

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

May 28, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:05 p.m. **CALLED TO ORDER**

There were no public comments on closed session items. **PUBLIC COMMENTS**

The open session was recessed to closed session. The Board of Trustees met in closed session from 5:05 p.m. to 7:00 p.m. All trustees were present (Trustee Milchiker arrived at 5:15 p.m.). **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Wagner at 7:04 p.m. **RECONVENED**

Members of the Board of Trustees

Donald Wagner, President **PRESENT**
Dorothy Fortune, Vice President
Nancy Padberg, Clerk
Thomas Fuentes, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
(Student Trustee position vacant)

Administrative Officers

Raghu Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Tom Anderson, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Glenn Roquemore, Interim President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Randy Anderson
Jeff Kaufmann

California School Employees Association

Lee Edgerly

Classified Senates

Matt Suarez

Jamie Cayetano

Associated Student Government

Antonio Bartolini

Police Officers Association

No representation

There were no actions to report from closed session.

CLOSED SESSION

Trustee Milchiker read words of inspiration and Trustee Lang led the pledge of allegiance.

INVOCATION/
PLEDGE

The recipients of the 2001-02 Outstanding Service Awards were introduced and resolutions of commendation were read. The board adopted Resolution 02-24 commending Grace Garcia, Human Resources Specialist, District; Resolution 02-25 commending Ellie Kato, Library Technician, Irvine Valley College; and Resolution 02-26 commending Joyce Bartlomain, Senior Administrative Assistant, Admissions and Records, Saddleback College. The board also adopted Resolution 02-27, Classified School Employees Week, commending the contributions of classified employees

RESOLUTIONS

Three individuals addressed the board on the topic of the relocation of district offices.

PUBLIC COMMENTS

President Wagner advanced item 39 to accommodate the representatives in attendance from the architectural firm. Architects Chris Torrey, Glenn Carels, and Winston Bao stated that they do not recommend renovation of the Library at Saddleback College for location of district operations. They recommended that the board consider relocation of the district offices to the third floor of the new Health Sciences Building which has received construction approval from the state. Motion by Trustee Williams, seconded by Trustee Milchiker, to approve the conceptual plan to build a combined Health Sciences/District Offices Building at a cost of \$16,000,000. Motion by

#39, HEALTH
SCIENCES/DISTRICT
OFFICES PROJECT

Trustee Fortune to amend the recommendation to state "... at a cost of \$16,000,000, \$2 million from funds available from 1999 refinance of COPS and \$14 million from basic aid funds." Amendment seconded by Trustee Fuentes. Motion as amended carried unanimously.

Trustees Fuentes, Lang, Padberg, Fortune, Wagner, Milchiker, and Williams gave reports.

#1A, BOARD
REPORTS

Trustee Padberg requested that a report come back to the board on the settlement problems and cost to repair the following buildings, if repair is necessary: Library, Technology, and Math/Science Buildings at Saddleback College, and the Computer Science Building at IVC. Trustee Lang requested a supplemental report to the basic aid report provided to the board each month containing how much of the basic aid money is dedicated, approximate timing of the expenditure, and the overall construction plan. Both report requests carried unanimously.

#1B, BOARD
REQUESTS FOR
REPORTS

Items 6, 7, and 8 were removed from the consent calendar by trustees for separate discussion and action. Motion by Trustee Fuentes, seconded by Trustee Fortune, to approve the consent calendar as amended (please see the listing of approved consent calendar items that is attached to these minutes). Motion carried unanimously.

#'s 2 - 22,
CONSENT
CALENDAR

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the consultant agreement for Construction Management Services with Michael Wilson for an amount not to exceed \$80,000. Following a brief discussion, Trustee Lang moved to table the item, seconded by Trustee Padberg. Motion to table carried unanimously.

#6, CONSULTANT
AGREEMENT

Motion by Trustee Williams, seconded by Trustee Milchiker, to approve IVC's new and revised course fees for Spring 2003. Motion carried unanimously.

#7, COURSE FEES

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve the participation of the District Forensics Team and their coaches in the speech tournament schedule at a total estimated budget not to exceed \$69,300. Coach Gary Rybold detailed the source of funding for the board. Motion carried unanimously.

8, FORENSICS
TEAM ACTIVITIES
2002-03

Information was provided to the board on the Basic Aid Report; Monthly Financial Status Report; Contracts Under \$5,000; Saddleback College Annual Accreditation Report; IVC Annual Accreditation Report; Saddleback College Academic Stipends for Fall 2002; and IVC Academic Stipends for Fall 2002.

#'s 23, 24, 25, 26, 27, 28
AND 29, INFORMA-
TION ITEMS

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve/ratify the academic personnel actions. Deputy Chancellor Poertner changed the designation on the Additional Pages from Exhibit A to Exhibit B; added the words "the equivalent of" before 15 LHE in G-1; and changed the effective date from June 30 to July 1, 2002 in H-1. Trustee Padberg asked for copies of the existing Administrative Salary Schedule and Executive Salary Schedule, and for information on the budget impact if the new schedules are implemented. Following discussion, Motion by Trustee Padberg to table items A and B on page 1 of Exhibit B (Additional Pages). Motion carried with Trustees Fortune and Williams casting negative votes. Main motion carried unanimously.

#30, ACADEMIC
PERSONNEL
ACTIONS

President Wagner called for a break at 8:45 p.m.

BREAK

Motion by Trustee Fuentes, seconded by Trustee Williams, to approve/ratify the classified personnel actions. Motion carried unanimously.

#31, CLASSIFIED
PERSONNEL
ACTIONS

Motion by Trustee Fuentes, seconded by Trustee Padberg, to approve the reduction and/or discontinuance of classified services (grant funded positions 2308 and 2309). Motion carried with Trustee Milchiker casting a negative vote.

#32, CLASSIFIED
EMPLOYEE
LAYOFF

Motion by Trustee Williams, seconded by Trustee Lang, to establish and fill the following positions in order: 1) Risk Management Specialist; 2) Budget Analyst/Accountant; 3) Senior Payroll Technician. Chancellor Mathur indicated that whereas he recommends considering all three items for approval, the first two are very much needed. Motion to amend by Trustee Williams, seconded by Trustee Padberg, to approve all three positions as indicated in the Recommendation on the agenda item. Trustee Fortune stated that she would support hiring the first two and asked for division of the vote. Motion to approve the first position as listed carried unanimously. Motion to approve the second position as listed carried unanimously.

#33, BUSINESS
SERVICES DEPT.
ORGANIZATIONAL
STRUCTURE

Motion to approve the third position as listed failed with Trustees Williams, Padberg, and Lang casting affirmative votes.

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve a consulting agreement with PlanNet Consulting, Inc., for the purpose of providing comprehensive telephone consulting services at a cost not to exceed \$25,000. Deputy Chancellor Poertner stated that this is a beginning step to improving telephone issues in the district, for which there is no internal expert. IT Director MacDougall presented additional information and answered board members' questions. Motion carried unanimously.

#34, SOCCCD
TELEPHONE
CONSULTANT

Motion by Trustee Fuentes, seconded by Trustee Padberg, to approve IVC's energy audit agreement with CMS Viron Corporation and application for an engineering funding grant with the Gas Company. Motion carried unanimously.

#35, ENERGY
CONSULTANT
SERVICES/GRANT
APPLICATION

Motion by Trustee Fuentes, seconded by Trustee Fortune, to approve Board Policy 4205, Disciplinary Action of Classified Personnel. Motion carried unanimously.

#36, BOARD
POLICY 4205

Motion by Trustee Lang, seconded by Trustee Williams, to authorize the diploma conferring an Associate in Arts degree to Saddleback College student Suzanne Nicole Padberg. Motion carried with Trustee Padberg abstaining.

#40, AUTHORIZA-
TION FOR
TRUSTEE TO SIGN
DIPLOMA

Motion by Trustee Lang, seconded by Trustee Williams, to approve IVC's application for funding from the Southern Bell Communication Foundation for the "SBC Excelsior Grant Program - Closed Captioning for Distance Education." Motion carried unanimously.

#41, GRANT
APPLICATION

Motion by Trustee Lang, seconded by Trustee Williams, to accept for review and study the proposed amendments to Board Policy 104, Student Member of the Board of Trustees. Motion carried unanimously.

#42, BOARD
POLICY 104

The board recessed to continue closed session at 9:25 p.m.

CLOSED SESSION

Trustee Padberg, Clerk of the board, read the following action taken
in closed session:

RECONVENE/
ACTION TAKEN

On a 7 to 0 vote the board approved rescission of Julie
Bright's resignation.

The meeting was adjourned at 10:16 p.m.

ADJOURNMENT


Raghu P. Mathur, Secretary

ITEMS APPROVED BY CONSENT CALENDAR
AT THE 5/28/02 BOARD MEETING

Items 6, 7, and 8 were removed from the Consent Calendar for separate discussion/action. Please see the minutes of the meeting for action on those items. The following items were approved by vote on the amended Consent Calendar:

APPROVAL OF CONSENT CALENDAR ITEMS

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT
Contracts with various artists for the Guest Artist Series for an amount not to exceed \$100,000.
3. SADDLEBACK COLLEGE: AGREEMENT FOR EDUCATIONAL SERVICES
Agreement with Riverside Community College to assist in meeting the goals of the RHORC grant for an amount not to exceed \$93,154.
4. SOCCCD: AGREEMENT FOR LEGAL SERVICES
Agreement with Weston, Benshoof, Rochefort, Rubalcava, MacCuish to prepare a petition to SCAQMD for time extension for the boiler replacement project for an amount not to exceed \$8,500.
5. SADDLEBACK COLLEGE; CONSULTANT AGREEMENT
Agreement with Laura Franklin to assist in meeting the Title III grant objectives for an amount to exceed \$30,000.
9. SOCCCD: SUBCONTRACTOR AGREEMENT
Agreement between North Orange County CCD and SOCCCD for NOCCCD to assist in meeting the objectives of the New Media/Multimedia/Entertainment Centers grant for an amount not to exceed \$30,000.

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10. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT
Agreement with Evie Einstein to assist in meeting the objectives of the Statewide Discipline/Industry Collaborative for Business Education Grant for an amount not to exceed \$9,600.
11. SOCCCD: AWARD OF BID
Award of Bid 244D for the construction of the building "A" demolition and replacement project at Saddleback College to Construct 1 One Corporation in the amount of \$1,015,922.
12. SADDLEBACK COLLEGE: AWARD OF BID
Award of Bid 1015 for the remodel of Math/Science/Engineering classrooms at Saddleback College to Bob Parrett Construction Inc. in the amount of \$101,880.
13. SOCCCD: CONTRACT
Contract with Kristen Bush to provide specialized Internet and Web site development services covering the period 7/1/02 through 6/30/02 at a cost not to exceed \$23,000.
14. IRVINE VALLEY COLLEGE: NOTICE OF INTENT TO ADOPT NEGATIVE DECLARATION
Adoption of Resolution 02-32 and authorization to direct the publication of the Notice of Intention to Adopt Negative Declaration for the Business and Technology Center.
15. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
16. BUDGET AMENDMENT: RESTRICTED GENERAL AND CAPITAL OUTLAY FUNDS
Adoption of Resolution 02-31 to amend the 2001-02 Adopted Budget by \$1,443,240.

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17. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 03475 through 04018 totaling \$937,861.42; prepaid fiscal year 2002-03 numbered 00001 through 00007 totaling \$195,763.47; ad confirming requisitions dated 4/13/02 through 5/10/02 totaling \$255,546.01.
18. PAYMENT OF BILLS
Checks 9058 through 9886 totaling \$2,498,113.82; and Saddleback College Community Education checks 5674 through 5712 totaling \$145,483.29.
19. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various items donated to the district.
20. CONSOLIDATED ELECTIONS FOR MEMBERS OF GOVERNING BOARDS
Adoption of Resolution 02-29 to notify the Orange County Department of Education of the consolidated election specifications.
21. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.
22. REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO AND FROM REQUIRED BOARD MEETINGS
Mileage reimbursement to and from board meetings.

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