

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK COLLEGE

**MINUTES OF THE BOARD OF TRUSTEES' MEETING OF  
MAY 21, 2007**

**CALL TO ORDER**

The open session of the regular meeting of the Board of Trustees was called to order by President Lang at 5:00 p.m.

**PRESENT**

**Members of the Board of Trustees:**

Dave Lang, President  
Don Wagner, Vice President  
Thomas Fuentes, Clerk  
Marcia Milchiker, Member  
Nancy Padberg, Member  
John Williams, Member  
Matthew Reynard, Student Member

**Absent**

Bill Jay, Member

**Administrative Officers:**

Raghu Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Andreea Serban, Vice Chancellor, Technology and Learning Services  
Rich McCullough, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College  
Bob Kopecky, Provost, Advanced Technology and Education Park

**RECESS/RECONVENE**

The open session was recessed to closed session at 5:01 p.m. The Board reconvened open session at 6:50 p.m. and Trustee Don Wagner joined the meeting at 7:15 p.m.

**2.1 ACTIONS TAKEN IN CLOSED SESSION**

On a 6-0 vote the Board approved seven weeks unpaid leave for a classified employee.

On a 6-0 vote the Board approved one month's unpaid leave for a classified employee.

On a 6-0 vote the Board approved 15 days unpaid leave for a classified employee.

**2.4 RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

Resolutions were presented to Ray Chandos and Raul Villalba.  
Student Trustee Matthew Reynard was sworn in.

### **3.2 and 3.3 BOARD/CHANCELLOR REPORTS AND REQUESTS FOR REPORTS**

Trustees Padberg, Fuentes, Wagner, Lang, Milchiker, Williams and Reynard, and Chancellor Mathur gave reports.

### **3.4 BOARD REQUESTS FOR REPORTS**

Trustee Lang submitted a request for a report to determine whether SOCCCD is supporting alternative renewable energy sources as an institution for efficient use and conservation of energy. On a motion made by Trustee Lang and seconded by Trustee Williams, the request for report was unanimously approved.

### **4.0 CONSENT CALENDAR**

On a motion made by Trustee Williams and seconded by Trustee Fuentes and unanimously carried, Trustee Padberg requested Items 4.1, 4.11, 4.18, 4.20, and 4.23 be pulled. Trustee Wagner requested Item 4.10, be pulled. All other items were unanimously approved. (Please see the listing of approved consent calendar items attached to these minutes).

#### **4.1 SOCCCD: Board of Trustees Meeting Minutes**

On a motion made by Trustee Padberg and seconded by Trustee Milchiker this item was tabled until the June Board meeting on a 5 to 1 vote, with Trustee Williams opposing.

#### **4.10 Saddleback College, Irvine Valley College, and ATEP: Mission Statements**

On a motion made by Trustee Padberg and seconded by Trustee Milchiker this item was tabled until the June Board meeting on a 4 to 2 vote, with Trustees Wagner and Williams opposing.

#### **4.11 SOCCCD: Adopt Resolution No. 07-06 Authorize the conveyance by Quitclaim of Certain Real Property**

On a motion made by Trustee Padberg and seconded by Trustee Wagner this item passed on a 6 – 0 vote.

#### **4.18 Irvine Valley College: Award of Bid: Tools and Storage Equipment for Performing Arts Center**

On a motion made by Trustee Padberg and seconded by Trustee Wagner this item passed on a 6-0 vote.

#### **4.20 Irvine Valley College: Award of Bid: Musical Instruments for Performing Arts Center**

This item passed on a 5-0 vote with Trustee Padberg abstaining.

#### **4.23 SOCCCD: Transfer of Budget Appropriations**

On a motion made by Trustee Williams and seconded by Trustee Wagner this item passed on a 6-0 vote.

## **5.0 GENERAL ACTION ITEMS**

### **5.1 SOCCCD: 2007-08 Contract with Neudesic LLC for Phase 2 of the District Student Information System Development**

On a motion made by Trustee Williams and seconded by Trustee Milchiker this item passed unanimously.

### **5.2 Saddleback College and Irvine Valley College: 2007-08 Child Care Fee Schedule**

On a motion made by Trustee Williams and seconded by Trustee Wagner this item passed unanimously.

### **5.3 SOCCCD: Mission and Vision Statements, Districtwide Goals for 2007-08**

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item was accepted for review and study on a 6-0 vote.

### **5.4 SOCCCD: Board Policy Revision: BP 1900: Alcoholic Beverages, BP 4011.32 Hiring Policy for Classified Staff and BP 6200: Honorary Degrees**

On a motion made by Trustee Williams and seconded by Trustee Wagner this item was accepted for review and study on a 6-0 vote.

### **5.5 SOCCCD: Order of Priority for 5-year Construction Plan**

On a motion made by Trustee Fuentes and seconded by Trustee Milchiker this item was accepted for review and study on a 6-0 vote.

### **5.6 Academic Personnel Actions**

On a motion made by Trustee Fuentes and seconded by Trustee Milchiker this item passed unanimously.

### **5.7 Classified Personnel Actions**

On a motion made by Trustee Fuentes and seconded by Trustee Williams, this item passed on a 5 – 1 vote, with Trustee Padberg opposing.

At 8:25 p.m. on a motion made by Trustee Fuentes and seconded by Trustee Williams and unanimously carried, the Board recessed to a public hearing regarding Item 5.8: The District's Initial Negotiation Proposal to the Faculty Association. At 8:26 p.m. the hearing was adjourned and the Board reconvened its public session.

At 8:26 p.m. on a motion made by Trustee Fuentes and seconded by Trustee Williams and unanimously carried, the Board recessed to a public hearing regarding Item 5.9: The District Police Officers' Association's Negotiation Proposal. At 8:26 p.m. the hearing was adjourned and the Board reconvened its public session.

### **5.10 SOCCCD: District Initial Proposal to Police Officers' Association**

On a motion made by Trustee Fuentes and seconded by Trustee Williams this item was unanimously approved for acceptance for review and study.

## **6.0 DISCUSSION ITEMS**

### **6.1 SOCCCD: Cost of Employee Benefits and Ratio of Administrators, Classified Staff, and Full Time/Part Time Faculty**

A presentation was made by Deputy Chancellor Poertner.

A motion made by Trustee Padberg and seconded by Trustee Williams to extend the Board meeting to 9:30 p.m. was unanimously passed.

## **7.0 REPORTS**

### **7.1 Information Items**

**7.1.1 Saddleback College: Report on Bachelor of Science in Nursing (BSN) at SC**  
Feasibility of offering the BSN at Saddleback College.

**7.1.2 ATEP: Educational Programs Report**  
Report on ATEP educational programs.

**7.1.3 Saddleback College and Irvine Valley College: Annual Accreditation Reports**  
Annual reports submitted to the Accrediting Commission for Community and Junior Colleges.

**7.1.4 Saddleback College and Irvine Valley College: Academic Stipends and Release Time, Fall 2007**  
Academic stipends and release time for extra-contractual assignments for Fall 2007.

**7.1.5 SOCCCD: Basic Aid Report**  
Projected receipts and approved projects.

**7.1.6 SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.

**7.1.7 SOCCCD: Monthly Financial Status Report**  
This report displays the adopted budget, revised budget and transactions through April 30, 2007.

**7.1.8 SOCCCD: List of Board Requested Reports**  
Information as requested.

### **7.2 Written Reports**

Oral reports were given by Associated Student Government of Saddleback College representative; Associated Students of IVC representative; CSEA representative; Classified Senate, IVC President; President, Saddleback College; President, IVC; Provost, ATEP; Academic Senate, SC Representative; Academic Senate, IVC President; Faculty Association, President.

**ADJOURNMENT**

The meeting was adjourned at 9:25 p.m. in memory of former Assemblyman Gil Ferguson.

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Raghu P. Mathur, Secretary

**ITEMS APPROVED BY CONSENT CALENDAR**  
**AT THE 5/21/07 BOARD MEETING**

The following items were approved by vote on the Consent Calendar:

**APPROVAL OF CONSENT CALENDAR ITEMS**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

- 4.2 Irvine Valley College: Curriculum Revisions for the 2007-08 Academic Year**  
Approve proposed changes in curriculum.
- 4.3 Irvine Valley College: Forensics Team Activities 2007-08**  
Approve participation by the Forensics Team in the 2007-08 speech tournaments at a total estimated budget not to exceed \$61,800.
- 4.4 Irvine Valley College: French Language and Culture Study Abroad Program in Paris, France**  
Approve the study abroad program in Paris, France from June 30 to August 1, 2008, for an estimated fee per student of \$3,200, with financial aid opportunities available to those students who qualify.
- 4.5 Saddleback College: Drawing/Painting & Art History in Greece, Summer, 2007**  
Approve the Saddleback College study abroad program Drawing/Paint and Art History in Greece in the Summer of 2007.
- 4.6 Saddleback College: Consultant Agreement**  
Approve the consulting agreement with Claus Hecht, M.D. to fulfill the duties of the Medical Director to direct the Paramedic Training Program for the 2007-08 fiscal year not to exceed \$11,000.
- 4.7 Saddleback College: Out-of-State Field Studies Course**  
Approve the Geology 170 out-of-state travel to Grand Canyon, Zion, Capitol Reef, and Dinosaur Monument National Parks located in Arizona and Utah from June 22 through June 30, 2007.
- 4.8 Saddleback College: Out-of-State Travel**  
Approve the out-of-state travel request for one student to attend the 18<sup>th</sup> Annual Best Buddies International Leadership Conference in Bloomington, Indiana at a cost not to exceed \$275.

- 4.9 Saddleback College: Grant Acceptance, Teacher Preparation Pipeline**  
Approve award of \$306,900 from the California Community College Chancellor's Office for the Teacher Preparation Pipeline grant RFA No. 06-0095.
- 4.12 SOCCCD: Award of Bid: Five Year Contract: Trash Collection Service**  
Approve award of bid and agreement for trash collection service at Saddleback College and Irvine Valley College with Ware Disposal Company, Inc.
- 4.13 SOCCCD: Award of Bid: Charter Bus Services**  
Approve award of bid and contract for charter bus services for instructional field trips and athletic meets to Coach America.
- 4.14 SOCCCD: Destruction of Class 3 Disposable Records**  
Approve destruction of documents.
- 4.15 Irvine Valley College: Award of Bid: Curtains and Lighting for Performing Arts Center**  
Approve award of bid and agreements for curtains and lighting to several vendors in a total amount not to exceed \$288,694.47.
- 4.16 Irvine Valley College: Change Order Requests: Business and Technology Innovation Center**  
Approve change orders increasing contract amount by \$41, 826.00 with various trade contractors. Total revised contract amount is \$15,026,516.00.
- 4.17 Irvine Valley College: Change Order Requests: Performing Arts/Theater**  
Approve change orders increasing contract amount by \$99,150.00 with various trade contractors. Total revised contract amount is \$26,547,175.00.
- 4.19 Irvine Valley College: Site Preparation for Modular Classrooms: Mutual Release and Settlement Agreement**  
Approve mutual release and settlement agreement with Arya Construction, Inc., in the amount of \$15,206.00.
- 4.21 ATEP: Change Order No. 2: Site Improvement and Signage for the Launch of ATEP**  
Approve change order increasing the contract amount by \$26,255.00 with Los Angeles Engineering, Inc. Total revised contract amount is \$2,177,717.51.

- 4.22 SOCCCD, Saddleback College, and Irvine Valley College: Speakers**  
Approval of honorarium and travel expenses for speakers at the SOCCCD, Saddleback College, and Irvine Valley College.
- 4.24 SOCCCD: Budget Amendment: Adopt Resolution No. 07-14 to Amend 2006-07 Restricted General Fund**  
Adopt resolution to amend the 2006-07 Adopted Budget.
- 4.25 SOCCCD: Claim Against the District – Andy Hernandez**  
Reject claim and refer it to the district's insurance administrator for processing.
- 4.26 SOCCCD: Claim Against the District – Renee Bergstein**  
Reject claim and refer it to the district's insurance administrator for processing.
- 4.27 SOCCCD: Purchase Orders/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P07-04206 through P07-04703 amounting to \$2,166,609.11 and PO8-00021 through PO8-00041 amounting to \$195,528.04 are submitted to the Board of Trustees for approval. Confirming requisitions dated April 4, 2007 through May 1, 2007 totaling \$142,250.31 are also submitted.
- 4.28 SOCCCD: Payment of Bills**  
Approve Checks Nos. 058981 through 059923 processed through the Orange County Department of Education, totaling \$8,462,111.34; checks Nos. 008883 through 08898, processed through Saddleback College Community Education, totaling \$134,488.21; and Check Nos. 008285 through 008294, processed through Irvine Valley College Community Education, totaling \$16,686.08.
- 4.29 SOCCCD: Gifts to the District and Foundations**  
Acceptance of various donated items.
- 4.30 SOCCCD: April/May 2007 Contracts**  
Ratify contracts as listed.
- 4.31 SOCCCD: Adopt Resolution No. 07-15 Authorization of Payment to Trustee Absent from Board Meeting**  
Approve payment to Board member absent at Special meeting.