

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

March 19, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:12 p.m. **CALLED
TO ORDER**

There were no public comments on closed session items. **PUBLIC COMMENTS**

The open session was recessed to closed session. The Board of Trustees met in closed session from 5:12 p.m. to 6:40 p.m. All trustees were present. **CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Wagner at 6:42 p.m. **RECONVENED**

Members of the Board of Trustees

Donald Wagner, President **PRESENT**
Dorothy Fortune, Vice President
Nancy Padberg, Clerk
Thomas Fuentes, Member
Dave Lang, Member
Marcia Milchiker, Member
John Williams, Member
Steven McCarty, Student Member

Administrative Officers

Raghu Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Tom Anderson, Vice Chancellor, Educational Services
Dixie Bullock, President, Saddleback College
Glenn Roquemore, Interim President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Alannah Rosenberg

California School Employees Association

Mary Williams

Classified Senates

Matt Suarez

Jamie Cayetano

Associated Student Government

No representation

Police Officers Association

No representation

Trustee Padberg, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 7-0-1 vote with Trustee Fuentes abstaining, the board appointed Williams Christiansen to the position of Director, Foundation, Irvine Valley College. On a 7 to 0 vote, the board appointed Susan Cooper to the position of Interim Vice President, Instruction, Irvine Valley College. On a 7 to 0 vote, the board unanimously voted to instruct counsel to intervene in Orange County Superior Court Case 01CC02595, Santa Ana Unified v. City of Tustin, and to intervene in the pending validation action OCSC Case 02C001953.

Trustee Fuentes read words of inspiration and Trustee Wagner led the pledge of allegiance.

INVOCATION/
PLEDGE

One individual addressed the board in support of the sabbatical leave that is the topic of item 50 on the agenda.

PUBLIC COMMENTS

Student Trustee McCarty, Trustees Williams, Milchiker, Wagner, Fortune, Padberg, Lang, and Fuentes gave reports.

#1A, BOARD
REPORTS

Trustee Padberg repeated two previous requests for reports on the Child Development Centers and faculty on campus three days or less, and Chancellor Mathur indicated that both will be on the April board meeting agenda. Trustee Fuentes requested new aerial photographs of both campuses. Trustee Milchiker requested information on the grant application that will be pulled off the agenda and the reason it is being pulled. Requests for reports were approved unanimously.

#1B, BOARD
REQUESTS FOR
REPORTS

Mr. Charles Middleton, Chief Assistant District Attorney of Orange County, presented proclamations of commendation to Presidents Bullock and Roquemore for the outstanding Corrections and Criminal Justice Program at Saddleback College, and the Administration of Justice program at IVC.

PRESENTATIONS

Item 2 was pulled from the agenda. Items 3, 4, 5, 6, 7, 10, and 15 were removed from the consent calendar by trustees for separate discussion and action. Motion by Trustee Lang, seconded by Trustee Fortune, to approve the consent calendar (please see the listing of approved consent calendar items that is attached to these minutes). Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#'s 2 - 35,
CONSENT
CALENDAR

Trustee Fuentes stated for clarification that this item was brought to the board for approval as are all presentations to which the public is invited, but it is not the advocacy of the board of any particular message that speakers may bring to the campuses. Motion by Trustee Fuentes, seconded by Trustee Lang, to approve presentations by Phil Hanneman, Bea Foster, and Sean Casey O'Brien, members of the California Democratic Party, and Dwight Locke, Utility Reform Network, on April 30 at Saddleback College as proposed by the Young Democrats Club. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#3, GUEST
SPEAKERS

Trustee Fuentes asked for clarification of the expenditure and President Bullock provided additional details. Motion by Trustee Fuentes, seconded by Trustee Lang, to approve the consultant agreement with Mahyash Takestani for an amount not to exceed \$7,050. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#4, TYPESETTING
OF FARSI STUDENT
HANDBOOK

Trustee Fuentes objected to both items being brought to the board after the fact for approval, and also requested more background information on speakers in the future. Other trustees expressed similar concerns, and Chancellor Mathur stated he has confirmed with both presidents that the issue will be monitored very closely in the future. Motion by Trustee Lang, seconded by Student Trustee McCarty, to ratify payment of honorarium by Saddleback College in the amount of \$500 to Herbert Modelevsky for his presentation at the Humanities Hour on February 13 (item 5); and to ratify payment of honorarium by Saddleback College in the amount of \$500 to Elaine

#'s 5 AND 6,
GUEST SPEAKER
HONORARIA

Haglund for her presentation at the Humanities hour on March 13 (item 6). Motion carried with Trustees Fuentes and Wagner casting negative votes, and Student Trustee McCarty casting an affirmative advisory vote.

Trustee Fuentes indicated there was no biographical background on the speaker in this item. Motion by Trustee Fuentes, seconded by Student Trustee McCarty, to approve payment of honorarium by Saddleback College in the amount of \$500 to Gaurang Yodh for his presentation at the Humanities Hour on April 10. Trustee Lang moved to amend the motion to include item 10 as well, and Trustee Fortune objected. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#7, GUEST SPEAKER
HONORARIUM**

Trustee Fuentes indicated there was no biographical background on the speaker in this item. Motion by Trustee Lang, seconded by Trustee Williams, to approve payment of honorarium by Saddleback College in the amount of \$500 to Debi Gutierrez for her presentation at the Women's Conference on March 22. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#10, GUEST SPEAKER
HONORARIUM**

President Roquemore indicated that the IVC Academic Senate did not approve the CIM 100-101B courses on pages 3 and 4 of 5 and he wants to pull those courses from the agenda item. Motion by Trustee Fuentes, seconded by Trustee Williams, to approve the proposed changes in curriculum implementation for the 2002-03 academic year as revised by President Roquemore. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#15, CURRICULUM
REVISIONS**

Chancellor Mathur requested that both conferences presented by The College Board be pulled from the item. President Wagner stated that the item was not included in those removed from the consent calendar for separate discussion and has technically already been passed. He asked for a motion to reconsider approval of item 35, and Trustee Lang so moved, seconded by Trustee Fuentes. Motion to reconsider carried unanimously. Motion by Trustee Lang, seconded by Trustee Fuentes, to approve the item as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#35, TRUSTEE
TRAVEL AND
REIMBURSEMENT**

President Wagner advanced items 38. Trustee Fuentes stated that the item was very clearly presented in the preceding workshop, and Deputy Chancellor Poertner reviewed the report in brief.

**# 38, BASIC AID
REPORT**

President Wagner advanced item 49. Trustee Padberg stated that she does not want to vote until more information is provided and moved to have administration bring back to the board information on all the projects that were listed in the document presented to the board at the 4:00 p.m. workshop. Trustee Fuentes seconded the amendment. At Deputy Chancellor Poertner's recommendation, Trustee Padberg agreed to separate the vote on the local projects and the state-funded projects so the Five-Year Construction Plan can be submitted to the state. President Wagner stated for clarification that the first vote will be on the five-year construction plan as presented. Trustee Fortune made a motion to amend the amendment to remove item 12 on the Five Year Construction Plan as being built with basic aid money. Trustee Padberg would not accept the amendment. President Wagner reminded the board that the motion before them is to approve the Five-Year Plan as presented with no changes per Trustee Padberg's agreement to separate the vote. Motion failed with Trustees Fuentes, Fortune, and Wagner casting negative votes, Trustee Williams abstaining, and Student Trustee McCarty casting a negative vote. Trustee Williams moved that the board allocate and begin to reserve from local, basic aid funds a total of \$12,700,000 for the construction of the Saddleback College Health Science Classroom Building, and those basic aid funds shall be reserved and expended over the next 30 months; and any supplementary support from the State and/or from private donations shall be used in place of basic aid. Trustee Fortune seconded the motion. Trustee Fuentes asked if Trustee Williams would accept an amendment to refer the balance of recommended action in item 49 for further study, and Trustee Williams accepted. President Wagner stated for clarification that there are two motions before the board - the Five Year Construction Plan and locally funded projects - and that Trustee Williams' motion is to be directed to item 7 only on the Five Year Plan. Trustee Fuentes stated that he hears unanimity among the board in support of the Health Sciences Building and would like to accommodate board members who would like additional information on other projects. Trustees Williams and Fortune repeated their acceptance of Trustee Fuentes amendment. Trustee Williams reread his amendment and added that the rest of the Five Year Construction Plan, except for the Health Sciences Building,

**#49, ORDER OF
PRIORITY/SCHEDULE
OF FUNDS FOR
FIVE YEAR
CONSTRUCTION
PLAN**

will be brought back in April. Motion as amended carried with Trustees Padberg and Lang casting negative votes and Student Trustee McCarty casting an affirmative advisory vote.

Information was provided to the board on the Saddleback College 2003 Teacher of the Year Award (Professor Maureen Smith); Board Requested Report (IVC/SC Emeritus Institutes); Monthly Financial Status Report; and Contracts Under \$5,000.

#'s 36, 37, 39,
AND 40,
INFORMATION
ITEMS

Each board member read aloud his or her list of nominees for the eleven vacancies on the CCCT Board of Directors for subsequent tallying and transmittal to the League office by the April 25 deadline.

#41, CCCT BOARD
OF DIRECTORS
NOMINATION

Motion by Trustee Fuentes, seconded by Trustee Padberg, to review, revise, and approve the desired 2002-03 goals for the Chancellor. Trustee Padberg amended the motion to include an additional sentence in item B-6: *Direct and ensure evaluations and performance reviews for all staff.* Amendment accepted by Trustee Fuentes. Trustee Lang stated that he believes the goals are too broad in nature, not specific enough. Motion as amended carried unanimously with Student Trustee McCarty casting a negative advisory vote.

#42, CHANCELLOR
GOALS 2002-03

Deputy Chancellor Poertner pulled the second and third listings for R. Stewart in item D; and changed the location from Saddleback College to Irvine Valley College in item G-1 and the date at the end of the item to August 5, 2002. Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify the academic personnel actions as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#43, ACADEMIC
PERSONNEL
ACTIONS

Deputy Chancellor Poertner pulled item C. Motion by Trustee Williams, seconded by Trustee Lang, to approve/ratify the classified personnel actions as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#44, CLASSIFIED
PERSONNEL
ACTIONS

Motion by Trustee Lang, seconded by Trustee Williams, to approve participating in the Facilities Condition Analysis Contract of the Foundation for California Community Colleges with 3DI Corporation at a cost not to exceed \$79,000. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#45, CONSULTANT
FOR FACILITIES
CONDITION
ANALYSIS

Motion by Trustee Williams, seconded by Trustee Fuentes, to approve revision of the contract with Liebert Cassidy Whitmore increasing their rates for professional services, effective January 1, 2002. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**# 46, REVISION
TO RETAINER
AGREEMENT**

Motion by Trustee Lang, seconded by Trustee Fuentes, to approve the agreement with Norman A. Traub Associates. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#47, CONSULTANT
FOR PRIVATE
INVESTIGATION
SERVICES**

Motion by Trustee Lang, seconded by Trustee Padberg, to accept the Partnership for Excellence Survey of Local Investments of Partnership Funds for review and study. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#48, PARTNERSHIP
FOR EXCELLENCE
SURVEY OF LOCAL IN
VESTMENT OF FUNDS**

Motion by Trustee Lang, seconded by Student Trustee McCarty, to reconsider the sabbatical leave of Professor Alfred Kirsch, Advanced Technology and Applied Science, Saddleback College, for the 2002-03 academic year. President Bullock stated that the plan is for Professor Kirsch to teach Construction under the Architecture Department. Motion by Trustee Fuentes to amend the motion to defer this matter for another month to allow Professor Kirsch to structure a sabbatical in his field of study, seconded by Trustee Fortune. Chancellor Mathur indicated that Professor Kirsch was given that option but was not interested. Amended motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#50, RESUBMISSION
OF SABBATICAL
LEAVE**

Motion by Trustee Fuentes, seconded by Trustee Lang, to reject the claim of Haight Consulting dated February 20, 2002, and refer it to the district's insurance administrator for processing. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#53, CLAIM AGAINST
THE DISTRICT**

Motion by Trustee Lang, seconded by Trustee Fuentes, to reject the claim of Ken Reynoso dated February 14, 2002, and refer it to the district's insurance administrator for processing. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

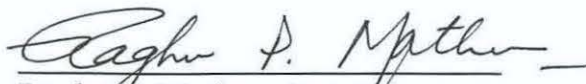
**#54, CLAIM AGAINST
THE DISTRICT**

Chancellor Mathur, President Bullock and Roquemore, and Professor Rosenberg and Haggerty gave reports.

#51, REPORTS

The meeting was adjourned at 9:10 p.m.

ADJOURNMENT


Raghu P. Mathur, Secretary

3/19/07

ITEMS APPROVED BY CONSENT CALENDAR
AT THE 3/19/02 BOARD MEETING

Items 3, 4, 5, 6, 7, 10, and 15 were removed from the Consent Calendar for separate discussion/action. Please see the minutes of the meeting for action on those items. Item 2 was pulled off the agenda. The following items were approved by vote on the amended Consent Calendar:

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 35)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GRANT APPLICATION
Application for funding from the State Chancellor's office for "Cross Cultural Studies Community Service-Learning Program."
8. SADDLEBACK COLLEGE: JOURNALISM
CONFERENCE ATTENDANCE
Attendance of eight students, an advisor, and the *Lariat* instructional assistant at the 2002 State Journalism Association Conference in Sacramento April 4-7 for an amount not to exceed \$5,010.
9. SADDLEBACK COLLEGE: CONSULTANT
AGREEMENT
Agreement with Market Research Associates to assist in managing and conducting six focus group sessions on a review of the Schedule of Classes for an amount not to exceed \$15,000.
11. SADDLEBACK COLLEGE: COMMENCEMENT
Compensation in the amount of \$9,100 for services rendered by technicians and musicians at the commencement ceremony on May 17.

12. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Additional contract in the amount of \$4,810 for completion of the study of the Child Development Centers and Early Childhood Education Programs at both colleges by Sue Ko.
13. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
Course titles, presenters, and compensation for Summer 2002.
14. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION
Course titles, presenters, and compensation for Summer 2002.
16. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES
Individual fees for Fall 2002 semester courses.
17. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT
Agreement with Dion Whitman to assist in meeting the objectives of the Statewide Discipline/Industry Collaborative for Business Education grant project for an amount not to exceed \$15,000.
18. IRVINE VALLEY COLLEGE: DUAL ADMISSIONS PROJECT
Subcontract agreement with Rancho Santiago CCD effective February 26, 2002, through June 30, 2002, for an amount not to exceed \$4,629 to be reimbursed to the college upon completion of the program.
19. PARTICIPATION IN P.O.S.T. PROGRAM
District participation in the California Commission on Peace Officer Standards and Training (P.O.S.T.) program.
20. SOCCCD: DONATION OF MICROSCOPES
Donation of eight American Optical Microscopes to Santa Ana Valley High School.

21. SOCCCD: AUTHORIZED SIGNATURE LIST UPDATE
Adoption of Resolution 02-14 authorizing the individuals occupying specific positions to act as the Board's designees to approve documents and contracts.
22. SOCCCD: REVOLVING CASH FUND SIGNATURES
Adoption of Resolution 02-13 appointing Deputy Chancellor Gary Poertner as the designated custodian and signatory, as well as alternate signatories for this fund.
23. SOCCCD: 2002-03 TAX AND REVENUE ANTICIPATION NOTES
Adoption of Resolution 02-11 authorizing issuance of TRAN and Deputy Chancellor of Business Services Director to execute all related documents.
24. SOCCCD: ARTICULATION DATABASE PROJECT
Contract with ITPI in the amount of \$23,4000 for implementation of the articulation database and related software.
25. SOCCCD: CURRICULUM SYSTEM CUSTOM ENHANCEMENT/IMPLEMENTATION
Contract with ITPI in the amount of \$29,796 for customization and implementation of the curriculum software.
26. SOCCCD: ESTABLISHMENT OF BANK ACCOUNT
Adoption of Resolution 02-15 authorizing the Saddleback College Foundation to establish a new bank account to be used as a credit card clearing account and appointment of Deputy Chancellor as custodian and signatory.
27. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR BASEBALL FIELD CONSTRUCTION PROJECT
Change Order 3 increasing the contract by \$5,094 with no change to completion date.

28. IRVINE VALLEY COLLEGE: CHANGE ORDER/
COMPLETION OF ARCHITECTURAL BARRIER
REMOVAL PROJECT
Change Order 2 increasing the contract by \$23,000 with no
change to completion date and authorization to file Notice
of Completion.
29. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
30. BUDGET AMENDMENT: RESTRICTED GENERAL
FUND
Adoption of Resolution 02-12 to amend the 2001-02 Budget
by \$130,629.
31. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 02793 through 03020 totaling \$497,282.25;
confirming requisitions dated 2/9/02 through 3/1/02
totaling \$135,475.78.
32. PAYMENT OF BILLS
Checks 7401 through 7885 totaling \$788,960.57; Saddleback
College Community Education checks 5582 through 5615
totaling \$154,693.04; and IVC Community Education
checks 6346 through 6351 totaling \$45,393.
33. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various items donated to the district.
34. APPOINTMENT OF SECRETARY, BOARD OF TRUSTEES
Appointment of Chancellor Raghu Mathur to the office of
Secretary of the Board.
35. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL
MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or
requests for local mileage reimbursement.