

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
April 29, 2002
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:04 p.m. CALLED
TO ORDER

There were no public comments on closed session items. PUBLIC COMMENTS

The open session was recessed to closed session. The Board of Trustees met in closed session from 5:04 p.m. to 7:05 p.m. All trustees were present. CLOSED
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Wagner at 7:10 p.m. RECONVENED

Members of the Board of Trustees

Donald Wagner, President	PRESENT
Dorothy Fortune, Vice President	
Nancy Padberg, Clerk	
Thomas Fuentes, Member	
Dave Lang, Member	
Marcia Milchiker, Member	
John Williams, Member	
Steven McCarty, Student Member	

Administrative Officers

Raghu Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Tom Anderson, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Glenn Roquemore, Interim President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Alannah Rosenberg
Lewis Long

California School Employees Association

Mary Williams

Classified Senates

Matt Suarez

Jamie Cayetano

Associated Student Government

Julie Breverman

Anthony Kuo

Police Officers Association

No representation

Trustee Padberg, Clerk of the board, read out the following action taken in closed session:

CLOSED SESSION

On a 7 to 0 vote, the board appointed Gwendolyn Vendley to the position of Dean of Students, Guidance, and Counseling, Irvine Valley College.

Trustee Lang read words of inspiration and Trustee Williams led the pledge of allegiance.

**INVOCATION/
PLEDGE**

Three individuals addressed the board on topics including support of the proposed new Health Sciences Building, introduction of new ASG President Bartolini, and the board requested report on faculty teaching three days or less.

PUBLIC COMMENTS

Trustees Wagner, Fortune, Padberg, Milchiker, Williams, Lang, Fuentes, and Student Trustee McCarty gave reports.

**#1A, BOARD
REPORTS**

The board unanimously adopted Resolution 02-21 commending the Saddleback College Men's Basketball Team for its record-breaking performance. The board unanimously adopted Resolution 02-28 commemorating the First Anniversary of Soka University of American, Aliso Viejo Campus. The board unanimously adopted Resolution 02-17 congratulating outgoing Student Trustee Steven McCarty for his academic achievements and excellent service as Student Trustee for 2001-02. The board unanimously adopted Resolution 02-18 commending the award-winning SOCCCD Forensics Team.

PRESENTATIONS

President Wagner announced that item 31 will be moved forward to accommodate the consultant. President Bullock introduced Sue Ko, Ko and Associates, who stated that as a result of her study of the Saddleback College and Irvine Valley College Child Development Centers, she believes both are well run, excellent facilities. Ms. Ko indicated that details of the study are included in the report mailed to the board on March 21.

**#31, CHILD
DEVELOPMENT
STUDIES**

President Wagner indicated that the first item listed on page 3 of 4 in item 18 should be removed. He added that item 21 was pulled from the agenda, and that the listing of the Orange County Forum Luncheon should be removed from the exhibit to item 22. Items 9, 10, 12, 16, and 22 were removed from the consent calendar by trustees for separate discussion and action. Motion by Trustee Padberg, seconded by Trustee Williams, to approve the consent calendar as amended (please see the listing of approved consent calendar items that is attached to these minutes). Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#'s 2 - 22,
CONSENT
CALENDAR**

Motion by Trustee Williams, seconded by Trustee Milchiker , to approve the consultant agreement with Western Research and Development Center, Ltd., for an amount not to exceed \$40,000. President Bullock stated that this will be the last payment because this is the last year of the Title III grant. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#9, CONSULTANT
AGREEMENT**

Motion by Trustee Fortune, seconded by Trustee Padberg, to approve a contract for electronic signs at Saddleback College with National Sign and Marketing in the amount of \$176,597, and to add to the end of the recommendation "Paid for by ASG funds." Motion with amendment carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#10, AWARD OF BID

Motion by Trustee Williams, seconded by Trustee Fortune, to approve Change Order 1 to increase the contract with Southwest Offset Printing Company for the printing, mailing, and preparation of Community Education brochures by \$25,861. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**# 12, CHANGE
ORDER**

Motion by Trustee Williams, seconded by Trustee Fortune, to approve the extension of the Donovan Bros. Golf, Inc., contract to manage the Saddleback Golf Driving Range for the period of April 1, 2002, through March 31, 2003. In response to a question by Trustee Padberg, Deputy Chancellor Poertner stated that the college picks up all costs for the range including the cost of a management fee to run the range. Following further discussion, Trustee Fuentes amended the motion to direct staff to prepare a cost benefit analysis with specific emphasis on electricity, maintenance, and net repair within six months to report back to the board. Amendment seconded by Trustee Lang and Trustee Williams accepted the amendment. Motion as amended carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#16, EXTENSION OF
CONTRACT FOR
MANAGEMENT OF
GOLF DRIVING
RANGE**

Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify trustee requests for travel and/or mileage, with the Orange County Forum Luncheon removed as previously announced by President Wagner. Trustee Fuentes opposed approving attendance at the OCBC 2002 Annual Dinner since the district is not a member and the event has already taken place. Trustee Padberg moved to remove the OCBC item, and Trustee Fortune asked for a division of the question. Ratification of attendance at the OCBC 2002 Annual Dinner carried with Trustee Fuentes casting a negative vote. Ratification of attendance at the State Budget Conference carried unanimously. Approval of attendance at the 40th Annual SCCCCEO Spring Conference failed (the item is not a trustee event and was incorrectly included in the item). Approval of attendance at Capitol Days 2002 carried unanimously. Student Trustee McCarty cast affirmative advisory votes.

**#22, TRUSTEE
TRAVEL AND
REIMBURSEMENT**

President Wagner advanced item 41. Motion by Trustee Fuentes, seconded by Trustee Lang, to award Bid 245D for five year contracts for bookstore services at Irvine Valley College and Saddleback College to Follett Higher Education Group. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#41, AWARD
OF BID**

Information was provided to the board on the Basic Aid Report; Monthly Financial Status Report; Quarterly Financial Status Report; Quarterly Investment Financial Report; Contracts Under \$5,000; IVC Teacher of the Year (Professors Larry Oldewurtel and Geordan Reynolds); IVC and Saddleback College Academic Stipends, Summer 2002; and Board Requested Reports (IVC/SC Faculty Teaching Three Days or Less, SC Millwork and Cabinetmaking Program, and Tustin and El Toro Base Property).

#'s 23, 24, 25, 26, 27, 28
29, 30, 32, 33, AND 34,
INFORMATION
ITEMS

President Wagner called for a break at 8:55 p.m.

BREAK

Deputy Chancellor Poertner changed the amounts listed in C-1 to the following: J. Stojanovski, \$3,598; R. Urell, \$1,836; R. Urell, \$3,672; and R. Zucker, \$1,836. Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify the academic personnel actions as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#35, ACADEMIC
PERSONNEL
ACTIONS

Motion by Trustee Fuentes, seconded by Trustee Milchiker, to approve/ratify the classified personnel actions as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#36, CLASSIFIED
PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Trustee Fortune, to approve budgeting \$3,200,000 of Basic Aid funds for the Remodel of the Library Building at Saddleback College to accommodate the District Offices. Trustees Padberg and Lang expressed concern over utilizing additional space in the Library to house district offices and stated that they regarded it to be a poor temporary fix. Motion by Trustee Padberg, seconded by Trustee Lang, to table the item. Motion to table carried with Trustees Fortune, Wagner, and Williams casting negative votes and Student Trustee McCarty casting a negative advisory vote.

#37, DISTRICT
OFFICES PROJECT

Motion by Trustee Williams, seconded by Trustee Milchiker, to approve allocating Basic Aid funds not to exceed \$2,873,000 for a 20% local contribution to the cost of the IVC Business and Technology Innovation Center project. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#38, BUSINESS &
TECHNOLOGY
INNOVATION
CENTER

Motion by Trustee Lang, seconded by Trustee Milchiker, to approve the proposed District Order of Priority and Schedule of Funds for the 2004/05-2008/09 Five-Year Construction Plan. Trustee Padberg moved to strike item 14, District Offices/Library Remodel, from page 1 of the exhibit; motion failed due to lack of a second. Motion by Trustee Padberg, seconded by Trustee Lang, to table the item. Motion to table failed with Trustee Padberg casting an affirmative vote and Trustee Wagner abstaining. Motion by Trustee Lang to reinstate the motion to strike item 14; President Wagner called the motion improper procedure and would not recognize it. Chancellor Mathur reminded the board that the Five-Year Construction Plan is due in the State Chancellor's on May 1. Trustee Padberg moved to amend item 14 to state "District Offices at an Undetermined Site," seconded by Trustee Lang. Motion to amend failed with Trustee Padberg and Lang casting affirmative votes. Main motion carried with Trustee Padberg abstaining and Student Trustee McCarty casting an affirmative advisory vote.

**#39, FIVE-YEAR
CONSTRUCTION
PLAN**

Motion by Trustee Fuentes, seconded by Trustee Fortune, to approve the revision to the Saddleback College Facilities Master Plan which reflects the relocation of the Health Sciences Building to an undeveloped site between the Student Services Center and Technology and Applied Science Building. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#40, REVISION
TO FACILITIES
MASTER PLAN**

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve entering into a consulting agreement with Kinetic Systems, Inc., for Energy Conservation Consultant Services at Saddleback College in the amount of \$35,000. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#42, ENERGY
CONSERVATION
CONSULTING
SERVICES**

Motion by Trustee Milchiker, seconded by Trustee Fortune, to approve commitment to the boiler replacement project at a cost not to exceed \$1,200,000. Motion to amend by Trustee Fortune, seconded by Trustee Milchiker, to add at the end of the recommendation on the agenda item "... from Saddleback College general fund." Motion as amended carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#43, COMMITMENT
TO BOILER
REPLACEMENT
FUNDING**

Motion by Trustee Lang, seconded by Trustee Williams, to accept for review and study the proposed amendments to Board Policy 4205, Disciplinary Action of Classified Personnel. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#44, BOARD POLICY
REVISION**

Motion by Trustee Fortune, seconded by Trustee Milchiker, to extend the adjournment time of the meeting by thirty minutes at the most. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**SUSPENSION
OF RULES**

Motion by Trustee Williams, seconded by Trustee Fortune, to reject the request of sabbatical leave for Professor Alfred Kirsch, Advanced Technology and Applied Science, Saddleback College, for the 2002-03 Academic Year. Motion carried with Trustees Milchiker, Lang, and Student Trustee McCarty casting negative votes.

**#45, FINAL ACTION
ON SABBATICAL
LEAVE REQUEST**

Chancellor Mathur, Presidents Bullock and Roquemore, Mr. Kuo, Professors Rosenberg, Long, and Haggerty, Ms. Williams, Mr. Suarez, and Ms. Cayetano gave reports.

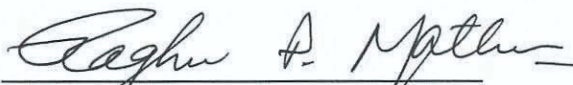
#46, REPORTS

Information was provided to the board on the activities of the Orange County Legislative Task Force.

**#48, OCLTF
UPDATE**

The meeting was adjourned at 10:28 p.m.

ADJOURNMENT


Raghu P. Mathur, Secretary

ITEMS APPROVED BY CONSENT CALENDAR
AT THE 4/29/02 BOARD MEETING

Items 9, 10, 12, and 16 were removed from the Consent Calendar for separate discussion/action. Please see the minutes of the meeting for action on those items. Item 21 was pulled off the agenda. The following items were approved by vote on the amended Consent Calendar:

APPROVAL OF CONSENT CALENDAR ITEMS

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: FOUNDATION ACCOUNT DIVISION
Division of the IVC Foundation Schwab Investment Account into two accounts: one for Trustee Account funds and one for Endowment and Scholarship Account funds.
3. ORANGE COUNTY-LONG BEACH (OCLB) DATA SHARING CONSORTIUM
OCLB Memorandum of Understanding and Guiding Principles for the consortium to exchange student data among the members to perform research and improve instruction.
4. SADDLEBACK COLLEGE: SCLO EQUITY CONTRACTS
Contract with John Cauble, proprietor of TNT, to hire up to four Equity Guest Artists at a cost not to exceed \$16,678.76.
5. SADDLEBACK COLLEGE: RHORC CONTRACT AGREEMENT
Contract with the State Chancellor's Office to extend the Nurse Assistant Training and Assessment program from July 1, 2001, through June 30, 2004.

6. SADDLEBACK COLLEGE: RATIFICATION OF RHORC CONTRACT AGREEMENT
Ratification of contract that ended June 30, 2000, with the State Chancellor's Office for continuation of the CNA Assessment Program.
7. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT
Agreement with Barbara Ford to teach three courses for \$50 per hour not to exceed \$10,404.
8. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Agreement with Sue Ko to assist in modifications in space reutilization and program implementation at the Child Development Center for an amount not to exceed \$5,000.
11. SADDLEBACK COLLEGE: AWARD OF BID
Bid 1013 for the printing and mailing of class schedules for the 2002-03 year to Southwest Offset Printing Company in the amount of \$183,985.28.
13. IRVINE VALLEY COLLEGE: RENEWAL OF CONTRACT
Renewal of contract for the printing and mailing of class schedules for the 2002-03 year with Trend Offset Printing for \$182,758.01.
14. IRVINE VALLEY COLLEGE: DONATION OF EQUIPMENT
Donation of a wheelchair to Bonita Canyon School
15. IRVINE VALLEY COLLEGE: BASEBALL FIELD
Authorization to file a Notice of Completion for the Baseball Field project.
17. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.

18. BUDGET AMENDMENT: RESTRICTED GENERAL,
CAPITAL OUTLAY, AND CHILD DEVELOPMENT
FUNDS
Adoption of Resolution 02-16 to amend the 2001-02
Adopted Budget. (Per announcement by President
Wagner, remove the first item listed on page 3 of 4.
19. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 03021 through 03474 totaling
\$1,590,124.31; confirming requisitions dated 3/2/02
through 4/12/02 totaling \$340,401.65.
20. PAYMENT OF BILLS
Checks 7886 through 9057 totaling \$3,737,740.47;
Saddleback College Community Education checks 5616
through 5673 totaling \$49,926.99; and IVC Community
Education checks 6352 through 6359 totaling \$41,507.96.
21. CLAIM AGAINST THE DISTRICT: SEMPRA ENERGY
SOLUTIONS
Rejection of claim and referral to the district's insurance
administrator for processing.