

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

MONDAY, NOVEMBER 20, 2006

AUDITORIUM, ROOM 145, HEALTH SCIENCES /DISTRICT OFFICES BLDG.
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/OPEN SESSION): 5:00 P.M.

RECONVENE OPEN SESSION: 6:00 P.M.

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

**RECESS TO CLOSED SESSION FOR DISCUSSION OF
THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment/Employment
 - a. Dean of Counseling and Library Services, IVC
 - b. Dean, Health Science, PE and Athletics, IVC
 - c. Dean, Humanities & Fine Arts, IVC
 - d. Dean, Physical Education and Athletics, SC
 - e. Assistant Dean, Student Services, SC
 - f. Director, CACT Grant, ATEP
 - 2. Public Employee Evaluation of Performance
 - a. Chancellor
 - 3. Public Employee Discipline/Dismissal/Release (5)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators – Dr. Raghu Mathur; SOCCCD Faculty Association
- C. Conference with Legal Counsel (GC 54956.9):
 - 1. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A], [C]) (4)
- D. Confidential Student Matters – Education Code Section 72122

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Milchiker

PLEDGE OF ALLEGIANCE

Led by Trustee Williams

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Resolution: ATEP CACT, National Science Foundation Center of Excellence Award

Presentation: Contribution to IVC from AT&T

Presentation: Recognition to IVC from California Energy Commission

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." **Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. CHANCELLOR'S REPORT
 - c. BOARD REQUESTS FOR STAFF REPORTS
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 28)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: BUSINESS AND TECHNOLOGY INNOVATION CENTER; PURCHASE OF BUILDER'S RISK INSURANCE

Builder's Risk Insurance with Hartford Company for the amount of \$155,250.00.

3. IRVINE VALLEY COLLEGE: AWARD OF BID: BUSINESS AND TECHNOLOGY INNOVATION CENTER: PACKAGE S, FIRE PROTECTION SYSTEMS

Award bid to Daart Engineering company in the amount of \$237,608.00.

4. IRVINE VALLEY COLLEGE: AWARD OF BID: BUSINESS AND TECHNOLOGY INNOVATION CENTER: PACKAGE J, DOORS AND HARDWARE

Award bid to Inland Building Companies Division of Inland Acoustics, Inc. in the amount of \$158,800.00.

5. IRVINE VALLEY COLLEGE: PERFORMING ARTS/THEATER: INCREASE AMOUNT FOR MATERIALS TESTING

Increase amount with Civil Engineering Materials Laboratory by \$40,000.00 for a revised total of \$200,000.00.

6. IRVINE VALLEY COLLEGE: CHANGE ORDER REQUESTS: PERFORMING ARTS/THEATER

Change orders will result in a decrease of \$51,656.00 in the total project cost for a revised total of \$26,281,171.00.

7. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION – SPRING 2007

Approval for Community Education courses, instructors and compensation for Spring 2007. Expenses for conducting these courses will be paid from participant fees.

8. IRVINE VALLEY COLLEGE: SPRING 2007 DANCE TEAM OUT-OF-STATE TRAVEL

IVC Dance Program's travel to Buffalo, New York not to exceed \$11,804.

9. IRVINE VALLEY COLLEGE: AUTHORIZATION TO SUBMIT APPLICATION TO FULBRIGHT-HAYS FACULTY RESEARCH ABROAD PROGRAM
Authorization for IVC Grants Analyst to electronically submit applications to the program.
10. SADDLEBACK COLLEGE: CHANGE ORDER NO. 4: FURNISH AND INSTALL MODULAR BUILDINGS FOR TEMPORARY CLASSROOM FACILITY FOR LOWER CAMPUS
Increase amount with Silver Creek Industries, Inc. by \$29,282.91 for a revised total of \$1,982,105.93 and revise the completion date.
11. SADDLEBACK COLLEGE: CHANGE ORDER NO. 4: SITE CONSTRUCTION AT LOWER CAMPUS
Increase amount with Silver Creek Industries, Inc., by \$36,665.24 for a revised total of \$1,604,790.88 and revise the completion date.
12. SADDLEBACK COLLEGE; CHANGE ORDER NO. 1: SITE CONSTRUCTION AT MODULAR CLASSROOMS
Increase amount with Cornerstone General, Inc. by \$92,596.42 for a revised total of \$1,081,008.42.
13. SADDLEBACK COLLEGE: NEW RESTROOMS AT MCKINNEY THEATER: HIRE ARCHITECT
Agreement with R2A Architecture in the amount of \$90,850.00
14. SADDLEBACK COLLEGE: SCLO 2007 PRODUCTION EXPENDITURES
Approval of expenditures not to exceed \$235,865 for the 2007 Saddleback Civic Light Opera program.
15. SADDLEBACK COLLEGE: OUT-OF-STATE TRAVEL
Approval out-of-state travel for baseball team and coaches to travel to Yuma, Arizona at a cost not to exceed \$9,493.00.
16. SOCCCD: EXTEND SERVICE AGREEMENT WITH TEK-COLLECT
Agreement with Tek-Collect at a cost of \$18,375.00.

17. SOCCCD: ADOPT RESOLUTION NO. 06-44: AUTHORIZED PERSON(S) TO DEPOSIT AND WITHDRAW FUNDS WITH LOCAL AGENCY INVESTMENT FUND ON BEHALF OF THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
Update the 2006 LAIF Annual Information.
18. SOCCCD: SALE OF SURPLUS PROPERTY
Approve sale of surplus property.
19. SOCCCD: UPDATE OF AUTHORIZED SIGNATURE LIST OF BOARD OF TRUSTEES' DESIGNEES TO APPROVE DOCUMENTS AND CONTRACTS
20. SOCCCD: ADOPT RESOLUTION NO. 06-46 AND RESOLUTION 06-47: TUSTIN & IRVINE REDEVELOPMENT FUNDS PAYMENT USE
Adopt resolutions that payments from the Projects may be used to pay the costs of educational facilities.
21. SOCCCD: CONSULTANT AGREEMENT, INCENTRA SOLUTIONS
Agreement with Incentra Solutions for programming and software design for the My Academic Plan (MAP) project not to exceed \$78,000.00.
22. SOCCCD: SUBCONTRACTOR AGREEMENT
Subcontracting agreement between North Orange County Community College District and South Orange County Community College District for a reimbursable amount up to \$15,000.00.
23. SOCCCD: SPRING 2007 IN-SERVICE KEYNOTE SPEAKERS
Approval of keynote speakers Dr. Wallace Walrod, Dr. Robert Bramucci and Jim Gaston and singer Scott Robertson to perform at Spring 2007 In-Service for an amount not to exceed \$500.00.
24. SOCCCD: TRANSFER OF BUDGET APPROPRIATIONS
25. SOCCCD: BUDGET AMENDMENT: ADOPT RESOLUTION NO. 06-45 TO AMEND 2006-2007 RESTRICTED GENERAL FUND

26. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders P07-01884 through P07-02130 totaling \$936,601.13; and confirming requisitions dated 10/11/06 through 10/31/06 totaling \$115,281.89
27. SOCCCD: PAYMENT OF BILLS
Checks 054391 through 054980 totaling \$4,275,746.19; Saddleback College Community Education checks 008729 through 008754 totaling \$19,793.55; and IVC Community Education check 008227 through 008230 totaling \$6,897.00.
28. SOCCCD: GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of donations to the District and Foundations.

CHANCELLOR'S ITEM (Item 29)

ITEM FOR APPROVAL

29. SOCCCD: EFFECTIVENESS OF BOARD AGENDAS AND MEETINGS
Authorization to develop a revised Board agenda format and implement changes to increase effectiveness and efficiency of Board meetings.

DEPUTY CHANCELLOR'S ITEMS (Items 30 through 34)

ACCEPTANCE FOR REVIEW AND STUDY

30. SOCCCD: BOARD POLICY REVISIONS: BP 1311: CIVIC CENTER AND OTHER FACILITIES USE, BP 1600: PUBLIC COMMUNICATIONS, BP 4056: CLASSIFIED EMPLOYEES PARTICIPATION IN DECISION MAKING AND BP 4420: ENROLLMENT FEE REIMBURSEMENT FOR EMPLOYEES
Acceptance of board policies for review and study.
31. SOCCCD: ACCEPTANCE OF DISTRICT ANNUAL AUDIT REPORT: 2005/2006

ITEMS RECOMMENDED FOR APPROVAL

32. SADDLEBACK COLLEGE: TEMPORARY CLASSROOM FACILITIES: ADDITIONAL FUNDING FROM BASIC AID
Additional funding from basic aid in the amount of \$400,000.00 due to increasing the size of temporary facilities needed.

33. ATEP: ADDITIONAL FUNDING FROM BASIC AID FOR THE LAUNCH PROGRAM PROJECT
Approve \$425,000.00 from basic aid funds.
34. SOCCCD: BOARD POLICY REVISIONS: BP 4011: EMPLOYMENT PROCEDURES FOR ADMINISTRATORS AND MANAGERS AND BP 4083: VACATION LEAVE FOR ADMINISTRATORS AND CLASSIFIED MANAGEMENT PERSONNEL

VICE CHANCELLOR'S ITEMS (Items 35 through 38)

HUMAN RESOURCES

ITEMS RECOMMENDED FOR APPROVAL

35. ACADEMIC PERSONNEL ACTIONS
Academic Temporary Part-Time/Substitute Staff; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Workload Banking; Compensation Increase/Cost-of-Living Adjustment, Chancellor
36. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce a Classified Position; Classified Bargaining Unit Reclassification; Classified Management Reclassification; Authorization to Reorganize Classified Reporting Schedule; Change of Status; Out of Class Assignments; Leave of Absence; Resignation/Retirement/ Conclusion of Employment; Volunteers.

TECHNOLOGY AND LEARNING SERVICES

ACCEPTANCE FOR REVIEW AND STUDY

37. SOCCCD: 2008-09 ACADEMIC CALENDAR

ITEM FOR APPROVAL

38. SOCCCD: ADMINISTRATIVE SYSTEMS MASTER PLAN – BASIC AID FUNDING
Allocation of \$1,415,155.00 from Basic Aid Funds to the Administrative Systems Master Plan project.

INFORMATION ITEMS (Items 39 through 48)

ITEMS FOR INFORMATION/DISCUSSION

- 39. SOCCCD: RESEARCH AND PLANNING FUNCTIONS
Research and Planning Functions report.
- 40. SOCCCD: STUDY ABROAD PROGRAM
Requested report on study abroad program.

ITEMS FOR INFORMATION ONLY

- 41. IRVINE VALLEY COLLEGE: FULBRIGHT-HAYS FACULTY
RESEARCH ABROAD PROGRAM APPLICATION
Application for grant funds.
- 42. SOCCCD: LARIAT FUNDING
Requested report on Lariat funding.
- 43. SOCCCD: OCTOBER/NOVEMBER 2006 CONTRACTS
UNDER \$5,000.
Summary of contracts for October/November 2006.
- 44. SOCCCD: BASIC AID REPORT
Projected receipts and approved projects.
- 45. SOCCCD: FACILITIES PLAN STATUS REPORT
Status of current construction projects.
- 46. SOCCCD: MONTHLY FINANCIAL STATUS REPORT
General Fund Income and Expenditure Summary.
- 47. SOCCCD: LIST OF BOARD REQUESTED REPORTS
Information as requested.
- 48. SOCCCD: ACADEMIC YEAR 2007/2008 NON-RESIDENT
TUITION FEES FOR FOREIGN & OUT-OF-STATE STUDENTS
Estimate of District non-resident related fees.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

49. PRESIDENTS' /PROVOST'S/GOVERNANCE GROUPS' REPORTS

- a. Presidents
- b. Provost
- c. Student Government Reports
 - Associated Student Government of SC
 - Association Students of IVC
- d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

50. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.