

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

7:30 P.M., DECEMBER 12, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.

AGENDA

CALL TO ORDER OF ANNUAL ORGANIZATIONAL MEETING

1. ANNUAL ORGANIZATIONAL MEETING

It is recommended that the board take action on each of the items in Exhibits A through F in order to comply with the requirements of the Annual Organizational Meeting.

EXHIBIT A. Election of Officers

EXHIBIT B. Appointment of Secretary and Assistant Secretary

EXHIBIT C. Establishment of Regular Meeting Dates and Times

EXHIBIT D. Establishment of Agenda Planning Calendar

EXHIBIT E. Approval of Agenda Format

EXHIBIT F. Appointment of Trustee Representatives

RECESS TO SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT FACILITIES CORPORATION MEETING

MEETING OF THE BOARD OF TRUSTEES

MONDAY, DECEMBER 12, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment
 - a. Vice Chancellor, Human Resources
 - b. Interim Vice Chancellor, Technology and Learning Svcs.
 - 2. Public Employee Discipline/Dismissal/Release (2)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Real Property Negotiators (GC 54956.8)
 - 1. Property - Soccer Field, Irvine Valley College, 5500 Irvine Center Drive, Irvine, CA
Agency Designated Representatives - Chancellor Raghu Mathur and IVC President Glenn Roquemore; Negotiating Parties - Irvine Unified School District and City of Irvine
Under Negotiation - Price and Terms of Payment

2. Property – Use of Portion of Advanced Technology and Education Park (ATEP) Property at 15442 Red Hill Ave., Tustin, CA
Agency Designated Representatives – Dr. Raghu Mathur, ATEP;
Negotiating Parties for 1) United Veteran Organization of Orange County (UVO) and American Museum of Military History (AMMH); and 2) Gear Monkey
Under Negotiation – Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9):

1. Existing Litigation (GC 54956.9[a]) -
 - a. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
 - b. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-451
 - c. Ortiz-Reynolds v. Saddleback College, EEOC Charge No. 345-2005-00901
 - d. Mora v. Mathur
2. Anticipated Litigation/Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) – Three Potential Cases; and [C] – Claims against SOCCCD by Sergio Bernal, Charlewit Mathavorn, Eric Kudell, Patricia O'Connor, Jay Lucus, Corine Reymond, Roman Bernal, and Lydia Nadolny
3. Initiation of Litigation (GC 54956.9[c]) – Two Cases

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Wagner

PLEDGE OF ALLEGIANCE

Led by Trustee Jay

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS

a. BOARD REPORTS

b. CHANCELLOR'S REPORT

c. BOARD REQUESTS FOR STAFF REPORTS

(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

RECESS TO ANNUAL ORGANIZATIONAL MEETING AND FACILITIES CORPORATION MEETING

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 47)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GRANT APPLICATION

Application for funding from California State University Fullerton Foundation, U.S. Small Business Administration for the Orange County Small Business Development Center Grant.

3. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
Program and presenters for Spring 2006.
4. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Agreement with Robert Simoneau to develop curriculum
for Rapid Prototyping Technology Program for \$4,000.
5. SADDLEBACK COLLEGE: GUEST SPEAKERS
Honoraria in the amount of \$500 each for Humanities
Hour speakers Joni Halpern and Tim Barnett.
6. SADDLEBACK COLLEGE: GUEST SPEAKER
Honorarium in the amount of \$3,000 for Black History
Month speaker Dr. Thomas Parham.
7. SADDLEBACK COLLEGE: GUEST LECTURERS
Honoraria in the amount of \$100 each for eighteen
individuals to participate in the Emeritus Institute
Distinguished Guest lecture Series.
8. SADDLEBACK COLLEGE: DEMOLITION AND SITE
PREPARATION AT LOWER CAMPUS
Substitution of Sun rise Construction Inc. as subcontractor for
plumbing and concrete on the project.
9. SADDLEBACK COLLEGE: AMENDMENT TO COFFEE
CART SERVICES AGREEMENT
Approval of Amendment 2 to the agreement with The
Coffee Drip.
10. IRVINE VALLEY COLLEGE: OUT-OF-STATE TRAVEL
Travel to Hawaii by Honors Geology 170 and Honors
Geography 102 students from 6/19 - 6/26/06.
11. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES
AGREEMENT
Agreement with Stanbridge College to provide training in
information technology and fiber optics to its students
from 12/05 through 12/06.

12. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
MATERIALS AND INSPECTION SVCS. AGREEMENT
Agreement with Civil Engineering Material Laboratory for
an amount not to exceed \$160,000.
13. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
INSPECTOR OF RECORD
Agreement with UCMI, Inc., for an amount not to exceed
\$250,000.
14. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
LABOR COMPLIANCE CONSULTANT
Agreement with Parsons Brinckerhoff Construction
Services, Inc., for the sum of \$71,000.
15. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 02-01, DEMOLITION, EARTHWORK AND GRADING
Agreement with Zusser Co., Inc., in the amount of \$732,606.
16. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 02-02, SITE UTILITIES
Agreement with Sandoval & Johnson Construction Co. in
the amount of \$534,125.
17. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 02-3, ASPHALT CONCRETE PAVING AND
PAVEMENT MARKINGS
Agreement with Western Paving Contractors, Inc., in the
amount of \$445,000.
18. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 02-5, LANDSCAPING AND IRRIGATION
Agreement with Marina Landscape, Inc., in the amount of
\$269,100.
19. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 03-1, BUILDING CONCRETE, REBAR AND
CONCRETE MASONRY UNIT
Agreement with Prizio Construction, Inc., in the amount of
\$3,072, 902.

20. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 05-1, STRUCTURAL STEEL
Agreement with McMahon Steel Co., Inc., in the amount of \$3,550,000.
21. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 08-1, OVERHEAD COILING DOORS AND
COUNTER DOORS
Agreement with Cookson Door Sales in the amount of \$55,000.
22. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 09-1, FIREPROOFING, DRYWALL, LATH AND
PLASTER, ACOUSTICAL WALL/CEILING SYSTEMS
Agreement with Standard Drywall, Inc., in the amount of \$5,591,830.
23. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 09-2, CERAMIC TILE
Agreement with Inland Pacific Tile, Inc., in the amount of \$37,000 including base bid and alternate A019.
24. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 09-3, CARPET AND FLOOR COVERINGS
Agreement with SCS Flooring Systems, Inc., in the amount of \$106,000.
25. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 10-1, MISCELLANEOUS SPECIALTIES
Agreement with Inland Empire Architectural Specialties, Inc., in the amount of \$81,500.
26. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 10-2, TOILET FURNISHINGS
Agreement with Stumbaugh & Associates, Inc., in the amount of \$20,858.
27. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 11-1, THEATER AND STAGE EQUIPMENT
Agreement with LVH Entertainment Systems in the amount of \$596,964.

28. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 11-2, THEATER AUDIO VISUAL
Agreement with Audio Associates in the amount of
\$717,048.
29. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 12-2, THEATER SEATING
Agreement with Herk Edwards, Inc., in the amount of
\$111,453.
30. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 14-1, ELEVATORS
Agreement with Mitsubishi Electric E.E.D. in the amount
of \$119,900.
31. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 15-1, FIRE PROTECTION
Agreement with Daart Engineering Co., Inc., in the amount
of \$529,792.
32. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 15-2, PLUMBING
Agreement with So Cal Plumbing & Electrical, Inc., dba
A2Z Contractors in the amount of \$593,000.
33. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
PKG. 15-3, HVAC
Agreement with Coutts Heating & Cooling, Inc., in the
amount of \$2,133,000.
34. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR.
GEOTECHNICAL CONSULTANT SERVICES
Agreement with American Geotechnical in an amount not
to exceed \$35,000.
35. IRVINE VALLEY COLLEGE: PERFORMING ARTS CTR. -
REJECTION OF BIDS FOR PKG. 09-4, PAINTING AND
INTUMESCENT COATINGS
Rejection of all bids submitted.

36. SOCCCD: PEOPLEADMIN, INC., SERVICE AGREEMENT RENEWAL
Third Amendment to Service Agreement in an amount not to exceed \$24,000 for the annual service fee renewal.
37. SOCCCD: CONTRACT FOR LEGISLATIVE ADVOCACY
Contract with School Services of California for an additional 12 months beginning 1/1/06 to 12/31/06 in an amount not to exceed \$26,000.
38. SOCCCD: MASTER AGREEMENT BETWEEN SOCCCD AND ADVANCED TECHNOLOGY AND EDUCATION PARK (ATEP) FOUNDATION
Approval of Master Agreement between the district and ATEP.
39. SOCCCD: BYLAWS OF ATEP FOUNDATION
Approval of bylaws for the ATEP Foundation.
40. SOCCCD: DISPOSITION OF SURPLUS PROPERTY
Approval of disposing of the listed donated vehicles.
41. SOCCCD: SET ELECTION FOR CREATION OF MERIT SYSTEM
Set election date for January 19, 2006, and authorize administration to ensure that the district's obligations under Ed. Code 88051 are met.
42. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
43. BUDGET AMENDMENT: 2005-06 RESTRICTED GENERAL AND CHILD DEVELOPMENT FUNDS
Adoption of Resolution 05-48 to amend the 2005-06 Adopted Budget.
44. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders P06-01974 through P06-02226 totaling \$1,710,321.04; and confirming requisitions dated 10/28/05 through 11/22/05 totaling \$94,160.21.

45. SOCCCD: PAYMENT OF BILLS
Checks 045132 through 045919 totaling \$3,744,648.60;
Saddleback College Community Education checks 008393
through 008416 totaling -\$180,396.20 (cancelled check); and
IVC Community Education checks 008145 through 008159
totaling \$5,306.35.
46. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donations.
47. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL
MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences and events
and/or local mileage reimbursement.

CHANCELLOR'S ITEMS (Items 48 and 49)

ITEM RECOMMENDED FOR APPROVAL

48. SOCCCD: FULL-TIME FACULTY HIRING POLICY
Approval of the policy mutually agreed upon by
Administration and Academic Senates.
49. SOCCCD: SPRING IN-SERVICE SPEAKER
Approval of Dr. Kjell Christophersen as keynote speaker
on 1/4/06 for an amount not to exceed \$1,000.

DEPUTY CHANCELLOR'S ITEMS (Items 50 through 57)

ACCEPTANCE FOR REVIEW AND STUDY

50. SOCCCD: ACCEPTANCE OF DISTRICT ANNUAL
AUDIT REPORT
Acceptance of the 2004-05 audit report.

ITEMS RECOMMENDED FOR APPROVAL

51. ACADEMIC PERSONNEL ACTIONS
Administrative Employment; Academic Temporary Part-
Time/Substitute Staff; Additional Compensation; Reduced
Contract Request Leave; Resignation/Retirement/ Con-
clusion of Employment.

52. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Authorization to Change and Announce a Classified Position; Change of Status; Out of Class Assignments; Leave of Absence; Resignation/ Retirement/ Conclusion of Employment; Volunteers.
53. SOCCCD: CREATE MERIT SYSTEM ELECTION TABULATION COMMITTEE
Creation of a three-member committee consisting of Connie Zucker, CSEA President, Laura Abrams, Payroll Manager, and a board member.
54. SOCCCD: SOFTWARE ENGINEERING SERVICES
Agreement with Incentra Solutions to provide IT project software engineering services at a cost not to exceed \$150,000.
55. IRVINE VALLEY COLLEGE: AWARD OF BID
Award of Bid 271 for construction of the Maintenance and Police Facility, Phase 1, to Mepco Services, Inc., for \$1,826,000.
56. SADDLEBACK COLLEGE: AWARD OF BID
Award of Bid 1045 to Furnish and Install Modular Buildings for Temporary Classroom Facility for \$1,848,575.
57. SADDLEBACK COLLEGE: LEASE OF COPIER
Five-year lease of a Xerox Docutech 6135 copier by piggybacking on County of Los Angeles contract for an amount not to exceed \$407,457.

VICE CHANCELLOR'S ITEM (Item 58)

EDUCATIONAL SERVICES

ITEM RECOMMENDED FOR APPROVAL

58. 2005-06 SABBATICAL REVISION
Revised sabbatical proposal from Professor Ana Maria Cobos titled "Subject Editor of Resources for College Libraries: A Core List for Undergraduate Curriculum."

INFORMATION ITEMS (Items 59 through 68)

ITEMS FOR INFORMATION ONLY

59. SOCCCD: BASIC AID REPORT
Projected receipts and approved projects.
60. SOCCCD: FACILITIES PLAN STATUS REPORT
Status of current construction projects.
61. SOCCCD: CONTRACTS UNDER \$5,000
Summary of contracts for November/December 2005.
62. SOCCCD: MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through October 31, 2005.
63. BOARD REQUESTED REPORT: STUDENT
EVALUATION OF FACULTY
Information as requested.
64. STANDING BOARD REPORT: LISTING OF BOARD
REQUESTED REPORTS
Information as requested.
65. SADDLEBACK COLLEGE: ACADEMIC STIPENDS
Extra contractual assignments for Spring 2006.
66. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS
Extra contractual assignments for Spring 2006.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

67. PRESIDENTS' / PROVOST'S / GOVERNANCE GROUPS'
REPORTS
 - a. Presidents
 - b. Provost

- c. Student Government Reports
 - Associated Student Government of SC
 - Association Students of IVC
- d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

68. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

ADDITIONAL ITEM FOR THE 12/12/05 REGULAR BOARD MEETING AGENDA

ITEM RECOMMENDED FOR APPROVAL

- 69. SOCCCD: CONSULTANT FOR SPACE INVENTORY REVIEW AND ASSESSMENT**
Agreement with The Maas Companies, Inc., for the amount of \$38,515.