

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
May 24, 2004
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by Vice President Padberg at 5:03 p.m. CALL TO ORDER

The open session was recessed to closed session and the board reconvened open session at 7:30 p.m. RECESS/RECONVENE

Members of the Board of Trustees:

PRESENT

Donald Wagner, President
Nancy Padberg, Vice President
Thomas Fuentes, Clerk
Bill Jay, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
Sona Smetanova, Student Member

Administrative Officers:

Raghu Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Tom Anderson, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Glenn Roquemore, President, Irvine Valley College

Faculty Association: Bill Hewitt

Academic Senate: Carmen Dominguez, Wendy Gabriella

CSEA: Mary Williams

Classified Senates: No representation

Associated Student Government: Rachel Hipolite

Police Officers Association: Cloyce Kelly

On a 7 to 0 vote, the board appointed Dr. Richard McCullough to the position of President, Saddleback College, effective July 1, 2004. On a 7 to 0 vote, the board appointed Diane Turner to the position of Director, Public Information and Marketing, Saddleback College, effective June 1, 2004.

**ACTIONS TAKEN IN
CLOSED SESSION**

President Wagner administered the oath of office to newly elected Student Trustee Sona Smetanova.

OATH OF OFFICE

The board unanimously adopted Resolution 04-17, 2004 National Parliamentary Debate Association and Community College National Champions, and Resolution 04-18, IVC Senior Electrician Michael Boquet.

RESOLUTIONS

Trustees Jay, Lang, Fuentes, Padberg, Wagner, Milchiker, Williams, Smetanova and Chancellor Mathur gave reports. There were no requests for reports.

**#1A/B, BOARD/CHANCELLOR
REPORTS**

Items 2, 6, 15, and 17 were removed from the Consent Calendar for separate discussion/action. Unanimously approved as amended. (Please see the listing of approved consent calendar items that is attached to these minutes.)

**#S 2-21, CONSENT
CALENDAR**

Unanimously approved.

**#2, AGREEMENT WITH ALLEN
OLDSMOBILE CADILLAC**

Unanimously approved.

**#6, SOCCCD FORENSICS TEAM
ACTIVITIES 2004-05**

Unanimously approved.

**#17, CONSOLIDATED ELECTIONS
FOR GOVERNING BOARDS**

Unanimously approved.

**#15, ATEP AGREEMENT FOR
RELOCATABLE BUILDINGS**

Information item.

**#28, ATEP LAUNCH PROGRAM
DESIGN**

Information was provided to the board on Basic Aid; Monthly Financial Status; Contracts Under \$5,000; Staffing and Maintenance Costs Associated with Districtwide Telecommunications Network; Board Requested Report on SOCCCD Building Repairs Report; Board Requested Report on Status of Board Policy and Administrative Regulation Review Process; SC Annual Accreditation Self-Study; IVC Accreditation Self-Study; IVC Accreditation Annual Fiscal

#S 24-34 INFORMATION ITEMS

Report; SC Academic Stipends Fall 2004; IVC Academic Stipends Fall 2004; and IVC Academic Stipends - Addition to Summer 2004.

(INFO ITEMS CONTINUED)

Unanimously accepted for review and study.

#35, 2004-05 PROPOSED DISTRICT GOALS

Unanimously accepted for review and study.

36, PROCESS FOR ALLOCATION OF BASIC AID FUNDS

Deputy Chancellor Poertner stated that item A1 should indicate approximate Salary Placement Class V rather than Class II. Unanimously approved as amended.

#37, ACADEMIC ACTIONS

Unanimously approved.

#38, CLASSIFIED ACTIONS

Unanimously approved.

#39, TELECOMMUNICATION NETWORK SYSTEM REPLACEMENT

Unanimously approved.

#40, PORTION OF BP4000 SERIES

Unanimously approved.

#41, IVC GRANT APPLICATION

Presidents Bullock and Roquemore, Ms. Hipolite, Professors Dominquez, Gabriella, and Hewitt, and Ms. Williams gave reports.

#42, REPORTS

The meeting was adjourned at 9:15 p.m.

ADJOURNMENT


Raghu P. Mathur, Secretary

ITEMS APPROVED BY CONSENT CALENDAR
AT THE 5/24/04 BOARD MEETING

Items 2, 6, 15, and 17 were removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:

APPROVAL OF CONSENT CALENDAR ITEMS

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

3. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT
Agreement with Mary O'Connor to serve as Director of RHORC and Project Coordinator for the Specialty Nursing Grant for \$95,500.
4. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Agreement with Ed Tackett to provide assistance in developing the Rapid Prototyping Center for \$35,000.
5. SADDLEBACK COLLEGE: ENROLLMENT GROWTH FOR ASSOCIATE DEGREE NURSING PROGRAMS
Acceptance of funding from the State Chancellor's Office in the amount of \$108,705.
7. SOCCCD: CLAIMS MANAGEMENT SERVICES AGREEMENT
Three-year agreement with Carl Warren & Co. to provide the district's property and liability claims administration.
8. SOCCCD: FIVE-YEAR LEASE OF FOUR COPIERS
Lease by piggybacking on the County of Los Angeles Contract No 41380 and issue purchase order with Xerox Corp. for \$171,106.11.

9. SOCCCD: HEALTH SCI./DISTRICT OFCS. BLDG.
CHANGE ORDER REQUESTS
Change Orders 20, 24, 27, 28, 29, and 30 increasing the project contract amount by \$45,450.
10. SOCCCD: RENEWAL OF TMP INTERACTIVE, D/B/A
MONSTER, AGREEMENT
Agreement for job postings, profile page, and other hiring tools for \$9,000.
11. SADDLEBACK COLLEGE: TRAVEL REIMBURSEMENT
FOR FIRST AND SECOND SC PRESIDENT INTERVIEWS
Reimbursement for first and second level candidates' travel expenses.
12. SADDLEBACK COLLEGE: COSMETOLOGY
INSTRUCTION AGREEMENT FOR SUMMER SESSION
Agreement with Lake Forest Beauty College for \$1.85 per hour for instruction during summer session 2004.
13. SADDLEBACK COLLEGE: AWARD OF BID
Bid 1033, Roofing Replacement at BGS Building, to Best Roofing & Waterproofing, Inc., for \$620,080.
14. SADDLEBACK COLLEGE: REJECT ALL BIDS
Rejection of bids submitted in relation to Bid 1031, Package A, for Food and Beverage Services, and solicitation of new bids.
16. ATEP: CONSULTANT AGREEMENT FOR PROGRAM
LAUNCH
Agreement amendment 3 with STRATUS to provide Project and Construction Management Services for a revised total amount of \$310,000.
18. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.

19. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 03039 through 03407 totaling \$976,089.33, and 00005 through 00028 totaling \$188,503.65; and confirming requisitions dated 4/9/04 through 5/7/04 totaling \$267,648.39.
20. PAYMENT OF BILLS
Checks 028416 through 029208 totaling \$4,075,115.71; and Saddleback College Community Education checks 7303 through 7327 totaling \$157,722.07; and IVC Community Education checks 7136 through 7136 totaling \$2,525.64.
21. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.