

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK
COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
April 28, 2008

CALL TO ORDER: 5:00 P.M.

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President

John S. Williams, Vice President

Thomas A. Fuentes, Clerk

William O. Jay, Member

David B. Lang, Member

Marcia Milchiker, Member

Nancy M. Padberg, Member

Matthew Reynard, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor

Gary Poertner, Deputy Chancellor

Andreea Serban, Vice Chancellor, Technology and Learning Services

Robert King, Vice Chancellor, Human Resources

Richard D. McCullough, President, Saddleback College

Glenn Roquemore, President, Irvine Valley College

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)

1. Public Employee Appointment and Employment

a. Acting Vice Chancellor, Technology and Learning Services

b. Vice Chancellor, Human Resources

2. Public Employee Discipline/Dismissal/Release (4)

B. Conference with Labor Negotiators (GC 54957.6)

1. Negotiator - Dr. Raghu Mathur; SOCCCD Faculty Association

2. Negotiator - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

C. Conference with Real Property Negotiators (GC 54956.8)

1. Property - Lease of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA Agency Designated Representative - Dr. Raghu Mathur; Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton; (3) Young Americans; and (4) Chapman University/University College. Under Negotiation - Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9)

1. Existing Litigation (GC 54956.9[a])

a. Frank Bowers DBA Bowers Auto Mart v. SOCCCD, IVC

2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (3)

3. Initiation of Litigation (GC 54956.9[c]) (2)

[RECONVENE OPEN SESSION: 7:00 P.M.](#)

Open session was reconvened at 8:07 p.m.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation Led by Trustee Thomas Fuentes

2.3 Pledge of Allegiance Led by Trustee Marcia Milchiker

2.4 Resolutions / Presentations / Introductions Resolution: Matthew T. Reynard, Student Trustee Resolution: Dr. Richard D. McCullough, President, Saddleback College Resolution: Dr. Andreea M. Serban, Vice Chancellor, Technology and Learning Services Resolution: Robert E. King, J.D., Vice Chancellor, Human Resources Resolution: Dr. Jerome Hunter, Chancellor, North Orange County Community College District Resolution: Classified School Employees Week

2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

Trustees Jay, Padberg, Fuentes, Williams, Wagner, Milchiker, Lang and Student Trustee Matthew Reynard gave reports.

B. Chancellor's Report

Chancellor Mathur gave a report.

C. Board Requests for Report(s):

A motion was made by Trustee Williams and seconded by Trustee Milchiker, the meeting was extended to 9:30 p.m.

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Curriculum Report Reports from Saddleback College and Irvine Valley College on curriculum development and the status of the implementation of the new curriculum management system.

A report on Curriculum was given by Professor Howard Adams, Curriculum Chair for Saddleback College, and Professor Kathy Schmeidler, Curriculum Chair for Irvine Valley College.

4.2 Saddleback College and Irvine Valley College: Student Learning Outcomes Progress reports from the District, Saddleback College and Irvine Valley College on student learning outcomes.

Vice Chancellor Andreea Serban, Dr. Kari Tucker, Dr. Jerry Rudman and Dr. Morgan Barrows reported on Student Learning Outcomes.

5.0 CONSENT CALENDAR ITEMS All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Padberg requested Item 5.20 be pulled.

On a motion made by Trustee Williams and seconded by Trustee Jay the remaining items on the Consent Calendar were approved on a 7-0 vote.

5.1 **SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a regular meeting on March 24, 2008.**

5.2 **Saddleback College: Consultant Agreement - Quick Caption Contract Approve a contract with Quick Caption to act as a referral source for real time captioning services on an as-needed basis for an amount not to exceed \$11,600 from the DSP&S Categorical funds.**

5.3 **Saddleback College: BGS Building: Furniture Acquisition Approve purchase of classroom and office furniture from McMahan Business Interiors in an amount not to exceed \$600,000.**

5.4 **Saddleback College: Award of Bid: Science Equipment Approve award of bid to various vendors at a cost of \$114,082.69.**

5.5 Saddleback College: Award of Bid: Automotive Equipment Approve award of bid to various vendors at a cost of \$200,090.40.

5.6 Saddleback College: Amendment to Agreement with Environmental Project Manager Approve amendment to agreement with Bainbridge Group, Inc. increasing the total contract not to exceed \$200,000.00.

5.7 Saddleback College: Golf Driving Range: Contract for Management Services Approve contract to Donovan Bros. Golf, Inc. at \$12,000.00 per month.

5.8 Saddleback College: Award of Bid: Janitorial Supplies & Equipment Approve award of bid to various vendors in the amount of \$78,177.03.

5.9 Saddleback College: Award of Bid: Food Vending Machine Services Approve award of bid to North County Vending Services, Inc.

5.10 Saddleback College: BGS Building: Award of Bid: Technology Installation Approve award of bid to D4 Solutions Group in the amount of \$42,022.32.

5.11 Irvine Valley College: Curriculum Revisions for the 2008-09 Academic Year Approve proposed changes in curriculum for the 2008-09 academic year at Irvine Valley College.

5.12 Irvine Valley College: EXP 289/Biology 109, Out-of-State Travel Approve out-of-state travel field program in Life Sciences and Technology.

5.13 Irvine Valley College: Updating Current IVC Seal Approve updated college seal.

5.14 Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center Approve change orders with trade contractors increasing the project cost by \$61,899.00. The revised total contract amount is \$15,051,431.00.

5.15 ATEP: Award of Bid: Grounds Cleanup Approve award of bid to Custom Country in the amount of \$42,000.00.

5.16 ATEP: Change Order Request No. 7: Site Improvements and Signage for the Launch Approve change order to decrease contract amount by \$2070.00 with Los Angeles Engineering, Inc. the total revised contract amount is \$2,238,087.33.

5.17 SOCCCD: Consultant Contract, Center for Student Success of the Research and Planning Group for California Community Colleges Approve consultant contract with the Center for Student Success to provide services to meet the goals of the Transfer Counselor Website and Transfer Leadership Center grant in an amount not to exceed \$120,000.

5.18 Saddleback College and Irvine Valley College: Speakers Approve honorarium and travel expenses for speakers at Saddleback College.

5.19 SOCCCD: Award of Bid: Printing and Mailing of Class Schedules 2008-09 Approve bid for the printing and mailing of class schedules to Trend Offset Printing in the amount of \$405,483.72.

5.20 SOCCCD: Trustees' Requests for Attending Conferences Approve Trustees' requests for attending conferences.

Trustee Padberg requested the item be divided. On a motion made by Trustee Padberg and seconded by Trustee Williams, the Conference request to attend Capitol Days in Sacramento was passed on a 7-0 vote.

On a motion made by Trustee Jay and seconded by Trustee Williams the conference request to attend the League of Innovation Conference on Information Technology was approved on a 6-1 vote with Trustee Padberg opposing.

5.21 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-03756 through P08-04323 amounting to \$2,755,699.82 and P09-00003 through P09-00019 amounting to \$62,778.80. Approve confirming requisitions dated March 6, 2008 through April 8, 2008 totaling \$159,837.37.

5.22 SOCCCD: Payment of Bills Approve Check Nos. 068802 through 069917 processed through the Orange County Department of Education, totaling \$6,257,515.62; Check Nos. 009151 through 009189, processed through Saddleback College Community Education, totaling \$47,509.90; and Check Nos. 008402 through 008426, processed through Irvine Valley College Community Education, totaling \$15,398.32.

5.23 SOCCCD: Budget Amendment: Adopt Resolution No. 08-09 to Amend 2007-2008 Restricted General Fund Adopt resolution.

5.24 SOCCCD: Gifts to the District and Foundation Approve acceptance of various donated items.

5.25 SOCCCD: Transfer of Budget Appropriations Approve transfers as detailed.

5.26 SOCCCD: March/April 2008 Contracts Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

On a motion made by Trustee Jay and seconded by Trustee Milchiker and unanimously carried, the meeting was extended for thirty minutes to 10:00 p.m..

6.1 SOCCCD: Adopt Resolution No. 08-10: GASB 43 and 45 Compliance Vendor Selection and Implementation
Adopt resolution to establish an irrevocable trust and appoint a Retirement Board of Authority.

On a motion made by Trustee Williams and seconded this item was approved on a 7-0 vote.

6.2 Saddleback College: Award of Bid: Fine Arts Restroom Expansion Approve award of bid to JRH Construction in the amount of \$1,860,975.00.

On a motion made by Trustee Williams and seconded by Trustee Jay, this item was approved on a 7-0 vote.

6.3 Saddleback College: Enrollment Growth and Retention for Registered Nursing Programs Approve acceptance of the California Community College Chancellor's Office allocated funds to Saddleback College to participate in the Associate Degree programs to expand the program by a minimum of 11 students over a two-year period.

On a motion made by Trustee Padberg and seconded by Trustee Williams, this item was approved on a 7-0 vote.

6.4 Saddleback College: Stadium Approve the concept of the Saddleback College Stadium renovation project to support the Saddleback College Foundation raising funds for the project.

This item was pulled by Administration.

6.5 Academic Personnel Actions
Approve New Personnel Appointments; Academic Temporary Part-time/Substitute Staff; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Leave of Absence; Resignation/Retirement/Conclusion of Employment.

On a motion made by Trustee Williams and seconded by Trustee Fuentes, this item passed on a 7-0 vote.

6.6 Classified Personnel Actions Approve New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce A Classified

Position; Authorization to Change Classified Position Job Descriptions; Change of Status; Resignation/Retirement/Conclusion of Employment; Volunteers.

On a motion made by Trustee Fuentes and seconded by Trustee Williams the Board unanimously approved changes read out for item 6.5 be applied to item 6.6, namely, pulling Item B1 Authorization to eliminate Media and Marketing Specialist, Office of the Chancellor; Item C3 Authorization to establish and announce Media and Marketing Specialist, Irvine Valley College; Item C6 Authorization to establish and announce Public Affairs Associate, Office of the Chancellor; and Item E.1.B. Change of Status: Kori Garner.

On a motion made by Trustee Williams and seconded by Trustee Fuentes this item passed on a 7-0 vote.

6.7 SOCCCD: Board Policy Revision: BP 3100-Budget Preparation, BP 3101-Budget Management, BP 3101.5-Fiscal Management, BP 3105-Audits, BP 3200-Purchasing, BP 3200.1-Contracts, BP 3520-Refreshments and Meals at District Functions, BP 3600-Disposition of District Property, BP 4001-Personnel Use of Public Resources, BP 4000.5-Prohibition of Harassment and Discrimination, BP 4010-Commitment to Diversity, BP 4012-Academic Administrators and Classified Managers Personnel Files, BP 4021-Classified Managers, BP 4101.2-Number of Pay Installments for Academic Personnel, BP 4113-Parental Leave for Administrators and Classified Management Personnel, BP 5301-Course Repetition, BP 5405-Student Complaint Policy, BP 5600-Associate Degree Requirements, BP 5601-Certificate Programs, BP 5606-International Student Admissions
Accept for approval.

On a motion made by Trustee Jay and seconded by Trustee Williams, this item was approved on a 7-0 vote.

6.8 SOCCCD: Board Policy Revision: BP 5300 - Grading Policy, BP 6100 - Curriculum, and BP 6115 - Community Education Programs
Accept for discussion/approval.

On a motion made by Trustee Williams and seconded by Trustee Padberg, on a 6-1 vote, with Trustee Fuentes opposing, this item was accepted for discussion and will be presented to the Board at the next meeting for approval.

6.9 SOCCCD: Board Policy Revision: BP 3455 - Security Cameras, BP 5300.5 - Grade Changes, BP 5611 - Open Enrollment, Prerequisites, Corequisites and Advisories Policy, BP 6125 Student Travel: Field Trips and Excursions.
Accept for Review and Study.

On a motion made by Trustee Lang and seconded by Trustee Williams this item was passed on a 7-0 vote.

6.10 Saddleback College: Grant Acceptance, Teacher Preparation Pipeline Approve acceptance of an award of \$200,000 from the California Community College Chancellor's Office for the Teacher Preparation Pipeline.

On a motion made by Trustee Jay and seconded by Trustee Williams, this item passed on a 7-0 vote.

7.0 REPORTS

7.1 SOCCCD: Basic Aid Report Projected receipts and approved projects.

7.2 SOCCCD: Facilities Plan Status Report Status of current construction projects.

7.3 SOCCCD: Monthly Financial Status Report This report displays the adopted budget, revised budget and transactions through March 31, 2008.

7.4 SOCCCD: Quarterly Financial Status Report Information as of March 31, 2000.

8.0 WRITTEN REPORTS Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

A. President, Saddleback College

B. President, Irvine Valley College

C. Provost, ATEP

D. Associated Student Governments of SC

E. Associated Students of IVC

F. Saddleback College Academic Senate

G. Irvine Valley College Academic Senate

H. Faculty Association

I. California School Employees Association

J. Saddleback College Classified Senate

K. Irvine Valley College Classified Senate

L. District Services Classified Senate

M. Police Officers' Association

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 10:00 p.m.

Raghu P. Mathur, Secretary