

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
September 29, 2003  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:05 p.m. CALL TO ORDER

The open session was recessed to closed session and the board reconvened open session at 7:00 p.m. RECESS/RECONVENE

Members of the Board of Trustees:

PRESENT

Donald Wagner, President  
Nancy Padberg, Clerk  
Thomas Fuentes, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Phil Erquiaga, Student Member

Absent

Dorothy Fortune, Vice President (resigned 9/22/03)

Administrative Officers:

Raghu Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Tom Anderson, Vice Chancellor, Educational Services  
Dixie Bullock, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College

Faculty Association: Mike Merrifield

Academic Senate: Carmen Dominguez, Greg Bishopp

CSEA: Mary Williams

Classified Senates: Connie Zucker

Associated Student Government: Divya Yagalla, Chris

Serafini

Police Officers Association: Rick Welch

On a 6 – 0 vote the board appointed Dr. Richard McCullough to the position of Interim Vice President of Instruction, Saddleback College. On a 6 – 0 vote the board voted to dismiss a classified employee.

ACTIONS TAKEN IN  
CLOSED SESSION

The board unanimously adopted Resolution 03-46, Mildred Landecker, Associate Faculty, Emeritus Institute, Saddleback College.

RESOLUTIONS

Trustees Fuentes, Lang, Padberg, Wagner, Milchiker, Williams, and Erquiaga gave reports. No reports were requested.

#1A/B, BOARD REPORTS

Items 3, 15, and 31 were removed from the Consent Calendar for separate discussion/action. Unanimously approved as amended. (Please see the listing of approved consent calendar items that is attached to these minutes.)

#’S 2-37, CONSENT  
CALENDAR

Unanimously approved as amended to direct staff to report back for board consideration in 60 days on policy guidelines for this type of travel abroad with particular attention to affordability.

#3, SC SPANISH LANGUAGE  
STUDY ABROAD PROGRAM

Unanimously approved.

#15, PURCHASE OF BUILDER’S  
RISK INSURANCE

Matter died for lack of a motion.

#31, ARCHITECT FOR IVC  
PERFORMING ARTS PROJECT

Approved with Trustees Milchiker and Lang casting negative votes.

#57, PROCESS TO FILL TRUSTEE  
VACANCY.

Unanimously approved.

#45, ATEP LAUNCH PLAN

Information was provided to the board on Basic Aid; Monthly Financial Status; Contracts Under \$5,000; Online Board Agenda, MySite Credit/No Credit Options, Effect of Increased Enrollment Fees; Blue Shield Medical Plan; and IVC and SC Release Time and/or Stipends for 2002-03.

#’S 38 - 44, INFORMATION ITEMS

Unanimously approved with changes to the first sentence in Status: . . .”has *received* . . .” to “. . . has *submitted* . . .”; and “. . . proposal *from* . . .” to “. . . proposal *to* . . .”

#46, DISTRICT PROPOSAL TO POA

Unanimously approved.

#47, ACADEMIC ACTIONS

Unanimously approved.

#48, CLASSIFIED ACTIONS

Unanimously approved.

#49, BUDGET AMENDMENT -  
PFE FUNDS

Item tabled with Trustee Williams casting a negative vote.

#50, REALLOCATION OF BASIC  
AID FUNDS

Board Policy 106 was removed; the rest of the Board Policies included in the item were unanimously approved.

#51, BP 100 SERIES

Unanimously approved.

#52, BP 1000 AND 2000 SERIES

Unanimously approved.

#53, BP 3000 SERIES

The board unanimously approved authorizing the Chancellor to write a letter to the Governor urging him not to sign the bill and, if it is signed, to exercise our right to opt out. The board tabled any further action on the issue at this time with Trustee Wagner casting a negative vote.

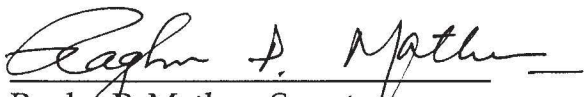
#58, SENATE BILL 328

Mr. Serafini, Ms. Yagalla, Professors Dominguez and Merrifield, Ms. Williams, and Mr. Welch gave reports.

#54, REPORTS

The meeting was adjourned at 10:30 p.m.

ADJOURNMENT

  
Raghu P. Mathur, Secretary

## **ITEMS APPROVED BY CONSENT CALENDAR** **AT THE 9/29/03 BOARD MEETING**

**Items 3, 15, and 31 were removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:**

### **APPROVAL OF CONSENT CALENDAR ITEMS**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES  
Minutes of the regular meetings of June 30, July 28, and August 25, 2003.
4. SADDLEBACK COLLEGE: VTEA TITLE IC GRANT ACCEPTANCE  
Acceptance of tentative allocation to the district of \$284,254.
5. SADDLEBACK COLLEGE: STUDENT-OUT-OF-STATE TRAVEL  
Attendance of up to 5 students and the Radio Operations Director at the Collegiate Broadcasters Assoc. Collegiate Press/College Media Advisors Conference in Dallas 22/5-11/9/03 at a cost not to exceed \$8,000.
6. SADDLEBACK COLLEGE: STUDENT-OUT-OF-STATE TRAVEL  
Attendance of up to 10 students, a staff member and advisor, at the Collegiate Broadcasters Assoc. Collegiate Press/College Media Advisors Conference in Dallas 11/5 - 11/9/03 at a cost not to exceed \$9,000.
7. SADDLEBACK COLLEGE: EARLY CHILDHOOD MENTOR PROGRAM  
Participation by the college in the program 9/1/03 - 6/30/04.



8. SADDLEBACK COLLEGE: LETTER OF AGREEMENT  
Agreement between Yosemite CCD, the Child Development Training Consortium, and the college to assist students in obtaining new Child Development Permits.
9. IRVINE VALLEY COLLEGE: EARLY CHILDHOOD MENTOR PROGRAM  
Participation by the college in the program 9/1/03 - 6/30/04.
10. IRVINE VALLEY COLLEGE: CHILD DEVELOPMENT TRAINING CONSORTIUM  
Agreement between Yosemite CCD, the Child Development Training Consortium, and the college to assist students in obtaining new Child Development Permits.
11. IRVINE VALLEY COLLEGE: 2003-04 OUT-OF-STATE STUDENT TRAVEL  
Participation by IVC students and advisors in the out-of-state travel program at a cost not to exceed \$30,495.
12. IRVINE VALLEY COLLEGE: REVISED FEES  
Withdrawal of certain instructional materials fees for the fall 2003 semester per the State Chancellor's Office.
13. SOCCCD: SUBCONTRACTOR AGREEMENT  
Agreement with North Orange CCD to fund the continuation of the Orange County Multimedia Center for a reimbursable amount up to \$14,250.
14. SOCCCD: WORKERS' COMP. LOSS REDUCTION PLAN  
Contract with Keenan and Associates to implement the program over the next four fiscal years at a cost not to exceed \$130,000.
16. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package AA, Fire Sprinklers, to AAA Action, Inc., for \$129,372.

17. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package BB, Plumbing, to Plumbing, Piping, and Construction, Inc., for \$376,280.
18. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package C, Cast-in Place Concrete Piles, to Malcolm Drilling Co., Inc., for \$345,000, and reject bid as nonresponsive by SJA, Inc., dba Anderson Drilling.
19. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package CC, Heating, Ventilation, and Air Conditioning, to Control Air Conditioning Corp. for \$1,292,400.
20. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package DD, Electrical/Fire/Alarm/Low Voltage Systems, to Anderson & Howard Electric, Inc., for \$1,844,500.
21. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package G, Masonry/CMU, to New Dimension Masonry, Inc., for \$218,880.
22. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package H, Structural Steel/Miscellaneous Metal/Steel Decking, to McMahon Steel Co., Inc., for \$1,599,200.
23. SOCCCD: REJECT ALL BIDS, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Rejection of Bid 1026, Package F,J, and R, Structural Concrete/Site Concrete/Rebar, Interior Architectural Woodwork, and Epoxy Terrazzo, for the Health Sci./District Ofcs. Bldg. project because all bids were over budget.

24. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package K, Roofing/Waterproofing, to Troyer Contacting Company, Inc., for \$141,690.
25. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package L, Sheet Metal/Expansion Joints and Louvers, to C.M.F., Inc., for \$67,071.
26. SOCCCD: AWARD OF BID, HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package M, Glass and Glazing, to Artesia Glass, Inc., for \$500,000.
27. SOCCCD: AWARD OF BID FOR HEALTH SCI./DISTRICT OFCS. BUILDING PROJECT  
Bid 1026, Package Z, Elevator, to Inland Acoustics, Inc., for \$98,425.
28. SOCCCD: RESOLUTION, FEDERAL SURPLUS PERSONAL PROPERTY PROGRAM  
Adoption of Resolution 03-42 naming representatives authorized to acquire federal surplus property.
29. SOCCCD: COURSE MANAGEMENT/DISTANCE ED. SOFTWARE UPGRADE  
Contract with Blackboard in the amount of \$72,250 for a software license for the Blackboard Course Management System.
30. SOCCCD: PHONE SYSTEM REPLACEMENT CONSULTING SERVICE  
Agreement with PlanNet Consulting, Inc., for the purpose of providing additional telephone consulting services at a cost not to exceed \$50,000.
32. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.

33. BUDGET AMENDMENT: RESTRICTED GENERAL AND CAPITAL OUTLAY FUNDS  
Adoption of Resolution 03-43 to amend the 2003-04 Adopted Budget.
34. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 00953 through 01231 totaling \$1,168,161.36; and confirming requisitions dated 8/12/03 through 9/15/03 totaling \$189,515.81.
35. PAYMENT OF BILLS  
Checks 022684 through 022405 totaling \$3,084,761.63; and Saddleback College Community Education checks 7061 through 7082 totaling \$56,992.44; and IVC Community Education checks 7050 through 7061 totaling \$12,832.31.
36. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.
37. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.