

**MINUTES OF THE BOARD OF TRUSTEES' MEETING OF  
NOVEMBER 20, 2006**

**CALL TO ORDER**

The open session of the regular meeting of the Board of Trustees was called to order by President Lang at 5:00 p.m.

**PRESENT**

**Members of the Board of Trustees:**

Dave Lang, President  
Nancy Padberg, Vice President  
Thomas Fuentes, Clerk  
Bill Jay, Member  
Marcia Milchiker, Member  
Donald Wagner, Member  
John Williams, Member  
Elizabeth Kelly, Student Member

**Administrative Officers:**

Raghu Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Bob King, Vice Chancellor, Human Resources  
Andreea Serban, Vice Chancellor, Technology and Learning Services  
Rich McCullough, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College  
Bob Kopecky, Provost, Advanced Technology and Education Park

**RECESS/RECONVENE**

The open session was recessed to closed session at 5:00 p.m. and the board reconvened in open session at 6:17 p.m. with all trustees present.

**#1. BOARD/CHANCELLOR REPORTS AND REQUESTS FOR REPORTS**

Trustees Jay, Wagner, Fuentes, Padberg, Lang, Milchiker, Williams, and Kelly, and Chancellor Mathur gave reports. Trustee Fuentes requested a report that will be brought back to the board at a subsequent meeting.

**#s 2-28, CONSENT CALENDAR**

Items 2, 3, and 4 were removed from the Consent Calendar for separate discussion/action. The remaining items were unanimously approved. (Please see the listing of approved consent calendar items attached to these minutes.)

ANNOUNCEMENT

President Lang announced that item 31, Acceptance of District Annual Audit Report 2005-06, will be advanced to the beginning of the meeting.

#31, ACCEPTANCE OF DISTRICT ANNUAL AUDIT REPORT 2005-06

The Annual Audit Report was unanimously accepted for Review and Study.

#2, IVC BUSINESS AND TECHNOLOGY INNOVATION CENTER – PURCHASE OF BUILDER'S RISK INSURANCE (HARTFORD COMPANY, \$15,250)

Unanimously approved.

#3, IVC BUSINESS AND TECHNOLOGY INNOVATION CENTER – AWARD OF BID, PACKAGE S, FIRE PROTECTION SYSTEMS (DAART ENGINEERING, \$237,608)

Unanimously approved.

#4, IVC BUSINESS AND TECHNOLOGY INNOVATION CENTER – AWARD OF BID, PACKAGE J, DOORS AND HARDWARE (BUILDING COMPANIES DIVISION OF IN-LAND ACOUSTICS, \$158,800)

Unanimously approved.

#29, SOCCCD EFFECTIVENESS OF BOARD AGENDA AND MEETINGS

Unanimously approved to bring back a new agenda format for approval.

#30, SOCCCD BOARD POLICY REVISIONS

Board Policies 1311, Civic Center and Other Facilities Use; 1600, Public Communications; 4056, Classified Employees Participation in Decision Making; and 4420, Enrollment Fee Reimbursement for Employees, were unanimously accepted for Review and Study.

#32, SC TEMPORARY CLASSROOM FACILITIES – ADDITIONAL FUNDING FROM BASIC AID (\$400,000)

Unanimously approved.

#33, ATEP LAUNCH PROGRAM PROJECT – ADDITIONAL FUNDING FROM BASIC AID (\$425,000)

Unanimously approved.

#34, SOCCCD BOARD POLICY REVISIONS

Board Policies 4011, Employment Procedures for Administrators and Managers, and 4083, Vacation Leave for Administrators and Classified Management Personnel were unanimously approved.

#35, ACADEMIC PERSONNEL ACTIONS

All items with the exception of E.1 were unanimously approved. Item E.1 was approved.

#36, CLASSIFIED PERSONNEL ACTIONS

Vice Chancellor King indicated for clarification purposes that in item A.5, Adair Poertner is the wife of Deputy Chancellor Poertner, and that Akbar Tabibzadeh is the father of IVC President Roquemore's wife. He corrected the last line in item F.1 to read effective November 27, 2006. Unanimously approved.

#37, 2008-09 ACADEMIC CALENDAR

Unanimously accepted for Review and Study.

#38, ADMINISTRATIVE SYSTEMS MASTER PLAN – BASIC AID FUNDING (\$1,415,155)

Unanimously approved.

#'s 39-50, INFORMATION ITEMS

Information was provided to the board on Research and Planning Functions; Study Abroad Program; IVC Fulbright-Hays Faculty Research Abroad Program Application; Lariat Funding; Contracts Under \$5,000; Basic Aid; Facilities Plan Status; Monthly Financial Status; Listing of Board Requested Reports; and Academic Year 2007-08 Nonresident Tuition Fees for Foreign and Out-of-State Students.

ADJOURNMENT

The meeting was adjourned at 9:47 p.m.



Raghu P. Mathur, Secretary

**ITEMS APPROVED BY CONSENT CALENDAR**  
**AT THE 11/20/06 BOARD MEETING**

**Items 2, 3, and 4** were removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:

**APPROVAL OF CONSENT CALENDAR ITEMS**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

5. IRVINE VALLEY COLLEGE: PERFORMING ARTS/  
THEATER: INCREASE AMOUNT FOR MATERIALS  
TESTING  
Increase amount with Civil Engineering Materials  
Laboratory by \$40,000.00 for a revised total of \$200,000.00.
6. IRVINE VALLEY COLLEGE: CHANGE ORDER  
REQUESTS: PERFORMING ARTS/THEATER  
Change orders will result in a decrease of \$51,656.00 in the  
total project cost for a revised total of \$26,281,171.00.
7. IRVINE VALLEY COLLEGE: COMMUNITY EDUCA-  
TION – SPRING 2007  
Approval for Community Education courses, instructors  
and compensation for Spring 2007. Expenses for conduct-  
ing these courses will be paid from participant fees.
8. IRVINE VALLEY COLLEGE: SPRING 2007 DANCE  
TEAM OUT-OF-STATE TRAVEL  
IVC Dance Program's travel to Buffalo, New York not to  
exceed \$11,804.
9. IRVINE VALLEY COLLEGE: AUTHORIZATION TO  
SUBMIT APPLICATION TO FULBRIGHT-HAYS  
FACULTY RESEARCH ABROAD PROGRAM  
Authorization for IVC Grants Analyst to electronically  
submit applications to the program.

10. SADDLEBACK COLLEGE: CHANGE ORDER NO. 4:  
FURNISH AND INSTALL MODULAR BUILDINGS FOR  
TEMPORARY CLASSROOM FACILITY FOR LOWER  
CAMPUS  
Increase amount with Silver Creek Industries, Inc. by  
\$29,282.91 for a revised total of \$1,982,105.93 and revise  
the completion date.
11. SADDLEBACK COLLEGE: CHANGE ORDER NO. 4: SITE  
CONSTRUCTION AT LOWER CAMPUS  
Increase amount with Silver Creek Industries, Inc., by  
\$36,665.24 for a revised total of \$1,604,790.88 and revise the  
completion date.
12. SADDLEBACK COLLEGE; CHANGE ORDER NO. 1: SITE  
CONSTRUCTION AT MODULAR CLASSROOMS  
Increase amount with Cornerstone General, Inc. by  
\$92,596.42 for a revised total of \$1,081,008.42.
13. SADDLEBACK COLLEGE: NEW RESTROOMS AT  
MCKINNEY THEATER: HIRE ARCHITECT  
Agreement with R2A Architecture in the amount of  
\$90,850.00
14. SADDLEBACK COLLEGE: SCLO 2007 PRODUCTION  
EXPENDITURES  
Approval of expenditures not to exceed \$235,865 for the  
2007 Saddleback Civic Light Opera program.
15. SADDLEBACK COLLEGE: OUT-OF-STATE TRAVEL  
Approval out-of-state travel for baseball team and coaches  
to travel to Yuma, Arizona at a cost not to exceed \$9,493.00.
16. SOCCCD: EXTEND SERVICE AGREEMENT WITH TEK-  
COLLECT  
Agreement with Tek-Collect at a cost of \$18,375.00.
17. SOCCCD: ADOPT RESOLUTION NO. 06-44:  
AUTHORIZED PERSON(S) TO DEPOSIT AND  
WITHDRAW FUNDS WITH LOCAL AGENCY  
INVESTMENT FUND ON BEHALF OF THE SOUTH  
ORANGE COUNTY COMMUNITY COLLEGE  
DISTRICT  
Update the 2006 LAIF Annual Information.

18. SOCCCD: SALE OF SURPLUS PROPERTY  
Approve sale of surplus property.
19. SOCCCD: UPDATE OF AUTHORIZED SIGNATURE LIST  
OF BOARD OF TRUSTEES' DESIGNEES TO APPROVE  
DOCUMENTS AND CONTRACTS
20. SOCCCD: ADOPT RESOLUTION NO. 06-46 AND  
RESOLUTION 06-47: TUSTIN & IRVINE  
REDEVELOPMENT FUNDS PAYMENT USE  
Adopt resolutions that payments from the Projects may be  
used to pay the costs of educational facilities.
21. SOCCCD: CONSULTANT AGREEMENT, INCENTRA  
SOLUTIONS  
Agreement with Incentra Solutions for programming and  
software design for the My Academic Plan (MAP) project  
not to exceed \$78,000.00.
22. SOCCCD: SUBCONTRACTOR AGREEMENT  
Subcontracting agreement between North Orange County  
Community College District and South Orange County  
Community College District for a reimbursable amount up  
to \$15,000.00.
23. SOCCCD: SPRING 2007 IN-SERVICE KEYNOTE  
SPEAKERS  
Approval of keynote speakers Dr. Wallace Walrod, Dr.  
Robert Bramucci and Jim Gaston and singer Scott  
Robertson to perform at Spring 2007 In-Service for an  
amount not to exceed \$500.00.
24. SOCCCD: TRANSFER OF BUDGET APPROPRIATIONS
25. SOCCCD: BUDGET AMENDMENT: ADOPT  
RESOLUTION NO. 06-45 TO AMEND 2006-2007  
RESTRICTED GENERAL FUND
26. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders P07-01884 through P07-02130 totaling  
\$936,601.13; and confirming requisitions dated 10/11/06  
through 10/31/06 totaling \$115,281.89

27. SOCCCD: PAYMENT OF BILLS  
Checks 054391 through 054980 totaling \$4,275,746.19;  
Saddleback College Community Education checks 008729  
through 008754 totaling \$19,793.55; and IVC Community  
Education check 008227 through 008230 totaling \$6,897.00.
  
28. SOCCCD: GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of donations to the District and Foundations.