

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

January 14, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:00 p.m. **CALLED  
TO ORDER**

There were no public comments on closed session items. **PUBLIC COMMENTS**

The open session was recessed to closed session. The Board of Trustees met in closed session from 5:00 p.m. to 6:15 p.m. All trustees were present. **CLOSED  
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Padberg at 6:17 p.m. **RECONVENED**

Members of the Board of Trustees

Donald Wagner, President **PRESENT**  
Dorothy Fortune, Vice President  
Nancy Padberg, Clerk  
Thomas Fuentes, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member  
Steven McCarty, Student Member

Administrative Officers

Richard A. Jones, Acting Chancellor  
Gary Poertner, Deputy Chancellor  
Tom Anderson, Vice Chancellor, Educational Services  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Lee Haggerty

Academic Senate

Alannah Rosenberg  
Lewis Long

California School Employees Association

Mary Williams

Classified Senates

Matt Suarez

Jamie Cayetano

Associated Student Government

Anthony Quo

Police Officers Association

No representation

Trustee Padberg, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

On a 7 to 0 vote, the board appointed Leslie Humphrey to the position of Acting Student Affairs Director, Saddleback College. On 7 to 0 vote, the board dismissed a probationary classified employee. On a 7 to 0 vote, the board appointed Esther Graham to the position of Assistant Director, Human Resources, starting at Step 3 of the salary scale for that position.

Trustee Williams read words of inspiration and Trustee Milchiker led the pledge of allegiance.

INVOCATION/  
PLEDGE

An individual addressed the board to commend the Learning Assistance Program at Saddleback College.

PUBLIC COMMENTS

Student Trustee McCarty, Trustees Williams, Milchiker, Wagner, Fortune, Padberg, Lang, and Fortune gave reports.

#1A, BOARD  
REPORTS

Trustee Fortune requested reports from both colleges on book store profits and a comparison of text book costs at other colleges and universities. Request for report was approved unanimously.

#1B, BOARD  
REQUESTS FOR  
REPORTS



The board unanimously adopted Resolution 02-02 commending the coaching staff and the members of the Saddleback College 2001 Gauchos Football Team for its outstanding achievements. The board unanimously adopted Resolution 02-03 commending the outstanding leadership and performance of the Saddleback College Women's Soccer Team Coach Brandee Craig.

PRESENTATIONS

Item 10 was removed from the consent calendar for separate discussion and action. Motion by Trustee Fuentes, seconded by Trustee Lang, to approve the consent calendar (please see the listing of approved consent calendar items that is attached to these minutes). Motion carried unanimously.

#'s 2 - 22,  
CONSENT  
CALENDAR

Acting Chancellor Jones reviewed the item for the board and removed two items under the listing titled Office of the Chancellor (Association of California Community College Administrators, and The Association of College Administration Professionals), and an item under the listing titled IVC Office of Economic and Resource Development (Orange County Forum). Motion by Trustee Lang, seconded by Trustee Fuentes, to approve the revised 2001-02 memberships and estimated dues for organizations as amended. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#10, REVISED  
AUTHORIZATION  
FOR DISTRICT  
INSTITUTIONAL  
MEMBERSHIPS

Information was provided to the board on the Monthly Financial Status Report; Contracts Under \$5,000; Board Requested Reports (status of Construction and Millwork Program at Saddleback College, and IVC/SC full-time faculty teaching on campus three days or less); and IVC/SC Data Sharing. Trustee Padberg indicated that she appreciated the information on instructors teaching three days or less but she would like to request additional information. She asked if those instructors who are on campus three days or less are meeting their entire contract requirements for teaching or are they doing other work, and what is that other work.

#'s 23 - 26,  
INFORMATION  
ITEMS

Motion by Trustee Fuentes, seconded by Trustee Wagner, to nominate Trustee Padberg for the Trustee Leadership award. Motion carried with Trustee Padberg abstaining and Student Trustee McCarty casting an affirmative advisory vote. Motion by Trustee Fuentes, seconded by Trustee Wagner, to nominate President Bullock for the Chief Executive Officer Award. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#27, ACCT  
REGIONAL  
AWARDS



Motion by Trustee Fuentes, seconded by Trustee Milchiker, to nominate Trustee Wagner for membership on the CCCT Board of Directors. Motion carried with Trustee Wagner abstaining and Student Trustee casting an affirmative advisory vote.

**#28, CCCT BOARD  
OF DIRECTORS  
NOMINATION**

Motion by Trustee Fuentes, seconded by Trustee Milchiker, to adopt the Goals and Objectives for 2002-03. Acting Chancellor Jones reviewed the previous goals and how they were met by the district. Trustee Lang stated that he had asked previously for an increase in the contingency reserves from 6% to 8%, and 500 WSCH per FTEF. Following considerable discussion, Trustee Padberg moved to adopt the following amendments/additions to the goals, seconded by Trustee Williams: to goal #1, add at the end "The colleges should not fall below 500 WSCH per FTEF"; to goal #5, add at the end "Designate funding source when building cost is determined"; to goal #7, change percentage of contingency reserve from 6% to 6.5%; and add goal #9 which states "Continue program review on both campuses." Trustee Fuentes accepted Trustee Padberg's amendments. Trustee Fuentes moved the previous question on division of the amendment, seconded by Trustee Padberg. Motion to amend goal #1 carried with Trustee Milchiker casting a negative vote. Motion to amend goal #5 carried with Trustees Wagner and Williams casting negative votes. Motion to amend goal #7 carried with Trustees Lang and Milchiker casting negative votes. Motion to add goal #9 carried unanimously. Main motion as amended carried with Trustee Milchiker casting a negative vote. Student Trustee McCarty cast affirmative advisory votes on all but goal #1.

**#29, 2002-03 GOALS  
AND OBJECTIVES**

Motion by Trustee Fuentes, seconded by Trustee Lang, to approve Resolution 02-04 to be forwarded to the Orange County Superintendent of Schools and the County Committee on School District Organization to complete the process of revising the trustee area boundaries. Motion carried unanimously by roll call vote.

**#30, TRUSTEE AREA  
BOUNDARIES  
RESOLUTION**

Motion by Trustee Fuentes, seconded by Trustee Williams, to accept for review and study the proposed amendments to Board Policy 2100.1, Delegation of Authority to the Academic Senate. Academic Senate Presidents Long and Rosenberg addressed the board concerning the issue. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

**#31, BP 2100.1**



Motion by Trustee Williams, seconded by Trustee Fuentes, to approve/ratify the academic personnel actions. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#32, ACADEMIC  
PERSONNEL  
ACTIONS

Motion by Trustee Fuentes, seconded by Trustee Lang, to approve/ratify the classified personnel actions. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#33, CLASSIFIED  
PERSONNEL  
ACTIONS

Motion by Trustee Lang, seconded by Trustee Fuentes, to accept the initial proposal from the District for negotiations with the SOCCCD Faculty Association regarding part-time faculty compensation, and to set a public hearing at the February 25, 2002, board meeting to allow public comments on the issue. Motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#34, DISTRICT  
INITIAL PROPOSAL  
REGARDING PART-  
TIME FACULTY  
COMPENSATION

Motion by Trustee Fortune, seconded by Trustee Padberg, to table item #12 on page 8 in the sabbatical leaves listing, seconded by Trustee Fuentes. Motion to table carried with Trustees Williams, Lang, and Milchiker casting negative votes. Main motion carried unanimously with Student Trustee McCarty casting an affirmative advisory vote.

#35, SABBATICAL  
LEAVES

Acting Chancellor Jones, Presidents Bullock and Mathur, Professors Long and Haggerty, and Ms. Williams gave reports.

#36, REPORTS

The meeting was adjourned at 7:50 p.m.

ADJOURNMENT



Gary Poertner, Assistant Secretary

**ITEMS APPROVED BY CONSENT CALENDAR**  
**AT THE 1/14/02 BOARD MEETING**

Item 10 was removed from the Consent Calendar for separate discussion/action. Please see the minutes of the meeting for action on that item. The following items were approved by vote on the amended Consent Calendar:

2. SADDLEBACK COLLEGE: SERVICE AGREEMENT  
Agreement with Los Rios CCD in the amount of \$69,135 for the college's RHORC to assist with a grant to develop a model for Medical Coding Technician Curriculum.
3. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT  
Agreement with Joanne Gray for a fee not to exceed \$18,920 to provide a model for Medical Coding Technician Curriculum.
4. SADDLEBACK COLLEGE: GUEST SPEAKER  
Payment of honorarium to Juliette Beck in the amount of \$600 for her presentation to the Free Tibet Club on February 12 and 13, 2002..
5. SADDLEBACK COLLEGE: GUEST SPEAKER  
Payment of honorarium to Mike Parenti in the amount of \$500 for his presentation to the Free Tibet Club on January 31, 2002.
6. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: LONGITUDINAL STUDENT RETENTION AND SUCCESS SYSTEM.  
Implementation of a longitudinal student follow-up system by Dr. Ken Meehan for a combined contracted fee of \$7,500.



7. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Henry Gee for a fee of \$9,360 for his work on the Statewide Discipline/Industry Collaborative for Business Education grant.
8. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE  
Award of \$71,000 for the third-year of a five-year grant for the Tech Prep Local Consortia project.
9. SOCCCD: 2002-03 HAZARDOUS SUBSTANCE REMOVAL PROGRAM  
Submission of three projects to the State for funding in the amount of \$916,000.
11. SOCCCD: ACADEMIC YEAR 2002-03 NONRESIDENT TUITION FEES  
\$140 per semester unit based on district calculated average; capital outlay fee of \$12 per semester unit; and application fee of \$39.
12. IRVINE VALLEY COLLEGE: PURCHASE OF NOTEBOOK COMPUTERS  
Purchase of 25 Dell notebook computers, a Dell server, and a PC security cart through CMAS for the amount of \$77,434.21.
13. SADDLEBACK COLLEGE: PURCHASE OF NETWORK WORKSTATIONS  
Purchase of 55 computers from Micron Government Systems through CMAS for the amount of \$69,218.60.
14. IRVINE VALLEY COLLEGE: AWARD OF BID  
Award of Bid 247 to national Sign & Marketing Corporation in the amount of \$62,799 for electronic sign design and construction.
15. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.

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16. BUDGET AMENDMENT: RESTRICTED GENERAL FUND  
Adoption of Resolution 02-01 to amend the 2001-02 budget by \$457,933.
17. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 02118 through 02435 totaling \$1,146,196.12; confirming requisitions dated 11/24/01 through 12/21/01 totaling \$1,146,196.12.
18. PAYMENT OF BILLS  
Checks 5423 through 6283 totaling \$3,182,978.58; and Saddleback College Community Education checks 5555 through 5567 totaling \$48,219.18.
19. SOCCCD: CLAIM AGAINST THE DISTRICT  
Rejection of the claim by Dakota Cornell dated December 19, 2001 and referral to the district's insurance administrator for processing.
20. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING  
Payment to Student Trustee Steven McCarty who was absent from the December 10, 2001, board meeting.
21. TRUSTEE TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.
22. TRUSTEE MILEAGE REIMBURSEMENT TO AND FROM REQUIRED BOARD MEETINGS  
Mileage reimbursement for attendance at board meetings.