

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
January 21, 2003  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:04 p.m. CALL TO ORDER

The open session was recessed to closed session and the board reconvened open session at 7:05 p.m. RECESS/RECONVENE

Members of the Board of Trustees:

PRESENT

Donald Wagner, President  
Dorothy Fortune, Vice President  
Nancy Padberg, Clerk  
Thomas Fuentes, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Derek Wong, Student Member

Administrative Officers:

Raghu Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Tom Anderson, Vice Chancellor, Educational Services  
Dixie Bullock, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College

Faculty Association: Mike Merrifield

Academic Senate: Greg Bishopp, Carmen Dominguez

CSEA: Mary Williams

Classified Senates: Linda Bashor, Steve Woodard

Associated Student Government: Nicolette Ward, Anthony Bartolini

Police Officers Association: Cloyce Kelly

On a 7 to 0 vote the board appointed Susan Brown to the position of Interim Dean, Health Sciences, Physical Education, and Athletics, IVC. ACTIONS TAKEN IN  
CLOSED SESSION

Trustees Fuentes, Lang, Padberg, Fortune, Wagner, Milchiker, Williams, and Wong gave reports. Chancellor Mathur gave an update on the budget. Trustees Padberg and Williams requested reports.

#1A/B, BOARD REPORTS

Item 46 was removed from the agenda, and item 10 was removed from the consent calendar by trustees for separate discussion and action. Consent calendar approved as amended. (Please see the listing of approved consent calendar items that is attached to these minutes.)

#'S 2-33, CONSENT  
CALENDAR

Approved with Trustee Wagner, Padberg, and Fuentes casting negative votes.

#10, SC NATIONAL ORGANIZA-  
TION FOR WOMEN CLUB  
CHARITY OUTREACH

Each board policy was vote on separately and each was approved with Trustees Lang, Milchiker, and Padberg casting negative votes.

#50, BP'S 4011, 4011.1, AND 4011.2

Information was provided to the board on the Monthly Financial Status; Quarterly Financial Status; Contracts Under \$5,000; Cost of Repair for Various Buildings; and SC and IVC Release Time/Stipends.

#'S 34, 35, 36, 37, 38, AND 39,  
INFORMATION ITEMS

Trustee Williams was nominated and his nomination was unanimously approved.

#40, CCCT BOARD OF DIRECTORS  
NOMINATION

The board discussed the information in the *League Issues Brief* attached to the agenda item, and unanimously approved their responses to each point for conveyance to CCLC. (Please see the letter to CCLC Director Viar in the agenda copy maintained in the Chancellor's Office.)

#41, RECOMMENDATION 34.1,  
CALIFORNIA MASTER PLAN  
FOR EDUCATION

The board voted to acknowledge the receipt and filing of the Equity and Diversity Task Force Report with Trustee Fortune casting a negative vote.

#42, EQUITY AND DIVERSITY  
TASK FORCE REPORT

Unanimously approved.

#43, ACADEMIC ACTIONS

Deputy Chancellor Poertner corrected the location in item A.3 to read Saddleback College rather than Irvine Valley College. Unanimously approved.

#44, CLASSIFIED ACTIONS

Unanimously approved.

#45, INSTITUTIONAL MEMBERSHIPS 2003-03

Unanimously accepted for review and study.

#47, BP 'S 4309 THROUGH 4309.4

Unanimously accepted for review and study.

#48, BP 4000.2

Accepted for review and study with Trustee Milchiker casting a negative vote.

#49, BP 8000

Approved with Trustee Fuentes casting a negative vote.

#53, CONTRACT FOR LEGISLATIVE ADVOCACY

Chancellor Mathur, Presidents Bullock and Roquemoire, Mr. Bartolini, Ms. Ward, Professor Merrifield, Ms. Williams, and Mr. Kelly gave reports.

#51, REPORTS

The meeting was adjourned at 9:59 p.m.

ADJOURNMENT

  
Raghu P. Mathur, Secretary

## **ITEMS APPROVED BY CONSENT CALENDAR** **AT THE 1/21/03 BOARD MEETING**

**Item 46 was removed from the agenda. Item 10 was removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:**

### **APPROVAL OF CONSENT CALENDAR ITEMS**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES  
Minutes of the Regular Meeting of May 28, 2002, and Special Meeting of June 14, 2002.
3. SC/IVC: CONTRACT WITH CREDENTIALS, INC.  
Three year service agreement to provide a convenient on-line service for ordering transcript and verifications at no cost to Saddleback College or Irvine Valley College.
4. SADDLEBACK COLLEGE: JACC JOURNALISM CONFERENCE ATTENDANCE  
Request for up to 16 students, one staff member, and one advisor to attend the April 2-6, 2003, conference in Sacramento at a cost not to exceed \$6,500.
5. SADDLEBACK COLLEGE: GUEST SPEAKER  
Payment of honorarium in the amount of \$500 to Dr. Robert Morsberger to speak at the Humanities Hour on February 11, 2003.
6. SADDLEBACK COLLEGE: NEW VENDOR FOR STUDY ABROAD PROGRAM IN PARIS  
Change of vendor and approval to execute new contract for the French Language Studies during Summer 2003.



7. SADDLEBACK COLLEGE: SCLO 2003 PRODUCTION EXPENDITURES  
Expenditures for the 2003 summer season Saddleback Civic Light Opera program.
8. SADDLEBACK COLLEGE: RHORC CREATIVE TEACHING STRATEGIES WORKSHOP  
Regional Health Occupations Resource Center workshop for instructors from various hospitals and colleges March 23-28, 2003, in Palm Springs.
9. DISTRICT PLAN FOR COOPERATIVE WORK EXPERIENCE EDUCATION FOR SADDLEBACK COLLEGE  
Update of the District Plan and approval of changes as required by Title V.
11. SADDLEBACK COLLEGE: ACCEPT COMPLETION/ AUTHORIZE FILING NOTICE  
Accept the Reroofing of Science/Math/Engineering building as complete and authorize filing the Notice of Completion.
12. SOCCCD: 2003-04 HAZARDOUS SUBSTANCE REMOVAL PROGRAM  
Submission to the state for payment of one project, hazardous material damaged flooring and cabinet/lab workstation replacement project at IVC, in the amount of \$91,270.
13. SOCCCD: ACADEMIC YEAR 2003-04 NONRESIDENT TUITION FEES  
Adoption of proposed fee of \$148 per semester unit, capital outlay fee at \$13 per semester year, and application fee of \$45.
14. SOCCCD: SERVICE AGREEMENT FOR AUTOMATED TELLER MACHINE  
Service agreement with Orange County Teachers Federal Credit Union for OCTFCU to pay the district a monthly fee of half of all income received from foreign surcharge withdrawal fees on each ATM.

15. SOCCCD: AUCTION 48, SURPLUS PROPERTY  
Authorization to dispose of surplus property and for the Director of Purchasing to hire a private auction firm to dispose of all items not sold at the auction.
16. DISTRICT AND COLLEGE TTIP GRANT:  
CERTIFICATION OF EXPENDITURES  
Acceptance of certification of fund allocation expenditures in accordance with program guidelines
17. SOCCCD: EXTENSION OF CONTRACT OF  
INDEPENDENT AUDITING SERVICES  
Extension of contract with Macias, Gini, & Co. to perform district audit services for two years ending 6/30/04.
18. SOCCCD: REVISION TO RETAINER AGREEMENT  
Increase in hourly rate for paralegal services provided by Liebert Cassidy Whitmore from \$90 to \$95 per hour effective January 1, 2003.
19. SOCCCD: CONSULTANT AGREEMENT FOR  
REDEVELOPMENT CONSULTING SERVICES  
Agreement with Public Economics to provide services at a cost not to exceed \$32,500.
20. SADDLEBACK COLLEGE: REJECTION OF BID FOR  
REMODEL OF CHILD DEVELOPMENT CENTER  
PLAYGROUND  
Rejection of bid in connection with Bid 1019 because it substantially exceeded the project budget.
21. IRVINE VALLEY COLLEGE: ADOPTION OF NEGATIVE  
DECLARATION  
Adoption of Resolution 03-02 declaring construction of the Business and Technology Innovation Center project to have no significant effect upon the environment.
22. SADDLEBACK COLLEGE: ADOPTION OF NEGATIVE  
DECLARATION  
Adoption of Resolution 03-03 declaring construction of the Health Science/District Offices and Greenhouse/Parking Lot 14 projects to have no significant effect upon the environment.

23. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR CONSTRUCTION OF BASEBALL DUGOUTS  
Change Order 1 increasing the contract by \$3,000 with no change to completion time.
24. IRVINE VALLEY COLLEGE: PURCHASE OF RELOCATABLE MODULAR CLASSROOMS/ RESTROOMS  
Purchase of 48' x 60' classroom building and 12' x 40' restroom building from Mobile Modular Management Corporation for \$221,862.27.
25. CLAIM AGAINST THE DISTRICT  
Rejection of the claim by Constance DiFiore dated 12/18/02 and referral to the district's insurance administrator for processing.
26. CLAIM AGAINST THE DISTRICT  
Rejection of the claim by Pengxiang Zhu dated 12/12/02 and referral to the district's insurance administrator for processing.
27. CLAIM AGAINST THE DISTRICT  
Rejection of the claim by Homa Dideban dated 12/9/02 and referral to the district's insurance administrator for processing.
28. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated in the exhibit.
29. SOCCCD: BUDGET AMENDMENT - RESTRICTED GENERAL FUND AND CAPITAL OUTLAY FUND  
Adoption of Resolution 03-04 to amend the 2002-03 Adopted Budget.
30. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 01873 through 02172 totaling \$9,605,179.44, and confirming requisitions dated 11/19/02 through 1/6/03 totaling \$143,579.19.

31. PAYMENT OF BILLS

Checks 015884 through 016859 totaling \$4,598,278.60; Saddleback College Community Education checks 6041 through 6095 totaling \$334,736.54; and Irvine Valley College Community Education checks 6400 through 6402 totaling \$2,962.79.

32. GIFTS TO THE DISTRICT AND FOUNDATIONS

Acceptance of various donated items.

33. TRUSTEE TRAVEL/MILEAGE REIMBURSEMENT

Approval/ratification of requests for travel, and/or mileage reimbursement.