

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK
COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
November 13, 2007

CALL TO ORDER: 5:00 P.M.

PRESENT

Members of the Board of Trustees:

David B. Lang, President

Donald P. Wagner, Vice President

Thomas A. Fuentes, Clerk

William O. Jay, Member

Marcia Milchiker, Member

Nancy M. Padberg, Member

John S. Williams, Member

Matthew Reynard, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor

Gary Poertner, Deputy Chancellor

Andreea Serban, Vice Chancellor, Technology and Learning Services

Robert King, Vice Chancellor, Human Resources

Richard D. McCullough, President, Saddleback College

Glenn Roquemore, President, Irvine Valley College

Robert J. Kopecky, Provost, ATEP

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)

1. Public Employee Appointment/Employment

2. Public Employee Evaluation of Performance

a. Deputy Chancellor

b. Vice Chancellor, Technology and Learning Services

c. Vice Chancellor, Human Resources

d. President, Saddleback College

e. President, Irvine Valley College

f. Provost, Advanced Technology and Education Park

g. Vice President, Student Services, Saddleback College

h. Director, Research & Planning

i. Dean, Counseling Services & Special Programs, Saddleback College

j. Dean, Fine Arts, Saddleback College

k. Dean, Social & Behavioral Sciences, Saddleback College

l. Dean, Liberal Arts, and Learning Resources, Saddleback College

m. Dean, Bus. Sci., Workforce & Economic Dev., Saddleback College

n. Dean, Advanced Tech. & Applied Sciences, Saddleback College

o. Dean, Health & Human Svcs. & Emeritus Inst., Saddleback College

p. Dean, Math, Science & Engineering, Saddleback College

q. Dean, Career Tech. Educ. & Workforce Dev., Irvine Valley College

r. Dean of Business & Social Sciences, Irvine Valley College

s. Director, CACT

t. Director, Advanced Technology Center

u. Assistant Dean, Health Sciences, Human Services & Emeritus Institute, Saddleback College

3. Public Employee Discipline/Dismissal/Release (2)

B. Conference with Labor Negotiators (GC 54957.6)

1. Negotiator - Dr. Raghu Mathur; SOCCCD Faculty Association

2. Negotiator - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

C. Conference with Real Property Negotiators (GC 54956.8)

1. Property - Lease of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA Agency Designated Representative - Dr. Raghu Mathur; Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton - biotech proposal; (3) CSU-Fullerton (entertainment arts/Irvine campus programs); (4) Young Americans; and (5) Chapman University/University College. Under Negotiation - Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9)

1. Existing Litigation (GC 54956.9[a])

a. Crosby v. SOCCCD

2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (2)

3. Initiation of Litigation (GC 54956.9[c]) (2)

RECONVENE OPEN SESSION: 6:00 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

On a 7-0 vote the Board approved a leave without pay until July 31, 2008 for a classified employee.

2.2 Invocation Led by Trustee Thomas A. Fuentes

2.3 Pledge of Allegiance Led by Trustee Donald P. Wagner

2.4 Resolutions/Presentations/Introductions

2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to up to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

3.2 Board Reports

Reports were given by Trustees Jay, Padberg, Fuentes, Wagner, Milchiker, Williams and Student Trustee Reynard.

3.3 Chancellor's Report

3.4 Board Requests for Reports

At the request of Trustee Padberg, Items 4.4, 4.7 and 4.9 were pulled. On a motion made by Trustee Fuentes and seconded by Trustee Wagner all remaining items on the consent calendar were unanimously approved.

4.0 CONSENT CALENDAR ITEMS All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

4.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of regular meeting on October 22, 2007.

4.2 Irvine Valley College: Curriculum Revisions for the 2008-09 Academic Year Approve proposed changes in curriculum for the 2008-09 academic year at Irvine Valley College.

4.3 Irvine Valley College: Award of Bid: Layout, Design, Printing and Mailing Preparation of Community Education Brochure Approve award of bid to PM Group in the amount of \$38,105.50.

4.4 Irvine Valley College: Change Order Requests: Performing Arts Center/Theater Approve change order request with trade contractors increasing the contract amount by \$19,179.00. The total revised contract amount is \$26,793,899.00

On a motion made by Trustee Williams and seconded by Trustee Wagner this item was approved unanimously.

4.5 Irvine Valley College: Change Order Request No. 7: Police and Warehouse Facility Approve change order request with Dumarc Corporation increasing the contract amount by \$13,579.33. The total revised contract amount is \$1,989,148.81.

4.6 Saddleback College : Amendments to the Agreements for Coffee Cart Services and Cafeteria Services Approve amendments to the agreements to accept the one year renewal with The Drip Coffee and S & B Foods.

4.7 Saddleback College : Adopt Resolution No. 07-35: Intention to Enter into Energy Service Agreements and Public Hearing on Agreements Approve resolution.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item was approved unanimously.

4.8 ATEP: Change Order Request No. 6: Site Improvements and Signage for the Launch Approve change order request with Los Angeles Engineering, Inc., increasing the contract amount by \$6,101.41. The total revised contract amount is \$2,240,157.33.

4.9 SOCCCD: Authorization to Send Public Agency Notices Regarding Possible Lease of District's Advanced Technology and Education Park Property and Authorization to Send and Publish Public Notices of Public Hearing Regarding Waiver Request. Authorize staff to disseminate notices.

On a motion made by Trustee Williams and seconded by Trustee Wagner this item was approved unanimously .

4.10 Saddleback College and Irvine Valley College: Speakers Approve honorarium and travel expenses for speakers at Saddleback College and Irvine Valley College.

4.11 SOCCCD: October/November 2007 Contracts Ratify contracts as listed.

4.12 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-01856 through P08-02155 amounting to \$2,461,234.55. Approve confirming requisitions dated October 3, 2007 through October 23, 2007 totaling \$184,162.46.

4.13 SOCCCD: Payment of Bills Approve Check Nos. 064680 through 065447, processed through the Orange County Department of Education, totaling \$8,140,208.69; Check Nos. 009063 through 009069, processed through Saddleback College Community Education, totaling \$10,996.37; and Check Nos. 008357 through 008361, processed through Irvine Valley College Community Education, totaling \$14,592.82.

4.14 SOCCCD: Budget Amendment: Adopt Resolution No. 07-34 to Amend 2007-08 Restricted Child Development Fund Adopt resolution.

4.15 SOCCCD: Trustees' Requests for Attending Conferences Approve trustee conference travel.

4.16 SOCCCD: Transfer of Budget Appropriations Approve transfers as detailed.

5.0 GENERAL ACTION ITEMS

5.1 Irvine Valley College: 2007-2008 Associated Students Budget Approve Associated Students of Irvine Valley College 2007-08 Budget.

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item was unanimously approved.

5.2 Saddleback College: Associated Student Government Budget 2007-08 Approve Associated Student Government of Saddleback College Budget .

On a motion made by Trustee Fuentes and seconded by Trustee Padberg this item was unanimously approved.

5.3 Saddleback College and Irvine Valley College: 2008-09 Faculty Hiring Approve announcement of and recruitment for full-time faculty for the 2008-09 academic year at Saddleback College and Irvine Valley College.

On a motion made by Trustee Jay and seconded by Trustee Padberg, the Board on a 6-1 vote approved all lists in this item, with Trustee Wagner opposing.

5.4 SOCCCD: Acceptance of District Annual Audit Report 2006-2007 Accept for review and study.

On a motion made by Trustee Padberg and seconded by Trustee Milchiker it was agreed to extend the meeting by one hour on a 4-3 vote with Trustees Jay, Fuentes and Wagner opposing.

On a motion made by Trustee Jay and seconded by Trustee Williams a motion for acceptance and review of the District Annual Audit Report 2006-07 was approved unanimously.

5.5 SOCCCD: Consultant Contract, Center for Student Success of the Research and Planning Group for California Community Colleges Approve consultant contract with the Center for Student Success of the Research and Planning Group for California Community Colleges to perform research in conjunction with the Career Technical Education (CTE) Pathways to Four-Year Institutions Grant.

On a motion made by Trustee Williams and seconded by Trustee Jay this item was unanimously approved.

5.6 SOCCCD: Academic Personnel Actions Approve Academic Employment; Temporary Part-Time/Substitute Staff; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Jay and seconded by Trustee Williams this item, as amended, was approved on a 6-1 vote with Trustee Wagner opposing. The amendment noted that under Item I.1. the resignation date is effective May 31, 2008 and retirement effective June 1, 2008.

5.7 SOCCCD: Classified Personnel Actions Approve New Personnel Appointments; Authorization to Establish and Announce a Classified Position; Change of Status; Out of Class Assignments ; Resignation/Retirement/Conclusion of Employment; Volunteers.

On a motion made by Trustee Jay and seconded by Trustee Williams, this item was unanimously approved as amended. The amendments were to Item B.1.A. noting that Carol Kennedy is the wife of Donald Lindboe, Sr. Fiscal and Veterans Specialist, Office of College Fiscal Services, Saddleback College. Item B.1.B. Sonja Wyche is the daughter of Dennis Wyche, Irrigations Systems Specialist, Office, Physical Plant, Saddleback College. Item C.5. Desiree Ortiz is the daughter of Tony Curiel, Warehouse Worker, Delivery Driver, Office of Administrative and Business Systems, District and niece of Joe Curiel, Custodian, Office of Physical Plant, Irvine Valley College. It was further noted that Pos #3773 is a Classified Bargaining Unit position , Range 128, and she will commence on Step 1.

6.0 DISCUSSION ITEM

6.1 SOCCCD: Institutional Effectiveness Discussion regarding Institutional Effectiveness of Saddleback College and Irvine Valley College.

Vice Chancellor Andreea Serban presented a report on Institutional Effectiveness.

6.2 Saddleback College, Irvine Valley College and ATEP: Campus Safety and Security Cameras Saddleback College, Irvine Valley College and ATEP Safety and Security Cameras reports are presented for discussion.

Saddleback College Police Chief Harry Parmer responded to questions from trustees regarding this item.

6.3 SOCCCD: Compliance With 50% Law

Deputy Chancellor Poertner and Director Beth Mueller made a presentation on the 50% Law.

7.0 INFORMATION ITEMS

7.1 Saddleback College and Irvine Valley College: 2006-07 Release Time and/or Stipends Actual expenditures for release time and stipends as identified in the 2006-07 budget.

7.2 SOCCCD: Academic Year 2008-2009 Non-Resident Tuition Fees for Foreign & Out-of-State Students Report displays estimated non-resident related fees based on current information. A recommendation will be submitted to the Board in January 2008 after comparison data is received from the state.

7.3 SOCCCD: Board Discussion Topics Discussion topics for 2008 Board of Trustees Meetings.

7.4 SOCCCD: Basic Aid Report Projected receipts and approved projects

7.5 SOCCCD: Facilities Plan Status Report Status of current construction projects.

7.6 SOCCCD: Quarterly Financial Status Report This report is as of September 30, 2007.

7.7 SOCCCD: Quarterly Investment Report This report is for the quarter ending September 30, 2007.

7.8 SOCCCD: List of Board Requested Reports Information as requested.

8.0 WRITTEN REPORTS

9.0 ADDITIONAL ITEMS

9.1 Revised Saddleback College: American West Model United Nations Conference Approve out-of-state travel request for up to fifteen students and an advisor November 16 through November 22, 2007 to Las Vegas, Nevada at a cost not to exceed\$ 7,650.00.

On a motion made by Trustee Williams and seconded by Trustee Milchiker this item was unanimously approved.

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 9:58 p.m.

Raghu P. Mathur, Secretary