

MEETING OF THE BOARD OF TRUSTEES

TUESDAY, NOVEMBER 19, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session and the following resolutions. **Speakers are limited to two minutes each.**

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment
 - a. Vice President, Instruction, IVC
 - 2. Public Employee Evaluation and Appointment -
 - a. Deputy Chancellor
 - b. President, Saddleback College SC
 - c. President, Irvine Valley College IVC
 - d. Director, Information Technology, District
 - 3. Public Employee Discipline/Dismissal/Release (5)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association

C. Conference with Real Property Negotiators (GC 54956.8):

1. Portion of Tustin MCAS -

Negotiators - Dr. Raghu Mathur; City of Tustin
Under Negotiation - Price and Payment Terms

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -

- a. Pourya Khademi, et al. v. SOCCCD
- b. CSEA, et al., v. SOCCCD Board of Trustees
- c. Mora v. Mathur
- d. Wilson v. SOCCCD

2. Initiation of Litigation (GC 54956.9[c]) - One New Case

3. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) - One Potential Case

4. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][B] and [C])
Mark Westberg v. SOCCCD, DFEH Case E-200203-K-0250-00pe

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Lang

PLEDGE OF ALLEGIANCE

Led by Trustee Fuentes

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the

body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. BOARD REQUESTS FOR STAFF REPORTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 39)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: HAWAII
INTERNATIONAL CHORAL FESTIVAL
Approval of concert tour to Honolulu March 23-30, 2003,
and authorization to enter into a contract with Classic
Concerts International, Inc., for travel and other
arrangements.
3. IRVINE VALLEY COLLEGE: MUSIC HISTORY TOUR TO
EUROPE
Study Abroad program to Austria, the Czech Republic,
and Germany from June 22-July 6, 2003.
4. IRVINE VALLEY COLLEGE: GEOLOGY 170 STUDY
ABROAD PROGRAM
Study Abroad program to Hawaii to study the Kilauea
Volcano from June 20-June 26, 2003.
5. IRVINE VALLEY COLLEGE: JAPANESE CULTURE
STUDY ABROAD PROGRAM
Study Abroad program to Tokyo, Kyoto, Nara, and
Hiroshima from July 5-July 18, 2003.
6. IRVINE VALLEY COLLEGE: CHILD DEVELOPMENT
TRAINING CONSORTIUM
Agreement with Yosemite Community College District to
continue participation in the Consortium for 2002-03.

7. IRVINE VALLEY COLLEGE: 2002-03 TECH PREP
LOCAL CONSORTIA GRANT AUGMENTATION
Additional amount of \$12,395 from the State Chancellor's
Office for the Tech Prep Local Consortia grant project.
8. IRVINE VALLEY COLLEGE: CONSULTANT
AGREEMENT
Agreement with Brian Seaman to present a workshop on
"Optics Cleaning and Handling" and other services for a
fee of \$5,000 in association with the Center for Applied
Competitive Technologies (CACT) grant project.
9. IRVINE VALLEY COLLEGE: CONSULTANT
AGREEMENT
Agreement with Tony Swaim for the development/
presentation of six workshops and other services for a fee
of \$25,000 in association with CACT.
10. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES
Fees for individual courses effective for the Fall 2003
semester.
11. IRVINE VALLEY COLLEGE: COMMUNITY
EDUCATION
Programs, presenters, and compensation for Spring 2003.
12. SADDLEBACK COLLEGE: COMMUNITY EDUCATION
Programs, presenters, and compensation for Spring 2003.
13. SADDLEBACK COLLEGE: INTENT TO APPLY FOR
GRANT TRANSFER
Acceptance of transfer of Grant NSF-ATE DUE 0101633
from Glendale Community College in the amount of
\$196,758.
14. SADDLEBACK COLLEGE: GUEST SPEAKER
Payment of an honorarium in the amount of \$500 to John
DeCure for his presentation on December 3 at the
Humanities Hour.
15. SADDLEBACK COLLEGE: GUEST SPEAKERS
Payment of honoraria totaling \$1,500 total for the Spring
2003 Semester Distinguished Lecture Series presenters.

16. SADDLEBACK COLLEGE: FRANCE STUDY ABROAD PROGRAM
Study Abroad program to Paris from May 30-July 6, 2003.
17. SADDLEBACK COLLEGE: SPANISH LANGUAGE STUDY ABROAD PROGRAM
Study Abroad program to Santander, Spain, from July 4-August 10, 2003.
18. SADDLEBACK COLLEGE: CHINA STUDY ABROAD PROGRAM
Study Abroad program to Beijing, Xian, Guilin, Nanjung, and Shanghai from May 29-June 11, 2003.
19. SADDLEBACK COLLEGE: ITALY STUDY ABROAD PROGRAM
Study Abroad program to Florence June 6-July 12, 2003.
20. SADDLEBACK COLLEGE: ART STUDY ABROAD PROGRAM
Study Abroad program to Europe June 21-August 2, 2003.
21. SADDLEBACK COLLEGE: ALTERNATIVES DISABILITIES ASSESSMENT AND PSYCHOEDUCATIONAL TRAINING (ADAPT)
Continual of the partnership with California State Polytechnic University, Pomona, and acceptance of \$10,000 for the final period of participation.
22. SADDLEBACK COLLEGE: CONTRACT WITH LPA INC. ARCHITECTS
Consulting agreement with LPA at a cost not to exceed \$28,500 to develop a plan for reconfiguring space in the Library following District Services relocation.
23. SADDLEBACK COLLEGE: NOTICE OF COMPLETION
Acceptance of the electronic signs project as complete and authorization to file a Notice of Completion.
24. SADDLEBACK COLLEGE: NOTICE OF COMPLETION
Acceptance of the track renovation project as complete and authorization to file a Notice of Completion.

25. IRVINE VALLEY COLLEGE: AWARD OF BID
Award of Bid 251 for the construction of dugouts to Green Giant Landscape, Inc., in the amount of \$42,000 and approval of construction agreement.
26. IRVINE VALLEY COLLEGE: AWARD OF BID
Award of Bid 252 for flooring replacement in Building B-200 to Universal Metro, Inc., in the amount of \$9,418 and approval of construction agreement.
27. SADDLEBACK COLLEGE: AWARD OF BID
Award of Bid 1020 for construction of walkways at Lower Campus in the amount of \$82,365 and approval of construction agreement.
28. SADDLEBACK COLLEGE: AWARD OF BID
Award of Bid 1021 for the demolition of Buildings F, R, Q, and adjacent areas to American Demolition/Concrete Cutting, Inc., in the amount of \$116,510.18 and approval of the demolition agreement.
29. SADDLEBACK COLLEGE: SUBSTITUTION OF SUBCONTRACTOR
Removal of subcontractor, WRK Acoustics, for the demolition and replacement of Building A and acceptance of Inland Acoustics as their replacement.
30. SOCCCD: 2003-04 SCHEDULED MAINTENANCE PROGRAM
List of 41 projects totaling \$10,147,200 for submission to the State in order to qualify for State funds.
31. SOCCCD: CPU OPTIONS INC. HARDWARE
Agreement with CPU Options in the amount of \$22,080 for the required V AX replacement hardware.
32. SOCCCD: ROSS SYSTEMS SOFTWARE
Contract with Ross Systems in the amount of \$48,750 for required software infrastructure..
33. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated in the exhibit.

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34. BUDGET AMENDMENT: RESTRICTED GENERAL FUND
Adoption of Resolution 02-64 to amend the 2002-03 Adopted Budget by \$548,863.
35. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 01578 through 01756 totaling \$449,803.17, and confirming requisitions dated 10/12/02 through 11/1/02 totaling \$131,498.71.
36. PAYMENT OF BILLS
Checks 014953 through 015561 totaling \$1,692,511.27; Saddleback College Community Education checks 5997 through 6013 totaling \$11,672.55; and Irvine Valley College Community Education checks 6396 through 6398 totaling \$1,356.25.
37. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.
38. SPRING 2003 IN-SERVICE KEYNOTE SPEAKER
Approval of Alison England for opening session of the Spring In-Service Program for a fee of \$750.
39. MILEAGE REIMBURSEMENT TO TRUSTEES
Mileage reimbursement for travel to and from required board meetings.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

40. BASIC AID REPORT
Information on projected basic aid receipts and the possible impact of the "Pool Case."
41. MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through the end of the prior month.
42. CONTRACTS UNDER \$5,000
Summary of contracts for October/November 2002.

- 43. DISTRICT INTERNAL CONTROL - BANK ACCOUNTS
Listing of bank accounts and balances as of 9/30/02.
- 44. DISTRICT ENTITLEMENTS TO PAYMENTS FROM
REDEVELOPMENT AGENCIES
Information on district entitlements to "pass-through"
payments from redevelopment agencies (RDA's).
- 45. IRVINE VALLEY COLLEGE: SPRING STIPENDS
Extracontractual assignments for Spring 2003.

DEPUTY CHANCELLOR'S ITEMS (Items 46 and 47)

ITEMS RECOMMENDED FOR APPROVAL

- 46. ACADEMIC PERSONNEL ACTIONS
Additional Compensation; Academic Temporary Part-
Time/Substitute Staff; Administrator Contract Extensions;
Resignation/Retirement/End of Assignment;
Administrative Reassignment; Nonrenewal of
Administrative Contract.
- 47. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Resignation/
Retirement/Conclusion of Employment; Authorization to
Establish and Announce Classified Leadership Position.

VICE CHANCELLORS' ITEMS (Items 48 and 49)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR APPROVAL

- 48. BOARD POLICY REVISION: BP-2100
Approval of amendments to Board Policy 2100, Delegation
of Authority to the Chancellor.
- 49. BOARD POLICY REVISION: BP-4003
Approval of amendments to Board Policy 4003,
Employment of Relatives.

PRESIDENT'S ITEMS (Item 50 through 52)

SADDLEBACK COLLEGE

ITEMS RECOMMENDED FOR APPROVAL

50. SADDLEBACK COLLEGE: FACULTY HIRING 2003-04
Approval of announcement of and recruitment for full-time faculty positions contingent upon funding.

IRVINE VALLEY COLLEGE

ITEMS RECOMMENDED FOR APPROVAL

51. IRVINE VALLEY COLLEGE: FACULTY HIRING 2003-04
Approval of announcement of and recruitment for full-time faculty positions contingent upon funding.
52. IRVINE VALLEY COLLEGE: ASIVC 2002-03 BUDGET
Ratification of the 2002-03 Budget of the Associated Students of IVC.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

53. CHANCELLOR/PRESIDENTS'/GOVERNANCE GROUPS' REPORTS
- a. Chancellor
 - b. Presidents
 - c. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
 - d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
 - e. Faculty Association Report

- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

54. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

ADDITIONAL ITEM FOR THE 11/19/02 REGULAR BOARD
MEETING AGENDA

ITEM RECOMMENDED FOR APPROVAL

55. SOCCCD: SUPPORT LEGISLATION TO EXEMPT
COMMUNITY COLLEGES FROM FIELD ACT
REQUIREMENTS

Approval to declare intent to support the legislation and
provide for an alternate plan review and construction
monitoring process.

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