YEAR CONSTRUCTION PLAN  
Order of Priority for the 2003-04 - 2007-08 Plan.
- 31. 100<sup>th</sup> YEAR BIRTHDAY OF COMMUNITY COLLEGES  
Board discussion/consideration of underwriting a 100<sup>th</sup> Birthday Celebration Week for Community Colleges.

## **EXECUTIVE VICE CHANCELLOR'S ITEMS (Items 32 through 35)**

### **ADMINISTRATIVE AND BUSINESS SERVICES**

#### *ITEMS RECOMMENDED FOR APPROVAL*

32. **ACADEMIC PERSONNEL ACTIONS**  
Employment; Acting Administrative Appointment;  
Additional Compensation; Temporary Part-  
Time/Substitute Staff; Sabbatical Leave Rescission;  
Sabbatical Leave Alternate; Retirement/Resignation.
33. **CLASSIFIED PERSONNEL ACTIONS**  
New Personnel Appointments; Change of Status;  
Volunteers; Leave of Absence; Out-of-Class Assignment;  
Resignation/Termination/Conclusion of Employment;  
Conclusion of Additional Compensation; Authorization to  
Establish and Announce a Classified Position;  
Authorization to Abolish a Classified Position.

### **ADJOURN TO PUBLIC HEARING**

34. **DISTRICT INITIAL PROPOSAL TO CSEA CHAPTER 586**  
Hearing to allow the public to comment on the initial  
proposal from CSEA Chapter 586.

### **RECONVENE BOARD MEETING**

#### *ITEM FOR REVIEW AND STUDY*

35. **ACCEPT PARTNERSHIP FOR EXCELLENCE SURVEY OF  
LOCAL INVESTMENTS OF PARTNERSHIP FUNDS**  
Acceptance of the expenditure report for review prior to  
transmittal to the Chancellor's Office.

### **VICE CHANCELLORS' ITEMS (Items 36 through 38)**

#### **ADVANCED TECHNOLOGY & EDUCATION PARK OF SOUTH ORANGE COUNTY**

#### *ITEMS RECOMMENDED FOR APPROVAL*

36. **CONSULTANT AGREEMENTS**  
Agreements with Karen Owen, Winniphred Stone, Joseph  
O'Connor, Guy Smith, Nina DeMarkey, Anna Szabados,  
Patricia James, Mark Steidel, and John Avakian for an  
amount not to exceed \$1,000 each to assist in meeting  
requirements of the DICAST grant project.

## EDUCATIONAL SERVICES

### *ITEM FOR INFORMATION/DISCUSSION*

37. IVC AND SC 2000-2001 BASIC AID EXPENDITURE PLAN  
Plans for expenditure of allocated Basic Aid dollars per board direction.

### *ITEMS RECOMMENDED FOR APPROVAL*

38. SOCCCD: BULLETPROOF VEST PARTNERSHIP  
Application to the U.S. Department of Justice/Bureau of Justice Assistance to participate in the 50% discount of the replacement cost for vests.

## REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." **Speakers are limited to two minutes each.**

39. BOARD/CHANCELLOR/PRESIDENTS' REPORTS;  
BOARD REQUESTS FOR FUTURE STAFF REPORTS
  - a. Board Members
  - b. Chancellor
  - c. Presidents
  - d. Board Requests for Reports



40. SHARED GOVERNANCE GROUPS' REPORTS

- a. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- b. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- c. Faculty Association Report
- d. California School Employees Association Report
- e. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate

**CORRESPONDENCE**

41. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm

**ADDITIONAL ITEM TO THE 3/26/01 REGULAR BOARD  
MEETING AGENDA**

***ITEM FOR APPROVAL***

42. **AGREEMENT FOR LEGAL SERVICES**  
Agreement with Wilion, Kirkwood & Kessler, LLP, for  
legal services on an as needed basis.