

# MEETING OF THE BOARD OF TRUSTEES

OCTOBER 28, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:30 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

## AGENDA

**CALL TO ORDER: 4:30 P.M.**

### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session and the following resolutions. **Speakers are limited to two minutes each.**

### **PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Resolutions: Assemblywoman Patricia Bates  
Assemblyman John Campbell  
Assemblyman Bill Campbell  
Senator Dick Ackerman  
Senator Bill Morrow  
Senator Ross Johnson  
Congressman Chris Cox  
Congressman Ken Calvert  
Congressman Darrell Issa

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Appointment
    - a. Registrar, Admissions and Records, IVC
    - b. Kate Clark, Instructor, IVC
  - 2. Public Employee Evaluation and Appointment -
    - a. Chancellor
    - b. Deputy Chancellor

- c. Vice Chancellor, Educational Services
- d. President, Saddleback College SC
- e. President, Irvine Valley College IVC
- f. Vice President, Instruction, SC
- g. Dean, Counseling Services and Special Programs, SC
- h. Dean, Social and Behavioral Science, SC
- i. Dean, Advanced Technology and Applied Science, SC
- j. Dean, Liberal Arts and Learning Resources, SC
- k. Dean, Mathematics, Science and Engineering, SC
- l. Dean, Fine Arts, and Physical Education, SC
- m. Asst. Dean, Athletic Director, SC
- n. Asst. Dean, Financial Aid, SC
- o. Director, Nursing and Special Projects, SC
- p. Vice President, Student Services, IVC
- q. Dean, Humanities, Fine Arts and Library Services, IVC
- r. Dean, Health Sciences, Physical Education, and Athletics, IVC
- s. Dean, Business and Social Sciences, IVC
- t. Dean, Advanced Technology, IVC
- u. Dean, Students and Counseling, IVC
- v. Dean, Math, Sciences and Engineering, IVC
- w. Director, Information Technology, District

### 3. Public Employee Discipline/Dismissal/Release (7)

#### B. Conference with Labor Negotiators (GC 54957.6):

- 1. Negotiators – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- 2. Negotiators – Dr. Raghu Mathur; SOCCCD Faculty Association

#### C. Conference with Real Property Negotiators (GC 54956.8):

- 1. Portion of Tustin MCAS -  
Negotiators – Dr. Raghu Mathur; City of Tustin  
Under Negotiation - Price and Payment Terms

#### D. Conference with Legal Counsel (GC 54956.9)

- 1. Pending Litigation (GC 54956.9[a]) -
  - a. Pourya Khademi, et al. v. SOCCCD
  - b. CSEA, et al., v. SOCCCD Board of Trustees
  - c. Mora v. Mathur
  - d. Gensler v. SOCCCD
  - e. Wilson v. SOCCCD
  - f. Hobson v. SOCCCD
- 2. Initiation of Litigation (GC 54956.9[c]) – One New Case

3. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A] - One Potential Case
4. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][B] and [C] Mark Westberg v. SOCCCD, DFEH Case E-200203-K-0250-00pe

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Fuentes

**PLEDGE OF ALLEGIANCE**

Led by Trustee Fortune

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**BOARD REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. BOARD REQUESTS FOR STAFF REPORTS



## APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 27)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES  
Minutes of the Regular Meetings of March 19, 2002, and April 29, 2002; and Special Meeting of April 16, 2002.
3. IRVINE VALLEY COLLEGE: GRANT APPLICATION  
Application for funding from the National Science Foundation for the "Laser Optics and Photonics Manufacturing Program" grant project.
4. IRVINE VALLEY COLLEGE: 2002-03 OUT-OF-STATE STUDENT CONFERENCE  
Participation of twelve students and two advisors at the National Conference for Student Services in Orlando, FL, November 21-25, for a cost not to exceed \$8,200.
5. SOCCCD: SUBCONTRACTOR AGREEMENT WITH NOCCCD  
Agreement with North Orange County CCD for the colleges to participate in the grant project New Media/Multimedia/Entertainment Centers as part of a consortium for a reimbursable amount not to exceed \$19,000.
6. IRVINE VALLEY COLLEGE: SBC-PACIFIC BELL EXCELERATOR GRANT AWARD  
Award of partial funding of \$5,190 to fund a project titled "Closed Caption Closes the Digital Gap."
7. IRVINE VALLEY COLLEGE: CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM  
Agreement to continue participation in the mentor program for the academic year 2002-03 between San Francisco CCD and the college.

8. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Dr. Dale Cook in the amount of \$6,400 to facilitate a four-day Institute to be held in March 2003 that will meet the staff development objective of the Regional Health Occupations Resource Center (RHORC) grant.
9. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Joanne Gray and Associates for an amount not to exceed \$200,000 for her service as Center Coordinator and Project Coordinator for RHORC.
10. SADDLEBACK COLLEGE: PROFESSIONAL SERVICES AGREEMENT  
Award of \$10,000 to RHORC by the Economic Development Agency of Riverside County to develop a Senior Nurse Assistant Curriculum
11. SADDLEBACK COLLEGE: REVISED 2002-03 LAB FEES  
Revised instructional laboratory fees.
12. SADDLEBACK COLLEGE: EARLY CHILDHOOD MENTOR PROGRAM  
Agreement to continue participation in the mentor program for the academic year 2002-03 between San Francisco CCD and the college.
13. SADDLEBACK COLLEGE: COMMUNITY EDUCATION  
Course titles, presenters, and compensation for Spring 2003.
14. SADDLEBACK COLLEGE: GUEST SPEAKER  
Presentation by David Barsamian on December 4 for an honorarium of \$800 as proposed by the Saddleback Class Action Club.
15. SADDLEBACK COLLEGE: GUEST SPEAKER  
Presentation by Jeff Young on November 17 for an honorarium of \$500 as proposed by the Eastern Arts Club.

16. SADDLEBACK COLLEGE: WOMEN'S CONFERENCE  
SPEAKER  
Presentation by Denise Bissonnette on March 14, 2003, for  
an honorarium of \$2,000.
17. SADDLEBACK COLLEGE: EXTENSION OF CONTRACT  
Contract extension with Southwest Offset Printing for the  
printing, mailing, and preparation of the Community  
Education brochure for 2003 for \$80,000.
18. IRVINE VALLEY COLLEGE: REVISION OF LOCAL  
CONTRIBUTION FOR PERFORMING ARTS CENTER  
Additional amount of \$188,000 in basic aid funds for a total  
local contribution of \$1,832,000 for the Performing Arts  
Center/Theater project.
19. IRVINE VALLEY COLLEGE: ARCHITECT FOR  
RELOCATABLE MODULAR CLASSROOM FACILITY  
Authorization to hire Martinez/Kuch Architects to  
provide architectural services for this project, and approval  
of agreement.
20. SOCCCD: REPAIR OF BUILDINGS AT SADDLEBACK,  
COLLEGE  
Authorization to hire O'Connor Construction  
Management, Inc., to provide cost estimating services for  
the repair of college buildings for \$10,800.
21. SOCCCD: CLAIM AGAINST THE DISTRICT  
Rejection of claim by Cameron Karamian dated October 8  
and referral to the district's insurance administrator for  
processing.
22. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated in the exhibit.
23. BUDGET AMENDMENT: RESTRICTED GENERAL AND  
CHILD DEVELOPMENT FUNDS  
Adoption of Resolution 02-54 to amend the 2002-03  
Adopted Budget.

24. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 01206 through 01577 totaling \$906,077.46,  
and confirming requisitions dated 9/13/02 through  
10/11/02 totaling \$170,570.62.
25. PAYMENT OF BILLS  
Checks 014212 through 014952 totaling \$2,468,210.14;  
Saddleback College Community Education checks 5945  
though 5996 totaling \$95,883.30; and Irvine Valley College  
Community Education checks 6384 through 6395 totaling  
\$6,434.49.
26. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.
27. MILEAGE REIMBURSEMENT TO TRUSTEES  
Mileage reimbursement for travel to and from required  
board meetings.

## INFORMATION ITEMS

### *ITEMS FOR INFORMATION ONLY*

28. SOCCCD: ACADEMIC YEAR 2003-04 NONRESIDENT  
TUITION FEES FOR FOREIGN AND OUT-OF-STATE  
STUDENTS  
Estimated fees of \$149 per unit nonresident fee; \$13 per  
unit capital outlay fee; and \$45 application fee per  
semester.
29. SOCCCD: INVESTMENT POLICY  
No changes to the current policy are recommended at this  
time.
30. BASIC AID REPORT  
Information on projected basic aid receipts and the  
possible impact of the "Pool Case."
31. MONTHLY FINANCIAL STATUS REPORT  
Adopted budget, revised budget, and transactions through  
the end of the prior month.
32. QUARTERLY FINANCIAL STATUS REPORT



Report as of September 30, 2002, for the 2002-03 fiscal year.

33. QUARTERLY INVESTMENT FINANCIAL REPORT  
Report for quarter ending September 30, 2002.
34. CONTRACTS UNDER \$5,000  
Summary of contracts for September/October 2002.
35. BOARD REQUESTED REPORT: GOLF DRIVING RANGE  
Information on the cost of the golf driving range.
36. BOARD REQUESTED REPORT: HEALTH SCIENCES/  
DISTRICT OFFICES BUILDING AUDITORIUM  
Information on proposed changes to the auditorium.
37. BOARD REQUESTED REPORT: STATUS OF IVC/SC  
EMERITUS INSTITUTES  
Information on the Emeritus Institutes at both colleges.
38. BOARD REQUESTED REPORT: STATUS OF IVC/SC  
FIELD STUDY COURSES  
Information on the field study courses at both colleges.

#### **DEPUTY CHANCELLOR'S ITEMS (Items 39 and 40)**

##### ***ITEMS RECOMMENDED FOR APPROVAL***

39. ACADEMIC PERSONNEL ACTIONS  
Administrative Employment; Additional Compensation;  
Academic Temporary Part-Time/Substitute Staff; OSH  
Banking Leave Provision; Administrative Reassignment;  
Sabbatical Leave Rescission.
40. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Volunteers; Out of Class  
Assignment; Additional Compensation; Resignation/  
Retirement/Conclusion of Employment.

#### **VICE CHANCELLORS' ITEMS (Items 41 through 43)**

##### **EDUCATIONAL SERVICES**



## ***ITEMS RECOMMENDED FOR APPROVAL***

41. 2003-04 ACADEMIC CALENDAR  
Adoption of the 2002-04 Academic Calendar.

## ***ITEMS RECOMMENDED FOR REVIEW AND STUDY***

42. REVISIONS TO BP 2100, DELEGATION OF AUTHORITY TO THE CHANCELLOR, AND AR 4216, RESIGNATIONS  
Acceptance of the revisions to Board Policy 2100 and Administrative Regulation 4216 for review and study.
43. BOARD POLICY REVISION: BP 4003, EMPLOYMENT OF RELATIVES  
Acceptance of revisions to Board Policy 4003.

## **PRESIDENT'S ITEMS (Item 44)**

### **SADDLEBACK COLLEGE**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

44. SADDLEBACK COLLEGE: ASSOCIATED STUDENT GOVERNMENT BUDGET 2002-03  
Ratification of the 2002-03 Budget.

## **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

45. CHANCELLOR/PRESIDENTS'/GOVERNANCE GROUPS' REPORTS
  - a. Chancellor
  - b. Presidents
  - c. Student Government Reports  
Associated Student Government of

Saddleback College  
Associated Students of Irvine Valley College

- d. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate
- h. Police Officers' Association Report

**CORRESPONDENCE**

46. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm