

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
June 30, 2003
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by Vice President Fortune at 5:05 p.m. CALL TO ORDER

The open session was recessed to closed session and the board reconvened open session at 7:10 p.m. RECESS/RECONVENE

Members of the Board of Trustees:

Donald Wagner, President
Dorothy Fortune, Vice President
Nancy Padberg, Clerk
Thomas Fuentes, Member
Marcia Milchiker, Member
John Williams, Member
Phil Erquiaga, Student Member

PRESENT

Absent

Dave Lang, Member

Administrative Officers:

Raghu Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Tom Anderson, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Glenn Roquemore, President, Irvine Valley College

Faculty Association: Mike Merrifield

Academic Senate: Carmen Dominguez, Greg Bishopp

CSEA: No representation

Classified Senates: Steve Woodard

Associated Student Government: Divya Yagalla, Chris Serafini

Police Officers Association: No representation

There were no actions to report from closed session.

ACTIONS TAKEN IN
CLOSED SESSION

A video created to assist in Saddleback College Foundation's fundraising efforts for the Health Sciences/District Offices Building was shown. Saddleback College Chief of Police Harry Parmer and a CCUPCA representative presented an Award of Commendation to Officer Edward Grijalva.

VIDEO PRESENTATION/
AWARD

Trustees Fuentes, Padberg, Wagner, Milchiker, Williams, and Erquiaga gave reports. Trustee Milchiker requested a report.

#1A/B, BOARD REPORTS

Items 3, 7, 12, and 17 were removed from the Consent Calendar for separate discussion/action. Approved as amended with Trustee Lang absent. (Please see the listing of approved consent calendar items that is attached to these minutes.)

#S 2-36, CONSENT
CALENDAR

Approved with Trustee Lang absent.

#3, SC AGREEMENT WITH ALLEN
OLDSMOBILE CADILLAC

Approved with Trustee Padberg abstaining and Trustee Lang absent.

#7, SC AWARD FROM OC WORK-
FORCE INVESTMENT BOARD

Approved with Trustee Fuentes casting a negative vote and Trustee Lang absent.

#12, IVC CHANGE OF VENUE FOR
OUT-OF-STATE TRAVEL

Approved with Trustee Fortune out of the room and Trustee Lang absent.

#17, BASIC AID PROJECT
PRIORITY LIST

Motion to adopt Resolution 03-33 failed. Motion to reconsider carried. Motion to refer the item back to the Chancellor for further information to be provided to the board before bringing it back to a board meeting carried with Trustee Lang absent.

#46, IVC INTENTION TO ENTER
INTO ENERGY SVCS./FINANCING
AGREEMENTS

Information was provided to the board on Basic Aid; Monthly Financial Status; Contracts Under \$5,000; IVC/SC International Student Insurance.

#S 37, 38, 39, AND 40, INFOR-
MATION ITEMS

Item 8 was amended to include reference to the Project Priority List. Approved as amended with Trustee Lang absent.

#41, 2003-04 DISTRICT GOALS

Approved with Trustee Lang absent.

#42, FALL 2003 OPENING
SESSION SPEAKERS

Approved with Trustee Lang absent.

#43, ACADEMIC ACTIONS

Approved with Trustee Lang absent.

#44, CLASSIFIED ACTIONS

Approved with Trustee Lang absent.

#38, CLASSIFIED EMPLOYEE LAYOFF

Approved with Trustee Lang absent.

#45, 2003-04 TENTATIVE BUDGET

President Wagner announced that item 47, Revisions to BP 100 Series, item 48, Revisions to BP 1000 and 2000 Series, and item 49, BP 3000 Series, were all pulled off the agenda for reworking.

#S 47, 48, AND 49, BOARD POLICIES

Approved with Trustees Milchiker and Padberg casting negative votes and Trustee Lang absent.

#50, BP 4091

Approved with Trustee Lang absent.

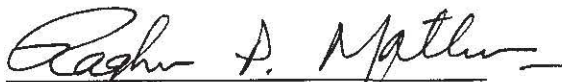
#51, 2004-05 ACADEMIC CALENDAR

Chancellor Mathur, Presidents Bullock and Roquemore, Ms. Yagalla, Professors Dominguez and Bishopp gave reports.

#52, REPORTS

The meeting was adjourned at 9:00 p.m.

ADJOURNMENT


Raghu P. Mathur, Secretary

ITEMS APPROVED BY CONSENT CALENDAR
AT THE 6/30/03 BOARD MEETING

Items 47, 48, and 49 were removed from the agenda. Items 3, 7, 12, and 17 were removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:

APPROVAL OF CONSENT CALENDAR ITEMS

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES
Minutes of the regular meetings of June 24, 2002, July 29, 2002, and August 26, 2002.

4. SADDLEBACK COLLEGE: WIRELESS NETWORK PILOT PROGRAM, FALL 2003
Partnership with Troy Wireless and Cox Communication to test performance and student experience of two wireless network "hot spots" on campus at no cost to the college.

5. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT
Agreement with Joanne Gray for management of the testing center and other services for \$143,800 plus expenses from July 1, 2003, through June 30, 2004.

6. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT ADDENDUM
Agreement with Mary O'Connor to serve as Director and provide other services for \$132,960 through December 2003.

8. SADDLEBACK COLLEGE: ESTABLISHMENT OF BANK ACCOUNTS
Adoption of Resolution 02-15 authorizing the Foundation to establish a new investment account and two bank accounts for Foundation funds.

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9. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Contract with Quick Caption to act as a referral source for real time captioning services on an as-needed basis for \$23,000.
10. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Contract with the Dayle McIntosh Center for the Disabled to act as a referral source for interpreter services on an as-needed basis for \$16,000.
11. IRVINE VALLEY COLLEGE: CALIFORNIA CONCERT ARTISTS
Continuation of CCA's operation for a third year through the IVC Department of Music as Professional Artists In-Residence.
13. IRVINE VALLEY COLLEGE: ACCEPTANCE OF AWARD
Acceptance of an award of \$5,000 from SPIE, the International Society for Optical Engineering, to develop a K-12 Optics Outreach program.
14. SOCCCD: AUTHORIZATION TO JOIN THE PROTECTED INSURANCE PROGRAM (P.I.P.S.)
Adoption of Resolution 03-27 authorizing the District's membership in the P.I.P.S. Joint Powers Authority to provide workers' compensation coverage.
15. SOCCCD: TRANSFER OF APPROPRIATIONS AT CLOSE OF FISCAL YEAR
Adoption of Resolution 03-32 authorizing OCDE to make the necessary year-end budget transfers.
16. SOCCCD: USE OF RESERVES TO MEET SHORT-TERM CASH FLOW REQUIREMENTS
Use of budget reserves to meet short-term cash needs during July through December 2003 and processing of financial interfund transfers from Capital Outlay Reserves to the General Fund as necessary.

18. SOCCCD: RATIFICATION OF M.O.U. FOR EMPLOYEE BENEFIT CHANGES FOR CSEA, FACULTY ASSOC., POA Agreement by the CSEA and POA to salary increase of 1%, maximum monthly contribution by district for medical insurance, and benefits changes; agreement by Faculty Association to benefit changes.
19. SOCCCD: EMPLOYEE BENEFITS AND COMPENSATION CHANGES FOR ALL ACADEMIC ADMINISTRATORS, CLASSIFIED LEADERSHIP, AND BOARD MEMBERS
Salary increase of 1%, maximum monthly contribution by district for medical insurance, and benefits changes.
20. SOCCCD: EMPLOYEE BENEFITS CHANGES
Approval of changes in employee benefit programs and authorization to execute contracts as necessary to implement the benefits on July 1, 2003, or as soon as possible thereafter.
21. SOCCCD: STUDENT ACCIDENT AND ATHLETIC INSURANCE PROGRAM FOR 2003-04 SCHOOL YEAR
Change of carrier from Somerton Insurance Company to Student Insurance Company.
22. SOCCCD: APPROPRIATIONS LIMIT FOR 2003-04 (GANN LIMIT)
Adoption of Resolution 03-35 establishing the required State constitutional appropriations limit.
23. SOCCCD: AWARD OF BID
Award of Bid 252D for Janitorial Supplies for the 2003-04 fiscal year to the vendor in the amounts listed.
24. SOCCCD: AWARD OF BID
Award of Bid 253D to provide Debit Card Operated Copier/Printer Systems at both campuses to APS Affiliates, Inc.

25. SOCCCD: RESOLUTION REGARDING SHORT-TERM EMPLOYEES
Adoption of Resolution 03-28 to delegate authority to employ short-term employees for the time period between board meetings to the Chancellor or his designee.
26. IRVINE VALLEY COLLEGE: AWARD OF BID
Award of Bid 256 for a five-year agreement for exclusive rights for sale of soft drinks to Pepsi Bottling Group.
27. IRVINE VALLEY COLLEGE: ARCHITECTURAL SERVICES FOR CAFETERIA REMODEL
Agreement with Martinez/Kuch Architects for a fee of \$20,000.
28. IRVINE VALLEY COLLEGE: LEASING OF PROPERTY
Adoption of Resolution 03-36 accepting the bid submitted by Sunrise Growers for a five-year lease of certain portion of the campus.
29. SADDLEBACK COLLEGE: CHANGE ORDER
Change Order 4 increasing the contract by \$8,243.21 for the Building "A" Demolition and Replacement project with no change to completion date.
30. CLAIM AGAINST THE DISTRICT: PAM ZANELLI
Rejection of the claim by Ms. Zanelli dated May 21, 2003, and referral to the district's insurance administrator for processing.
31. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
32. BUDGET AMENDMENT: RESTRICTED GENERAL FUND
Adoption of Resolution 03-34 to amend the 2002-03 Adopted Budget.
33. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 03385 through 03529 totaling \$550,704.53 and 00011 through 00114 totaling \$3,067,751.91; and confirming requisitions dated 5/13/03 through 6/16/03 totaling \$587,054.90.

34. PAYMENT OF BILLS
Checks 020260 through 021154 totaling \$3,905,944.22; and Saddleback College Community Education checks 6891 through 6930 totaling \$23,959.70; and IVC Community Education checks 7015 through 7028 totaling \$13,275.35.
35. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.
36. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement