

The vision of the  
South Orange County Community College District  
is to be an educational leader in a changing world.

# AGENDA

## Meeting of the Board of Trustees



**Tuesday, November 13, 2007**

Call to order: 5:00 p.m.

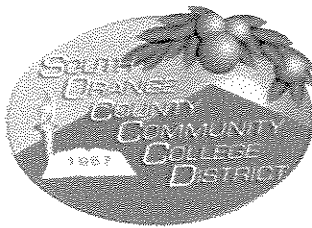
[Followed by Public Comments/Closed Session]

**Reconvene Open Session: 6:00 p.m.**

Auditorium, Room 145  
Health Sciences/District Offices Building  
Saddleback College  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

### Board of Trustees

David B. Lang – President, Donald P. Wagner – Vice President, Thomas A. Fuentes – Clerk  
William O. Jay, Marcia Milchiker, Nancy M. Padberg, John S. Williams, Matthew Reynard – Student Trustee  
Raghu P. Mathur, Ed.D. - Chancellor



## Meeting of the Board of Trustees

November 13, 2007

**CALL TO ORDER: 5:00 P.M.**

### **1.0 PROCEDURAL MATTERS**

#### **1.1 Call To Order**

#### **1.2 Public Comments**

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)
  - 1. Public Employee Appointment/Employment
  - 2. Public Employee Evaluation of Performance
    - a. Deputy Chancellor
    - b. Vice Chancellor, Technology and Learning Services
    - c. Vice Chancellor, Human Resources
    - d. President, Saddleback College
    - e. President, Irvine Valley College
    - f. Provost, Advanced Technology and Education Park
    - g. Vice President, Student Services, Saddleback College
    - h. Director, Research & Planning
    - i. Dean, Counseling Services & Special Programs, Saddleback College
    - j. Dean, Fine Arts, Saddleback College
    - k. Dean, Social & Behavioral Sciences, Saddleback College
    - l. Dean, Liberal Arts, and Learning Resources, Saddleback College
    - m. Dean, Bus. Sci., Workforce & Economic Dev., Saddleback College
    - n. Dean, Advanced Tech. & Applied Sciences, Saddleback College
    - o. Dean, Health & Human Svcs. & Emeritus Inst., Saddleback College
    - p. Dean, Math, Science & Engineering, Saddleback College
    - q. Dean, Career Tech. Educ. & Workforce Dev., Irvine Valley College
    - r. Dean of Business & Social Sciences, Irvine Valley College
    - s. Director, CACT
    - t. Director, Advanced Technology Center
    - u. Assistant Dean, Health Sciences, Human Services & Emeritus Institute, Saddleback College
  - 3. Public Employee Discipline/Dismissal/Release (2)
- B. Conference with Labor Negotiators (GC 54957.6)
  - 1. Negotiator – Dr. Raghu Mathur; SOCCCD Faculty Association



2. Negotiator – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Real Property Negotiators (GC 54956.8)
  1. Property – Lease of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA  
Agency Designated Representative – Dr. Raghu Mathur;  
Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton – biotech proposal; (3) CSU-Fullerton (entertainment arts/Irvine campus programs); (4) Young Americans; and (5) Chapman University/University College.  
Under Negotiation – Price and Terms of Payment
- D. Conference with Legal Counsel (GC 54956.9)
  1. Existing Litigation (GC 54956.9[a])
    - a. Crosby v. SOCCCD
  2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (2)
  3. Initiation of Litigation (GC 54956.9[c]) (2)

**RECONVENE OPEN SESSION: 6:00 P.M.**

**2.0 PROCEDURAL MATTERS**

- 2.1 Actions Taken in Closed Session
- 2.2 **Invocation**  
Led by Trustee Thomas A. Fuentes
- 2.3 **Pledge of Allegiance**  
Led by Trustee Donald P. Wagner
- 2.4 **Resolutions/Presentations/Introductions**
- 2.5 **Public Comments**  
Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. ***Speakers are limited to up to two minutes each.***

**3.0 REPORTS**

- 3.1 **Oral Reports: Speakers are limited to up to two minutes each.**
- 3.2 **Board Reports**
- 3.3 **Chancellor's Report**

### 3.4 Board Requests for Reports

#### 4.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

##### 4.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of regular meeting on October 22, 2007.

##### 4.2 Irvine Valley College: Curriculum Revisions for the 2008-09 Academic Year

Approve proposed changes in curriculum for the 2008-09 academic year at Irvine Valley College.

##### 4.3 Irvine Valley College: Award of Bid: Layout, Design, Printing and Mailing Preparation of Community Education Brochure

Approve award of bid to PM Group in the amount of \$38,105.50.

##### 4.4 Irvine Valley College: Change Order Requests: Performing Arts Center/Theater

Approve change order request with trade contractors increasing the contract amount by \$19,179.00. The total revised contract amount is \$26,793,899.00

##### 4.5 Irvine Valley College: Change Order Request No. 7: Police and Warehouse Facility

Approve change order request with Dumarc Corporation increasing the contract amount by \$13,579.33. The total revised contract amount is \$1,989,148.81.

##### 4.6 Saddleback College : Amendments to the Agreements for Coffee Cart Services and Cafeteria Services

Approve amendments to the agreements to accept the one year renewal with The Drip Coffee and S & B Foods.

##### 4.7 Saddleback College : Adopt Resolution No. 07-35: Intention to Enter into Energy Service Agreements and Public Hearing on Agreements

Approve resolution.

##### 4.8 ATEP: Change Order Request No. 6: Site Improvements and Signage for the Launch

Approve change order request with Los Angeles Engineering, Inc., increasing the contract amount by \$6,101.41. The total revised contract amount is \$2,240,157.33.

- 4.9 **SOCCCD: Authorization to Send Public Agency Notices Regarding Possible Lease of District's Advanced Technology and Education Park Property and Authorization to Send and Publish Public Notices of Public Hearing Regarding Waiver Request.**  
Authorize staff to disseminate notices.
- 4.10 **Saddleback College and Irvine Valley College: Speakers**  
Approve honorarium and travel expenses for speakers at Saddleback College and Irvine Valley College.
- 4.11 **SOCCCD: October/November 2007 Contracts**  
Ratify contracts as listed.
- 4.12 **SOCCCD: Purchase Orders/Confirming Requisitions**  
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-01856 through P08-02155 amounting to \$2,461,234.55. Approve confirming requisitions dated October 3, 2007 through October 23, 2007 totaling \$184,162.46.
- 4.13 **SOCCCD: Payment of Bills**  
Approve Check Nos. 064680 through 065447, processed through the Orange County Department of Education, totaling \$8,140,208.69; Check Nos. 009063 through 009069, processed through Saddleback College Community Education, totaling \$10,996.37; and Check Nos. 008357 through 008361, processed through Irvine Valley College Community Education, totaling \$14,592.82.
- 4.14 **SOCCCD: Budget Amendment: Adopt Resolution No. 07-34 to Amend 2007-08 Restricted Child Development Fund**  
Adopt resolution.
- 4.15 **SOCCCD: Trustees' Requests for Attending Conferences**  
Approve trustee conference travel.
- 4.16 **SOCCCD: Transfer of Budget Appropriations**  
Approve transfers as detailed.

## **5.0 GENERAL ACTION ITEMS**

- 5.1 **Irvine Valley College: 2007-2008 Associated Students Budget**  
Approve Associated Students of Irvine Valley College 2007-08 Budget.
- 5.2 **Saddleback College: Associated Student Government Budget 2007-08**  
Approve Associated Student Government of Saddleback College Budget .
- 5.3 **Saddleback College and Irvine Valley College: 2008-09 Faculty Hiring**  
Approve announcement of and recruitment for full-time faculty for the 2008-09 academic year at Saddleback College and Irvine Valley College.



- 5.4 **SOCCCD: Acceptance of District Annual Audit Report 2006-2007**  
Accept for review and study.
- 5.5 **SOCCCD: Consultant Contract, Center for Student Success of the Research and Planning Group for California Community Colleges**  
Approve consultant contract with the Center for Student Success of the Research and Planning Group for California Community Colleges to perform research in conjunction with the Career Technical Education (CTE) Pathways to Four-Year Institutions Grant.
- 5.6 **SOCCCD: Academic Personnel Actions**  
Approve Academic Employment; Temporary Part-Time/Substitute Staff; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Resignation/Retirement/Conclusion of Employment.
- 5.7 **SOCCCD: Classified Personnel Actions**  
Approve New Personnel Appointments; Authorization to Establish and Announce a Classified Position; Change of Status; Out of Class Assignments ; Resignation/Retirement/Conclusion of Employment; Volunteers.

## **6.0 DISCUSSION ITEM**

- 6.1 **SOCCCD: Institutional Effectiveness**  
Discussion regarding Institutional Effectiveness of Saddleback College and Irvine Valley College.
- 6.2 **Saddleback College, Irvine Valley College and ATEP: Campus Safety and Security Cameras**  
Saddleback College, Irvine Valley College and ATEP Safety and Security Cameras reports are presented for discussion.
- 6.3 **SOCCCD: Compliance With 50% Law**

## **7.0 INFORMATION ITEMS**

- 7.1 **Saddleback College and Irvine Valley College: 2006-07 Release Time and/or Stipends**  
Actual expenditures for release time and stipends as identified in the 2006-07 budget.
- 7.2 **SOCCCD: Academic Year 2008-2009 Non-Resident Tuition Fees for Foreign & Out-of-State Students**  
Report displays estimated non-resident related fees based on current information. A recommendation will be submitted to the Board in January 2008 after comparison data is received from the state.

- 7.3 **SOCCCD: Board Discussion Topics**  
Discussion topics for 2008 Board of Trustees Meetings.
- 7.4 **SOCCCD: Basic Aid Report**  
Projected receipts and approved projects
- 7.5 **SOCCCD: Facilities Plan Status Report**  
Status of current construction projects.
- 7.6 **SOCCCD: Quarterly Financial Status Report**  
This report is as of September 30, 2007.
- 7.7 **SOCCCD: Quarterly Investment Report**  
This report is for the quarter ending September 30, 2007.
- 7.8 **SOCCCD: List of Board Requested Reports**  
Information as requested.

## **8.0 WRITTEN REPORTS**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College  
President, Irvine Valley College  
Provost, ATEP  
Associated Student Government of SC  
Associated Students of IVC  
Saddleback College Academic Senate  
Irvine Valley College Academic Senate  
Faculty Association  
California School Employees Association  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Services Classified Senate  
Police Officers' Association

## **9.0 ADDITIONAL ITEMS**

- 9.1 **Revised Saddleback College: American West Model United Nations Conference**  
Approve out-of-state travel request for up to fifteen students and an advisor November 16 through November 22, 2007 to Las Vegas, Nevada at a cost not to exceed \$ 7,650.00.

**ADJOURNMENT** (or continuation of closed session if required): **9:00 P.M.**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Minutes of the Board of Trustees Meeting  
**ACTION:** Approval

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Minutes from :  
October 22, 2007 Meeting of the Board of Trustees (Exhibit A)

Are submitted to the Board for review and approval.

*Item Submitted by: Dr. Raghu Mathur*



SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK  
COLLEGE

**MINUTES OF THE BOARD OF TRUSTEES' MEETING  
October 22, 2007**

**CALL TO ORDER: 5:00 P.M.**

**PRESENT**

Members of the Board of Trustees:  
David B. Lang, President  
Donald P. Wagner, Vice President  
Thomas A. Fuentes, Clerk  
William O. Jay, Member  
Marcia Milchiker, Member  
Nancy M. Padberg, Member  
John S. Williams, Member  
Matthew Reynard, Student Member

**Administrative Officers:**

Raghu P. Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Andreea Serban, Vice Chancellor, Technology and Learning Services  
Richard D. McCullough, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College  
Robert J. Kopecky, Provost, ATEP

**1.0 PROCEDURAL MATTERS**

**1.1 Call To Order**

**1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.**

**RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

**A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)**

**1. Public Employee Appointment/Employment**

**2. Public Employee Evaluation of Performance**

**a. Deputy Chancellor**

**b. Vice Chancellor, Technology and Learning Services**

c. Vice Chancellor, Human Resources

d. President, Saddleback College

e. President, Irvine Valley College

f. Provost, Advanced Technology and Education Park

g. Vice President, Student Services, Saddleback College

h. Director, Information Technology, Program Analysis

i. Director, Research & Planning

j. Dean, Counseling Services & Special Programs, Saddleback College

k. Dean, Fine Arts, Saddleback College

l. Dean, Social & Behavioral Sciences, Saddleback College

m. Dean, Liberal Arts, and Learning Resources, Saddleback College

n. Dean, Bus. Sci., Workforce & Economic Dev., Saddleback College

o. Dean, Advanced Tech. & Applied Sciences, Saddleback College

p. Dean, Health & Human Svcs. & Emeritus Inst., Saddleback College

q. Dean, Math, Science & Engineering, Saddleback College

r. Dean, Career Tech. Educ. & Workforce Dev., Irvine Valley College

s. Dean of Business & Social Sciences, Irvine Valley College

t. Director, CACT

u. Director, Advanced Technology Center

v. Assistant Dean, Health Sciences, Human Services & Emeritus Institute, Saddleback College

3. Public Employee Discipline/Dismissal/Release (2)

B. Conference with Labor Negotiators (GC 54957.6)

1. Negotiator - Dr. Raghu Mathur; SOCCCD Faculty Association

2. Negotiator - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

C. Conference with Real Property Negotiators (GC 54956.8)

1. Property - Use of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA Agency Designated Representative - Dr. Raghu Mathur; Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton - biotech proposal; (3) CSU-Fullerton (entertainment arts/Irvine campus programs); (4) Young Americans; and (5) Chapman University/University College. Under Negotiation - Price and Terms of Payment

2. Property - Use of Portion of Irvine Valley College at 5500 Irvine Center Drive, Irvine, CA Agency Designated Representative - Dr. Raghu Mathur; Negotiating Parties - Novaquatics Under Negotiation - Price and Terms of Payment

3. Property - Use of Portion of Saddleback College at 28000 Marguerite Parkway, Mission Viejo, CA Agency Designated Representative - Dr. Raghu Mathur; Negotiating Parties - Affinity Funding Under Negotiation - Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9)

1. Existing Litigation (GC 54956.9[a])

2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3] [A]) (2)

3. Initiation of Litigation (GC 54956.9[c]) (2)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation Led by Trustee Wagner

2.3 Pledge of Allegiance Led by Trustee Milchiker

2.4 Resolutions/Presentations/Introductions Resolution: David Lang and Julia Gelfand Lang

On a motion made Trustee Fuentes, seconded by Trustee Wagner and unanimously carried, a resolution was presented to President David Lang and Julia Gelfand Lang recognizing them as the 2007 recipients of the Samuel Gendel Community Service Award.



2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to up to two minutes each.

### 3.0 REPORTS

3.1 Oral Reports: Speakers are limited to up to two minutes each.

### 3.2 Board Reports

Trustees Jay, Padberg, Fuentes, Wagner, Lang, Milchiker, Williams and Student Trustee Reynard gave reports. Trustee Fuentes asked that the meeting be adjourned in memory of Marty Spalding, a former Saddleback College classified employee.

### 3.3 Chancellor's Report

### 3.4 Board Requests for Reports

### 4.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

4.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of special meetings on September 11 and September 24, 2007 and a regular meeting on September 24, 2007.

4.2 Saddleback College: American West Model United Nations Conference Approve out-of-state travel for up to 12 Saddleback College students and an advisor from November 16 through November 22 to Las Vegas, Nevada in an amount not to exceed \$6,700.00.

4.3 Irvine Valley College: Child Development Training Consortium Approve agreement with Yosemite Community College District for Irvine Valley College to participate in the Child Development Training Consortium for 2007-08.

4.4 Irvine Valley College: California Early Childhood Mentor Program Approve agreement between San Francisco Community College District and Irvine Valley College. The agreement will provide a mentor-led training environment for student teachers in Early Childhood Education at IVC and would be effective through June 30, 2008.

4.5 Irvine Valley College: Change Order Request No. 6: Police and Warehouse Facility Approve change order with Dumarc Corporation increasing the contract amount by \$4,774.33. The total revised contract amount is \$1,975,569.48.

4.6 Saddleback College and Irvine Valley College: Speakers Approve general fund honorarium and travel expenses for speakers at Saddleback College and Irvine Valley College.

4.7 Saddleback College and Irvine Valley College: Community Education Programs for Spring 2008

**Approve Spring 2008 Community Education courses, instructors, and compensation.**

On a motion made by Trustee Fuentes and seconded by Trustee Jay this item passed on a 6-0 vote with Trustee Wagner abstaining.

**4.8 ATEP: Change Order Request No. 7: Completion of Relocatable Classroom Buildings  
Approve change order request with ModSpace increasing the contract amount by  
\$725.00. The total revised contract amount is \$3,391,342.09.**

**4.9 ATEP: Amendment to the Agreement for Inspection Services Approve amendment  
with UCMI, Inc. to increase the term of the agreement with a new completion date of  
October, 2007.**

**4.10 SOCCCD: Auction No. 53: Surplus Property Approve sales of surplus property and  
authorize the hiring of a private auction firm to conduct the auction and dispose of items  
not sold at the auction.**

**4.11 SOCCCD: September/October 2007 Contracts Ratify contracts as listed.**

**4.12 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders  
processed in accordance with the general priorities of the adopted budget and numbered  
P08-01473 through P08-01855 amounting to \$1,880,486.36. Approve confirming  
requisitions dated September 5, 2007 through October 2, 2007 totaling \$2,331,132.09.**

**4.13 SOCCCD: Payment of Bills Approve Check Nos. 063924 through 064679, processed  
through the Orange County Department of Education, totaling \$6,887,275.40; Check Nos.  
009039 through 009062, processed through Saddleback College Community Education,  
totaling \$195,019.94; and Check Nos. 008351 through 008356, processed through Irvine  
Valley College Community Education, totaling \$8,812.60.**

**4.14 SOCCCD: Budget Amendment: Adopt Resolution No. 07-30 to Amend 2007-08  
Restricted Child Development Fund Adopt resolution.**

**4.15 SOCCCD: Trustees' Requests for Attending Conferences  
Approve trustee conference travel.**

On a motion made by Trustee Wagner and seconded by Trustee Williams this item passed on a 6-1 vote with Trustee Padberg opposing.

**4.16 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting Approve  
adoption of resolution 07-33 authorizing payment to trustee unable to attend special  
meeting of the Board due to hardship.**

**4.17 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting Approve  
adoption of resolution 07-32 authorizing payment to student trustee unable to attend  
special meeting of the Board due to hardship.**

**4.18 SOCCCD: Transfer of Budget Appropriations Approve transfers as detailed.**



**5.0 GENERAL ACTION ITEMS****5.1 Saddleback College: Associated Student Government Budget 2007-08  
Ratification of the Associated Student Government of Saddleback College Budget for  
2007-08 as presented.**

This item was pulled.

**5.2 Irvine Valley College: 2007-2008 Associated Students Budget  
Approve Associated Students of Irvine Valley College 2007-08 Budget.**

This item was pulled.

**5.3 Saddleback College, Irvine Valley College and ATEP: Campus Safety and Security  
Cameras  
Approve installation of campus safety and security cameras at a cost not to exceed  
\$600,000 from Basic Aid funds.**

On a motion made by Trustee Padberg and seconded by Trustee Milchiker the Board on a 6-1 vote with Trustee Jay opposing, approved this item be tabled and the Chancellor is authorized to present an agenda item which would address the trustees concerns for a comprehensive safety program and policy at the November meeting and, in addition, Police Chief Harry Parmer will provide further information regarding campus safety in closed session to the extent allowed while remaining in compliance with the Brown Act

**5.4 Saddleback College: Adopt Resolution No. 07-29: Intention to Enter into Energy  
Service Agreements and Public Hearing on Agreements  
Adopt resolution declaring its intention to enter into energy services agreements and set a  
public hearing for November 13, 2007.**

On a motion made by Trustee Williams and seconded by Trustee Padberg, this resolution was approved unanimously.

**5.5 SOCCCD: Board Policy Revision: BP 1900 - Alcoholic Beverages and BP 4000.2 -  
Electronic Communication  
Approve Board Policies.**

On a motion made by Trustee Padberg and seconded by Trustee Wagner the Board unanimously approved to separate the item.

On a motion made by Trustee Williams and seconded by Trustee Jay the Board on a 5-2 vote with Trustees Wagner and Milchiker opposing, tabled Board Policy 1900.

On a motion made by Trustee Padberg and seconded by Trustee Williams the Board voted 6-1 to continue the meeting until 9:30 p.m. with Trustee Wagner opposing.

On a motion made by Trustee Wagner and seconded by Trustee Fuentes the Board voted 5-2 with Trustees Padberg and Milchiker opposing tabled BP 4000.2.

**5.6 SOCCCD: Academic Personnel Actions**

**Approve: Academic Temporary Part-Time/Substitute Staff; Authorization to Eliminate an Academic Administrator Position; Authorization to Eliminate an Academic Faculty Position; Authorization to Establish Academic Administrator Position; Authorization to Establish Academic Faculty Position; Reclassification; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Workload Banking; Resignation/Retirement/Conclusion of Employment.**

On a motion duly made and seconded this item was approved unanimously.

**5.7 SOCCCD: Classified Personnel Actions**

**Approve New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce a Classified Position; Change of Status; Out of Class Assignments ; Authorization to Change Organization Reporting Structure; Resignation/Retirement/Conclusion of Employment; Volunteers.**

On a motion duly made and seconded this item was approved unanimously.

**6.0 DISCUSSION ITEM**

**6.1 SOCCCD: Compliance With 50% Law**

This item was deferred until the November Board meeting.

**7.0 INFORMATION ITEMS**

**7.1 Saddleback College and Irvine Valley College: 2006-07 Release Time and/or Stipends Actual expenditures for release time and stipends as identified in the 2006-07 budget.**

**7.2 SOCCCD: Basic Aid Report**

**Projected receipts and approved projects**

**7.3 SOCCCD: Facilities Plan Status Report Status of current construction projects.**

**7.4 SOCCCD: Monthly Financial Status Report This report displays the adopted budget, revised budget and transactions through September 30, 2007.**

**7.5 SOCCCD: List of Board Requested Reports Information as requested.**

**8.0 WRITTEN REPORTS**

**ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.**

9:27 p.m. the meeting was adjourned.

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Raghu P. Mathur, Secretary

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: Curriculum Revisions for the 2008-09 Academic Year

**ACTION:** Approval

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**BACKGROUND**

Irvine Valley College's Curriculum Committee and Academic Senate review and approve curriculum on a regular basis. Curriculum is recommended to the college president or designee for approval.

**STATUS**

Irvine Valley College proposes additions, revisions, and deletions to the curriculum of the College. Exhibit A includes new, revised, and deleted courses, and programs that are recommended by the Curriculum Committee and the Academic Senate of Irvine Valley College for the 2008-09 academic year.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the proposed changes in curriculum for the 2008-09 academic year at Irvine Valley College.



**IRVINE VALLEY COLLEGE  
REVISED PROGRAMS  
CURRICULUM YEAR: 2008-2009**

CURRENT			REVISED		
SOCIAL SCIENCES PSYCHOLOGY (A.A)			SOCIAL SCIENCES PSYCHOLOGY (A.A)		
<del>Bio 1/1L</del> or <del>Bio 11</del>	<del>Principles of Biology/Laboratory</del>	<del>4</del>	Psyc 1	Introduction to Psychology	3
Psyc 1	Introduction to Psychology	3	Psyc 2	Research Methods in Psychology	3
Psyc 2	Research Methods in Psychology	3	Psyc 10	Statistical Methods in the Behavioral Sciences	3
Psyc 10	Statistical Methods in the Behavioral Sciences	3	Choose one course in each of the following categories:		
Psyc 110	Psychology of Critical Thinking	3	Category A:		
Psyc 133	Psychology of Adjustment	3	<b>Psyc 3</b>	<b>Physiological Psychology</b>	<b>3</b>
			<b>Psyc 7</b>	<b>Developmental Psychology: Childhood And Adolescence</b>	<b>3</b>
			<b>Psyc 106</b>	<b>Developmental Psychology: Lifespan</b>	<b>3</b>
			Category B:		
			<b>Psyc 37</b>	<b>Abnormal Behavior</b>	<b>3</b>
			Psyc 110	Psychology of Reasoning and Problem Solving	3
			Psyc 133	Psychology of Adjustment	3
			Category C:		
			<b>Psyc 5</b>	<b>Psychological Aspects of Human Sexuality</b>	<b>3</b>
			<b>Psyc 21</b>	<b>Psychology of Women</b>	<b>3</b>
			<b>Psyc 30</b>	<b>Social Psychology</b>	<b>3</b>
				Total Units	<b><u>18</u></b>
	Total Units	<b>19</b>			

**IRVINE VALLEY COLLEGE**  
Curriculum changes for 2008/09

Exhibit A  
Page 2

SCHOOL	Course ID	Catalog ID	TITLE	ACTION TAKEN
			<b>KEY CODE</b>	assign=assignments
				c/l w/+ cross-listed with (and list the other crs id)
				co=corequisite
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12
				dc=delete course
				desc=description
				dv=delete version of course
				hrs=hours
				lim=limitation
				lrng obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				prreq=prerequisite
				rec=recommended prep
				rpt=repeatability
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
FA	ART 20	855.00	Art Appreciation	tps, assign, moe, lrng obj, txt
HP	DNCE 1	9921.00	Introduction to Dance	desc, hrs, lrng obj, moe, tps, tst
HP	IA 10	5355.00	Intercollegiate Women's Volleyball	assign, lrng obj, moe, tps, txt
HP	IA 11	5360.00	Intercollegiate Women's Softball	dc
HP	IA 19	3457.00	Intercollegiatge Men's Volleyball	assign, lrng obj, moe, tps, txt
HP	PE 192	9134.10	Life Fitness Center Laboratory	desc, hrs, lrng obj, moe, tps, tst
HP	PE 192	9134.20	Life Fitness Center Laboratory	desc, hrs, lrng obj, moe, tps, tst
HP	PE 192	9134.30	Life Fitness Center Laboratory	desc, hrs, lrng obj, moe, tps, tst
HP	PE 192	9134.00	Life Fitness Center Laboratory	desc, hrs, lrng obj, moe, tps, tst
HP	PE 202	3286.00	Applied Exercise Physiology	tps, assign, moe, lrng obj, txt
HP	PE 215	9141.00	Fitness Specialist Internship-A	ti, tps, assign, moe, lrng obj, txt, limit
HP	PE 74	5540.50	Co-Ed Softball: Slowpitch	dc
HP	PE 74	5540.10	Co-Ed Softball: Slowpitch	dc
HP	PE 75	8909.00	Advanced Softball for Women	dc

**IRVINE VALLEY COLLEGE**  
Curriculum changes for 2008/09

Exhibit A  
Page 3

SCHOOL	Course ID	Catalog ID	TITLE	ACTION TAKEN
			<b>KEY CODE</b>	assign=assignments
				c/l w/+ cross-listed with (and list the other crs id)
				co=corequisite
				crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12
				dc=delete course
				desc=description
				dv=delete version of course
				hrs=hours
				lim=limitation
				lmg obj=learning objectives
				moe=methods of eval
				nc=new course
				nv=new version of existing course
				prereq=prerequisite
				rec=recommended prep
				rpt=repeatability
				sr=scheduled review is for courses that are scheduled for review and there are no revisions
				ti=title
				tps=topics
				txt=text-required for all courses numbered 1-299
				un=units
				val=validation
HP	PE 75	8909.10	Advanced Softball for Women	dc
HUM	FR 1	2930.00	Beginning French I	assign, desc, lmg obj, moe, tps, txt
HUM	FR 3	2950.00	Intermediate French	assign, desc, lmg obj, moe, tps, txt
HUM	HIST 12	3577.00	British History to 1688	dc
HUM	HIST 13	3577.00	British History to 1688	dc
HUM	LIT 21	4203.00	British Literature from Blake to the Present	assign, desc, lmg obj, moe, ti, tps, txt
HUM	PHIL 6	3369.00	Philosophy of Religion	dc
HUM	RD 271	5941.00	Reading Laboratory	assign, co, desc, hrs, lmg obj, rpt, moe, tps, txt
HUM	RD 272		Reading Laboratory	nc
MC	MATH 3A	4600.00	Analytic Geometry and Calculus I	tps, assign, moe, lmg obj, txt
MC	MATH 4A	4610.00	Analytic Geometry and Calculus III	tps, assign, moe, lmg obj, txt
MC	MATH 11	4645.00	A Brief Course in Calculus	tps, assign, moe, lmg obj, txt
MC	MATH 24	3490.00	Elementary Differential Equations	tps, assign, moe, lmg obj, txt



**IRVINE VALLEY COLLEGE**  
Curriculum changes for 2008/09

Exhibit A  
Page 4

SCHOOL	Course ID	Catalog ID	TITLE	ACTION TAKEN
			<b>KEY CODE</b>	assign=assignments c/l w/+ cross-listed with (and list the other crs id) co=corequisite crs id=course id, please list new crs id if being changed, eg crs id to BLAH 12 dc=delete course desc=description dv=delete version of course hrs=hours lim=limitation lng obj=learning objectives moe=methods of eval nc=new course nv=new version of existing course prereq=prerequisite rec=recommended prep rpt=repeatability sr=scheduled review is for courses that are scheduled for review and there are no revisions ti=title tps=topics txt=text-required for all courses numbered 1-299 un=units val=validation
MC	MATH 180	4671.00	Mathematics Tutorial Learning Center	dc
MC	MATH 280	4667.00	Mathematics Tutorial Learning Center	dc
PT	GEOL 181	10340.00	Geology Field Studies: Coastal and Offshore Geology	assign, desc, lim, lng obj, moe, rec, tps, txt
SS	HD 265	11141.00	Introduction to School Age Child Development	nc
SS	HD 266	8971.00	Program Planning for School Age Children	assign, desc, lng obj, moe, rec, ti, tps, txt
SS	HD 268	8973.00	Guidance and Discipline for School Age Children	assign, desc, lng obj, moe, rec, tps, txt
SS	HD 269	8974.00	Holiday and Summer Programs for School Age Children	assign, desc, lng obj, moe, rec, tps, txt
SS	HD 271	8976.00	Sports and Fitness for School Age Children	assign, desc, lng obj, moe, rec, ti, tps, txt

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: Award of Bid: Layout, Design, Printing and Mailing Preparation of Community Education Brochure

**ACTION:** Approval

---

### **BACKGROUND**

Irvine Valley College is known for offering high quality not-for-credit Community Education programs for community residents. A schedule of classes is sent to households in the South Orange County area three times a year listing the community education classes. The print contract is for one (1) year with the option for renewal for two (2) years.

### **STATUS**

On October 7, 2007, Bid No. 292 for Layout, Design, Printing and Mailing Preparation of Irvine Valley College Community Education Brochure was sent to six (6) vendors. Two (2) vendors responded to the bid. The bids were opened on October 17, 2007. The lowest bid meeting all specifications was submitted by P.M. Group of Lake Forest, California for \$38,105.50 per year, EXHIBIT A.

College staff has reviewed the bids and recommend the award.

Funding for Community Education brochures is available in the Community Education budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve award of Bid No. 292 for the Layout, Design, Printing and Mailing Preparation of the Community Education Brochure for 2008 to PM Group in the amount of \$38,105.50 for the first year.



**BID NO. 292  
COMMUNITY EDUCATION BROCHURES  
IRVINE VALLEY COLLEGE  
NOVEMBER 13, 2007**

**VENDORS**

**AMOUNT**

\* P.M. GROUP  
Lake Forest, CA

\$ 38,105.50

SAN DIEGUITO PRINTERS  
San Marcos, CA

40,988.46

\* RECOMMENDED AWARD

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: Change Order Requests: Performing Arts Center/ Theater

**ACTION:** Approval

---

**BACKGROUND**

On April 28, 2003, the Board of Trustees hired C. W. Driver for the management of multiple prime contracts for the construction of the Performing Arts Center/Theater and adjacent parking lot at Irvine Valley College. Twenty five trade contracts have been awarded to this date for a total combined amount of \$26,077,680.00. Previously approved change orders increased that amount by \$697,040.00.

**STATUS**

Exhibit A describes the required modifications contained in Change Order Requests (COR) number 140. Approval of this COR will result in an increase of \$19,179.00 in the total project cost and the individual trade contractors will be impacted as shown in EXHIBIT B.

Approval of the COR will bring the total amount of all COR's to \$716,219.00 and the revised total contract amount to \$26,793,899.00.

The total changes equal 2.75% of the original contract amount and the changes to each of the trade contracts do not exceed the limit as allowed by Public Contract Code.

Funds are available from the approved project budget which is \$31,652,000.00.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Request number 140 for the Performing Arts Center/Theater project at Irvine Valley College as described in EXHIBIT A and B and authorize staff to execute the corresponding change orders with each of the trade contractors involved which will result in an increase of \$19,179.00 in the total project cost.

**PERFORMING ARTS CENTER/ THEATER  
AT  
IRVINE VALLEY COLLEGE  
November 13, 2007**

EXHIBIT A  
Page 1 of 1

<b>COR No.</b>	<b>Date</b>	<b>Description</b>	<b>Requested</b>	<b>Status</b>	<b>Amount</b>
	8/30/2007	Claim settlement resolution	Contractor	ATP	\$19,179.00
<b>TOTAL THIS CHANGE ORDER REQUESTS</b>					<b>\$19,179.00</b>

ATP = Authorized to Proceed  
NCP = No Change in Price  
PP = Price Proposal  
CP = Credit Proposal  
T M = Time and Material



# CONSTRUCTION OF IVC PERFORMING ARTS CENTER AND ADJACENT PARKING LOT

## UPDATED BID SUMMARY (11/13/2007)

BID PKG. #	BID PACKAGE DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	Previously Approved COR's	COR #140	REVISED CONTRACT AMOUNT
02-1	Earthwork, Grading, Site Demolition	Zusser	\$755,714	\$33,506	\$19,179	\$808,399
02-2	Site Utilities	Sandoval & Johnson	\$534,125	\$37,753		\$571,878
02-3	AC Paving, Pavement Markings	Western Paving	\$445,000	\$10,882		\$455,882
02-4	Site Concrete	T.B. Hayward	\$980,000	\$51,694		\$1,031,694
02-5	Landscaping & Irrigation	Marina Landscape	\$269,100	\$1,210		\$270,310
03-1	Building Concrete, Rebar, CMU	Prizio Construction	\$3,072,902	\$144,201		\$3,217,103
05-1	Structural Steel	McMahon Steel	\$3,550,000	\$257,501		\$3,807,501
06-1	Millwork	K & Z Cabinet Co.	\$402,470	\$22,484		\$424,954
07-1	Roofing, Waterproofing, Sheet Metal, Roof Hatches	Letner Roofing	\$759,999	\$6,542		\$766,541
08-1	Overhead Coiling Doors & Counter Doors	Cookson Door	\$55,000	\$0		\$55,000
08-2	Glass & Glazing, Insulated Metal Panel System	Moonlight Glass	\$981,000	\$7,651		\$988,651
09-1	Fireproofing, Drywall, Lath & Plaster, Acoustical Clgs.	Standard Drywall	\$5,591,830	-\$31,357		\$5,560,473
09-2	Ceramic Tile	Inland Pacific Tile	\$37,000	\$3,029		\$40,029
09-3	Carpet & Floor Coverings	SCS Flooring	\$106,000			\$106,000
09-4	Painting, Intumescent Coatings	Borbon, Inc.	\$371,025	-\$16,214		\$354,811
10-1	Miscellaneous Specialties	Inland Empire Arch. Specialties	\$81,500	-\$194		\$81,306
10-2	Toilet Furnishings	Stumbaugh & Asso.	\$20,858	\$4,983		\$25,841
11-1	Theater & Stage Equipment	LVH Entertainment	\$596,964	\$17,808		\$614,772
11-2	Theater Audio Visual	Audio Associates	\$717,048	\$31,585		\$748,633
12-1	Theater Seating	Herk Edwards, Inc	\$111,453			\$111,453
14-1	Elevators	Mitsubishi Elevators	\$119,900	\$2,174		\$122,074
15-1	Fire Protection	Daart Engineering	\$529,792	-\$71,406		\$458,386
15-2	Plumbing	So Cal Plumbing dba A2Z Contractors	\$593,000	\$57,012		\$650,012
15-3	HVAC	Couts Heating & Air	\$2,133,000	\$54,062		\$2,187,062
16-1	Electrical	Baker Electric	\$3,263,000	\$72,134		\$3,335,134
TOTAL			\$26,077,680	\$697,040	\$19,179	\$26,793,899

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: Change Order Request No. 7: Police and Warehouse Facility

**ACTION:** Approval

---

**BACKGROUND**

On January 16, 2007, the Board of Trustees approved a contract with Dumarc Corporation for construction of the Police and Warehouse Facility at Irvine Valley College for the amount of \$1,908,700.00. Six change orders were subsequently approved increasing the contract amount to \$1,975,569.48 and extending the contract completion time to 226 days. This project is the second phase of a larger project that includes the already completed Maintenance compound.

**STATUS**

EXHIBIT A describes the modifications contained in Change Order Request No. 7 for the Police and Warehouse Facility project at Irvine Valley College. Approval of this change order will result in an increase of \$13,579.33 to the contract cost and extend the construction time by 9 calendar days. The revised contract amount will be \$1,989,148.81 and the revised contract time 235 days.

Total change orders are at 4.21% of the contract.

Funds are available in the approved project budget which is \$4,575,000.00, including the already completed Phase I for Maintenance.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Request No. 7 for the Police and Warehouse project at Irvine Valley College increasing the amount of the contract with Dumarc Corporation by \$13,579.33 and extending the contract time by 9 calendar days.



**POLICE AND WAREHOUSE FACILITY  
AT  
IRVINE VALLEY COLLEGE**

EXHIBIT A  
Page 1 of 1

**CHANGE ORDER No. 7**

**November 13, 2007**

No.	Date	Description	Requested	Status	Days	Amount
26	10/9/2007	Enclose rafters at North and South ends	District	ATP	5	\$7,952.50
33	10/9/2007	Plywood for easier access to HVAC units	District	ATP	2	\$3,882.31
35	10/16/2007	HVAC Changes: Relocate thermostat and modify ductwork to address zonig changes	Architect	ATP	2	\$1,744.52
<b>TOTAL THIS CHANGE ORDER</b>					9	\$13,579.33
<b>ORIGINAL CONTRACT AND PRIOR BOARD APPROVED CHANGE ORDERS</b>					226	\$1,975,569.48
<b>REVISED CONTRACT</b>					235	\$1,989,148.81

ATP = Authorized to Proceed  
NCP = No Change in Price  
PP = Price Proposal  
CP = Credit Proposal  
T M = Time and Material

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College: Amendments to the Agreements for Coffee Cart Services and Cafeteria Services

**ACTION:** Approval

---

**BACKGROUND**

On June 22, 2004, the Board of Trustees approved an agreement with The Drip Coffee for satellite coffee cart services at Saddleback College. On July 26, 2004, the Board approved an agreement with S & B Foods for cafeteria services at Saddleback College.

**STATUS**

The college's food services committee recommends amending these agreements to accept the option for one year renewal under the same terms and conditions. The duration of these options is from July 1, 2008, to June 30, 2009.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve amendments to the agreements to accept the option for one year renewal with The Drip Coffee, EXHIBIT A; and S & B Foods, EXHIBIT B.

**AMENDMENT NO. 5  
TO SATELLITE COFFEE CART SERVICES AGREEMENT  
FOR SADDLEBACK COLLEGE**

**NOVEMBER 13, 2007**

**THIS AMENDMENT** shall modify the original agreement dated June 23, 2004, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT" and THE DRIP COFFE, 2867 Ballesteros Lane, Tustin, CA 92782, hereinafter referred to as "CONTRACTOR".

**WHEREAS**, Article II of the original agreement establishes that, after the original expiration date, there shall be an option for renewal, under the same terms and conditions, for two one-year periods; and

**WHEREAS**, Saddleback College wishes to renew the agreement for one year; and

**WHEREAS**, CONTRACTOR is able and willing to extend the term of the agreement for one year;

**NOW, THEREFORE**, the parties agree to modify the original contract as follows;

1. Article II shall read:

The term of this agreement is hereby extended from July 1, 2008, to June 30, 2009, under the same terms and conditions as the original agreement.

**IN WITNESS HEREOF**, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"

South Orange County Community College District

"CONTRACTOR"

The Drip Coffee

By: \_\_\_\_\_

Gary Poertner  
Deputy Chancellor

By: \_\_\_\_\_

Contractor's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**AMENDMENT NO. 3  
TO CAFETERIA OPERATIONS AGREEMENT  
FOR SADDLEBACK COLLEGE**

**NOVEMBER 13, 2007**

**THIS AMENDMENT** shall modify the original agreement dated July 1, 2004, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "DISTRICT" and S & B FOODS, 1750 E. Ocean Blvd., #1109, Long Beach, CA 90802, hereinafter referred to as "CONTRACTOR".

**WHEREAS**, Article II of the original agreement establishes that, after the original expiration date, there shall be an option for renewal, under the same terms and conditions, for two one-year periods; and

**WHEREAS**, Saddleback College wishes to renew the agreement for one year; and

**WHEREAS**, CONTRACTOR is able and willing to extend the term of the agreement for one year;

**NOW, THEREFORE**, the parties agree to modify the original contract as follows;

1. Article II shall read:

The term of this agreement is hereby extended from July 1, 2008, to June 30, 2009, under the same terms and conditions as the original agreement.

**IN WITNESS HEREOF**, the Parties have executed this Amendment as of the date set forth above.

"DISTRICT"

South Orange County Community College District

"CONTRACTOR"

S & B Foods

By: \_\_\_\_\_  
Gary Poertner  
Deputy Chancellor

By: \_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College: Adopt Resolution No. 07-35: Intention to Enter into Energy Service Agreements and Public Hearing on Agreements

**ACTION:** Approval

---

### **BACKGROUND**

The Board of Trustees adopted a Resolution of Intention No. 07-29, to enter into Energy Service Agreements and Public Hearing.

Within the resolution is a requirement to give notice of the adoption of this resolution by publication in the Orange County Register newspaper not less than fifteen (15) days prior to the date of the public hearing on this matter. This requirement was not met in time for the November 13, 2007, meeting.

### **STATUS**

A new resolution has been developed which moves the public hearing to December 10, 2007. Notification to the Register will follow immediately upon receipt of Board adoption of this resolution.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution No. 07-35 (EXHIBIT A) declaring its intention to enter into energy service agreements and set a public hearing for December 10, 2007, regarding the agreements.



Resolution No. 07-35

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
DECLARING  
ITS INTENT TO ENTER INTO ENERGY SERVICE  
AGREEMENTS AND PUBLIC HEARING  
ON THESE AGREEMENTS  
SADDLEBACK COLLEGE

November 13, 2007

**WHEREAS**, Government Code sections 4217.10, et seq., authorizes the Board of Trustees of a community college district to enter into negotiated agreements for the installation and financing of energy conservation measures; and

**WHEREAS**, the District staff and Saddleback College staff have reviewed the energy conservation measures set forth in the proposed agreement by and between California Powers Partners, Inc. and the District will result in a projected net cost savings to the District.

**NOW, THEREFORE**, the Board of Trustees of the South Orange County Community College District FINDS, DECLARES, RESOLVES and ORDERS as follows:

1. The Board of Trustees hereby declares its intention to enter into an agreement with California Powers Partners, Inc. for energy conservation services.
2. The Board of Trustees finds and determines that the agreement for energy conservation services is exempt from the provisions of the California Environmental quality Act within the meaning of Title XIV of the California Code of Regulations section 15301.
3. NOTICE IS HEREBY GIVEN that December 10, 2007, at 6:30 p.m. at 28000 Marguerite Parkway, Mission Viejo, California is hereby fixed as the time and place that the Board of Trustees will conduct a public hearing to determine (a) if the terms of the energy service agreement with California Power Partners, Inc. are in the best interest of the District and (b) if the cost of the proposed energy conservation measures will be less than the anticipated marginal cost to the District of electrical and other energy that would have been consumed by the District in the absence of the proposed energy conservation measures.

At the conclusion of the public hearing, the Board of Trustees will determine whether or not to enter into the proposed energy service agreement with California Power Partners, Inc. upon the terms and conditions set forth therein or upon such other terms as the Board may determine to be in the best interests of the District.

4. The secretary of the Board of Trustees is hereby authorized and directed to:

(a) Give notice that the proposed energy conservation measures are exempt from the provisions of the California Environmental Quality Act; and

(b) Give notice of the adoption of this resolution by publication in the Orange County Register newspaper not less than fifteen (15) days prior to the date of the public hearing on this matter.

**PASSED AND ADOPTED**, by the Board of Trustees of the South Orange County Community College District, Orange County, State of California, on November 13, 2007.

\_\_\_\_\_  
President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Member

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

## Resolution No. 07-35

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
DECLARING  
IT'S INTENT TO ENTER INTO AN ENERGY SERVICE  
AGREEMENTS AND PUBLIC HEARING  
ON THESE AGREEMENTS  
SADDLEBACK COLLEGE

November 13, 2007

STATE OF CALIFORNIA)  
COUNTY OF ORANGE )

I, Dr. Raghu P. Mathur, Secretary to the Board of Trustees of the South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by said Board at a regular meeting held on the 13<sup>th</sup> day of November, 2007.

IN WITNESS WHEREOF, I have hereunto set my hand  
and seal this 14<sup>th</sup> day of November, 2007.

Raghu P. Mathur, Ed.D.  
Secretary to the Board of Trustees



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** ATEP: Change Order Request No. 6: Site Improvements and Signage for the Launch

**ACTION:** Approval

---

### **BACKGROUND**

On December 13, 2004, the Board of Trustees approved an agreement with Los Angeles Engineering, Inc. for the construction of site improvements and signage for the launch of ATEP for the amount of \$1,914,200. On January 31, 2006, the Board approved an amendment to the contract, increasing the price to \$2,234,055.92 to cover the increase in construction costs experienced as a result of the delays in starting the project. Previously approved change orders increased the contract amount by \$65,757.16 and added 326 days to the contract completion time.

### **STATUS**

EXHIBIT A describes the required modifications to the contract contained in Change Order Request No. 6. The change order increases the present contract amount by \$6,101.41 and adds no days to the contract completion time. The revised contract amount is \$2,240,157.33.

The total change orders are 3.20% of the amended contract amount.

Funds are available in the approved project budget which is \$8,160,983.00.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order Request No. 6 to the contract with Los Angeles Engineering, Inc., for the construction of Site Improvements and Signage for the Launch of ATEP increasing the contract amount by \$6,101.41 and adding no days to the contract completion time.

**CHANGE ORDER No. 6**

November 13, 2007

EXHIBIT A

Page 1 of 1

**SITE IMPROVEMENTS AND SIGNAGE FOR ATEP**

No.	Date	Description	Requested	Status	Days	Amount
21	9/24/2007	Additional concrete at parking lot lighting	Architect	ATP	0	\$2,369.46
22	9/26/2007	Striping of accessible parking area for occupancy	District	ATP	0	\$3,731.95
<b>TOTAL THIS CHANGE ORDER</b>					0	\$6,101.41

**ORIGINAL CONTRACT & PREVIOUS CHANGE ORDERS**

520 \$2,234,055.92

**REVISED CONTRACT**

520 \$2,240,157.33

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Authorization to Send Public Agency Notices Regarding Possible Lease of District's Advanced Technology and Education Park Property and Authorization to Send and Publish Public Notices of Public Hearing Regarding Waiver Request

**ACTION:** Approval

---

### **BACKGROUND**

Staff has reviewed the possible Education Code statutes through which the District's Advanced Technology & Education Park ("ATEP") may be developed pursuant to the conveyance document restrictions associated with the property. In determining which process may be feasible and in the best interest of the District, staff has determined that negotiating for involvement by one or more joint occupancy partners would best accomplish the build out of ATEP. Requesting a waiver of the Education Code provisions associated with the lease and joint occupancy of District property from the Board of Governors will allow the District the most flexibility regarding both the terms and conditions of possible lease and/or joint occupancy agreements.

### **STATUS**

Waiver requests must be submitted to and approved by the Board of Governors of the California Community Colleges. The Board of Governors shall not approve any request for waiver of lease or joint occupancy procedures unless the District seeking the waiver demonstrates that the District: 1) after making a good faith effort, was unable to reach agreement with any public agency that sought to acquire the site pursuant to Education Code section 81363.5 (which includes notices to various public agencies through direct notice and a publication process), and 2) has provided written notice to various public agencies of a public hearing to be held by the District on the subject of whether or not to request of a waiver from the Board of Governors, pursuant to Education Code section 81250.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees authorize staff to disseminate notices to public agencies regarding the possible lease of the District's ATEP property, and authorize staff to send and publish notices related to a public hearing to be held by District on the subject of requesting a waiver from the Board of Governors, each as is necessary to comply with Education Code sections 81250 and 81363.5.



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Saddleback College and Irvine Valley College: Speakers  
**ACTION:** Approval

---

**BACKGROUND**

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

**STATUS**

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college or center since the last board meeting. In addition, all travel expenses and/or honorarium must be recommended by the Chancellor, College President, or Provost and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the general fund honorarium and travel expenses as shown in Exhibit A.

**SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT//PROVOST**

**SADDLEBACK COLLEGE**

<b>Date of Presentation</b>	<b>Speaker Name</b>	<b>Topic</b>	<b>Brief Biography</b>	<b>General Fund Cost (Honorarium/Travel)</b>
10/16/07	Tracy Young	Sales Representative for Lost Clothing a division of O'Neil	Tracy Young is a sales representative for Lost Clothing. She will be presenting her clothing line to the students.	.00
10/24/07	Paula Fox	Juvenile Probation	O.C. Probation Department Probation Officer	.00
11/14/07	Clea Koff	Forensic Anthro	Works with UN on genocide in Rwanda	ASG Funds - \$500
11/6/07	Juan Recacoechea and Adrian Althoff	American Visa, a mystery novel by Mr. Recacoechea, translated by Adrian Althoff	Mr. Recacoechea, a Bolivian author whose novel was translated into English and made into an award-winning film.	.00
11/13/07	Steve Sharf	Landscape Design as a profession.	Local Landscape Designer	.00
11/14/07	Jacob Ullman	Fox Sports Producer, Covering TV and Radio News	Recently won an Emmy for last year's World Series coverage	.00
11/29/07	Cliff Roth	Medicare	Counselor, HICAP	.00

**IRVINE VALLEY COLLEGE**

<b>Date of Presentation</b>	<b>Speaker Name</b>	<b>Topic</b>	<b>Brief Biography</b>	<b>General Fund Cost (Honorarium/Travel)</b>
10/03/07	Earle Hagen	Professional Life in Music	Retired performer, composer and arranger.	.00
10/11/07	Sally Newton	Praise v. Encouragement	Preschool Director	.00

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: October/November 2007 Contracts  
**ACTION:** Ratification

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**BACKGROUND**

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$65,000 for equipment, supplies and maintenance projects. During October/November 2007, the following contracts were reviewed and approved by the Deputy Chancellor, in consultation with the Chancellor, following review by legal counsel, when appropriate.

**CONTRACTOR NAME****CONTRACT AMOUNT**

The Center for Student Success of the Research and Planning Group of California Agreement to provide literature review, quantitative research, qualitative research, and report writing relating to transfer strategies.	\$ 99,000.00
National Coalition of Advanced Technology Centers Consultant agreement to provide external evaluation services, dissemination of results and assist in the marketing of activities by Rapid Tech.	\$ 18,000.00
Karen Wosczyzna-Birch Consultant agreement to provide workshop for non-traditional students and counselors and develop a report to be presented at the annual teacher training workshop.	\$ 16,000.00
Health Dimensions Exhibitor Agreement to provide set up of Health & Lifestyles Expos.	\$ 2,800.00
Tix, Inc. Master Ticket Sales Agreement to engage in the sale of Event Tickets.	
Gary Sugarman, MD, Inc. Health Sciences/Human Services Student Program agreement to provide clinical/internship experience for students.	\$ 0



Orange County Rescue Mission Healthcare Services, Inc. Health Sciences/Human Services Student Program agreement to provide clinical/internship experience for students.	\$	0
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College Community Services-The OASIS Program Health Sciences/Human Services Student Program agreement to provide clinical/internship experience for students.	\$	0
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**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Purchase Orders/Confirming Requisitions  
**ACTION:** Approval

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

**STATUS**

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-01856 through P08-02155 amounting to \$2,461,234.55 are submitted to the Board of Trustees for approval. Confirming requisitions dated October 3, 2007 through October 23, 2007 totaling \$184,162.46 are also submitted.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-01856 Through P08-02155

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-01856	ENCYCLOPEDIA BRITANNICA	Library books per Tom Weisrock request	\$189.55
P08-01857	ECCTYC	Membership/Subscription	\$105.00
P08-01858	CPP, INC.	Counseling & guidance support Material	\$368.68
P08-01859	ULINE, INC.	GEOLOGY SUPPLIES	\$118.55
P08-01860	COMMUNITY COLLEGE PRESS	Publication, Core Indicators	\$33.02
P08-01861	APPLAUSE LEARNING RESOURCES	Instructional Supplies/Lang. Lab.	\$910.02
P08-01862	GAIL MATERIALS	MOUND MIX FOR BASEBALL FIELD	\$344.80
P08-01863	RICHARD THE THREAD EMPIRE TAPE	INDUSTRIAL STEAMER FOR COSTUME SHOP	\$332.61
P08-01864	GRODT, MARLYS & ASSOCIATES	Revision of Class Spec-SC positions	\$400.00
P08-01865	SUNBELT SOFTWARE, INC.	COUNTERSPY SITE LICENSE	\$1,615.86
P08-01866	DELL MARKETING	WARRANTY EXTENSION FOR DELL SERVERS	\$4,542.20
P08-01867	YALE CHASE MATERIALS HANDLING	CART WITH LADDER RACK	\$10,698.54
P08-01868	ROLAND ADVANCED SOLUTIONS DIV.	Publication Supplies	\$80.84
P08-01869	MICRO CENTER	COMPUTER AND ELECTRONIC SUPPLIES	\$2,000.00
P08-01870	DEVISE TECHNICAL PRODUCTS, INC	DRAIN LINES	\$8,345.00
P08-01871	APPLE COMPUTER, INC.	Apple Computer	\$ .00
P08-01872	APPLE COMPUTER, INC.	Tech Refresh Equipment - Computer	\$20,975.64
P08-01873	BEE MAN	bee removal	\$500.00
P08-01874	DEVISE TECHNICAL PRODUCTS, INC	EMERGENCY SEWER REPAIR	\$5,000.00
P08-01875	LAGUNA GRAPHIC ARTS, INC	DIGITAL PRINTING SERVICES	\$1,200.00
P08-01876	CPS SECURITY SOLUTIONS	SECURITY SERVICES	\$27,000.00
P08-01877	SCOTT, GUISELLE	Workshop Presenter	\$210.00
P08-01878	GAYLORD BROTHERS, INC.	Library supplies	\$250.81
P08-01879	INSIDE MEXICO	Library DVDs per Tom Weisrock request	\$137.08
P08-01880	LEVINE, MICHAEL	Materials and Supplies	\$500.00
P08-01881	ART SUPPLY WAREHOUSE	Art Supplies for theatre	\$500.00
P08-01882	PROAIR	CONTRACT SERVICES	\$980.00
P08-01883	LAGUNA BEACH UNIF. SCHOOL DIST	Tech Prep Allocation	\$3,000.00
P08-01884	COASTLINE ROP	Tech Prep Allocation	\$4,365.00
P08-01885	CAPISTRANO-LAGUNA BEACH ROP	Tech Prep Allocation	\$4,365.00
P08-01886	UCI	BIOLOGY 200 SUPPLIES	\$3,579.00
P08-01887	CONDOR ELECTRONICS, INC.	SUPPLIES	\$132.84
P08-01888	FARMTEK GROWERS SUPPLY	LOW PROFILE ROOF FRAME CANOPY	\$2,334.55
P08-01889	AMAZON.COM	Book Order for Chancellor	\$23.87
P08-01890	DELL MARKETING	Tech Refresh - Software	\$6,831.35
P08-01891	DEMCO INC.	Library supplies	\$446.62
P08-01892	AMAZON.COM	Reference material for astro labs	\$200.07
P08-01893	GANDER-PRINTCO	Two part lined paper for notetaking	\$435.31
P08-01894	GANDER-PRINTCO	Bus Cards Outreach Spec/A.Akers	\$247.83
P08-01895	COAST FITNESS REPAIR SHOP	FITNESS CENTER EQUIPMENT MAINTENANCE AND	\$4,000.00
P08-01896	CHEAP JOE'S ART STUFF	ART SUPPLIES	\$96.36
P08-01897	CAMPUS CONCERTS	Contract Services	\$3,350.00
P08-01898	VWR INTERNATIONAL, INC.	INSTRUCTIONAL SUPPLIES	\$198.46
P08-01899	PROAIR	CONTRACT SERVICES	\$3,800.00
P08-01900	DHK PLUMBING & PIPING, INC.	BUILDING MAINTENANCE	\$7,847.68
P08-01901	DHK PLUMBING & PIPING, INC.	BUILDING MAINTENANCE	\$7,146.18
P08-01902	BAY ALARM COMPANY	CONTRACT SERVICES	\$440.00
P08-01903	SADDLEBACK SAND & GRAVEL	GROUND SUPPLIES	\$392.21
P08-01904	AMDRAFT/C.T.I.	ARCHITECTURE SUPPLIES	\$660.31
P08-01905	GLARO PRODUCTS, INC.	TRASH CONTAINERS	\$1,632.83
P08-01906	3D RAPID PROTOTYPING	3D Rapid Prototyping: Service + parts	\$14,166.76
P08-01907	TRI-STAR INDUSTRIAL PRODUCTS	AUTOMOTIVE SUPPLIES	\$127.64
P08-01908	RISO, INC.	RISO HC5500 Color Printer	\$28,187.50
P08-01909	CAPISTRANO UNIFIED SCHOOL DIST	Tech Prep Allocation	\$19,500.00
P08-01910	ARTSCENE	Institutional Membership	\$470.00



## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-01856 Through P08-02155

PQ #	Vendor Name	Purchase Order Description	Total Cost
P08-01911	ROTO-ROOTER SERVICE & PLUMBING	BUILDING MAINTENANCE	\$31,900.00
P08-01912	MONTGOMERY HARDWARE	BUILDING MAINTENANCE	\$27,878.94
P08-01913	KRAMER & LAWSON, INC.	CONTRACT SERVICES	\$450.00
P08-01914	OCE	Payment for toner	\$450.00
P08-01915	CACCRAO	2007-2008 CACCRAO Annual Membership Dues	\$200.00
P08-01916	WARD'S NATURAL SCIENCE	BIOLOGY SUPPLIES	\$259.83
P08-01917	P & R PAPER SUPPLY COMPANY	Laundry Supplies	\$1,585.51
P08-01918	AMER. METEOROLOGICAL SOCIETY	for Distance Ed Class GEOL 7 / K. Morris	\$149.00
P08-01919	ACORN MEDIA	SOFTWARE	\$8,274.73
P08-01920	BAY ALARM COMPANY	Security Service	\$186.00
P08-01921	ABLE LOCK & KEY	LOCKSMITH SERVICE	\$150.00
P08-01922	B & H PHOTO	Monitor for control room	\$890.73
P08-01923	GUITAR CENTER	COMPUTER SUPPLIES	\$99.22
P08-01924	HILL-ROM	HEADWALL FOR NURSING SKILLS LAB	\$3,105.21
P08-01925	ADVANTA ENERGY	ENERGY SERVICING AGREEMENT	\$24,600.00
P08-01926	PROFORCE LAW ENFORCEMENT	TASER AIR CARTRIDGE	\$329.93
P08-01927	ECKX MEDIA GROUP	ECKX: WEB portal design/control data	\$12,000.00
P08-01928	DELL MARKETING	Contract Renewal	\$18,342.35
P08-01929	MAQUINSAL SEWING MACHINE CO.	Blanket Order	\$550.00
P08-01930	CPV	CONTRACT SERVICES	\$68,500.00
P08-01931	PROAIR	CONTRACT SERVICES	\$6,775.00
P08-01932	SOCCCD TRUSTEE FOR FEDERAL/STA	Return to Title IV Funds	\$143.00
P08-01933	REMET CORP.	PHYSICS SUPPLIES	\$82.83
P08-01934	ARMSTRONG MEDICAL INDUSTRIES	Supplies for Paramedic Students	\$554.10
P08-01935	MERCURY DOCUMENT IMAGING CO.	Maint. Contract	\$248.00
P08-01936	BOUNDTREE MEDICAL	Supplies for Paramedic Students	\$100.60
P08-01937	EMERGENCY MEDICAL PRODUCTS	Supplies for Paramedic Students	\$185.17
P08-01938	RICOH AMERICAS CORPORATION	Annual maintenance agreement Ricoh	\$1,528.00
P08-01939	RYDER TRUCKS	Truck rental	\$200.00
P08-01940	WILLIAMS RECORDING	Contract Services	\$2,800.00
P08-01941	BOARD OF REGISTERED NURSING	SCHOLARSHIPS FOR LICENSURE	\$315.00
P08-01942	VICTORY CUSTOM ATHLETIC, INC	W Basketball spirit pak	\$1,984.40
P08-01943	EISENTRAUT, DONALD	Contract Services	\$1,600.00
P08-01944	MUSCHENETZ, ILONA	Contract Services	\$500.00
P08-01945	U.S. POSTMASTER	Postage for mailing Spring 2008 IVC clas	\$23,721.73
P08-01946	AVACOM	OPEN PO FOR AVACOM PRINTER SERVICE	\$2,500.00
P08-01947	GOVCONNECTION	Four Port USB 2.0 Switch.	\$12.89
P08-01948	4 IMPRINT	Tote Bags for Counselor Breakfast	\$1,850.35
P08-01949	SEHI PROCOMP COMPUTER PRODUCTS	Purchase of ink cartridges for printer	\$92.86
P08-01950	LRP PUBLICATIONS	Newsletter	\$198.00
P08-01951	COMPUTERLAND CORPORATE OFFICE	Acrobat Professional Version 8 - license	\$120.00
P08-01952	BOB PARRETT CONSTRUCTION, INC.	CONTRACT SERVICES	\$10,666.00
P08-01953	RAYSON WINDOW COVERINGS	SERVICE CALL	\$500.00
P08-01954	AMER. SCIENCE & SURPLUS	PHYSICS SUPPLIES	\$812.37
P08-01955	COMMUNITY PARTNERS	Installation of optical tables at ATEP	\$1,650.00
P08-01956	CARD INTEGRATORS CORPORATION	Photo ID Equipment	\$10,589.48
P08-01957	DIGITAL SPORTS VIDEO	Football Video Network Workstation	\$15,247.63
P08-01958	DELL MARKETING	Paymt for Dell Printer Cartridges	\$245.58
P08-01959	ELSEVIER, INC.	NURSING TEXTBOOK FOR TEACHERS	\$78.87
P08-01960	DAVIS, F.A. CO.	NURSING TEXTBOOK FOR FACULTY IMPROVEMENT	\$40.54
P08-01961	TROXELL COMMUNICATIONS, INC.	AV equipment	\$10,650.01
P08-01962	MOUSER ELECTRONICS	ELECTRICAL SUPPLIES	\$118.94
P08-01963	AMER. LIBRARY ASSOC.	Library book per Tom Weisrock request	\$76.67
P08-01964	ORIENTAL TRADING COMPANY, INC.	SUPPLIES FOR SSG EVENT ON 10/31	\$252.17
P08-01965	FRY'S ELECTRONICS	AV and electronic supplies	\$500.00

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-01856 Through P08-02155

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-01866	SCANTRON CORPORATION	Scantron Forms	\$79.99
P08-01867	CLAVEY RIVER EQUIPMENT	CAMPING SUPPLIES	\$316.64
P08-01868	JOHNSTONE SUPPLY	air conditioner supplies	\$1,000.00
P08-01869	BORDERS & BOOKS	Reference material for astro labs	\$56.22
P08-01870	CHRONICLE OF HIGHER EDUCATION	CHRONICLE OF HIGHER EDUCATION SUBSCRIPTI	\$82.50
P08-01871	RESIDENT GROUP SERVICES, INC.	ARCHITECTURE LANDSCAPING FEES	\$6,500.00
P08-01872	NUSTEP, INC.	Leg stabilizer for recumbent exerciser	\$675.86
P08-01873	CAVISON	Part to repair damaged equipment	\$80.04
P08-01874	BLICK, DICK COMPANY	INTERIOR DESIGN SUPPLIES	\$23.47
P08-01875	GRANICUS, INC.	Board Meeting Streaming Video Monthly Su	\$12,900.00
P08-01876	DELL MARKETING	LAPTOPS FOR OB ROOM/LIBRARY	\$6,177.14
P08-01877	DEMCO INC.	DVD Storage supplies-Language Lab	\$151.46
P08-01878	RENTERIA, MARIA	Workshop Presenter	\$210.00
P08-01879	RICOH AMERICAS CORPORATION	COPIERS PERFORMING ARTS BLDG	\$5,084.72
P08-01880	WOODBIDGE HIGH SCHOOL	Ad for Woodbridge High School Newspaper	\$650.00
P08-01881	AMAZON.COM	NURSING TEXTBOOK FOR FAC. LEARNG	\$59.21
P08-01882	APPLE COMPUTER, INC.	10 IMAC COMPUTERS	\$17,811.08
P08-01883	ZIG-ALIGN	mirror for zig aline	\$101.48
P08-01884	WELLS FARGO #3317 (DISTRICT)	New Egg.com	\$2,539.13
P08-01885	COX COMMUNICATIONS, INC	COX COMMUNICATIONS INTERCAMPUS WAN SERVI	\$48,000.00
P08-01886	LYNDA.COM, INC.	DVD:Computer Security-D.Massaro	\$112.70
P08-01887	MC KESSON GENERAL MEDICAL	medical supplies	\$174.74
P08-01888	U.S. NEWS & WORLD REPORT, INC.	US NEWS AND WORLD REPORT MAGAZINE	\$15.00
P08-01889	SMART COMPUTING MAGAZINE	SMART COMPUTING MAGAZINE	\$29.00
P08-01890	IRVINE HIGH SCHOOL	Ad for Irvine High School Newspaper	\$614.40
P08-01891	AGILYSYS	Storage Area Network Build-Out	\$32,332.66
P08-01892	AMAZON.COM	Dept. Resource	\$32.27
P08-01893	AMAZON.COM	Geology reference books	\$200.31
P08-01894	CRC CONSULTING GROUP, INC.	WATER TEST WINDOWS AT ATEP BUILDINGS	\$5,000.00
P08-01895	U.S. POSTMASTER	POSTAGE	\$3,000.00
P08-01896	SOCCER USA	WOMENS SOCCER T-SHIRTS	\$168.00
P08-01897	YOURS COMPANY	WOMEN'S SOCCER SWEATS EMROIDERED	\$375.40
P08-01898	SCOTT, GUISELLE	Workshop Presenter	\$420.00
P08-01899	SEHI PROCOMP COMPUTER PRODUCTS	COLOR PRINTER FOR COMPUTER LAB	\$1,124.60
P08-02000	CA DEPT OF HEALTH SERVICES	Renewal fee for radiation machine regist	\$430.00
P08-02001	RISO, INC.	No-Cost Req to Riso for Exchange	\$ .00
P08-02002	TRUJILLO, ARACELLI	Panel Presentation	\$50.00
P08-02003	BLAIR, DENISE	Workshop Presenter	\$270.00
P08-02004	TEMPLETON, KAREN	Workshop Presentation	\$210.00
P08-02005	YAMINSKI, NINA	Workshop Presenter	\$420.00
P08-02006	CPD INDUSTRIES	Travel Cases for equipment	\$540.84
P08-02007	ROCHESTER INSTITUTE OF TECH.	Payment on NSF Subaward - Rochester Inst	\$18,866.50
P08-02008	SEHI PROCOMP COMPUTER PRODUCTS	Maintenance Kit for LJ4100 Printer	\$244.94
P08-02009	SEHI PROCOMP COMPUTER PRODUCTS	Technology Equipment/Printer	\$7,343.97
P08-02010	ALPHAGRAPHICS	Transfer Center Newsletter	\$762.19
P08-02011	MISSION PRINTING COMPANY, INC.	Printing District Fast Facts Brochure.	\$474.10
P08-02012	BRODART CO.	Library supplies	\$175.35
P08-02013	CARD INTEGRATORS CORPORATION	ID Badge Printer Ribbon	\$148.83
P08-02014	MC GRAW-HILL COMPANIES	Basic Skills Instructional supplies	\$827.56
P08-02015	SEHI PROCOMP COMPUTER PRODUCTS	HP LaserJet 1020 Printer	\$170.45
P08-02016	SYSTEMATION	Consultant services for IT project mgmt	\$10,800.00
P08-02017	HAITBRINK ASPHALT PAVING, INC.	CONTRACT SERVICES	\$ .00
P08-02018	DHK PLUMBING & PIPING, INC.	BUILDING MAINTENANCE	\$12,500.03
P08-02019	KLINGER EDUCATIONAL PRODUCTS	PHYSICS SUPPLIES	\$1,322.38
P08-02020	CCS PRESENTATION	Video Projectors	\$7,249.42



## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-01856 Through P08-02155

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-02021	SEHI PROCOMP COMPUTER PRODUCTS	Replacement printer cartridge for classr	\$252.90
P08-02022	DELL MARKETING	WARRANTY EXTENSION FOR SAN SERVER	\$14,467.59
P08-02023	LUCK'S MUSIC LIBRARY	Music	\$1,828.41
P08-02024	PETROSPECS, INC.	OPEN PURCHASE ORDER FOR SUPPLIES	\$2,100.00
P08-02025	OHLANDER, ALISSA	#769903-STUDENT SUCCESS GRANT SCHOLARSHI	\$244.00
P08-02026	IMAGE PRINTING SOLUTIONS	permits to register +*****	\$4,719.45
P08-02027	SHAFFER, RASCHELLE	589000 SCHOLARSHIP FROM SSG	\$1,000.00
P08-02028	STECKO RAINS, MARY ANN	571751 STUDENT SUCCESS GRANT SCHOLARSHIP	\$244.00
P08-02029	PRIMZICH, CHRISTINA	984984 STUDENT SUCCESS GRANT SCHOLARSHIP	\$244.00
P08-02030	SPECTRUM LABORATORY PRODUCTS	PHYSICS SUPPLIES	\$502.12
P08-02031	DSE ARCHITECTURE, INC.	ARCHITECTURAL FEES	\$47,361.31
P08-02032	HITT MARKING DEVICES, INC.	Payroll Beneficiary Stamp	\$48.44
P08-02033	MITCHELL 1	MITCHELL ON DEMAND SUBSCRIPTION	\$1,050.56
P08-02034	LARSON, SCOTT	Workshop Presenter	\$300.00
P08-02035	MILLER-SNIDER, JENNIFER	Workshop Presenter	\$210.00
P08-02036	INDUSTRIAL HYGIENE MGMT., INC.	INDOOR AIR QUALITY EVALUATION	\$2,543.35
P08-02037	QUICK SORT SANTA ANA, INC.	Postage costs	\$ .00
P08-02038	DISCOUNT SCHOOL SUPPLY	classroom supplies	\$1,563.31
P08-02039	ARTICULATE GLOBAL, INC.	Software License for Physiology Lab Prog	\$1,182.19
P08-02040	MICROWEST SOFTWARE SYTEMS, INC	Work Order Software	\$38,360.00
P08-02041	TURNING TECHNOLOGIES, LLC	Computer Supplies	\$1,788.09
P08-02042	ALL THE KING'S FLAGS	FLAGS	\$391.55
P08-02043	DHK PLUMBING & PIPING, INC.	CONTRACT SERVICES	\$1,120.00
P08-02044	RICOH AMERICAS CORPORATION	EQUIPMENT MAINTENANCE AGREEMENT	\$240.00
P08-02045	D.A.S. DISTRIBUTION, INC.	MARINE SCIENCE SUPPLIES	\$387.83
P08-02046	CORNER BAKERY CAFE	SSG ACTIVITY TO PROMOTE COMARDARIE	\$298.15
P08-02047	BATTERY SPECIALTIES	BATTERIES	\$469.72
P08-02048	W. W. GRAINGER	THEATRE SUPPLIES	\$176.39
P08-02049	GOODSON MANUFACTURING COMPANY	AUTOMOTIVE SUPPLIES	\$72.70
P08-02050	GREAT WESTERN SANITARY SUPPLY	JANITORIAL EQUIPMENT	\$748.65
P08-02051	OC REGISTER	ADVERTISING	\$306.16
P08-02052	GORM, INC.	JANITORIAL SUPPLIES	\$4,861.65
P08-02053	BUDDY'S ALL STARS INC.	Softball uniforms	\$6,895.83
P08-02054	MARINA MUSIC	Music	\$1,157.94
P08-02055	GOVCONNECTION	USB Drives	\$202.89
P08-02056	WESTERN STATES COMM. ASSOC.	Institutional Membership	\$80.00
P08-02057	AARDVARK CLAY AND SUPPLIES	ART SUPPLIES	\$1,017.16
P08-02058	CARVIN, INC.	Theatre supplies	\$126.12
P08-02059	PRESS SOLUTIONS, INC.	Supp. Svcs. Newsletter	\$845.84
P08-02060	YOSEMITE COMMUNITY COL. DIST.	CCC Registry Job Fair 2008	\$2,925.00
P08-02061	JUPITERIMAGES CORPORATION	LIQUID LIBRARY SUBSCRIPTION	\$1,334.97
P08-02062	AMER. MEDICAL ASSOCIATION	Library books per Tom Weisrock request	\$127.88
P08-02063	U.S. GOVT. PRINTING	Deposit account for Govt. docs per Tom W	\$500.00
P08-02064	DE NAULT'S TRUE VALUE HARDWARE	SUPPLIES	\$400.00
P08-02065	INT'L BOOK CENTRE, INC.	Persian Cassettes for Lang. Lab.	\$140.94
P08-02066	ELITE COOLING	A/C UNIT RENTAL FOR SSC 210	\$878.63
P08-02067	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	\$4,370.31
P08-02068	GALE SUPPLY COMPANY	JANITORIAL SUPPLIES	\$1,591.49
P08-02069	STAR MAINTENANCE SUPPLY	JANITORIAL SUPPLIES	\$1,071.57
P08-02070	KATHCO PRODUCTS	JANITORIAL SUPPLIES	\$245.67
P08-02071	COLLICUTT ENERGY SERVICES	DIESEL GENERATOR PARTS & SUPPLIES	\$1,000.00
P08-02072	INCENTRA SOLUTIONS	Engineering & PM Services for Exchange P	\$38,890.00
P08-02073	INCENTRA SOLUTIONS	Sharepoint Project - Professional Servic	\$4,070.00
P08-02074	SEHI PROCOMP COMPUTER PRODUCTS	XEROX REPLACEMENT SUPPLIES	\$332.99
P08-02075	CDW COMPUTER CENTERS	USB and VGA computer cords	\$65.84



## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-01856 Through P08-02155

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-02076	CDW COMPUTER CENTERS	Extention cables for monitors	\$44.38
P08-02077	GLAXO SMITH KLINE (GSK)	vaccines needed for students	\$494.60
P08-02078	PEPPER, J.W. & SON, INC.	MUSIC SUPPLIES FOR FALL 2007, SPRING 200	\$672.00
P08-02079	MOLE-RICHARDSON	LIGHT INSTRUMENT	\$428.45
P08-02080	NAEYC	Application Fee	\$500.00
P08-02081	NORMS STUDIO EQUIPMENT, INC.	Replacement Parts for Light Stands	\$20.71
P08-02082	COLLEGE BOARD	Purchase of Accuplacer Test	\$314.57
P08-02083	OC BUSINESS JOURNAL	Diane Oaks	\$4,107.00
P08-02084	VWR INTERNATIONAL, INC.	BIOLOGY SUPPLIES	\$161.17
P08-02085	CAPT	Assessment MBTI Books	\$665.44
P08-02086	CHILD HEALTH ALERT	sub 10 issues	\$29.00
P08-02087	EXCHANGE	renewal for CDC	\$38.00
P08-02088	HOME DEPOT	POWER TOOLS	\$838.47
P08-02089	DISCOUNT DANCE SUPPLY CO.	DANCE COSTUMES FOR IVC DANCE DEPARTMENT	\$1,000.00
P08-02090	DANCE DISTRIBUTORS	DANCE COSTUMES FOR IVC DANCE DEPARTMENT	\$300.00
P08-02091	ALL ABOUT DANCE	DANCE COSTUMES FOR IVC DANCE DEPARTMENT	\$700.00
P08-02092	WEATHERFORD, TED	REIMB./IVC DANCE COORD./DANCE CONCERT EX	\$250.00
P08-02093	GRAY, DIANA	Contract Services	\$715.00
P08-02094	TISCARENO CATERING	Catering for 2 day event	\$769.50
P08-02095	HITT MARKING DEVICES, INC.	Customized rubber stamps/Lariat	\$14.55
P08-02096	TORO AIRE	HVAC SUPPLIES	\$261.58
P08-02097	MC CONKEY, J.M. CO.	HORTICULTURE SUPPLIES	\$406.06
P08-02098	BNY WESTERN TRUST CO.	COPS Lease Payments 1996	\$1,463,920.00
P08-02099	NAT'L LEAGUE FOR NURSING	NATIONAL LEAGUE FOR NURSING MEMBERSHIP	\$1,660.00
P08-02100	XEROX CORPORATION	ANNUAL MAINTENANCE AGREEMENT XEROX	\$1,419.72
P08-02101	NCLEX PROGRAM REPORTS	MEMBERSHIP TO NCLEX-RN	\$300.00
P08-02102	KEENAN & ASSOCIATES	Protected Insurance Program	\$5,000.00
P08-02103	A & M COMMERCIAL SWEEPING, INC	street sweeping for dedication	\$400.00
P08-02104	MC KESSON GENERAL MEDICAL	supplies and vaccines needed for student	\$303.09
P08-02105	B & H PHOTO	MP3 Headphones for disabled students	\$311.16
P08-02106	HOME DEPOT	Cabinet for storing lab supplies in gree	\$193.05
P08-02107	VIDEO SERVICE OF AMERICA	EQUIPMENT	\$930.76
P08-02108	LAB SAFETY SUPPLY CO.	Competive equip - cabinet, line#29	\$466.62
P08-02109	CDW COMPUTER CENTERS	USB Flash Drives.	\$58.61
P08-02110	MISSION PRINTING COMPANY, INC.	printing of IE brochure	\$1,157.24
P08-02111	BEST LIGHTING PRODUCTS	HAZARDOUS WASTE - EXIT SIGN	\$750.00
P08-02112	LAB SAFETY SUPPLY CO.	SAFETY SUPPLIES	\$77.06
P08-02113	MOORE MEDICAL CORP.	Sudafed	\$66.92
P08-02114	MARKERTEK VIDEO SUPPLY	Cables for remote hard drives	\$123.62
P08-02115	FOOTHILL HIGH SCHOOL	Ad for Foothill High School Newspaper	\$500.00
P08-02116	MOUSER ELECTRONICS	PHYSICS SUPPLIES	\$89.49
P08-02117	HACH COMPANY	ENVIRONMENTAL STUDIES SUPPLIES	\$107.43
P08-02118	DAHLSTROM & COMPANY	MATERIALS FOR JOB PLACEMENT	\$312.48
P08-02119	CLARK SECURITY PRODUCTS	LOCKSMITH SUPPLIES	\$441.23
P08-02120	ONE SOURCE DISTRIBUTORS, INC.	ELECTRICAL SUPPLIES	\$339.60
P08-02121	NAFCO	HOLE PUNCH	\$95.90
P08-02122	OC FARM SUPPLY	HORTICULTURE SUPPLIES	\$733.01
P08-02123	JAMECO ELECTRONICS	PHYSICS SUPPLIES	\$197.85
P08-02124	ULTIMATE OFFICE	OFFICE SUPPLIES	\$87.96
P08-02125	STATE WATER RES. CONTROL BOARD	ANNUAL FEE FOR STORM WATER PERMIT	\$474.00
P08-02126	BORDERS & BOOKS	Book Order	\$14.60
P08-02127	BAKER ELECTRIC, INC.	RELOCATE ELECTRICAL OUTLETS AT PARTIER W	\$765.22
P08-02128	CLARKE & ASSOCIATES, INC.	for signage	\$2,000.00
P08-02129	AUTOMOTIVE ELECTRONIC SERVICES	AUTOMOTIVE EQUIPMENT	\$17,535.50
P08-02130	FORD, TRACI	ID#567462 SSG SCHOLARSHIP	\$500.00

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P08-01856 Through P08-02155

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-02131	IMAGE PRINTING SOLUTIONS	New lightweight District name badges.	\$891.00
P08-02132	ADAMS BROTHERS INTERNATIONAL	AUTOMOTIVE SUPPLIES	\$154.19
P08-02133	ORKIN EXTERMINATING	PEST CONTROL	\$2,100.00
P08-02134	DELL MARKETING	1 PRECISION LAPTOP	\$1,979.37
P08-02135	CARTER, EMILY JANE	Guest Artist	\$200.00
P08-02136	CA CHAMBER OF COMMERCE	2007 CALIFORNIA LEGAL POSTER	\$49.45
P08-02137	OC REGISTER	Newspaper Subscription	\$41.79
P08-02138	COASTLINE ROP	3D Modeling Funds Allocation	\$1,425.00
P08-02139	SADDLEBACK VALLEY U.S.D.	3D Modeling Grant Allocation	\$2,850.00
P08-02140	SOCCCD TRUSTEE FOR FEDERAL/STA	R2T4 Repayment 2007	\$546.00
P08-02141	PITNEY-BOWES SUPPLY	MAILING SYSTEM LEASE	\$10,014.00
P08-02142	BLACK, DAVID	Contract Services	\$150.00
P08-02143	BLACK, KAREN	Contract Services	\$110.00
P08-02144	CROSS, SUE	Contract Services	\$720.00
P08-02145	SEGAL, JEFFREY	Contract Services	\$800.00
P08-02146	PROAIR	CONTRACT SERVICES	\$5,950.00
P08-02147	DALLAS COUNTY COMMUNITY COLLEG	License to broadcast video for BUS 1	\$2,700.00
P08-02148	SS TURF	ASTROTURF FOR BASEBALL TEAM	\$4,159.63
P08-02149	KOSS INTERNATIONAL	ART SUPPLIES	\$419.65
P08-02150	COMPUTERLAND CORPORATE OFFICE	CAPTIVATE LICENSES	\$170.25
P08-02151	U.S. POSTMASTER	Purchase prepaid Post cards	\$594.00
P08-02152	EBSCO SUBSCRIPTION SERVICE	Pay for subscription.	\$12.24
P08-02153	COUNCIL OF CHIEF LIBRARIANS	Annual Membership to Council of Chief Li	\$150.00
P08-02154	RISO, INC.	Maintenance for new HC5500	\$600.00
P08-02155	COAST LEARNING SYSTEMS	Student enrollment fees for 3 telecourse	\$2,040.00
		=====	
			\$2,461,234.55



## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD08-01061	SOCCER USA	SILK SCREENING FOR WOMEN'S SOCCER UNIFORM	\$226.27
RD08-01060	YOURS COMPANY	EMBROIDERY FOR MENS SOCCER	\$30.00
RD08-01059	YOURS COMPANY	EMBROIDERY FOR IVC W SOCCER CLOTHING APP	\$30.00
RD08-01058	FARTHING, SCOTT	Reimbursement -Music Purchased	\$384.41
RD08-01057	PEPPER, J.W. & SON, INC.	Music Purchased	\$777.33
RD08-01056	PATTON, KEN	Reimbursement Ken Patton	\$298.55
RD08-01055	ROSS, PRISCILLA	Reimbursement for microarray chips	\$255.00
RD08-01054	BORATYNEC, ZINA	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-01053	VIDEO SYSTEMS SERVICE	Repair of Video Cameras	\$674.19
RD08-01052		RECEPTION: WACOC Program Registration	\$105.00
RD08-01051	WELLS FARGO #4214 FISCAL-IVC	To use college credit card	\$500.00
RD08-01050	ELLISON, RON	Award to Glenn and Raghu	\$ .00
RD08-01049	O'CONNOR, KEVIN	Conference Reimbursement/Kevin O'Connor	\$1,075.60
RD08-01048	SADDLEBACK GOLF CARS, INC.	REPAIR	\$274.55
RD08-01047	S & B FOODS	Catering Invoice for Welcome Day 07	\$3,900.00
RD08-01046	S & B FOODS	Catering Invoice for Welcome Day	\$50.00
RD08-01045	PAPA PESTICIDE APPLICATORS	CONFERENCE REGISTRATION	\$65.00
RD08-01041	CLASSIC PARTY RENTALS	TABLES FOR TRANSFER DAY	\$311.25
RD08-01040	WELLS FARGO #3317 (DISTRICT)	OFFICE MAX	\$82.37
RD08-01039		ESTIMATE REPAIR ULTRASONIC CLEANER	\$190.00
RD08-01038	MORRIS, KALON	Reimbursement to K.Morris for reference	\$82.76
RD08-01037	WELLS FARGO #3465 FISCAL-IVC	supplies for center	\$500.00
RD08-01036	TRAN, TIFFANY	CSUF Community College TEPAC Conference-	\$ .00
RD08-01035	LICITRA, JOHN	CSUF Community College TEPAC Conference-	\$ .00
RD08-01034		consulting for 3D modeling grant	\$ .00
RD08-01033	FULLERTON COLLEGE	prepay conference registration	\$35.00
RD08-01032	WELLS FARGO #4198 FISCAL-SBC	Requested by instructor for field trips	\$234.00
RD08-01031	WELLS FARGO #4214 FISCAL-IVC	Medical supplies innovacon	\$350.00
RD08-01030	S & B FOODS	Food for IVC Classified Senate meeting o	\$140.08
RD08-01029	PETERSEN, MARK	Reimbursement	\$37.46
RD08-01028	WELLS FARGO #3465 FISCAL-IVC	Credit Card	\$42.51
RD08-01027	MAQUINSAL SEWING MACHINE CO.	Equipment Repair	\$306.46
RD08-01026	KUCHARSKI, PHILLIS	CONFERENCE FOR P.KUCHARSKI	\$1,287.00
RD08-01025	IVC BOOKSTORE	September CARE bookstore billing	\$1,162.51
RD08-01024	POTTER, LANCE	INSTRUCTIONAL SUPPLIES	\$64.63
RD08-01023	IVC BOOKSTORE	September EOPS bookstore billing	\$15,047.63
RD08-01022	MEYER, CLIFFORD	Reimbursement	\$335.18
RD08-01021		curriculum consulting	\$ .00
RD08-01020		curriculum design to meet state standard	\$ .00
RD08-01019		curriculum development consulting	\$ .00
RD08-01018		curriculum development	\$ .00
RD08-01017	WELLS FARGO #3317 (DISTRICT)	COMPUTER EQUIPMENT/CHANCELLORS OFFICE	\$ .00
RD08-01016	WEIBEL, STEVE	Training	\$9.00
RD08-01015	WELLS FARGO #2078 (DIST TRAVL)	Regist. EDD Vet Job Fair 2007	\$700.00
RD08-01014	S & B FOODS	Payment for Honors Luncheon	\$250.00
RD08-01013	S & B FOODS	TECH PREP MEETING	\$64.11
RD08-01012	S & B FOODS	Payment to S&B Foods, Saddleback Caterin	\$299.54
RD08-01011	SADDLEBACK COLLEGE BOOKSTORE	September CARE bookstore billing	\$95.36
RD08-01010	SADDLEBACK COLLEGE BOOKSTORE	Saddleback EOPS Bookstore Billing	\$19.61
RD08-01009		AV Bulbs	\$1,488.00
RD08-01008	IVC BOOKSTORE	August EOPS Bookstore Billing	\$89,780.56
RD08-01007	BAKER & TAYLOR ENTERTAINMENT	Library DVDs per Tom Weisrock request	\$368.70
RD08-01006	IVC BOOKSTORE	July CARE bookstore billing	\$423.73
RD08-01005	IVC BOOKSTORE	July EOPS Bookstore Billing	\$3,907.98
RD08-01004	SCHWARTZ, HOLLY	Reimburse faculty member for services	\$28.02
RD08-01003	WELLS FARGO #3465 FISCAL-IVC	REQUEST FOR CREDIT CARD	\$21.44



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Req. #	Vendor Name	Description	Total Cost
RD08-01002	SENDABA, BARBARA	Reimburse staff member for purchase of p	\$190.25
RD08-01001	WELLS FARGO #3465 FISCAL-IVC	ATHLETIC CARD ENVELOPES FOR IVC ATHLETIC	\$15.83
RD08-00999	DUMAS, PAT	Office Supply Reimbursement	\$6.44
RD08-00998	DUMAS, PAT	Expense Reimbursement	\$22.41
RD08-00997		Medical Eval. for HR	\$95.00
RD08-00996		VTEA/CAD: Solid Creator Equipment	\$ .00
RD08-00995	MC CARTHY, MARYANN	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00994	OCB REPROGRAPHICS, INC.	BLUEPRINTS	\$22.63
RD08-00988	SNEED, DONNA	Reimbursement for Tustin Tiller Days	\$21.25
RD08-00983	SADDLEBACK COLLEGE BOOKSTORE	CARE Fall 2007 Book Voucher Payment	\$2,759.84
RD08-00982	MC CARTHY, MARYANN	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00981	SHERLING, DOROTHY	Reimbursement to Dottie Sherling for pos	\$ .00
RD08-00980	GARNER, KORI LEE	Oversize Mailers for Paragon awards entr	\$15.07
RD08-00979	REGION VIII CARE CONFERENCE	CARE Conference Registration	\$600.00
RD08-00978	WELLS FARGO #3317 (DISTRICT)	Paragon awards competition entries.	\$90.00
RD08-00977	HULSE, NANCY	Registration to attend 1099 CASBO worksh	\$255.00
RD08-00976	BRONSON, KAREN	Registration to attend 1099 CASBO worksh	\$255.00
RD08-00975	AMER. MESSAGING	LOST PAGER	\$26.94
RD08-00974	BARR, PAMELA JAN	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00973	NELSON, TERENCE	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00972	WILLIAMS, JACQUELINE	REIMBURSEMENT FOR FALL 2007 - ART 400 TI	\$184.00
RD08-00971	OC TRANSIT AUTHORITY	BUS PASSES	\$5,700.00
RD08-00970	B & P SERVICES, INC.	REPAIR CHILLER LEAK	\$216.94
RD08-00969	BALTIERRA, JUANITA	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00968	BALTIERRA, JUANITA	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00967	CCCCSSAA	Conference for Leslie Humphrey	\$260.00
RD08-00966	O'MEARA, MICHAEL	Foam board for mounting photographs.	\$11.83
RD08-00965	KLUNDER, JAYNE	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00964	KOBATA, SARAH	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00963	LERMAN, CAROL	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00962	RACHMAN, JENNIFER	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00961	VENTURA, JAN	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00960	NUSSENBAUM, SHARON	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00959	NIN, ORLANATHA	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00958	MIKOLAJCZAK, MIKI	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00957	LONG, MICHAEL	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00956	JACOBS, PAULA	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00955	HANDA, STEVE	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00954	FORSTER, JENNIFER	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00953	FRANCISCO, DAVID	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00952	HEDMAN, F & E	Equipment Repair	\$232.92
RD08-00951			\$ .00
RD08-00950			\$ .00
RD08-00949	RICHARDS, JOHN	Reimbursement for Laboratory Supplies	\$4.54
RD08-00948	GROSSMAN, SHEILA	Sheila Grossman to National Comm. Colleg	\$250.00
RD08-00947	GROSSMAN, CRAIG	Fraig Grossman to National Comm. College	\$500.00
RD08-00946	ISHII, FUMIKO	Fumiko Ishii to L.A. Residency of Walden	\$500.00
RD08-00945	DE SARACHO, MARIANA	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00944	BARR, PAMELA JAN	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00943	BORATYNEC, ZINA	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00942		R.John Williams to Modern Language Assoc	\$250.00
RD08-00941	ALFORD, JOANN	REIMBURSEMENT FOR CONFERENCE REGISTRATIO	\$60.00
RD08-00940	RUDMANN, BARI	Bari Rudmann to American Psychological A	\$500.00
RD08-00939	TAYLOR, YEMMY	Yemmy Taylor to American Psychological A	\$500.00
RD08-00938	EMBLEM ENTERPRISES	PATCHES FOR POLICE OFFICER REPAIRS	\$366.85
RD08-00937	GROSS, STEVE	ScrumMaster Training in La Jolla, CA	\$1,288.00

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Req. #	Vendor Name	Description	Total Cost
RD08-00936	SUSSMAN, CARYN	Caryn Sussman to TCDA Conference	\$200.80
RD08-00935	PHANEUF, JIM	ScrumMaster Training in La Jolla, CA	\$1,288.00
RD08-00934	RIVAS, DANIEL E.	Daniel E. Rivas to World Languages Forum	\$46.52
RD08-00933	GRAY, DONNA	Donna Gray to FACCC's 2007 Conference	\$500.00
RD08-00932	CARON, LIONEL	Lionel Caron to Flashforward 2007 Confer	\$250.00
RD08-00931		Judy Henmi to UC Counselors Conference	\$60.00
RD08-00930		Judy Henmi to CSU Counselors Conference	\$45.00
RD08-00929	CASFAA	CASFAA 1040 Workshop Registration	\$200.00
RD08-00928	DANG, HOANG-QUYEN	1040 Tax Workshop-CASFAA	\$50.00
RD08-00927	WELLS FARGO #3317 (DISTRICT)	allstarshop.com	\$6.46
RD08-00926	FASELER, SHANNON	Reimbursement	\$123.80
RD08-00925	FREEMAN, PAT	Patricia Freeman to UC Counselors Confer	\$60.00
RD08-00924	FREEMAN, PAT	Pat Freeman to CSU Counselors Conference	\$95.64
RD08-00923	SNEED, DONNA	Food & Bev for IVC Tech Prep Mtg	\$47.11
RD08-00922		Jack Appleman to MathFest 2007 Conferenc	\$250.00
RD08-00921	LUZKO, DANIEL	Dr. Daniel Luzko to Chopin-Gorecki Music	\$500.00
RD08-00920	RYBOLD, GARY	Gary Rybold to 27th Annual International	\$500.00
RD08-00919	MC GROARTY, DIANE	Student Supplies	\$33.83
RD08-00918	INLOW, LISA	Student Supplies	\$20.90
RD08-00917	S & S COMMUNICATIONS	Radio Repairs	\$ .00
RD08-00916	NGUYEN, HALEY	Student Supplies	\$209.21
RD08-00915	WILLIAMS, JOHN	JWILLIAMS TO CCLC CONFERENCE	\$1,845.00
RD08-00914	TIONGSON, EDWIN	Edwin Tiongson to 2007 PSCFA Coaches Con	\$300.00
RD08-00913	MILCHIKER, MARCIA	CONFERENCE: OCBC 2008 ECONOMIC FORECAST	\$140.00
RD08-00912	SOLTANI, PARISA	Parisa Soltani to CA Great Teachers Semi	\$ .00
RD08-00910	MATHUR, ROOPA	Roopa Mathur to L.A. Residency Conferenc	\$500.00
RD08-00911	CASTLE PUBLICATIONS, LTD	Updated Law Books for VCHR	\$333.50
RD08-00909	HUANG, MARGARET SENIYE	Lifespan Learning Institute Present Mind	\$375.00
RD08-00908	TRAN, TIFFANY	Reimbursement for CCC TechFocus Award Ce	\$296.46
RD08-00907	WILLIAMS, MARY	Conference For Mary Williams	\$918.64
RD08-00906	KLUNDER, JAYNE	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00905	ACADEMIC SENATE	Fall Plenary Session 2007 ASCCC	\$885.00
RD08-00904	ANDERSON, JULIE	Instructional - powerhead pumps	\$221.92
RD08-00903	NIEVES-LUCAS, SARA	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00902	RACHMAN, JENNIFER	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00901	LERMAN, CAROL	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00900		REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00899	VENTURA, JAN	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00898	S & B FOODS	PROFESSIONAL STAFF DEVELOPMENT	\$147.53
RD08-00897	BUDDY'S ALL STARS INC.	Volleyball Class Supplies	\$89.89
RD08-00896	LONG, MICHAEL	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00895	MIKOLAJCZAK, MIKI	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00894	FRANCISCO, DAVID	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00893	JACOBS, PAULA	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00892	DE SARACHO, MARIANA	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00891	DIAZ, FRANCES	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00890	AZARY, MARYAM	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00889	ALFORD, JOANN	REIMBURSEMENT FOR CONFERENCE	\$65.00
RD08-00888	CLARK SECURITY PRODUCTS	SEMINAR ATTENDANCE	\$372.00
RD08-00887	PYLE, JIM	Conference for Jim Pyle	\$ .00
RD08-00886	YALE CHASE MATERIALS HANDLING	CART REPAIRS	\$96.06
RD08-00885	YALE CHASE MATERIALS HANDLING	CART REPAIRS	\$1,625.28
RD08-00884	WESTLAKE, DOUGLAS	Piano Tuning	\$90.00
RD08-00883	LEWIS, DIANE	Reimbursement-Diane Lewis	\$63.00
RD08-00882	BUDDY'S ALL STARS INC.	Soccer Uniform Supplies	\$ .00
RD08-00881	S & B FOODS	Payment to S&B Foods, Chancellor's Coord	\$149.77



## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD08-00880	CA STUDENT AID COMMISSION	Program Compliance Review	\$1,939.00
RD08-00879	JOHNSON, LEANNE	Reimburse Fitness Center membership	\$100.00
RD08-00878	FIELD'S PIANOS & ORGANS	Piano Supplies	\$366.35
RD08-00877	ALFORD, JOANN	Jo Ann Alford-CCC Matriculation Professi	\$404.80
RD08-00876	FISHER, KRISTA	Reimburse staff member for books/tuition	\$328.90
RD08-00875	BAKER & TAYLOR ENTERTAINMENT	Library books per Tom Weisrock request	\$1,891.16
RD08-00874	COACH AMERICA	EMERITUS FIELD TRIP OCT 18, 2007	\$860.00
RD08-00873	DANG, HOANG-QUYEN	Federal Student Aid Conf.Reimb.	\$287.00
RD08-00872	ALFORD, JOANN	3C4A/N4A Region 5 Joint Conference	\$556.00
RD08-00871			\$ .00
RD08-00870	HIGGINS, RUTH	Federal Student Aid Conf.Reimb.	\$917.77
RD08-00869	COACH AMERICA	BUS - NORTON SIMON MUSEUM - PASADENA, CA	\$500.00
RD08-00868	COMMISSION ON ATHLETICS	Baseball Statistical Software	\$100.00
RD08-00867	BESSETTE, NANCY N.	Expense Reimbursement	\$46.70
RD08-00866	GLEASON, LINDA	NOADN CONF. IN LAS VEGAS	\$1,634.50
RD08-00865	SIGNS PLUS MORE	Banner Services	\$206.79
RD08-00864	HARDISON, JENNY	SCASM 71st Annual Meeting	\$440.00
RD08-00863	ARREAGA, ELIZABETH	California Sociological Association Conf	\$300.00
RD08-00862	BAGWELL, JANET	College Reading & Learning Association N	\$750.00
RD08-00861	BALTIERRA, JUANITA	California Chicano-Latino Intersegmental	\$750.00
RD08-00860	BORATYNEC, ZINA	CAPED Annual Conference	\$750.00
RD08-00859	CESAREO-SILVA, CLAIRE	Annual Meeting of the American Anthropog	\$800.00
RD08-00858	CHANDRA, JYOTI	2007 Sleeter Group Accounting Software C	\$300.00
RD08-00857	CRARY, DIANE	CAPED Annual Conference	\$800.00
RD08-00856	GABRIELLA, WENDY	Conference for wendy	\$ .00
RD08-00855	SCIENTIFIC REFRIGERATION	Service/Repair of 1 Revco Laboratory Ref	\$ .00
RD08-00854	CRARY, DIANE	CAPED Annual Conference	\$ .00
RD08-00853	LONG, MICHAEL	National Association of Academic Advisor	\$260.00
RD08-00852	D'ARCY, KIM	CA Association of Postsecondary Ed & Dis	\$300.00
RD08-00851	FRIEDE, PETRINA	Am. Council on Teaching of Foreign Langu	\$750.00
RD08-00850	GENSLER, HOWARD	AGS Fall Advisor Meeting	\$89.82
RD08-00849	HASTINGS, RON	Annual CAPED Convention	\$440.00
RD08-00848	HODJERA, EVA	CATESOL L.A. Regional Conference	\$93.00
RD08-00847	HOOPER, GAIL	Calif. Assoc. for Post-Secondary Ed & Di	\$750.00
RD08-00846	HOPKINS, LOMA	CAPED Conference	\$750.00
RD08-00845	KUYKENDALL, CAROLYN	National Collegiate Honors Conference	\$750.00
RD08-00844	LUTHER, BARBARA	CATESOL Los Angeles Regional Conference	\$83.00
RD08-00843	NORMS STUDIO EQUIPMENT, INC.	Replacement parts for Light Stands	\$ .00
RD08-00842	MORRIS, JOHE	UCLA Ackerman Grand Ballroom and Royce H	\$395.00
RD08-00841	BALTIERRA, JUANITA	Conference Attendance for Juanita Balite	\$1,617.50
RD08-00840		Part to repair damaged equipment	\$ .00
RD08-00839	CORNER BAKERY CAFE	SSG ACTIVITY TO PROMOTE COMARDARIE	\$ .00
RD08-00838	NIN, ORLANTHA	Reimbursement for Orlantha Nin	\$75.00
RD08-00835	ACADEMIC SENATE	Academic Senate Fall 2007 Plenary Sessio	\$395.00
RD08-00831	S & B FOODS	To pay S&B Foods for Basic Skills Meetin	\$1,082.24
RD08-00830	PSYCHOLOGICAL CORPORATION, INC	Reim. for Pre-Empl Psy. Eval.	\$260.00
RD08-00829	HARPER, MELODY	UC Conference Reimbursement for Melody H	\$119.53
RD08-00828	HARPER, MELODY	UC Conference Reimbursement for Melody H	\$89.07
RD08-00827			\$ .00
RD08-00826	NAT'L KITCHEN & BATH ASSOC.	Dept. Resource	\$17.04
RD08-00825	PRIBYL, DONNA	Conference attendance for staff member	\$235.99
RD08-00824	SMITH, DIANE M.	Conference attendance for Staff member	\$235.99
RD08-00823	ROGERS, CHUCK	Reimbursement-Chuck Rogers	\$ .00
RD08-00822	OERTEL, PATRICIA	SCASM 71st Annual Meeting	\$402.00
RD08-00821	NELSON, JOSETE	Practical Pilates	\$188.00
RD08-00820	MARTINEZ, MICHAEL	REIMBURSE CONFERENCE	\$17.00



## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

v4.2

Req. #	Vendor Name	Description	Total Cost
RD08-00819	FLUEGEMAN, TERESA	REIMBURSE CONFERENCE	\$17.00
RD08-00818		SCASM 71st Annual Meeting	\$ .00
RD08-00817	PEREZ, LAWRENCE	Cal Association for Postsecondary Educat	\$349.00
RD08-00816	SMITH, MELINDA	Education of the Textile Arts in CA	\$297.00
RD08-00815	THEURER, BERNADETTE	2007 NAEYC Annual Conference	\$300.00
RD08-00814	WALSH, DAN	2007 Association of Pacific Coast Geogra	\$600.00
RD08-00813	WALSH, DAN	California Geographical Society	\$300.00
RD08-00812	COPYNET OFFICE SOLUTIONS, INC	COPY MACHINE REPAIR	\$354.50
RD08-00811	YASSINE, AMINA	ACTFL-2007 Annual Convention&World Langu	\$300.00
RD08-00810	COUTTS LIBRARY SERVICES, INC.	Library book per Tom Weisrock request	\$330.46
RD08-00809	AFSHARI, MARYAM	Reimburse Staff member for books	\$107.50
		=====	
			\$184,162.46

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Payment of Bills  
**ACTION:** Approval

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**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees

**STATUS**

Checks Nos. 064680 through 065447, processed through the Orange County Department of Education, totaling \$8,140,208.69; Checks Nos. 009063 through 009069, processed through Saddleback College Community Education, totaling \$10,996.37; and Check Nos. 008357 through 008361, processed through Irvine Valley College Community Education, totaling \$14,592.82 are submitted for the approval of the Board of Trustees.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	064680	10/03/07	AT&T/MCI	\$869.56	Annual P.O. for telephone service
Q	064681	10/03/07	AT&T	\$50.19	Annual P.O. for telephone service
Q	064682	10/03/07	BOB PARRETT CONSTRUCTION	\$13,400.00	CONTRACT SERVICES
Q	064683	10/03/07	LILIAN STROUD	\$600.00	Workshop Presenter
Q	064684	10/03/07	QUICK CAPTION	\$7,260.00	Provide Real Time Captioning Services
Q	064685	10/03/07	RICOH AMERICAS CORPORATION	\$1,514.98	PURCHASING MAINTENANCE CONTRACT
Q	064686	10/03/07	A. RIFKIN COMPANY	\$86.13	COURIER BAG
Q	064687	10/03/07	JOHN ROBINSON	\$61.82	Geo Dept. supplies for field use
Q	064688	10/03/07	ROSS SYSTEMS, INC.	\$12,510.74	Annual Maintenance for Gembase and UB Runtime
Q	064689	10/03/07	S & B FOODS	\$326.32	PURCHASE OF FOOD FOR MONTHLY BOARD MEETINGS
Q	064690	10/03/07	SARGENT-WELCH LLC	\$97.42	GEOLOGY SUPPLIES
Q	064691	10/03/07	SADDLEBACK COLLEGE BOOKSTORE	\$382.18	Saddleback EOPS August billing
Q	064692	10/03/07	SCANTRON CORPORATION	\$90.89	SCANTRON TEST FORMS
Q	064693	10/03/07	PAM SCHADER	\$135.81	REIMBURSEMENT FOR SUMMER 07 - ART 400 TICKET #6539
Q	064694	10/03/07	AMY ROSE SCHECHTER	\$50.00	Panel Presentaion
Q	064695	10/03/07	JUDY SCHINDLEBECK	\$79.85	REIMBURSEMENT-SUMMER 2007-FN 400 NUTRITION/COO
Q	064696	10/03/07	SCIENCE KIT, INC.	\$93.01	BIOLOGY SUPPLIES
Q	064697	10/03/07	SCIENTIFIC REFRIGERATION	\$105.43	REPLACEMENT PARTS/REPAIR FREEZER
Q	064698	10/03/07	SEHI PROCOMP COMPUTER	\$863.79	Tech Refresh - equipment
Q	064699	10/03/07	SETON	\$424.82	Prop ID Tags for internal IT use
Q	064700	10/03/07	SHAMROCK SUPPLY	\$2,153.28	GROUPS SUPPLIES
C	064701	10/03/07	SARA LEILA SHEYBANI	\$-9.97	REIMBURSEMENT
Q	064702	10/03/07	SHRED-IT	\$115.00	For Shred-it monthly service
Q	064703	10/03/07	SIGMA ALDRICH CHEMICAL CO.	\$480.04	CHEMISTRY SUPPLIES
Q	064704	10/03/07	SJM INDUSTRIAL RADIO	\$11.85	RADIO REPAIR
Q	064705	10/03/07	SMARDAN SUPPLY - EL MONTE	\$489.72	PLUMBING SUPPLIES
Q	064706	10/03/07	SMITH PIPE & SUPPLY, INC.	\$201.89	OPEN P.O. FOR SUPPLIES
Q	064707	10/03/07	DANIEL SMITH, INC.	\$969.72	ART SUPPLIES
Q	064708	10/03/07	STERLING ARTS SUPPLY	\$129.10	Blanket Purchase Order
Q	064709	10/03/07	SUPER DETAIL, INC.	\$28.64	lab supplies
Q	064710	10/03/07	SYSTEMS SOURCE, INC.	\$1,846.72	Competitive Equip - Lab Chairs
Q	064711	10/03/07	TISCARENO CATERING*	\$332.14	Catering for Full Day Event
Q	064712	10/03/07	TROKELL COMMUNICATIONS, INC.	\$8,566.13	Tech Refresh - Tablets
Q	064713	10/03/07	TURF TIRE DISTRIBUTORS	\$15.62	OPEN P.O. FOR SUPPLIES
Q	064714	10/03/07	U.S. POSTAL SERVICE	\$29,436.00	Postage for 2008 Spring schedule mailing
Q	064715	10/03/07	UNITED SITE SERVICES	\$83.90	PORTABLE TOILETS
Q	064716	10/03/07	VERIZON WIRELESS	\$397.06	VERIZON Wireless Aircards for IT & District Execs
Q	064717	10/03/07	VWR INTERNATIONAL, INC.	\$88.53	CHEMISTRY SUPPLIES
Q	064718	10/03/07	WEST PAYMENT CENTER	\$128.86	Westlaw OnLine Research-VCHR
Q	064719	10/03/07	WARD'S NATURAL SCIENCE	\$64.54	BIOLOGY SUPPLIES
Q	064720	10/03/07	KATHY WEATHERWAX	\$50.00	PRIDE Panel Presentation
Q	064721	10/03/07	XEROX CORP.	\$799.77	PO for DocuTech 6135
Q	064722	10/03/07	XEROX CORP.	\$5,691.13	Maintenance agreement for Xerox WC2424 printer
Q	064723	10/03/07	YALE CHASE MATERIALS	\$454.11	OPEN P.O. FOR SUPPLIES
Q	064724	10/03/07	ROCKVIEW FARMS	\$248.30	milk delivery for Center
Q	064725	10/03/07	XEROX CORP.	\$96.66	MAINTENANCE AGREEMENT FOR XEROX
Q	064726	10/03/07	SO. ORANGE CO. COMM. COL. DIST	\$1,376.50	To Reimburse Checking Account Workers' Comp Claims
Q	064727	10/03/07	DAVID E. ANDERSON, JR.	\$18.43	Conf. for: Cooper, Roquemore, Justice, Corum & Anderson
Q	064728	10/03/07	SARA BARTLETT	\$300.00	Inner IDEA Pilates, Yoga, Mind-Body, Wellness Conf.
Q	064729	10/03/07	CALIFORNIA COMMUNITY COLLEGES	\$75.00	CalWORKs Training
Q	064730	10/03/07	4C2S2A	\$150.00	Annual CSSO Southern Drive-In Conference



## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	064731	10/03/07	EMBASSY SUITES NO. CHARLESTON	\$536.63	CONFERENCE FOR KATHLEEN WINSTON
Q	064732	10/03/07	YOLANDA GOULDSMITH	\$125.00	UC Conference Reimbursement-Yolanda Gouldsmith
Q	064733	10/03/07	STEVE HANDA	\$339.30	Reimbursement for Tech Focus Award Presentation
Q	064734	10/03/07	MELODY HARPER	\$60.49	UC Conference Reimbursement for Melody Harper
Q	064735	10/03/07	HIGH TECH CRIME INSTITUTE	\$2,475.00	BICSI: Computer Forensic Boot Camp
Q	064736	10/03/07	DR. CRAIG JUSTICE	\$85.00	CONFERENCE REIMBURSEMENT CRAIG JUSTICE
Q	064737	10/03/07	JOHN LICITRA	\$60.00	UC Conference Reimbursement for John Licitra
Q	064738	10/03/07	JIM LOCKE	\$27.50	Reimburse Staff Member for Class
Q	064739	10/03/07	ALLAN MAC DOUGALL	\$361.01	Reimbursement for Tech Focus Award Presentation
Q	064740	10/03/07	RAGHU MATHUR	\$56.00	TRAVEL EXPENSES FOR RAGHU MATHUR
Q	064741	10/03/07	RICHARD MC CULLOUGH	\$611.99	Reimbursement
Q	064742	10/03/07	DIANA MC CULLOUGH	\$60.00	UC Conference Reimbursement for Diana McCullough
Q	064743	10/03/07	MOIRA MC GEE	\$17.00	To reimburse Moira McGee for Staff Dev.Event
Q	064744	10/03/07	NATIONAL ASSOC. OF BARIATRIC	\$295.00	CONFERENCE FOR KATHLEEN WINSTON
Q	064745	10/03/07	KEVIN O'CONNOR	\$369.58	Reimbursement - ACCCA Board of Directors Mtg.
Q	064746	10/03/07	YVONNE O'TOUSA	\$54.74	State Budget Workshop 2007-2008
Q	064747	10/03/07	ORANGE CO. BUSINESS COUNCIL	\$250.00	Conf. for: Cooper, Roquemore, Justice, Corum & Anderson
Q	064748	10/03/07	ORANGE CO. SHERIFF/CORONER	\$29.00	Training
Q	064749	10/03/07	ORANGE CO. SHERIFF/CORONER	\$9.00	TRAINING OFFICER LINCOLN
Q	064750	10/03/07	ORANGE CO. SHERIFF/CORONER	\$29.00	Training
Q	064751	10/03/07	ORANGE CO. SHERIFF/CORONER	\$9.00	TRAINING OFFICER LOONEY
Q	064752	10/03/07	ORANGE CO. SHERIFF/CORONER	\$29.00	Training
Q	064753	10/03/07	RED LION HOTEL SACRAMENTO	\$95.41	CalWORKs Training
Q	064754	10/03/07	BARI RUDMANN	\$60.00	Reimb Bari Rudmann for UC Counselor conference
Q	064755	10/03/07	ANDREEA SERBAN	\$68.00	Travel expenses for Andreea Serban
Q	064756	10/03/07	CARYN SUSSMAN	\$60.00	UC Conference Reimbursement for Caryn Sussman
Q	064757	10/03/07	TIFFANY TRAN	\$60.00	UC Conference Reimbursement for Tiffany Tran
Q	064758	10/03/07	AUDIO ASSOCIATES OF SAN DIEGO	\$74,863.00	BID. 270, PKG. 11-2
Q	064759	10/03/07	BORBON, INC.	\$35,481.00	BID 275 PAINTING
Q	064760	10/03/07	CRC CONSULTING GROUP, INC.	\$10,951.25	WATER TEST ALL WINDOWS AT THE BGS BUILDING
Q	064761	10/03/07	DSE ARCHITECTURE, INC.	\$512.51	FOR BGS MOLD PROJECT
Q	064762	10/03/07	DUMARC CORPORATION	\$296,852.46	BID 284
Q	064763	10/03/07	MARINA LANDSCAPE, INC.	\$27,031.00	BID 270, PKG.02-5
Q	064764	10/03/07	TERRY SCHULZ	\$2,780.00	CONSTRUCT BOOM BASES
Q	064765	10/03/07	UNITED SITE SERVICES	\$263.89	RENTAL OF PORTABLE RESTROOMS
Q	064766	10/04/07	CHERYL ABBAS	\$20.00	FINGERPRINTING
Q	064767	10/04/07	SUZANNE ANDERSON	\$20.00	FINGERPRINTING
Q	064768	10/04/07	WALTER CHRISTENSEN	\$20.00	FINGERPRINTING
Q	064769	10/04/07	DANIELLE DOXEY	\$20.00	FINGERPRINTING
Q	064770	10/04/07	WILLIE GLEN	\$-66.00	FINGERPRINTING
Q	064771	10/04/07	MIN GRANDSTAFF	\$20.00	FINGERPRINTING
Q	064772	10/04/07	MARY HUNT	\$20.00	FINGERPRINTING
Q	064773	10/04/07	JENNIFER KIRCHOFF	\$10.00	FINGERPRINTING
Q	064774	10/04/07	LORI MANGELS	\$20.00	FINGERPRINTING
Q	064775	10/04/07	CHERYL ANN MARTINEZ	\$20.00	FINGERPRINTING
Q	064776	10/04/07	MARY NAJM	\$10.00	FINGERPRINTING
Q	064777	10/04/07	PIERRE NGUYEN	\$17.00	FINGERPRINTING
Q	064778	10/04/07	CHRISTINA ROSS	\$20.00	FINGERPRINTING
Q	064779	10/04/07	NOELLE ROTKOSKY	\$20.00	FINGERPRINTING
Q	064780	10/04/07	MARYAM SALARFAR	\$25.00	FINGERPRINTING
Q	064781	10/04/07	JACLYN WEBB	\$20.00	FINGERPRINTING

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	064782	10/04/07	A TO Z CIRCUIT BREAKERS	\$59.27	ELECTRICAL SUPPLIES
Q	064783	10/04/07	AAA ACCESS SMOG	\$100.00	SMOG TESTING
Q	064784	10/04/07	AARDVARK CLAY AND SUPPLIES	\$1,030.09	ART SUPPLIES
Q	064785	10/04/07	ACCUITY	\$202.72	ACH Participant Directory
Q	064786	10/04/07	ACCUSPLIT	\$381.59	STOP WATCHES
Q	064787	10/04/07	ADCLUB ADVERTISING SERVICE	\$1,400.00	Recruitment/Advertising for SOCCCF
Q	064788	10/04/07	AERA ENGINE REBUILDERS ASSN.	\$200.00	Membership
Q	064789	10/04/07	AFFILIATED COMPUTER SERVICES	\$176.20	Contract Svcs from ACS
Q	064790	10/04/07	AIRGAS WEST	\$98.29	POOL SUPPLIES
Q	064791	10/04/07	JAMES ALBERT SCHOOL OF	\$11,787.76	P.O. needed to pay for Cosmo instruction
Q	064792	10/04/07	ALL ELECTRONICS CORP.	\$92.80	ELECTRONIC SUPPLIES
Q	064793	10/04/07	ALL THE KING'S FLAGS	\$1,914.53	FLAGS FOR BOARD ROOM
Q	064794	10/04/07	ALLSCRIPTS, INC	\$10.99	piggyback labels
Q	064795	10/04/07	ALPHAGRAPHICS	\$1,170.89	Color Flyers of IVC Programs for Outreach
Q	064796	10/04/07	AMAZON.COM	\$63.96	Reading Lab.Instr.supplies-timers
Q	064797	10/04/07	AMTECH RELIABLE ELEVATOR CO.	\$1,693.33	ELEVATOR SERVICE
Q	064798	10/04/07	JULIE ANDERSON	\$260.14	Open purchase for fish foods and miscel supplies
Q	064799	10/04/07	APPLE SCIENTIFIC, INC.	\$9,808.17	SCIENCE COMPETITIVE EQUIPMENT
Q	064800	10/04/07	AQUATIC ECOSYSTEMS, INC.	\$821.74	INSTRUCTION SUPPLIES
Q	064801	10/04/07	ARAMARK UNIFORM SERVICES	\$83.67	Shop coats,etc
Q	064802	10/04/07	ARCHITECTURAL DIGEST	\$20.00	ARCHITECTURAL DIGEST SUBSCRIPTION
Q	064803	10/04/07	ARROWHEAD DRINKING WATER	\$129.27	Rental of ROHC Water Filtration System
Q	064804	10/04/07	ASSESSMENT TECHNOLOGIES	\$1,600.00	NEW VIRTUAL ATI SIGN UPS
Q	064805	10/04/07	ASSESSMENT TECHNOLOGIES	\$20,792.00	ATI TESTING
Q	064806	10/04/07	ATKINSON, ANDELSON, LOYA, RUND	\$18,133.22	Attorney Services FY 2007/2008
Q	064807	10/04/07	AVENTURA SAILING ASSOC.	\$3,003.06	Blanket PO for rental of sail boats
Q	064808	10/04/07	B & K WHOLESALE ELECTRIC	\$129.68	HVAC SUPPLIES
Q	064809	10/04/07	THE BAINBRIDGE GROUP, INC.	\$1,561.00	ASBESTOS AND MOLD CONSULTING FOR SCIENCE MATH BLDG
Q	064810	10/04/07	BAKER & TAYLOR	\$32.38	Library book per Tom Weisrock request
Q	064811	10/04/07	BAMWALL CO.	\$759.00	REVERSE OFFICE DOOR
Q	064812	10/04/07	BEE MAN	\$400.00	CONTRACT SERVICES
Q	064813	10/04/07	BIO-RAD LABORATORIES, INC.	\$4,842.72	DIVERSITY OF LIFE SUPPLIES
Q	064814	10/04/07	BISHOP COMPANY	\$84.80	GROUNDS SUPPLIES
Q	064815	10/04/07	DICK BLICK	\$1,117.09	Student Printing Supplies
Q	064816	10/04/07	BORDERS & BOOKS	\$37.69	Instructional software book.
Q	064817	10/04/07	BP ENERGY COMPANY	\$63,640.64	NATURAL GAS PURCHASES
Q	064818	10/04/07	MIKE BROWN GRANDSTANDS, INC.	\$400.00	BASEBALL BLEACHER SEATING
Q	064819	10/04/07	BUSINESS WEEK	\$49.97	BUSINESS WEEK SUBSCRIPTION
Q	064820	10/04/07	BUTTE-GLENN COMM. COLL. DIST.	\$120,000.00	Payment to Butte Glenn CCD for website services
Q	064821	10/04/07	CALIFORNIA POWER PARTNERS, INC.	\$1,520.00	CONTRACT SERVICES
Q	064822	10/04/07	CAL'S CAMERAS	\$2,313.65	Lab Supplies
Q	064823	10/04/07	BOARD OF GOVERNORS	\$3,700.00	Subscription Agreement Renewal
Q	064824	10/04/07	BOARD OF GOVERNORS	\$3,700.00	Subscription Agreement
Q	064825	10/04/07	CINTAS CORPORATION	\$31.93	RENTAL SERVICE AGREEMENT
Q	064826	10/04/07	CLOSET WORLD	\$1,208.20	CABINETRY FOR DIVISION WORKROOM
Q	064827	10/04/07	COACH AMERICA	\$579.50	Bus Service for Classified SenateExcursion
Q	064828	10/04/07	COMPREHENSIVE VIDEO SUPPLY	\$1,297.44	AV Cables
Q	064829	10/04/07	COMPUTERLAND	\$325.41	CS3 4.0 License-Lenny S.
Q	064830	10/04/07	CONSOLIDATED ELECTRICAL DIST.	\$216.19	ELECTRICAL SUPPLIES TO LIGHT DISPLAY CASES B204
Q	064831	10/04/07	CPP, INC.	\$1,910.00	Skillsone- Online Assessments
Q	064832	10/04/07	JOHN DEERE LANDSCAPES, INC.	\$245.78	GROUNDS/IRRIG. SUPPLIES



## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

Check #	Check Dt	Company Name	Check Amount	Description
064833	10/04/07	EAGLE COMMUNICATIONS	\$37,243.16	Call Box Equipment
064834	10/04/07	EBSCO SUBSCRIPTION SERVICE	\$29,717.12	Annual Subscription Renewal.
064835	10/04/07	EBSCO SUBSCRIPTION SERVICE	\$30,165.08	Annual periodical subscription Per Tom Weisrock
064836	10/04/07	ENTERPRISE RENT-A-CAR	\$377.11	VAN RENTAL
064837	10/04/07	FASHION BUSINESS INCORPORATED	\$200.00	Membership
064838	10/04/07	TINA FIETSAM	\$300.00	Workshop Presenter
064839	10/04/07	FISHER SCIENTIFIC	\$91.13	SUPPLIES FOR CHEMISTRY LABS
064840	10/04/07	DAIRY DEPOT	\$42.28	NUTRITIONAL MILK AND DAIRY SUPPLIES
064841	10/04/07	AMERICAN SCREEN & WINDOW	\$500.00	ATEP BLINDS
064842	10/04/07	AXOSOFT, LLC	\$3,390.11	OnTime Additional Licenses and Renewal
064843	10/04/07	TRACY DALY	\$118.18	MILEAGE
064844	10/04/07	GALLS INC.	\$350.99	Uniforms
064845	10/04/07	GANDER-PRINTCO	\$137.13	TAG NCR Forms
064846	10/04/07	ERIC GARANT	\$77.83	Reimbursement
064847	10/04/07	GE CAPITAL	\$900.45	LEASE Agreement - Canon Copiers
064848	10/04/07	GOVERNET	\$6,000.00	contract for curriculum system
064849	10/04/07	W. W. GRAINGER	\$120.90	FANS
064850	10/04/07	GRAPHAIDS INC-DANIELS	\$107.06	FASHION SUPPLIES
064851	10/04/07	HAAKER EQUIPMENT COMPANY	\$451.33	SWEEPER REPAIR
064852	10/04/07	HAZLET SEWING AND VAC, INC.	\$550.00	FASHION EQUIPMENT
064853	10/04/07	NED R. HEALY & COMPANY	\$1,060.74	OPEN P.O. FOR SUPPLIES
064854	10/04/07	HEIMERDINGER CUTLERY	\$127.50	Ink Knives for Screen Printing
064855	10/04/07	A. G. HEINZE CO., INC.	\$431.27	MICROSCOPE SUPPLIES
064856	10/04/07	HERITAGE BUSINESS FORMS, INC.	\$925.11	Traffic Citations
064857	10/04/07	CHRIS HOGSTEDT	\$71.04	Blanket for Chris Hogstedt
064858	10/04/07	HOME DEPOT CREDIT SERVICES	\$736.49	Blanket PO for supplies at Home Depot
064859	10/04/07	IMPRESSIONS PRINTING	\$808.13	PSF Grant: Bus Cards printing
064860	10/04/07	INFINITY MICRO COMPUTER	\$94.51	PARDDRIVE FOR DOMAIN CONTROLLER
064861	10/04/07	INGARDIA BROTHERS PRODUCE, INC.	\$628.02	Groceries for Foods Lab.
064862	10/04/07	LISA INLOW	\$280.00	REIMBURSEMENT FOR SUMMER 2007 - TICKET #63740 FN 4
064863	10/04/07	INSIGHT MEDIA	\$1,035.30	DVDS FOR NURSING PROGRAM
064864	10/04/07	IRVINE PIPE & SUPPLY	\$210.24	OPEN P.O. FOR SUPPLIES
064865	10/04/07	IRVINE RANCH WATER DIST.	\$491.50	Annual Maintenance Agreement
064866	10/04/07	IRVINE RANCH WATER DIST.	\$2,741.03	Annual Maintenance Agreement
064867	10/04/07	IRVINE RANCH WATER DIST.	\$4,612.87	Annual Maintenance Agreement
064868	10/04/07	IRVINE RANCH WATER DIST.	\$1,696.88	Annual Maintenance Agreement
064869	10/04/07	IRVINE RANCH WATER DIST.	\$128.15	Annual Maintenance Agreement
064870	10/04/07	IRVINE RANCH WATER DIST.	\$86.42	WATER SERVICE
064871	10/04/07	IRVINE RANCH WATER DIST.	\$132.50	WATER SERVICE
064872	10/04/07	IRVINE RANCH WATER DIST.	\$73.76	WATER SERVICE
064873	10/04/07	IRVINE RANCH WATER DIST.	\$63.20	WATER SERVICE
064874	10/04/07	IRVINE VALLEY COLLEGE BOOKSTOR	\$2,236.69	CARE Bookstore billing/August
064875	10/04/07	JACC	\$300.00	JACC annual membership and conference mail in fees
064876	10/04/07	PAULA JACOBS	\$59.85	MILEAGE
064877	10/04/07	BILL JAY	\$185.68	WJAY INTERNET 07/08
064878	10/04/07	JOHNSTONE SUPPLY	\$115.27	HVAC SUPPLIES
064879	10/04/07	KANTOLA PRODUCTIONS	\$145.50	Instructional Video
064880	10/04/07	KATHCO PRODUCTS	\$250.31	AUTOMOTIVE SUPPLIES
064881	10/04/07	KIRK	\$939.56	Linen Paper Order
064882	10/04/07	KOALA KLUB	\$242.50	CARE Child Care Services
064883	10/04/07	LAGUNA WOODS VILLAGE POTTERS	\$3,705.00	CERAMIC SUPPLIES



## WARRANT REGISTER LISTING

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Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	064884	10/04/07	LAKE FOREST BEAUTY COLLEGE	\$5,311.85	P.O. needed to pay for off campus instruction
Q	064885	10/04/07	MONROE BRUCE LEE	\$210.68	MILEAGE
Q	064886	10/04/07	LIBRARY ADVANTAGE	\$280.15	Purchase security tape for books.
Q	064887	10/04/07	LIGHTWAVE TECHNOLOGIES, INC.	\$2,550.00	Parketing CACT Optics Courses
Q	064888	10/04/07	LRP PUBLICATIONS	\$125.50	Yearly subscription to Ferpa Answer book
Q	064889	10/04/07	MARK IV COMMUNICATIONS, INC.	\$1,551.31	Cable installation
Q	064890	10/04/07	MARKERTEK VIDEO SUPPLY	\$212.55	supplies for audio and lens cleaning
Q	064891	10/04/07	MOIRA MC GEE	\$6.44	Reimburse Moira McGee for purchase of cleaners.
Q	064892	10/04/07	MC KESSON MEDICAL SURGICAL	\$3,083.49	Flu vaccine
Q	064893	10/04/07	MEDCO SUPPLY COMPANY	\$24.85	Athletic Training Room
Q	064894	10/04/07	JOSEPH JAY MENDOZA	\$1,035.00	Workshop Presenter
Q	064895	10/04/07	MIDWEST TONGS	\$179.90	SNAKE TONGS
Q	064896	10/04/07	MOULTON-NIGUEL WATER DIST.	\$11,762.09	Billing for Moulton-Niguel water services
Q	064897	10/04/07	PATRICE MUNDAY	\$50.00	Panel Presentation
Q	064898	10/04/07	MV DESIGN STUDIO	\$2,500.00	NSF Grant: RapidTech logo & bus card design, etc.
Q	064899	10/04/07	NEXUS IS, INC.	\$75.71	Supplies
Q	064900	10/04/07	NEXUS IS, INC.	\$75.71	Supplies
Q	064901	10/04/07	MICHAEL O'MEARA	\$11.90	MILEAGE
Q	064902	10/04/07	OTHER WORLD COMPUTING	\$339.55	PORTABLE HARDDRIVE
Q	064903	10/04/07	MARIA PANIAGUA	\$69.32	MILEAGE
Q	064904	10/04/07	IRVINE RANCH WATER DIST.	\$1,391.47	SEWER BLOCKAGE
Q	064905	10/04/07	JACKSON, DE MARCO, TIDUS,	\$27,942.10	ATEP Legal Professional Services
Q	064906	10/04/07	OCE-USA, INC.	\$2,441.38	Maintenance Agreement
Q	064907	10/04/07	OCE-IMAGISTICS	\$52.80	RENTAL AGREEMENT
Q	064908	10/09/07	DAISY ACEVEDO RIVAS	\$180.00	Workshop Presenter
Q	064909	10/09/07	ACSIG/EDGE	\$36,748.04	Vision Services FY 07/08 Fund 01
Q	064910	10/09/07	ACSIG/EDGE	\$111,482.90	Delta Dental FY 07/08 Fund 01
Q	064911	10/09/07	AIRGAS WEST	\$257.22	POOL SUPPLIES
Q	064912	10/09/07	AIRPURE	\$1,591.03	HVAC SUPPLIES
Q	064913	10/09/07	A/R CENTRAL BILLING- BOISE	\$1,385.96	Groceries for Foods Lab (summer)
Q	064914	10/09/07	ALL TECH SERVICE	\$2,003.90	Equip. Repair
Q	064915	10/09/07	ALL TECH SERVICE	\$100.00	Equip. Repair
Q	064916	10/09/07	AMAZON.COM	\$93.92	Reference books for Geo7 classes
Q	064917	10/09/07	AMAZON.COM	\$22.44	Book Order for Chancellor
Q	064918	10/09/07	AMAZON.COM	\$185.68	Reference material for astro labs
Q	064919	10/09/07	AMERICAN SCIENCE & SURPLUS	\$135.30	PHYSICS SUPPLIES
Q	064920	10/09/07	JULIE ANDERSON	\$28.34	Open purchase for fish foods and miscel supplies
Q	064921	10/09/07	MARY ANSTADT	\$102.21	reimburse staff member for books purchased
Q	064922	10/09/07	BLACKBOARD INC.	\$32,700.00	BlackBoard License/Maintenance Renewal
Q	064923	10/09/07	DICK BLICK	\$114.73	ART SUPPLIES
Q	064924	10/09/07	ARNOLD BRAY	\$2,000.00	Contract for Legislative Advocacy
Q	064925	10/09/07	BUCKEYE CLEANING CENTER	\$670.27	JANITORIAL SUPPLIES
Q	064926	10/09/07	KRISTEN BUSH	\$1,248.00	Consulting Services: Web Development & Maint.
Q	064927	10/09/07	CLARK SECURITY PRODUCTS INC.	\$388.05	LOCKSMITH SUPPLIES
Q	064928	10/09/07	CPP, INC.	\$39.95	CPP, College Profile User's Guide
Q	064929	10/09/07	DELL MARKETING L.P.	\$14,123.87	Tech Refresh - Server
Q	064930	10/09/07	SHANNON FASELER	\$421.38	Reimbursement
Q	064931	10/09/07	FERGUSON ENTERPRISES, INC.	\$1,443.87	ELECTRICAL SUPPLIES
Q	064932	10/09/07	FREEWAY AUTO SUPPLY	\$512.38	OPEN P.O. FOR SUPPLIES
Q	064933	10/09/07	HYATT LEGAL	\$6,141.10	Hyatt Legal Benefits
Q	064934	10/09/07	PACIFICARE BEHAVIORAL HEALTH	\$2,891.70	Pacificare Behavioral FY 07/08 Fund 01

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

Check #	Check Dt	Company Name	Check Amount	Description
064935	10/09/07	PRINCIPAL LIFE INSURANCE	\$28,418.80	Life Insurance Benefitis 2007/2008 FY
064936	10/09/07	PRINCIPAL LIFE INSURANCE	\$30,712.81	Long-Term Disability Benefits for 2007-2008 FY
064937	10/09/07	SISC III HEALTH BENEFITS	\$877,126.00	SISC (PPO)-Benefits FY 2007/08 Fund 01
064938	10/09/07	UNUM LIFE INSURANCE COMPANY	\$1,715.48	UNUM LTC FY 2007/08
064939	10/09/07	UNUM LIFE INSURANCE COMPANY	\$2,982.84	UNUM LTC FY 2007/08
064940	10/09/07	DAIRY DEPOT	\$50.74	NUTRITIONAL MILK AND DAIRY SUPPLIES
064941	10/09/07	ACSIG/EDGE	\$10,823.20	Delta Dental FY 07/08 Fund 71
064942	10/09/07	ACSIG/EDGE	\$3,572.00	Vision Services FY 07/08 Fund 07
064943	10/09/07	SISC III HEALTH BENEFITS	\$192,856.00	Blue Shield (Retiree) Benefits FY 2007/08
064944	10/09/07	PROTECTED INSURANCE PROGRAM	\$464,490.00	Protected Insurance Program for Schools 07/08
064945	10/09/07	CITY OF TUSTIN	\$550.00	MCAS SUBLEASE CITY OF TUSTIN
064946	10/09/07	OFFICEMAX CONTRACT INC.	\$9,890.94	Office Max Supply Orders 2007/2008
064947	10/09/07	PACIFIC CLIPPINGS	\$59.23	Press clippings
064948	10/09/07	PITNEY-BOWES SUPPLY	\$345.25	SUPPLIES
064949	10/09/07	PRAXAIR	\$50.44	Annual Maintenance Agreement
064950	10/09/07	PROAIR CONSTRUCTION SVCS. INC.	\$1,150.00	SCIENCE MATH ROOM 148 REPAIR ON A/C UNIT
064951	10/09/07	QUEST DIAGNOSTICS	\$671.15	Blanket for Quest
064952	10/09/07	QUICK CAPTION	\$222.00	Captioning services for Disabled Students
064953	10/09/07	RAYVERN LIGHTING SUPPLY CO.	\$289.15	ELECTRICAL SUPPLIES
064954	10/09/07	RICOH AMERICAS CORPORATION	\$31.80	yearly Ricoh copier Maint. agreement
064955	10/09/07	SAN CLEMENTE TIMES	\$708.00	ADVERTISING
064956	10/09/07	FHEG SADDLEBACK BOOTSTORE	\$64,621.29	Textbooks for EOPS Eligible students
064957	10/09/07	FHEG SADDLEBACK BOOTSTORE	\$86.47	Textbooks for EOPS Eligible students
064958	10/09/07	FHEG SADDLEBACK BOOTSTORE	\$10,095.74	Textbooks for EOPS Eligible students
064959	10/09/07	SCANTRON CORPORATION	\$201.51	REPLENISH SUPPLIES
064960	10/09/07	GUISELLE SCOTT	\$210.00	Workshop Presenter
064961	10/09/07	SIGNS PLUS MORE	\$206.79	Banner Services
064962	10/09/07	SMARDAN SUPPLY - EL MONTE	\$3,395.66	PLUMBING SUPPLIES
064963	10/09/07	SOUTHERN CALIFORNIA EDISON CO.	\$65,865.58	Annual Electric Service
064964	10/09/07	SOUTHERN COUNTIES OIL	\$3,766.73	FUEL
064965	10/09/07	SPECTRUM CHEMICAL MFG. CORP.	\$5,342.23	CHEMISTRY EQUIPMENT
064966	10/09/07	SPORTS TUTOR	\$178.60	POWER SUPPLY FOR TENNIS MACHINE
064967	10/09/07	SUNBELT SOFTWARE INC.	\$1,500.00	COUNTERSPY SITE LICENSE
064968	10/09/07	TROXELL COMMUNICATIONS, INC.	\$2,076.35	Projectors and Lamps
064969	10/09/07	ULINE	\$105.02	SUPPLIES
064970	10/09/07	ULTIMATE OFFICE	\$343.95	ACADEMIC SENATE OFFICE SUPPLIES
064971	10/09/07	US DIGITAL MEDIA INC.	\$108.50	Accreditation report CD
064972	10/09/07	VIDEO SERVICE OF AMERICA	\$407.52	TV Production Supplies
064973	10/09/07	VWR INTERNATIONAL, INC.	\$3,950.10	CHEMISTRY EQUIPMENT
064974	10/09/07	WEST PAYMENT CENTER	\$223.05	Library books per Tom Weisrock request
064975	10/09/07	WARE DISPOSAL CO., INC.	\$10,071.87	BID.....5-YR TRASH REMOVAL
064976	10/09/07	W A X I E	\$4,291.61	ENTRY MATS
064977	10/09/07	WESTERN HIGHWAY PRODUCTS,	\$1,149.37	Signs
064978	10/09/07	DOUGLAS WESTLAKE	\$375.00	Repair of Pianos
064979	10/09/07	MICHAEL E. WILSON	\$7,356.40	CONSTRUCTION MGMT SERVICES
064980	10/09/07	XEROX CORP.	\$1,280.43	Lease/Maintenance for Satellite Copiers
064981	10/09/07	YALE CHASE MATERIALS	\$22.07	OPEN P.O. FOR SUPPLIES
064982	10/09/07	TIME CLOCK SALES & SERVICE	\$753.32	Time Clock for Rsk Mgmt.
064983	10/09/07	ARQUITECTONICA INT'L CORP.	\$3,802.41	ARCHITECTURAL FEES
064984	10/09/07	CITY NATIONAL BANK	\$2,223,076.85	PAYMENT FOR KINETICS ENERGY/MGT PROJECT
064985	10/09/07	COUTS HEATING & COOLING, INC.	\$9,954.00	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.



## WARRANT REGISTER LISTING

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Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	064986	10/09/07	CPS SECURITY SOLUTIONS	\$4,484.84	SECURITY SERVICES
Q	064987	10/09/07	DHK PLUMBING & PIPING, INC.	\$1,506.72	TEST ROOF DRAINS FOR LEAKS BGS BUILDING
Q	064988	10/09/07	FIRST ENTERPRISE BANK	\$15,890.00	BID 279, PKG. L, PLASTER, BUS & TECH. INNOV. CTR.
Q	064989	10/09/07	GALA SOURCE	\$13,496.92	PERFORMING ARTS
Q	064990	10/09/07	GILBERT & STEARNS, INC.	\$59,229.00	PKG. U, ELECTRICAL, BID. 279 BUS. & TECHN. INNOV. CTR.
Q	064991	10/09/07	gkkworks	\$108,523.00	AGMT FOR. BUS. & TECH CTR.
Q	064992	10/09/07	HALL & FOREMAN, INC.	\$5,684.00	CLOSE OUT, PUNCH LIST AND SURVEY FOR ATEP
Q	064993	10/09/07	JOYCE INSPECTION & TESTING	\$11,704.00	INSPECTOR OF RECORD SERVICES
Q	064994	10/09/07	LPA, INC.	\$15,227.65	ARCHITECTURAL FEES
Q	064995	10/09/07	MC MAHON STEEL COMPANY INC.	\$109,026.00	BID 270, PKG. 05-1
Q	064996	10/09/07	MOBILE MODULAR MGMT. CORP.	\$1,183.10	RENTAL OF POLICE TRAILER
Q	064997	10/09/07	PENN CORPORATE RELOCATION	\$90.00	STORAGE
Q	064998	10/09/07	TANGRAM INTERIORS	\$26,238.91	FURNITURE BID FOR FA AT IVC.
Q	064999	10/09/07	TROXELL COMMUNICATIONS, INC.	\$402.99	EQUIPMENT
Q	065000	10/09/07	UNION BANK OF CALIFORNIA	\$1,106.00	BID 279, PKG. T, HVAC, BUS & TECH INNOV CTR.
Q	065001	10/09/07	UNITED SITE SERVICES	\$192.65	HOLD TANK FOR POLICE TRAILER
Q	065002	10/09/07	USS CAL BUILDERS, INC.	\$143,010.00	BID 279, PKG. L, PLASTER, BUS & TECH. INNOV. CTR.
Q	065003	10/09/07	WARE DISPOSAL CO., INC.	\$1,354.34	TRASH COLLECTION SERVICES
Q	065004	10/09/07	ZIMKOR INDUSTRIES, INC	\$426,767.40	BID 279, PKG. F, BUS & TECH CTR.
Q	065005	10/10/07	ACADEMIC SENATE FOR CALIF.	\$295.00	Academic Senate Fall 2007 Plenary Session
Q	065006	10/10/07	ACADEMIC SENATE FOR CALIF.	\$295.00	Academic Senate Fall 2007 Plenary Session
Q	065007	10/10/07	COMM. COLLEGE LEAGUE OF CALIF	\$445.00	Conference expenses for Andreea Serban
Q	065008	10/10/07	COMPUMASTER	\$399.98	Conference attendance for Staff member
Q	065009	10/10/07	TRISH FAIN	\$113.00	CALIF. COMM. COL CHANCELLORS OFFICE DSPS TRAINING
Q	065010	10/10/07	NORTH ORANGE COUNTY COMM.	\$35.00	Lois DiAlto to CurricUNET Users Group Conference
Q	065011	10/10/07	MELODY HARPER	\$89.07	UC Conference Reimbursement for Melody Harper
Q	065012	10/10/07	JOHN LICITRA	\$149.22	CSU Conference Reimbursement-John Licitra
Q	065013	10/10/07	BETH MUELLER	\$176.82	Attend CCIA 2007 Fall Conference
Q	065014	10/10/07	LARRY RADDEN	\$972.57	Reimbursement-Larry Radden
Q	065015	10/10/07	TIFFANY TRAN	\$65.00	CSU Conference Reimbursement-Tiffany Tran
Q	065016	10/11/07	IVC FOUNDATION	\$35.00	Accounting Boot Camp Registration Fee f/Carol Kim
Q	065017	10/11/07	MOUNTAIN GOAT SOFTWARE	\$2,400.00	ScrumMaster Training in La Jolla, CA
Q	065018	10/12/07	ACADEMIC SUPERSTORE	\$126.01	Software for instructional development.
Q	065019	10/12/07	MARYAM AFSHARI	\$107.50	Reimburse Staff member for books
Q	065020	10/12/07	AIRGAS WEST	\$30.45	SUPPLIES
Q	065021	10/12/07	AIRPURE	\$12.67	HVAC SUPPLIES
Q	065022	10/12/07	AmbironTrustWave	\$675.00	PCI Compliance Validation Services Renewal
Q	065023	10/12/07	AMS ONLINE WEATHER STUDIES	\$149.00	for Distance Ed Class GEOL 7 / K. Morris
Q	065024	10/12/07	JULIE ANDERSON	\$221.92	Instructional - powerhead pumps
Q	065025	10/12/07	ARAMARK UNIFORM SERVICES	\$18.10	SHOP RAGS
Q	065026	10/12/07	ARTSCENE	\$470.00	Institutional Membership
Q	065027	10/12/07	B & M LAWN AND GARDEN CENTER	\$632.00	GROUNDS EQUIPMENT
Q	065028	10/12/07	BAKER & TAYLOR	\$1,891.16	Library books per Tom Weisrock request
Q	065029	10/12/07	BANNERSANDSIGNS.NET	\$54.72	New and replacement door plaques
Q	065030	10/12/07	NANCY N. BESSETTE	\$46.70	Expense Reimbursement
Q	065031	10/12/07	BIO-RAD LABORATORIES, INC.	\$608.86	BIOLOGY INSTRUCTIONAL SUPPLIES
Q	065032	10/12/07	ATHLETIC PUBLISHING COMPANY	\$100.00	Athletics Directory
Q	065033	10/12/07	MELISSA BRADY	\$105.00	ID#949302-FEE FOR NURSING EXAM-M.BRADY
Q	065034	10/12/07	BRITE IDEAS	\$3,100.00	Contract Services
Q	065035	10/12/07	BRUNTON COMPANY	\$2,348.20	GEOLOGY EQUIPMENT
Q	065036	10/12/07	BUDDY'S ALL STARS	\$114.11	Softballs for J Duquettes PE class



## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	065037	10/12/07	CALIFORNIA STAGE/LIGHTING, INC	\$140.61	Supplies
Q	065038	10/12/07	CACCRAO	\$200.00	2007-2008 CACCRAO Annual Membership Dues
Q	065039	10/12/07	CAMPUS CONCERTS	\$3,350.00	Contract Services
Q	065040	10/12/07	CAROLINA BIOLOGICAL SUPPLY	\$95.68	BIOLOGY SUPPLIES
Q	065041	10/12/07	CHEMILIZER PRODUCTS, INC.	\$119.48	IRRIGATION SUPPLIES
Q	065042	10/12/07	CHEVRON & TEXACO CARD SVCS.	\$2,728.90	2007/08 Use of Gasoline by Various Departments
Q	065043	10/12/07	CINTAS CORPORATION	\$63.86	RENTAL SERVICE AGREEMENT
Q	065044	10/12/07	CLARK SECURITY PRODUCTS INC.	\$14.71	OPEN P.O. FOR SUPPLIES
Q	065045	10/12/07	COMMUNITY COLLEGE PRESS	\$31.00	Publication, Core Indicators
Q	065046	10/12/07	COACH AMERICA	\$681.50	Bus for Emeritus Field Trip 10/03 C.Chattopadhyay
Q	065047	10/12/07	COACH AMERICA	\$834.50	Bus for Emeritus Field Trip 10/03 C.Chattopadhyay
Q	065048	10/12/07	COACH AMERICA	\$2,373.54	Athletic Team Transportation
Q	065049	10/12/07	COACH AMERICA	\$1,976.99	Athletic Team Transportation
Q	065050	10/12/07	COLLEGE OF DUPAGE	\$71.90	DVD FOR INTO TO NURSING
Q	065051	10/12/07	COMPUTERLAND	\$490.26	ADOBE UPGRADE PLAN RENEWAL
Q	065052	10/12/07	CONCEPT MEDIA	\$1,137.52	BOOKS ORDERED BY B.HUGGINS
Q	065053	10/12/07	CONDOR ELECTRONICS, INC.	\$132.84	SUPPLIES
Q	065054	10/12/07	CONSOLIDATED ELECTRICAL DIST.	\$2,468.33	LAMPS
Q	065055	10/12/07	COUTTS LIBRARY SERVICES, INC.	\$330.46	Library book per Tom Weisrock request
Q	065056	10/12/07	COX COMMUNICATIONS	\$15,705.02	COX COMMUNICATIONS INTERCAMPUS WAN SERVICE
Q	065057	10/12/07	CPS SECURITY SOLUTIONS	\$2,191.44	SECURITY SERVICES
Q	065058	10/12/07	CROWN VALLEY MARKETPLACE	\$145.24	Groceries for Foods Lab.
Q	065059	10/12/07	BLACK CORAL HAWAII WHOLESALE	\$135.00	AQUARIUM SUPPLIES AND MAINTENANCE
Q	065060	10/12/07	AGILYSYS INC	\$3,950.00	SAN Upgrade Technical Services
Q	065061	10/15/07	GANDER-PRINTCO	\$148.71	Business Card
Q	065062	10/15/07	SANTOS GARCIA	\$35.00	Reim. for Exam/X-Rays Pol. Officer
Q	065063	10/15/07	GLAXOSMITHKLINE PHARMACEUTICAL	\$518.20	vaccine needed for students
Q	065064	10/15/07	LINDA GLEASON	\$144.00	NURSING MATERIALS BOUGHT AT CONF.
Q	065065	10/15/07	GoEngineer	\$3,037.00	ENGINEERING SOFTWARE
Q	065066	10/15/07	GOLF VENTURES WEST	\$314.15	MOWER/CART PARTS
Q	065067	10/15/07	CHRISTINA GOROSPE	\$297.00	ID#963370, STUDENT SUCCESS SCHOLARSHIP
Q	065068	10/15/07	GOVERNMENT	\$6,000.00	contract for curriculum system
Q	065069	10/15/07	ESTER GRAHAM	\$83.45	MILEAGE
Q	065070	10/15/07	W. W. GRAINGER	\$2,052.48	HVAC SUPPLIES
Q	065071	10/15/07	GRAPHIC CHEMICAL & INK CO.	\$123.73	ART SUPPLIES
Q	065072	10/15/07	MARLYS GRODT & ASSOCIATES	\$400.00	Revision of Class Spec-SC positions
Q	065073	10/15/07	GRUBER COMMUNICATION PRODUCTS	\$251.52	CAT 5E CABLES
Q	065074	10/15/07	HARDY DIAGNOSTICS	\$334.24	MICROBIOLOGY PREPARED MEDIA
Q	065075	10/15/07	HARLAND TECHNOLOGY SERVICES	\$632.00	Annual Maintenance Agreement
Q	065076	10/15/07	HARROD MANAGEMENT SOLUTIONS,	\$8,750.00	Professional Services:Network Support Services
Q	065077	10/15/07	HERCULES PORTABLE POWER, INC.	\$2,187.58	GENERATOR MAINT.
Q	065078	10/15/07	HITT MARKING DEVICES, INC.	\$12.93	Stamp
Q	065079	10/15/07	HOME DEPOT CREDIT SERVICES	\$435.60	Blanket PO for Technology Svc.
Q	065080	10/15/07	ANTHONY HUNTLEY	\$36.46	Reimbursement to A.Huntley for supplies
Q	065081	10/15/07	INGARDIA BROTHERS PRODUCE, INC.	\$252.78	Groceries for Foods Lab.
Q	065082	10/15/07	LISA INLOW	\$20.90	Student Supplies
Q	065083	10/15/07	INTERMOUNTAIN LOCK & SECURITY	\$6,189.42	LOCKSMITH EQUIPMENT
Q	065084	10/15/07	IRVINE PIPE & SUPPLY	\$348.93	OPEN P.O. FOR SUPPLIES
Q	065085	10/15/07	BICHTUYEN JENSEN	\$12.31	MILEAGE
Q	065086	10/15/07	JUNIOR'S GOLF CARTS	\$426.61	GOLF CART REPAIR
Q	065087	10/15/07	CANDY KINCAID	\$41.98	MILEAGE

## WARRANT REGISTER LISTING

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Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

Check #	Check Dt	Company Name	Check Amount	Description
065088	10/15/07	ROBERT J. KOPECKY	\$242.37	REIMBURSEMENT FOR COMPUTER LAB EQUIPMENT
065089	10/15/07	LAB SAFETY SUPPLY INC.	\$458.66	MAINTENANCE SUPPLIES
065090	10/15/07	LAKE FOREST BEAUTY COLLEGE	\$18,521.33	Blanket PO to pay for Cosmetology for summer
065091	10/15/07	LC TECHNOLOGY INTERNATIONAL,	\$419.95	COMPUTER SOFTWARE PROGRAM
065092	10/15/07	LYON SUPPLY CO.	\$13.79	DRAFTING SCALES
065093	10/15/07	LORI MANGELS	\$86.23	MILEAGE
065094	10/15/07	MAQUINSAL SEWING MACHINE CO.	\$36.90	SEWING SUPPLIES
065095	10/15/07	MARKERTEK VIDEO SUPPLY	\$44.95	Grip Equipment for student use
065096	10/15/07	MC GRAW-HILL COMPANIES	\$20.05	REFERENCE PO7-03592 SHORT PAY
065097	10/15/07	DIANE MC GROARTY	\$33.83	Student Supplies
065098	10/15/07	MC KESSON MEDICAL SURGICAL	\$1,874.84	First Aid Kits
065099	10/15/07	MEDCO SUPPLY COMPANY	\$5,476.76	Athletic Training Room
065100	10/15/07	MERIT SOFTWARE	\$7,439.00	Software-Reading Lab.Basic Study.
065101	10/15/07	MEYERS ALLISON LLP	\$4,756.75	Investigative Svs. for HR
065102	10/15/07	MIDWEST LIBRARY SERVICE	\$2,319.69	Pay for books.
065103	10/15/07	BETH MUELLER	\$63.45	MILEAGE
065104	10/15/07	NAPA AUTO PARTS	\$623.32	AUTO SUPPLIES
065105	10/15/07	NATIONAL KITCHEN & BATH	\$17.04	Dept. Resource
065106	10/15/07	HALEY NGUYEN	\$209.21	Student Supplies
065107	10/15/07	NOVA VISION	\$109.00	SECURE STICKER LABELS
065108	10/15/07	JANINE O'BUCHON	\$20.00	MILEAGE
065109	10/15/07	ORANGE CO. BUSINESS JOURNAL	\$1,369.00	OCBJ ADS to promote the college
065110	10/15/07	ORANGE CO. BUSINESS COUNCIL	\$10,000.00	Consultant, Wallace Walrod
065111	10/15/07	ORANGE COUNTY PRINTING CO.	\$1,879.16	TRI PANEL BROCHURE
065112	10/15/07	ORANGE COUNTY REGISTER	\$2,577.12	Monthly ad insertions in the OC Register.
065113	10/15/07	ORANGE CO. SPEAKER REPAIR	\$94.74	Speaker Repair
065114	10/15/07	OCE-IMAGISTICS	\$142.18	Payment for toner
065115	10/15/07	TERRI WHITT	\$52.19	MILEAGE
065116	10/15/07	IBM	\$4,065.41	Data Warehouse Cluster Server
065117	10/15/07	IBM	\$15,639.83	Data Warehouse Cluster Server
065118	10/15/07	LIFETIME MEMORY PRODUCTS,	\$1,234.07	Memory Upgrade Older IT Servers
065119	10/15/07	NEUDESIC, LLC	\$299,812.00	Student Information System, Contracted Services
065120	10/15/07	JESSICA M. CHA	\$11.72	MILEAGE
065121	10/15/07	EARL PAGAL	\$17.33	MILEAGE
065122	10/16/07	AT&T/MCI	\$2,240.58	Annual P.O. for telephone service
065123	10/16/07	AT&T/MCI	\$237.52	TELEPHONE/FAX SERVICE FOR ATEP
065124	10/16/07	AT&T	\$1,665.66	Annual P.O. for telephone service
065125	10/16/07	ROLAND DGA CORPORATION	\$80.84	Publication Supplies
065126	10/16/07	U.S. POSTAL SERVICE	\$23,721.73	Postage for mailing Spring 2008 IVC class schedule
065127	10/16/07	U.S. POSTAL SERVICE	\$3,000.00	POSTAGE
065128	10/16/07	WOODBIDGE HIGH SCHOOL	\$650.00	Ad for Woodbridge High School Newspaper
065129	10/17/07	AMERICAN EXPRESS	\$4,150.10	Conference for Andrew Craven
065130	10/17/07	JUANITA BALTIERRA	\$215.88	CCCEOPSA Conference Attend. for Juanita Baltierra
065131	10/17/07	CAROL BANDER	\$34.00	Workshop: Orange County CATESOL
065132	10/17/07	CALIFORNIA CHICANO-LATINO	\$445.00	Conference Attendance for Maria Paniagua
065133	10/17/07	TERESA CAMACHO	\$65.01	CCCEOPSA Conference Attend. for Teresa Camacho
065134	10/17/07	CASBO	\$410.00	Registration to attend 1099 CASBO workshop
065135	10/17/07	CCCCIO	\$300.00	Craig Justice to go to CCCCIO Fall Conference
065136	10/17/07	4C2S2A	\$260.00	Conference for Leslie Humphrey
065137	10/17/07	CLARK SECURITY PRODUCTS INC.	\$372.00	SEMINAR ATTENDANCE
065138	10/17/07	DI ASSOCIATES, INC.	\$200.00	BOOTCAMP CONF FOR LINDA CALL



## WARRANT REGISTER LISTING

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Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #  
Selection: Between #064680 and 065447

Check #	Check Dt	Company Name	Check Amount	Description
065139	10/17/07	KRISTA FISHER	\$328.90	Reimburse staff member for books/tuition
065140	10/17/07	FLAMINGO LAS VEGAS	\$850.21	NOADN CONF. IN LAS VEGAS
065141	10/17/07	HOWARD GENSLE	\$89.82	AGS Fall Advisor Meeting
065142	10/17/07	SENIYE MARGARET HUANG	\$305.00	Lifespan Learning Institute Present Mindfulness
065143	10/17/07	HYATT REGENCY	\$439.60	Conference Attendance for Maria Paniagua
065144	10/17/07	MANCHESTER GRAND HYATT	\$580.77	Federal Student Aid Conf.Reimb.
065145	10/17/07	PAULA JACOBS	\$101.74	REIMBURSEMENT FOR CONFERENCE
065146	10/17/07	ALLAN MAC DOUGALL	\$299.61	Reimbursement for TTAC Meeting in Sacramento
065147	10/17/07	ORLANATHA NIN	\$151.55	Reimbursement for Orlantha Nin
065148	10/17/07	OCTFCU	\$12.00	TRAVEL EXPENSES FOR RAGHU MATHUR
065149	10/17/07	MARIA PANIAGUA	\$93.01	CCCEOPSA Conference Attend. for Maria Paniagua
065150	10/17/07	LORI PARRA	\$197.85	CCCEOPSA Conference Attend. for Lori Parra
065151	10/17/07	BARI RUDMANN	\$116.59	CONFERENCE REIMBURSEMENT-BARI RUDMANN
065152	10/17/07	JERRY RUDMANN	\$1,000.00	Jerald Rudmann to attend Student Success Conference
065153	10/17/07	TIFFANY TRAN	\$296.46	Reimbursement for CCC TechFocus Award Ceremony
065154	10/17/07	TERRI WHITT	\$80.00	NLN CONF. IN PHX FOR T. WHITT
065155	10/17/07	MARY WILLIAMS	\$918.64	Conference For Mary Williams
065156	10/18/07	OFFICEMAX CONTRACT INC.	\$4,185.72	Office Max Supply Orders 2007/2008
065157	10/18/07	THE RP GROUP	\$350.00	Membership renewal for 2007-2008 RP Group
065158	10/18/07	SARA LEILA SHEYBANI	\$9.97	REIMBURSEMENT
065159	10/18/07	OFFICEMAX CONTRACT INC.	\$3,663.01	OFFICE EQUIPMENT
065160	10/18/07	ROOF CONSTRUCTION	\$255,855.78	ROOFING REPLACEMENT - PE COMPLEX
065161	10/18/07	ABC ICE HOUSE	\$38.79	SUPPLIES
065162	10/18/07	THE ACTIVE NETWORK, INC.	\$4,040.36	Active Network Comm Education Reg System
065163	10/18/07	ADCLUB ADVERTISING SERVICE	\$4,617.67	Recruitment/Advertising for SOCCCD
065164	10/18/07	AIRGAS WEST	\$119.33	POOL SUPPLIES
065165	10/18/07	AMAZON.COM	\$185.90	Geology reference books
065166	10/18/07	AMAZON.COM	\$29.95	Dept. Resource
065167	10/18/07	AMAZON.COM	\$54.95	NURSING TEXTBOOK FOR FAC. LEARN
065168	10/18/07	ARAMARK UNIFORM SERVICES	\$54.83	Shop coats,etc
065169	10/18/07	LEE ARMSTRONG CO., INC.	\$650.00	CONTRACT SERVICES
065170	10/18/07	ARS ENTERPRISES*	\$525.00	Service/Repair of Autoclave
065171	10/18/07	B & P SERVICES, INC.	\$216.94	REPAIR CHILLER LEAK
065172	10/18/07	BARKS EQUIPMENT & SUPPLIES	\$16.15	AUTOMOTIVE SUPPLIES
065173	10/18/07	BAY ALARM COMPANY	\$639.00	Security Service
065174	10/18/07	DENISE BLAIR	\$210.00	Workshop Presenter
065175	10/18/07	BRENDA BORRON	\$104.97	Reimbursement
065176	10/18/07	BUDDY'S ALL STARS	\$2,112.64	Softball equipment
065177	10/18/07	CA DEPT OF HEALTH SERVICES	\$430.00	Renewal fee for radiation machine registration
065178	10/18/07	CA STUDENT AID COMMISSION	\$1,939.00	Program Compliance Review
065179	10/18/07	CABLES TO GO	\$37.80	Ethernet switch.
065180	10/18/07	CAROLINA BIOLOGICAL SUPPLY	\$356.25	BIOLOGY BID 2008
065181	10/18/07	CAVISION	\$75.00	Part to repair damaged equipment
065182	10/18/07	CCS PRESENTATION SYSTEMS,	\$2,798.90	Cooking Classroom Camera
065183	10/18/07	THE CHRONICLE OF HIGHER	\$82.50	CHRONICLE OF HIGHER EDUCATION SUBSCRIPTION
065184	10/18/07	CLA-VAL	\$1,019.18	CONTRACT SERVICES
065185	10/18/07	CLARK SECURITY PRODUCTS INC.	\$459.22	OPEN P.O. FOR SUPPLIES
065186	10/18/07	CLOSET WORLD	\$4,832.80	CABINETRY FOR DIVISION WORKROOM
065187	10/18/07	COMMUNITY PARTNERS	\$1,650.00	Installation of optical tables at ATEP
065188	10/18/07	COX COMMUNICATIONS	\$4,340.28	COX Communications Intercampus WAN service
065189	10/18/07	COX MEDIA, INC.	\$3,666.15	Advertising



## WARRANT REGISTER LISTING

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Bank Account: (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	065190	10/18/07	DANKA OFFICE IMAGING	\$10,884.94	New Canon Copier Maintenance
Q	065191	10/18/07	DAZIAN LLC	\$1,905.49	Supplies
Q	065192	10/18/07	DE NAULT'S TRUE VALUE	\$11.83	Hardware and gardening supplies for biology
Q	065193	10/18/07	DELL MARKETING L.P.	\$23,472.37	4 DELL WORKSTATIONS
Q	065194	10/18/07	DHK PLUMBING & PIPING, INC.	\$28,613.89	BUILDING MAINTENANCE
Q	065195	10/18/07	SPARKLETT'S	\$2,477.79	Bottled water service
Q	065196	10/18/07	DSE ARCHITECTURE, INC.	\$4,731.25	CONTRACT SERVICES
Q	065197	10/18/07	MICHELE DUGAN	\$180.00	Workshop Presenter
Q	065198	10/18/07	EAGLE COMMUNICATIONS	\$143.92	RADIO SUPPLIES
Q	065199	10/18/07	ECCTYC	\$105.00	Membership/Subscription
Q	065200	10/18/07	ECOLAB PROFESSIONAL PRODUCTS	\$2,240.13	DISINFECTANT
Q	065201	10/18/07	DONALD EISENTRAUT	\$1,600.00	Contract Services
Q	065202	10/18/07	ENTERPRISE RENT-A-CAR	\$214.05	OPEN P.O. FOR VEHICLE RENTAL
Q	065203	10/18/07	EWING IRRIGATION PRODUCTS	\$332.07	OPEN P.O. FOR SUPPLIES
Q	065204	10/18/07	EXCELSIOR ELEVATOR CORPORATION	\$650.00	ANNUAL ELEVATOR MAINTENANCE SERVICE
Q	065205	10/18/07	EXPERIAN	\$75.00	Contract Svcs from Experian
Q	065206	10/18/07	FERGUSON ENTERPRISES, INC.	\$921.06	PLUMBING SUPPLIES
Q	065207	10/18/07	FIELD MUSIC	\$366.35	Piano Supplies
Q	065208	10/18/07	FILMS FOR HUMANITIES INC.	\$587.70	DVDS FOR NURSING PROGRAM
Q	065209	10/18/07	FRED'S COLORTILE	\$280.00	CARPET REPAIR AT PAC
Q	065210	10/18/07	FREEWAY AUTO SUPPLY	\$63.52	TRANSPORTATION SUPPLIES
Q	065211	10/18/07	BAY ALARM COMPANY	\$216.00	SECURITY MONITORING SYSTEM
Q	065212	10/18/07	DAIRY DEPOT	\$43.18	NUTRITIONAL MILK AND DAIRY SUPPLIES
Q	065213	10/18/07	LAURA ABRAMS	\$80.09	MILEAGE
Q	065214	10/18/07	JUANITA BALTIERA	\$84.39	MILEAGE
Q	065215	10/18/07	BOARD OF REGISTERED NURSING	\$105.00	SCHOLARSHIPS FOR LICENSURE
Q	065216	10/18/07	BOARD OF REGISTERED NURSING	\$105.00	SCHOLARSHIPS FOR LICENSURE
Q	065217	10/18/07	BOARD OF REGISTERED NURSING	\$105.00	SCHOLARSHIPS FOR LICENSURE
Q	065218	10/18/07	GANAHL LUMBER	\$942.45	Supplies
Q	065219	10/18/07	GANDER-PRINTCO	\$392.21	DEPARTMENT BROCHURES-REDO
Q	065220	10/18/07	GOODWILL INDUSTRIES OF	\$150.00	Interpreting Svcs. Fee
Q	065221	10/18/07	GREAT WESTERN SANITARY	\$619.05	WINDOW WASHER
Q	065222	10/18/07	KELLY GRIMES	\$700.00	Consultant
Q	065223	10/18/07	HAITBRINK ASPHALT PAVING,	\$3,000.00	FOUR EMERGENCY CALL BOX PADS
Q	065224	10/18/07	HARDY DIAGNOSTICS	\$1,329.30	MICROBIOLOGY SUPPLIES
Q	065225	10/18/07	F & E HEDMAN	\$232.92	Equipment Repair
Q	065226	10/18/07	HIGH DESERT HUNT CLUB	\$2,911.46	TRUNK VAULTS FOR POLICE VEHICLES
Q	065227	10/18/07	WILLARD C. HOM	\$561.65	REIMBURSEMENT TRAVEL Ldrsh Project
Q	065228	10/18/07	HOME DEPOT CREDIT SERVICES	\$406.74	MAINT/GROUNDS/CUST. SUPPLIES
Q	065229	10/18/07	IMAGE PRINTING SOLUTIONS	\$117.85	Name badges for DSPS employees
Q	065230	10/18/07	IMS COMMERCIAL ICE SYSTEMS	\$97.17	Athletic Training Supplies
Q	065231	10/18/07	INCENTRA SOLUTIONS OF	\$10,240.00	IT Software Engineering/Development Services
Q	065232	10/18/07	INFINITY MICRO COMPUTER	\$378.84	4 HARDDRIVES FOR DOMAIN CONTROLLER
Q	065233	10/18/07	INSIDE MEXICO	\$127.80	Library DVDs per Tom Weisrock request
Q	065234	10/18/07	INTERMOUNTAIN LOCK & SECURITY	\$499.96	LOCKSMITH SUPPLIES
Q	065235	10/18/07	IRVINE HIGH SCHOOL-EL VAQUERO	\$614.40	Ad for Irvine High School Newspaper
Q	065236	10/18/07	LEEANNE JOHNSON	\$100.00	Reimburse Fitness Center membership
Q	065237	10/18/07	JOHNSTONE SUPPLY	\$130.37	HVAC SUPPLIES
Q	065238	10/18/07	L.A. GYM EQUIPMENT	\$24,390.35	Competitive Equip. approved 07-08
Q	065239	10/18/07	ANDREW S. LA MANQUE	\$375.37	REIMBURSEMENT EXPENSE
Q	065240	10/18/07	LAB SAFETY SUPPLY INC.	\$444.70	LOCKOUT TAGOUT KIT

## WARRANT REGISTER LISTING

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Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	065241	10/18/07	LAGUNA GRAPHIC ARTS, INC.	\$463.33	DIGITAL PRINTING SERVICES
Q	065242	10/18/07	SCOTT LARSON, Ph.D.	\$300.00	Workshop Presenter
F	065243	10/18/07	LASER SOURCE	\$161.29	Instructional Repair
Q	065244	10/18/07	LAWNMOWERS ETC.	\$140.87	BLADE SHARPENING/GROUNDS
Q	065245	10/18/07	DIANE LEWIS	\$63.00	Reimbursement-Diane Lewis
F	065246	10/18/07	LOOMIS, FARGO & CO., INC	\$418.50	Armored Car Service 07/08
Q	065247	10/18/07	LYON SUPPLY CO.	\$18.75	PRAFTING SCALES
Q	065248	10/18/07	MAXIMUS, INC.	\$2,600.00	Renewal Services Cost Claiming FY 07/08
Q	065249	10/18/07	MC KESSON MEDICAL SURGICAL	\$203.67	medical supplies
Q	065250	10/18/07	MEDCO SUPPLY COMPANY	\$93.87	Athletic Training Room
Q	065251	10/18/07	MERCURY DOCUMENT IMAGING CO.	\$248.00	Maint. Contract
J	065252	10/18/07	METROCALL	\$222.10	PAGER RENTAL AND MAINTENANCE CONTRACT
Q	065253	10/18/07	SALLIE MILLER	\$705.00	Workshop Presenter
Q	065254	10/18/07	MINITEX LIBRARY INFO. NETWORK	\$458.00	Library supplies
Q	065255	10/18/07	MISSION PRINTING COMPANY, INC	\$474.10	Printing District Fast Facts Brochure.
Q	065256	10/18/07	MITCHELL	\$975.00	MITCHELL ON DEMAND SUBSCRIPTION
Q	065257	10/18/07	MOBILE MODULAR MGMT. CORP.	\$38,808.00	Annual Maintenance Agreement
Q	065258	10/18/07	MUSICIAN'S FRIEND, INC.	\$202.95	Music Supplies
Q	065259	10/18/07	AUGUSTINE NAVARRO	\$180.00	Workshop Presenter
Q	065260	10/18/07	NEXTEL COMMUNICATIONS, INC.	\$96.21	Nextel Communications
Q	065261	10/18/07	BRIGITTE NICHOLS	\$70.00	Workshop Facilitator
Q	065262	10/18/07	NOTHING BUT AIR	\$225.00	Purchase of balloons for Mercury Event at IVC
Q	065263	10/18/07	NuStep, Inc.	\$675.86	Leg stabilizer for recumbent exerciser
Q	065264	10/18/07	ORANGE CO. AUDITOR-CONTROLLER	\$4,290.00	SURCHARGE ON CITATIONS
Q	065265	10/18/07	ORANGE CO. AUDITOR-CONTROLLER	\$436.60	Annual Maintenance Agreement
Q	065266	10/18/07	ORANGE CO. AUDITOR-CONTROLLER	\$331.56	Range Fees
Q	065267	10/18/07	ORANGE CO. AUDITOR-CONTROLLER	\$2,445.00	Annual Maintenance Agreement
Q	065268	10/18/07	ORANGE COUNTY JEWISH LIFE	\$450.00	Advertising-Keshet Chaim Neshama
Q	065269	10/18/07	ORANGE COUNTY REGISTER	\$993.75	ADVERTISING
Q	065270	10/18/07	ORANGE COUNTY REGISTER	\$4,398.00	Ongoing printing & delivery charges for the Lariat
Q	065271	10/18/07	ORANGE CO. TRANSIT AUTHORITY	\$5,700.00	BUS PASSES
Q	065272	10/18/07	ORANGE CO. TREASURER	\$598.76	Annual Mandatory Assessments
Q	065273	10/18/07	OC WEEKLY MEDIA	\$4,576.00	ADVERTISING
Q	065274	10/18/07	OCB REPROGRAPHICS, INC.	\$134.06	COPY OF MECHANICAL PLANS OF S/M
Q	065275	10/18/07	OCE-USA, INC.	\$2,363.19	Maintenance Agreement
Q	065276	10/18/07	OCE-IMAGISTICS	\$105.60	RENTAL AGREEMENT
Q	065277	10/18/07	OCLC, INC.	\$529.80	Annual Maintenance Agreement
Q	065278	10/18/07	ALISSA OHLANDER	\$244.00	p769903-STUDENT SUCCESS GRANT SCHOLARSHIP
Q	065279	10/18/07	ORIENTAL TRADING COMPANY, INC.	\$136.22	SUPPLIES FOR ACTIVITIES
Q	065280	10/18/07	ORKIN EXTERMINATING, INC.	\$1,442.00	PEST CONTROL
Q	065281	10/18/07	JANE ROSENKRANS	\$21.70	MILEAGE
Q	065282	10/18/07	ORKIN EXTERMINATING, INC.	\$79.20	Annual Maintenance Agreement
Q	065283	10/18/07	GLOBAL INDUSTRIAL EQUIPMENT	\$2,411.78	MISC TOOLS FOR THE FAC BLDG
Q	065284	10/18/07	GRANICUS, INC.	\$2,150.00	Board Meeting Streaming Video Monthly Support
Q	065285	10/18/07	JACKSON, DE MARCO, TIDUS,	\$18,994.00	ATEP Legal Professional Services
Q	065286	10/18/07	A.C. LIGHTING INC.	\$5,336.50	Lighting Controls for IPAC
Q	065287	10/18/07	BANNERSANDSIGNS.NET	\$1,131.38	LOGO SIGNS FOR BOARD PODIUM AND CONFERENCE ROOM
Q	065288	10/18/07	CARRIER JOHNSON	\$3,544.11	HIRE ARCHITECT FOR A-300 REMODEL
Q	065289	10/18/07	DEVISE TECHNICAL PRODUCTS, INC	\$2,094.24	EMERGENCY SEWER REPAIR
Q	065290	10/18/07	THE FITNESS STANDARD	\$2,176.66	REMOVE AND REPLACE MASONITE FLOORING
Q	065291	10/18/07	gkkworks	\$43,946.51	Project: ATEP



## WARRANT REGISTER LISTING

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Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	065292	10/18/07	HARBOR CONSTRUCTION CO., INC.	\$522,540.00	BID 1060
Q	065293	10/18/07	JOYCE INSPECTION & TESTING	\$6,160.00	INSPECTOR OF RECORD SERVICES
Q	065294	10/18/07	LAMAR SPACE INC.	\$145.46	RENTAL OF TRAILER FOR INSPECTOR
Q	065295	10/18/07	NEXUS IS, INC.	\$15,811.01	IT EQUIPMENT FOR POLICE/WAREHOUSE
Q	065296	10/18/07	PB AMERICAS, INC.	\$3,387.00	HIRE L.C. CONSULTANT, BUS & TECH INNOV.CTR.
Q	065297	10/18/07	QUALITY FENCE CO., INC.	\$3,700.00	SAFETY FENCING AND SCREENING
Q	065298	10/18/07	RICHARD THE THREAD	\$330.55	INDUSTRIAL STEAMER FOR COSTUME SHOP
Q	065299	10/18/07	STEDMAN COMPUTER SYSTEMS	\$11,449.52	Visual Studio Pro Licensing
Q	065300	10/18/07	SYSTEMS SOURCE, INC.	\$9,889.42	FURNITURE BID FOR FA AT IVC
Q	065301	10/18/07	TRI-BEST VISUAL DISPLAY	\$1,187.22	MARKERBOARDS
Q	065302	10/18/07	TROKELL COMMUNICATIONS, INC.	\$6,581.85	EQUIPMENT
Q	065303	10/18/07	UNITED SITE SERVICES	\$203.98	FENCE RENTAL FOR BUSINESS & TECH PROJECT
Q	065304	10/18/07	WELLS FARGO BANK	\$58,060.00	BID 1060
Q	065305	10/18/07	WORKPLACE RESOURCE	\$3,118.82	FURNITURE BID
Q	065306	10/19/07	EMPLOYMENT DEVELOPMENT DEPT.	\$11,036.35	Unemployment Insurance Quarterly P/R Taxes
Q	065307	10/19/07	AT & T MOBILITY	\$54.37	MMILCHIKER CELL PHONE SVC 2007-08
Q	065308	10/19/07	PACIFIC PARKING SYSTEMS, INC.	\$9,873.68	REPLACEMENT PERMIT MACHINE LOT 3
Q	065309	10/19/07	BOB PARRETT CONSTRUCTION	\$10,666.00	CONTRACT SERVICES
Q	065310	10/19/07	PAYAM-E-ASHENA	\$200.00	ADVERTISING
Q	065311	10/19/07	LILIANN STROUD	\$420.00	Workshop Presenter
Q	065312	10/19/07	PATRICK PERRY	\$294.50	Travel Expenses for TLC Com Travel
Q	065313	10/19/07	PHOENIX GROUP INFORMATION SYS.	\$3,572.04	Citation Management
Q	065314	10/19/07	PHYTOTECHNOLOGY LABORATORIES	\$33.33	HORTICULTURE SUPPLIES
Q	065315	10/19/07	PML MICROBIOLOGICALS	\$228.05	MICROBIOLOGY MEDIA
Q	065316	10/19/07	PORTAGE NEWSPAPER SUPPLY	\$872.89	BINDERS
Q	065317	10/19/07	CHRISTINA PRIMZICH	\$244.00	984984 STUDENT SUCCESS GRANT SCHOLARSHIP
Q	065318	10/19/07	PROAIR CONSTRUCTION SVCS. INC.	\$6,630.00	AIR CONDITIONING UNIT FOR VILLAGE
Q	065319	10/19/07	PROFORCE LAW ENFORCEMENT	\$329.93	TASER AIR CARTRIDGE
Q	065320	10/19/07	PROMPTER PEOPLE, INC.	\$1,768.23	Teleprompter monitor for remote productions
Q	065321	10/19/07	QUEST DIAGNOSTICS	\$738.23	Purchase lab testing for students
Q	065322	10/19/07	THE RACK DEPOT, INC.	\$2,418.28	PALLET RACKING FOR COX BLDG.
Q	065323	10/19/07	RAYVERN LIGHTING SUPPLY CO.	\$6,620.81	ELECTRICAL SUPPLIES
Q	065324	10/19/07	RECALL SECURE DESTRUCTION	\$116.30	Shredding Account Documents 07/08
Q	065325	10/19/07	REFRIGERATION SUPPLIES DIST.	\$108.07	HVAC SUPPLIES
Q	065326	10/19/07	REMET CORP.	\$52.92	PHYSICS SUPPLIES
Q	065327	10/19/07	MARIA RENTERIA	\$210.00	Workshop Presenter
Q	065328	10/19/07	JOHN RICHARDS	\$4.54	Reimbursement for Laboratory Supplies
Q	065329	10/19/07	RICOH AMERICAS CORPORATION	\$83.61	yearly Ricoh copier Maint. agreement
Q	065330	10/19/07	ROCHESTER INSTITUTE OF TECH.	\$1,133.50	Payment on NSF Subaward - Rochester Inst of Tech
Q	065331	10/19/07	ROTO-ROOTER SERVICE &	\$3,286.93	ANNUAL DRAIN CLEANING
Q	065332	10/19/07	RR SYSTEMS, INC.	\$958.00	VILLAGE MOVING
Q	065333	10/19/07	RYDER TRANSPORTATION SERVICES	\$127.59	Truck rental
Q	065334	10/19/07	S & B FOODS	\$458.93	Payment to S&B Foods, Chancellor's Coord. Council
Q	065335	10/19/07	S & B FOODS	\$156.24	Refreshments for Computer Safety Event, October 3
Q	065336	10/19/07	SAFEWAY INC/PAVILIONS	\$216.18	Groceries for Foods Lab (summer/fall)
Q	065337	10/19/07	SAN DIEGO GAS & ELECTRIC	\$1,838.12	Electric Service Billing for SDG&E
Q	065338	10/19/07	FHEG - SADDLEBACK BOOKSTORE	\$3,055.28	BLANKET PO FOR BOOKSTORE
Q	065339	10/19/07	FHEG - SADDLEBACK BOOKSTORE	\$1,514.77	BLANKET PO FOR BOOKSTORE
Q	065340	10/19/07	AMY ROSE SCHECHTER	\$50.00	Panel Presentation
Q	065341	10/19/07	GUISELLE SCOTT	\$420.00	Workshop Presenter
Q	065342	10/19/07	SECURE COMPUTING CORPORATION	\$36,177.07	Anti-SPAM/Anti-Virus Annual Maintenance



## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	065343	10/19/07	SEHI PROCOMP COMPUTER	\$413.12	Two USB wireless adapters.
Q	065344	10/19/07	RASCHELLE SHAPPER	\$1,000.00	589000 SCHOLARSHIP FROM SSG
Q	065345	10/19/07	HELENE SHOTWELL	\$120.00	Workshop Presenter
Q	065346	10/19/07	SHRED-IT	\$115.00	For Shred-it monthly service
Q	065347	10/19/07	SIGN WAREHOUSE.COM	\$138.02	Supplies for Publications
Q	065348	10/19/07	SKS, INC.	\$958.19	OPEN P.O. FOR SUPPLIES
Q	065349	10/19/07	SMART COMPUTING MAGAZINE	\$29.00	SMART COMPUTING MAGAZINE
Q	065350	10/19/07	DANIEL SMITH, INC.	\$1,434.87	ART SUPPLIES
Q	065351	10/19/07	DONNA SNEED	\$21.25	Reimbursement for Tustin Tiller Days
Q	065352	10/19/07	SOUTHERN CALIFORNIA EDISON CO.	\$3,617.41	ELECTRIC SERVICE ATEP
Q	065353	10/19/07	SOUTHERN CALIFORNIA EDISON CO.	\$294.54	ELECTRIC SERVICE ATEP
Q	065354	10/19/07	SO. CAL. GAS CO.	\$12,074.72	PO for gas transmission service.
Q	065355	10/19/07	SO. ORANGE CO. COMM. COL.DIST	\$143.00	Return to Title IV Funds
Q	065356	10/19/07	SOCCER CENTER	\$64.81	WOMEN'S SOCCER SOCKS
Q	065357	10/19/07	SPECTRUM CHEMICAL MFG. CORP.	\$3,814.25	CHEMISTRY SUPPLIES
Q	065358	10/19/07	STANDARD DEVIANTS	\$616.99	Instructional DVD's for Lang. Lab.
Q	065359	10/19/07	W.B. STARR, INC.	\$1,650.00	CONTRACT SERVICES
Q	065360	10/19/07	STATER BROTHERS	\$434.14	Groceries for Foods Lab.
Q	065361	10/19/07	MARY ANN STECKO RAINS	\$244.00	571751 STUDENT SUCCESS GRANT SCHOLARSHIP
Q	065362	10/19/07	STERLING ARTS SUPPLY	\$36.23	Blanket Purchase Order
Q	065363	10/19/07	SUREFIRE, LLC	\$237.31	LITHIUM BATTERIES
Q	065364	10/19/07	SAM'S CLUB	\$452.64	for classroom supplies & snacks for CDC for year
Q	065394	10/23/07	ACADEMIC SENATE FOR CALIF.	\$295.00	Fall Plenary Session 2007 ASCCC
Q	065395	10/23/07	ACADEMIC SENATE FOR CALIF.	\$295.00	Fall Plenary Session 2007 ASCCC
Q	065396	10/23/07	ACADEMIC SENATE FOR CALIF.	\$295.00	Fall Plenary Session 2007 ASCCC
Q	065397	10/23/07	JOANN ALFORD	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065398	10/23/07	JUANITA BALTIERRA	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065399	10/23/07	PAMELA JAN BARR	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065400	10/23/07	ZINA BORATYNEC	\$60.00	REIMBURSEMENT FOR CONFERENCE REGISTRATION
Q	065401	10/23/07	LINDA CALL	\$673.12	NLN CONF. IN PHX FOR LINDA CALL
Q	065402	10/23/07	TERESA CAMACHO	\$76.00	Conf. Attendance - Teresa Camacho
Q	065403	10/23/07	LIONEL CARON	\$250.00	Lionel Caron to Flashforward 2007 Conference
Q	065404	10/23/07	CASFAA	\$200.00	CASFAA 1040 Workshop Registration
Q	065405	10/23/07	COMM. COLLEGE LEAGUE OF CALIF	\$445.00	Conference for Glenn Roquemore
Q	065406	10/23/07	JERILYN CHUMAN	\$263.80	CalWORKs Training
Q	065407	10/23/07	BEEP COLCLOUGH	\$674.81	Conference attendance reimbursement
Q	065408	10/23/07	MARIANA DE SARACHO	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065409	10/23/07	LARRY DE SHAZER	\$647.13	Conference Registration
Q	065410	10/23/07	FRANCES DIAZ	\$65.00	REIMBURSEMENT FOR CONFERENCE
Q	065411	10/23/07	JENNIFER FORSTER	\$60.00	REIMBURSEMENT FOR CONFERENCE REGISTRATION
Q	065412	10/23/07	DAVID FRANCISCO	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065413	10/23/07	NO. ORANGE CO. COMM. COLL.	\$35.00	prepay conference registration
Q	065414	10/23/07	LINDA GLEASON	\$895.49	CONF. NLN EDUCATION SUMMIT FOR L. GLEASON
Q	065415	10/23/07	STEVE HANDA	\$60.00	REIMBURSEMENT FOR CONFERENCE REGISTRATION
Q	065416	10/23/07	MELODY HARPER	\$119.53	UC Conference Reimbursement for Melody Harper
Q	065417	10/23/07	HILTON SAN JOSE	\$243.05	Conference for Glenn Roquemore
Q	065418	10/23/07	FUMIKO ISHII	\$500.00	Fumiko Ishii to L.A. Residency of Walden Uni. Conf
Q	065419	10/23/07	PAULA JACOBS	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065420	10/23/07	ROBERT E. KING	\$438.36	ACHRO TRAINING INSTITUTE - R.KING
Q	065421	10/23/07	JAYNE KLUNDER	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065422	10/23/07	SARAH KOBATA	\$60.00	REIMBURSEMENT FOR CONFERENCE REGISTRATION

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #064680 and 065447

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	065423	10/23/07	STEVE LEE	\$722.18	Conference Reimbursement
Q	065424	10/23/07	CAROL LERMAN	\$125.00	REIMBURSEMENT FOR CONFERENCE REGISTRATION
Q	065425	10/23/07	MICHAEL LONG	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065426	10/23/07	DIANA MC CULLOUGH	\$65.00	CSU Conference Reimbursement for Diana McCullough
Q	065427	10/23/07	MIKI MIKOLAJCZAK	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065428	10/23/07	DORIS MUCHIRAHONDO	\$459.98	Reimburse Staff Member for Conference attendance
Q	065429	10/23/07	TERENCE NELSON	\$65.00	REIMBURSEMENT FOR CONFERENCE
Q	065430	10/23/07	SARA NIEVES-LUCAS	\$65.00	REIMBURSEMENT FOR CONFERENCE
Q	065431	10/23/07	ORLANATHA NIN	\$60.00	REIMBURSEMENT FOR CONFERENCE REGISTRATION
Q	065432	10/23/07	SHARON NUSSEMBAUM	\$60.00	REIMBURSEMENT FOR CONFERENCE REGISTRATION
Q	065433	10/23/07	ORANGE CO. SHERIFF/CORONER	\$9.00	Training
Q	065434	10/23/07	HARRY PARMER	\$367.35	CONFERENCE REIMBURSEMENT
Q	065435	10/23/07	KEN PATTON	\$1,792.68	Conference reimbursement Ken Patton
Q	065436	10/23/07	JENNIFER RACHMAN	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065437	10/23/07	TAMERA RICE	\$161.83	COADN CONFERENCE FOR TAMERA RICE
Q	065438	10/23/07	BARI RUDMANN	\$500.00	Bari Rudmann to American Psychological Assoc. Conf
Q	065439	10/23/07	GARY RYBOLD	\$500.00	Gary Rybold to 27th Annual International Conferenc
Q	065440	10/23/07	PARISA SOLTANI	\$1,022.20	Conference attendance reimbursement
Q	065441	10/23/07	ED WARD TACKETT	\$1,076.26	NCATC Conference arrangements for Ed Tackett
Q	065442	10/23/07	FAWN TANRIVERDI	\$555.69	Conference attendance reimbursement
Q	065443	10/23/07	YEMMY TAYLOR	\$500.00	Yemmy Taylor to American Psychological Assoc. Conf
Q	065444	10/23/07	JAN VENTURA	\$125.00	REIMBURSEMENT FOR CONFERENCE
Q	065445	10/23/07	TERRI WHITT	\$101.14	STUDENT SUCCESS CONF FOR T.WHITT
Q	065446	10/23/07	KATHLEEN WINSTON	\$171.73	COADN CONFERENCE FOR KATHLEEN WINSTON
Q	065447	10/23/07	YOSEMITE COMM. COLLEGE DIST.	\$2,925.00	CCC Registry Job Fair 2008

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\$8,140,208.69

FUND SUMMARY
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Description	Amount
01 - General Fund	\$3,212,810.72
12 - Child Development Fund	\$1,364.00
40 - Capital Outlay Fund	\$4,716,623.90
68 - Self-Insurance Fund	\$2,158.87
71 - Retiree Benefit Fund	\$207,251.20
	<hr/> <hr/>
	\$8,140,208.69



## WARRANT REGISTER LISTING

Bank Account (SC-CMED ) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #009063 and 009069

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	009063	10/04/07	ACTING EXPRESS	\$2,212.50	Com. Ed. Presenter
Q	009064	10/04/07	COMPUTERLAND	\$3,779.87	SQL Server Licenses
Q	009065	10/04/07	JAMES COSPER	\$756.00	Com. Ed Presenter
Q	009066	10/04/07	EDUCATION TO GO	\$2,104.50	Com. Ed. Presenter - Online Classes
Q	009067	10/04/07	KAYLAA FOX	\$171.00	Com. Ed. Presenter
Q	009068	10/04/07	INSIGHT SYSTEMS GROUP, INC.	\$527.00	Com. Ed. Presenter
Q	009069	10/04/07	DAN MIKELS	\$1,445.50	Com. Ed. Presenter
				<hr/>	
				\$10,996.37	

FUND SUMMARY
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Description	Amount
09 - SC Community Education Fu	\$10,996.37
	<u>\$10,996.37</u>

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (IVC-CMED) - IVC Community Ed

Sort: Sorted by Warrant #

Selection: Between #008357 and 008361

S	Check #	Check Dt	Company Name	Check Amount	Description
Q	008357	10/04/07	TERRY FONGLONG	\$40.00	IVC COMMUNITY EDUCATION REFUND
Q	008358	10/04/07	SUE MC CULLOUGH	\$106.20	IVC Comm. Ed. Contract Instructor
Q	008359	10/04/07	THE PM GROUP, INC.	\$14,035.02	IVC Comm. Ed. Brochure Fall '07 print and postage
Q	008360	10/04/07	MARSHALL REDDICK SEMINARS	\$313.60	Contract instruction payment for IVC Comm. Ed
Q	008361	10/04/07	VOICES FOR ALL, LLC	\$98.00	Contract instruction payment for IVC Comm. Ed
				<u>\$14,592.82</u>	



FUND SUMMARY
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Description	Amount
07 - IVC Community Education F	\$14,592.82
	<u>\$14,592.82</u>

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT****ITEM: 4.14**  
**DATE: 11/13/07**

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Budget Amendment: Adopt Resolution No. 07-34 to Amend 2007-2008 Restricted General Fund

**ACTION:** Approval

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**BACKGROUND**

Title 5 of the California Code of Regulations, Section 58199.5 provides that the Board of Trustees by resolution may amend the District budget to provide for the expenditure of funds, the amount of which was unknown at the time of the adoption of the final budget.

**STATUS**

In order to properly account for the revenues and expenditures of these funds, it is necessary to amend the 2007/2008 Adopted Budget.

The District is updating the adopted budget with current information as follows:

CCC Live Caption Program at Saddleback College	\$18,824
Instructional Equipment & Library Materials at Saddleback College	(\$160,989)
CalWORKs Program at Saddleback College	\$30,299
Matriculation - Credit Program at Saddleback College	\$79,312
Matriculation - Noncredit Program at Saddleback College	(\$18,296)
TANF Allocation at Saddleback College	\$6,303
Scheduled Maintenance & Repair at Saddleback College	(\$322,006)
Scheduled Maintenance & Repair at Irvine Valley College	(\$80,000)
Scheduled Maint/Instructional Equip - One Time at Saddleback	\$92,645
Scheduled Maint/Instructional Equip - One Time at Irvine Valley	(\$138)
07/08 Instructional Equip (exp 6/2010) at Saddleback College	\$167,998
07/08 Instructional Equip (exp 6/2010) at Irvine Valley College	(\$249)
07/08 Scheduled Maint (exp 6/2010) at Saddleback College	\$336,026
07/08 Scheduled Maint (exp 6/2010) at Irvine Valley College	(\$250)
Total Increase to the General Fund	<u>\$149,479</u>
Total Budget Amendment	<u>\$149,479</u>

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees adopt Resolution No. 07-30 to amend the 2007/2008 Adopted Budget as indicated in Exhibits A & B

Item Submitted By: *Gary L. Poertner, Deputy Chancellor*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

**RESOLUTION 07-34**

November 13, 2007

WHEREAS, the Governing Board of the South Orange County Community College District has determined that income in the amount of \$149,479.00 is assured to said District in excess of the amounts required to finance the total proposed budget expenditures and transfers for the current fiscal year from sources listed in Title 5 of the California Code of Regulations, Section 58199.5 as follows:

<u>Fund</u>	<u>Account</u>	<u>Income Source</u>	<u>Amount</u>
01	8199	Federal Revenue	\$6,303
01	8629	State Revenue	\$197,342
01	8890	Local Revenue	\$18,824
01	8982	Other Financing Sources	(\$72,990)
			<hr/>
			\$149,479

WHEREAS, the Governing Board of the South Orange County Community College District can show just cause for the expenditure of such funds;

<u>Fund</u>	<u>Account</u>	<u>Expenditure Description</u>	<u>Amount</u>
01	1000	Academic Salaries	\$61,762
01	2000	Classified Salaries	\$28,512
01	3000	Fringe Benefits	\$6,661
01	4000	Books and Supplies	\$283
01	5000	Other Operating Expenses & Services	\$19,224
01	6000	Capital Outlay	\$33,037
			<hr/>
			\$149,479

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Title 5 of the California Code of Regulations, Section 58199.5, such excess funds are to be appropriated according to the following schedule:



SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

RESOLUTION 07-34

November 13, 2007

BUDGET AMENDMENT EXPENDITURE DETAIL

**CCC Live Caption Program at Saddleback College**

INCOME

01- 8890- 2-014-1-051-075-4930	CCC Live Caption Program at Saddleback	<u>18,824</u>
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EXPENDITURE

01- 5811- 2-014-1-051-075-4930	CONTR SERVICES: Basic Skills	<u>18,824</u>
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**Instructional Equipment & Library Materials at Saddleback College**

INCOME

01- 8629- 1-025-1-000-000-0000	Instr Eqpt & Lib Materials at Saddleback	<u>(160,989)</u>
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EXPENDITURE

01- 6410- 1-025-1-025-000-4900	NEW EQUIPMENT: Interdisciplinary	<u>(160,989)</u>
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**CalWORKs Program at Saddleback College**

INCOME

01- 8629- 1-026-1-000-000-0000	CalWORKs Program at Saddleback	<u>30,299</u>
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EXPENDITURE

01- 2141- 1-026-1-051-000-6310	RG CLERIC /SEC SAL: Counselling & Guidance	13,644
01- 2383- 1-026-1-051-000-6450	HR SHORTTERM SAL: Student Pers	11,868
01- 3120- 1-026-1-051-000-6310	STRS - NONINST: Counselling & Guidance	1,092
01- 3220- 1-026-1-051-000-6310	PERS - NONINST: Counselling & Guidance	1,270
01- 3320- 1-026-1-051-000-6310	OASDI - NONINST: Counselling & Guidance	956
01- 3360- 1-026-1-051-000-6310	MEDIC - NONINST: Counselling & Guidance	268
01- 3520- 1-026-1-051-000-6310	UNEMP - NONINST: Counselling & Guidance	15
01- 3620- 1-026-1-051-000-6310	W COMP - NONINST: Counselling & Guidance	530
01- 4580- 1-026-1-051-000-6310	DUPL & GRAPHICS CHRGBCKS: Counselling &	100
01- 4600- 1-026-1-051-000-6310	NINSTR SUPPLIES & MAT: Counselling & Guide	156

01- 5269- 1-026-1-051-000-6310	MILEAGE: Counselling & Guidance	200
01- 5811- 1-026-1-051-000-6310	CONTRACT SERVICES: Counselling & Guidance	200
		<u>30,299</u>

**Matriculation - Credit Program at Saddleback College**

INCOME

01- 8629- 1-030-1-051-096-6320	Matriculation-Credit at Saddleback	<u>79,312</u>
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EXPENDITURE

01- 1413- 1-030-1-051-096-6320	HR NCLSRM FAC PT: Matric	12,684
01- 1414- 1-030-1-051-096-6320	HR NCLSRM FAC SUM: Matric	61,098
01- 2342- 1-030-1-051-096-6320	NON-INSTR CLASS OT: Matric	3,000
01- 3120- 1-030-1-051-096-6320	STRS NON-INSTR STAFF: Matric	1,348
01- 3220- 1-030-1-051-096-6320	PERS NON-INSTR STAFF: Matric	279
01- 3320- 1-030-1-051-096-6320	OASDI NINST CLASSF: Matric	186
01- 3360- 1-030-1-051-096-6320	MEDIC NINST CLASSF: Matric	281
01- 3520- 1-030-1-051-096-6320	UNEMP NINST CLASSF: Matric	10
01- 3620- 1-030-1-051-096-6320	WCOMP NINST CLASSF: Matric	426
		<u>79,312</u>

**Matriculation - Noncredit Program at Saddleback College**

INCOME

01- 8629- 1-031-1-051-000-6320	Matriculation-Noncredit at Saddleback	<u>(18,296)</u>
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EXPENDITURE

01- 1413- 1-031-1-051-000-6320	HR NCLSRM FAC PT: Matric	(14,199)
01- 1414- 1-031-1-051-000-6320	HR NCLSRM FAC SUM: Matric	(4,097)
		<u>(18,296)</u>

**TANF Allocation at Saddleback College**

INCOME

01- 8199- 1-033-1-000-000-0000	TANF Allocation at Saddleback	<u>6,303</u>
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EXPENDITURE

01- 1413- 1-033-1-051-074-6310	HR NCLSRM FAC PT: Counselling & Guidance	6,276
01- 4600- 1-033-1-051-000-6310	NINSTR SUPPLIES & MAT: Counselling & Guidance	27
		<u>6,303</u>



**Scheduled Maintenance and Repairs at Saddleback College**

INCOME

01- 8629- 1-036-1-000-000-0000	Sched Mnt & Rpr-State at Saddleback	(161,003)
01- 8982- 1-036-1-000-000-0000	Sched Mnt & Rpr-Other Trans at SC	(161,003)
		<u>(322,006)</u>

EXPENDITURE

01- 6220- 1-036-1-021-080-6510	BLDG (CNTRCT SRV): Physical Plant	<u>(322,006)</u>
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**Scheduled Maintenance and Repairs at Irvine Valley College**

INCOME

01- 8982- 1-036-4-000-000-0000	Sched Mnt & Rpr-Other Trans at IVC	<u>(80,000)</u>
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EXPENDITURE

01- 6120- 1-036-4-021-079-6550	SITE (CNTRCT SRV): Grounds Maint	<u>(80,000)</u>
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**Scheduled Maintenance/Instructional Equipment - One Time at Saddleback**

INCOME

01- 8629- 1-225-1-000-000-0000	Sched Mnt/Instruc Eqpt-One Time, SC	<u>92,645</u>
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EXPENDITURE

01- 6410- 1-225-1-025-000-4900	NEW EQUIPMENT: Interdisciplinary	<u>92,645</u>
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**Scheduled Maintenance/Instructional Equipment - One Time at Irvine Valley**

INCOME

01- 8629- 1-225-4-000-000-0000	Sched Mnt/Instruc Eqpt-One Time, IVC	<u>(138)</u>
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EXPENDITURE

01- 6410- 1-225-4-025-000-4900	NEW EQUIPMENT: Interdisciplinary	<u>(138)</u>
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**07/08 Instructional Equipment Grant at Saddleback College**

INCOME

01- 8629- 1-226-1-000-000-0000	07/08 Instructional Eqpt Grant at SC	<u>167,998</u>
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EXPENDITURE

01- 6410- 1-226-1-025-000-4900	NEW EQUIPMENT: Interdisciplinary	<u>167,998</u>
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**07/08 Instructional Equipment Grant at Irvine Valley College**

INCOME

01- 8629- 1-226-4-000-000-0000	07/08 Instructional Eqpt Grant at IVC	<u>(249)</u>
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EXPENDITURE

01- 6410- 1-226-4-025-000-4900	NEW EQUIPMENT: Interdisciplinary	<u>(249)</u>
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**07/08 Scheduled Maintenance Grant at Saddleback College**

INCOME

01- 8629- 1-227-1-000-000-0000	Scheduled Maint-State at Saddleback	168,013
01- 8982- 1-227-1-000-000-0000	Scheduled Maint-Other Trans at SC	168,013
		<u>336,026</u>

EXPENDITURE

01- 6220- 1-227-1-021-080-6510	BLDG (CNTRCT SRV): Physical Plant	<u>336,026</u>
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**07/08 Scheduled Maintenance Grant at Irvine Valley College**

INCOME

01- 8629- 1-227-4-000-000-0000	07/08 Instru Eqpt Grant at IVC	<u>(250)</u>
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EXPENDITURE

01- 6120- 1-227-4-025-000-4900	SITE IMPROV (CNTRCT SVC): Interdisciplinary	(125)
01- 6220- 1-227-4-025-000-4900	BLDG (CNTRCT SRV): Interdisciplinary Studies	(125)
		<u>(250)</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

GENERAL FUND

**RESOLUTION 07-34**

November 13, 2007

STATE OF CALIFORNIA   )  
                                  )  
COUNTY OF ORANGE    )

I, Dr. Raghu P. Mathur, Secretary to the Board of Trustees of South Orange County Community College District of Orange County, California, hereby certify that the above and foregoing Resolution was duly and regularly adopted by the said Board at a regular meeting thereof held on November 13, 2007.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of November, 2007.

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Raghu P. Mathur, Ed.D.  
Secretary to the Board of Trustees

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Trustees' Requests for Attending Conferences  
**ACTION:** Approval

---

**BACKGROUND**

The Orange County Department of Education requires that all travel/mileage expenses claimed by trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

**STATUS**

The official trips reported in Exhibit A require approval for payment by the County of Orange.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

Item Submitted By: *Dr. Raghu P. Mathur, Chancellor*



**TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS**

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)
Premier 100 Computerworld IT Leaders Conference Rosen Shingle Creek, Orlando, Florida	March 9 – 11, 2008 (3)	\$3,400.00

\* The figure in parentheses is the estimated number of nights lodging

\*\* The amount listed includes estimated airfare, lodging, meals, and other expenditures

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Transfer of Budget Appropriations  
**ACTION:** Ratification

---

**BACKGROUND**

Title 5, California Code of Regulations, Section 58199 requires the Board of Trustees to approve, by a two-thirds (2/3) vote of its members, all transfers of funds from its contingency reserve to any expenditure classification and ratify, by a majority vote, all transfers of funds between expenditure classifications other than that originating from the Contingency Reserve.

**STATUS**

In accordance with Administrative Regulation 3101, the Transfer of Budget Appropriations delineated on EXHIBIT A is presented for ratification.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify the Transfer of Budget Appropriations as detailed in EXHIBIT A.

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Recommended for Ratification  
By The Board of Trustees of South Orange County Community College District

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**Saddleback College**

<b>Journal Number</b>	BT08-00173	BT08-00216	BT08-00234
	BT08-00174	BT08-00218	BT08-00235
	BT08-00180	BT08-00221	BT08-00236
	BT08-00182	BT08-00222	BT08-00243
	BT08-00185	BT08-00226	BT08-00249
	BT08-00192	BT08-00228	BT08-00266
	BT08-00193	BT08-00229	BT08-00267
	BT08-00194	BT08-00230	BT08-00271
	BT08-00209	BT08-00232	BT08-00272
	BT08-00210	BT08-00233	

**Irvine Valley College**

<b>Journal Number</b>	BT08-00188	BT08-00253
	BT08-00207	BT08-00258
	BT08-00208	
	BT08-00213	
	BT08-00237	
	BT08-00239	

**District Services**

**Journal Number**

**A T E P**

<b>Journal Number</b>	BT08-00219	BT08-00241	BT08-00261
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South Orange County Community College District  
Transfer of Budget Appropriations

<b>Journal Number</b>	BT08-00191	<b>Account</b>	<b>Description</b>	<b>From</b>	<b>To</b>
		01-2383-0-000-1-057-006-0835	HR SHORTERM SAL: Physical Education & Athletics	\$7,770.00	
		01-4212-0-000-1-057-006-0835	SOFTWARE (UNDER \$200): Physical Education & Athletics		\$100.00
		01-4300-0-000-1-057-006-0835	INSTR SUPPLIES & MATERIALS: Physical Education & Athletics		\$7,670.00
				<u>\$7,770.00</u>	<u>\$7,770.00</u>
<b>Journal Number</b>	BT08-00220	<b>Account</b>	<b>Description</b>	<b>From</b>	<b>To</b>
		01-5812-2-029-1-040-061-6780	CONTRACT SVCS SOFTWARE LICENSING, MAINT: Management Informat	\$25,000.00	
		01-6411-2-029-1-040-061-6780	NEW EQUIP TECHNOLOGY: Management Information Systems		\$25,000.00
				<u>\$25,000.00</u>	<u>\$25,000.00</u>
<b>Journal Number</b>	BT08-00227	<b>Account</b>	<b>Description</b>	<b>From</b>	<b>To</b>
		01-5811-0-000-1-025-000-6510	CONTRACT SERVICES: Physical Plant: Building Maint & Repairs	\$7,010.00	
		01-7400-0-036-1-025-000-6510	OTHER TRANSFERS: Physical Plant: Building Maint & Repairs	\$161,003.00	
		01-7400-0-227-1-025-000-6510	OTHER TRANSFERS: Physical Plant: Building Maint & Repairs		\$168,013.00
				<u>\$168,013.00</u>	<u>\$168,013.00</u>
<b>Journal Number</b>	BT08-00264	<b>Account</b>	<b>Description</b>	<b>From</b>	<b>To</b>
		01-1415-1-002-1-050-000-6011	HR NCLSRM FAC STI: Instructional Dean	\$13,000.00	
		01-3120-1-002-1-050-000-6011	STRS NON-INSTR STAFF: Instructional Dean	\$1,000.00	
		01-5269-1-002-1-050-000-6011	MILEAGE: Instructional Dean	\$1,500.00	
		01-5270-1-002-1-050-000-6011	CONFERENCE: Instructional Dean	\$3,000.00	
		01-5271-1-002-1-050-000-6011	COMM RELATIONS: Instructional Dean	\$1,000.00	
		01-5811-1-002-1-050-000-6011	CONTRACT SERVICES: Instructional Dean		\$19,500.00
				<u>\$19,500.00</u>	<u>\$19,500.00</u>
<b>Journal Number</b>	BT08-00268	<b>Account</b>	<b>Description</b>	<b>From</b>	<b>To</b>
		01-2483-2-201-4-035-000-6310	HR INSTR STRM SAL: Counseling & Guidance	\$16,000.00	
		01-1413-2-201-4-035-000-6310	HR NCLSRM FAC PT: Counseling & Guidance		\$16,000.00
				<u>\$16,000.00</u>	<u>\$16,000.00</u>
<b>TOTAL</b>				<b>\$236,283.00</b>	<b>\$236,283.00</b>

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Irvine Valley College: 2007-2008 Associated Students Budget

**ACTION:** Approval

---

### **BACKGROUND**

The Associated Students of Irvine Valley College (ASIVC) has developed their budget for the 2007-2008 academic year. Funding for the budget has been derived through the sale of ASIVC activity stickers, bookstore and food service commissions, plus programs and events. This budget has been established to fund student activities that are educational, social, and supportive of student clubs and co-curricular programs. In addition, the budget provides funding for student scholarships.

### **STATUS**

The 2007-2008 budget of ASIVC has been developed. This budget has been approved by the Associated Students of Irvine Valley College. The College Council reviewed and endorsed forwarding the 2007-2008 ASIVC Budget for approval by the Board of Trustees.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the budget of the Associated Students of Irvine Valley College as shown in Exhibit A.



Exhibit A

# IRVINE VALLEY COLLEGE

## **Associated Students of Irvine Valley College 2007-2008 Budget**



## 2007-2008 ASIVC BUDGET PROJECTED INCOME

### ITEM NAME

BOOKSTORE COMMISSIONS	\$ 350,000.00
FOOD COMMISSIONS	\$ 25,000.00
ASIVC ACTIVITY STICKER SALES	\$ 12,000.00
PEPSI COMMISSIONS	\$ 8,000.00
MISCELLANEOUS INCOME	<u>\$ 10,000.00</u>
<b>TOTAL PROJECTED INCOME</b>	<b>\$ 405,000.00</b>

<b>UNRESTRICTED BEGINNING BALANCE</b>	<b>\$ 74,455.00</b>
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<b>TOTAL AVAILABLE FOR ALLOCATION</b>	<b>\$ 479,455.00</b>
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## **2007-2008 ASIVC ALLOCATED FUNDS**

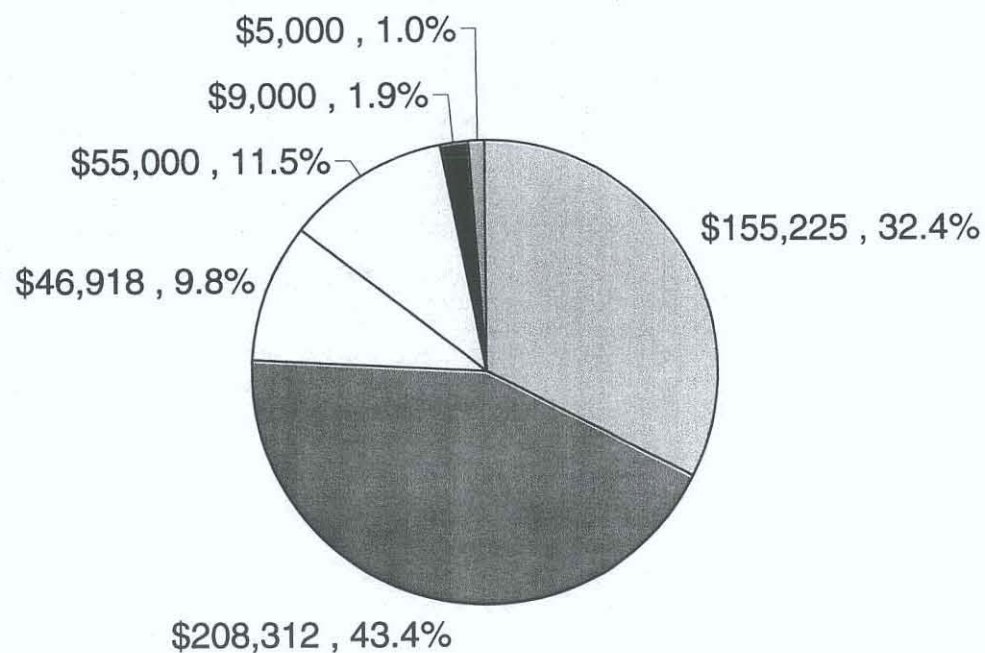
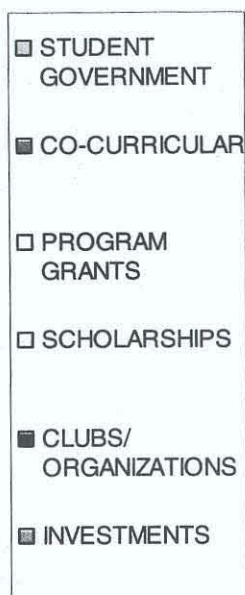
### **PROGRAM ALLOCATIONS**

STUDENT GOVERNMENT	\$ 155,225.00
CO-CURRICULAR	\$ 208,312.00
PROGRAM GRANTS	\$ 46,918.00
SCHOLARSHIPS	\$ 55,000.00
CLUBS/ORGANIZATIONS	\$ 9,000.00
INVESTMENTS	<u>\$ 5,000.00</u>

**TOTAL ALLOCATED FUNDS    \$ 479,455.00**



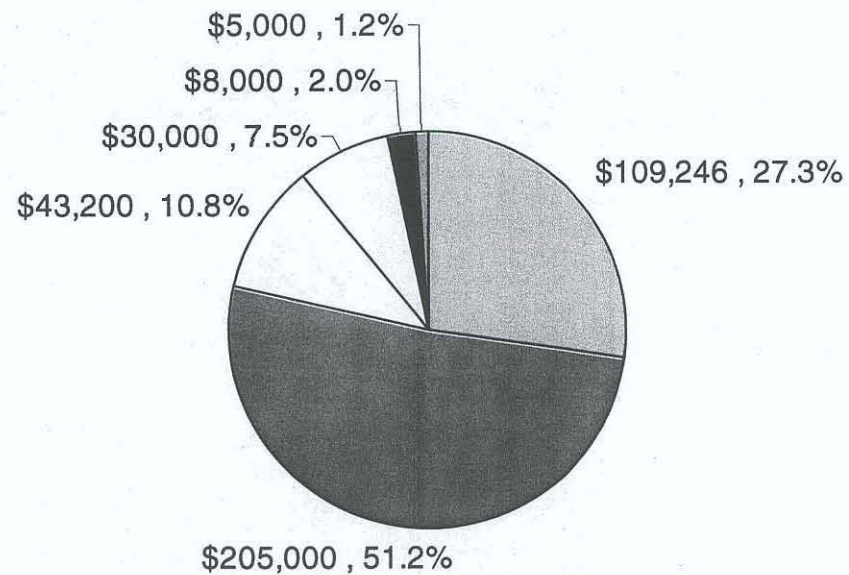
## ASIVC 2007-08 ALLOCATED FUNDS





## ASIVC 2006-07 ALLOCATED FUNDS

- ▣ STUDENT GOVERNMENT
- CO-CURRICULAR
- PROGRAM GRANTS
- SCHOLARSHIPS
- CLUBS/ ORGANIZATIONS
- INVESTMENTS



**STUDENT GOVERNMENT OPERATIONS**

<b><u>ACCOUNT NUMBER</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ALLOCATION</u></b>
96-4600-D-M01-4-036-000-0000	OFFICE SUPPLIES	\$ 9,500.00
96-4580-D-M01-4-036-000-0000	DUPLICATING	\$ 300.00
96-5269-D-M01-4-036-000-0000	MILEAGE	\$ 75.00
96-5163-D-M01-4-036-000-0000	STUDENT LOUNGE WORKER	\$ 6,000.00
96-4730-D-M01-4-036-000-0000	STUDENT HOST FUND	\$ 2,000.00
96-5991-D-M01-4-036-000-0000	STUDENT UNION UTILITIES	\$ 13,500.00
96-5811-D-M22-4-036-000-0000	CONTRACT SERVICES	\$ 9,000.00
96-5999-D-M01-4-036-000-0000	OFFICE ASSISTANT	\$ 30,000.00
96-6410-D-M01-4-036-000-0000	STUDENT LOUNGE EQUIPMENT	\$ 2,000.00
96-5650-D-M01-4-036-000-0000	EQUIPMENT REPAIRS	\$ 4,455.00
96-4720-D-M01-4-036-000-0000	BANQUET	\$ 500.00
	SUB-TOTAL	\$ 77,330.00

(continued next page)



**STUDENT GOVERNMENT OPERATIONS**

**ACCOUNT NUMBER**

**DESCRIPTION**

**ALLOCATION**

(continued from previous page)

SUB-TOTAL

\$ 77,330.00

96-5270-D-M01-4-036-000-0000	CONFERENCES	\$ 6,000.00
96-4720-D-M15-4-036-000-0000	SCHOLARSHIP RECEPTION	\$ 5,000.00
96-4710-D-M01-4-036-000-0000	COMMENCEMENT RECEPTION	\$ 6,000.00
96-4710-D-M95-4-036-000-0000	ASIVC EVENTS/HOMECOMING	\$ 9,000.00
96-4900-D-M01-4-036-000-0000	AWARDS	\$ 6,000.00
96-5811-D-M91-4-036-000-0000	ELECTIONS	\$ 2,700.00
96-5271-D-M36-4-036-000-0000	CHARITABLE ACTIVITIES	\$ 500.00
96-7900-D-M01-4-036-000-0000	CONTINGENCY	\$ 14,695.00
96-5173-D-M01-4-036-000-0000	GUEST SPEAKERS	\$ 8,000.00
96-5830-D-M01-4-036-000-0000	PUBLICITY/PROMOTION	\$ 1,500.00
96-7400-D-M01-4-036-000-0000	ATHLETIC PLAY-OFF RESERVE	\$ 9,000.00
96-4710-D-N13-4-036-000-0000	MULTICULTURAL DAYS	\$ 9,500.00

**TOTAL**

**\$ 155,225.00**



Irvine Valley College  
Associated Students of Irvine Valley College  
2007-2008 Allocations

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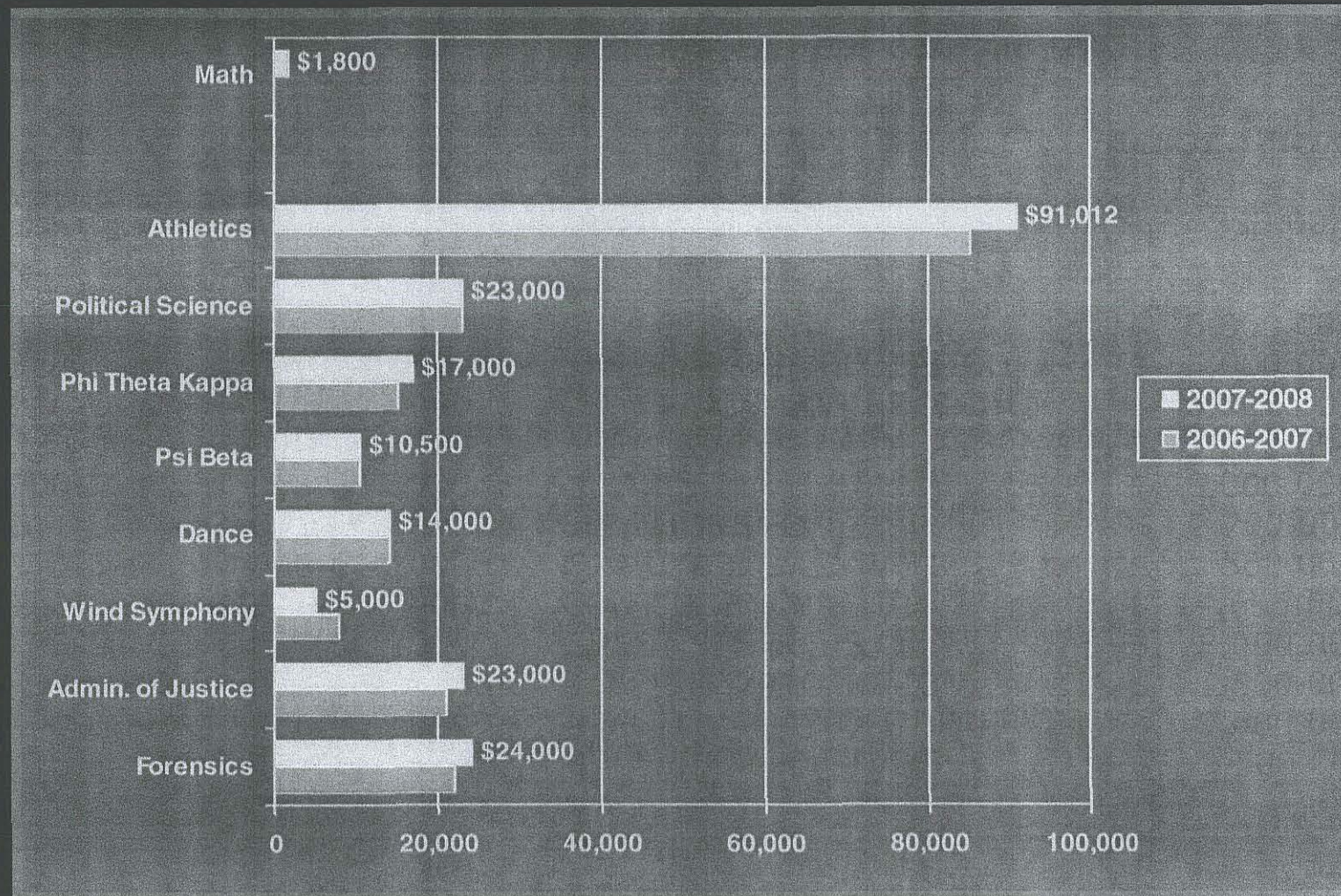
**CO-CURRICULAR PROGRAMS**

<b><u>ACCOUNT NUMBERS</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ALLOCATION</u></b>
96-5270-E-M42-4-077-006-0000	ATHLETICS	\$ 91,012.00
96-5270-F-N02-4-079-002-0000	POLITICAL SCIENCE	\$ 22,000.00
96-5270-D-M34-4-036-000-0000	PHI THETA KAPPA	\$ 17,000.00
96-5270-F-N04-4-079-053-0000	PSI BETA	\$ 10,500.00
96-5270-F-M64-4-077-006-0000	DANCE	\$ 14,000.00
96-5270-D-N18-4-070-084-0000	WIND SYMPHONY	\$ 5,000.00
96-5270-F-N01-4-079-002-0000	ADMIN. OF JUSTICE	\$ 23,000.00
96-5270-F-M72-4-070-055-0000	FORENSICS	\$ 24,000.00
96-5270-F-N34-4-081-045-0000	MATHEMATICS	\$ 1,800.00
	<b>TOTAL</b>	<b>\$208,312.00</b>



# Co-Curricular Program Allocations 2006/2007 vs. 2007/2008

Page 7





Irvine Valley College  
Associated Students of Irvine Valley College  
2007-2008 Allocations

Page 8

<u>ACCOUNT NUMBERS</u>	<u>PROGRAM GRANTS</u> <u>DESCRIPTION</u>	<u>ALLOCATION</u>
96-4710-D-N12-4-073-086-0000	TRANSFER CENTER	\$2,500.00
96-5811-D-N09-4-035-075-0000	ADAPTIVE PE	\$1,400.00
96-4710-D-N10-4-035-075-0000	SUPPORT SERVICES	\$6,330.00
96-5830-D-N21-4-070-084-0000	CHORAL MUSIC ADVERTISING	\$2,000.00
96-5830-D-N24-4-070-084-0000	THEATER DEPT ADVERTISING	\$8,000.00
96-4600-D-N25-4-036-067-0000	CHILD DEVELOPMENT CENTER	\$1,000.00
96-5830-D-N28-4-036-000-0000	MUSIC RECITAL ADVERTISING	\$3,000.00
96-4720-D-M11-4-036-000-0000	SENIOR DAY	\$6,000.00
96-5270-D-N20-4-070-084-0000	COLLEGE CHORUS	\$5,000.00
96-5620-D-N20-4-070-084-0000	CHORAL MUSIC RENTALS	\$2,000.00
96-4730-D-M93-4-036-000-0000	ART GALLERY/EXHIBITION	\$1,500.00
96-4600-D-N33-4-036-000-0000	HONORS PROGRAM	\$2,000.00
96-7500-D-N15-4-020-000-0000	FOUNDATION GOLF TOURN.	\$1,000.00
96-4600-D-M15-4-036-000-0000	FINANCIAL AID/SCHOLARSHIP	\$1,000.00
96-4730-D-M01-4-036-074-0000	COUNSELING CENTER	\$ 300.00
96-5270-D-N29-4-058-053-0000	ECONOMICS	\$ 500.00
96-5811-D-N27-4-034-089-0000	CAMPUS POLICE/CALL BOXES	\$1,388.00
96-5270-F-M80-4-070-041-0000	JOURNALISM	\$3,000.00
	<b>TOTAL</b>	<b>\$46,918.00</b>



Irvine Valley College  
Associated Students Of Irvine Valley College  
2007-2008 Allocations

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**SCHOLARSHIPS**

<b><u>ACCOUNT NUMBER</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ALLOCATION</u></b>
96-7600-D-M01-4-036-000-0000	SCHOLARSHIPS	\$55,000.00

**CLUBS/ORGANIZATIONS**

<b><u>ACCOUNT NUMBER</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ALLOCATION</u></b>
96-5999-D-M01-4-036-000-0000	CLUBS	\$9,000.00

**INVESTMENTS**

<b><u>ACCOUNT NUMBER</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>ALLOCATION</u></b>
96-9150-O-J01-4-036-000-0000	INVESTMENTS	\$5,000.00

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 5.2**  
**DATE: 11/13/07**

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College: Associated Student Government Budget 2007-08

**ACTION:** Approval

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**BACKGROUND**

The Associated Student Government (ASG) of Saddleback College was originally established in 1968 as a student government organization dedicated to the goals of providing a high-quality program of student development, and enhancing the overall collegiate environment of Saddleback College. Each year the Associated Student Government establishes a budget designed to fund a comprehensive program of activities and educational experiences at Saddleback College for the benefit of students, staff and the community (Exhibit A). The funding sources for this budget are generated through the sale of Associated Student Body (ASB) stamp fee, revenue from the Bookstore, Coffee Cart, Cafeteria, and other fund-raising activities sponsored by ASG.

**STATUS**

The 2007-08 Saddleback College Associated Student Government budget has been developed and approved by the Associated Student Government Senate and Executive Cabinet, and was reviewed and endorsed by the Saddleback College Planning and Budget Council (Exhibit B).

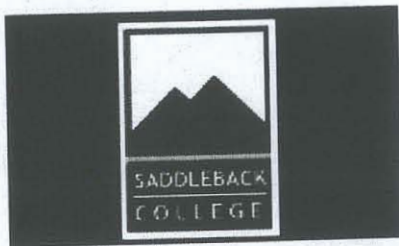
**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the Associated Student Government of Saddleback College Budget for 2007-08 as presented in Exhibit B.

Item Submitted By: *Dr. Richard McCullough, President*



# ASG '07-'08 Budget Presentation



SOCCCD Board of Trustees  
Meeting, 11/13/2007



# Summer Budget Committee

- **Voting Members:** CJ Park (ASG President), Justin Brahms (ASG Vice President) Basim Sadrzadeh (ICC Director), Neda Duggan (Treasurer) & Ryan Abila (ICC Deputy Director)
- **Advisory Members:** Maria Besnard (ASG Advisor)

## **Allocation process:**

- Review allocation request
- Consider previous year's allocation
- Discuss and debate allocation
- Review all allocations a second time
- Vote on final budget

# Funding Criteria and Priorities

- The educational impact that the funds would have on students.
- The number of students that would benefit from the money allocated.
- The community awareness and community draw of the event.
- Higher priority was given to events/programs that were funded previously, and were well-attended.
- The amount allocated in 2006-2007 fiscal year budget.
- Amount of last year's allocated budget expensed by the end of the 2006-2007 fiscal year.



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# The Senate and the Budget

- The ASG Senate reviews, discusses, and approves (by simple majority) the annual ASG budget
- The Senate reviews, discusses, and approves (by simple majority) the funding of requests out of contingency during the year.
- 2007-08 Allocated Undistributed (contingency) is approximately \$39,612 (or 4%) of the total unrestricted budget.
- All funding must conform to ASG Constitution, ASG Bylaws, and all local, state, and federal laws and regulations.



# ASG '07-'08 Projected Income Comparison

<u>Description</u>	<u>'06-'07 Projected</u>	<u>'06-'07 Actual</u>	<u>'07-'08 Projected</u>
<b>ASB Card Sales</b>	\$ 40,000	\$ 61,664	\$ 47,000
<b>Bookstore</b>	647,455	647,455	650,000 *
<b>Food/Beverage</b>	101,445	81,907	68,200 *
<b>Football</b>	8,000	23,913	8,000
<b>Basketball</b>	5,000	3,229	5,000
<b>Theatre/Dance</b>	35,000	54,229	41,500
<b>Rollover</b>	205,560	205,560	269,087
<b><u>Total Income</u></b>	<b>\$ 1,042,460</b>	<b>\$1,077,957</b>	<b>\$ 1,088,787</b>
<b><u>Restricted Funds</u></b>	<b>\$ 225,282</b>	<b>\$ 211,282</b>	<b>\$ 225,034</b>
<b><u>Total Projected Budget</u></b>	<b>\$ 817,178</b>	<b>\$ 866,675</b>	<b>\$ 863,753</b>

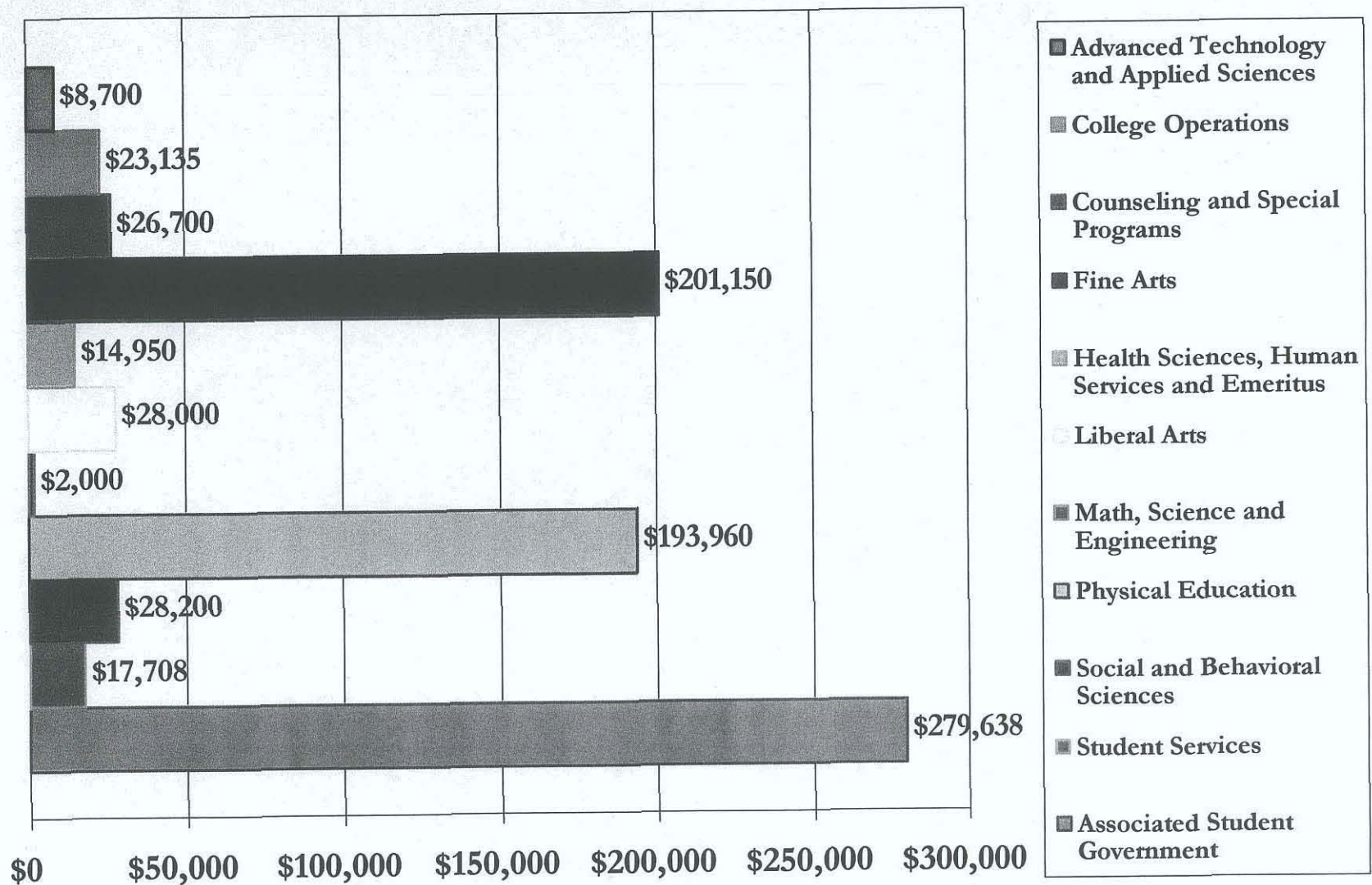
❖ These numbers reflect the 2007-2008 contract commissions minimum guarantee.

## ASG '07-'08 Restricted Funds

<u>Description</u>	<u>'07-'08 Beginning</u>
OCTFCU Liquid Money Acct./CD	\$ 87,235
LAIF (county savings)	1,299
Program Development Budget	90,000
06-07 Adjusted Encumbrances	6,000
Cash Fund	500
Cafeteria Emergency Fund	40,000
<b><u>Total Total Restricted Funds</u></b>	<b><u>\$ 225,034</u></b>

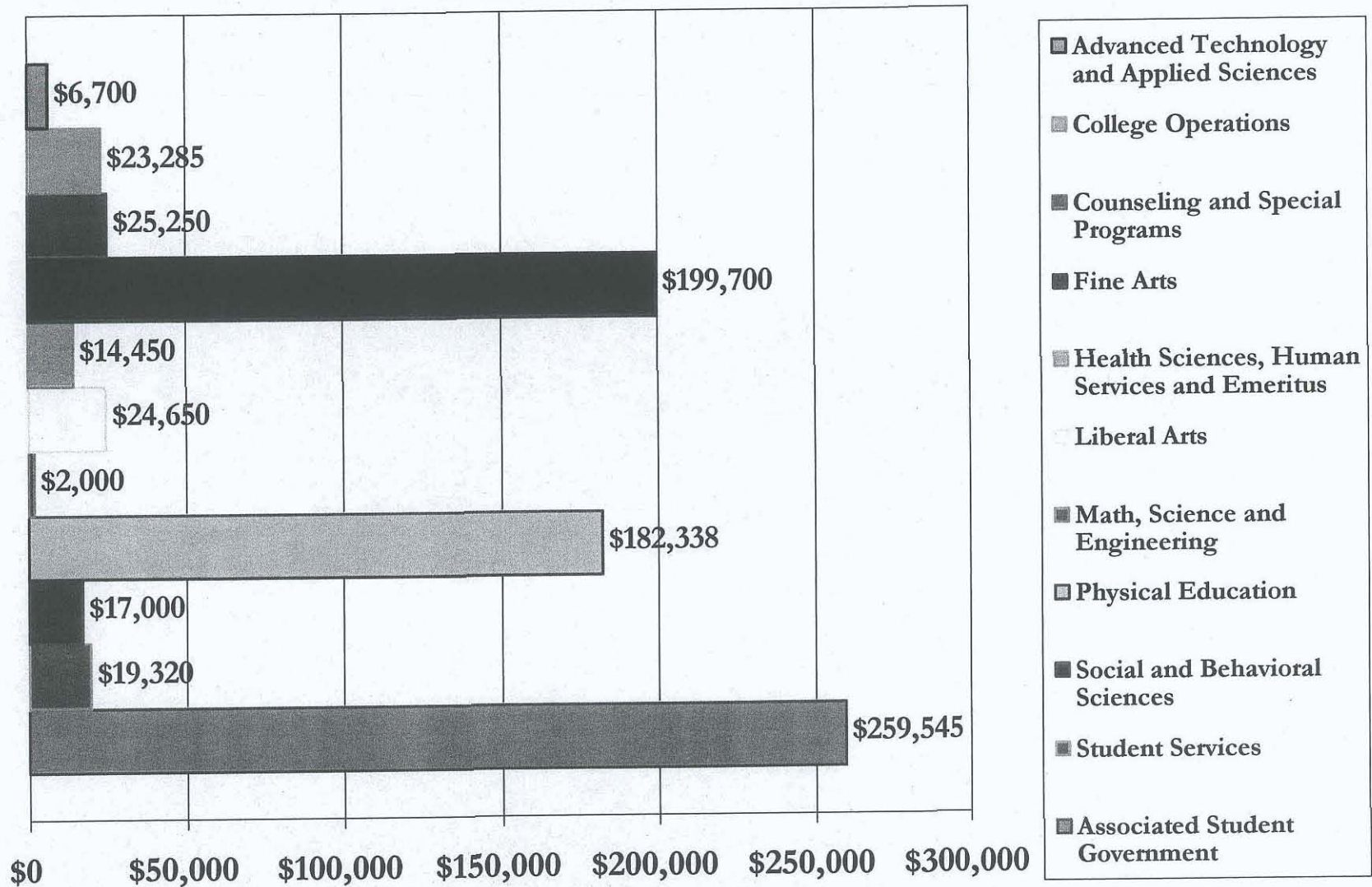


# Division Allocations: '07-'08





# Division Allocations: '06-'07



# Division Allocation Comparison

## '06-'07 thru '07-'08

ATAS	\$ 6,700	\$ 8,700	\$2,000
College Ops	23,285	23,135	(150)
CSP	25,250	26,700	1,450
FA	199,700	201,150	1,450
HS&S&EI	14,450	14,950	500
LA	24,650	28,000	3,350
MSE	2,000	2,000	0
PE	182,338	193,960	11,622
SBS	17,000	28,200	11,200
SS	19,320	17,708	(1,612)
ASG	259,545	279,638	20,093
<b>Total</b>	<b>\$774,238</b>	<b>\$824,141</b>	<b>\$49,903</b>
<b>Contingency</b>	<b>\$19,207</b>	<b>\$39,612</b>	<b>\$20,405</b>
<b>Restricted funds</b>		<b>\$225,034</b>	
<b>TOTAL Expense</b>		<b>\$1,088,787</b>	



# Associated Student Government

## Examples of Allocations

<u>Description</u>	<u>Amount Allocated</u>
ASG E-Cab Budget	\$ 5,000
Bookstore Assessment	40,000
Cafeteria Assessment	58,000
Cafeteria Repairs & Upgrades	19,093
Gameroom Worker Salaries	25,000
Scholarships (General)	32,000
ICC Operational Funds	17,000
Campus Beautification	5,000



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# Questions & Answers

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**ASG Appropriation Request  
2007-2008**

Exhibit B

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
KSBR - Conference	Terry Wedel	ATAS	\$ 7,980.00	\$ 4,000.00	\$ 4,250.00
California Native Garden	Morgan Barrows	ATAS	\$ 500.00		
Film Festival	Charles Myers	ATAS	\$ 4,000.00	\$ 1,500.00	\$ 1,500.00
College Showcase	Charles Myers	ATAS	\$ 1,500.00		\$ -
Film Grants	Charles Myers	ATAS	\$ 10,000.00		\$ 1,750.00
Fashion Show	Diane McGroarty	ATAS	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00
<b>TOTALS</b>			<b>\$ 25,980.00</b>	<b>\$ 6,700.00</b>	<b>\$ 8,700.00</b>

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
MSE Academic Triathlon	Jane E. Horlings	MSE	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
Biology Open House	Karah Street	MSE	\$ 250.00	\$ -	\$ -
<b>TOTALS</b>			<b>\$ 3,250.00</b>	<b>\$ 2,000.00</b>	<b>\$ 2,000.00</b>

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
Anthropology Conference	Renee Garcia	SBS	\$ 3,000.00		\$ 2,000.00
Anthropology Brown Bag	Renee Garcia	SBS	\$ 3,200.00		\$ 3,200.00
Model UN - American West	Trevor Samhammer	SBS	\$ 3,824.00	\$ 17,000.00	\$ 18,000.00
Model UN - California	Trevor Samhammer	SBS	\$ 1,200.00		
Model UN - UC Berkeley	Trevor Samhammer	SBS	\$ 5,600.00		
Model UN - National Conference	Trevor Samhammer	SBS	\$ 15,220.00		
Model UN - Long Beach	Trevor Samhammer	SBS	\$ 1,200.00		
Model UN - U of Penn	Trevor Samhammer	SBS	\$ 10,424.00		
CDES Major's Night	June Millovich	SBS	\$ 1,500.00		\$ -
Vagina Monologues	Margot Lovett	SBS	\$ 4,700.00		\$ 3,000.00
Women's History Month	Margot Lovett	SBS	\$ 7,500.00		\$ 2,000.00
<b>TOTALS</b>			<b>\$ 57,368.00</b>	<b>\$ 17,000.00</b>	<b>\$ 28,200.00</b>

Event/Program	Requestor	Division	Requested	Allocated Amount	Allocated This Yr
Nursing Career Fair	Diane Pestolesi	HSHSEI	\$ 1,050.00	\$ 1,000.00	\$ 1,000.00
Nursing Pinning Ceremony	Diane Pestolesi	HSHSEI	\$ 3,200.00	\$ 1,500.00	\$ 1,500.00
Sign Language Graduation	Rita Tamer	HSHSEI	\$ 1,095.00		
Sign Language Promotional	Rita Tamer	HSHSEI	\$ 800.00		
Human Services Graduation	Peggy Dakin	HSHSEI	\$ 675.00	\$ 400.00	\$ 400.00
Red Ribbon	Peggy Dakin	HSHSEI	\$ 1,700.00	\$ 1,500.00	\$ 1,500.00
CAADE Conference	Peggy Dakin	HSHSEI	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
Human Services Promotional	Peggy Dakin	HSHSEI	\$ 1,000.00	\$ 200.00	\$ 300.00
Phlebotomy Promotional	Kay Stevens	HSHSEI	\$ 1,000.00		
Medical Assisting Promotional	Kay Stevens	HSHSEI	\$ 700.00	\$ 500.00	\$ 400.00



**ASG Appropriation Request  
2007-2008**

Exhibit B

Medical Assisting Recogniton	Kay Stevens	HSHSEI	\$ 1,280.00		
Paramedic National Registry Exam	Joanna W. Reina	HSHSEI	\$ 400.00		
CNSA - Annual Conference	Larry Knapp/Shanen Da	HSHSEI	\$ 7,245.00	\$ 7,250.00	\$ 7,750.00
CNSA - General Meetings	Larry Knapp/Shanen Da	HSHSEI	\$ 2,025.00	\$ -	\$ -
CNSA - Mid year Conference	Larry Knapp/Shanen Da	HSHSEI	\$ 11,006.00	\$ -	\$ -
CNSA - Nursing Orientation	Larry Knapp/Shanen Da	HSHSEI	\$ 1,240.00		
CNSA - State Convention	Larry Knapp/Shanen Da	HSHSEI	\$ 5,799.00		
Emeritus Inst. Publication	Sandra Marzilli	HSHSEI	\$ 700.00	\$ 750.00	\$ 700.00
Emeritus Inst. Arts Show	Sandra Marzilli	HSHSEI	\$ 600.00	\$ 250.00	\$ 300.00
<b>TOTALS</b>			<b>\$ 42,615.00</b>	<b>\$ 14,450.00</b>	<b>\$ 14,950.00</b>

<b>Event/Program</b>	<b>Requestor</b>	<b>Division</b>	<b>Requested</b>	<b>Allocated Amount</b>	<b>Allocated This Yr</b>
HS Dance Festival	Sharon Haas	PE	\$ 4,750.00		\$ -
Guest Speakers	Troyce Thome	PE	\$ 1,500.00	\$ 1,000.00	\$ 750.00
Pep Squad - Meals & Banquet	Denise Harris	PE	\$ 1,900.00	\$ 1,300.00	\$ 1,300.00
Pep Squad - Workshop	Denise Harris	PE	\$ 9,000.00	\$ 7,000.00	\$ 6,500.00
SID Press Box	Jerry Hannula	PE	\$ 300.00	\$ 250.00	\$ 200.00
Mission Conference Media Day	Jerry Hannula	PE	\$ 60.00	\$ 60.00	\$ 60.00
Game Workers - Sports Info	Jerry Hannula	PE	\$ 9,215.00	\$ 6,985.00	\$ 7,000.00
Dance Concerts	Dorothy Garant	PE	\$ 24,000.00	\$ 2,000.00	\$ 5,000.00
Student Trainer Uniforms	Brad McReynolds	PE	\$ 1,750.00	\$ 600.00	\$ 700.00
Facility Rental Expenses	Tony Lipold	PE	\$ 14,000.00	\$ -	\$ 7,850.00
Team Awards	Tony Lipold	PE	\$ 3,400.00	\$ 1,500.00	\$ 1,500.00
Banquet Special Guests	Tony Lipold	PE	\$ 500.00	\$ 300.00	\$ 300.00
Banquet Meals	Tony Lipold	PE	\$ 5,084.00	\$ 5,000.00	\$ 5,000.00
Championship Awards	Tony Lipold	PE	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
Entry Fees	Tony Lipold	PE	\$ 15,455.00	\$ 15,455.00	\$ 15,455.00
Lodging	Tony Lipold	PE	\$ 18,000.00	\$ 17,545.00	\$ 17,545.00
Meals	Tony Lipold	PE	\$ 60,000.00	\$ 47,793.00	\$ 50,000.00
Officials	Tony Lipold	PE	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Playoffs/Post Season	Tony Lipold	PE	\$ 47,000.00	\$ 47,000.00	\$ 47,000.00
Program Development	Tony Lipold	PE	\$ 5,000.00	\$ 2,500.00	\$ 2,000.00
Scholar Athlete Recognition Luncheon	Tony Lipold	PE	\$ 2,000.00	\$ 750.00	\$ 500.00
Scouting	Tony Lipold	PE	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Surfing	Tony Lipold	PE	\$ 5,750.00	\$ 2,300.00	\$ 2,300.00
<b>TOTALS</b>			<b>\$ 252,664.00</b>	<b>\$ 182,338.00</b>	<b>\$ 193,960.00</b>



**ASG Appropriation Request  
2007-2008**

Exhibit B

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
Lariat Awards Banquet	Kathleen Buckner	LA	\$ 2,000.00	\$ 800.00	\$ 800.00
Lariat Open House	Kathleen Buckner	LA	\$ 600.00	\$ 300.00	\$ 300.00
JACC State Convention	Kathleen Buckner	LA	\$ 12,440.00	\$ 9,500.00	\$ 10,000.00
National Convention	Kathleen Buckner	LA	\$ 3,720.00		
Regional Conference	Kathleen Buckner	LA	\$ 3,804.00		
Editor and Photo Camp	Kathleen Buckner	LA	\$ 1,804.00		
ACP Regional Conference	Kathleen Buckner	LA	\$ 16,000.00		
WPA Magazine Convention	Kathleen Buckner	LA	\$ 2,152.00		
Orange Appeal Magazine	Kathleen Buckner	LA	\$ 12,000.00	\$ 3,000.00	\$ 4,000.00
Wall Literary Magazine	Suki Fisher	LA	\$ 5,500.00	\$ 3,000.00	\$ 3,500.00
Oxford Study Abroad	Suki Fisher	LA	\$ 3,000.00		
Dia de los Muertos	Carmenmara HB	LA	\$ 1,800.00		
Gender Conference	Carmenmara HB	LA	\$ 5,000.00	\$ 1,500.00	
Latin American Film Festival	Carmenmara HB	LA	\$ 1,500.00	\$ 750.00	\$ 800.00
Study Abroad Spain	Carmenmara HB	LA	\$ 12,000.00		
Ramadan	Carmenmara HB	LA	\$ 1,800.00	\$ 800.00	\$ 800.00
International Film Festival	Carmenmara HB	LA	\$ 1,500.00	\$ 750.00	\$ 800.00
Voices Latinas Magazine	Carmenmara HB	LA	\$ 5,000.00		
PTK National Conference	Andrew Olson	LA	\$ 12,472.00	\$ 2,250.00	\$ 5,000.00
PTK Community Service	Andrew Olson	LA	\$ 500.00		
PTK Induction Ceremonies	Andrew Olson	LA	\$ 2,160.00		
International Voice publication	Kathleen Smith/Carol B.	LA	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
<b>TOTALS</b>			<b>\$ 111,752.00</b>	<b>\$ 24,650.00</b>	<b>\$ 28,000.00</b>

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
DryCleaning -Theatre Arts	Kate Realista	FA	\$ 1,300.00	\$ 950.00	\$ 950.00
Royalties/Fees - Theatre Arts	Kate Realista	FA	\$ 13,000.00	\$ 10,000.00	\$ 10,000.00
Supplies/Materials - Theatre Arts	Kate Realista	FA	\$ 72,620.00	\$ 50,000.00	\$ 52,000.00
Rents & Leases - Theatre Arts	Kate Realista	FA	\$ 35,900.00	\$ 20,000.00	\$ 20,000.00
Equipment Repair - Theatre Arts	Kate Realista	FA	\$ 7,600.00	\$ 2,500.00	\$ 2,500.00
Contract Services - Theatre Arts	Kate Realista	FA	\$ 114,300.00	\$ 65,000.00	\$ 63,000.00
Advertising - Theatre Arts	Kate Realista	FA	\$ 4,500.00	\$ 4,000.00	\$ 4,000.00
New Equipment - Theatre Arts	Kate Realista	FA	\$ 1,500.00	\$ -	\$ -
Software - Theatre Arts	Kate Realista	FA	\$ 1,000.00	\$ -	\$ -
Travel/Registration- Theater Arts	Kate Realista	FA	\$ 4,000.00	\$ 750.00	\$ -
Art Gallery - Food Supplies	Bob Rickerson	FA	\$ 1,000.00	\$ 8,500.00	\$ 8,500.00
Art Gallery - Office Supplies	Bob Rickerson	FA	\$ 4,000.00		
Art Gallery - Contract Printing	Bob Rickerson	FA	\$ 1,000.00		



**ASG Appropriation Request  
2007-2008**

Exhibit B

Art Gallery - Postage	Bob Rickerson	FA	\$ 500.00		
Art Gallery - Equipment Rental	Bob Rickerson	FA	\$ 500.00		
Art Gallery - Duplicating	Bob Rickerson	FA	\$ 10,000.00		
Concert Hour	Norm Weston	FA	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
Jazz Program	Joey Sellers	FA	\$ 4,990.00	\$ 3,000.00	\$ 3,000.00
Guest Lecture Series	Rocco Cifone	FA	\$ 5,700.00	\$ 2,000.00	\$ 2,700.00
Instrumental Music Program	Carmen Dominguez	FA	\$ 43,430.00	\$ 10,000.00	\$ 11,000.00
Guest Artist in Resident	Larry Jones	FA	\$ 5,800.00	\$ 3,000.00	\$ 3,000.00
Readers Theatre Supplies	Larry Radden	FA	\$ 1,000.00	\$ 1,000.00	\$ 500.00
Readers Theatre Books	Larry Radden	FA	\$ 1,000.00		
Forensics (Airfare, Lodging, etc)	Larry Radden	FA	\$ 23,000.00	\$ 17,000.00	\$ 18,000.00
Forensics Season (Banquet)	Larry Radden	FA	\$ 1,300.00		
Forensics Season (Awards)	Larry Radden	FA	\$ 800.00		
<b>TOTALS</b>			<b>\$ 363,740.00</b>	<b>\$ 199,700.00</b>	<b>\$ 201,150.00</b>

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
Conference for High Schools	Jerilyn Chuman	CSP	\$ 1,200.00	\$ 600.00	\$ 500.00
High School Advisory Council	Jerilyn Chuman	CSP	\$ 300.00	\$ 150.00	\$ 150.00
Student Handbook	Jerilyn Chuman	CSP	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00
EOPS/CARE Mentor Program	Juanita Baltierra	CSP	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Student Recognition (EOPS)	Yvonne Powell	CSP	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00
Winter Workshop	Yvonne Powell	CSP	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
Latino/a Mini Conference	Maria Paniagua	CSP	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00
Spanish Handbook 06-07	Maria Paniagua	CSP	\$ 15,000.00		
University Road Trip	Miki Mikolajczak	CSP	\$ 3,080.00	\$ -	\$ -
Transfer Newsletter	Miki Mikolajczak	CSP	\$ 5,000.00	\$ -	\$ -
Transfer Celebration	Miki Mikolajczak	CSP	\$ 5,100.00	\$ 4,700.00	\$ 4,700.00
College Fairs	Miki Mikolajczak	CSP	\$ 480.00	\$ 250.00	\$ 300.00
Transfer Night Fair	Miki Mikolajczak	CSP	\$ 300.00	\$ 250.00	\$ 200.00
Transfer Day	Miki Mikolajczak	CSP	\$ 350.00	\$ 250.00	\$ 250.00
Volunteer Recognition	Randy Anderson	CSP	\$ 2,200.00	\$ 800.00	\$ 1,000.00
(Ride the Wave) Early Bird Orientation	Randy Anderson	CSP	\$ 2,000.00	\$ 350.00	\$ 1,000.00
Ability Awareness Fall Event	Randy Anderson	CSP	\$ 3,500.00	\$ 1,500.00	\$ 1,500.00
Ability Awareness Camp	Randy Anderson	CSP	\$ 6,500.00	\$ 5,000.00	\$ 5,200.00
Women's Conference	Sholeh Alizadeh	CSP	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
Meeting/Workshops (Re-Entry/Women)	Sholeh Alizadeh	CSP	\$ 200.00	\$ 200.00	\$ -
Learning Resources (Re-Entry/Women)	Sholeh Alizadeh	CSP	\$ 400.00	\$ 200.00	\$ 400.00
Mental Health Awareness Workshops	Maryam Azary	CSP	\$ 1,500.00		\$ 500.00
<b>TOTALS</b>			<b>\$ 70,610.00</b>	<b>\$ 25,250.00</b>	<b>\$ 26,700.00</b>



**ASG Appropriation Request  
2007-2008**

Exhibit B

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
Football Games	Harry Parmer	College Oper	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
AV - Cafeteria Skylite cover	Eric Garant	College Oper	\$ 16,250.00	\$ -	\$ -
AV - Cafeteria Window shades	Eric Garant	College Oper	\$ 1,650.00	\$ 750.00	\$ -
Foundation Fundraiser	Michelle Anstadt	College Oper	\$ 2,500.00	\$ 900.00	\$ 1,000.00
Veterans Memorial	Michelle Anstadt	College Oper	\$ 10,000.00	\$ 1,000.00	\$ 1,000.00
Scholarship Ceremony	Michelle Anstadt	College Oper	\$ 13,350.00	\$ 12,500.00	\$ 12,500.00
Alumni - Homecoming BBQ	Penny Skaff	College Oper	\$ 2,000.00	\$ 2,485.00	\$ 2,000.00
Alumni - Newsletter	Penny Skaff	College Oper	\$ 600.00		\$ 485.00
Aulmni - Dean's List	Penny Skaff	College Oper	\$ 1,000.00		\$ 500.00
Classified Staff Development	Mark Kruhmin	College Oper	\$ 600.00	\$ 450.00	\$ 450.00
Maintenance	John Ozurivich	College Oper	\$ 16,585.00	\$ 1,200.00	\$ 1,200.00
Academic Senate	Ana Maria Cobos	College Oper	\$ 10,000.00		\$ -
<b>TOTALS</b>			<b>\$ 78,535.00</b>	<b>\$ 23,285.00</b>	<b>\$ 23,135.00</b>

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
Student Ambassadors	Leslie Humphrey	Student Serv	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00
Senior Day	Leslie Humphrey	Student Serv	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00
Welcome Day	Leslie Humphrey	Student Serv	\$ 6,500.00	\$ 3,500.00	\$ 3,000.00
Family Night	Leslie Humphrey	Student Serv	\$ 4,000.00	\$ 2,500.00	\$ 2,500.00
Healthy Lifestyles Promotion-condoms	Brenda Frame	Student Serv	\$ 600.00		\$ -
Healthy Lifestyles Promotion-pamphlets	Brenda Frame	Student Serv	\$ 600.00		\$ -
Healthy Lifestyles Promotion-supples	Brenda Frame	Student Serv	\$ 200.00	\$ 200.00	\$ -
SSC Building Beautification	Brenda Frame	Student Serv	\$ 3,588.00	\$ 2,500.00	\$ 1,588.00
Child Development Center	Lisa Cavallaro	Student Serv	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00
Financial Aid Daze	Mary Hall	Student Serv	\$ 120.00	\$ 120.00	\$ 120.00
<b>TOTALS</b>			<b>\$ 31,108.00</b>	<b>\$ 19,320.00</b>	<b>\$ 17,708.00</b>

Event/Program	Requestor	Division	Requested	Allocated Last Yr	Allocated This Yr
ASB Conference Travel	Maria Besnard	ASG	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
ASG Banquet (awards, decorations)	Maria Besnard	ASG	\$ 4,000.00	\$ 2,000.00	\$ 2,500.00
ASG Conferences	Maria Besnard	ASG	\$ 4,000.00	\$ 6,000.00	\$ 6,000.00
ASG Equipment	Maria Besnard	ASG	\$ 2,000.00	\$ 1,500.00	\$ 1,000.00
ASG tshirts	Maria Besnard	ASG	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
ASG Supplies	Maria Besnard	ASG	\$ 5,000.00	\$ 2,500.00	\$ 1,200.00
ASG Postage	Maria Besnard	ASG	\$ 2,000.00	\$ 2,000.00	\$ 1,300.00
ASG ECAB Budget	Maria Besnard	ASG	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
ASG Credit Card Fees	Maria Besnard	ASG	\$ 45.00	\$ 45.00	\$ 45.00



**ASG Appropriation Request  
2007-2008**

Exhibit B

ASG Retreats	Maria Besnard	ASG	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Bookstore Assessment	Maria Besnard	ASG	\$ 40,000.00	\$ 38,000.00	\$ 40,000.00
Cafeteria Assessment	Maria Besnard	ASG	\$ 58,000.00	\$ 55,000.00	\$ 58,000.00
Cafeteria New Equipment	Maria Besnard	ASG	\$ 6,639.00		\$ 6,639.00
Cafeteria New Floor	Maria Besnard	ASG	\$ 6,454.00		\$ 6,454.00
Cafeteria Repairs	Maria Besnard	ASG	\$ 8,000.00	\$ 7,000.00	\$ 6,000.00
Campus Beautification (w/Cleanups)	Maria Besnard	ASG	\$ 8,000.00	\$ 6,000.00	\$ 5,000.00
Contract Services (copier)	Maria Besnard	ASG	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Duplicating (minutes, agendas, flyers)	Maria Besnard	ASG	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
Gameroom Equipment	Maria Besnard	ASG	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Gameroom Worker Salaries	Maria Besnard	ASG	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Homecoming	Maria Besnard	ASG	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Election Workers salaries	Maria Besnard	ASG	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Movie Tickets	Maria Besnard	ASG	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Storage Unit Lease	Maria Besnard	ASG	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Scholarships (General)	Maria Besnard	ASG	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00
Study Abroad Scholarships	Maria Besnard	ASG	\$ 5,000.00	\$ 5,000.00	\$ -
Emergency Loans	Maria Besnard	ASG	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00
ICC operational funds	Maria Besnard	ASG	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00
ICC Office Furniture	Maria Besnard	ASG	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Multicultural Month	Maria Besnard	ASG	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00
BBQs	Maria Besnard	ASG	\$ 5,000.00		\$ 5,000.00
Talent Show	Maria Besnard	ASG	\$ 1,000.00		\$ 1,000.00
Commencement	Maria Besnard	ASG	\$ 16,000.00	\$ 14,000.00	\$ 15,000.00
Awareness Week	Maria Besnard	ASG	\$ 1,500.00		\$ 1,500.00
Finals Week	Maria Besnard	ASG	\$ 1,000.00		\$ 1,000.00
Ticket Consignment	Maria Besnard	ASG	\$ 1,500.00		\$ 1,500.00
<b>TOTAL</b>			<b>\$ 301,638.00</b>	<b>\$ 259,545.00</b>	<b>\$ 279,638.00</b>
<b>GRAND TOTAL</b>			<b>\$ 1,339,260.00</b>	<b>\$ 774,238.00</b>	<b>\$ 824,141.00</b>

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College and Irvine Valley College: Faculty Hiring for 2008-09

**ACTION: Approval**

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### **BACKGROUND**

Saddleback College and Irvine Valley College are dedicated to serving the educational needs of its students and community. The colleges best serve constituents by providing quality lower-division, transfer, vocational, basic skills, and community education courses. A high priority in advancing the mission of Saddleback College and Irvine Valley College is to increase the number of qualified, full-time faculty at both colleges.

### **STATUS**

Through the shared governance process at Saddleback College, 22 full-time tenure track new and replacement faculty positions have been identified as a priority for the 2008-2009 academic year (Exhibit A1), as well as, 32 non-prioritized full time tenure track new faculty positions for the 2008-2009 academic year (Exhibit A2). Both management and the Academic Senate believe that full-time faculty is essential to increasing enrollments in many programs. The President took all recommendations into consideration and provides the lists, Exhibit A1 and Exhibit A2, for Board approval. The 22 positions shown in Exhibit A1 will be filled contingent upon available funding. The 32 positions shown in Exhibit A2 will be prioritized through the shared governance process at Saddleback College and will be filled contingent upon available funding.

Irvine Valley College, through the collegial consultation process, has identified 15 full-time faculty positions for the 2008-09 academic year. These positions will be filled contingent upon available funding. The 15 positions recommended are listed in priority order on Exhibit B.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the announcement of and recruitment for full-time positions (contingent upon funding) at Saddleback College and Irvine Valley College for the 2008-09 academic year as presented in Exhibits A1, A2 and B.

Item Submitted by: *Dr. Richard D. McCullough and Dr. Glenn R. Roquemore, President*



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**POSITION REQUEST LIST**

**FACULTY POSITIONS FOR 2008 - 2009 ACADEMIC YEAR**

☒ Saddleback College  
☐ Irvine Valley College

DISCIPLINE/SUB-DISCIPLINE	DIVISION/SCHOOL	TENURE STATUS		POSITION TYPE		% FTE	FUNDING SOURCE
		Tenure Track	Temporary	New	Replacement		
1. Architecture/Drafting Instructor	Advanced Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
2. Horticulture/Biological Sciences	Advanced Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
3. Disabled Students & Program & Services	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	Categorical
4. Learning Disability	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
5. Medical Assisting/Phlebotomy	Health Sciences & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
6. Chemistry	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
7. Computer Science	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
8. Mathematics	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
9. Mathematics	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
10. Women's Softball Coach	PE/Athletics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	100	General Fund
11. Psychology	Social & Behavioral Sciences.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
12. Graphics Design	Advanced Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
13. Business	Business Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
14. Adaptive Kinesiology	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
15. Fine Arts/Studio	Emeritus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
16. Drawing/Computer-Mediated Art	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
17. Nursing	Health Sciences & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
18. Distance Education Librarian	Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
19. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund

20. Physics/Astronomy	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
21. P.E./Athletics	PE/Athletics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund
22. Geography	Social & Behavioral Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100 General Fund

## APPROVALS:

Rayen Vander 11/7/07  
 Vice President Date

Ann Cherry 11/7/07  
 Academic Senate President Date

Richard McElroy 11/7/07  
 President Date

\_\_\_\_\_  
 Chancellor



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**POSITION REQUEST LIST**

**FACULTY POSITIONS FOR 2008 - 2009 ACADEMIC YEAR**

☒ Saddleback College  
☐ Irvine Valley College

DISCIPLINE/SUB-DISCIPLINE	DIVISION/SCHOOL	TENURE STATUS POSITION TYPE			% FTE	FUNDING	SOURCE
		Tenure Track	Temporary	New			
1. Aquaculture & Aquarium Science	Advanced Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
2. Foods & Culinary Arts	Advanced Tech. & Applied Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
3. Generalist Counselor	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
4. EOPS Counselor	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
5. Adapted Computer	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
6. Matriculation Coordinator	Counseling & Special Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
7. Speech Communication	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
8. Speech Communication	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
9. Music	Fine Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
10. Nursing	Health Sciences & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
11. Medical Assisting	Health Sciences & Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
12. International Languages	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
13. Journalism	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
14. ESL	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
15. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
16. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
17. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
18. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	
19. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> 100	General Fund	

## Exhibit A2

20. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
21. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
22. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
23. English	Liberal Arts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
24. Catalog Librarian	Learning Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
25. Biological Sciences	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
26. Chemistry	Math, Science & Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
27. Head Women's Track & Field/Cross Country	PE/Athletics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
28. Water Polo/Swimming	PE/Athletics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
29. Child Development & Education Studies	Social & Behavioral Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
30. Sociology	Social & Behavioral Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
31. Anthropology	Social & Behavioral Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund
32. History	Social & Behavioral Science	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100	General Fund

## APPROVALS:

Regen Vunura 11/7/07  
 Vice President Date

Richard McCullough 11/7/07  
 President Date

\_\_\_\_\_  
 Chancellor

Ben Wiley 11/7/07  
 Academic Senate President Date



# SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## POSITION REQUEST LIST IRVINE VALLEY COLLEGE FACULTY HIRING FOR 2008-2009 ACADEMIC YEAR

PRIORITY	DISCIPLINE/SUB DISCIPLINE	DIVISION/SCHOOL	TENURE STATUS		POSITION TYPE		% FTE	TIER 1, 2 or 3
			Tenure Track	Temporary	New	Replacement		
1	Biology Instructor	Life Sciences	X			Alan Cohen	100	1
2	Digital Media Arts (DMA)/Drawing Instructor	Fine Arts	X		X		100	2
3	Mathematics Instructor	Math, Computer Sciences & Engineering	X			D Collins	100	3
4	Psychology Instructor	Social and Behavioral Sciences	X			J. Rudmann	100	1
5	Dance Instructor	Health, PE & Athletics	X		X		100	2
6	Reading Instructor	Humanities & Languages	X			Jan Horn	100	3
7	Chemistry Instructor	Physical Sciences	X			Joe Ryan	100	1
8	Biology Instructor	Life Sciences	X		X		100	2
9	Learning Center Instructor	Learning Center	X		X		100	3
10	Computer Science Instructor	Math, Computer Sciences & Engineering	X			Rich Yuhnke	100	1
11	English Instructor	Humanities & Languages	X		X		100	2
12	Chinese Instructor	Humanities & Languages	X		X		100	3
13	Business Management & Accounting Instructor	Business Sciences	X			Kaye Mach	100	2
14	Music (Voice) Instructor	Fine Arts	X		X		100	3
15	Political Science Instructor	Social and Behavioral Sciences	X		X		100	2

### APPROVALS

_____ Vice President of Instruction	_____ Date	_____ College President	_____ Date
_____ Academic Senate, President	_____ Date	_____ Chancellor	_____ Date

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Acceptance of District Annual Audit Report: 2006/2007  
**ACTION:** Acceptance for Review and Study

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### **BACKGROUND**

California Education Code Section 84040 requires that an annual audit of all District funds be made by a Certified Public Accountant or a Public Accountant licensed by the State Board of Accounting. Title 5, California Code of Regulations, Section 59104, further requires that the governing board of each community college district review the annual audit at a regularly scheduled public meeting.

### **STATUS**

The Board of Trustees employed the firm of Vicenti, Lloyd & Stutzman LLP, Certified Public Accountants, to conduct the audit of all District funds for the 2006/2007 fiscal year. The general purpose financial statements with accompanying audit report have been completed and are being submitted to all agencies the law requires, as well as to the members of the Board of Trustees. The audit report states there were no findings or questionable costs related to basic financial statements or federal awards for the fiscal year that ended on June 30, 2007. Officials of Vicenti, Lloyd & Stutzman LLP will be present to assist the Board with its review and to answer any questions that may arise.

A Board sub-committee on the audit, consisting of Trustees Milchiker, Wagner, and Williams, had an opportunity to meet with the auditors before the final version was printed. The sub-committee was able to question the auditors in depth about the findings and recommendations.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the 2006/2007 audit report for review and study.

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Consultant Contract, Center for Student Success of the Research and Planning Group for California Community Colleges

**ACTION:** Approval

---

### **BACKGROUND**

In May 2007, the California Community College Chancellor's Office notified the SOCCCD that its proposal for the Articulation of Career Technical Education (CTE) Pathways to Four-year Institutions Grant had been selected for an award of \$750,000 for the period June 30, 2007, through March 30, 2009.

### **STATUS**

The SOCCCD serves as the fiscal agent and Dr. Andreea Serban, Vice Chancellor Technology and Learning Services is the project director for the Articulation of Career Technical Education (CTE) Pathways to Four-Year Institutions Grant.

This project will clarify the extent of current two- to four-year CTE articulation and assist in understanding key issues such as transferability of CTE course work, portability of credits recognized by four-year institutions, degree of consistency in prerequisite requirements and credit recognized for community college course work. Existing models of CTE articulation agreements will be identified and the feasibility of building on current practices will be addressed. The project will also propose new strategies for developing articulation agreements for CTE sectors and career pathways for which none exist. The findings and recommendations will be widely disseminated. Funds are available in the grant for a contract with the CSS to perform the services outlined in Exhibit A.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the consultant contract with the Center for Student Success of the Research and Planning Group for California Community Colleges as outlined in Exhibit A in an amount not to exceed \$250,000.

Item Submitted by: *Dr. Andreea M. Serban, Vice Chancellor, Technology & Learning Services*



**AGREEMENT**

This AGREEMENT is made and entered into this 13th day of November, 2007 between:

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo CA 92692-3635  
(949) 582-4960  
Requisition No.

Consultant

The Center for Student Success of the Research and Planning Group for California  
Community Colleges  
c/o Dr. Robert Gabriner  
CSS Director  
Vice Chancellor  
Institutional Advancement  
City College of San Francisco  
50 Phelan Avenue  
San Francisco, CA 94112  
Office: 415-239-3014  
Fax: 415-239-3010  
E-mail: rgabrine@ccsf.edu

This AGREEMENT is hereby entered into between the South Orange County Community College District, hereinafter referred to as "DISTRICT" and The Center for Student Success of the Research and Planning Group for California Community Colleges, hereinafter referred to as "CONSULTANT."

Whereas, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any person(s) for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, or administrative matters, if such person(s) is/are specially trained and experienced and competent to perform the special services required;

Whereas, CONSULTANT is specially trained and experienced and competent to perform the special services pursuant to this agreement.

The parties agree as follows:

1. **Term:** The period of this agreement shall be from November 13, 2007, through March 31, 2009 inclusive. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 15 days' prior written notice.
2. **Services:** The CONSULTANT shall at times and places designated by it and acceptable to the DISTRICT perform the following services to support the objectives and stated activities of the State Chancellor's Office, California Community Colleges, Articulation of Career Technical Educational Pathways to Four-year Institutions Grant, RFA 06-0085:

Under the direction of the Project Director, Dr. Andreea Serban, the CONSULTANT will perform the following services:

#### **Review of out-of-state models for two- to four-year CTE articulation**

A review of national literature and other sources will be conducted to document examples from other states regarding successful articulation of two- to four-year career technical education courses and programs.

#### **Review of the 15 CTE sectors and 58 career pathways**

Using the State Management Information System (MIS) data as well as the inventory of approved programs, a CSS research team will conduct an analysis to identify California Community Colleges which have courses and programs that fall within the 15 CTE sectors and the 58 career pathways. The research team will also contact the community colleges which have been funded through the SB70 legislation to identify the courses and programs that have or are being developed and under which of the CTE sectors and career pathways. In addition, the CSS research team will consult with the Statewide Career Pathway faculty project coordinator, Jane Patton, on the status of course development and articulation between secondary education and community colleges in the disciplines chosen for the three phases of that project. Based on this analysis, the CSS research team, in consultation with the Project Advisory Committee and the faculty and articulation advisors participating in the project, will determine which CTE sectors and career pathways will be selected for in-depth analysis in terms of articulation with four-year institutions.

#### **Analysis of current CTE articulation with four-year institutions**

The courses and programs identified in the research phase noted above will be analyzed in terms of existing articulation with courses and programs at four-year institutions. Using the Articulation System Stimulating Interinstitutional Student Transfer (ASSIST), a CSS research team will determine which CTE courses and programs have been articulated, what are the corresponding courses and programs and at which CSU or UC campus(es). Using Online Services for Curriculum and Articulation Review (OSCAR), these courses will be further analyzed in terms of prerequisites and other requirements. During this review, the research team will also obtain the articulation



agreements for the respective CTE courses and/or programs. These articulation agreements will be indexed and uploaded to the Transfer Counselor Website which is developed part of the System sponsored Transfer Counselor Website and Transfer Leadership Center project, also coordinated and managed by SOCCCD.

### **Exploration of articulation strategies and development of new strategies for developing articulation agreements in sectors where none currently exist**

Selected faculty, staff and administrators with responsibility for instructional offerings and articulation at a number of community colleges, CSU, UC and independent four-year institutions will be interviewed to determine the opportunities and challenges to developing articulation agreements in the CTE pathways. The interview instruments will be developed in consultation with the Advisory Committee and working closely with the faculty and articulation advisors. The interviews will seek to establish the degree of familiarity with CTE sectors and pathways, the existing structure and any additional needs in terms of expertise, personnel, access to information, or other aspects that help with the articulation of CTE pathways to four-year institutions, the CTE pathways more amenable to four-year articulation and why. Based on all research analyses and findings, the Advisory Committee along with representatives from the research teams will discuss and propose strategies to move forward.

### **Report Writing:**

The CONSULTANT will write analyses and reports for each of the areas of service outlined above following the direction, specifications and timelines provided by the project director, Dr. Andreea Serban.

3. The CONSULTANT agrees to submit electronically all deliverables and reports, including the invoices for services provided.

The deliverables, reports and invoices must be acceptable to the DISTRICT and approved by the Project Director, Dr. Andreea M. Serban.

4. Compensation: The DISTRICT shall pay the CONSULTANT on an hourly basis at a rate of \$90/hour for services satisfactorily rendered pursuant to this AGREEMENT, fee not to exceed a total of Two Hundred Fifty Thousand Dollars & no/100 (\$250,000). Payment will be in accordance with the guidelines of the DISTRICT and the Articulation of Career Technical Educational Pathways to Four-year Institutions Grant, RFA 06-0085. CONSULTANT shall invoice the DISTRICT periodically for efforts expended in conjunction with the services listed in this AGREEMENT.
5. Liability: The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this



contract, whether caused by himself/herself, the DISTRICT, its officers, agent, or employees, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless, and defend the DISTRICT and its governing board, officers, employees, and agents from every claim or demand made and every liability, loss, damage, or expense, of any nature whatsoever.

6. Independent Contractor/Consultant: While performing services hereunder, the CONSULTANT is an independent contractor and not an officer, agent, or employee of the South Orange County Community College District, inclusive of Saddleback College, Irvine Valley College and the Advanced Technology and Education Park.
7. Assignment of Agreement: Neither party shall assign this AGREEMENT or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written.

Consultant	South Orange County Community College District
The Center for Student Success	
Signature:	Signature:
By: Dr. Robert Gabriner	By: Gary Poertner
Title: Director	Title: Deputy Chancellor
Date:	Date: November 13, 2007
Contact person: Dr. Robert Gabriner	Contact person: Dr. Andreea M. Serban

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 5.6**  
**DATE: 11/13/07**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Academic Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

---

**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A.

# **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

## **ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS**

### **A. NEW PERSONNEL APPOINTMENTS**

#### **1. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)**

- A. FITZGEORGE, BRENDA, ID #14181, is to be employed as a temporary, full time Counselor, DSPS, one semester, Spring 2008 replacement, Division of Counseling Services and Special Programs, Saddleback College, effective January 2, 2008. Approximate Salary Placement: Class III, Step 11. This is an emergency hire, as defined by Board Policy 4011.1, Section XI, as a temporary replacement for Loma Hopkins, who is in a temporary reassignment. (See Attachment 1)

### **B. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Adams, Catherine	MA/Sociology	Sociology/IVC	II/6	01/14/08
Claflin, Christopher	<sup>1</sup> BFA/Illustration	Graphic Design/SC	I/6	01/14/08
Kim, Mia	MS/Math	Math/SC	II/6	01/14/08
Noyes, Martin	MFA/Theatre Arts	Theatre Arts/IVC	II/6	01/14/08
Rodriguez, Lisa	MA/Anthropology	Anthropology/SC	II/6	01/14/08
Von Dippe, Roger	PhD/Art History	Theatre Arts/IVC	V/6	01/14/08

## **EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Costa, Ross	MS/Public Health	Emeritus Kinesiology/SC	II/6	01/14/08

Equivalency is based on a Master of Science degree in Public Health from the University of Hawaii and twenty-eight years of experience working with the health and well-being of senior citizens. Mr. Costa began his career in Honolulu, Hawaii as the senior citizens' Program Coordinator at the Waikiki Community Center. He is trained in Tai Chi for Arthritis and Tai Chi for Diabetes, receiving certification in both disciplines from Dr. Paul Lam of Sydney, Australia. Mr. Costa has been teaching Tai Chi for the last five years, and is an active member of the Tai Chi for Arthritis Association. He has provided Tai Chi classes at various senior centers including Talega Galleria, The Remington, and The Covington.

<sup>1</sup> Per California Community Colleges State Chancellor's Office this discipline does not require a Master's Degree.



**B. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF - Continued**

**EQUIVALENCY**

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Giertych, Paula	BS/Therapeutic Rec.	Emeritus Kinesiology/SC	I/6	01/14/08

Equivalency is based on a Bachelor of Science degree in Therapeutic Recreation from Illinois State University in Normal, Illinois. Ms. Giertych obtained certification as a FallProof™ Balance and Mobility Certified Specialist Instructor from California State University, Fullerton, and has received both Exercise Program and Aquatic Program National Certifications from the Arthritis Foundation. Since 2002, Ms. Giertych has been a Wellness Assistant Director/Adult & Senior Fitness Instructor at the Park Terrace Retirement Community in Rancho Santa Margarita, California. She has also served as a Recreation Therapist/Adult & Senior Exercise Instructor at Good Samaritan Hospital in Downers Grove, Illinois, and a Recreation Therapist for Community Health Services in Phoenix, Arizona. Ms. Giertych has been instructing community and residential adults and seniors in a variety of exercise and fitness trainings for the past ten years.

Messenger, Lisa	BS/Kinesiology	Emeritus Kinesiology/SC	I/6	01/14/08
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Equivalency is based on an Associate of Arts degree in Health and Fitness, and a fitness certificate from Orange Coast College in Costa Mesa, CA, a Bachelor of Science degree in Kinesiology from California State University, Fullerton and current enrollment in the Master of Arts program, Kinesiology. Ms. Messenger is working as a professional Personal Trainer specializing in weight training and circuit training. She has worked with groups of individuals of varied ages, persons with diabetes, muscular rehabilitation, women in various stages of pregnancy, and worked with the Anaheim Police Department in developing officer wellness incentive programs.

Rigali, Rebecca	BS/Kinesiology	Emeritus Kinesiology/SC	I/6	01/14/08
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Equivalency is based on a Bachelor of Science degree in Kinesiology from California State University, Fullerton and current enrollment in the Master of Science program, Public Health. Ms. Rigali has worked at Coast Community College District teaching physical education to older adults, including balance and mobility, fitness courses for women with fibromyalgia, health, swimming and stretching, since 1999.

Vu, Vienne	BA/Geography	Geography/SC	I/6	01/14/08
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Equivalency is based on a Bachelor of Arts degree at California State University, Fullerton and current enrollment in the Master of Science program, Geography. Ms. Vu has served as a Graduate Assistant at California State University, Fullerton for the last year, and has worked as a Geography Intern for Cerritos College, Orange Coast College, and Irvine Valley College. She has served as a Council Member for the Los Angeles Geographical Society and is a member of Association of American Geographers, Association of Pacific Coast Geographers, and California Geographical Society.



**C. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF** (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Macias, Klaudia	MS/Counseling	DSP&S/SC	II/6	10/15/07

**D. AUTHORIZATION TO ELIMINATE AN ACADEMIC ADMINISTRATIVE POSITION AND/OR POSITION NUMBERS**

1. DEAN, PHYSICAL EDUCATION AND ATHLETICS, Pos #3097, Academic Administrative Salary Range II, Division of Physical Education and Athletics, Saddleback College seeks authorization to eliminate this full-time position from its staff complement, effective November 14, 2007. (Position approved: April 25, 2005)

**E. AUTHORIZATION TO ESTABLISH AN ACADEMIC ADMINISTRATIVE POSITION**

1. DEAN, PHYSICAL EDUCATION, KINESIOLOGY AND ATHLETICS, Academic Administrative Salary Range II, Division Of Physical Education, Kinesiology and Athletics, Saddleback College seeks authorization to establish this full-time position to its staff complement, effective November 14, 2007. This position reflects a change to the Division name only to be in alignment with the trend of major universities for student articulation and transfers.

**F. AUTHORIZATION TO CHANGE ORGANIZATION REPORTING STRUCTURE AND REALIGNMENT**

1. Saddleback College seeks authorization to change the organization reporting structure for the faculty and staff reporting to the Dean, Physical Education and Athletics, to begin reporting to the Dean, Physical Education, Kinesiology and Athletics, effective November 14, 2007.

**G. CHANGE OF STATUS**

1. ANTHONY LIPOLD, ID#11210, Dean of Physical Education and Athletics, Pos #3097, Division of Physical Education and Athletics, Saddleback College, Academic Salary Schedule Category II, Step 4, is to given a change in title only to Dean of Physical Education, Kinesiology and Athletics, Division of Physical Education, Kinesiology and Athletics, Saddleback College, Academic Salary Schedule Category II, Step 4, effective November 14, 2007. This is a change in title only, pending approval by the Board of Trustees of item E1 of this agenda.

**H. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for 2007/2008 fiscal years.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Alford, Jo Ann	Counselor Tech Prep Grant/SC	\$ 200.00	09/28/07-09/28/07
Bennett, Michael	Physical Therapist Asst Prog/IVC	2,000.00	10/01/07-06/30/08
Ventura, Janet	Counselor Tech Prep Grant/SC	200.00	09/28/07-09/28/07
Welc, Martin	Counselor Tech Prep Grant/SC	200.00	09/28/07-09/28/07

**I. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. HARRISON, CHARLES, ID #1150, Biology, Horticulture Instructor, Pos #1561, Academic Faculty Salary Range V, Step 30, Division of Advanced Technology and Applied Sciences, Saddleback College, resignation effective May 23, 2008 and retirement effective May 24, 2008. (Permanent Start date: July 19, 1976)
2. MEYER, THOMAS, ID #1084, Mathematics, Computer Science Instructor, Pos #1624, Academic Faculty Salary Range V, Step 29, Division of Mathematics, Sciences and Engineering, Saddleback College, resignation effective December 17, 2007 and retirement effective December 18, 2007. (Permanent Start date: September 9, 1971)



ATTACHMENT 1

NAME: BRENDA FITZGEORGE

POSITION: COUNSELING, (EMERGENCY HIRE)  
DSPS, SADDLEBACK COLLEGE  
FULL TIME, SPRING 2008 TEMPORARY REPLACEMENT

EDUCATION:

M.S. Counseling  
California State University, Fullerton

B.A. History  
California State University, Dominguez Hills

EXPERIENCE:

Ms. Fitzgeorge has been counseling part-time at Saddleback College since March, 2005. She is also employed with Coastline Community College as Outreach Coordinator since January 2000 and was counseling from September 1987 through June, 1997. Ms. Fitzgeorge also teaches Acquired Brain Injury Program Psychosocial classes and Acquired Brain Injury Cognitive Retraining Classes for Coastline Community College.

AWARDS AND HONORS

- Outstanding Instructor, Coastline Community College Traumatic Head Injury Program.
- Recognition of exceptional dedication and service to students of Coastline's Traumatic Head Injury Program.
- Certificate of Appreciation, Coastline Community College Traumatic Head Injury Program Presented for outstanding service to the Traumatic Head Injury Program.

CREDENTIALS

- California Community College Counseling Credential
- California Community College Instructor Credential, Psychology

PUBLICATIONS AND FUNDED PROJECTS

- U. S. Department of Education Fund For The Improvement of Post-Secondary Education grant 1994-1997
- Member of Psychosocial and Cognitive committees of the Coastline Community College Comprehensive Cognitive
- Curriculum for Adults and Adolescents With Acquired Brain injury (C6A3BI) project
- Designed the psychosocial curriculum unit entitled "Life After Brain Injury – What Next?"
- Developed the prescriptive linkage between assessment and curriculum
- Contributed to the development of the "Examples of Application" activities
- Contributed lesson plans to the "Critical Thinking Model and Curriculum" unit
- Articles published
- Stroke Association of Southern California "The Road Back"
- Brain Injury Association's "TBI Challenge"
- California Association of Resource Specialists (CARS+)

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 5.7**  
**DATE: 11/13/07**

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Classified Personnel Actions – Regular Items  
**ACTION:** Approval/Ratification

---

**BACKGROUND**

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

**STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A.



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS**

**A. NEW PERSONNEL APPOINTMENTS**

1. CLASSIFIED EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- A. CLARK, MARIE is to be employed as Senior Accounting Specialist, Pos #3715, Fiscal Services, Office of Administrative and Business Systems, District, Classified Bargaining Unit Salary Range 128, Step 1, 40 hours per week, 12 months per year, effective October 31, 2007. This is a replacement position for Carol Sutorius, who retired.
- B. GLEN, WILLIE is to be employed as Director of Safety and Security, Chief of Police, Pos #3023, Office of Safety and Security, Irvine Valley College, Classified Management Salary Range 07, Step 3, 40 hours per week, 12 months per year, effective November 13, 2007. This is a replacement position for Owen Kreza, who retired.

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Ratified – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Aldrich, Anne	College Information Operator/SC	113/1	10/11/2007
Benavides, Barbara	Transfer Center Specialist/SC	123/1	10/08/2007
Beres, Catherine	Sr. Administrative Assistant /SC	127/1	10/16/2007
Cook-Sneathen, Amanda	Senior Lab Technician/MSE/SC	130/1	10/02/2007
Dolen, Ben	Program Sr. Lab Technician/SC	130/1	10/01/2007
Eiteneer, Natalia	Child Development Spec/IVC	122/1	10/02/2007
Eiteneer, Natalia	Sr. Child Development Spec/IVC	128/1	10/02/2007
Holmes, Britnee	Administrative Assistant/SC	121/1	10/02/2007
Lange, Brooke	Administrative Assistant /SC	121/1	10/02/2007
Nelson, Monica	Health Center Nurse/SC	135/1	10/05/2007

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2007/2008** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Ratified – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Aydt, Rita	Theater Aide/SC	\$ 9.50	10/09/07-12/31/07
Benavides, Barbara	Project Specialist/SC	20.00	10/01/07-12/31/07
Brown, Gloria	Project Specialist/SC	10.50	10/09/07-12/31/07
Brown, Megan	Theater Aide/SC	14.00	10/02/07-12/31/07
Burns, Kathy	Clerk, Short-Term/SC	12.00	10/11/07-12/31/07
Grow, Tiffany	Project Specialist/IVC	15.00	09/30/07-12/31/07
Hill, Sean	Project Specialist/IVC	18.00	10/10/07-12/31/07
Johnson, Edmond	Coaching Aide/SC	15.00	10/12/07-12/31/07
Kristjanson, Johann	Project Specialist/SC	20.00	10/15/07-12/31/07
Marquez, Melissa	Theater Aide/SC	14.00	10/04/07-12/31/07
Meza, Amy	Project Specialist/IVC	9.00	10/01/07-12/31/07
Pham, Jenny	Coaching Aide/SC	15.00	10/10/07-12/31/07
Poling, Ellen	Project Specialist/SC	10.50	10/15/07-12/31/07
Tomlinson, Warren	Project Specialist/SC	20.00	10/15/07-12/31/07



**A. NEW PERSONNEL APPOINTMENTS** (Continued)

4. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2007/2008** academic year.

<u>Name</u>	<u>Start/End Date</u>
Carpenter, David	10/01/07-06/30/08
Love, Daniel	10/08/07-06/30/08
Mizuno, Tomohiro	10/08/07-06/30/08
Morrison, Joel	10/17/07-06/30/08
Vu, Derek	10/08/07-06/30/08

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2007/2008** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Ratified – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Acocella, Laura	Model/SC&IVC	\$ 22.00/hr	11/15/07-06/30/08
Amai, Molly	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Arquette, Patty	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Booth, Melissa	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Bowers, Deborah	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Chou, Bill	Tutor/IVC	12.00/hr	10/12/07-06/30/08
Clark, Evelyn	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Cook, Christopher	Comm Ed./SC	2500.00/cs <sup>1</sup>	10/11/07-06/30/08
DeCoudreaux, Aja	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Dempsey, Eugene	CACT Educator/ATEP	7000.00/cs <sup>1</sup>	09/28/07-06/30/08
Dempsey, Jennifer	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Herald, Christopher	Comm Ed./SC	2500.00/cs <sup>1</sup>	10/02/07-06/30/08
Hoffski, James	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Hsu, Shirley	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Imhoff, Gerarde	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Jones, Melinda	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Kappler, Kenneth	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Knight, Kenneth	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Mancino, Raymond	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Martinez, Mark	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
May, Jaylen	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
McCann, Bryan	Clinical Skills Spec./SC	15.00/hr	10/16/07-06/30/08
McElroy, Erin	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Medcalf, Van	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Mullen, James	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Nakata, Yukiko	Tutor/IVC	10.00/hr	10/15/07-06/30/08
Njaka, Adaeze	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Odabashyan, David	Tutor/IVC	12.00/hr	10/08/07-06/30/08
Parks, Timothy	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Puckett, Scott	Model/SC&IVC	22.00/hr	11/15/07-06/30/08

<sup>1</sup> Per Course

**A. NEW PERSONNEL APPOINTMENTS** (Continued)

5. The following individuals are to be employed on a temporary basis, as **Professional Expert (Community and Contract Education)**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2007/2008** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Ratified – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Rabideaux, Janice	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Shaw, Stephanie	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Smith, Kevin	Tutor/IVC	12.00/hr	10/08/07-06/30/08
Thompson, Jonathan	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Whidden, Pamela	Model/SC&IVC	22.00/hr	11/15/07-06/30/08
Williams, Christopher	Tutor/IVC	10.00/hr	10/05/07-06/30/08

**B. CHANGE OF STATUS**

1. CLASSIFIED EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)
- A. KENNEDY, CAROL, ID #11924, Senior Administrative Assistant, Pos #3302, Office of Physical Plant, Saddleback College, Classified Salary Range 127, Step 1, 40 hours per week, 12 months per year, start date changed to be effective October 29, 2007.
- B. WYCHE, SONJA, ID #14462, Human Resources Assistant, Pos #3669, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, 12 months per year, Office of Human Resources, District, is to be employed as Human Resources Specialist, Pos #3293, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, 12 months per year, effective November 1, 2007. This is a replacement position for Grace Garcia, who received a change in status.

**C. OUT OF CLASS ASSIGNMENTS**

1. BRITTAIN, PHILIP, ID #14940, Acting Director of Facilities, Pos #3698, Classified Management Salary Range 09, Step 2, 40 hours per week, Office of Physical Plant, Irvine Valley College is to return to permanent assignment as Facilities Maintenance and Operations Manager, Classified Management Salary Range 05, Step 2, 40 hours per week, 12 months per year, Office of Physical Plant, Irvine Valley College, effective November 5, 2007.
2. GUZMAN, RUBEN, ID #12801, Admissions and Records Registrar, Pos #3010, Classified Management Salary Range 07, Step 6, 40 hours per week, 12 months per year, Office of Admissions, Records and Enrollment Services, Irvine Valley College, has been given a temporary change in assignment to Acting Director of Admissions, Records and Enrollment Services, Classified Management Salary Range 09, Step 2, 40 hours per week, Office of Admissions, Records and Enrollment Services, Irvine Valley College, effective November 5, 2007. This is a temporary replacement for John Edwards, who was given a change in status.



**C. OUT OF CLASS ASSIGNMENTS - Continued**

3. LANDINGHAM, GABRIEL, ID #13553, Senior Administrative Assistant, an out of class assignment, Pos #3760, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Office of Physical Plant, Saddleback College is to return to permanent assignment as Administrative Assistant, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, 12 months per year, Office of Physical Plant, Saddleback College, effective October 29, 2007.
4. O'CONNOR, PATRICIA, ID #10760, Office Assistant, Pos #3205, Classified Bargaining Unit Salary Range 113, Step 6, 29 hours per week, 12 months per year, Division of Mathematics, Sciences and Engineering, Saddleback College, has been given a temporary change in assignment to Sr. Administrative Assistant, Classified Bargaining Unit Salary Range 127, Step 1, 40 hours per week, Division of Mathematics, Sciences and Engineering, Saddleback College, effective November 5, 2007 through November 23, 2007. This is a temporary reassignment for Beth Brokaw, who is on a leave.
5. ORTIZ, DESIREE, ID #14245, Accounting Assistant, Pos #3481, Classified Bargaining Unit Salary Range 118, Step 4, 40 hours per week, 12 months per year, Office of College Fiscal Services, Irvine Valley College, has been given a temporary change in assignment to Senior Accounting Specialist, Pos #3773, 40 hours per week, College Foundation, Office of the President, Irvine Valley College, effective November 14, 2007 through March 15, 2008. This is a temporary replacement for Carol Kim, who resigned.
6. PYLE, JAMES, ID #2188, Deputy Chief of Police, Assistant Director, Pos #3004, Classified Management Salary Range 06, Step 10, 40 hours per week, 12 months per year, Office of Safety and Security, Saddleback College, has been given a temporary change in assignment to Acting Director of Safety and Security, Chief of Police, Classified Management Salary Range 07, Step 10, 40 hours per week, Office of Safety and Security, Irvine Valley College, effective October 16, 2007 through November 9, 2007. This is a temporary replacement for Owen Kreza, who retired.
7. SIDOTI, ANTHONY, ID #4079, Acting Facilities Maintenance and Operations Manager, Classified Management Salary Range 05, Step 5, 40 hours per week, Office of Physical Plant, Irvine Valley College is to return to permanent assignment as Lead Building Maintenance Worker, Classified Bargaining Unit Salary Range 130, Step 6, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, effective November 5, 2007.

**D. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. GAFFNEY, DIANN, ID #3672, Administrative Assistant, Pos #3279, Classified Bargaining Unit Salary Range 121, Step 6, Children's Center, Office of Student Services, Irvine Valley College, resignation effective December 28, 2007 and retirement effective December 29, 2007. Payment is authorized for any compensated time off. (Permanent Start date: January 26, 1993)
2. GALLAGHER, ANDREA, ID #2331, Accounting and Budget Manager, Pos #3054, Classified Management Salary Range 06, Step 10, Fiscal Services, Office of Administrative and Business Systems, resignation effective February 8, 2008 and retirement effective February 9, 2008. Payment is authorized for any compensated time off. (Permanent Start date: April 1, 1976)



**D. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT - Continued**

3. GAMNIG, MARIA EUGENA, ID #3456, Sr. Administrative Assistant, Pos #3567, Classified Bargaining Unit Salary Range 127, Step 6, Division of Fine Arts, Saddleback College, resignation effective December 28, 2007 and retirement effective December 29, 2007. Payment is authorized for any compensated time off. (Permanent Start date: April 2, 1990)
4. KIM, CAROL, ID #14219, Senior Accounting Specialist, Pos #3773, Classified Bargaining Unit Salary Range 128, Step 3, College Foundation, Office of the President, Irvine Valley College, resignation effective November 13, 2007. Payment is authorized for any compensated time off. (Initial Hire Date: March 23, 2005, Permanent Start date: August 17, 2005)
5. LUFT, MICHAEL, ID #10013, Health Center Nurse, Pos #3346, Classified Bargaining Unit Salary Range 135, Step 6, Student Health Center, Office of Student Services, Saddleback College, resignation effective October 26, 2007. Payment is authorized for any compensated time off. (Initial Hire Date: March 12, 1999, Permanent Start date: May 1, 1999)
6. SUTO, MARY, ID #11391, Senior Health Office Assistant, Pos #2820, Classified Bargaining Unit Salary Range 124, Step 6, Student Health Center, Office of Student Services, Saddleback College, conclusion of employment effective October 15, 2007. Payment is authorized for any compensated time off. (Permanent Start date: January 30, 2001)
7. VAN LEEUWEN, HENDRICK, ID #7163, Associate Director of Information Technology, (Telecommunication, Networks, Operations and Security), Pos #3052, Classified Management Salary Range 09, Step 10, Office of Information Technology and Learning Services, District, resignation effective January 17, 2008 and retirement effective January 18, 2008. Payment is authorized for any compensated time off. (Permanent Start date: July 25, 1995)

**E. VOLUNTEERS**

1. The following individuals are to be approved as Volunteers for the 2007/2008 academic year.

Environmental Studies, Advanced Technology and Applied Science, Saddleback College

Arnold, Alexis	Beardslee, Brian	Campbell, Christopher
Castillo, Carina	Feller, Chelsea	Freer, Frank
Galan, Nicholas	Hoefle, Richard	Hutchinson, Matthew
Killion, Tiffany	Kornbloom, Rebecca	Lewison, Jana

Environmental Studies, Advanced Technology and Applied Science, Saddleback College

McGlone, Amber	McKinney, Ryan	Migliore, Michael
Mills, Katelynn	Moussou, Shawn	Namikoshi, Mayumi
Ogren, MacKenzie	Redanz, Kelly	Shaw, Coral
Sherman, Zachary	Shreim, Hannah	Smith, Michael
Stavron, Kyle	Tang, Lori	Thompson, Atlanta
Trent, Alyson	Yang, Hui Chi	Yiu, Meng-Yen

Fine Arts, Saddleback College

Jackson, Kimberly	Jackson, Kourtney	Lindsey, Katelyn
Maxwell, Julie	Maxwell, Mardi	Spearman, Dorene

**E. VOLUNTEERS - Continued**

1. The following individuals are to be approved as Volunteers for the 2007/2008 academic year.

Learning Assistance Program, Liberal Arts and Learning Resources, Saddleback College

Bohunita, Deborah	Halabi, Ryan	Hoy Melody
Josey, Raiff I.	Luna, Christopher	Nikbakht, Shahrokh
Yurivilca, Earl		

Geology, Mathematics, Sciences and Engineering, Saddleback College

Badir, Patrick	Chilver, Nick	Murray, Ashley
Schneider, Lisa	Zigan, Katrina	

Office of Library Services, Irvine Valley College

Eley, Brenda



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Institutional Effectiveness  
**ACTION:** Discussion

---

### **BACKGROUND**

Saddleback College and Irvine Valley College are dedicated to excellence in providing higher education for the South Orange County region. A key factor in ensuring educational quality is conducting an ongoing assessment of the colleges' effectiveness. The assessment of overall measures of institutional effectiveness gauges past performance and identifies areas for future improvement and growth. Over the past year, the colleges and the Office of Technology and Learning Services have collaborated on the development of a comprehensive framework for assessing institutional effectiveness at the college level.

In addition, in 2004, Assembly Bill 1417 triggered the creation of a performance measurement system for the California Community Colleges. That legislation and ensuing budget action authorized the California Community Colleges Chancellor's Office to design and implement a performance measurement system that contained performance indicators for the system and its colleges, called the Accountability Reporting for California Community Colleges (ARCC). The first ARCC report was released in March 2007. The AB1417 legislation requires that the ARCC performance indicators be discussed with the Board of Trustees.

The annual assessment of institutional effectiveness for Saddleback College is included in Exhibit A and the one for Irvine Valley College in Exhibit B. The institutional effectiveness reports include the ARCC performance measures along with other indicators of institutional effectiveness.

### **STATUS**

In addition to Exhibits A and B, Dr. Andreea Serban, Vice Chancellor Technology and Learning Services will present information on the data contained in the Institutional Effectiveness report.

Item Submitted by: *Dr. Andreea M. Serban, Vice Chancellor, Technology & Learning Services*

***Saddleback College***  
***Institutional Effectiveness Annual Report***  
***2006-07***

Research and Writing

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Vice Chancellor Technology and Learning Services  
South Orange County Community College District

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October 2007



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## INTRODUCTION

Saddleback College is dedicated to excellence in providing higher education for the South Orange County region. A key factor in ensuring educational quality is conducting an ongoing assessment of the college's effectiveness. The assessment of overall measures of institutional effectiveness gauges past performance and identifies areas for future improvement and growth.

Saddleback College believes in and supports a culture of evidence in which institutional reflection and action are prompted and supported by data about student learning and institutional performance. This document contains the college's comprehensive assessment of overall institutional effectiveness. The ongoing evaluation reflects the commitment of many individuals within the college and the district to examine our institutional strengths and identify areas for improvement. Such an assessment of the college's effectiveness is reported annually to the Board of Trustees and the college community.

The report is divided into five major areas related to the college's mission, functions and resources. These topic areas include: Student Learning and Achievement; Student Outreach and Responsiveness to the Community; Faculty and Staff; Applications of Technology; and Facility and Fiscal Support.

The report results from the college's evaluation, planning and resource allocation processes. The college's Vision and Mission Statements and Goals guide the college planning process. The mission and goals are used as the basis for developing measures of institutional effectiveness.

The primary purposes of the Institutional Effectiveness Report are to guide the improvement of Saddleback College's instructional and student services programs, and support the development of initiatives designed to promote student success. The results from this evaluation, along with program reviews and assessments of student learning outcomes, assist us in achieving those fundamental purposes.



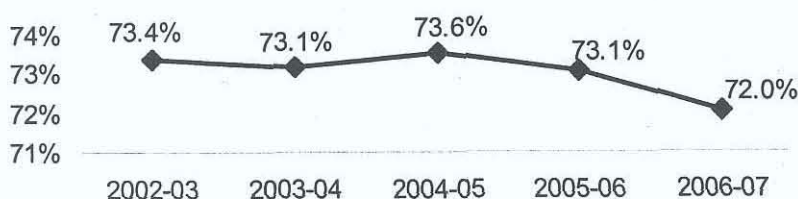
## CHAPTER I STUDENT LEARNING AND ACHIEVEMENT

Tracking and evaluating the academic success of students is the primary focus of this institutional effectiveness report.

### Successful Course Completion Rates

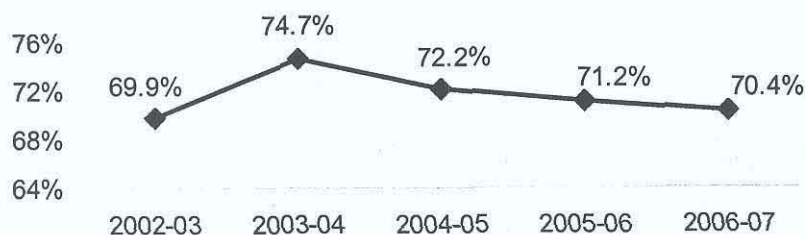
Successful course completion is important for students' progression through the sequence of courses they need to meet their educational goals. The percentage of successful grades (A, B, C or CR) declined slightly over the period from a high of 73.6% in 2004-05 to a low of 72% in 2006-07. In spite of the decline, these rates are very good (see Figure I. 1).

**Figure I. 1 Overall Annual Successful Course Completion Rates**

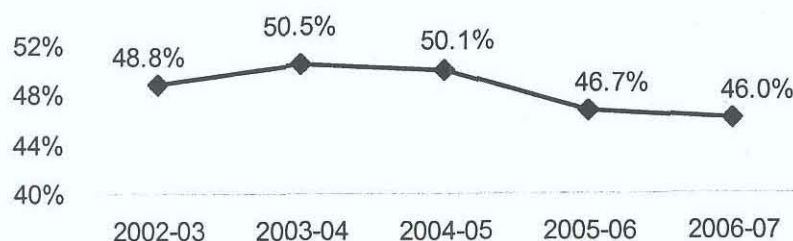


The course success rates in basic skills English fluctuated over the last five years (see Figure I. 2). In basic skills Math courses, the rates of success continue to be significantly lower than in English or college wide. Further, the rates have decreased steadily over the last four years, reaching the lowest level over the past five years in 2006-07 (see Figure I. 3).

**Figure I. 2 Annual Successful Course Completion Rates in Basic Skills English Courses**

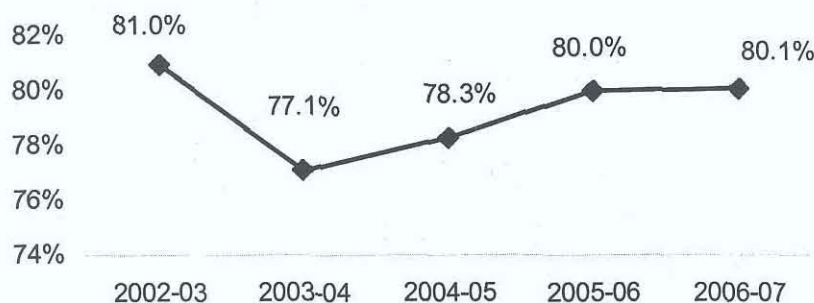


**Figure I. 3 Annual Successful Course Completion Rates in Basic Skills Math Courses**

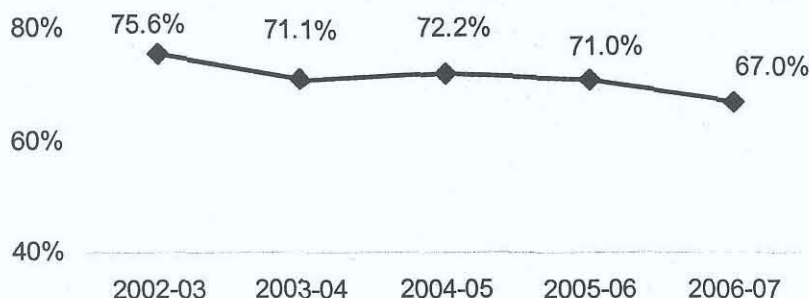


The college has made a commitment to providing instruction in alternative delivery modes to meet the educational needs of students. Weekend courses have the highest rates of successful completion, exceeding the rates of any other type of courses (see Figure I. 4). Short courses experienced a decline in success (see Figure I. 5). Distance education courses continue to have success rates lower than the college wide rates or other alternative delivery modes (see Figure I. 6).

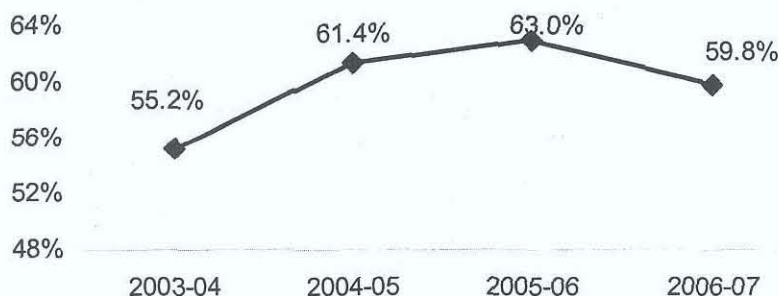
**Figure I. 4 Annual Successful Course Completion Rates in Weekend Courses**



**Figure I. 5 Annual Successful Course Completion Rates in Eight-week Courses**



**Figure I. 6 Annual Successful Course Completion Rates in Distance Education Courses**



### Progression from Basic Skills to College Level Courses

Students enrolled in any below college level English or Math courses in three consecutive fall semester cohorts were each tracked over a three-year period to determine the extent to which students progress into college level English or Math and complete with a grade of C/CR or better. Consistent with the trend in course success rates, students beginning below college level in English have a good chance of completing a college level English course within three years. Of the students enrolled in a basic skills English course in Fall 2000, 69% completed a college level English course within three years (see Table I. 1). However, only 55.6% of the students enrolled in a basic skills Math course were able to complete a college level Math within three years. It



is expected that the statewide Basic Skills Initiative in which the college is engaging starting in Fall 2007 will focus on improving student success in basic skills Math.

**Table I. 1 Progression from Basic Skills to College Level English or Math Courses**

<b>ENGLISH</b>	<b>Number in Cohort</b>	<b>Number Completing College Level English in 3 Years</b>	<b>Rate</b>
<b>Fall 98</b>	915	609	66.6%
<b>Fall 99</b>	969	642	66.3%
<b>Fall 00</b>	1,056	729	69.0%

<b>MATH</b>	<b>Number in Cohort</b>	<b>Number Completing College Level Math in 3 Years</b>	<b>Rate</b>
<b>Fall 98</b>	942	524	55.6%
<b>Fall 99</b>	895	380	42.5%
<b>Fall 00</b>	851	473	55.6%

### **Matriculation and Persistence Rate for First-time College Students 17-20 Years Old**

First-time college students, 17-20 years old, who have completed a matriculation orientation, assessment and advisement sessions, were tracked to determine whether they persist into the next academic year. Of the students in this group who started at Saddleback in Fall 2005 and completed the matriculation process, 70% persisted into the following fall semester (see Table I. 2). Numerous studies have shown that persistence through the first academic year into the second year is an important step in subsequent achievement of educational goals, particularly for degree completion and transfer.

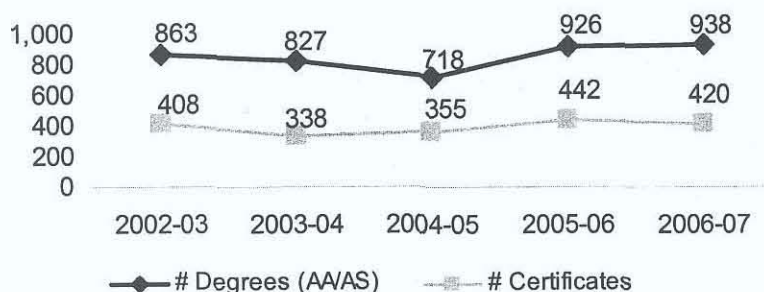
**Table I. 2 Matriculation and Persistence Rate for First-time College Students 17-20 Years Old**

<b>Cohort Start Term</b>	<b>First Time College 17-20 Year Old</b>	<b>Did Not Matriculate</b>	<b>Completed Matriculation</b>	<b>Persisted to Following Fall Term</b>	<b>% Persisted</b>
<b>Fall 01</b>	1,723	247	1,476	1,016	68.8%
<b>Fall 02</b>	1,732	335	1,397	944	67.6%
<b>Fall 03</b>	1,824	348	1,476	1,043	70.7%
<b>Fall 04</b>	1,800	346	1,454	968	66.6%
<b>Fall 05</b>	2,697	532	2,165	1,516	70.0%

## Degrees and Certificates Awarded

After a decline between 2002-03 and 2004-05, the number of degrees awarded annually increased significantly over the last two years reaching a high of 938 in 2006-07 (see Figure I. 7). The number of certificates fluctuated over the past five years.

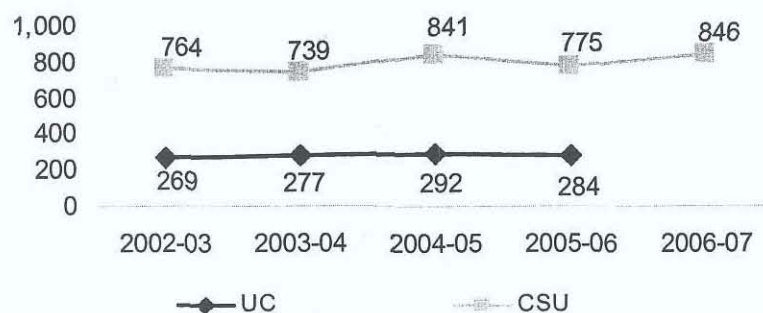
Figure I. 7 Degrees and Certificates Awarded



## Annual Transfers, Transfer Preparation and Transfer Rates

The number of annual transfers to UC was relatively stable over the four years presented while the annual transfers to CSU over the last five years fluctuated, reaching a high level of 846 in 2006-07 (see Figure I. 8 - at the time the report was prepared the number for the 2006-07 UC transfers was not yet available). The number of annual transfers to UC and CSU campuses represents only part of the transfer picture of the college. Many students transfer to private or out-of-state four-year universities.

Figure I. 8 Annual Transfers to UC and CSU Campuses



During the development of the Partnership for Excellence performance indicators, the State Chancellor's Office as well as experts in the field recognized the importance of defining who is a student whose behavior is prone to lead to transfer (versus self declared educational goal). Two dimensions are being tracked: transfer readiness and transfer preparedness. The following groups of students have been defined:

**Transfer directed students** are those who enrolled in and earned a grade of "A", "B", "C" or "CR" in a transferable Math course **and** a transferable English course sometime during the past six years.

**Transfer ready students** are those who were transfer directed **and** had earned 56+ transferable units with a minimum 2.00 G.P.A. as of the Spring term of the respective academic year.

**The total transfer prepared students** are all students who had earned 56+ transferable units with a minimum G.P.A of 2.00 as of the Spring term of the respective academic year.



The reason for defining and tracking the number of students who in any given academic year reach one of these statuses is the recognition that one of the roles of community colleges is to **prepare** students for transfer. The actual subsequent transfer to a four-year institution can be affected by any number of factors which are not under the control of the community college. It has also been shown through various studies that transfer ready students have the highest transfer rates compared to other community college students.

As noted in Table I. 3, the number of transfer directed students has increased significantly between 2002-03 and 2004-05, followed by a decline in 2005-06. Transfer ready students followed the same pattern. The number of transfer prepared has increased steadily over the four-year period compared to the other two groups. It is also important to note that transfer directed students represent a small percentage of the overall student population. In 2005-06, transfer directed students represented only 6.6% of all students, an increase from 4.5% in 2002-03.

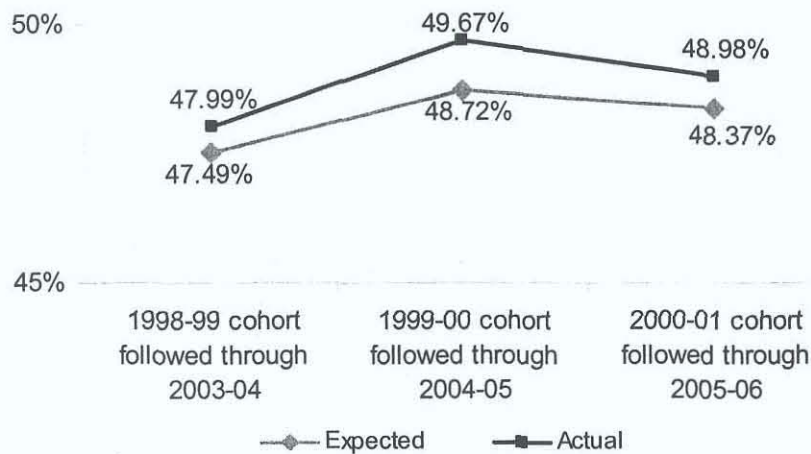
**Table I. 3 Number of Transfer Directed, Ready and Prepared**

<b>Academic year</b>	<b>Transfer directed</b>	<b>Transfer ready</b>	<b>Transfer prepared</b>
2002-03	1,366	509	1,696
2003-04	1,778	735	1,778
2004-05	2,119	938	1,946
2005-06	1,910	840	2,006

**Transfer rates** are also an important measure of institutional effectiveness. As opposed to annual numbers, transfer rates are a much better measure as they measure actual transfer of a particular group/cohort of students. The State Chancellor's Office has developed a methodology for calculating transfer rates that has been widely recognized and accepted statewide as one of the best approaches for calculating **expected** and **actual transfer rates**. The methodology tracks cohorts of first-time college freshmen who completed a minimum of 12 units and enrolled in a transfer level Math or English course during enrollment (**transfer oriented first-time freshmen**). Each cohort is tracked for subsequent transfer to a four-year institution within six years, including UC, CSU, California private and out-of-state four-year colleges and universities.

**49% of transfer oriented first-time college freshmen who started at Saddleback in 2000-01 transferred within six years. Saddleback's actual transfer rates have been consistently slightly higher than its expected transfer rates (see Figure I. 9).** Expected transfer rates are calculated taking into account factors outside the control of the college such as percentage of students 25 years or older at the college (the larger the percentage of students 25 or older, the lower the expected transfer rate) and the Bachelor of Arts/Sciences Plus Index. The index represents the bachelor degree attainment of the population, 25 years or older, in a college's service area. This index combines the enrollment patterns of students by ZIP code of residence with educational data for ZCTA (ZIP Census Tabulation Area) codes that the State Chancellor's Office staff obtained from Census 2000. The higher this index, the higher is the expected transfer rate. **Saddleback has the 12th highest actual transfer rate out of 109 community colleges in the state and the second highest rate in Orange County.**

**Figure I. 9 Expected and Actual Transfer Rates**



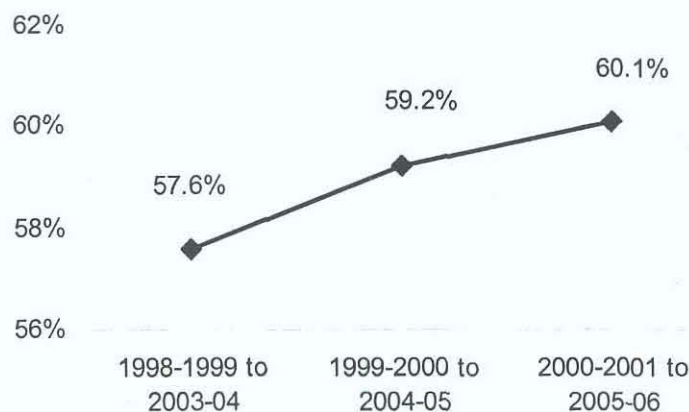
### **Accountability Reporting for California Community Colleges (ARCC) Indicators**

In 2004, Assembly Bill 1417 triggered the creation of a performance measurement system for the California Community Colleges. That legislation and ensuing budget action authorized the California Community Colleges Chancellor's Office to design and implement a performance measurement system that contained performance indicators for the system and its colleges. The information in this section presents the ARCC performance indicators for Saddleback College.

### **Student Progress and Achievement Rate**

This rate represents the percentage of first-time students within a given academic year who showed intent to complete and who achieved any of the following outcomes within six years: transferred to a four-year institution; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. About 60% of such Saddleback first-time students achieve at least one of the stated outcomes (see Figure I. 10). This performance measures recognizes that student success can take multiple forms and, as noted above, achieving transfer directed or prepared status is an important success threshold.

**Figure I. 10 Student Progress and Achievement Rates**

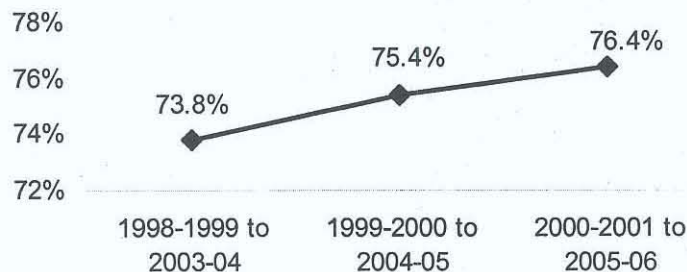




## Percentage of Students who Earned at Least 30 Units

This measure represents the percentage of first-time students who started at Saddleback within a given academic year, showed intent to complete and who earned at least 30 units within six years while in the California Community College System. This measure recognizes that for many students taking courses to improve specific skills or attaining knowledge in certain areas without achieving a degree or transferring is also one of the missions of community colleges. It is also a measure of persistence within the system. About 76% of first-time students who start at Saddleback earn at least 30 units within six years (see Figure I. 11).

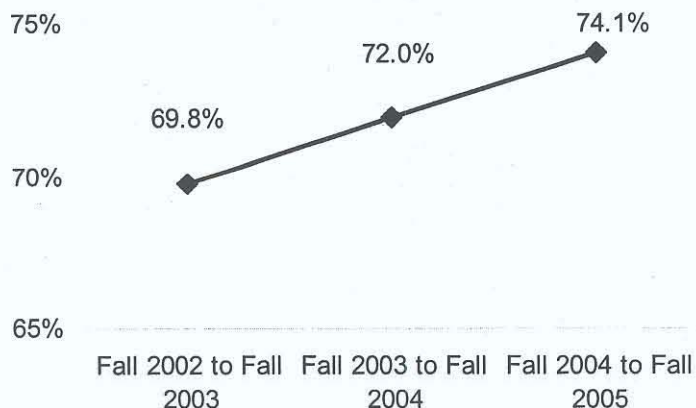
**Figure I. 11 Percentage of Students who Earned at Least 30 Units**



## Persistence Rate

This measure represents the percentage of first-time students at Saddleback with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. The persistence rate of such students has improved over the three periods from 69.8% to 74.1% (see Figure 1. 12).

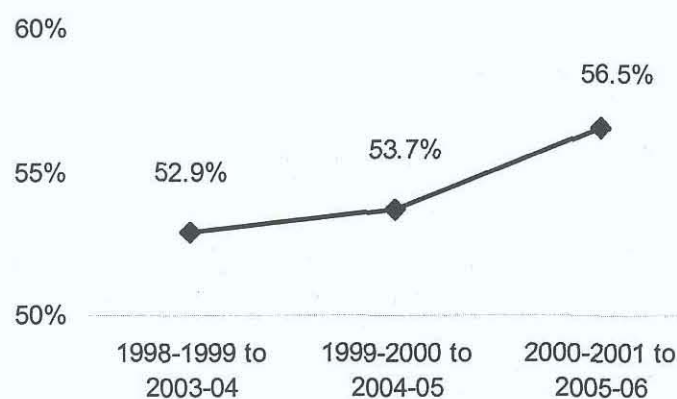
**Figure I. 12 Persistence Rate**



## Credit Basic Skills Improvement Rate

To be counted as "improved" a student must have enrolled in a credit basic skills course, then in a subsequent term within six years, the student must enroll in a credit course with a course program code in the same discipline (English or Math), but which is at a higher level. This rate increased steadily from a low of 52.9% to a high of 56.5% for the three cohorts tracked (see Figure I. 13).

**Figure I. 13 Credit Basic Skills Improvement Rate**



### ARCC Peer Grouping

The ARCC report also includes a peer grouping approach. The purpose of peer grouping is to complement the other ARCC sources of information about college level performance by giving "decision makers a way to compare each college's performance with the performances of other "like" colleges on each selected performance indicator (each ARCC outcome measure), in a fair and valid manner." The composition of each peer group resulted only from statistical analysis of the available uncontrollable factors related to each outcome. Therefore, the peer groupings may list some colleges as peers when we customarily would consider them as quite dissimilar.

Saddleback's rates for four of the six ARCC performance indicators exceed the average of corresponding peer groups (see Table I. 4). Saddleback is close to the highest rate for the improvement rate of credit basic skills courses.

**Table I. 4 ARCC Peer Grouping**

ARCC Indicator	SC's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
Student Progress and Achievement Rate	60.1%	60.7%	57.0%	66.1%	Berkeley City College; Foothill; Marin; Irvine Valley College; and San Francisco City
Percentage of Students who Earned at Least 30 units	76.4%	75.6%	73.7%	78.0%	De Anza; Diablo Valley; Moorpark; Orange Coast; and Santa Monica City
Persistence Rate	74.1%	69.3%	57.6%	78.8%	Cabrillo; Canada; Chabot; Evergreen Valley; Foothill; Gavilan; Irvine Valley College; Las Positas; Los Medanos; Marin; MiraCosta; Mission; Ohlone; San Diego Miramar; San Jose City; San Mateo; Santiago Canyon; Skyline; and West Valley



ARCC Indicator	SC's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
Annual Successful Course Completion Rate for Credit Vocational Courses	77.5%	73.8%	66.2%	85.6%	Allan Hancock; Barstow; Berkeley City College; Canada; Coastline; Columbia; Compton; Contra Costa; Cuyamaca; Folsom Lake; Gavilan; Glendale; Irvine Valley College; L.A. City; L.A. Mission; Laney; Marin; Merced; Merritt; MiraCosta; Mission; Monterey; Mt. San Jacinto; Napa Valley; San Bernardino; San Francisco City; San Jose City; Santa Rosa; Southwest L.A.; Victor Valley; West L.A.; West Valley; and Yuba
Annual Successful Course Completion Rate for Credit Basic Skills Courses	63.8%	67.2%	60.2%	83.1%	Canada; De Anza; Foothill; Marin; San Mateo; and West Valley.
Improvement Rate for Credit Basic Skills Courses	56.6%	50.9%	39.6%	57.1%	Allan Hancock; Cabrillo; Contra Costa; Cuesta; Diablo Valley; Irvine Valley College; Los Medanos; Orange Coast; Santa Barbara City; Santa Monica City; and Solano

### **Institutional Effectiveness in the Area of Student Learning and Achievement**

Over the past five years, Saddleback has maintained high overall course success rates and exceptionally high success rates in weekend courses. The course success rates in distance education continue to lag behind the overall course success rates. While students' progression from basic skills English courses into college level English is high, the fairly low progression level for Math is of concern as are the course success rates in basic skills Math. The number of degrees awarded annually has increased significantly over the last two years. Whereas the annual transfers to UC have remained relatively stable, the annual transfers to CSU have fluctuated reaching the highest level in 2006-07. The transfer rates have remained fairly stable. Saddleback has the 12th highest transfer rate of 109 community colleges in the state and the second highest rate in Orange County. Saddleback has performed well in the ARCC measures, exceeding its peer group average for four of the six measures and reaching close to the highest within its peer group for the improvement rate of credit basic skills courses.

## CHAPTER II

### STUDENT OUTREACH AND RESPONSIVENESS TO THE COMMUNITY

In order to meet the needs of an increasingly diverse population, Saddleback College is faced with the challenge of ensuring access to all students who can benefit from its courses and programs. The changing student population also requires high quality instruction and support services responsive to the needs of all students, regardless of ethnicity, language skills, socioeconomic background, or disability.

#### Annual Full-time Equivalent Students (FTES)

The college experienced a 3.8% decline in FTES between 2002-03 and 2003-04 (see Figure II. 1). Enrollment has started to increase again over the last three years. In 2006-07, the total FTES represented a 2.7% increase compared to the low point reached in 2003-04. Overall, the college is still 1.2% below the 2002-03 high level. Many community colleges across the state have experienced similar trends over the last five years. The most notable development over the last five years has been the significant increase in online and hybrid (50% or more online) FTES – 1,310% growth between 2002-03 and 2006-07 (see Figure II. 2). In 2006-07, the online and hybrid FTES represented 9.8% of all FTES compared to only 0.7% in 2002-03.

Figure II. 1 Annual FTES and Percentage Online/Hybrid FTES

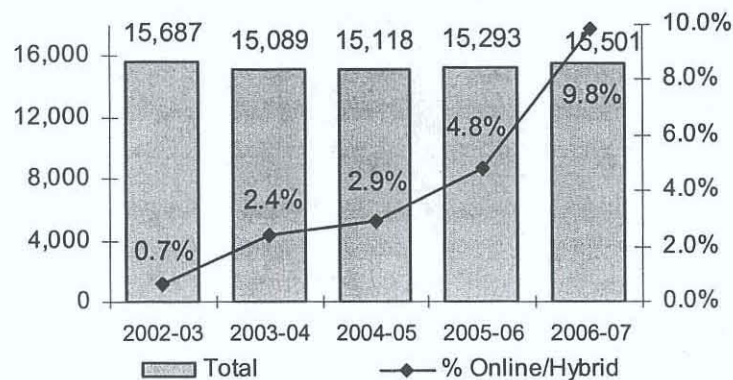
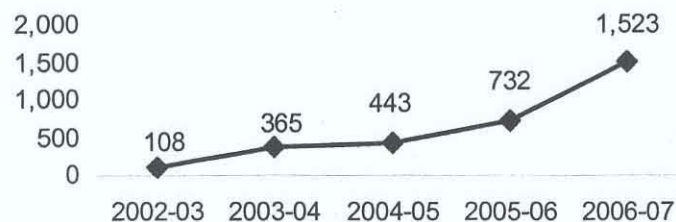


Figure II. 2 Annual Online/Hybrid FTES



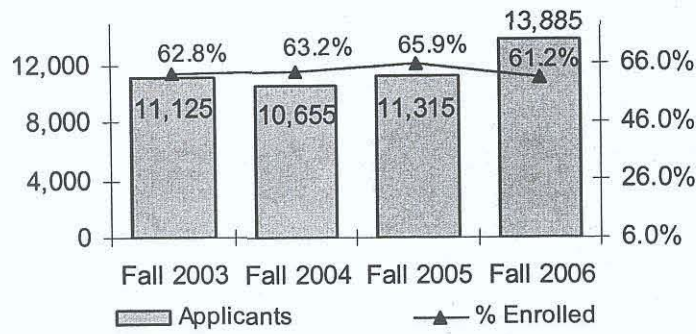
#### Applicants and Enrollment Rates

Applicants are either new freshmen who have never attended college before or have attended concurrently while in high school but have not attended another college after leaving high school or individuals who have attended other colleges before but not Saddleback (new transfers) or are returning to Saddleback after stopping out for at least one semester. Students are applicants who enroll in at least one class. The “enrollment rate” is the percentage of students who enrolled in at least one class over the total number of applicants.

The number of applicants for the fall semester has increased by 25% over the past four years. The enrollment rate has increased in Fall 2005 to 65.9% from 62.8% in Fall 2004 but declined to 61.2% in Fall 2006 (see Figure II. 3). Growth in number of applicants and enrollment rates yields higher overall enrollments and FTES.



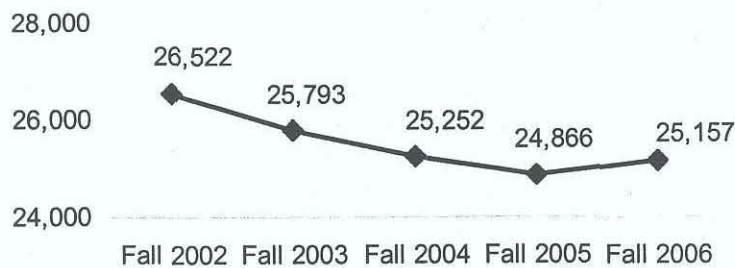
**Figure II. 3 Fall Applicants and Enrollment Rates**



### Student Headcount

After a decline between Fall 2002 and Fall 2005, the headcount started to increase again in Fall 2006 (see Figure II. 4).

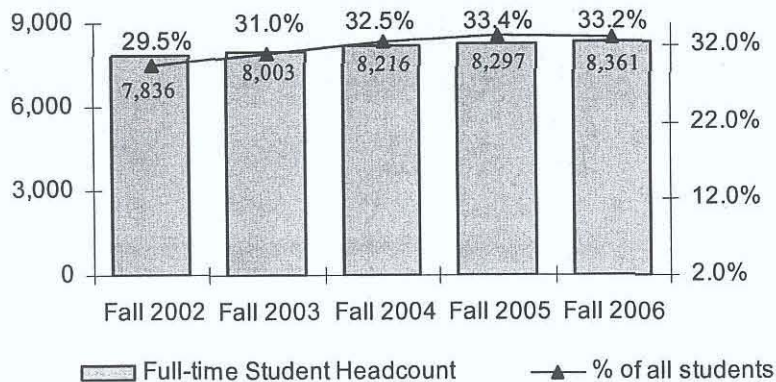
**Figure II. 4 Student Headcount**



### Full-time Student Headcount

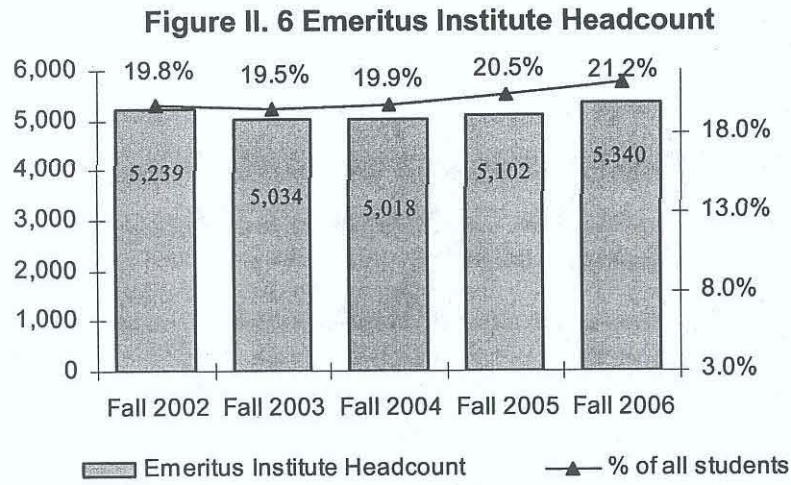
The number of full-time students (enrolled in 12 units or more) has increased steadily over the last five years. Overall, full-time students represent about 33% of the total student headcount (see Figure II. 5).

**Figure II. 5 Full-time Student Headcount**



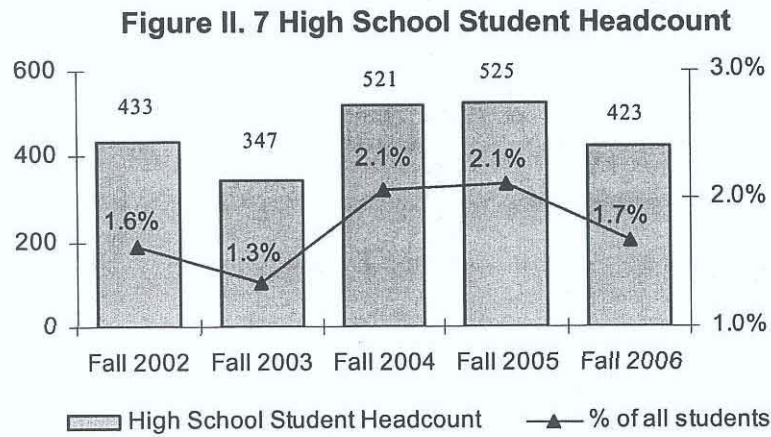
**Emeritus Institute Headcount**

The number of students enrolled in one or more of the Emeritus Institute courses has fluctuated over the last five years both in terms of absolute numbers and as a percentage of the total student headcount (see Figure II. 6). In Fall 2006, Emeritus Institute students represented 21% of all students and an increase of 2% over the Fall 2002 headcount.



**High Schools Students Attending Saddleback**

The number of high school students taking Saddleback courses while in high school increased in Fall 2004 and Fall 2005 and declined compared to the prior fall in 2006. High school students represented 1.7% of all students in Fall 2006 (see Figure II. 7).



**Local High School Graduates “Take” Rate**

Saddleback College has enrolled in the year immediately following high school graduation between 32.6% and 48.1% of the Capistrano Unified graduating class and between 29.8% and 35.9% of the Saddleback Valley Unified graduating class. The enhanced outreach to local high schools has helped increase the percentage of high school graduates enrolling at Saddleback immediately after graduation (see Table II. 1).



**Table II. 1 Local High School Graduates "Take" Rate**

<b>Capistrano Unified</b>	<b>Graduating Class</b>	<b>Enrolled at Saddleback the Following Academic Year</b>	<b>"Take" Rate</b>
Graduates 02-03	2,665	909	34.1%
Graduates 03-04	2,726	889	32.6%
Graduates 04-05	3,006	1,445	48.1%
<b>Saddleback Valley Unified</b>	<b>Graduating Class</b>	<b>Enrolled at Saddleback the Following Academic Year</b>	<b>"Take" Rate</b>
Graduates 02-03	2,198	654	29.8%
Graduates 03-04	2,211	652	29.5%
Graduates 04-05	2,077	745	35.9%

**First-Time College Students from Local Feeder High Schools**

First-time college students 17-20 years old who have enrolled in the academic year following the graduating year were selected and their last high school listed on their application was used to determine the high school district of origin. The number of students in this group has increased steadily over the last five years, the Fall 2006 number representing a 41% growth compared to Fall 2002 (see Table II. 2). The percentage of first-time college students 17-20 years old from local feeder high schools has remained stable over the period with 78% of this student group being from local feeder high schools. This trend is an indication that Saddleback has established itself as the college of choice for local high school graduates.

**Table II. 2 First-time College Students 17-20 Years Old**

<b>Term</b>	<b>First-time 17-20 Years Old</b>
Fall 2002	1,654
Fall 2003	1,727
Fall 2004	1,669
Fall 2005	2,467
Fall 2006	2,333

**Table II. 3 First-time College Students 17-20 Years Old by High School District**

<b>First-time College Students 17-20 Years Old</b>	<b>Fall 02</b>	<b>Fall 03</b>	<b>Fall 04</b>	<b>Fall 05</b>	<b>Fall 06</b>
Capistrano Unified	39.7%	39.8%	40.2%	48.3%	40.5%
Saddleback Valley Unified	29.1%	30.1%	32.4%	25.7%	28.6%
Irvine & Tustin Unified	2.0%	2.1%	2.3%	2.0%	1.8%
Not from Feeder Districts	29.3%	28.0%	24.7%	24.0%	29.0%

### **Adult Student Ethnic Composition Compared to the College's Service Area Adult Population**

U.S. Census Bureau 2005 data were used to estimate the distribution of adult population - 18 years of age or older - by ethnicity in the college's immediate service area. Over 73% of the adult population in the college service area was white, while 67% of adult students at Saddleback were white (see Table II. 4). About 9% of the adult population in Saddleback's immediate service area was Asian, which mirrors closely the percentage of adult Saddleback students. The 2005 U.S. Census data show that Hispanics in the service area represented 14.1% of the adult population, whereas this group represented 12.8% of the Saddleback students 18 years of age or older. Overall, Saddleback serves 6.4% more minority adult students than the college's service area. Given the open access mission of community colleges, it is expected that the adult student population will reflect a slightly larger participation of minority students as compared to the ethnic makeup of the immediate service area of the college.

**Table II. 4 Distribution by Ethnicity of SC's Service Area Adult Population and Fall 2006 SC Adult Students**

<b>Ethnicity</b>	<b>Percentage in Adult Population</b>	<b>Percentage at SC Fall 2006</b>
<b>Alaskan Native/Native American</b>	0.5	0.6
<b>Asian</b>	8.7	9.3
<b>African American</b>	1.2	1.6
<b>Pacific Islander</b>	0.4	0.5
<b>White</b>	73.4	67.0
<b>Hispanic</b>	14.1	12.8
<b>Other/Multiple</b>	1.7	8.2

### **Institutional Effectiveness in the Area of Student Outreach and Responsiveness to the Community**

Over the past five years, the college has made progress in enhancing student access. The college has created new instructional options through its online and hybrid offerings. The data indicates that Saddleback has established itself as the college of choice for many of its local high school graduates. Saddleback has been successful in developing and maintaining a student body that reflects the diversity of the college's service area in terms of ethnicity.



## CHAPTER III FACULTY AND STAFF

Faculty and staff carry out the mission of the college and represent the most important resource of the college.

### Gender and Ethnic Composition of Faculty and Staff

The number of permanent faculty has been stable except for Fall 2004. In 2003-04, the district provided an early retirement incentive, which led to a decrease in the permanent faculty headcount in Fall 2004 followed by an increase to the previous level in Fall 2005 (see Figure III. 1). The number of permanent classified staff has declined between Fall 2002 and Fall 2004 as a result of the decline in enrollments but increased in Fall 2005 and Fall 2006 (see Figure III. 3). The number of permanent classified staff in Fall 2006 – 271 – is the highest over the last five years. The number of administrators/managers has remained fairly stable over the period (see Figure III. 5).

The percentage of women remained stable within classified staff, increased slightly within faculty and fluctuated within administrators/managers (see Figures III. 1, III. 3 and III. 5). The percentage of minorities has declined slightly within faculty (see Figure III. 2), increased slightly within classified staff (see Figure III. 4) and increased significantly within administrators/managers (see Figure III. 6 – however, due to the relatively small numbers of administrators/managers, several individuals represents a high percentage within the group).

Figure III. 1 Permanent Faculty and Percent Women

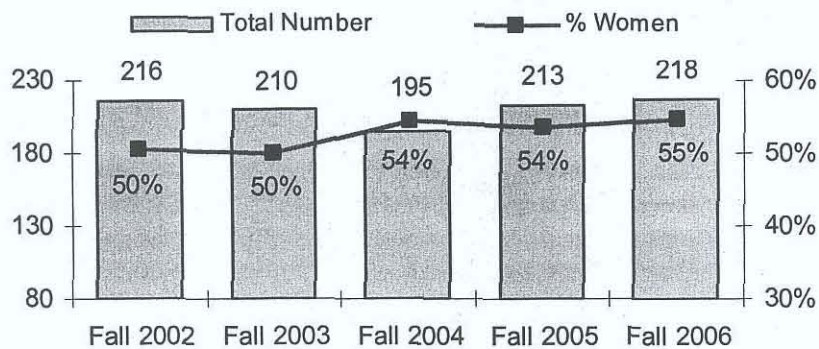
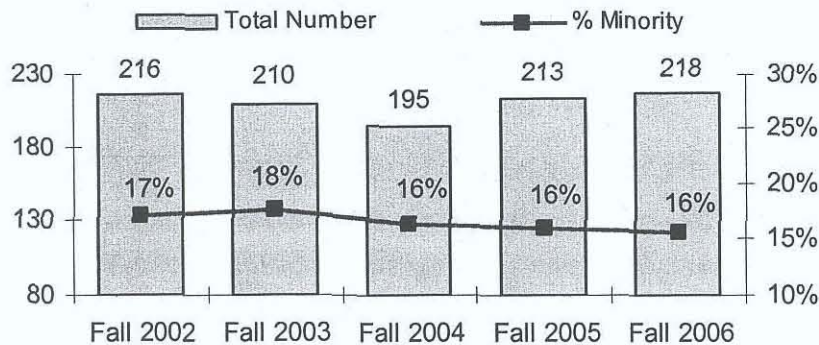
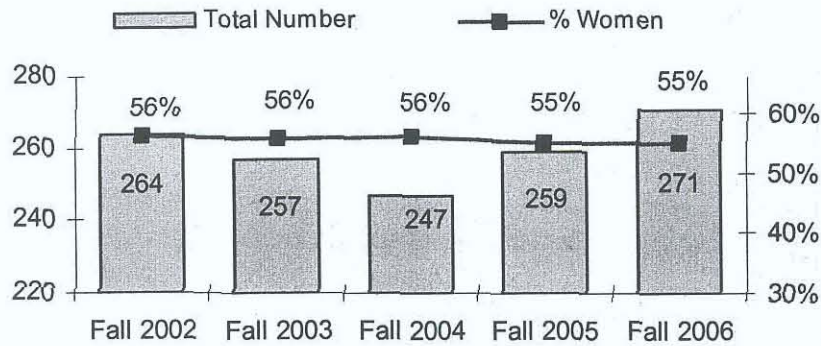


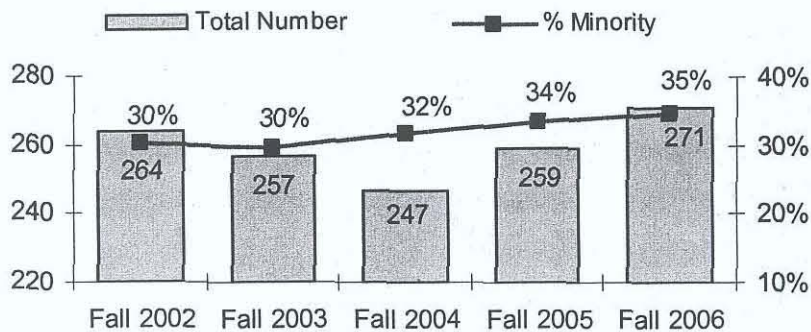
Figure III. 2 Permanent Faculty and Percent Minority



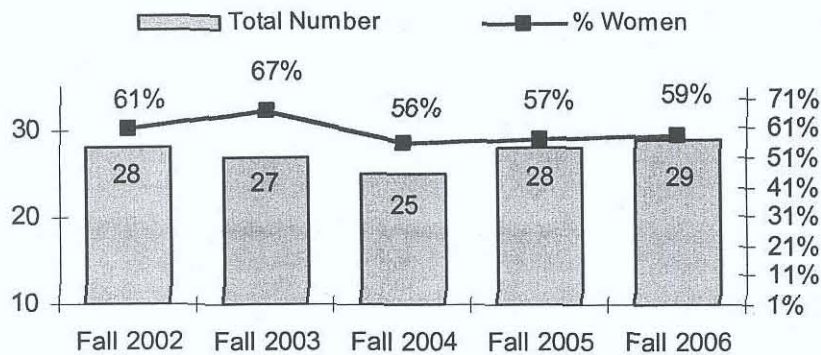
**Figure III. 3 Permanent Classified Staff and Percent Women**



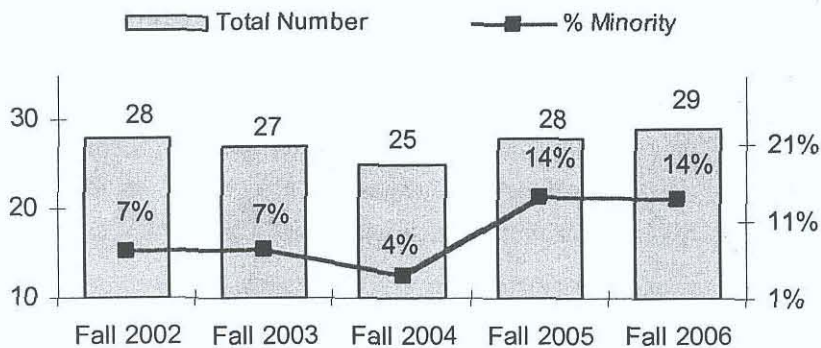
**Figure III. 4 Permanent Classified Staff and Percent Minority**



**Figure III. 5 Administrators/Managers and Percent Women**



**Figure III. 6 Administrators/Managers and Percent Minority**





### **Percent Growth in FTES Compared to Percent Growth in Permanent Employees**

The percent of growth in all categories of employees exceeded the percentage growth in FTES for the last two years of the comparison (see Table III. 1). The changes in administrators and managers seem high because of the relatively small number of individuals in this group. For example, the 12% increase from 2004-05 to 2005-06 is representing the growth from 25 to 28 individuals. The 9% increase in permanent faculty from 2004-05 to 2005-06 is the result of the retirement incentive offered in 2003-04, as noted above. Overall, the total number of permanent employees was 508 in Fall 2002 compared to 518 in Fall 2006.

**Table III. 1 Percent Growth in FTES Compared to Percent Growth in Permanent Employees**

	% Growth Faculty	% Growth Staff	% Growth Adm/Managers	% Growth FTES
2002-03 to 03-04	-3%	-3%	-4%	-4%
2003-04 to 04-05	-7%	-4%	-7%	0%
2004-05 to 05-06	9%	5%	12%	1%
2005-06 to 06-07	2%	5%	4%	1%

### **Institutional Effectiveness in the Area of Faculty and Staff**

Overall, the total number of permanent employees has remained relatively stable over the past five years. The number of permanent classified employees has experienced the greatest fluctuation as a result of the fluctuation in enrollments. The fluctuation in permanent faculty was a result of the 2003-04 retirement incentive, otherwise the overall number has remained relatively stable as has the number of administrators/managers.

## CHAPTER IV APPLICATIONS OF TECHNOLOGY

Saddleback College and the district strive to provide state-of-the art technology to students and employees. In 2006-07, South Orange County Community College District (SOCCCD) invested over \$7 million in technology projects and infrastructure district wide. Some projects that benefited Saddleback College from this funding included campus wide wireless, additional computer labs and enhanced local data storage. The district has launched new online registration capabilities to better serve students. In addition, students have now the ability to go through college orientation online, develop their education plans online, and obtain parking permits online as well.

### Ratio Full-time Equivalent Students (FTES) per Number of Computers Available on Campus

Beginning in 2004-05, the district has allocated funding annually for the specific purpose of refreshing the college technology infrastructure and acquiring new technology as needed (see Table IV. 1). Over the last three years, Saddleback received over \$5.2 million dollars from basic aid for technology infrastructure and projects. As a result, the total numbers of computers on campus has increased by 122 over the last five years. The increased number of computers is due to additional student labs. Labs were added in the following areas: communication arts (video), career center, laptop mobile carts in the library, and science math and engineering (see Table IV. 2).

**Table IV. 1 Basic Aid Allocation for Technology**

	2002-03	2003-04	2004-05	2005-06	2006-07
Basic Aid Allocation for Technology	\$0	\$0	\$1,470,139	\$1,487,203	\$2,248,000

**Table IV. 2 Ratio FTES per Number of Computers Available on Campus**

	2002-03	2003-04	2004-05	2005-06	2006-07
# of Computers	1,308	1,328	1,339	1,370	1,430
Total FTES	15,687	15,089	15,118	15,293	15,501
Ratio FTES/# of Computers	12.0	11.4	11.3	11.2	10.8

### Ability to Renew and Replace Technology Equipment on a Regular Basis

Due to minimal technology funding during 2002-03 and 2003-04, the majority of the college technology was in need of replacement. As noted above, starting with the 2004-05 academic year, the district began to assist the college with substantial technology funding. At that point, the college was able to engage in a three-year technology refresh plan (see Table IV. 3). As a result, the annual expenditures for technology replacement have increased from a low of \$198,067 in 2002-03 to \$1,095,524 in 2006-07 (see Table IV. 4). Since 2004-05, basic aid funding covered all of the college technology expenditures. This dollar amount represents approximately two thirds of the technology money. An additional one third was spent each year on software.



**Table IV. 3 Average Age of Computers and Servers at Time of Replacement**

	2002-03	2003-04	2004-05	2005-06	2006-07
Average Age of Computers (Years)	5	6	3	3	3
Average Age of Servers (Years)	6	7	3	3	3

**Table IV. 4 Annual Expenditures for Technology Replacement**

	2002-03	2003-04	2004-05	2005-06	2006-07
Replacement Expenditures	\$198,067	\$196,389	\$1,352,713	\$1,242,549	\$1,095,524

When basic aid funding for technology started in 2004-05, the college focused primarily on computer refresh. After desktop computers were updated, funds were available to apply to specific projects on campus such as additional student labs, data storage and wireless access (see Table IV. 5).

**Table IV. 5 Annual Expenditures for New Technology Projects**

	2002-03	2003-04	2004-05	2005-06	2006-07
New Technology Projects	\$0	\$0	\$0	\$200,000	\$500,000

#### **Ability to Support and Maintain Instructional Computer Classrooms and Labs**

The ratio of computers in classrooms and labs to IT support staff has increased in 2004-05. The addition of a full-time position in 2006-07 has helped reduce the ratio (see Table IV. 6). The increase in the number of computers is the direct result of opening additional computer labs to improve the service to students and faculty. It should be noted that a substantial part of the college IT staff workload is not reflected in these figures. Over the past five years, the college has added many additional network systems that consume a considerable amount of staff support. Examples include: SARS (call, track, alert), ATI filer, PAR Score, ID card system, and library tracking. This same group also services all faculty and staff computers on campus, thus a more accurate ratio would be about 250/1.

**Table IV. 6 Ratio Computers in Classrooms and Labs/IT Staff Support**

	2002-03	2003-04	2004-05	2005-06	2006-07
# of Computers	908	908	939	970	1,030
# of IT Staff Support	4.75	4.75	4.75	5	5.75
Ratio	191	191	198	194	179

#### **Ability to Support and Maintain the Network and Server Infrastructure**

The network infrastructure is primarily supported and maintained by District IT. The college IT supports and maintains servers used for college data/file sharing, printing, wireless access, backup, applications, and voice/phones. The college has one full-time network administrator who currently supports 31 servers.

### **Ability to Provide User Support and Training**

The college has four full-time employees who provide user support and training for faculty and staff for desktop applications such as Microsoft Office. Because of the growth in distance education, the college added one additional support person in 2006-07.

### **Institutional Effectiveness in the Area of Applications of Technology**

Over the past five years, the college and the district have made significant progress in the deployment of various technologies in support of instruction, services, and overall operations. District IT has responsibility for all administrative applications and primary responsibility for the network and telecommunications infrastructure. The college has primary responsibility for college specific instructional software/applications, the local hardware and network infrastructure, and the desktop user support and training. The college has a robust infrastructure in terms of desktops and servers. Online education has expanded significantly, becoming an important component of Saddleback's instructional offerings. The college staff who provides local server maintenance has remained stable while the staff who provides user support has increased by one full-time position.



## CHAPTER V FACILITY AND FISCAL SUPPORT

### Square Footage

The overall space available for instructional and non-instructional activities increased by 8% over the last five years. The overall space available in 2006-07 was 655,739 of which 70% was dedicated to instruction (see Table V. 1).

**Table V. 1 Square Footage**

Square Footage	2002-03	2003-04	2004-05	2005-06	2006-07
Total square footage	606,921	605,549	640,482	649,862	655,739
Instructional square footage	429,343	428,143	438,162	436,494	456,668
% Instructional	71%	71%	68%	67%	70%

### Cost of Utilities

Overall, the cost of utilities increased by 5.5% over the last five years. The highest increases were for gas and water (see Table V. 2). Saddleback College installed its own co-generation plant, which became operational in 2003. This allowed Saddleback College to generate, on campus, its own electricity. As a result, the electrical costs decreased significantly and natural gas increased as the generators run off natural gas.

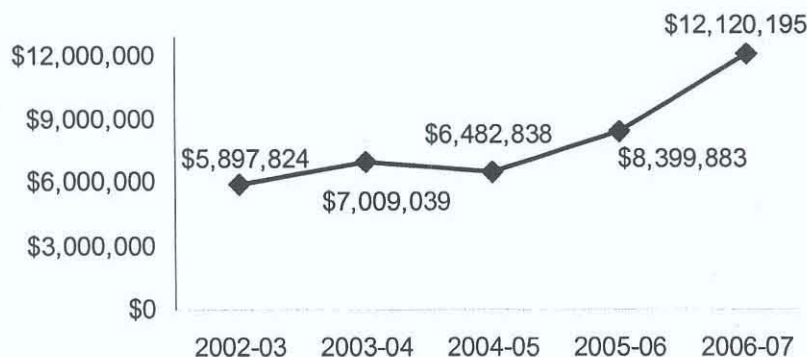
**Table V. 2 Cost of Utilities**

Cost of Utilities	2002-03	2003-04	2004-05	2005-06	2006-07
Cost of electricity	\$1,188,118	\$324,016	\$342,870	\$ 451,836	\$ 491,659
Cost of gas	\$224,096	\$721,566	\$720,250	\$ 978,238	\$ 947,459
Cost of water	\$111,929	\$111,742	\$104,096	\$ 129,479	\$ 169,083
Total	\$1,524,143	\$1,157,324	\$1,167,217	\$1,559,552	\$1,608,200

### Annual Expenditures for Maintenance of Facilities

The annual cost for maintenance of facilities has increased by 105% over the last five years (see Figure V. 1).

**Figure V. 1 Annual Expenditures for Maintenance of Facilities**



## Unrestricted General Fund

The unrestricted general fund revenues increased by 30% over the past five years while expenditures increased by 28%. Salaries and benefits increased by 27% over the period. Also, salaries and benefits represented 79.6% of the revenues in 2002-03 and 78% in 2006-07 (see Table V. 3).

**Table V. 3 Unrestricted General Fund**

	Revenues	Expenditures	Salaries and Benefits	Ending Fund Balance
<b>2002-03</b>	\$57,782,033	\$54,567,983	\$46,015,889	\$3,214,050
<b>2003-04</b>	\$60,152,405	\$53,729,357	\$46,269,733	\$6,423,047
<b>2004-05</b>	\$62,272,589	\$56,770,335	\$49,367,057	\$5,502,254
<b>2005-06</b>	\$71,673,011	\$62,805,387	\$54,500,769	\$8,867,624
<b>2006-07</b>	\$74,972,317	\$69,668,897	\$58,488,094	\$5,303,420

## Restricted General Fund

The restricted general fund revenues increased by 95% over the past five years while expenditures increased by 41%. Salaries and benefits increased by 39% over the period. Also, salaries and benefits represented 61.8% of the revenues in 2002-03 and 44.1% in 2006-07 (see Table V. 4).

**Table V. 4 Restricted General Fund**

	Revenues	Expenditures	Salaries and Benefits	Ending Fund Balance
<b>2002-03</b>	\$5,954,889	\$4,244,051	\$3,683,086	\$1,734,210
<b>2003-04</b>	\$7,041,755	\$4,101,874	\$3,779,040	\$1,866,150
<b>2004-05</b>	\$7,052,863	\$4,402,259	\$3,975,142	\$2,220,973
<b>2005-06</b>	\$9,216,327	\$4,696,471	\$4,283,189	\$3,115,445
<b>2006-07</b>	\$11,617,448	\$5,992,246	\$5,127,531	\$4,316,432

## Institutional Effectiveness in the Area of Facility and Fiscal Support

The college is committed to maintaining a physical environment that provides the best possible conditions, within the resources available, for teaching and learning and for conducting the operations of various college services and units. The annual expenditures for maintenance demonstrate this commitment. The rate of spending from the unrestricted general fund increased at a lower rate over the last five years compared to the growth in revenues, which provides for fiscal stability and increases in ending balances. Also, for a community college, Saddleback has a relatively low percentage of salary and benefits of the total unrestricted general fund revenues (78%), which gives the college more discretionary funding to use for new programs and initiatives. The college is in a very good fiscal condition.



***Irvine Valley College***  
***Institutional Effectiveness Annual Report***  
***2006-07***

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## INTRODUCTION

Irvine Valley College is dedicated to excellence in providing higher education for the South Orange County region. A key factor in ensuring educational quality is conducting an ongoing assessment of the college's effectiveness. The assessment of overall measures of institutional effectiveness gauges past performance and identifies areas for future improvement and growth.

Irvine Valley College believes in and supports a culture of evidence in which institutional reflection and action are prompted and supported by data about student learning and institutional performance. This document contains the college's comprehensive assessment of overall institutional effectiveness. The ongoing evaluation reflects the commitment of many individuals within the college and the district to examine our institutional strengths and identify areas for improvement. Such an assessment of the college's effectiveness is reported annually to the Board of Trustees and the college community.

The report is divided into five major areas related to the college's mission, functions and resources. These topic areas include: Student Learning and Achievement; Student Outreach and Responsiveness to the Community; Faculty and Staff; Applications of Technology; and Facility and Fiscal Support.

The report results from the college's evaluation, planning and resource allocation processes. The college's Vision and Mission Statements and College wide Goals guide the college planning process. The mission and goals are used as the basis for developing measures of institutional effectiveness.

The primary purposes of the Institutional Effectiveness Report are to guide the improvement of Irvine Valley College's instructional and student services programs, and support the development of initiatives designed to promote student success. The results from this evaluation, along with program reviews and assessments of student learning outcomes, assist us in achieving those fundamental purposes.

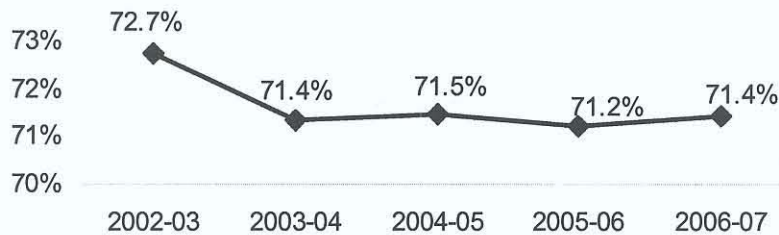
## CHAPTER I STUDENT LEARNING AND ACHIEVEMENT

Tracking and evaluating the academic success of students is the primary focus of this institutional effectiveness report.

### Successful Course Completion Rates

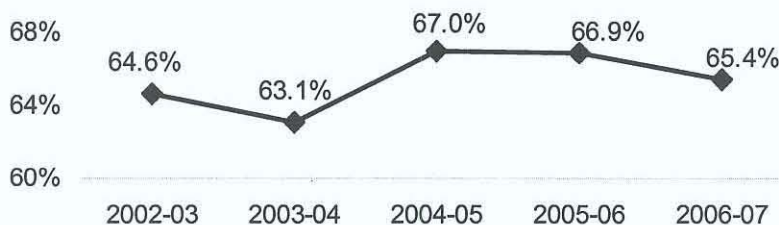
Successful course completion is important for students' progression through the sequence of courses they need to meet their educational goals. The percentage of successful grades (A, B, C or CR) remained fairly stable at about 71.4% over the period (see Figure I. 1).

**Figure I. 1 Overall Annual Successful Course Completion Rates**

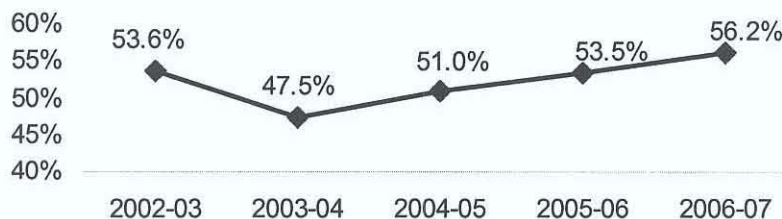


The course success rates in basic skills English fluctuated over the last five years (see Figure I. 2). In basic skills Math courses, the rates of success continue to be significantly lower than in English or college wide. However, the rates have increased steadily, reaching the highest level over the past five years in 2006-07 (see Figure I. 3). The increase is reflective of efforts made to improve student success in this critically important area.

**Figure I. 2 Annual Successful Course Completion Rates in Basic Skills English Courses**



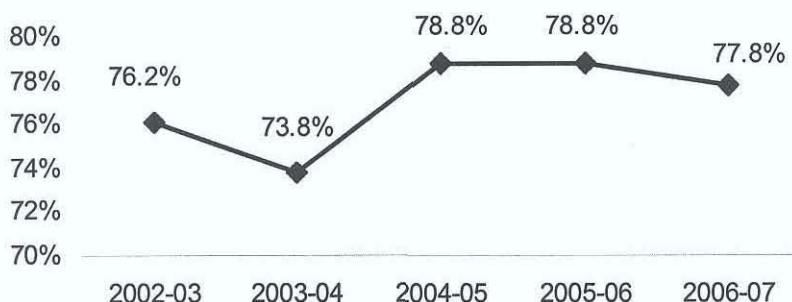
**Figure I. 3 Annual Successful Course Completion Rates in Basic Skills Math Courses**



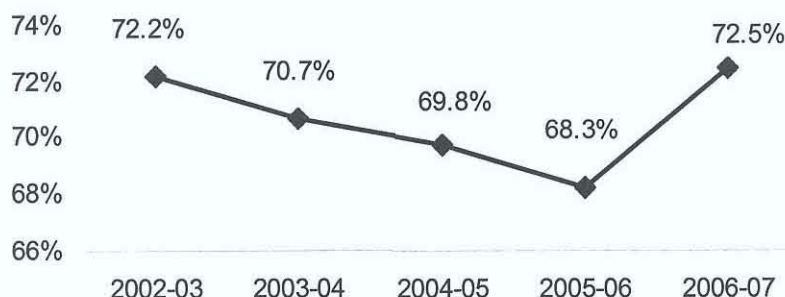


The college has made a commitment to providing instruction in alternative delivery modes to meet the educational needs of students. Weekend courses have the highest rates of successful completion, exceeding the rates of any other type of courses (see Figure I. 4). Short courses experienced a decline in success but rebounded in 2006-07 (see Figure I. 5). Distance education courses continue to have success rates lower than the college wide rates or other alternative delivery modes (see Figure I. 6).

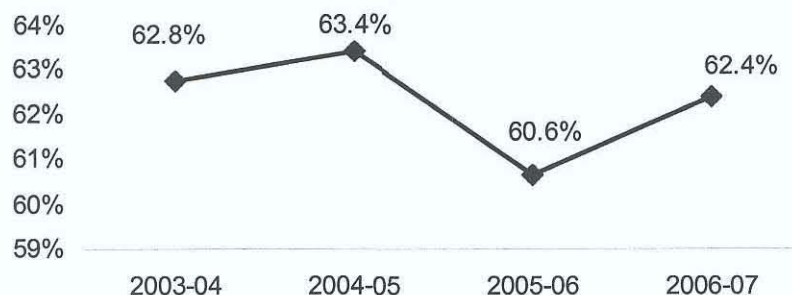
**Figure I. 4 Annual Successful Course Completion Rates in Weekend Courses**



**Figure I. 5 Annual Successful Course Completion Rates in Eight-week Courses**



**Figure I. 6 Annual Successful Course Completion Rates in Distance Education Courses**



### Progression from Basic Skills to College Level Courses

Students enrolled in any below college level English or Math courses in three consecutive fall semester cohorts were each tracked over a three-year period to determine the extent to which students progress into college level English or Math and complete with a grade of C/CR or better. Consistent with the trend in course success rates, students beginning below college level in English have a good chance of completing a college level English course within three years. Of the students enrolled in a basic skills English course in Fall 2000, 70%

completed a college level English course within three years (see Table I. 1). However, only 46% of the students enrolled in a basic skills Math course were able to complete a college level Math within three years. It is expected that the statewide Basic Skills Initiative in which the college is engaging starting in Fall 2007 will focus on improving student success in basic skills Math.

**Table I. 1 Progression from Basic Skills to College Level English or Math Courses**

ENGLISH	Number in Cohort	Number Completing College Level English within 3 Years	Rate
Fall 98 Cohort	444	295	66.4%
Fall 99 Cohort	500	328	65.6%
Fall 00 Cohort	482	338	70.1%

MATH	Number in Cohort	Number Completing College Level Math within 3 Years	Rate
Fall 98 Cohort	637	284	44.6%
Fall 99 Cohort	651	329	50.5%
Fall 00 Cohort	567	258	45.5%

#### **Matriculation and Persistence Rate for First-time College Students 17-20 Years Old**

First-time college students, 17-20 years old, who have completed a matriculation orientation, assessment and advisement sessions were tracked to determine whether they persist into the next academic year. Of the students in this group who started at IVC in Fall 2005 and completed the matriculation process, 61.5% persisted into the following fall semester (see Table I. 2). Numerous studies have shown that persistence through the first academic year into the second year is an important step in subsequent achievement of educational goals, particularly for degree completion and transfer.

**Table I. 2 Matriculation and Persistence Rate for First-time College Students 17-20 Years Old**

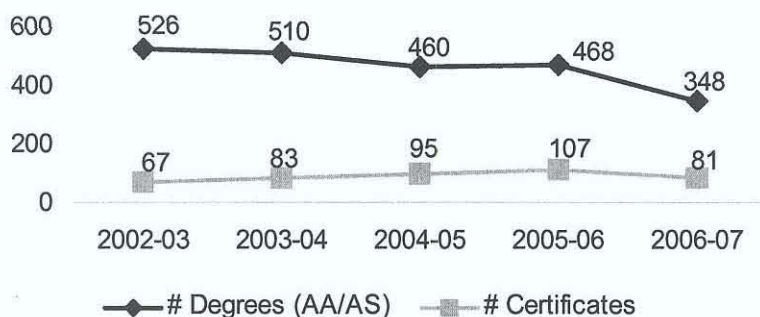
Cohort Start Term	First Time College 17-20 Year Old	Did Not Matriculate	Completed Matriculation	Persisted to Following Fall Term	% Persisted
Fall 01	530	54	476	276	58.0%
Fall 02	540	39	501	288	57.5%
Fall 03	542	41	501	313	62.5%
Fall 04	606	58	548	315	57.5%
Fall 05	798	87	711	437	61.5%



## Degrees and Certificates Awarded

The number of degrees awarded annually has declined over the last five years from a high of 526 in 2002-03 to 348 in 2006-07 (see Figure I. 7). While the decline in overall enrollments is, generally, directly correlated with a decline in number of degrees awarded, the college will need to further investigate the potential reasons for the decline. The number of certificates has also declined in 2006-07 compared to the previous three years.

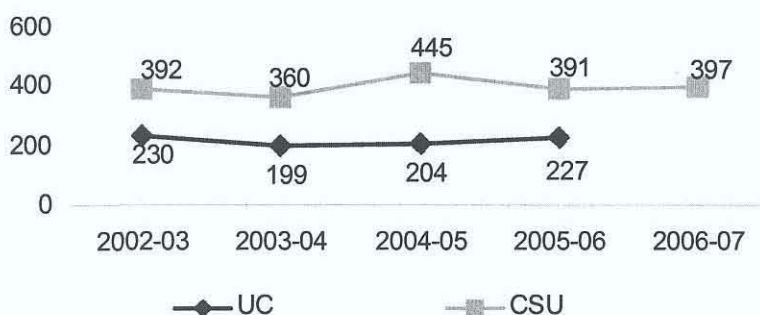
Figure I. 7 Degrees and Certificates Awarded



## Annual Transfers, Transfer Preparation and Transfer Rates

The **number of annual transfers** to both UC and CSU has been relatively stable over the past five years (see Figure I. 8 - at the time the report was prepared the number for the 2006-07 UC transfers was not yet available). The number of annual transfers to UC and CSU campuses represents only part of the transfer picture of the college. Many students transfer to private or out-of-state four-year universities.

Figure I. 8 Annual Transfers to UC and CSU Campuses



During the development of the Partnership for Excellence performance indicators, the State Chancellor's Office as well as experts in the field recognized the importance of defining who is a student whose behavior is prone to lead to transfer (versus self declared educational goal). Two dimensions are being tracked: transfer readiness and transfer preparedness. The following groups of students have been defined:

**Transfer directed students** are those who enrolled in and earned a grade of "A", "B", "C" or "CR" in a transferable Math course **and** a transferable English course sometime during the past six years.

**Transfer ready students** are those who were transfer directed **and** had earned 56+ transferable units with a minimum 2.00 G.P.A. as of the Spring term of the respective academic year.

**The total transfer prepared students** are all students who had earned 56+ transferable units with a minimum G.P.A of 2.00 as of the Spring term of the respective academic year.

The reason for defining and tracking the number of students who in any given academic year reach one of these statuses is the recognition that one of the roles of community colleges is to **prepare** students for transfer. The actual subsequent transfer to a four-year institution can be affected by any number of factors which are not under the control of the community college. It has also been shown through various studies that transfer ready students have the highest transfer rates compared to other community college students.

As noted in Table I. 3, the number of transfer directed students has increased significantly between 2002-03 and 2004-05, followed by a decline in 2005-06. Transfer ready students followed the same pattern. The number of transfer prepared has been relatively more stable over the four-year period compared to the other two groups. It is also important to note that transfer directed students represent a small percentage of the overall student population. In 2005-06, transfer directed students represented only 8% of all students, an increase from 4.7% in 2002-03.

**Table I. 3 Number of Transfer Directed, Ready and Prepared**

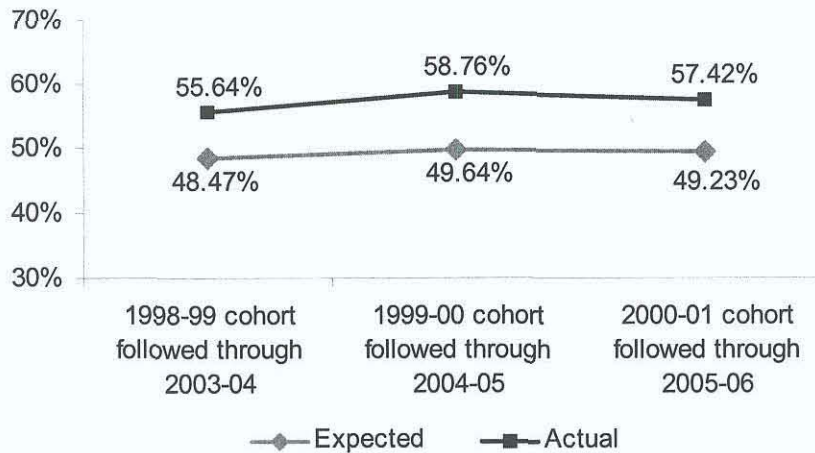
Academic year	Transfer directed	Transfer ready	Transfer prepared
2002-03	978	407	1,409
2003-04	1,639	825	1,426
2004-05	1,798	905	1,546
2005-06	1,516	798	1,511

**Transfer rates** are also an important measure of institutional effectiveness. As opposed to annual numbers, transfer rates are a much better measure as they measure actual transfer of a particular group/cohort of students. The State Chancellor's Office has developed a methodology for calculating transfer rates that has been widely recognized and accepted statewide as one of the best approaches for calculating **expected** and **actual transfer rates**. The methodology tracks cohorts of first-time college freshmen who completed a minimum of 12 units and enrolled in a transfer level Math or English course during enrollment (**transfer oriented first-time freshmen**). Each cohort is tracked for subsequent transfer to a four-year institution within six years, including UC, CSU, California private and out-of-state four-year colleges and universities.

**Over 57% of transfer oriented first-time college freshmen who started at IVC in 2000-01 transferred within six years. IVC's actual transfer rates have been consistently higher than its expected transfer rates (see Figure I. 9).** Expected transfer rates are calculated taking into account factors outside the control of the college such as percentage of students 25 years or older at the college (the larger the percentage of students 25 or older, the lower the expected transfer rate) and the Bachelor of Arts/Sciences Plus Index. The index represents the bachelor degree attainment of the population, 25 years or older, in a college's service area. This index combines the enrollment patterns of students by ZIP code of residence with educational data for ZCTA (ZIP Census Tabulation Area) codes that the State Chancellor's Office staff obtained from Census 2000. The higher this index, the higher is the expected transfer rate. **IVC has the third highest actual transfer rate in the state and the highest rate in Orange County.**



**Figure I. 9 Expected and Actual Transfer Rates**



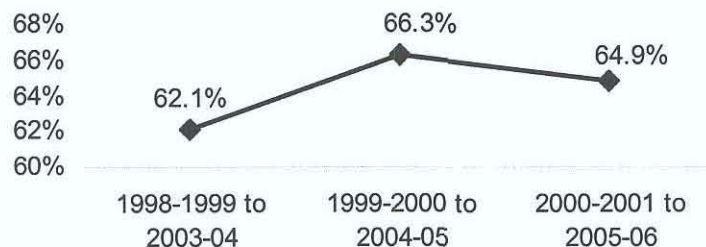
### **Accountability Reporting for California Community Colleges (ARCC) Indicators**

In 2004, Assembly Bill 1417 triggered the creation of a performance measurement system for the California Community Colleges. That legislation and ensuing budget action authorized the California Community Colleges Chancellor's Office to design and implement a performance measurement system that contained performance indicators for the system and its colleges. The information in this section presents the ARCC performance indicators for IVC.

### **Student Progress and Achievement Rate**

This rate represents the percentage of first-time students within a given academic year who showed intent to complete and who achieved any of the following outcomes within six years: transferred to a four-year institution; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. About 65% of such IVC first-time students achieve at least one of the stated outcomes (see Figure I. 10). This performance measures recognizes that student success can take multiple forms and, as noted above, achieving transfer directed or prepared status is an important success threshold.

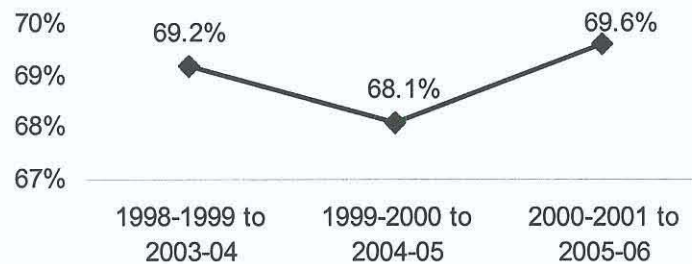
**Figure I. 10 Student Progress and Achievement Rates**



## Percentage of Students who Earned at Least 30 Units

This measure represents the percentage of first-time students who started at IVC within a given academic year, showed intent to complete and who earned at least 30 units within six years while in the California Community College System. This measure recognizes that for many students taking courses to improve specific skills or attaining knowledge in certain areas without achieving a degree or transferring is also one of the missions of community colleges. It is also a measure of persistence within the system. About 70% of first-time students who start at IVC earn at least 30 units within six years (see Figure I. 11).

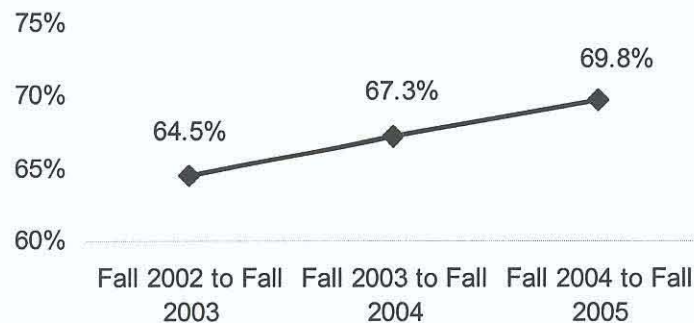
**Figure I. 11 Percentage of Students who Earned at Least 30 Units**



## Persistence Rate

This measure represents the percentage of first-time students at IVC with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. The persistence rate of such students has improved over the three periods from 64.5% to 69.8% (see Figure 1. 12).

**Figure I. 12 Persistence Rate**

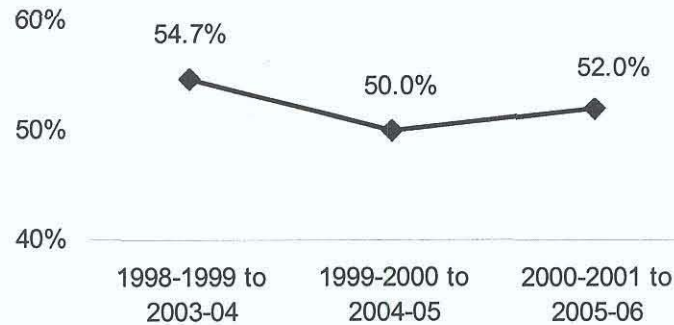


## Credit Basic Skills Improvement Rate

To be counted as "improved" a student must have enrolled in a credit basic skills course, then in a subsequent term within six years, the student must enroll in a credit course with a course program code in the same discipline (English or Math), but which is at a higher level. This rate has fluctuated between a high of 54.7% and a low of 50% for the three cohorts tracked (see Figure I. 13).



**Figure I. 13 Credit Basic Skills Improvement Rate**



### ARCC Peer Grouping

The ARCC report also includes a peer grouping approach. The purpose of peer grouping is to complement the other ARCC sources of information about college level performance by giving “decision makers a way to compare each college’s performance with the performances of other “like” colleges on each selected performance indicator (each ARCC outcome measure), in a fair and valid manner.” The composition of each peer group resulted only from statistical analysis of the available uncontrollable factors related to each outcome. Therefore, the peer groupings may list some colleges as peers when we customarily would consider them as quite dissimilar.

IVC’s rates for each of the six ARCC performance indicators exceed the average of corresponding peer groups (see Table I. 4). IVC has the highest rate within its peer group for the annual successful course completion rate for credit basic skills and is close to the highest rate for student progress and achievement.

**Table I. 4 ARCC Peer Grouping**

ARCC Indicator	IVC's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
Student Progress and Achievement Rate	64.9%	60.7%	57.0%	66.1%	Berkeley City College; Foothill; Marin; Saddleback; and San Francisco City
Percentage of Students who Earned at Least 30 units	69.6%	65.4%	56.5%	72.8%	Alameda; Allan Hancock; Barstow; Berkeley City; College; Cerro Coso; Columbia; Cuyamaca; Evergreen Valley; Hartnell; L.A. Trade-Tech; Lake Tahoe; Laney; Lassen; Los Medanos; Mendocino; Merritt; Mission; Monterey; Napa Valley; Ohlone; Palo Verde; Rio Hondo; San Diego City; San Diego Miramar; San Jose City; Santiago Canyon; Skyline; and West LA
Persistence Rate	69.8%	69.3%	57.6%	78.8%	Cabrillo; Canada; Chabot; Evergreen Valley; Foothill; Gavilan; Las Positas; Los Medanos; Marin; MiraCosta; Mission; Ohlone; Saddleback; San Diego Miramar; San Jose City; San Mateo; Santiago Canyon; Skyline; and West Valley

ARCC Indicator	IVC's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
Annual Successful Course Completion Rate for Credit Vocational Courses	74.9%	73.8%	66.2%	85.6%	Allan Hancock; Barstow; Berkeley City College; Canada; Coastline; Columbia; Compton; Contra Costa; Cuyamaca; Folsom Lake; Gavilan; Glendale; L.A. City; L.A. Mission; Laney; Marin; Merced; Merritt; MiraCosta; Mission; Monterey; Mt. San Jacinto; Napa Valley; Saddleback; San Bernardino; San Francisco City; San Jose City; Santa Rosa; Southwest L.A.; Victor Valley; West L.A.; West Valley; and Yuba
Annual Successful Course Completion Rate for Credit Basic Skills Courses	73.0%	62.2%	51.3%	73.0%	Alameda; Berkeley City College; Cabrillo; Canyons; Columbia; Contra Costa; Diablo Valley; Evergreen Valley; Gavilan; L.A. Pierce; Laney; Las Positas; Los Medanos; Merritt; MiraCosta; Mission; Monterey; Moorpark; Napa Valley; Ohlone; Orange Coast; San Francisco City; San Jose City; Santa Barbara City; Santa Monica City; Santa Rosa; Sierra; Skyline; and Solano
Improvement Rate for Credit Basic Skills Courses	52.0%	50.9%	39.6%	57.1%	Allan Hancock; Cabrillo; Contra Costa; Cuesta; Diablo Valley; Los Medanos; Orange Coast; Saddleback; Santa Barbara City; Santa Monica City; and Solano

### Institutional Effectiveness in the Area of Student Learning and Achievement

Over the past five years, IVC has maintained high overall course success rates and exceptionally high success rates in weekend courses. The course success rates in distance education continue to lag behind the overall course success rates. While students' progression from basic skills English courses into college level English is high, the fairly low progression level for Math is of concern as are the course success rates in basic skills Math. The number of degrees and certificates awarded annually has declined over the last five years. Part of the decrease can be explained by the decline in enrollments that the college experienced between 2002-03 and 2004-05. This finding deserves further investigation. Whereas the annual transfers to UC and CSU have remained relatively stable over the last five years, the transfer rates have improved. IVC has the third highest transfer rate in the state and the highest rate in Orange County. IVC has fared well in the ARCC performance measures, exceeding its peer group average for each of the six measures and reaching the highest within its peer group for annual successful course completion rate for credit basic skills.



## CHAPTER II

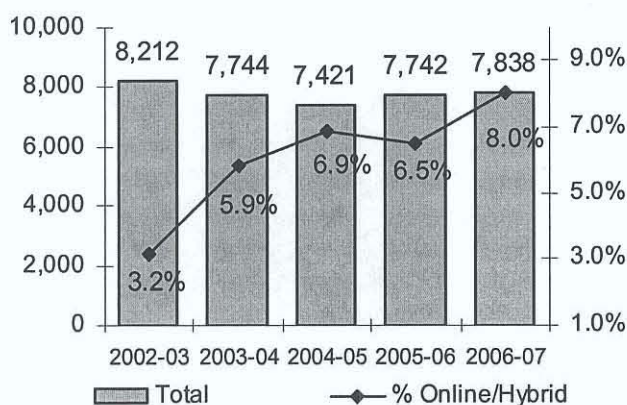
### STUDENT OUTREACH AND RESPONSIVENESS TO THE COMMUNITY

In order to meet the needs of an increasingly diverse population, Irvine Valley College is faced with the challenge of ensuring access to all students who can benefit from its courses and programs. The changing student population also requires high quality instruction and support services responsive to the needs of all students, regardless of ethnicity, language skills, socioeconomic background, or disability.

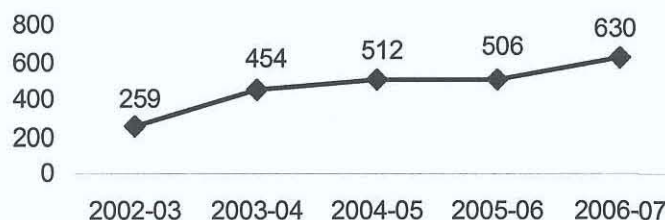
#### Annual Full-time Equivalent Students (FTES)

The college experienced a 9.6% decline in FTES between 2002-03 and 2004-05 (see Figure II. 1). Enrollment has started to increase again over the last two years. In 2006-07, the total FTES represented a 5.6% increase compared to the low point reached in 2004-05. Overall, the college is still 4.6% below the 2002-03 high level. Many community colleges across the state have experienced similar trends over the last five years. The most notable development over the last five years has been the significant increase in online and hybrid (50% or more online) FTES – 143% growth between 2002-03 and 2006-07 (see Figure II. 2). In 2006-07, the online and hybrid FTES represented 8% of all FTES compared to only 3.2% in 2002-03.

**Figure II. 1 Annual FTES and Percentage Online/Hybrid FTES**



**Figure II. 2 Annual Online/Hybrid FTES**

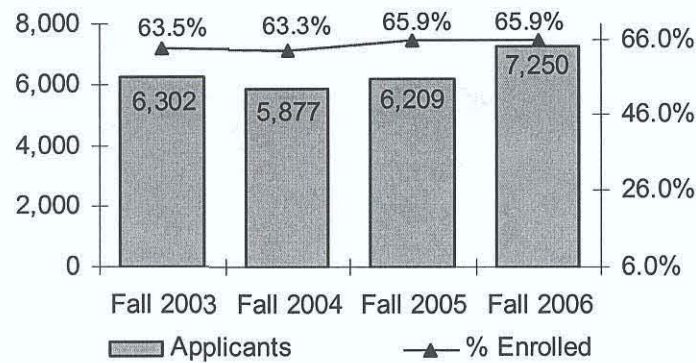


#### Applicants and Enrollment Rates

Applicants are either new freshmen who have never attended college before or have attended concurrently while in high school but have not attended another college after leaving high school or individuals who have attended other colleges before but not IVC (new transfers) or are returning to IVC after stopping out for at least one semester. Students are applicants who enroll in at least one class. The “enrollment rate” is the percentage of students who enrolled in at least one class over the total number of applicants.

The number of applicants for the fall semester has increased by 15% over the past four years. The enrollment rate has increased slightly in Fall 2005 and 2006 to 65.9% from 63.3% in Fall 2004 (see Figure II. 3). Growth in number of applicants and enrollment rates yields higher overall enrollments and FTES.

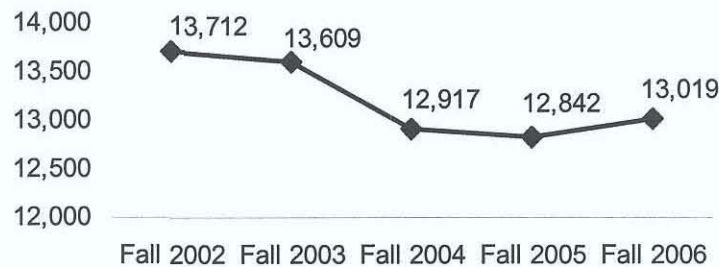
**Figure II. 3 Fall Applicants and Enrollment Rates**



### Student Headcount

The student headcount followed the same trend of the total FTES. After a decline between Fall 2002 and Fall 2005, the headcount started to increase again in Fall 2006 (see Figure II. 4).

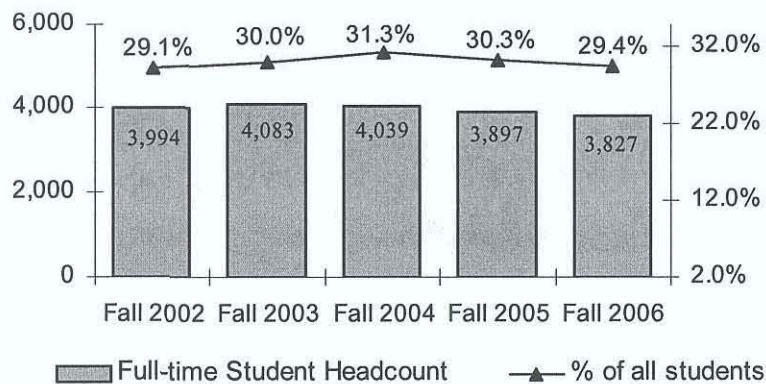
**Figure II. 4 Student Headcount**



### Full-time Student Headcount

The number of full-time students (enrolled in at 12 units or more) peaked in Fall 2003. Overall, full-time students represent about 30% of the total student headcount (see Figure II. 5).

**Figure II. 5 Full-time Student Headcount**



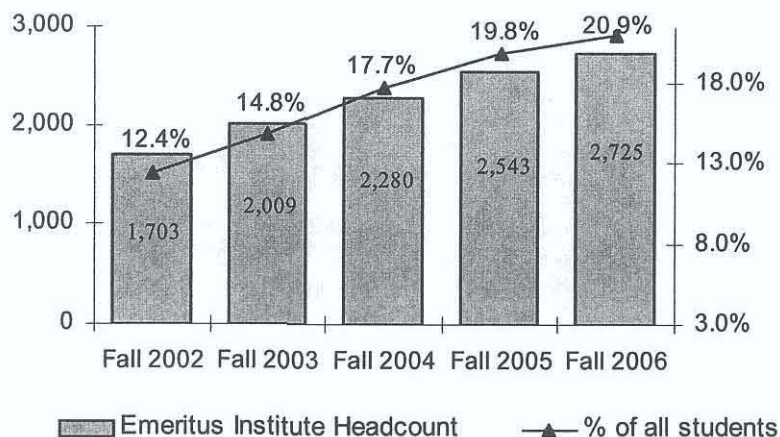
### Emeritus Institute Headcount

The number of students enrolled in one or more of the Emeritus Institute courses has increased steadily over the last five years both in terms of absolute numbers and as a percentage of the total student headcount (see Figure II. 6). In Fall 2006, Emeritus Institute students represented 21% of all students and an increase of 60%



over the Fall 2002 headcount. This growth is a reflection of the diversification of the Emeritus Institute courses and the effort made to improve the quality of offerings.

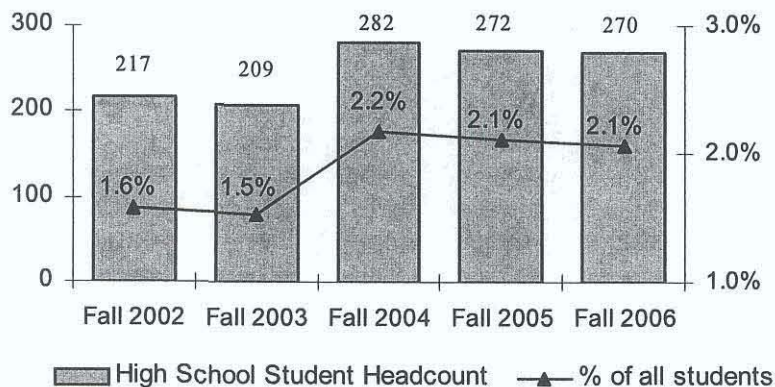
**Figure II. 6 Emeritus Institute Headcount**



### High Schools Students Attending IVC

The number of high school students taking IVC courses while in high school has increased in Fall 2004 and has remained relatively stable since. High school students represented 2.1% of all students in Fall 2006 (see Figure II. 7). The college has enhanced its outreach to local high schools providing more opportunities for students to enroll in college-level courses while in high school. The Early College Program (concurrent enrollment of high school students taking IVC classes offered on high school campuses) started in Fall 2007 will help increase the number of high school students enrolled in IVC courses.

**Figure II. 7 High School Student Headcount**



### Local High School Graduates "Take" Rate

Irvine Valley College has enrolled the year immediately following high school graduation between 13.5% and 17.2% of the Irvine Unified graduating class and between 6.7% and 8.8% of the Tustin Unified graduating class. The enhanced outreach to local high schools has helped increase the percentage of high school graduates enrolling at IVC immediately after graduation (see Table II. 1).

**Table II. 1 Local High School Graduates "Take" Rate**

Irvine Unified	Graduating Class	Enrolled at IVC the Following Academic Year	"Take" Rate
2002-03	1,823	247	13.5%
2003-04	1,887	223	11.8%
2004-05	1,959	336	17.2%
Tustin Unified	Graduating Class	Enrolled at IVC the Following Academic Year	"Take" Rate
2002-03	927	62	6.7%
2003-04	849	66	7.8%
2004-05	936	82	8.8%

**First-Time College Students from Local Feeder High Schools**

First-time college students 17-20 years old who have enrolled in the academic year following the graduating year were selected and their last high school listed on their application was used to determine the high school district of origin. The number of students in this group has increased steadily over the last five years, the Fall 2006 number representing a 75.4% growth compared to Fall 2002 (see Table II. 2). The percentage of first-time college students 17-20 years old from local feeder high schools has increased from 44% in Fall 2002 to 59% in Fall 2006. This trend is an indication that IVC has increasingly become the college of choice for local high school graduates.

**Table II. 2 First-time College Students 17-20 Years Old**

Term	First-time 17-20 Years Old
Fall 2002	499
Fall 2003	505
Fall 2004	527
Fall 2005	673
Fall 2006	875

**Table II. 3 First-time College Students 17-20 Years Old by High School District**

First-time College Students 17-20 Years Old	Fall 02	Fall 03	Fall 04	Fall 05	Fall 06
Irvine Unified	22.0%	29.5%	24.3%	27.3%	26.7%
Tustin Unified	8.4%	6.5%	8.0%	8.6%	8.8%
Saddleback & Capistrano Unified	13.6%	20.8%	18.4%	20.8%	23.6%
Not from Feeder Districts	55.9%	43.2%	49.3%	43.2%	40.9%



### **Adult Student Ethnic Composition Compared to the College's Service Area Adult Population**

U.S. Census Bureau 2005 data were used to estimate the distribution of adult population - 18 years of age or older - by ethnicity in the city of Irvine. Slightly more than half of the adult population in the city of Irvine was white, while 47% of adult students at IVC were white (see Table II. 4). More than a third of the adult population in the IVC immediate service area was Asian (36.3%), while approximately 30% of adult students at IVC were Asian. The 2005 U.S. Census data show that Hispanics in the Irvine area represented 7.5% of the adult population, whereas this group represented slightly more than 10% of the IVC students 18 years of age or older. Overall, IVC serves close to 7% more minority adult students than the college's service area. Given the open access mission of community colleges, it is expected that the adult student population will reflect a slightly larger participation of minority students as compared to the ethnic makeup of the immediate service area of the college.

**Table II. 4 Distribution by Ethnicity of IVC's Service Area Adult Population and Fall 2006 IVC Adult Students**

<b>Ethnicity</b>	<b>Percentage in Adult Population</b>	<b>Percentage at IVC Fall 2006</b>
Alaskan Native/Native American	0.1	0.4
Asian	36.3	29.8
African American	0.9	1.9
Pacific Islander	0.1	0.6
White	54.1	47.3
Hispanic	7.5	10.3
Other/Multiple	1	9.7

### **Institutional Effectiveness in the Area of Student Outreach and Responsiveness to the Community**

Over the past five years, the college has made progress in enhancing student access. The college has created new instructional options through its online and hybrid offerings as well as diversified Emeritus Institute courses. The data indicates that IVC is becoming increasingly the college of choice for many of its local high school graduates. IVC has been successful in developing and maintaining a student body that reflects the diversity of the college's service area in terms of ethnicity.

## CHAPTER III FACULTY AND STAFF

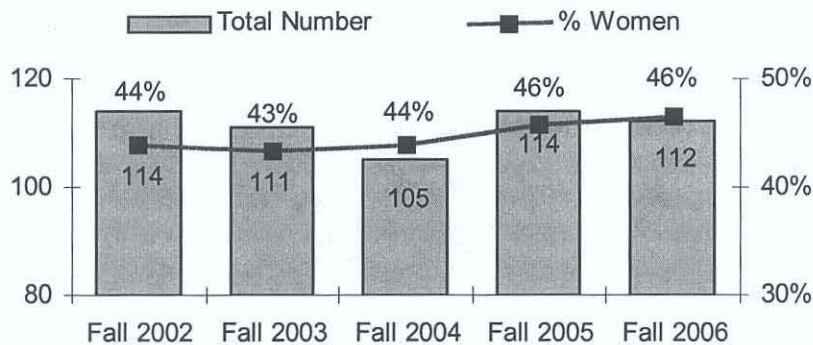
Faculty and staff carry out the mission of the college and represent the most important resource of the college.

### Gender and Ethnic Composition of Faculty and Staff

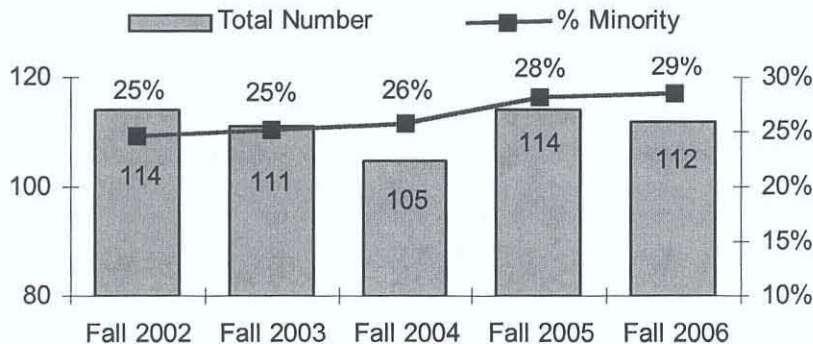
The number of permanent faculty has been stable except for Fall 2004. In 2003-04, the district provided an early retirement incentive, which led to a decrease in the permanent faculty headcount in Fall 2004 followed by an increase to the previous level in Fall 2005 (see Figure III. 1). The number of permanent classified staff has declined between Fall 2002 and Fall 2004 as a result of the decline in enrollments but increased in Fall 2005 and Fall 2006 (see Figure III. 3). The number of permanent classified staff in Fall 2006 – 163 – is the highest over the last five years. The number of administrators/managers has remained stable over the period (see Figure III. 5).

The percentage of women increased within classified staff and faculty and fluctuated within administrators/managers (see Figures III. 1, III. 3 and III. 5). The percentage of minorities has increased slightly within faculty (see Figure III. 2) and significantly within administrators/managers (see Figure III. 6 – however, due to the relatively small numbers of administrators/managers, several individuals represents a high percentage within the group). The percentage of minorities fluctuated slightly within permanent classified staff (see Figure III. 4).

**Figure III. 1 Permanent Faculty and Percent Women**

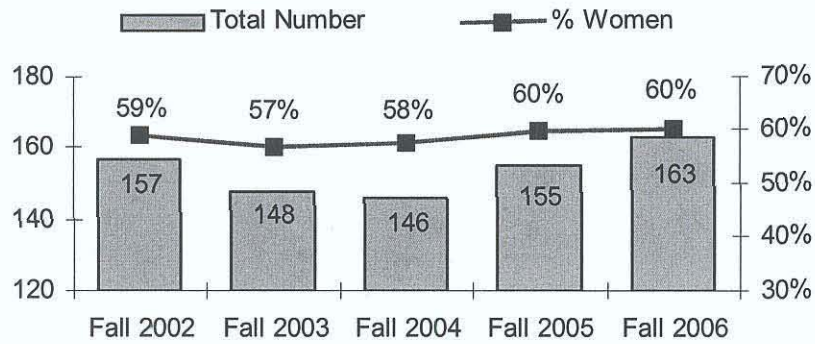


**Figure III. 2 Permanent Faculty and Percent Minority**

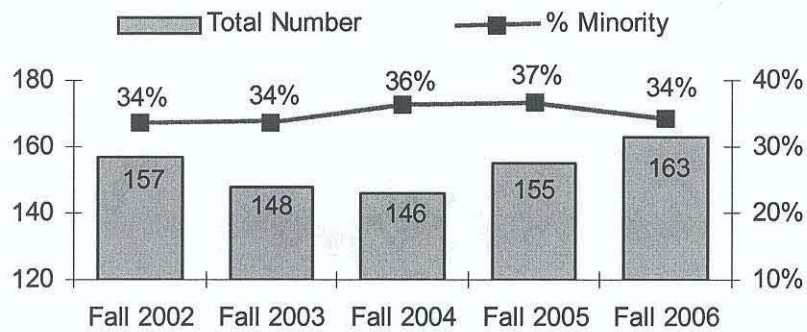




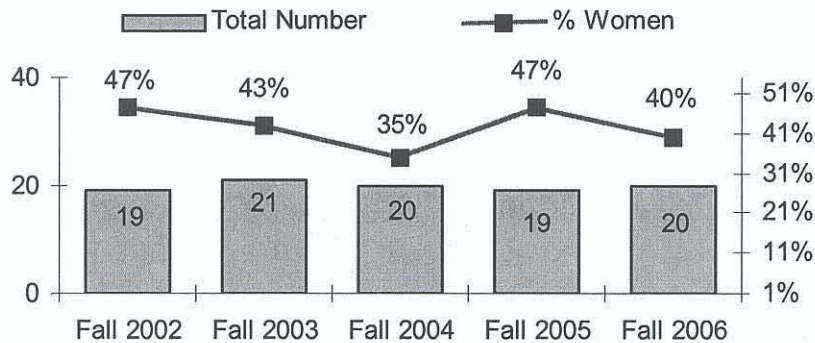
**Figure III. 3 Permanent Classified Staff and Percent Women**



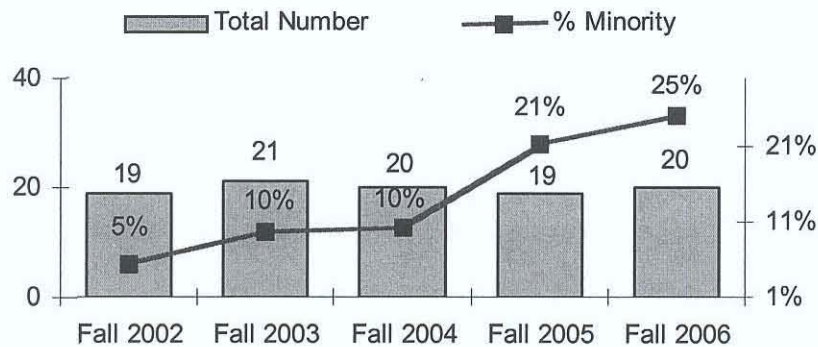
**Figure III. 4 Permanent Classified Staff and Percent Minority**



**Figure III. 5 Administrators/Managers and Percent Women**



**Figure III. 6 Administrators/Managers and Percent Minority**



### Percent Growth in FTES Compared to Percent Growth in Permanent Employees

The percent of growth in classified staff exceeded the percentage growth in FTES for the last two years of the comparison (see Table III. 1). The changes in administrators and managers seem high because of the relatively small number of individuals in this group. For example, the 11% increase from 2002-03 to 2003-04 is representing the growth from 19 to 21 individuals. The 9% increase in permanent faculty from 2004-05 to 2005-06 is the result of the retirement incentive offered in 2003-04, as noted above. Overall, the total number of permanent employees was 290 in Fall 2002 compared to 295 in Fall 2006.

**Table III. 1 Percent Growth in FTES Compared to Percent Growth in Permanent Employees**

	% Growth Faculty	% Growth Staff	% Growth Adm/Managers	% Growth FTES
2002-03 to 03-04	-3%	-6%	11%	-6%
2003-04 to 04-05	-5%	-1%	-5%	-4%
2004-05 to 05-06	9%	6%	-5%	4%
2005-06 to 06-07	-2%	5%	5%	1%

### Institutional Effectiveness in the Area of Faculty and Staff

Overall, the total number of permanent employees has remained relatively stable over the past five years. The number of permanent classified employees has experienced the greatest fluctuation as a result of the fluctuation in enrollments. The fluctuation in permanent faculty was a result of the 2003-04 retirement incentive, otherwise the overall number has remained relatively stable as has the number of administrators/managers.



## CHAPTER IV APPLICATIONS OF TECHNOLOGY

IVC and the district strive to provide state-of-the art technology to students and employees. In 2006-07, South Orange County Community College District (SOCCCD) invested over \$7 million in technology projects and infrastructure district wide. Some projects that benefited IVC from this funding included campus wide wireless, wireless Voice Over IP, student kiosks, classroom multimedia installations, new instructor desks and equipment, new emergency call boxes, business continuity and disaster recovery solutions, additional computer labs, video conferencing solutions including Tandberg and Cisco, and new stations for disabled students in every lab. The district has launched new online registration capabilities to better serve students. In addition, students have now the ability to go through college orientation online, develop their education plans online, and obtain parking permits online as well.

### Ratio Full-time Equivalent Students (FTES) per Number of Computers Available on Campus

Beginning in 2004-05, the district has allocated funding annually for the specific purpose of refreshing the college technology infrastructure and acquiring new technology as needed (see Table IV. 1). Over the last three years, IVC received over \$3.5 million dollars from basic aid for technology infrastructure and projects. As a result, the total numbers of computers on campus has increased by about 240 over the last five years (see Table IV. 2).

**Table IV. 1 Basic Aid Allocation for Technology**

	2002-03	2003-04	2004-05	2005-06	2006-07
Basic Aid Allocation for Technology	\$0	\$0	\$1,400,000	\$1,100,000	\$1,030,000

**Table IV. 2 Ratio FTES per Number of Computers Available on Campus**

	2002-03	2003-04	2004-05	2005-06	2006-07
# of Computers	900	950	1,014	1,064	1,139
Total FTES	8,212	7,744	7,421	7,742	7,838
Ratio FTES/# of Computers	9.1	8.2	7.3	7.3	6.9

### Ability to Renew and Replace Technology Equipment on a Regular Basis

The reduction in the average age of replacement of desktop computers and servers resulted from the annual district allocation for technology that started in 2004-05, as noted above (see Table IV. 3). As a result, the annual expenditures for technology replacement have increased from a low of \$50,000 in 2002-03 to \$800,000 in 2006-07 (see Table IV. 4).

**Table IV. 3 Average Age of Computers and Servers at Time of Replacement**

	2002-03	2003-04	2004-05	2005-06	2006-07
Average Age of Computers (Years)	6	5	4	3	2
Average Age of Servers (Years)	6	5	4	3	2



**Table IV. 4 Annual Expenditures for Technology Replacement as a % of Technology Inventory**

	2002-03	2003-04	2004-05	2005-06	2006-07
Replacement Expenditures	\$50,000	\$50,000	\$1,000,000	\$900,000	\$800,000
% of Inventory	5%	5%	33%	33%	33%

As a result of the basic aid allocation, over the last three years, IVC has completed various projects that have enhanced the infrastructure and services to students and employees including campus wide wireless, a 50kW backup generator, SAN/DAE, student kiosks, all classroom multimedia installation, new instructor desks and equipment, digital headend for CH33, CH33 streamed over the internet, new emergency call boxes, Berbee zone paging/alert, DLT Backup solution, Microsoft Sharepoint intranet/internet, new computer labs, new video conferencing solutions including Tandberg and Cisco, and new stations for disabled students in every lab.

**Table IV. 5 Annual Expenditures for New Technology Projects**

	2002-03	2003-04	2004-05	2005-06	2006-07
New Technology Projects	\$0	\$0	\$400,000	\$200,000	\$200,000

#### **Ability to Support and Maintain Instructional Computer Classrooms and Labs**

The ratio of computers in classrooms and labs to IT support staff has increased significantly in 2003-04 and 2004-05. The addition of a full-time position in 2005-06 has helped reduce the ratio to the 2002-03 level (see Table IV. 6). The increase in the number of computers is the direct result of opening additional computer labs to improve the service to students and faculty.

**Table IV. 6 Ratio Computers in Classrooms and Labs/IT Staff Support**

	2002-03	2003-04	2004-05	2005-06	2006-07
# of Computers	450	490	500	550	609
# of IT Staff Support	2.7	2.7	2.7	3.7	3.7
Ratio	167	181	185	149	165

#### **Ability to Support and Maintain the Network and Server Infrastructure**

The network infrastructure is primarily supported and maintained by District IT. The college IT supports and maintains servers used for college data/file sharing, printing, wireless access, backup, applications, and voice/phones. The college has one full-time network administrator who currently supports 40 servers.

#### **Ability to Provide User Support and Training**

The college has two full-time employees who provide user support and training for faculty and staff for desktop applications such as Microsoft Office.

#### **Institutional Effectiveness in the Area of Applications of Technology**

Over the past five years, the college and the district have made significant progress in the deployment of various technologies in support of instruction, services, and overall operations. District IT has responsibility for all administrative applications and primary responsibility for the network and telecommunications infrastructure. The college has primary responsibility for college specific instructional software/applications, the local hardware and network infrastructure, and the desktop user support and training. The college has a robust infrastructure in terms of desktops and servers. Online education has expanded significantly, becoming an important component of IVC's instructional offerings. The college staff who provides local server maintenance has remained stable as has the staff who provides user support.



## CHAPTER V FACILITY AND FISCAL SUPPORT

### Square Footage

The overall space available for instructional and non-instructional activities remained fairly constant over the last five years. The overall space available in 2006-07 was 268,647 of which 73% was dedicated to instruction (see Table V. 1).

**Table V. 1 Square Footage**

Square Footage	2002-03	2003-04	2004-05	2005-06	2006-07
Total square footage	265,767	268,647	268,647	268,647	268,647
Instructional square footage	195,428	198,141	198,141	198,141	195,066
% Instructional	74%	74%	74%	74%	73%

### Cost of Utilities

Overall, the cost of utilities increased by 8% over the last five years. The highest increases were for gas and water (see Table V. 2).

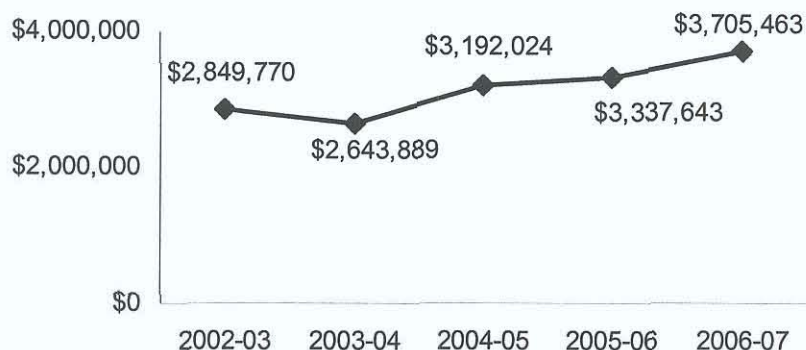
**Table V. 2 Cost of Utilities**

Cost of Utilities	2002-03	2003-04	2004-05	2005-06	2006-07
Cost of electricity	\$766,923	\$574,989	\$555,308	\$582,564	\$714,524
Cost of gas	\$32,557	\$20,242	\$60,322	\$137,025	\$111,498
Cost of water	\$45,699	\$39,246	\$34,551	\$83,810	\$87,182
Total	\$845,179	\$634,476	\$650,181	\$803,399	\$913,204

### Annual Expenditures for Maintenance of Facilities

The annual cost for maintenance of facilities has increased by 30% over the last five years (see Figure V. 1).

**Figure V. 1 Annual Expenditures for Maintenance of Facilities**



## Unrestricted General Fund

The unrestricted general fund revenues increased by 19% over the past five years while expenditures increased by 24%. Salaries and benefits increased by 27% over the period. Also, salaries and benefits represented 83.1% of the revenues in 2002-03 and 88.5% in 2006-07 (see Table V. 3).

**Table V. 3 Unrestricted General Fund**

	Revenues	Expenditures	Salaries and Benefits	Ending Fund Balance
2002-03	\$ 30,277,215	\$ 28,136,904	\$25,159,331	\$2,140,311
2003-04	\$ 31,574,690	\$ 27,722,403	\$25,171,958	\$3,852,287
2004-05	\$ 33,071,411	\$ 30,469,982	\$27,121,667	\$2,601,429
2005-06	\$ 35,792,224	\$ 33,147,571	\$29,692,952	\$2,644,653
2006-07	\$ 36,116,732	\$ 34,986,496	\$31,966,969	\$1,130,236

## Restricted General Fund

The restricted general fund revenues increased by 51% over the past five years while expenditures increased by 41%. Salaries and benefits increased by 9% over the period. Also, salaries and benefits represented 65.3% of the revenues in 2002-03 and 46.8% in 2006-07 (see Table V. 4).

**Table V. 4 Restricted General Fund**

	Revenues	Expenditures	Salaries and Benefits	Ending Fund Balance
2002-03	\$4,151,024	\$4,244,051	\$2,709,882	\$567,079
2003-04	\$4,153,764	\$4,101,874	\$2,717,216	\$618,894
2004-05	\$4,437,954	\$4,402,259	\$2,761,968	\$654,589
2005-06	\$5,438,999	\$4,696,471	\$2,690,852	\$1,397,117
2006-07	\$6,287,902	\$5,992,246	\$2,943,253	\$1,692,773

## Institutional Effectiveness in the Area of Facility and Fiscal Support

The college is committed to maintaining a physical environment that provides the best possible conditions, within the resources available, for teaching and learning and for conducting the operations of various college services and units. The annual expenditures for maintenance demonstrate this commitment. The rate of spending from the unrestricted general fund increased at a higher rate over the last five years compared to the growth in revenues, primarily due to the increases in salary and benefits.



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ITEM: 6.2**  
**DATE: 11/22/07**

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College, Irvine Valley College, & ATEP: Campus Safety and Security Cameras

**ACTION:** Discussion

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**BACKGROUND**

On July 24, 2006, the Board of Trustees requested a report on the feasibility of installing security cameras at Saddleback College, Irvine Valley College (IVC), and the Advanced Technology and Education Park (ATEP). In response to the request, on October 30, 2006, the colleges presented their report, "Installation of Video Surveillance Cameras."

In November 2006 Chancellor Mathur established the Campus Safety: Video Surveillance Camera Task Force that was charged with gathering information on best safety practices of California Community Colleges and developing a plan that would identify additional campus safety and security needs. On April 25, 2007, the Board of Trustees received the report of the Campus Safety Video Surveillance Camera Task Force. On August 27, 2007, the Board of Trustees received preliminary proposals from Honeywell Building Solutions for Saddleback College, IVC, and ATEP, and an estimate from WP Electric and Communication for Saddleback College. On October 22, 2007, after thorough evaluations of safety requirements at Saddleback College, IVC, and ATEP, the Board of Trustees received proposals and recommendations for safety and security cameras and a request for Basic Aid funding of \$600,000 to fund the proposals.

**STATUS**

Saddleback College (Exhibit A), IVC (Exhibit B), and ATEP (Exhibit C) have provided reports on safety and security measures and camera proposals for discussion purposes.

Item Submitted By: *Dr. Richard McCullough and Dr. Glenn R. Roquemore, Presidents, and Dr. Robert Kopecky, Provost*

## Introduction

During the October 2007 Board Meeting, the Board of Trustees had a discussion on the pros and cons of acquiring security cameras for all of its campuses. Following the Board Meeting Chancellor Mathur directed Harry Parmer, Director, Safety and Security, to provide a report in response to the Trustees inquiry.

Previous reports have been submitted to the Trustees that have provided detailed information on security camera applications, modes of operation, and cost analysis. This report will not repeat that information. However, this report tries to answer the Trustees' request for additional information that will allow them to better understand the capabilities and limitations of the District's existing protective services and security operations, and why security cameras will enhance and improve the security on the three campuses.

## Methodology

In the effort to be comprehensive and clear in providing a snapshot of our current services and operations, I chose to parallel the internal review process that was conducted at Virginia Tech in the wake of the April 16 tragedy. On May 9, 2007, University President Charles Steger directed three internal reviews to look at strengths and weaknesses of existing systems and infrastructure and how they may be improved or augmented to address emergency situations that might arise in the future.

The first group looked at the *Security Infrastructure*, which examined the university's existing security systems and recommended changes that would enhance the university's ability to respond quickly and effectively in situations where the safety of the campus community is jeopardized. The group also identified strategies that might decrease the probability of such situations occurring, looking at both technological and behavioral aspects.

The second group looked at *Information and Communications* by analyzing and inventorying the communication infrastructure and information systems used during the crisis period. It further evaluated their performance, and identified tactics and strategies for improvements.

The third and final group, *Interface*, evaluated the relationships between the university's student counseling services, academic affairs, judicial affairs, and the legal system. It also examined the existing systems and the interfaces between them and determined what constraints, legal or otherwise, hamper effective interactions in order to respond to and support at-risk students.

Accordingly, the information that follows is an examination of the above characteristics relating to the three campuses in SOCCCD. By using the Virginia Tech rubric, it should be clear where improvements need to be made in our District's existing security services and operations.

### Saddleback College – *Security Infrastructure*

- Excellent cooperation and coordination exist with sound agreements and emergency plans between Saddleback College Police and the Orange County Sheriff's Department, including ongoing training and exercises.



- Sound emergency communications systems exist between the Saddleback College Police Department and Orange County Sheriff and Orange County Fire.
- Excellent engagement of the administration leadership exists in campus emergencies and Incident Command and Emergency Operations Center applications. Detailed training has taken place and is planned for in the future.
- Enhancements in campus police officer protective equipment are needed. Plans are in place to acquire needed equipment to support effective tactical responses to any critical incident that may occur at Saddleback College.
- Enhancements in day-to-day communications equipment is needed, to include a new suite of campus police radios and a recording system for all incoming calls to the Saddleback College Police station.
- Campus-wide Risk and Vulnerability Assessments are required and need to be performed
- Continued work and improvements on Disaster Preparedness Responsibilities is needed
- Physical infrastructure recommendations include modification of building door hardware, installation of locks on general assignment classrooms, a centrally controlled electronic key card access system to key academic and administrative facilities, and installing of centrally monitored video security cameras.
- The College's Emergency Preparedness Plan is sound but needs updating, review and mass distribution.
- More frequent emergency exercises or drills are needed along with the completion of the C-CERT building coordinators for emergencies are required.
- Increased education of the College community about appropriate response actions and the creation of a comprehensive security master plan are needed.

#### **Saddleback College – Information and Communications**

- A reliable and effective on-campus emergency mass notification system exists that includes voice and text messaging capabilities in all classrooms and offices.
- Text messaging marquis exist at the three entrances to the college which enables mass notification to vehicular traffic entering the campus.
- Student radio and television broadcast capability exists that enables further mass notification ability to students, staff and community members.
- High-speed data links to criminal databases (CLETS) are being planned for and should be implemented and in place at the Saddleback College Police Station within the next calendar year.
- With the wireless internet interface that now exists at Saddleback College, security cameras that have their own IP could be accessed via a Mobile Data Terminal (MDT) installed in the campus police units that would provide a responding officer with real-time critical information.



**Irvine Valley College – Security Infrastructure**

- A Memo of Understanding (MOU) exists between Irvine Valley College and Irvine Police Department. This present MOU document is outdated and in need of department review. At present, a new Protocol Agreement and Reciprocity Agreement has been presented to IPD for their review. When available, joint training between IVCPD and IPD has been agreed upon by both departments.
- Sound emergency communications systems exist between IVCPD and the Orange County Emergency Operations Center, but are lacking between IVCPD and IPD.
- Excellent engagement of the administration leadership has been exhibited during campus emergencies. Incident Command and Emergency Operations Center training will commence in late November 2007 with the completion of the new Campus Police Department building.
- Campus police officers are attending POST training classes to stay current with their California peace officer training obligations, and Critical Incident Management/Incident Command System (ICS).
- Campus Police Officers working on campus average one officer per shift. An unrealistic dependence on the Irvine Police Department to respond to emergency incidences on campus in a timely manner helps support the general belief that one Campus Police Officer per shift is enough. Unfamiliar with the campus grounds, building locations and building floor plans, the confusion and lost of time of any IPD responding unit(s) could contribute to unnecessary loss of life. In a city wide disaster, IPD may not be able to respond at all. Additional trained Campus Police Officers are needed on every shift.
- Along with Saddleback College, IVC Police Officer staffing and coverage is 24/7. The current coverage is adequate when the department is fully staffed. However, being fully staffed is rarely the case when you consider absences resulting from vacations and for injuries and illnesses.
- Updated campus police officer protective equipment is needed. Plans are in place between Saddleback College and Irvine Valley College to share the cost in acquiring articles of equipment to support effective tactical responses to any critical incident that may occur on campus.
- There is a critical need to upgrade day-to-day communications equipment. A new suite of campus police radios (UHF/VHF) with an added addition of 800 MHz county wide emergency response radios is needed. The lack of a voice recording system for all incoming calls to the Campus Police Station remains a future liability concern.
- Campus-wide Risk and Vulnerability Assessments required by the state Chancellor's Office need to be performed.



- Continued work and improvements on Disaster Preparedness Responsibilities is needed.
- Physical infrastructure recommendations include modification of building door hardware, installation of locks on general assignment classrooms, a centrally controlled electronic key card access system to key academic and administrative facilities, and installing of centrally monitored video security cameras.
- IVC's updated (2007) Emergency Preparedness Plan and Building Emergency Evacuation (classrooms/offices) wall charts need to be printed and delivered throughout the college community.
- Frequent emergency exercises and drills are needed along with the completion of the C-CERT building coordinators for emergencies are required.
- Increased education of the college community about appropriate response actions and the creation of a comprehensive security master plan are needed.

#### **Irvine Valley College – Information and Communications**

- A reliable and effective on-campus emergency mass notification system exists that includes voice and text messaging capabilities in all classrooms and offices.
- A single text messaging marquis is located at the main entrance (Irvine Center Drive) to the college. This enables mass notification to vehicular traffic entering the campus. Additional text messaging marquis are needed at both college entrances located along Jeffery Road.
- IVC web page enables mass notifications to students, staff, relatives, parents, and the general public in regards to the present college status. Additional information can be added to inform readers of important general emergency information, and/or contact information on agencies or departments to contact for specific help.
- Possible cost and use sharing with Saddleback College of a high-speed data link to criminal databases (CLETS) have been discussed. This application will help campus police identify past behavior that can be used in profiling the totality of the circumstances in an effort to assess threat-risk and future behavior. Officer safety is paramount in day to day contacts with the general public. IVCPD does not have an agreement with any outside Police Department for the requesting of, and receiving immediate information on daily contacts of subjects and vehicles.
- With the wireless internet interface that now exists at Irvine College, security cameras that have their own IP addresses could be accessed via a Mobile Data Terminal (MDT)

installed in the campus police units. This would provide a responding officer with valuable real-time information that is not available now.

- A large high speed data room located in the new IVC Police Department building can provide the backbone for campus wide camera/alarm monitoring. The Emergency Operations Center inside the building supports many computer data terminals. Additional antenna leads for radio (UHF/VHF, 800 MHz, AM/FM, short wave), and television (cable/satellite) have been added to improve the campus police station's dispatch and communications capability. To provide for a future CLETS terminal, a separate secured room with high speed data link was included. The building was designed and build to operate on a standalone electrical generator if necessary.
- Current non-sworn office employees were hired as Safety Assistants (business office personnel), not as Dispatchers with trained emergency communications background and abilities. Daily dispatching of routine police calls within the department have become problematic because of the lack of properly trained staff. Minimal training has been provided to these employees, but it hasn't helped to improve the level of professionalism and ability that is needed when the station receives calls for emergency assistance. The current situation degrades both campus community confidence in the department, and the health and safety of officers in the field. Accordingly, re-organization of current staffing of non-police personnel needs to be considered.

#### **Irvine Valley College – Intra-Campus Department Relationship/Interface**

- Existing policies, procedures, capabilities and interdepartmental relationships and communications to identify and support at-risk students are in place and have been implemented and used in an effective manner.
- Campus police and the office of the Vice President of Student Services have a professional working relationship. Both offices work together in sharing and coordinating information and assessments of potentially volatile situations.
- The Office of Student Services and its Counseling Division and Student Health Department have developed protocols and procedures designed to identify and intervene to help persons with mental health issues. When circumstances dictate, campus police becomes involved as a preventive measure and additional information provider.
- Some work has been done in creating a College Threat Assessment Team charged with examining the most complex cases of distressed students and empowering it to act quickly, when necessary. Further refinement and protocols need to be explored and coordinated.
- Expanding of training is ongoing of Administrators, Faculty, and Staff in Violence Prevention recognizing the campus safety is the province of all College and District employees to some extent.



**ATEP – Security Infrastructure**

1. Excellent cooperation and coordination exist with sound written agreements between ATEP and the Tustin Police Department who provide emergency and law enforcement services when the need arises.
2. Because ATEP is now starting up and is inherently smaller in acreage and population, the security and emergency response needs are substantially less than what are needed on the other two college campuses. Therefore, in addition to the one security officer employed at ATEP and the associated contract guard coverage during off work hours, installing security cameras and other electronic monitoring devices like intrusion detectors will be the most beneficial and cost-effective applications.
3. Both of the District's police departments at IVC and SC are also available to meet any additional security needs that may temporarily arise because of planned or unplanned events.

**ATEP – Information and Communications**

1. Because of the compact area and size of the ATEP campus, mass notification can be performed without sophisticated and costly systems. As the campus grows, this situation will obviously change, so adding appropriate mass notification systems then needs to be considered and planned for.

**ATEP –Relationships/Interface**

1. Excellent relationships exist between ATEP staff and the Tustin community and City leadership.

Expanding of training is ongoing of ATEP Administrators, Faculty, and Staff in Violence Prevention recognizing that campus safety is the province of all employees to some extent

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Compliance with 50% Law  
**ACTION:** Discussion

---

**BACKGROUND**

One of the many laws and regulations that affect community colleges is known as the 50% Law. This law requires fifty percent of the District's current expense of education is spent on salaries and benefits of classroom instructors and classified staff that perform services in the classroom under the direction of an instructor. In recent years the percentage in this district declined to be close to 50%.

**STATUS**

The Chancellor has established a 50% Law Advisory Council to review current spending patterns and make recommendations to raise compliance with this law to a reasonable level. The charge of the council is to provide recommendations to the Chancellor by November 1<sup>st</sup> for implementation in 2007-2008 (EXHIBIT A) and additional recommendations by December 15<sup>th</sup> for implementation in 2008-2009.

As background information, Exhibit B, Example of Calculation Elements is included to help facilitate discussion. Additional information will be presented at the meeting.



## 50% Law Recommendations for 2007-2008

*Although we must recommend changes in pursuit of a satisfactory classroom instruction expense ratio, we must always keep foremost in mind consistency with the mission, goals, and strategic plans of each unit and consider every decision's long-term impact on students.*

### 2007-2008

1. Begin process to hire replacement and new faculty positions.
2. Complete faculty salary negotiations by May 1<sup>st</sup>.
3. Monitor and control supply and operating expenditures in consideration of 50% Law calculation.
4. Review account coding for every college position. Reassign or split position account coding into instructional object codes as appropriate. Examine activity coding at the *Colleges, District Services, & ATEP* to identify exempted categories such as Economic Development and Outreach.
5. HR will work with colleges to review and revise classified position descriptions to assist in 50% Law calculations when appropriate.
6. Add positions and/or increase hours for instructional aide classified positions.
7. Review all vacancies and new position requests and fill only those critical to the operation of the College/ATEP/District Services as determined by the president/provost/chancellor.
8. District Services will delay hiring new positions requested during budget development.
9. Offer additional classes at ATEP and the colleges for spring 2008 when feasible, thereby increasing classroom expenditures and increase FTES.
10. Do not cancel classes with 10 and above at the discretion of the College Vice Presidents/ATEP Dean of Instruction and Student Services.
11. Except for capital outlay, delay the spending of the board designated \$4M Basic Aid funds for ATEP's future development of programs and staffing.
12. Identify non classroom expenditures that can be appropriately moved to categorical and grant programs. Identify classroom salary and benefit expenditures in categorical and grant programs that can be moved to the unrestricted general fund.
13. Identify and implement energy savings projects that will reduce non classroom expenditures.

50% Law Recommendations for 2007-2008

14. Establish a benchmark for each expenditure unit i.e. Saddleback, IVC, District Services and ATEP, based on 2006-2007 expenditures. For 2007-08 and future budget years each unit is charged with making expenditure decisions which improve its contribution to the district's 50% Law calculation. Details to be determined.
15. Instead of hiring part time faculty to replace full time faculty on reassigned time for work outside of the district, (i.e. State Academic Senate, FACCC, CCA) hire one year temporary full time faculty. Basic aid funds would be used for this one time classroom expense.
16. At the discretion of the Vice President of Instruction, new Distance Education class sections should be added as appropriate.



50% Law  
Examples of Calculation Elements

General Fund Unrestricted Only

Object Code	TOPS Code	Description	Helps	Hurts	Numerator	Denominator	Not Included
<b>Academic</b>							
1111	0100-5999	F/T Classroom Instructors	X		X	X	
1111	6000	Reassign Time*		X		X	
1111	6099	Faculty using Banked OSH**		X		X	
1111	0100-5999	Instructional Sabbaticals	X		X	X	
1312	0100-5999	Overload	X		X	X	
1313/1314	0100-5999	Fall, Spring, & Sum Inst OSH	X		X	X	
1317	0100-5999	Instr Banked OSH when earned	X		X	X	
1211	6120	Librarians		X		X	
1413/1414	6120	Part Time Librarians		X		X	
1211	6120	Librarian Sabbaticals		X		X	
1417	6120/6130	Libr Banked OSH when earned		X		X	
1211	6310	Counselors		X		X	
1413/1414	6310	Part Time Counselors		X		X	
1211	6310	Counselor Sabbaticals		X		X	
1417	6120/6130	Cnslr Banked OSH when earned		X		X	
1221	6610-6999	Academic Administrators		X		X	
1400	0100-6799	Stipends		X		X	

\* Cost of time reassigned only

\*\* Cost is reduced by amount of OSH banked

**Classified**

2100	0100-6799	Non Classroom Classified		X		X	
2131	6000-7999	Classified Managers		X		X	
2200	0100-5999	Classroom Lab Techs	X		X	X	
2200	6110	Learning Center Technicians	X		X	X	
2400	6110	Learning Center Tutors	X		X	X	

**Benefits**

Instructional Employees	X		X	X	
Non Instructional Employees		X		X	

**Supplies**

4300	0100-6799	Instructional Supplies		X		X	
4200	0100-6799	Books & Software		X		X	
4600	0100-6799	Non Instructional		X		X	

**Other Operating Expense**

5270	0100-6799	Conferences		X		X	
5812	0100-6799	Software Licenses		X		X	
5830	0100-6799	Advertising		X		X	
5173	0100-6799	Consultants		X		X	
5810	0100-6799	Printing		X		X	
5811	0100-6799	Contracted Services		X		X	
5811	0100-5999	Contract Instruction***	X		X	X	
5840	0100-6799	Postage		X		X	
5651	0100-6799	Maintenance Agreements		X		X	
5721	0100-6799	Legal Fees		X		X	
5691	0100-6799	Field Trips		X		X	

\*\*\* e.g. - Cosmetology

**General Fund Unrestricted Only**

Object Code	TOPS Code	Description	Helps	Hurts	Numerator	Denominator	Not Included
<b>Capital Outlay</b>							
6120		Site Improvement					X
6220		Buildings					X
6410		Instructional Equipment					X
6410		Non Instructional Equipment					X
<b>Other Outgo</b>							
7100		Debt Retirement					X
7390		Transfers to other funds					X
7400		Transfers-Categorical Matches					X
<b>Ancillary and Auxiliary Programs</b>							
6991		Student Development					X
7091		Foundation Salaries					X
6890		Community Outreach					X
6960		Athletic Support					X



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Saddleback College and Irvine Valley College: 2006-07 Release Time and/or Stipends

**ACTION:** Information

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**BACKGROUND**

At the Board of Trustees meeting of July 26, 1999, the board approved "College Guidelines for Release Time and/or Stipends." The guidelines require that the colleges limit annual expenditures for release time and/or stipends to 2.0 percent of the colleges' unrestricted general fund budget for object account categories 1100, 1200, and 1300. Subsequently, the guidelines were revised to (1) include state-level release time in the numerator, (2) use actual expenditures in the base, and (3) limit the ratio to 2.4 percent.

**STATUS**

Saddleback College and Irvine Valley College have compiled information from the final budgets for 2006-07. Exhibit A, Saddleback College, and Exhibit B, Irvine Valley College, represent the unrestricted general fund budgets and expenditures for object account categories 1100, 1200, and 1300, and the total expenditures for stipends and release time. Saddleback College calculates the annual expenditures for release time and/or stipends to be 2.4 percent of the budget, as shown in Exhibit A1, and 2.17 percent of expenditures, as shown in Exhibit A2. Irvine Valley College calculates the annual expenditures for release time and/or stipends to be 2.99 percent of the budget, as shown in Exhibit B1, and 3.00 percent of expenditures, as shown in Exhibit B2.

Item Submitted by: *Dr. Richard McCullough and Dr. Glenn R. Roquemore, Presidents*



<b>Saddleback College</b>										
<b>Reassigned Time and Stipend Salary Amounts - Unrestricted General Fund Only</b>										
Reassigned Time-Position Title	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
	Annual %	Annual Cost	Annual %	Annual Cost	Annual %	Annual cost	Annual %	Annual Cost	Annual %	Annual Cost
<b>Academic Senate Assignments</b>										
Academic Senate, President		\$0		\$0	20%	\$16,145	40%	\$25,992	80%	\$93,478
Academic Senate Vice President		\$0		\$0	20%	\$12,996		\$0		\$0
Academic Senate President-Elect		\$0		\$0		\$0	20%	\$22,200	20%	\$16,127
Academic Senate Secretary/Treasurer	20%	\$15,092		\$0		\$0	20%	\$15,504	20%	\$16,127
<b>Honorary State Assignments</b>										
VP State CTA		\$0		\$0		\$0	60%	\$49,622	60%	\$33,080
<b>Accreditation Related Assignments</b>										
SLO Coordinator		\$0		\$0		\$0	60%	\$38,988	60%	\$44,056
SLO Facilitator		\$0		\$0		\$0	40%	\$31,008	40%	\$32,254
SLO Facilitator		\$0		\$0		\$0	40%	\$38,989	40%	\$41,350
Program Review Chair		\$0		\$0		\$0	40%	\$35,916	40%	\$38,540
Chair, Accreditation		\$0	40%	\$30,006	20%	\$15,360		\$0		\$0
<b>Other Assignments</b>										
Chair, Paramedic Program	30%	\$21,774	30%	\$23,574	30%	\$23,954	30%	\$26,682	10%	\$9,521
Instructor of Record, Language Lab	20%	\$15,010		\$0		\$0		\$0		\$0
LAP Faculty Advisor	5%	\$4,019		\$0		\$0		\$0		\$0
Chair, Honors Program	20%	\$9,466	20%	\$9,824	20%	\$12,203	20%	\$12,800	20%	\$13,854
Oxford Study Abroad Program Director	10%	\$8,037		\$0		\$0		\$0		\$0
Chair, BRN Self-Study	7%	\$4,171		\$0		\$0		\$0		\$0
Coordinator, Drug and Alcohol Program		\$0		\$0		\$0	20%	\$16,540		\$0
Chair, Curriculum Committee		\$0		\$0		\$0		\$0	20%	\$17,368
<b>Total Reassigned Time</b>	<b>92%</b>	<b>\$77,569</b>	<b>90%</b>	<b>\$63,404</b>	<b>70%</b>	<b>\$80,658</b>	<b>310%</b>	<b>\$314,241</b>	<b>290%</b>	<b>\$355,755</b>
<b>Full Time Equivalent (FTE)</b>	<b>1.12%</b>		<b>0.90%</b>		<b>1.10%</b>		<b>3.90%</b>		<b>4.10%</b>	
Stipend - Position Title	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
	Annual Cost		Annual Cost		Annual Cost		Annual Cost		Annual Cost	
Chair, Curriculum Committee	\$10,800		\$10,800		\$10,800		\$12,126		\$6,367	
Advisor, Lariat Newspaper	\$5,400		\$5,400		\$5,400		\$6,064		\$6,366	
Forensics Coach	\$8,100		\$7,695		\$8,100		\$9,096		\$9,550	
Chair, Faculty Development	\$5,400		\$8,100		\$6,480		\$7,447		\$6,366	
Academic Senate Vice President	\$5,400		\$5,400		\$0		\$0		\$0	
Academic Senate President	\$12,825		\$12,960		\$7,560		\$2,765		\$2,905	
Academic Senate, Past President	\$0		\$0		\$0		\$0		\$2,069	



Academic Senate, Past President	\$0	\$0	\$0	\$0	\$2,069
Faculty Advisor, ITC	\$1,350	\$0	\$0	\$0	\$0
EOPS Coordinator	\$4,500	\$0	\$0	\$0	\$0
Instructor of Record Language Lab	\$1,300	\$0	\$0	\$0	\$0
Honors Program	\$1,014	\$1,500	\$1,000	\$0	\$0
Fall In-Service Program	\$675	\$0	\$0	\$0	\$0
Academic Senate Sec./Treasurer	\$1,080	\$5,400	\$5,400	\$1,383	\$1,453
Nursing Accreditation Editor	\$1,000	\$0	\$0	\$0	\$0
Coordinator IMC Lab	\$2,500	\$2,500	\$2,500	\$2,506	\$2,500
Coordinator Tele-Ed teaching	\$2,500	\$0	\$0	\$0	\$0
Coord. High School Athletic Program	\$4,000	\$0	\$0	\$0	\$0
Accreditation	\$0	\$2,700	\$2,700	\$3,215	\$3,377
Faculty Development Coordinator	\$0	\$0	\$0	\$0	\$1,453
SOCCCDFA Negotiations	\$0	\$1,093	\$0	\$1,148	\$1,126
SOCCCDFA Negotiations	\$0	\$1,093	\$0	\$0	\$0
SLO Coordinator	\$0	\$0	\$0	\$3,215	\$0
Curriculum Chair/SLO Team	\$0	\$0	\$0	\$3,215	\$0
Program Review Chair/SLO Team	\$0	\$8,100	\$2,700	\$3,215	\$0
SLO Facilitator	\$0	\$0	\$0	\$3,215	\$0
SLO Facilitator	\$0	\$0	\$0	\$3,215	\$0
Liaison Drug Court South County	\$0	\$2,000	\$0	\$0	\$2,000
Oxford Program Coordinator	\$0	\$0	\$2,700	\$0	\$0
Asst. Nursing Dir./Special Projects	\$0	\$0	\$0	\$3,062	\$3,184
Chair, Architecture/Drafting	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Aviation/Automotive	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Communication Arts	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Electronics/App Computer Tech	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Environmental Studies/Ecology	\$4,050	\$4,050	\$4,050	\$4,548	\$4,774
Chair, Fashion/Family & Consumer Sci	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Foods/Nutrition/Cul Arts/Hosp	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Graphic Communications/Design	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Horticulture/Landscape Design	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Interior Design/Travel Mgt	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Accounting	\$2,160	\$2,160	\$2,160	\$2,426	\$2,546
Chair, Business	\$4,320	\$4,320	\$4,320	\$4,850	\$5,094
Co-Chair, CIM	\$4,320	\$2,160	\$0	\$0	\$0
Co-Chair, CIM	\$4,320	\$2,160	\$0	\$0	\$0
Chair CIM	\$0	\$8,640	\$8,640	\$8,670	\$9,104
Chair, Real Estate	\$1,620	\$2,810	\$4,000	\$3,942	\$4,138
Coordinator IMC Lab	\$0	\$0	\$0	\$2,501	\$5,252



## Exhibit A1

Page 3 of 4

Chair, Relations w/Schools	\$5,400	\$5,400	\$5,400	\$6,064	\$6,366
Facilitator, Counseling	\$5,400	\$0	\$0	\$0	\$0
Chair, Art	\$5,400	\$5,400	\$5,400	\$6,064	\$6,366
Chair, Music	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Photography	\$2,160	\$2,160	\$2,160	\$2,426	\$2,546
Chair, Speech	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Theatre Arts	\$2,160	\$2,160	\$2,160	\$2,426	\$2,546
Chair, Physical Education	\$10,800	\$10,800	\$10,800	\$6,064	\$0
Chair, Human Services	\$5,400	\$5,400	\$5,400	\$6,064	\$6,366
Chair, Nursing Program	\$5,400	\$5,400	\$5,400	\$6,064	\$6,366
Chair, Psychiatric Tech Program	\$5,400	\$2,700	\$0	\$0	\$0
Chair, Sign Language	\$5,400	\$5,400	\$5,400	\$6,064	\$6,366
Chair, Emeritus	\$7,560	\$7,560	\$7,560	\$6,064	\$6,366
Chair, Fine Arts (Emeritus)	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, P.E. (Emeritus)	\$0	\$0	\$0	\$0	\$3,184
Chair, Medical Assistant/Phlebotomy	\$0	\$0	\$1,350	\$3,032	\$3,184
Chair, Paramedic/EMT	\$0	\$0	\$0	\$0	\$3,184
Chair, English	\$5,400	\$5,400	\$5,400	\$6,064	\$4,775
Co-Chair, English	\$0	\$0	\$0	\$0	\$2,387
Co-Chair, English	\$0	\$0	\$0	\$0	\$2,387
Chair, ESL	\$5,400	\$5,400	\$5,400	\$6,064	\$0
Co-Chair, ESL	\$0	\$0	\$0	\$0	\$3,184
Co-Chair, ESL	\$0	\$0	\$0	\$0	\$3,184
Chair, Foreign Languages	\$3,240	\$3,240	\$3,240	\$6,064	\$6,365
Chair, Humanities/Philosophy	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Journalism	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Co-Chair, Reading	\$2,700	\$2,700	\$2,700	\$1,516	\$1,592
Co-Chair, Reading	\$2,700	\$2,700	\$2,700	\$1,516	\$1,592
Chair, Reading	\$0	\$0	\$0	\$3,032	\$3,183
Chair, Language Lab	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Library	\$5,400	\$5,400	\$5,400	\$6,064	\$6,366
Coordinator, English Composition	\$5,400	\$5,400	\$5,400	\$6,064	\$6,366
Reading Lab Coordinator (50%)	\$0	\$0	\$0	\$1,516	\$796
Reading Lab Coordinator (50%)	\$0	\$0	\$0	\$1,516	\$796
Reading Lab Coordinator	\$0	\$0	\$0	\$1,516	\$1,592
Chair, Astronomy/Physics	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Biology	\$2,025	\$0	\$0	\$0	\$0
Co-Chair Biology	\$2,025	\$2,026	\$2,026	\$2,274	\$2,388
Co-Chair Biology	\$1,015	\$2,026	\$2,026	\$2,274	\$2,388
Chair, Chemistry	\$4,050	\$4,050	\$4,050	\$4,548	\$4,774



Chair, Computer Science	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Geology/Marine Science	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Mathematics	\$10,800	\$10,800	\$10,800	\$12,126	\$12,734
Chair, Behavioral Sciences	\$5,400	\$2,700	\$0	\$0	\$0
Chair, Social Sciences	\$5,400	\$2,700	\$0	\$0	\$0
Chair, Cross Cultural Studies	\$4,050	\$2,025	\$0	\$3,638	\$3,820
Co-Chair , Cross Cultural	\$0	\$810	\$1,620	\$0	\$0
Co-Chair , Cross Cultural	\$0	\$810	\$1,620	\$0	\$0
Chair, Human Development	\$5,400	\$2,700	\$0	\$0	\$0
Chair, Women's Studies	\$2,700	\$2,700	\$2,700	\$3,032	\$3,184
Chair, Anthropology	\$0	\$1,013	\$2,026	\$2,274	\$2,388
Chair, Sociology	\$0	\$1,013	\$2,026	\$2,274	\$2,388
Chair , Economics & Political Sci	\$0	\$2,025	\$4,050	\$4,548	\$4,774
Chair, Geography/GIS	\$0	\$1,350	\$2,700	\$3,032	\$3,184
Chair, History	\$0	\$2,025	\$4,050	\$4,548	\$4,774
Chair, Child Development	\$0	\$2,700	\$5,400	\$6,064	\$9,550
Chair, Psychology	\$0	\$2,025	\$4,050	\$4,548	\$4,774
Other Misc. Stipends	\$17,567	\$0	\$11,849	\$21,573	\$44,562
HSHS Grant Match Stipends	\$0	\$0	\$0	\$40,000	\$40,955
<b>Total Stipend Amount</b>	<b>\$288,386</b>	<b>\$277,759</b>	<b>\$269,373</b>	<b>\$354,417</b>	<b>\$383,047</b>
<b>Reassigned Time &amp; Stipends</b>	<b>\$365,955</b>	<b>\$341,163</b>	<b>\$350,031</b>	<b>\$668,658</b>	<b>\$738,802</b>
<b>Object Codes 1100s, 1200s, 1300s Actual Expenditures*</b>	<b>\$25,255,471</b>	<b>\$24,762,408</b>	<b>\$25,614,724</b>	<b>\$28,699,180</b>	<b>\$30,576,814</b>
<b>Reassigned Time and Stipends as % of Actual Expenditures in Object Codes 1100s, 1200s, 1300s</b>	<b>1.4%</b>	<b>1.4%</b>	<b>1.4%</b>	<b>2.3%</b>	<b>2.4%</b>
* 1100s - Regular Classroom Faculty Salaries 1200s - Regular Non-Classroom Faculty and Academic Administrators Salaries 1300s - Part-time, Overload and Summer Faculty Salaries					

**Saddleback College  
Analysis of Reassigned Time and Stipends  
2006-2007 Fiscal Year**

**Unrestricted Budget**

**Budget for Academic Object Codes :**

1100	\$ 17,702,873
1200	\$ 3,892,087
1300	\$ 10,497,764
Total	\$ 32,092,724
2.4% of Total Budget	\$ 770,225

**Expenditures:**

	Summer 2006	Fall 2006	Spring 2007	Total	
Stipends	\$ 30,373	\$ 182,692	\$ 169,982	\$ 383,047	
Release Time	\$ -	\$ 147,893	\$ 165,261	\$ 313,154	
Total Expenditures	\$ 30,373	\$ 330,585	\$ 335,243	\$ 696,201	2.17%

Mandated Release Time\* \$ - \$ 46,532 \$ 60,395 \$ 106,927

\*President SOCCCDFA, Chief Negotiator, Negotiators, Grievance Chair, Paramedic Program Chair



<b>Irvine Valley College</b>										
<b>Reassigned Time and Stipend Salary Amounts - Unrestricted General Fund Only - Based on Budgeted Expenditures</b>										
		<b>2002-03</b>		<b>2003-04</b>		<b>2004-05</b>		<b>2005-06</b>		<b>2006-07</b>
	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>
<b>Reassign Time-Position Title**</b>										
<u>Academic Senate Assignments</u>										
President	40%	\$ 30,903	40%	\$ 35,721	40%	\$ 34,140	40%	\$ 36,635	60%	\$ 58,941
Vice President	20%	15,181	20%	12,859	0%	-	0%	-	22%	18,583
President Elect	0%	-	0%	-	0%	-	0%	-	20%	16,954
Recorder	20%	11,788	20%	12,145	20%	12,621	20%	14,178	20%	15,300
Curriculum Committee	40%	35,006	40%	35,185	0%	-	40%	35,060	60%	57,094
Academic Affairs, Chair	0%	-	0%	-	0%	-	20%	22,658	20%	21,916
<u>Honorary State-Level Assignments</u>										
FACCC	0%	-	0%	-	0%	-	0%	-	0%	-
Academic Senate	0%	-	100%	57,862	100%	67,497	37%	31,010	33%	30,354
<u>Other Assignments</u>										
SLO Facilitator ****	0%	-	0%	-	0%	-	20%	13,353	18%	20,331
Co-Chair Accreditation****	0%	-	0%	-	0%	-	0%	-	20%	19,647
Chair, Program Review	0%	-	20%	16,044	10%	8,629	20%	18,550	0%	-
Honors Program, Director	20%	13,755	20%	16,972	20%	18,195	37%	35,748	33%	34,464
<b>Total Reassign Time</b>	<b>140%</b>	<b>\$ 106,633</b>	<b>260%</b>	<b>\$ 186,788</b>	<b>190%</b>	<b>\$ 141,082</b>	<b>233%</b>	<b>\$ 207,192</b>	<b>306%</b>	<b>\$ 293,584</b>
<b>Total Reassigned FTE Faculty</b>	<b>1.40</b>		<b>2.60</b>		<b>1.90</b>		<b>2.33</b>		<b>3.06</b>	
<b>Stipend - Position Title***</b>										
<u>Academic Senate Assignments</u>										
President-Summer		-		750		2,160		-		2,905
Vice President-Summer		-		750		-		5,980		-
President Elect				-		5,400		6,064		-
Curriculum Committee		-		-		2,673		-		-
Curriculum Committee-Summer		2,910		-		-		-		1,816
Academic Affairs		4,320		2,160		4,320		-		-
<u>Other Assignments</u>										
SLO Co-Facilitator		-		-		-		6,063		6,367
SLO Co-Facilitator-Summer		\$ -		\$ -		\$ -		\$ -		\$ 3,000
Co-Chair Accreditation		2,160		2,160		-		4,244		-
Co-Chair Accreditation-Summer		-		1,966		1,966		-		3,377
Chair, Program Review		-		-		2,700		-		-

<b>Irvine Valley College</b>										
<b>Reassigned Time and Stipend Salary Amounts - Unrestricted General Fund Only - Based on Budgeted Expenditures</b>										
		<b>2002-03</b>		<b>2003-04</b>		<b>2004-05</b>		<b>2005-06</b>		<b>2006-07</b>
	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>
Honors Program, Director		5,400		-		-		-		-
Honors Program, Director-Summer						-		-		1,453
Staff Dev. Coordinator		4,320		-		4,320		-		-
Staff Dev. Coordinator-Summer		1,620		-		-		1,453		-
Staff Diversity/Multicultural Cntr		5,400		-		-		-		-
Flex Officer		2,160		1,080		4,320		4,851		5,093
CMS Software Dvlpmnt-Summer		3,279		-		-		-		-
Coordinator, Instr. Computing-Summer		1,836		-		-		-		-
Assist Art Center-Summer		-		-		3,000		-		-
Acting Dean		-		250		-		-		-
Elephant Ear Editor		1,836		-		-		-		-
Adjustment		(7,012)		-		756		-		-
<u>School Chairs</u>										
Athletics		4,000		-		10,800		12,127		6,367
Business Sciences		7,542		4,860		5,400		6,063		6,367
Counseling		5,150		-		7,560		7,086		6,367
Emeritus		-		-		1,944		5,457		-
English		5,400		4,860		5,400		6,063		6,367
Fine Arts-Music		2,160		972		2,160		3,032		3,183
Fine Arts-Speech		2,160		1,944		2,160		3,032		3,183
Fine Arts-Theatre Arts		2,160		1,944		2,160		3,032		3,183
Fine Arts-Visual Arts		2,160		1,944		2,160		3,032		3,183
Health & PE		5,400		4,860		5,400		6,063		6,367
Humanities		5,400		4,860		5,400		6,063		6,367
Languages		5,400		4,860		5,400		6,063		6,367
Library		2,700		4,860		2,700		9,095		6,367
Life Sciences		5,400		4,860		5,400		6,063		6,367
Math CIS		5,400		2,430		5,400		6,063		6,367
Physical Sciences		5,400		4,860		5,400		6,547		6,367
Social Behavioral Sciences		5,400		4,860		5,400		12,126		12,733
Athletic (Summer)		-		-		3,564		3,457		3,631
<u>Facilitators &amp; Directors</u>										
AOJ Facilitator		4,320		3,888		4,320		4,851		5,093
Art Gallery Facilitator		2,726		2,478		4,050		4,851		5,093
Choir Facilitator		-		-		-		2,425		2,547
Computer Cntr Facilitator-Summer		1,530		1,200		1,300		1,520		1,598



<b>Irvine Valley College</b>										
<b>Reassigned Time and Stipend Salary Amounts - Unrestricted General Fund Only - Based on Budgeted Expenditures</b>										
		<b>2002-03</b>		<b>2003-04</b>		<b>2004-05</b>		<b>2005-06</b>		<b>2006-07</b>
	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>
Computer Cntr Facilitator		8,100		3,200		8,100		7,277		7,640
Dance Facilitator		-		-		-		4,367		5,093
Forensics Director		8,100		8,370		8,100		9,095		9,550
Human Dev. Facilitator		4,320		3,888		4,320		4,851		5,093
Humanities Center Director		6,480		4,860		6,480		7,276		7,640
Learning Center Facilitator-Summer		1,853		818		1,093		-		1,235
Learning Cntr Facilitator		1,826		1,636		3,678		7,276		7,640
Life Fitness Center Director		10,800		-		-		-		-
Life Fitness Center Director-Summer		3,690		1,215		-		-		-
Math Lab Facilitator		4,320		1,944		4,320		4,851		5,043
Math Lab Facilitator-Summer		1,836		1,652		-		2,074		-
Music Production Facilitator		4,240		1,944		4,320		4,851		5,093
Theatre Production Facilitator		4,320		3,888		4,320		6,851		5,093
<b>Total Stipends</b>		\$ 167,922		\$ 103,071		\$ 169,824		\$ 211,537		\$ 196,592
		-		\$ -		-				
<b>Reassign Time plus Stipends</b>		\$ 274,555		\$ 289,859		\$ 310,906		\$ 418,729		\$ 490,176
<b>Object Codes 1100s, 1200s, 1300s Budgeted Expenditures*</b>		\$14,203,172		\$13,525,366		\$14,428,554		\$15,818,014		\$16,397,245
<b>Reassigned Time and Stipends as % of Budgeted Expenditures in Object Codes 1100s, 1200s, 1300s</b>		<b>1.93%</b>		<b>2.14%</b>		<b>2.15%</b>		<b>2.65%</b>		<b>2.99%</b>
*										
1100s - Regular Classroom Faculty Salaries										
1200s - Regular Non-Classroom Faculty and Academic Administrators Salaries										
1300s - Part-time, Overload and Summer Faculty Salaries										
** Note: Reassigned time cost can be higher due to more senior faculty assuming these responsibilities										
*** All stipends are for Fall and Spring combined unless noted otherwise										
**** This report contains Reassigned Times and Stipends not required to be included in the 2.4% calculation in prior reports. They are non-recurring.										



Irvine Valley College										
Reassigned Time and Stipend Salary Amounts - Unrestricted General Fund Only - Based on Actual Expenditures										
		2002-03		2003-04		2004-05		2005-06		2006-07
	Annual %	Annual Cost	Annual %	Annual Cost	Annual %	Annual Cost	Annual %	Annual Cost	Annual %	Annual Cost
Reassign Time-Position Title**										
<u>Academic Senate Assignments</u>										
President	40%	\$ 30,903	40%	\$ 35,721	40%	\$ 34,140	40%	\$ 36,635	60%	\$ 58,941
Vice President	20%	15,181	20%	12,859	0%	-	0%	-	22%	18,583
President Elect	0%	-	0%	-	0%	-	0%	-	20%	16,954
Recorder	20%	11,788	20%	12,145	20%	12,621	20%	14,178	20%	15,300
Curriculum Committee	40%	35,006	40%	35,185	0%	-	40%	35,060	60%	57,094
Academic Affairs, Chair	0%	-	0%	-	0%	-	20%	22,658	20%	21,916
<u>Honorary State-Level Assignments</u>										
FACCC	0%	-	0%	-	0%	-	0%	-	0%	-
Academic Senate	0%	-	100%	57,862	100%	67,497	37%	31,010	33%	30,354
<u>Other Assignments</u>										
SLO Facilitator ****	0%	-	0%	-	0%	-	20%	13,353	18%	20,331
Co-Chair Accreditation****	0%	-	0%	-	0%	-	0%	-	20%	19,647
Chair, Program Review	0%	-	20%	16,044	10%	8,629	20%	18,550	0%	-
Honors Program, Director	20%	13,755	20%	16,972	20%	18,195	37%	35,748	33%	34,464
<b>Total Reassign Time</b>	<b>140%</b>	<b>\$ 106,633</b>	<b>260%</b>	<b>\$ 186,788</b>	<b>190%</b>	<b>\$ 141,082</b>	<b>233%</b>	<b>\$ 207,192</b>	<b>306%</b>	<b>\$ 293,584</b>
<b>Total Reassigned FTE Faculty</b>	<b>1.40</b>		<b>2.60</b>		<b>1.90</b>		<b>2.33</b>		<b>3.06</b>	
<b>Stipend - Position Title***</b>										
<u>Academic Senate Assignments</u>										
President-Summer		-		750		2,160		-		2,905
Vice President-Summer		-		750		-		5,980		-
President Elect				-		5,400		6,064		-
Curriculum Committee		-		-		2,673		-		-
Curriculum Committee-Summer		2,910		-		-		-		1,816
Academic Affairs		4,320		2,160		4,320		-		-
<u>Other Assignments</u>										
SLO Co-Facilitator		-		-		-		6,063		6,367
SLO Co-Facilitator-Summer		\$ -		\$ -		\$ -		\$ -		\$ 3,000
Co-Chair Accreditation		2,160		2,160		-		4,244		-
Co-Chair Accreditation-Summer		-		1,966		1,966		-		3,377
Chair, Program Review		-		-		2,700		-		-



<b>Irvine Valley College</b>										
<b>Reassigned Time and Stipend Salary Amounts - Unrestricted General Fund Only - Based on Actual Expenditures</b>										
		<b>2002-03</b>		<b>2003-04</b>		<b>2004-05</b>		<b>2005-06</b>		<b>2006-07</b>
	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>	<b>Annual %</b>	<b>Annual Cost</b>
Honors Program, Director		5,400		-		-		-		-
Honors Program, Director-Summer						-		-		1,453
Staff Dev. Coordinator		4,320		-		4,320		-		-
Staff Dev. Coordinator-Summer		1,620		-		-		1,453		-
Staff Diversity/Multicultural Cntr		5,400		-		-		-		-
Flex Officer		2,160		1,080		4,320		4,851		5,093
CMS Software Dvlpmnt-Summer		3,279		-		-		-		-
Coordinator, Instr. Computing-Summer		1,836		-		-		-		-
Assist Art Center-Summer		-		-		3,000		-		-
Acting Dean		-		250		-		-		-
Elephant Ear Editor		1,836		-		-		-		-
Adjustment		(7,012)		-		756		-		-
<u>School Chairs</u>										
Athletics		4,000		-		10,800		12,127		6,367
Business Sciences		7,542		4,860		5,400		6,063		6,367
Counseling		5,150		-		7,560		7,086		6,367
Emeritus		-		-		1,944		5,457		-
English		5,400		4,860		5,400		6,063		6,367
Fine Arts-Music		2,160		972		2,160		3,032		3,183
Fine Arts-Speech		2,160		1,944		2,160		3,032		3,183
Fine Arts-Theatre Arts		2,160		1,944		2,160		3,032		3,183
Fine Arts-Visual Arts		2,160		1,944		2,160		3,032		3,183
Health & PE		5,400		4,860		5,400		6,063		6,367
Humanities		5,400		4,860		5,400		6,063		6,367
Languages		5,400		4,860		5,400		6,063		6,367
Library		2,700		4,860		2,700		9,095		6,367
Life Sciences		5,400		4,860		5,400		6,063		6,367
Math CIS		5,400		2,430		5,400		6,063		6,367
Physical Sciences		5,400		4,860		5,400		6,547		6,367
Social Behavioral Sciences		5,400		4,860		5,400		12,126		12,733
Athletic (Summer)		-		-		3,564		3,457		3,631
<u>Facilitators &amp; Directors</u>										
AOJ Facilitator		4,320		3,888		4,320		4,851		5,093
Art Gallery Facilitator		2,726		2,478		4,050		4,851		5,093
Choir Facilitator		-		-		-		2,425		2,547
Computer Cntr Facilitator-Summer		1,530		1,200		1,300		1,520		1,598

Irvine Valley College										
Reassigned Time and Stipend Salary Amounts - Unrestricted General Fund Only - Based on Actual Expenditures										
		2002-03		2003-04		2004-05		2005-06		2006-07
	Annual %	Annual Cost	Annual %	Annual Cost	Annual %	Annual Cost	Annual %	Annual Cost	Annual %	Annual Cost
Computer Cntr Facilitator		8,100		3,200		8,100		7,277		7,640
Dance Facilitator		-		-		-		4,367		5,093
Forensics Director		8,100		8,370		8,100		9,095		9,550
Human Dev. Facilitator		4,320		3,888		4,320		4,851		5,093
Humanities Center Director		6,480		4,860		6,480		7,276		7,640
Learning Center Facilitator-Summer		1,853		818		1,093		-		1,235
Learning Cntr Facilitator		1,826		1,636		3,678		7,276		7,640
Life Fitness Center Director		10,800		-		-		-		-
Life Fitness Center Director-Summer		3,690		1,215		-		-		-
Math Lab Facilitator		4,320		1,944		4,320		4,851		5,043
Math Lab Facilitator-Summer		1,836		1,652		-		2,074		-
Music Production Facilitator		4,240		1,944		4,320		4,851		5,093
Theatre Production Facilitator		4,320		3,888		4,320		6,851		5,093
<b>Total Stipends</b>		\$ 167,922		\$ 103,071		\$ 169,824		\$ 211,537		\$ 196,592
		-		\$ -		-				
<b>Reassign Time plus Stipends</b>		\$ 274,555		\$ 289,859		\$ 310,906		\$ 418,729		\$ 490,176
<b>Object Codes 1100s, 1200s, 1300s Actual Expenditures*</b>		\$13,684,072		\$13,274,745		\$13,950,574		\$15,238,713		\$16,352,089
<b>Reassigned Time and Stipends as % of Actual Expenditures in Object Codes 1100s, 1200s, 1300s</b>		<b>2.01%</b>		<b>2.18%</b>		<b>2.23%</b>		<b>2.75%</b>		<b>3.00%</b>
*										
1100s - Regular Classroom Faculty Salaries										
1200s - Regular Non-Classroom Faculty and Academic Administrators Salaries										
1300s - Part-time, Overload and Summer Faculty Salaries										
** Note: Reassigned time cost can be higher due to more senior faculty assuming these responsibilities										
*** All stipends are for Fall and Spring combined unless noted otherwise										
**** This report contains Reassigned Times and Stipends not required to be included in the 2.4% calculation in prior reports. They are non-recurring.										



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Academic Year 2008/2009 Non-Resident Tuition Fees for Foreign & Out-of-State Students

**ACTION:** Information

---

### **BACKGROUND**

The California Education Code, Section 76140, requires each community college district of the state to establish a non-resident tuition fee no later than February 1 for the succeeding fiscal year. This rate is based on the expense of education per unit of attendance (FTES) for the previous fiscal year, modified by the projected increase in the U.S. Consumer Price Index for the current year and the year in which the fee will be in effect. The current fiscal year fee is \$173 per unit.

Pursuant to Education Code Section 76141, districts may also charge non-resident students who are both citizens and residents of a foreign country an amount not to exceed the amount that was expended by the District for capital outlay in the preceding fiscal year divided by the total FTES in the preceding fiscal year. Revenues derived from this fee shall be expended for purposes of capital outlay, maintenance, and equipment. Any fee charged pursuant to this section should not exceed fifty percent of the non-resident tuition fee established pursuant to California Code of Education, Section 76140. The current fiscal year fee is \$25 per semester unit.

In addition to the non-resident tuition fee, Chapter 170, Statutes of 1992, also added Education Code Section 76142, which authorized districts to collect up to \$100 application fee from non-resident students who are both citizens and residents of a foreign country for actual document processing costs. The fee is non-refundable if students fail to enroll subsequent to making an application for enrollment. The current fiscal year fee is \$50.

The Associated Student Governments requested they be given advance information on the proposed fee, prior to the Board taking action to establish the fee for the next academic year. As classes will not be in session when the agenda item is prepared for Board approval in January 2008, this item is being submitted now as advance information of the proposed fee.

### **STATUS**

All of the factors necessary to establish these fees as required by Education Code are not available at this time. The District Business Office staff has calculated an estimate of the District non-resident related fees based on current information (EXHIBIT A). This exhibit also includes a suggested set of fees for 2008/2009. A recommendation will be submitted to the Board in January 2008, after comparison data is received from the state.

**\* Estimated Current Expense of Education  
for 2008/09 Non-Resident Tuition Rate**

A. Expense of Education for Base Year (2006/07 CCFS 311, Pages 15-17, AC 0100-6700, Col. 1-3)	\$ 123,647,871
B. Annual Attendance FTES (2006/07 Audit Report)	22,969
C. Expense of Education per FTES (A / B)	\$ 5,383
D. USCPI Factor (2 years)**	\$ 1.045
E. Costs per FTES for Tuition Year (C x D)	\$ 5,625
F. Estimated 2008/09 Per unit non-resident tuition fee: Semester system colleges (E/30)	\$ 188

**2008/09  
Capital Outlay Fee Calculation  
E.C.S. 76142**

A. Total Capital Outlay	\$ 54,971,352
B. FTES for 2006/07	22,969
C. Foreign Student Charge per Academic Year (A / B)	\$ 2,393
D. Estimated 2008/09 Capital Outlay Fee, per unit (C / 30)	\$ 80

**2008/09  
Application Fee Calculation  
E.C.S. 76142**

A. Admissions & Records Operating Expense for 2005/06 (per CCFS-311, A.C. 6200)	\$ 2,792,531
B. FTES for 2005/06	22,969
C. Student cost per academic year (A / B)	\$ 122
D. Estimated 2008/09 Application fee, per semester (C / 2)	\$ 61

**Comparison of Non-Resident Fees**

	<u>2006/07</u>	<u>2007/08</u>	<u>2008/09*</u>
Non-Resident Tuition	\$ 156	\$ 173	\$ 180
Capital Outlay Fee	\$ 22	\$ 25	\$ 25
Application Fee	\$ 48	\$ 50	\$ 55

\* SUGGESTED 2008/09 FEES

\*Based on estimates only, actual numbers will be provided by California Community College Chancellor's Office for final calculation.

\*\*The USCPI is not available at this time. This is the same number used last year.



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Board Discussion Topics  
**ACTION:** Information

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**BACKGROUND**

Each year at its Organization Meeting, the Board of Trustees approves topics of discussion for Board Meetings for the ensuing year.

**STATUS**

Exhibit A reflects topics proposed for discussion at the 2008 Board Meetings. The Board of Trustees may add, delete and/or revise the list, as appropriate.

DISCUSSION TOPICS FOR BOARD MEETINGS IN 2008

1. Development of New Academic and Career Technical Programs
2. Assessment and Documentation of Student Learning Outcomes
3. Implementation of Accreditation Recommendations
4. Basic Skills Initiatives
5. Status of Educational and Facilities Master Plan
6. Campus Facilities Maintenance Plans
7. Emergency Preparedness
8. Online Certificate and Degree Programs
9. Enrollment Enhancement Efforts
10. Institutional Productivity, Effectiveness and Accountability
11. Educational Partnerships
12. Compliance with 50% Law



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Basic Aid Report  
**ACTION:** Information

---

### **BACKGROUND**

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

### **STATUS**

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 11/13/07 Total Basic Aid Receipts of \$257.8M less Total Approved Projects in the amount of \$234.4M leaves an estimated uncommitted Basic Aid Fund balance of \$23.4M. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds through the 2007/2008 fiscal year. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding. EXHIBIT C shows in chart form estimated cumulative receipts, Board commitments, actual expenses, and cash balances through 2007/2008.

The District estimates receipts in future years as follows:

<u>Year</u>	<u>Basic Aid Receipts</u>
2007 – 2008	\$43,490,307
2008 – 2009	\$45,934,846
2009 – 2010	\$49,392,761
2010 – 2011	\$53,091,341
2011 – 2012	\$57,044,652

**South Orange County Community College District**  
**Board Approved Basic Aid Project Distribution**  
**As of November 13, 2007**

	1999-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	Total
Actual Basic Aid Receipts	\$14,869,100	\$13,719,277	\$18,419,919	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$214,323,346
Estimated Basic Aid Receipts 2007/08								\$43,490,307
							<b>Total Receipts</b>	<b>\$257,813,653</b>
							<b>Total Approved Projects</b>	<b>\$234,385,060</b>
							<b>Estimated Uncommitted Basic Aid Funds</b>	<b>\$23,428,593</b>

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2003/04 College Retiree Benefit Liability Contribution				\$964,268	\$1,855,229	\$2,819,497
2003/04 College/District Contributions for Debt Retirement				\$527,929	\$1,015,724	\$1,543,653
2003/04 Special Trustee Election	\$453,867					\$453,867
2004/05 College Retiree Benefit Liability Contribution				\$1,046,634	\$2,008,856	\$3,055,490
2004/05 College/District Contributions for Debt Retirement			\$7,000	\$595,076	\$749,254	\$1,351,330
2004/05 Scheduled Maintenance Project				\$343,000	\$657,000	\$1,000,000
2004/05 Technology Needs for IVC, SC & District			\$665,000	\$1,413,275	\$1,470,140	\$3,548,415
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
2005/06 College Instructional Equipment Allocation				\$318,000	\$624,000	\$942,000
2005/06 College Retiree Benefit Liability Contribution				\$1,109,143	\$2,251,896	\$3,361,039
2006/07 College Retiree Benefit Liability Contribution				\$1,535,667	\$3,146,245	\$4,681,912
2007/08 College Retiree Benefit Liability Contribution				\$3,444,000	\$7,056,000	\$10,500,000
2005/06 College/District Contributions for Debt Retirement			\$94,000	\$604,464	\$787,254	\$1,485,718
2005/06 Scheduled Maintenance Project				\$330,000	\$670,000	\$1,000,000
2005/06 Technology Needs for IVC, SC & District			\$732,000	\$1,095,000	\$1,497,203	\$3,324,203
2006/07 Technology Needs for IVC, SC & District			\$800,000	\$1,095,000	\$2,500,000	\$4,395,000
2007/08 Technology Needs for IVC, SC & District		\$100,000	\$1,000,000	\$1,000,000	\$2,000,000	\$4,100,000
ATEP Operating Budget		\$4,553,957				\$4,553,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation		\$8,160,983				\$8,160,983
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$750,000				\$750,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$10,182,000		\$10,182,000
IVC Design and Install Entrance from Barranca				\$730,000		\$730,000
*IVC Fine Arts Building				\$0		\$0
IVC Floor Repairs				\$62,500		\$62,500
*IVC Life Sciences Project				\$1,363,000		\$1,363,000
IVC Lot Expansion and Phase 1 of Lot 6				\$1,480,000		\$1,480,000



Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$200,000		\$200,000
IVC Science Lab Addition & Remodel				\$5,480,000		\$5,480,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
SC Building Repairs Math, Science Engineering Buildings					\$2,337,000	\$2,337,000
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
**SC Building Repairs/Library Remodel					\$4,829,000	\$4,829,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Final Project Proposals for Library Building Remodel					\$40,000	\$40,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,018,220		\$8,238,780	\$15,257,000
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
*SC Science Building (M/S/E annex)					\$2,689,300	\$2,689,300
*SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Temporary Classroom Facilites					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SOCCCD: Replace HR & Bdgt Dev Systems			\$898,000			\$898,000
SOCCCD: Student Information System Upgrade-Phase I/Phase II			\$14,102,000			\$14,102,000
SOCCCD Districtwide Telephone System	\$4,500,000					\$4,500,000
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD: Marketing, Outreach and Recruitment Efforts	\$229,830					\$229,830
SOCCCD Legislative Advocacy Services - Basic Aid	\$120,000					\$120,000
SOCCCD One-time Investment in Enrollment Management	\$100,000					\$100,000
SOCCCD Early Childhood Program	\$60,000					\$60,000
<b>Total Approved Projects</b>	<b>\$40,233,707</b>	<b>\$25,564,940</b>	<b>\$25,783,932</b>	<b>\$63,273,747</b>	<b>\$79,528,734</b>	<b>\$234,385,060</b>



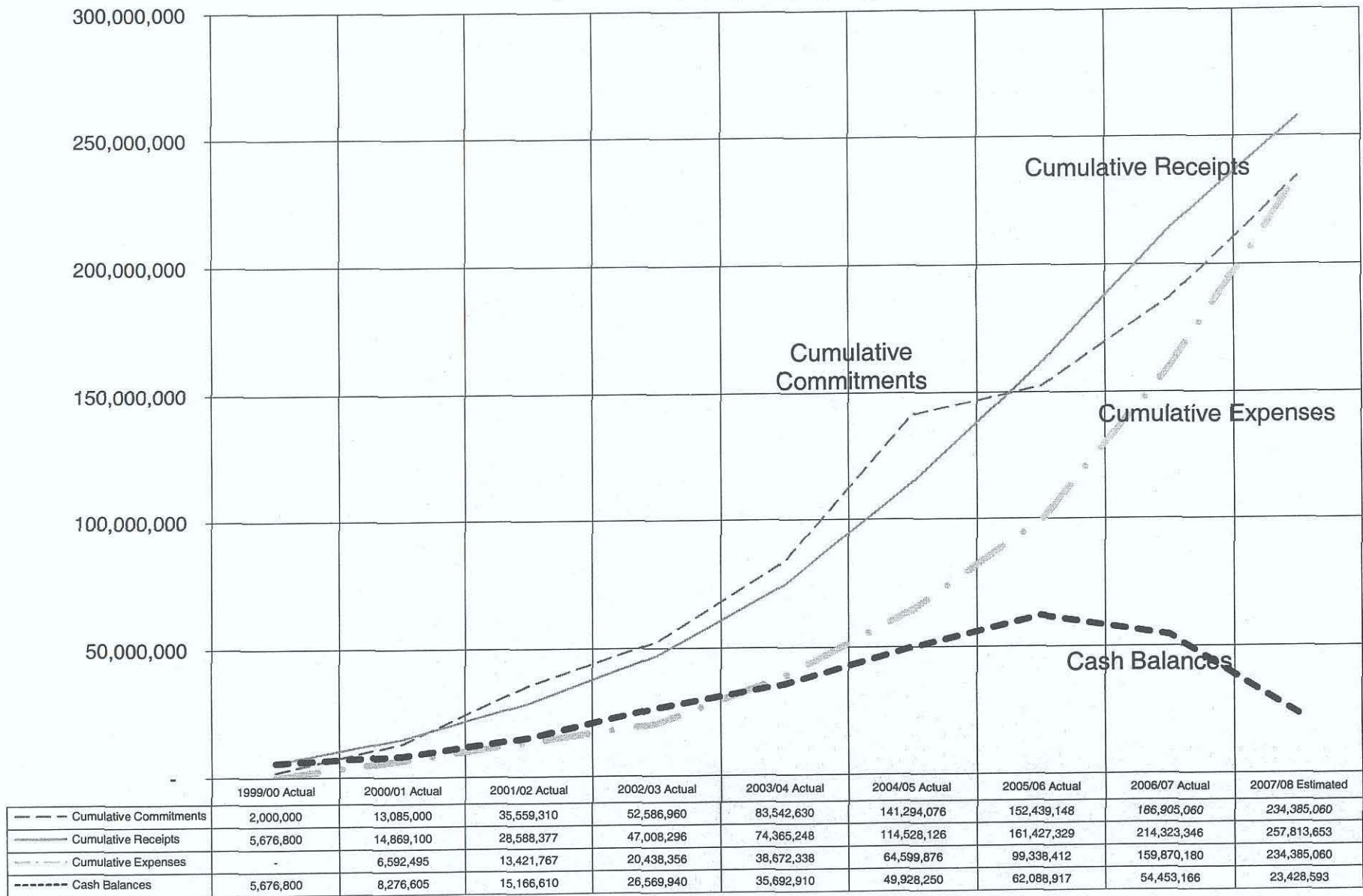
**South Orange County Community College District  
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/00 Actual	2000/01 Actual	2001/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimated	Total	Project Balance
2004/05 College Scheduled Maintenance Projects	1,000,000						381,124	272,888	345,988	-	1,000,000	-
2004/05 Technology Needs for IVC, SC, & District	3,548,415						2,394,994	1,140,549	12,872	-	3,548,415	-
2005/06 Allocation for Salary Schedule Restructure	4,245,000							4,245,000		-	4,245,000	-
2005/06 College Instructional Equipment Needs	942,000							492,000		450,000	942,000	-
2005/06 College Scheduled Maintenance Projects	1,000,000							627,312	372,688	-	1,000,000	-
2005/06 Technology Needs for IVC, SC & District	3,324,203							2,729,203	595,000	-	3,324,203	-
2006/07 Technology Needs for IVC, SC & District	4,395,000								4,395,000	-	4,395,000	-
2007/08 Technology Needs for IVC, SC & District	4,100,000									4,100,000	4,100,000	-
ATEP Operating Budget*	4,553,957						266,981	1,286,976	1,000,000	2,000,000	4,553,957	-
ATEP Staffing, Equipment, Program Development	4,000,000										4,000,000	-
ATEP Renovation	8,160,983					370,243	630,096	1,478,919	5,681,725	-	8,160,983	-
ATEP-Building Demolition	7,000,000									7,000,000	7,000,000	-
ATEP-Hangar & Chapel Utilities	1,000,000									1,000,000	1,000,000	-
ATEP-Site Development Negotiations	750,000									750,000	750,000	-
College/District Contributions for Debt Retirement	4,380,701					1,543,653	1,351,330	1,485,718		-	4,380,701	-
Debt Retirement Contribution	34,400,000		6,000,000	5,000,000	5,000,000	5,000,000	5,000,000	4,200,000	4,200,000	-	34,400,000	-
IVC Business & Technology Innovation Center	10,182,000							25,861	3,160,139	6,996,000	10,182,000	-
IVC Design and Install Entrance from Barranca	730,000							9,950	720,050	-	730,000	-
IVC Fine Arts Building	-									-	-	-
IVC Floor Repairs	62,500						57,458	882	4,160	-	62,500	-
IVC Life Sciences Project	1,363,000									1,363,000	1,363,000	-
IVC Lot Expansion and Phase 1 of Lot 6	1,480,000						1,500	222,418	1,256,082	-	1,480,000	-
IVC Maintenance and Police Facility	4,575,000						90,046	1,575,308	2,704,646	205,000	4,575,000	-
IVC Modular Building	370,000				303,790	65,666	544			-	370,000	-
IVC Performing Arts Center	17,180,000					57,850	623,625	4,235,617	12,262,908	-	17,180,000	-
IVC Science Equip & TV Studio	500,000		215,161	245,745	21,303	17,791				-	500,000	-
IVC Sports Facilities	896,000		20,671	875,329						-	896,000	-
IVC Utility Service Project	416,000							125,332	290,668	-	416,000	-
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000							35,700	478,300	-	514,000	-
IVC Modular Bldg Replacement (CEC)	200,000								200,000	-	200,000	-
IVC Science Lab Addition & Remodel	5,480,000								4,120,000	1,360,000	5,480,000	-
IVC A-300 Bldg Remodel	2,481,000								158,900	2,322,100	2,481,000	-
Retiree Benefit Past Service Liability	5,329,628					1,129,408	1,223,940	1,346,334	1,629,946	-	5,329,628	-
Retiree Benefit Current Year Service Liability	8,588,310					1,690,089	1,831,550	2,014,705	3,051,966	-	8,588,310	-
Retiree Benefit Current Year Service Liability	10,500,000									10,500,000	10,500,000	-
SC Building Repairs - Math, Science Engineering Bldg	2,337,000						57,748		2,279,252	-	2,337,000	-
SC Building Repairs - TAS Building	1,956,000						26,775	97,135	832,090	1,000,000	1,956,000	-
SC Building Repairs -Library Remodel	4,829,000						37,892	-	496,000	4,295,108	4,829,000	-
SC Demolition of Lower Campus Buildings	1,719,000			11,928	430,115	523,330	15,917	737,255	455	-	1,719,000	-
SC-Demolition	1,000,000									1,000,000	1,000,000	-
SC-Village Remodel	4,130,000									4,130,000	4,130,000	-
SC Final Project Proposals for Library Building Remodel	40,000						40,000			-	40,000	-
SC Golf Driving Range Net Replacement	300,000							1,800		298,200	300,000	-
SC Health Science/District Office Building	15,257,000			29,334	1,076,099	7,151,418	6,786,700	189,994	23,455	-	15,257,000	-
SC Hire Consultant for Parking/Traffic Study	48,500						24,250	-	24,250	-	48,500	-
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000					46,200	1,288,800			-	1,335,000	-
SC Mold Abatement and Air Quality Improvements	9,006,000							682,740	3,323,260	5,000,000	9,006,000	-
SC Science Building (M/S/E annex)	2,689,300									2,689,300	2,689,300	-
SC Science Equip & TV Studio	500,000		126,720	234,558	124,942	6,593	7,187			-	500,000	-
SC Science/Applied Science Bldg	14,850						14,850	-	-	-	14,850	-
SC Sports Facilities	817,310		229,943	432,378	60,340	50,603	26,695	17,351		-	817,310	-
SC Temporary Classroom Facilities	7,269,285						714	3,729,338	3,539,233	-	7,269,285	-
SC McKinney Theater Restroom remodel	2,542,000								168,080	2,373,920	2,542,000	-
SOCCCD: Replace HR & Bldg Dev Systems	898,000							350,000			898,000	-
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,000								4,802,000	9,300,000	14,102,000	-
SOCCCD: Districtwide Telephone System	4,500,000					127,271	3,636,911	627,911	107,907	-	4,500,000	-
SOCCCD: Fiscal and HR Systems Repl.	27,500							27,500		-	27,500	-
SOCCCD: Hire Consultant for District Educational and Facilities M	370,010							370,010		-	370,010	-
SOCCCD: HR Recruitment Work Plan	85,911						85,911			-	85,911	-
SOCCCD: Legislative Advocacy Services - Basic Aid	120,000						24,000	27,000	26,000	43,000	120,000	-
SOCCCD: Marketing, Outreach and Recruitment Efforts	\$229,830							229,830			229,830	-
SOCCCD: One time Investment in Enrollment Management	100,000							100,000		-	100,000	-
SOCCCD: Early Childhood Program	60,000									60,000	60,000	-
SOCCCD: Special Trustee Election	453,867					453,867				-	453,867	-
Totals	234,385,060	-	6,592,495	6,829,272	7,016,589	18,233,982	25,927,538	34,738,536	60,531,768	74,514,880	234,385,060	-

	1999/00 Actual	2000/01 Actual	2001/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimated
Commitments	2,000,000	11,085,000	22,474,310	17,027,650	30,955,670	57,751,446	11,145,072	34,465,912	47,480,000
Cumulative Commitments	2,000,000	13,085,000	35,559,310	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	234,385,060
Receipts	5,676,800	9,192,300	13,719,277	18,419,919	27,356,952	40,162,878	46,899,203	52,896,017	43,490,307
Cumulative Receipts	5,676,800	14,869,100	28,588,377	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	257,813,653
Cumulative Expenses	-	6,592,495	13,421,767	20,438,356	38,672,338	64,599,876	99,338,412	159,870,180	234,385,060
Cash Balances	5,676,800	8,276,605	15,166,610	26,569,940	35,692,910	49,928,250	62,088,917	64,453,166	23,428,593



**South Orange County Community College District**  
**Basic Aid Receipts, Commitments, Expenses and Cash Balances**  
 (As of November 13, 2007)



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Facilities Plan Status Report  
**ACTION:** Information

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**BACKGROUND**

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

**STATUS**

EXHIBIT A provides an up-to-date report on the status of current construction projects.



## FACILITIES PLAN STATUS REPORT November 13, 2007

### SADDLEBACK COLLEGE

#### 1. BGS BUILDING REPAIRS.

Remediation and repair work started on January 8, 2007, and is progressing according to schedule. Interior remediation is 100% completed; *site and building repair work is progressing and is 85% completed.* The new window system has been installed. Several of the newly installed windows failed the initial water testing. *The window system fixes are completed and water testing of the windows has resumed.* The project is scheduled for completion by the end of February, 2008.

#### 2. JAMES B. UTT LIBRARY REMODEL

The architect has completed the preliminary plans for this project and made the required submittal to the State Chancellor's Office on July 2, 2007. The State Chancellor's Office approved the preliminary drawings and released funding for working drawings. The architects are proceeding with the development of the working drawings. Construction is anticipated to start in September, 2008, and be completed by the end of December, 2009. The overall project budget is \$20,800,000 with a state contribution in excess of \$16,000,000 and a basic aid contribution of \$4,800,000.

#### 3. SCIENCES BUILDING

The architect has completed the FPP which was submitted to the State Chancellor's Office on June 28, 2007, along with the 5-Year Construction Plan.

#### 4. MCKINNEY THEATER RESTROOMS

The architect submitted plans to DSA on April 11, 2007. The plan check process will take several months. *The Construction Documents were approved for construction by DSA on October 9, 2007.* Construction is expected to start in early 2008 and be completed by the end of September, 2008.

#### 5. REMODEL VILLAGE FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved funding in the amount of \$4,130,000 for this project. The Board also approved hiring R2A to provide architectural services. The project is in the final round of the programming phase. *The architect is working to develop preliminary floor plan layouts based on the finalized space requirements.*

## IRVINE VALLEY COLLEGE

### 1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The civil contractor's *change orders have been negotiated and a recommendation to approve a change order in the amount of \$19,179 is being submitted to the Board at this meeting.* The architect has submitted additional add service requests. The District has requested written backup to verify agreement of extra costs prior to work commencing. Minor equipment orders remain. Warranty issues will continue through this year following construction completion. To date, total change orders represent 2.75% of the original contract amount.

### 2. BUSINESS, SCIENCE & TECHNOLOGY

Structural steel erection continues. The steel framing contractor is making slow progress while the structural steel contractor resolves outstanding issues. *Liquidated damages for 49 days equaling \$49,000.00 are being held from the structural steel contractor's pay request at this time.* The electrical and mechanical contractors are on-site performing work in preparation for laying lightweight concrete at the second floor deck. The project was 36% complete at the end of September, 2007. Project completion is anticipated in June, 2008.

### 3. MAINTENANCE AND POLICE FACILITY

Construction is progressing according to schedule. *Doors and windows are 98% complete with one bank of windows on back-order into late November. It is possible for the building to be occupied during this procurement period.* Electrical and plumbing contractors are performing finish work. The project was 78% complete at the end of September, 2007. *With change order adjustment, project completion is scheduled for November, 2007.* A recommendation to approve change order requests in the amount of \$13,579.33 is being submitted to the Board at this meeting; if approved, total change orders will represent 4.21% of the original contract amount.

### 4. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

The architect submitted the completed working drawings to DSA on July 11, 2007. At this time, the architect estimates that additional \$1,360,000 will be required to complete this project. Rather than requesting additional funds now, a request will be submitted to the Board after bids are received and the exact amount of the shortfall is known. Construction is scheduled to start in March, 2008, and be completed in February, 2009.

### 5. A-300 REMODEL FOR MUSIC DEPARTMENT

The College and District completed review of the 100% working drawings and the architects have incorporated the comments into the final drawings. After submittal and approval of drawings by DSA, construction will follow. Construction operations may affect instructional activities in other portions of the building. Construction scheduling will be coordinated with faculty and staff. This project will be completed by December, 2008.



**IRVINE VALLEY COLLEGE**

**6. LIFE SCIENCES PROJECT**

The state chancellor's office has recommended the Life Sciences building for inclusion in the 2008-09 state budget. If approved, preliminary plans for this project could start in September 2008, with a proposed construction completion of late 2011. The state estimates the total cost of this project at \$19,048,000 with \$17,488,000 from the state and \$1,560,000 from local contribution.

**ATEP**

**1. DEVELOPMENT OF ATEP SITE.**

Site development work is substantially complete. Punch list items are being addressed. The parking lot handicap stalls are not in compliance with accessibility requirements and will be *reviewed in early November* to meet code. Total change orders represent 3.03% of the original contract amount. A recommendation to approve change order requests in the amount of \$6,101.41 is being submitted to the Board at this meeting; if approved, total change orders will represent 3.20% of the original contract amount.

**2. ATEP LAUNCH BUILDINGS**

ATEP campus was substantially complete in time for the start of fall semester. Punch list items are being addressed. To date, total change orders represent 3.01% of the original contract amount.

**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: Quarterly Financial Status Report  
**ACTION:** Information

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**BACKGROUND**

Title 5, California Code of Regulations, Section 58310 requires each community college district to prepare a Quarterly Financial Status Report based on measurements and standards as established by the Board of Governors and certified on forms provided by the Chancellor no later than forty-five days following completion of each quarter.

**STATUS**

The California Community Colleges Quarterly Financial Status Report, as of September 30, 2007, for the 2006/2007 fiscal year is attached (EXHIBIT A) for the Board of Trustees' information and review.



# CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

## Quarterly Financial Status Report, CCFS-311Q

## VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2007-2008

Quarter Ended: (Q1) Sep 30, 2007

District: (890) SOUTH ORANGE

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2004-05	Actual 2005-06	Actual 2006-07	Projected 2007-2008
Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	137,400,879	152,922,213	168,463,854	168,592,445
A.2	Other Financing Sources (Object 8900)	0	250,000	85,022	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	137,400,879	153,172,213	168,548,876	168,592,445
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	98,228,007	109,096,586	117,782,460	142,609,262
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	38,603,888	40,666,330	52,839,132	34,764,854
B.3	Total Unrestricted Expenditures (B.1 + B.2)	136,831,895	149,762,916	170,621,592	177,374,116
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	568,984	3,409,297	-2,072,716	-8,781,671
D.	Fund Balance, Beginning	17,014,544	17,576,987	20,986,284	18,913,568
D.1	Prior Year Adjustments + (-)	-6,541	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	17,008,003	17,576,987	20,986,284	18,913,568
E.	Fund Balance, Ending (C. + D.2)	17,576,987	20,986,284	18,913,568	10,131,897
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.8%	14%	11.1%	5.7%

## I. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	21,569	20,044	22,969	22,969
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## II. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year			
		2004-05	2005-06	2006-07	2007-2008
H.1	Cash, excluding borrowed funds				12,473,117
H.2	Cash, borrowed funds only				0
H.3	<b>Total Cash (H.1 + H.2)</b>	21,680,126	4,495,603	20,147,854	12,473,117

## IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I.</b>	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	168,592,445	168,592,445	19,255,055	11.4%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	168,592,445	168,592,445	19,255,055	11.4%
<b>J.</b>	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	142,609,262	142,609,262	26,253,948	18.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	34,764,854	34,764,854	151,936	0.4%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	177,374,116	177,374,116	26,405,884	14.9%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-8,781,671	-8,781,671	-7,150,829	
L.	Adjusted Fund Balance, Beginning	18,913,568	18,913,568	18,913,568	

L.1	Fund Balance, Ending (C. + L.2)	10,131,897	10,131,897	11,762,739
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.7%	5.7%	

7. Has the district settled any employee contracts during this quarter? YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Temporary		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1: 2007/08							36,147	4.5%
Year 2: 2008/09							65,341	3.5%
Year 3: 2009/10							95,556	3.5%
b. BENEFITS:								
Year 1: 2007/08							7,820	4.5%
Year 2: 2008/09							13,326	3.5%
Year 3: 2009/10							19,065	3.5%

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.  
Salary increases, along with statutory fringe benefits, will be funded using general fund revenues.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII.Does the district have significant fiscal problems that must be addressed? This year? NO  
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)



CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA

District: (890) SOUTH ORANGE

CHANGE THE PERIOD

Fiscal Year: 2007-2008

Quarter Ended: (Q1) Sep 30, 2007

Your Quarterly Data is ready for certification.  
Please complete the fields below and click on the 'Certify This Quarter' button

Chief Business Officer

CBO Name: Gary Poertner  
Use format 999-555-1212  
CBO Phone: 949-582-4664

CBO Signature: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

Chief Executive Officer Name: Raghu Mathur, District Chancellor

CEO Signature: \_\_\_\_\_  
Date Signed: \_\_\_\_\_

Electronic Cert Date:

District Contact Person

Name: Beth Mueller  
Title: District Director of Fiscal Services

Telephone: Use format 999-555-1212  
949-582-4661

Fax: Use format 999-555-1212  
949-347-0390

E-Mail: bmeuller@socccd.edu

Certify This Quarter

**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** SOCCCD: Quarterly Investment Report

**ACTION:** Information

---

### **BACKGROUND**

Senate Bill Number 564 added Government Code Section 53646 requiring the local agencies in California, including educational institutions, to render a statement of investment policy to their local governing Board on an annual basis. In addition, a quarterly report in compliance with the investment policy is to be rendered to the governing Board with respect to the agency's investments. The Board approved the District's investment policy on September 16, 1996, and since then, quarterly reports have been rendered for the Board's information.

### **STATUS**

This report is for the quarter ending on September 30, 2007. Our cash balances at the end of September 2007 were One Hundred Twelve Million, Two Hundred Sixty-Eight Thousand, Seventeen and 00/100 Dollars (\$112,268,017) in the Orange County Investment Pool (OCIP) and Forty Million and no/100 Dollars (\$40,000,000.00) in the Local Agency Investment Fund (LAIF) Pooled Investment Account. The OCIP investment pool is yielding an average of 5.26% and the LAIF investment pool is yielding an average of 5.24% for the fiscal quarter ending September 30, 2007. Both pools are highly liquid, with overnight wire transfers available upon request.



**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** SOCCCD: List of Board Requested Reports  
**ACTION:** Information

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**BACKGROUND**

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it is requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

**STATUS**

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
LISTING OF BOARD REPORTS REQUESTED**

<b>Date Report Requested</b>	<b>Report Topic</b>	<b>Board Member Requesting Report</b>	<b>Report Due Date</b>	<b>Report Prepared By:</b>	<b>Date Submitted to the Board of Trustees</b>
5-21-07	College & ATEP Energy Conservation Measures and Sustainability	Trustee Lang	7-23-07	Richard McCullough Glenn Roquemore Robert Kopecky	7-23-07
5-21-07	List of Employee compensation with Wages Over \$90,000 During 2006-2007 Academic Year	Trustee Fuentes	7-23-07	Gary Poertner	7-23-07
4-23-07	Courses and Programs Offered at ATEP	Trustee Padberg	5-21-07	Robert Kopecky	5-21-07
4-23-07	Feasibility of Offering a BSN degree at Saddleback College's Nursing Program	Trustee Padberg Trustee Williams	5-21-07	Richard McCullough	5-21-07
3-26-07	Cost of Upgrade of Stadium at Saddleback College and Development of a New Stadium at Irvine Valley College	Trustee Padberg	4-23-07	Gary Poertner	4-23-07
11/20/06	Returning Veterans to Saddleback College and Irvine Valley College	Trustee Fuentes	1-16-07	Richard McCullough Glenn Roquemore	1-16-07
10/30/06	Funding of Lariat	Trustee Milchiker	11-20-06	Richard McCullough	11-20-06



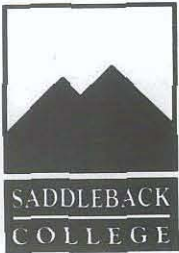
**TO:** Board of Trustees  
**FROM:** Dr. Raghu P. Mathur, Chancellor  
**RE:** Written Reports  
**ACTION:** None

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**Written Reports**

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College  
President, Irvine Valley College  
Provost, ATEP  
Associated Student Government of SC  
Associated Students of IVC  
Saddleback College Academic Senate  
Irvine Valley College Academic Senate  
Faculty Association  
California School Employees Association  
Saddleback College Classified Senate  
Irvine Valley College Classified Senate  
District Services Classified Senate  
Police Officers' Association



## MEMORANDUM

TO: Members of the Board of Trustees  
Dr. Raghu P. Mathur, Chancellor

FROM: Dr. Richard D. McCullough, President

SUBJECT: REPORT FOR NOVEMBER 13, 2007 BOARD OF TRUSTEES' MEETING

### **Student Services**

- The Transfer Center has been extremely busy this month with the combination of California State University and University of California system applications due on November 30th and the Spring 2008 registration period commencing.
- Workshops this month include: UC/CSU Online Applications, Completing the UC Personal Statement, and UC/CSU Application Help Desk.
- University Representatives scheduled to visit the center include: (UC) Irvine, Los Angeles, Riverside, San Diego, Santa Barbara ; (CSU) Long Beach, Fullerton, Pomona, Dominguez Hills, San Marcos; and Vanguard University
- The California State University Fullerton Center for Careers in Teaching served our students with three representative visits.
- University of California at Irvine held appointments for students signing Transfer Admissions Guarantees (TAG) for transfer to their campus.
- The Transfer Center Counselors lead Saddleback students to tours of both University of California at Los Angeles on November 13th and University of Southern California on November 30<sup>th</sup>.
- The Transfer Center visited classes to promote our services and upcoming events through the "Do Not Cancel That Class" and "Class Visit" programs upon the request of the faculty.
- The Teacher Preparation Pipeline Program completed the recruitment of participating Saddleback students, then evaluated and placed selected students with the assistance of local Saddleback Valley Unified School District Career Technical Educators.
- Approximately 100 prospective students visited Saddleback College on November 14 & 15. The high school seniors who will be eligible for Special Services as college freshmen attended "Ride the Wave". The outreach event included presentations from faculty and staff representing Automotive Technology, Learning Resources, LAP and Communication Arts among others.

### **Mathematics, Science & Engineering Division**

- Professor Scott Fier completed all the requirements and was awarded a Doctorate in Education from Walden University on August 19, 2007. We congratulate Dr. Scott Fier on this achievement.





# IRVINE VALLEY COLLEGE

## OFFICE OF THE PRESIDENT

### MEMORANDUM

**TO:** Chancellor Raghu P. Mathur and Members of the Board of Trustees

**FROM:** Glenn R. Roquemoire, President

**DATE:** November 1, 2007

**SUBJECT:** **President's Report for the November 13 Board of Trustees Meeting**

#### **IVC Hosts Career and Transfer Day**

The Irvine Valley College Career & Transfer Center hosted a fall career and transfer day, Monday, November 5, 2007. The event allowed university and college representatives to provide college information, and it also allowed employers to recruit for open employment positions.

#### ***A Cup of Cold Water Project Gallery Show***

Irvine Valley College's Art Gallery opened *A Cup of Cold Water Project*, a non-profit advocate endeavor co-founded by photography professor Jerry McGrath, who recently returned from India during which time he documented the lives of young women, children, and men who are living a life in crisis. These moving and powerful images will be on display in the Irvine Valley College Art Gallery from November 1, 2007 – January 18, 2008. The exhibition is free and open to the public.

#### **Veterans Day Ceremony Held**

On Thursday, November 8, the college held a brief ceremony to salute America's veterans and their families for their service and sacrifice. This commemoration is an annual event.

#### ***A Tuna Christmas Debuts in New Performing Arts Center***

IVC presented an extremely funny comedy with music, song and dance: *A Tuna Christmas*, November 4-9. This production was the first presented in IVC's Studio Theatre in the new Performing Arts Center.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams  
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemoire, Ph.D., President, Irvine Valley College

*An Equal Opportunity Employer*

### **Summer in Paris**

IVC is currently publicizing its first-ever summer in Paris program. From June 30 through August 1, 2008, IVC students will have the opportunity to study French language and culture at the world-famous Sorbonne University located in the heart of Paris. During this four-week summer abroad experience in Paris, IVC will offer students French 1, 2, 3, 4, or 5, (Beginning to Advanced) that will be taught by faculty from the Sorbonne. These classes will introduce students to various competencies of communicating in French and a complete description of each course is available at [ivc.edu](http://ivc.edu). In addition to studying the French language, students will be offered the opportunity to register for a one unit French culture and civilization class offered by IVC.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

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Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

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## MEMORANDUM

To: Dr. Raghu P. Mathur, Chancellor;  
Members of the Board of Trustees

From: Dr. Robert J. Kopecky, Provost

Date: October 30, 2007

Re: **PROVOST REPORT** – November 13, 2007 Board of Trustees Meeting

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### ***ATEP Campus Update***

Campus Coordinator Suarez continues to work on a final punch list of construction items and improvements.

### ***ATEP Partnership Update***

Negotiations and progress continue with Camelot Entertainment, California State University, Fullerton, Chapman University and Young Americans.

### ***Outreach, Marketing and Public Relations Efforts***

The ATEP schedule has been printed and stitched into 640,975 Saddleback and IVC schedules for the spring semester. ATEP has 52 class offerings for spring.

The dedication event took place on Oct. 19, 2007 and had an attendance of around 150 community and business leaders, as well as faculty, staff and administrators from our district and surrounding districts. Sen. Ackerman was the guest speaker and ATEP was presented with proclamations and resolutions from Congressman John Campbell, Assemblywoman Mimi Walters, Assemblyman Chuck Devore, Assemblyman Todd Spitzer, Orange County Supervisor Bill Campbell, Mayor Lou Bone of the City of Tustin, and Clark DeLone from the Tustin Chamber of Commerce. Guests were invited to stay for dessert and an open house where both the DMP and CACT labs had displays and demos of their technologies in action.

Public service announcements continue to be sent weekly to Irvine World News, Tustin News and the Tustin Chamber newsletter which is distributed to many Tustin area businesses.

The website is being upgraded to include the CACT website and to target market the DMP and CACT programs.

An advertising campaign is being developed for spring semester marketing efforts.

***Student Services and Instruction***

Dean Peterson is working on completing the virtual library, program development for future classes, and workforce development ideas for use of the computer lab.



**TO:** Board of Trustees

**FROM:** Dr. Raghu P. Mathur, Chancellor

**RE:** Revised Saddleback College: AMERICAN WEST MODEL UNITED  
NATIONS CONFERENCE

**ACTION:** Approval

---

### **BACKGROUND**

Saddleback College has made a commitment through the years to support activities that enhance effective student leadership. Periodically, student representatives participate in leadership activities on a national level.

### **STATUS**

Up to fifteen students and one advisor are planning to attend the 2007 American West Model United Nations Conference in Las Vegas, Nevada as shown in Exhibit A. Dates for the conference, inclusive of travel, are from Friday, November 16, 2007 through Tuesday, November 22, 2007. Foundation Funds and Associated Student Government Funds for this conference have been approved and are available in the amount not to exceed \$7,650.00. There is no impact to the general fund.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the out-of-state travel request for up to fifteen students and an advisor November 16, through November 22, 2007 to Las Vegas, Nevada at a cost not to exceed \$7,650.00

Item Submitted By: *Dr. Richard McCullough, President*

**NATIONAL MODELS UNITED NATIONS CONFERENCE**

Location: Las Vegas, Nevada

Dates of Conference: 11/16/07 through 11/22/07

Number of Students: max. 15

Number of Advisors: 1

**Budget:**

Delegate Fees-	\$80 x 15=	\$1,200
Institution Fees-	\$150 x 1=	\$150

Transportation	=	\$600
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Hotel \$125 (per night) x 4 nights		
x 6 rooms	=	\$3,000
Hotel tax:		\$300

Food:	\$2,200
Miscellaneous (Parking)	\$200

Total:	\$7,650
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