

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
September 30, 2002
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:00 p.m. CALL TO ORDER

The open session was recessed to closed session and the board reconvened open session at 7:44 p.m. RECESS/RECONVENE

Members of the Board of Trustees:

PRESENT

Donald Wagner, President
Dorothy Fortune, Vice President
Nancy Padberg, Clerk
Thomas Fuentes, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
Derek Wong, Student Member

Administrative Officers:

Raghu Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Tom Anderson, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Glenn Roquemore, President, Irvine Valley College

Faculty Association: Lewis Long

Academic Senate: Jeff Kaufmann

CSEA: Mary Williams

Classified Senates: Gloria Garcia

Associated Student Government: Antonio Bartolini,

Police Officers Association: No representation

On a 6-0 vote with Trustee Williams absent, the board appointed Sharon Donoff as Interim Vice President, Student Services, Saddleback College. On a 7-0 vote the board appointed Lisa Cavallaro to the position of Manager, Child Development Center, Saddleback College. On a 7-0 vote the board appointed Zainab Al-Shabibi to the position of Registrar, Admissions and Records, Irvine Valley College.

ACTIONS TAKEN IN
CLOSED SESSION

The board unanimously adopted Resolution 02-53, State Senator Bill Morrow. President Wagner administered the oath of office to Derek Wong who will serve as Student Trustee for 2002-03.

RESOLUTION/SWEARING IN

Trustees Fuentes, Lang, Padberg, Fortune, Wagner, Milchiker, Williams, and Wong gave reports. Trustees Fuentes and Williams requested reports.

#1A/B, BOARD REPORTS

Items 4 and 16 were removed from the consent calendar by trustees for separate discussion and action. Consent calendar approved as amended. (Please see the listing of approved consent calendar items that is attached to these minutes.)

#S 2-28, CONSENT
CALENDAR

Unanimously approved.

#4, SC GUEST SPEAKER

Unanimously approved.

#16, IVC OUT-OF-STATE
TRAVEL

Information was provided to the board on Basic Aid; Monthly Financial Status; and Contracts Under \$5,000.

#S 29, 30, AND 31,
INFORMATION ITEMS

Unanimously approved.

#32, SUBSCRIPTIONS
FOR TRUSTEES

A public hearing was held on the district's proposal to the Faculty Association. There were no comments.

#33, PUBLIC HEARING

An "I" was added to #2 on the first page of the contract with the Hay Group which states: *Identify jobs which have become obsolete, which, due to technology and/or new equipment and programs, could be considered in a more productive manner with others; identify jobs which could be eliminated, and identify jobs which are so occasional as to merit out-sourcing of that job.* Contract as amended was unanimously approved.

#34, CLASSIFIED LEADER-
SHIP STUDY

Unanimously approved.

#35, ACADEMIC ACTIONS

Deputy Chancellor Poertner corrected the location in items A1 and A2 from Saddleback College to District Offices. Unanimously approved.

#36, CLASSIFIED ACTIONS

Deputy Chancellor Poertner indicated that the area on the resolution under Disposition should read *Reduction in Hours (5.80 hours per day) 29.0 hours per week*; and that the date in the last line of the first paragraph and in item 3 should read *October 30, 2002*. Unanimously approved.

#37, CLASSIFIED LAYOFF

Unanimously approved.

#38, CLASSIFIED RECLASSIFICATION

Approved with Trustee Fuentes casting a negative vote.

#39, SETTLEMENT AGREEMENT WITH SCAQMD

A public hearing was held on the district's intention to enter into energy services and financing agreements. There were no comments.

#40, PUBLIC HEARING

Approved with Trustee Fortune casting a negative vote.

#41, SC ENERGY SVCS. AGREEMENT WITH KINETICS

Approved with Trustee Fortune casting a negative vote.

#42, SC ENERGY AGREEMENTS WITH KINETICS

Approved with Trustee Fortune casting a negative vote.

#43, SC CONTRACT FOR FINANCING ENERGY PROJECTS WITH MUNICIPAL FINANCE CORP.

Unanimously approved.

#44, IVC MODULAR BUILDING

Unanimously approved.

#45, PEOPLEADMIN SERVICE AGREEMENT

Unanimously approved.

#46, INVESTMENT IN COUNTY TREASURER'S EXTENDED POOL

Approved with Trustee Milchiker casting a negative vote.

#47, CONSULTING SVCS. FOR BP'S AND AR'S

Unanimously approved.

#48, REPORTING STRUCTURE CHANGE - MAIN./SECURITY

For information only.

#51, DISTRICT HIRING PROCEDURES

Chancellor Mathur, Presidents Bullock and Roquemore, Mr. Bartolini, Mr. Monteith, Professor Merrifield, and Ms. Williams gave reports.


#49, REPORTS

The meeting was recessed to closed session at 10:00 p.m. There were no actions to report.

RECESS TO CLOSED SESSION

The meeting was adjourned at 10:22 p.m.

ADJOURNMENT


Raghu A. Mathur, Secretary

ITEMS APPROVED BY CONSENT CALENDAR
AT THE 9/30/02 BOARD MEETING

Items 4 and 16 were removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:

APPROVAL OF CONSENT CALENDAR ITEMS

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES
Minutes of the Annual Organizational Meeting of December 10, 2001; Regular Meetings of December 10, 2001, January 14, 2002, and February 25, 2002; and Special Meetings of January 17 and 18, 2002, February 1, 2002, and March 19, 2002.
3. SADDLEBACK COLLEGE: GRANT ACCEPTANCE
Acceptance of \$178,875 from the State Chancellor's Office for the second year of the Health Care Delivery Centers Economic Development grant project.
5. SADDLEBACK COLLEGE: LONDON ACADEMIC INTERSESSION, SPRING 2003
Approval of program and authorization for administration to execute an agreement with the Centers for Academic Programs Abroad for travel arrangements.
6. SADDLEBACK COLLEGE: OXFORD STUDY ABROAD PROGRAM, SPRING 2003
Approval of program and authorization for administration to execute an agreement with the American Institute for Foreign Study for travel and living abroad arrangements.

9/30/02

22. CLAIM AGAINST THE DISTRICT: MARK WESTBERG
Rejection of the claim dated September 5, 2002, and referral to the district's insurance administrator for processing.
23. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as detailed.
24. BUDGET AMENDMENT: RESTRICTED CHILD DEVELOPMENT FUND
Adoption of Resolution 02-49 to amend the 2002-03 adopted budget by \$1,333.
25. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 00929 through 01205 totaling \$96,106.87, and confirming requisitions dated 8/10/02 through 9/12/02 totaling \$343,657.39.
26. PAYMENT OF BILLS
Checks 013257 through 014211 totaling \$2,878,518.86; Saddleback College Community Education checks 5918 through 5944 totaling \$164,282.72; and Irvine Valley College Community Education checks 6381 through 6383 totaling \$2,459.00.
27. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.
28. TRUSTEES' REQUEST FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.

9/30/02