

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK  
COLLEGE

**MINUTES OF THE BOARD OF TRUSTEES MEETING**  
**October 27, 2008**

**CALL TO ORDER: 5:00 P.M.**

Members of the Board of Trustees

PRESENT:

John S. Williams, Vice President  
Thomas A. Fuentes, Clerk  
William O. Jay, Member  
David B. Lang, Member  
Marcia Milchiker, Member  
Nancy Padberg, Member  
Hannah Lee, Student Member

ABSENT:

Donald P. Wagner, President

Administrative Officers:

Raghu P. Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Robert Bramucci, Vice Chancellor, Technology and Learning Services  
David Bugay, Vice Chancellor, Human Resources  
Tod Burnett, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College  
Tracy Daly, Acting Associate Provost

**1.0 PROCEDURAL MATTERS**

**1.1 Call To Order**

**1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.**

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)**

**♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦1. Public Employee Discipline/Dismissal/Release (5 cases)**

**B. Conference with Labor Negotiators (GC 54957.6)**

**♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦1. SOCCCD Faculty Association**

**♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦a. Negotiations Update: Negotiator - Dr. Raghu Mathur;**

**♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦b. Leave Requests (1)**

**♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦2. California School Employees Association (CSEA), Chapter 586:**

**♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦a. Negotiations Update: Negotiator - Dr. Raghu Mathur**

**♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦♦b. Leave Requests (2)**

**C. Conference with Real Property Negotiators (GC 54956.8)**

**1. Lease of District Property - Advanced Technology and Education Park (ATEP) Agency Designated Representative - Dr. Raghu Mathur; Negotiating parties: Janez Group; Under negotiation: Price and terms of payment.**

**2. Lease of Property by District - 15661 Red Hill Ave, Tustin and 1400 & 1420 Reynolds Avenue, Irvine. Agency Designated Representative - Dr. Raghu Mathur and Royce A. Sharf, Studley; Negotiating parties: Colliers International and C B Richard Ellis (CBRE); Under negotiation: Price and terms of payment.**

**D. Conference with Legal Counsel (GC 54956.9)**

**1. Existing Litigation (GC54956.9[b])**

**a. Crosby v. SOCCCD**

**b. Dobbs v. SOCCCD**

**c. Hammel v. SOCCCD**

**2. Initiation of Litigation (GC 54956.9[c]) (1 case)**

**3. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [b][3][A]) (5 cases)**

**RECONVENE OPEN SESSION: 7:10 P.M.**

**2.0 PROCEDURAL MATTERS**

**2.1 Actions Taken in Closed Session**

**2.2 Invocation Led by Trustee Thomas A. Fuentes**

**2.3 Pledge of Allegiance Led by Trustee William O. Jay**

**2.4 Resolutions / Presentations / Introductions**

- Resolution: Janine O. Buchon, Full-Time Professor of the Year  
Saddleback College
- Resolution: Mildred Landecker, Part-Time Professor of the Year  
Saddleback College
- Resolution: John Licitra, Full-Time Professor of the Year  
Irvine Valley College
- Resolution: Jennifer Bailly, Part-Time Professor of the Year  
Irvine Valley College
- Resolution: Pam Schader, Emeritus Professor of the Year  
Irvine Valley College

**2.5 Public Comments**

Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

**3.0 REPORTS**

### **3.1 Oral Reports: Speakers are limited to two minutes each.**

#### **A. Board Reports**

Trustees Jay, Padberg, Fuentes, Williams, Milchiker, Lang and Student Trustee Lee gave reports.

#### **B. Chancellor's Report**

Chancellor Mathur gave a report.

#### **C. Board Requests for Report(s) Report on Sustainability/Green Technology**

Trustee Williams requested a report on Sustainability/Green Technology. On a motion made by Trustee Williams and seconded by Trustee Lang this item passed on a 6-0 vote.

### **4.0 DISCUSSION ITEM**

#### **4.1 Saddleback College, Irvine Valley College and ATEP: Enrollment Management Reports from Saddleback College, Irvine Valley College and ATEP on the Strategies for Enrollment Management.**

Vice Chancellor Robert Bramucci, Saddleback College Vice President of Instruction Rajen Vurdien, Vice President of Student Services, Lise Telson, PIO Jennifer McCue, and Irvine Valley College Vice President of Instruction Craig Justice, Vice President of Student Services Gwen Plano and ATEP Acting Associate Provost Tracy Daly gave reports on Strategies for Enrollment Management.

**7.1 Saddleback College and Irvine Valley College: Strategic Plan for Reducing Textbook Costs Information on plans for reducing textbook costs for Saddleback College and Irvine Valley College students.**

On a motion made by Trustee Lang and seconded by Trustee Padberg the meeting was extended for thirty minutes from 9:00 p.m. to 9:30 p.m.

**5.0 CONSENT CALENDAR ITEMS**

**All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.**

Items 5.19 and 6.9 were pulled altogether by administration. Trustee Padberg requested Items 5.23 and 5.24 be pulled; Trustee Fuentes requested Item 5.22 be pulled; and Trustee Milchiker requested Item 5.28 be pulled.

On a motion made by Trustee Lang and seconded by Trustee Jay the remaining items were approved on a 6-0 vote.

**5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a regular meeting on September 22, 2008.**

**5.2 Saddleback College: Student Nurse Organization: Faculty and Student Out-of-State Travel Approve out-of-state travel to the NSNA Midyear Conference in Reno, Nevada for a maximum of five students and one Nursing faculty member not to exceed \$4,017.29**

**5.3 Saddleback College: Student Out-of-State Travel Approve out-of-state travel to the American College Dance Festival in Salt Lake City, Utah for a maximum of two students and one faculty advisor not to exceed \$2,855.00.**

**5.4 Saddleback College: Spring 2009 Revised Laboratory Fees Approve proposed revisions to the Spring 2009 Laboratory Fees.**

**5.5 Saddleback College: Early Childhood Mentor Approve participation in the Orange County Regional Early Childhood Mentor Program.**

**5.6 Saddleback College: Amendment to Increase Contract Services with R2A Architecture: Communication Arts Swing Space Project Approve amendment to Architectural Services agreement with R2A Architecture for the Communication Arts Swing Space project increasing the fee in the amount of \$12,550.00. Total revised contract amount is \$181,785.00.**

**5.7 Saddleback College: Amendment to Increase Contract Services with R2A Architecture: PE-100 Demolition and Design Approve amendment to Architectural Services agreement with R2A Architecture for the PE-100 Demolition and Design project increasing the fee in the amount of \$3,500.00. The total revised contract amount is \$156,159.00.**

**5.8 Saddleback College: Donated Equipment Approve donation of computers to the Saddleback Valley Unified School District, Orange County, California.**

**5.9 Irvine Valley College: Curriculum Revisions for the 2009-10 Academic Year Approve proposed changes in curriculum for the 2009-10 academic year.**

**5.10 Irvine Valley College: 2009 Out-of-State Travel Approve out-of-state travel for Dance Program to Akron, Ohio for 20 students and two advisors not to exceed \$13,200.00.**

**5.11 Irvine Valley College: Child Development Training Consortium Approve agreement with Yosemite Community College District for participation in the 2008-09 Child Development Training Consortium.**

**5.12 Irvine Valley College: Substitution of Subcontractor: A300 Theater Secondary Effects Remodel Approve the removal of The Power Connection Co. and its substitution by Sabco Electric, Inc.**

**5.13 Irvine Valley College: Amendment to Furniture Consultation Services: Business Sciences and Technology Innovation Center Approve amendment to LPA's scope of work in the amount of \$9,900.00. The total revised contract amount is \$67,320.**

**5.14 Irvine Valley College: A300 Theater Secondary Effects Remodel and B200 Science Lab Annex and B239 Conversion: Hire DSA Inspector of Record Approve agreement with Joyce Inspections in an amount of \$215,064.00.**

**5.15 Irvine Valley College: A300 Theater Secondary Effects: Contract Amendment No. 1 for Increased Services Approve Amendment No. 1 with Carrier Johnson in the amount of \$26,260.00. Total revised contract amount is \$168,260.00.**

**5.16 Irvine Valley College: B200 Science Lab Annex and B239 Conversion: Contract Amendment No. 2 for Increased Services Approve amendment no. 2 with Carrier Johnson in the amount of \$81,741.00. Total revised contract amount is \$428,488.00.**

**5.17 Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center Approve change order requests with various trade contractors decreasing the contract amount by \$53,312.00. The revised total contract amount is \$15,111,859.00.**

**5.18 Irvine Valley College: Notice of Completion: Business Sciences Technology and Innovation Center Approve authorizing the filing of the notice of completion.**

**5.19 Saddleback College and Irvine Valley College: Faculty Hiring 2009-10 Approve announcement of and recruitment for full-time faculty positions, contingent upon funding, at Saddleback College and Irvine Valley College.**

**5.20 Saddleback College and Irvine Valley College: Spring 2009 Community Education Programs Approve the Community Education courses, presenters, and compensation.**

**5.21 ATEP: Donate Equipment Approve donation of property to Orange County Rescue Mission Village of Hope.**



**5.22 SOCCCD: Speakers Approve honorarium for speakers for the District and Saddleback College.**

On a motion made by Trustee Fuentes and seconded by Trustee Lang this item passed on a 6-0 vote.

**5.23 SOCCCD: Subcontractor Agreement Approve subcontracting agreement between North Orange County Community College District and SOCCCD for an amount reimbursable up to \$5,000.00.**

On a motion made by Trustee Padberg and seconded by Trustee Jay this item passed on a 6-0 vote.

On a motion made by Trustee Milchiker, seconded by Trustee Padberg and unanimously approved the meeting was extended 15 minutes from 9:30 p.m. to 9:45 p.m..

**5.24 SOCCCD: Auction No. 54 - Surplus Property Approve the sale of surplus property and hire a private auction firm to conduct the auction and to dispose of items not sold at the auction.**

On a motion made by Trustee Padberg and seconded by Trustee Lang this motion passed on a 6-0 vote.

**5.25 SOCCCD: Amendment to Include ATEP in Trash Collection Contract Services Approve Amendment No. 1 to trash collection services agreement with Ware Disposal for the addition of trash collection services at the ATEP campus.**

**5.26 SOCCCD: Award of Cisco Network Equipment for Office Core Network Upgrade Approve purchase of Cisco Network equipment from Metronome, Inc. in the amount of \$96,939.60.**

**5.27 SOCCCD: Claims Against the District: Grace Minck Reject claim and refer to the District's insurance administrator for processing.**

**5.28 SOCCCD: Resolution 08-32: Authorization of Payment to Trustee Absent From Meeting Approve payment to Trustee Milchiker who was unable to attend Board Meeting due to family illness.**

On a motion made by Trustee Lang and seconded by Trustee Padberg, this item passed on a 5-0 vote with Trustee Milchiker abstaining.

**5.29 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P09-01459 through P09-01931 amounting to \$2,310,355.72. Approve confirming requisitions dated September 4, 2008 through October 7, 2008 totaling \$195,496.01.**

**5.30 SOCCCD: Payment of Bills Approve Check Nos. 074350 through 075361 processed through the Orange County Department of Education, totaling \$5,390,503.81; and Check Nos. 009363 through 009388, processed through Saddleback College Community Education, totaling \$32,005.73; and Check Nos. 008482 through 008494, processed through Irvine Valley College Community Education, totaling \$58,618.04.**

**5.31 SOCCCD: Budget Amendment: Adopt Resolution No. 08-33 to Amend 2008-09 Restricted General Fund Adopt resolution to amend the 2008-09 adopted budget.**

**5.32 SOCCCD: Transfer of Budget Appropriations Ratify as detailed in the report.**

**5.33 SOCCCD: Gifts to the District and Foundation Approve acceptance of various donated items.**

**5.34 SOCCCD: September/October 2008 Contracts Ratify contracts as listed.**

## **6.0 GENERAL ACTION ITEMS**

### **6.1 Irvine Valley College: 2008-09 Associated Students Budget Approve the Associated Students of Irvine Valley College (ASIVC) budget for the 2008-09 academic year.**

On a motion made by Trustee Jay and seconded by Trustee Milchiker this item passed on a 6-0 vote.

### **6.2 Saddleback College: Sciences Building: Basic Aid Funding Approve \$10,549,700 to provide a 40% match for the Saddleback College Sciences Building.**

On a motion made by Trustee Padberg and seconded by Trustee Jay, this item passed on a 6-0 vote.

### **6.3 SOCCCD: Naming of Health Sciences Building, Room 145, Saddleback College Approve naming the Health Sciences Building, Room 145, as the Ronald Reagan Board of Trustees Room.**

On a motion made by Trustee Fuentes and seconded by Trustee Lang this item passed on a 6-0 vote.

### **6.4 SOCCCD: Board Policy Revision: BP-3340 Cellular Telephone/Personal Digital Assistant Usage, BP-1500 Naming of College Facilities, BP-3500 Claims Against the District, BP-3102 Investment Policy Approve board policies.**

On a motion made by Trustee Lang and seconded by Trustee Jay, this item passed on a 6-0 vote.

### **6.5 Academic Personnel Actions Approve New Personnel Appointments, Academic Administrator Reassignment, Authorization to Abolish Academic Administrative Positions and/or Position Numbers, Authorization to Establish and Announce an Academic Administrative Position, Authorization to Change Organization Reporting Structure, Change of Status, Additional Compensation: General Fund, Additional Compensation: Categorical Fund, Workload Banking, Resignation/Retirement/Conclusion of Employment.**

On a motion made by Trustee Lang and Trustee Padberg, this item passed on a 6-0 vote.

#### **6.6 Classified Personnel Actions**

**Approve New Personnel Appointments, Authorization to Eliminate Classified Positions and/or Position Numbers, Authorization to Establish and Announce a Classified Position, Authorization to Establish, Fill and Eliminate Permanent Classified Positions, Change of Status, Out of Class Assignments, Resignation/Retirement/Conclusion of Employment, Volunteers.**

It was noted in Item H.3.that Carol Kennedy-Lindboe would be resigning from Office of Physical Plant, Saddleback College. On a motion made by Trustee Lang and seconded by Trustee Fuentes this item passed on a 6-0 vote.

#### **6.7 SOCCCD: Classified Employee Layoff Approve the reduction in hours and/or discontinuance of classified services.**

On a motion made by Trustee Fuentes and seconded by Trustee Milchiker this item passed on a 6-0 vote.

#### **6.8 SOCCCD: Classified Employee Layoff, Saddleback College Approve the reduction in hours and/or discontinuance of classified services.**

On a motion made by Trustee Fuentes and seconded by Trustee Lang this item passed on a 6-0 vote.

#### **6.9 SOCCCD: Invocation Approve retainer agreement for legal counsel to assist in matters involving invocation at Board meetings and College/District functions.**

#### **6.10 Saddleback College: Replace Track Surface Approve contract to purchase and install new track surface with Sport Surfaces Distributing, Inc. in an amount not to exceed \$700,000.**

On a motion made by Trustee Padberg and seconded by Trustee Williams this item passed on a 6-0 vote.

## **7.0 REPORTS**

**7.1 Saddleback College and Irvine Valley College: Strategic Plan for Reducing Textbook Costs**  
**Information on plans for reducing textbook costs for Saddleback College and Irvine Valley College students.**

**7.2 SOCCCD: 50% Law Compliance Report Report on District compliance with the 50% Law**

**7.3 SOCCCD: Basic Aid Report**  
**Projected receipts and approved projects.**

**7.4 SOCCCD: Facilities Plan Status Report**  
**Status of current construction projects.**

**7.5 SOCCCD: List of Board Requested Reports**  
**List of reports requested by members of the Board.**

**7.6 SOCCCD: Monthly Financial Status Report**  
**This report displays the adopted budget, revised budget and transactions through August 31, 2008.**

**7.7 SOCCCD: Quarterly Financial Status Report Report is as of September 30, 2008**

On a motion made by Trustee Milchiker and seconded by Trustee Padberg, the meeting was extended to 10:00 p.m.

## **8.0 WRITTEN REPORTS**

**A. President, Saddleback College**

**B. President, Irvine Valley College**

**C. Acting Associate Provost, ATEP**

**D. Associated Student Government of SC**

**E. Associated Students of IVC**

**F. Saddleback College Academic Senate**

**G. Irvine Valley College Academic Senate**

**H. Faculty Association**

**I. California School Employees Association**

**J. Saddleback College Classified Senate**

**K. Irvine Valley College Classified Senate**

**L. District Services Classified Senate**

**M. Police Officers Association**

**ADJOURNMENT (or continuation of closed session if required): 10:00 P.M.**

---

Raghu P. Mathur, Ed.D.

◆ Secretary