

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
August 30, 2004  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:10 p.m. CALL TO ORDER

The open session was recessed to closed session and the board reconvened open session at 7:30 p.m. RECESS/RECONVENE

Members of the Board of Trustees:

PRESENT

Donald Wagner, President  
Nancy Padberg, Vice President  
Thomas Fuentes, Clerk  
Bill Jay, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member

Absent

Sona Smetanova, Student Member (resigned August 13, 2004)

Administrative Officers:

Raghu Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Tom Anderson, Vice Chancellor, Educational Services  
Rich McCullough, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College

Faculty Association: Lewis Long

Academic Senate: Carmen Dominguez, Wendy Gabriella

CSEA: Mary Williams

Classified Senates: Beep Colclough

Associated Student Government: Rachel Hipolite

Police Officers Association: Cloyce Kelly

On a 7 to 0 vote, the board appointed Louis Leo to the position of Interim Dean, Students, Guidance, and Counseling, Irvine Valley College. On a 7 to 0 vote, the board approved a personal leave for a Counselor, Irvine Valley College. On a 7 to 0 vote, the board approved a three-month leave without pay with benefits for a Custodian, Irvine Valley College. On a 7 to 0 vote, the board extended the opportunity to participate in the faculty retirement incentive program to one last faculty member.

ACTIONS TAKEN IN  
CLOSED SESSION

Trustees Jay, Lang, Padberg, Milchiker, Williams, and Chancellor Mathur gave reports. Trustees Padberg and Milchiker requested reports.

#1A/B, BOARD/CHANCELLOR  
REPORTS

Item 11 was removed from the Consent Calendar for separate discussion/action. Unanimously approved. (Please see the listing of approved consent calendar items that is attached to these minutes.)

#S 2-18, CONSENT  
CALENDAR

Unanimously approved.

#11, NETWORK ENGINEERING  
SERVICES

Information was provided to the board on Basic Aid; Quarterly Financial Status; Contracts Under \$5,000; SOCCCD Locally Funded Facilities Plan; and Board Requested Report on Regional Health Occupation Resource Center (RHORC); and ATEP Building Material Color and Signage.

#S 19-24, INFORMATION  
ITEMS

The board unanimously directed the Chancellor to cast "no" votes on the Irvine Ranch Water District ballots for Improvement District 113 and Improvement District 213.

#S 25A AND 25B, IRWD BOND  
ELECTIONS FOR TUSTIN BASE  
IMPROVEMENT

Unanimously approved.

#26, ACADEMIC ACTIONS

Deputy Chancellor Poertner announced that E.4 should read Step D rather than Step C. Unanimously approved as amended.

#27, CLASSIFIED ACTIONS

Unanimously approved.

#28, ADOPTION OF FINAL  
BUDGET 2004-05

Unanimously approved.

#29, CLASSIFIED LEADERSHIP  
CLASSIFICATION REVIEW

Unanimously approved.

#30, INCREASE OF INSPECTION  
OF RECORD SVCS. COST- HEALTH  
SCI. BLDG.

Unanimously approved.

#31, CHANGE ORDER REQUESTS -  
HEALTH SCI. BLDG.

Approved with Trustee Jay casting a negative vote.

#32, LEGAL SVCS. AGREEMENT  
WITH PARKER & COVERT

Approved with Trustee Jay casting a negative vote.

#33, LEGAL SVCS. AGREEMENT  
WITH AALR & R

Unanimously approved.

#34, ATEP - TEMPORARY USE OF  
PROPERTY BY RESCUE MISSION

Unanimously approved.

#36, IVC GRANT APPLICATIONS

Unanimously approved.

#37, REVISIONS TO MISC.  
POLICIES IN 5000 SERIES

Unanimously approved.

#38, SC CHILD DEVELOPMENT  
CENTER FEE SCHEDULE

Unanimously approved.

#39, SC HEALTH FEE INCREASE

Unanimously approved.

#40, IVC CHILD CARE FEE  
SCHEDULE

Unanimously approved.

#41, IVC HEALTH FEE INCREASE

Unanimously approved.

#44, AMENDMENT TO CHANCEL-  
LOR'S CONTRACT

Presidents Roquemoire and McCullough, Professors  
Dominguez, Gabriella, and Long, and Ms. Hipolite and Ms.  
Williams gave reports.

#42, REPORTS

The meeting was recessed to closed session at 9:50 p.m.

ADJOURNMENT

  
Raghu P. Mathur, Secretary

**ITEMS APPROVED BY CONSENT CALENDAR**  
**AT THE 8/30/04 BOARD MEETING**

**Item 11 was removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:**

**APPROVAL OF CONSENT CALENDAR ITEMS**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES OF PREVIOUS MEETINGS  
Regular meeting of July 26, 2004.
3. IRVINE VALLEY COLLEGE: CENTER FOR APPLIED  
COMPETITIVE TECHNOLOGIES (CACT) GRANT  
RENEWAL  
Renewal of grant from July 1, 2004, to June 30, 2005,  
totaling \$178,875
4. IRVINE VALLEY COLLEGE: CACT CONSULTANT  
AGREEMENT  
Agreement with Tony Swaim for development and  
delivery of six workshops and other assistance from  
September 1, 2004, to June 30, 2005, for \$20,000.
5. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE  
TRAVEL  
Travel request for up to ten students, one staff member,  
and one faculty advisor to attend the Assoc. Collegiate  
Press/College Media Advisers conference in Nashville,  
TN, November 3 - 7, for \$8,500.
6. SADDLEBACK COLLEGE: HUMANITIES HOUR GUEST  
SPEAKERS  
Honorarium in the amount of \$500 for Dr. Zita Barrueto's  
presentation on September 14, and \$300 for Dr. Rudy  
Torres' presentation on October 25.

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7. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Dr. Jennifer Mason in the amount of \$17,500 to serve as Medical Director for the Paramedic Training Program.
8. SADDLEBACK COLLEGE: ROOFING REPLACEMENT AT BUSINESS/GENERAL SCIENCES BUILDING  
Substitution of Best Roofing and Waterproofing for Mission Viejo Glass on the project.
9. SADDLEBACK COLLEGE: CHANGE ORDER/NOTICE OF COMPLETION  
Approval of Change Order 1 reducing the contract by \$24,168 for the Demolition of Bldg. Q, Greenhouse, and Carport Retrofit project and authorization to file Notice of Completion.
10. SOCCCD: AWARD OF BID  
Award of Bid 259D for Telephone Infrastructure Remediation to WP Electric & Communications, Inc., in the amount of \$184,356.
12. SOCCCD: BUSINESS PROCESS REVIEW CONSULTANT  
Consulting agreement with Strata Information Group to provide business process reengineering at a cost not to exceed \$30,000.
13. SOCCCD: EQUIPMENT LEASE AGREEMENT  
Thirty-six month lease with Ricoh for an Aficio 2035e copier at a cost of \$305/month plus \$.01 per copy.
14. SADDLEBACK COLLEGE: PURCHASE OF APPLE COMPUTERS  
Declaration that it is in the best interest of the district to purchase 33 computers directly from Apple, piggybacking on Glendale USD bid 13-03/04.
15. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 00506 through 00982 totaling \$3,800,507.65, and confirming requisitions dated 7/10/04 through 8/13/04 totaling \$95,766.14.

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16. PAYMENT OF BILLS  
Checks 031062 through 032009 totaling \$6,347,821.54; and  
Saddleback College Community Education checks 7895  
though 7968 totaling \$242,438.98.
17. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.
18. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL  
MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences and events  
and/or local mileage reimbursement.