

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

MONDAY, DECEMBER 11, 2006

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

### AGENDA

#### CALL TO ORDER: 5:00 P.M.

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Appointment/Employment
    - a. Assistant Dean, Student Services, SC
  - 2. Public Employee Evaluation of Performance
    - a. Chancellor
  - 3. Public Employee Discipline/Dismissal/Release (5)
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators – Dr. Raghu Mathur; SOCCCD Faculty Association
  - 2. Negotiators – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Real Property Negotiators (GC 54956.8)
  - 1. Property – Use of Portion of Advanced Technology and Education Park (ATEP) Property at 15442 Red Hill Ave., Tustin, CA  
Agency Designated Representatives – Dr. Raghu Mathur, ATEP;  
Negotiating Parties for (1) ADM Works; (2) AGK Group, LLC; (3) Camelot Entertainment; (4) CSU-Fullerton – biotech proposal; (5) CSU-Fullerton (entertainment arts/Irvine campus programs); (6) Economic Business Development Incubator (EBD); (7) Entertainment Arts Consortium; (8)

I.C.O.N.; (9) SEIS Group; (10) Sky Venture; (11) V-5 Engineering/Wichita State University; (12) VOIT; and (13) Young Americans Under Negotiation – Price and Terms of Payment

- D. Conference with Legal Counsel (GC 54956.9):
1. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A], [C]) (5)
  2. Initiation of Litigation (GC 54956.9[c]) – Three Cases

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Padberg

**PLEDGE OF ALLEGIANCE**

Led by Trustee Fuentes

**ADMINISTRATION OF THE OATH OF OFFICE TO REELECTED TRUSTEES**

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**RECESS TO ANNUAL ORGANIZATIONAL MEETING AND FACILITIES CORPORATION MEETING**

**BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**



1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT
  - c. BOARD REQUESTS FOR STAFF REPORTS

**APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 17)**

*All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.*

2. SADDLEBACK COLLEGE: GUEST LECTURERS HONORARIA  
Revised \$100 honoraria for guest lecturers.
3. SADDLEBACK COLLEGE: GRANT ACCEPTANCE & FUND DISTRIBUTION  
Acceptance of \$50,000.00 grant to implement Faculty and Counselor Work Experience Program in GIS and Video Production.
4. SADDLEBACK COLLEGE: WOMEN'S CONFERENCE 2007  
Approval of speakers and budget of \$2,000 for expenses.
5. SADDLEBACK COLLEGE: CHANGE ORDER NO. 5 AND NOTICE OF COMPLETION: FURNISH AND INSTALL MODULAR BUILDINGS FOR TEMPORARY CLASSROOM FACILITY FOR LOWER CAMPUS  
Change order increasing contract amount by \$20,390.57 with Silver Creek Industries, Inc. and increase construction completion time by 32 days. Total revised contract amount \$2,002,496.50.
6. SADDLEBACK COLLEGE: RENEWAL OF FOOD SERVICES AGREEMENTS  
Renew, for one year, agreements with MAB Services, Inc., The Drip Coffee and S&B Foods for food services.

7. SADDLEBACK COLLEGE: CHANGE ORDER NO. 2  
AND NOTICE OF COMPLETION: SITE CONSTRUCTION  
AT MODULAR CLASSROOMS  
Change order increasing contract amount by \$5, 409.02  
with Cornerstone General, Inc. and increase construction  
completion time by 3 days. Total revised contract amount  
\$1,081,008.42.
8. SADDLEBACK COLLEGE: CHANGE ORDER NO. 5 AND  
NOTICE OF COMPLETION: SITE CONSTRUCTION AT  
LOWER CAMPUS  
Change order increasing contract amount by \$33,811.72  
with Silver Creek Industries, Inc. and increase construction  
completion time by 69 days. Total revised contract amount  
\$1,638,602.60.
9. IRVINE VALLEY COLLEGE: NOTICE OF  
COMPLETION: MAINTENANCE AND POLICE  
FACILITY – PHASE I  
Authorize filing of Notice of Completion.
10. IRVINE VALLEY COLLEGE – EDUCATIONAL SERVICES  
AGREEMENT - Edustone CES  
Approval of educational services agreement with Edustone  
CES.
11. IRVINE VALLEY COLLEGE: PERFORMING ARTS/  
THEATER: INCREASE AMOUNT FOR MATERIALS  
TESTING  
Approval to increase the not-to-exceed amount of the  
purchase order to Civil Engineering Materials Laboratory  
by \$50,000.
12. SOCCCD: 2008-09 ACADEMIC CALENDAR  
Approval of SOCCCD Academic Calendar for 2008-09.
13. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
14. BUDGET AMENDMENT: ADOPT RESOLUTION NO. 06-  
49 TO AMEND 2006-07 RESTRICTED GENERAL FUND  
Adoption of Resolution 06-49 to amend the 2006-07  
Adopted Budget.

15. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 02131 through 02359 totaling \$1,490,221.93, and confirming requisitions dated 11/1/06 through 11/20/06 totaling \$47,322.84.
16. PAYMENT OF BILLS  
Checks 054981 through 055557 totaling \$5,643,044.59; Saddleback College Community Education checks 008755 through 008770 totaling \$7,833.33; and IVC Community Education checks 008231 through 008234 totaling \$3,326.22.
17. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.

### **DEPUTY CHANCELLOR'S ITEMS (Items 18 through 20)**

#### ***ACCEPTANCE FOR REVIEW AND STUDY***

18. SOCCCD: BOARD POLICY REVISIONS: BP5505: GRADE GRIEVANCE POLICY  
Review and study of board policy.

#### ***ITEMS RECOMMENDED FOR APPROVAL***

19. SADDLEBACK COLLEGE: AWARD OF BID:  
REMEDICATION AND REPAIR OF THE BGS BUILDING  
Award bid to Harbor Construction Co., Inc. in the amount of \$6,564,000.00.
20. SOCCCD: BOARD POLICY REVISION: BP 1311: CIVIC CENTER AND OTHER FACILITIES USE, BP 1600: PUBLIC COMMUNICATIONS, PB 4056: CLASSIFIED EMPLOYEES PARTICIPATION IN DECISION MAKING AND BP 4420: ENROLLMENT FEE REIMBURSEMENT FOR EMPLOYEES  
Approval of board policies.

### **VICE CHANCELLOR'S ITEMS (Items 21 through 24)**

#### **HUMAN RESOURCES**

#### ***ITEMS RECOMMENDED FOR APPROVAL***



21. **ACADEMIC PERSONNEL ACTIONS**  
Academic Temporary Part-Time/Substitute Staff;  
Administrator Contract Extension; Additional  
Compensation: General Fund; Additional Compensation:  
Categorical/Non-General Fund;  
Resignation.Retirement/Conclusion of Employment.
22. **CLASSIFIED PERSONNEL ACTIONS**  
New Personnel Appointments; Authorization to Eliminate  
Classified Position and/or Position Numbers;  
Authorization to Establish and Announce a Classified  
Position; Out of Class Assignments;  
Resignation/Retirement/Conclusion of Employment;  
Authorization to Revise the Salary Schedules for Non-  
Bargaining Unit, Temporary Short Term Hourly and  
Professional Expert; Authorization to Reorganize  
Classified Reporting Schedule; Volunteers.
23. **SOCCCD FACULTY ASSOCIATION: APPROVAL OF  
MEMORANDUM OF UNDERSTANDING**  
Approval of Memorandum of Understanding with Faculty  
Association.

## **TECHNOLOGY AND LEARNING SERVICES**

### ***ITEM RECOMMENDED FOR APPROVAL***

24. **SOCCCD: STUDY ABROAD PROGRAM, LIABILITY  
INSURANCE LEVEL**  
Approval of liability insurance for study abroad programs  
within the limits of \$5-10 million per program occurrence.

## **INFORMATION ITEMS (Items 25 through 31)**

### ***ITEMS FOR INFORMATION ONLY***

25. **ATEP: EBD PARTNERSHIP PROPOSAL**  
Proposal from Economic Business Development, Inc. to build  
an Economic Business Development Center at ATEP.
26. **SADDLEBACK COLLEGE: ACADEMIC STIPENDS –  
SPRING 2007**  
Approval of extra-contractual faculty assignments for Spring  
2007.

27. IRVINE VALLEY COLLEGE: SPRING 2007 STIPENDS AND REASSIGNED TIME  
Approval of extra-contractual faculty assignments for Spring 2007.
28. SOCCCD: NOVEMBER/DECEMBER 2006 CONTRACTS UNDER \$5,000  
Summary of contracts for November/December 2006.
29. SOCCCD: BASIC AID REPORT  
Projected receipts and approved projects.
30. SOCCCD: FACILITIES PLAN STATUS REPORT  
Status of current construction projects.
31. SOCCCD: LIST OF BOARD REQUESTED REPORTS  
Information as requested.

## REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

32. PRESIDENTS'/PROVOST'S/GOVERNANCE GROUPS' REPORTS
  - a. Presidents
  - b. Provost
  - c. Student Government Reports
    - Associated Student Government of SC
    - Associated Students of IVC
  - d. Academic Senates' Reports
    - Saddleback College Academic Senate
    - Irvine Valley College Academic Senate
  - e. Faculty Association Report
  - f. California School Employees Association Report
  - g. Classified Senates' Reports
    - Saddleback College Classified Senate
    - Irvine Valley College Classified Senate
    - District Classified Senate
  - h. Police Officers' Association Report

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

## **ADDITIONAL ITEMS FOR THE 12/11/06 REGULAR BOARD MEETING AGENDA**

### ***ITEM FOR APPROVAL***

33. ATEP: ADOPT RESOLUTION OF INTENT NO. 06-50 TO  
CONSIDER PROPOSALS FOR THE DEVELOPMENT OF ATEP  
Adoption of Resolution 06-50
34. GUEST SPEAKER HONORARIUM FOR DR. MARTIN LUTHER  
KING JR. DAY AND AFRICAN AMERICAN HISTORY MONTH  
Approval of Speaker for Martin Luther King, Jr. Day, honorarium  
not to exceed \$1,500 and additional expenses for African American  
History Month programs not to exceed \$6,000.



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## **ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES**

**6:00 P.M., DECEMBER 11, 2006**

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.

### **AGENDA**

#### **CALL TO ORDER OF ANNUAL ORGANIZATIONAL MEETING**

1. **ANNUAL ORGANIZATIONAL MEETING**

It is recommended that the board take action on each of the items in Exhibits A through F in order to comply with the requirements of the Annual Organizational Meeting.

EXHIBIT A. Election of Officers

EXHIBIT B. Appointment of Secretary and Assistant Secretary

EXHIBIT C. Appointment of Trustee Representatives

EXHIBIT D. Establishment of Regular Meeting Dates and Times

EXHIBIT E. Establishment of Agenda Planning Calendar

EXHIBIT F. Strategies for Enhancement of Effectiveness of  
Board Agendas and Meetings

EXHIBIT G. Approval of Agenda Format

EXHIBIT H. Schedule of Discussion Topics