

**MINUTES OF THE BOARD OF TRUSTEES' MEETING OF  
JULY 24, 2006**

**CALL TO ORDER**

The open session of the regular meeting of the Board of Trustees was called to order by President Lang at 5:00 p.m.

**PRESENT**

**ABSENT**

**Members of the Board of Trustees:**

Dave Lang, President  
Nancy Padberg, Vice President  
Thomas Fuentes, Clerk  
Bill Jay, Member  
Donald Wagner, Member  
John Williams, Member  
Elizabeth Kelly, Student Member

Marcia Milchiker, Member

**Administrative Officers:**

Raghu Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Bob King, Vice Chancellor, Human Resources  
Allan Mac Dougall, Interim Vice Chancellor, Tech. and Learning Svcs.  
Rich McCullough, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College  
Bob Kopecky, Provost, Advanced Tech. and Education Park

**RECESS/RECONVENE**

The open session was recessed to closed session at 5:00 p.m. and the board reconvened in open session at 7:45 p.m. with all trustees present.

**ACTIONS TAKEN IN CLOSED SESSION**

On a 6 to 0 vote with Trustee Milchiker absent, the board rejected a complaint by a Senior Administrative Assistant at IVC.

On a 6 to 0 vote with Trustee Milchiker absent, the board rescinded an administrative leave for a Senior Administrative Assistant at Saddleback College.

On a 6 to 0 vote with Trustee Milchiker absent, the board approved a nine-day unpaid leave of absence without pay with benefits for an IVC Counselor's humanitarian mission to Viet Nam.

On a 6 to 0 vote with Trustee Milchiker absent, the board voted to authorize an extension of medical benefits for a counselor at IVC through June 30, 2007, with the option to request further extension.

On a 6 to 0 vote with Trustee Milchiker absent, the board voted to extend a general leave without pay with benefits for three months to an Athletic Equipment Specialist at Saddleback College.

**#1, BOARD/CHANCELLOR REPORTS AND REQUESTS FOR REPORTS**

Trustees Jay, Wagner, Fuentes, Padberg, Milchiker, Williams, and Kelly, and Chancellor Mathur gave reports. Trustees Williams, Padberg, Jay, and Milchiker requested staff reports that will be brought back to the board at a subsequent meeting.

**ANNOUNCEMENT**

President Lang indicated that items 22, Authorization of Payment to Trustee Absent from Board Meeting, and 23, Privatization - Contracting Out, are being pulled from the agenda.

**#s 2-22, CONSENT CALENDAR**

No items were removed from the Consent Calendar for separate discussion/action. Unanimously approved. (Please see the listing of approved consent calendar items that is attached to these minutes.)

**#24, ADOPTION OF DISTRICT MISSION STATEMENT FOR 2006-07**

Unanimously approved.

**#25, BOARD POLICY REVISIONS**

Board Policies 4011.6, Employment Procedures for Chancellor, and 4700, Whistleblower Protection, were unanimously approved. Board Policies 4345, Catastrophic Leave - Administrators, Managers, and Classified Staff, and 5404, Sexual and Other Assaults on Campus, were tabled.

**#26, SOCCCD AGREEMENT FOR LEGAL SERVICES - ATKINSON, ANDELSON, LOYA, RUUD & ROMO**

Unanimously approved.

**#27, AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS 2006-07**

Unanimously approved.

**#28, ACADEMIC PERSONNEL ACTIONS**

Item E.1. was changed from 30 to 15 banked LHE and was approved. Item G.1 was pulled from the agenda. Only H.1(2) was dealt with out of items H.1.(1) through H.1(3) and it was approved. The remainder of this agenda item was unanimously approved.

#29 CLASSIFIED PERSONNEL ACTIONS

Item B.1 was changed from 29 hour to 26 hours, E.1.A. was changed from 29 to 26 hours, E.1.D. was changed from Jennifer Womack to Juliet Womack and those changes were unanimously approved. The remainder of this agenda item was unanimously approved.

#'s 31-37, INFORMATION ITEMS

Information was provided to the board on Basic Aid; Facilities Plan Status; Contracts Under \$5,000; Institutional Memberships - Mission Statements and Benefits of Participation; Listing of Board Requested Reports; IVC California Concert Artists; and IVC Fall 2006 Stipends and Reassigned Time.

#40, UPDATING CURRENT DISTRICT LOGO

Information item.

ADJOURNMENT

The meeting was adjourned at 9:58 p.m.

  
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Raghu P. Mathur, Secretary

**ITEMS APPROVED BY CONSENT CALENDAR**  
**AT THE 7/24/06 BOARD MEETING**

**No items** removed from the Consent Calendar for separate discussion/action. Item 22 was pulled from the agenda. The following items were approved by vote on the Consent Calendar:

**APPROVAL OF CONSENT CALENDAR ITEMS**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM  
Request for approval of presentation by ASG guest speaker, Bruce Bishop, for an honorarium of \$300.00.
3. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS FOR THE 2006-2007 ACADEMIC YEAR  
Approval is requested for additions, revisions, and deletions to curriculum for the 2006-2007 Academic Year. These additions, revisions, and deletions have been approved through the college curriculum process.
4. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION - FALL 2006  
Approval is requested for Fall 2006 Community Education courses, presenters, and compensation. Expenses for conducting these courses will be paid from participant fees income.
5. SOCCCD: AWARD OF BID: CUSTODIAL SUPPLIES  
Total amount of \$110,572.85 to various vendors.
6. SADDLEBACK COLLEGE: REJECT ALL BIDS: FOR COSMETOLOGY, MANICURING AND COSMETICIAN INSTRUCTION  
Three bids received - 2 bids did not meet specifications and 1 bid was over the college budget.

7. SADDLEBACK COLLEGE: COSMETOLOGY,  
MANICURING AND COSMETICIAN INSTRUCTION  
AGREEMENTS  
Two year agreements with Lake Forest Beauty College and  
James Albert School of Cosmetology at \$2.30/hour and  
\$4.50/hour respectively.
8. SADDLEBACK COLLEGE: FURNISH AND INSTALL  
MODULAR BUILDINGS FOR TEMPORARY CLASSROOM  
FACILITY FOR LOWER CAMPUS: CHANGE ORDER NO. 3  
Increasing contract amount by \$53,636.37 for several changes.  
Total revised contract amount is \$1,952,823.02.
9. SADDLEBACK COLLEGE: SITE CONSTRUCTION AT  
LOWER CAMPUS: CHANGE ORDER NO. 3  
Increase contract amount by \$43,880.97 for several changes.  
Total revised contract amount is \$1,568,125.64.
10. IRVINE VALLEY COLLEGE: CHANGE ORDER REQUESTS:  
PERFORMING ARTS CENTER/THEATER  
Increasing contract amount by \$12,452.00 for several changes.  
Total revised contract amount is \$25,288,442.00.
11. IRVINE VALLEY COLLEGE: AMENDMENT TO  
AGREEMENT FOR FOOD SERVICES  
Revised terms reduce the minimum guaranteed commission  
to \$24,000 a year, down from \$42,000 and the percentage  
commission to 10%, down from 10.5%.
12. IRVINE VALLEY COLLEGE: B-200 SCIENCE LAB ANNEX  
AND B-239 REMODEL: HIRE ARCHITECT  
Agreement with Carrier Johnson Architects to provide  
architectural services for 8.5% of construction cost. Based on  
construction cost of \$3,555,055.00, the total fee is estimated at  
\$302,177.00.
13. IRVINE VALLEY COLLEGE, RESOLUTION NO. 06-30:  
NOTICE OF INTENT TO ADOPT NEGATIVE  
DECLARATION  
Project: Building B-200 Science Annex and B-239 Remodel.

14. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION:  
CONSTRUCT TWO ELECTRIC SCOREBOARDS  
Notice of Completion: Construct two Electronic Scoreboards.
15. SOCCCD: TRANSFER OF BUDGET APPROPRIATIONS  
Adopt Resolution No. 06-29 authorizing the Orange County  
Department of Education to make necessary year-end budget  
transfers to accommodate entries at year-end closing.
16. SOCCCD: CLAIM AGAINST THE DISTRICT: DANIEL  
HORNER  
Rejection of claim of Mr. Daniel Horner.
17. SOCCCD: PURCHASE ORDERS/CONFIRMING  
REQUISITIONS  
Purchase orders P06-04426 through P06-04495 totaling  
\$4,877,011.08 and P07-00082 through P07-00410 amounting  
to \$27,113,118.33; and confirming requisitions dated  
6/7/06 through 7/3/06 totaling \$25,931.48
18. SOCCCD: PAYMENT OF BILLS  
Checks 051110 through 051814 totaling \$5,206,242.75;  
Saddleback College Community Education checks 008576  
through 008622 totaling \$253,704.64; and IVC Community  
Education checks 008197 through 008200 totaling \$9,849.48.
19. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donations.
20. TRUSTEE TRAVEL TO CONFERENCES AND/OR  
PERSONAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences and events  
and/or local mileage reimbursement.
21. REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO  
AND FROM REQUIRED BOARD MEETINGS  
Request for trustee claims for mileage reimbursement.