

## MEETING OF THE BOARD OF TRUSTEES

MONDAY, OCTOBER 24, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.  
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 7:00 P.M.**

### AGENDA

#### CALL TO ORDER: 5:00 P.M.

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Employment/Evaluation of Performance
    - a. Chancellor
    - b. Vice Chancellor, Educational Services
  - 2. Public Employee Discipline/Dismissal/Release (5)
  - 3. Public Employee Performance Evaluation and Appointment
    - a. Deputy Chancellor/District
    - b. President/IVC
    - c. Vice President of Instruction/IVC
    - d. Vice President of Student Services/IVC
    - e. Dean, Advanced Technology and Distance Learning (Interim MSE)/IVC
    - f. Dean, Business and Social Sciences/IVC
    - g. Dean, Health Science, Physical Education and Athletics/IVC
    - h. Dean, Humanities and Fine Arts/IVC
    - i. Dean, Students, Guidance and Counseling/IVC
    - j. Director, Center of Applied and Competitive Technology/IVC
    - k. President/SC
    - l. Vice President of Instruction/SC

- m. Vice President of Student Services/SC
- n. Dean Social and Behavioral Sciences/SC
- o. Dean, Advanced Technology and Applied Science/SC
- p. Dean, Business Science, Workforce and Economic Development/SC
- q. Dean, Counseling Services/Special Programs/SC
- r. Dean, Fine Arts /SC
- s. Dean, Health Science, Human Services and Emeritus Institute/SC
- t. Dean, Liberal Arts and Learning Resources/SC
- u. Dean, Math, Science and Engineering/SC
- v. Dean, Physical Education and Athletics/SC
- w. Asst. Dean, Health Sciences, Human Services and Emeritus Institute/SC
- x. Asst. Dean, Student Services/SC
- y. Director, Information Technology/District
- z. Director, Research and Planning/District
- aa. Provost, Advanced Technology and Education Park

B. Conference with Labor Negotiators (GC 54957.6):

- 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
- 2. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

C. Conference with Real Property Negotiators (GC 54956.8)

- 1. Property - Soccer Field, Irvine Valley College, 5500 Irvine Center Drive, Irvine, CA  
Agency Designated Representatives - Chancellor Raghu Mathur and IVC President Glenn Roquemore; Negotiating Parties - Irvine Unified School District and City of Irvine  
Under Negotiation - Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9):

- 1. Pending Litigation (GC 54956.9[a]) -
  - a. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
  - b. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-451
  - c. Ortiz-Reynolds v. Saddleback College, EEOC Charge No. 345-2005-00901
  - d. Mora v. Mathur
- 2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) and [C] - Two Potential Cases
- 3. Initiation of Litigation (GC 54956.9[c]) - Three New Cases

**RECONVENE OPEN SESSION: 7:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Milchiker

**PLEDGE OF ALLEGIANCE**

Led by Trustee Williams

**RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT



- c. BOARD REQUESTS FOR STAFF REPORTS  
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

### **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 19)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SOCCCD: FORENSICS TEAM TRAVEL TO CHINA  
Travel to compete in the International Debate Education Association (IDEA) 12/27/05 to 1/9/06.
3. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT WITH WELLS FARGO  
Training services provided by IVC for Wells Fargo employees from October to December 2005.
4. IRVINE VALLEY COLLEGE: CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM  
Agreement to continue participation in the mentor program for 2005-06 that is administered by San Francisco CCD.
5. IRVINE VALLEY COLLEGE: CHILD DEVELOPMENT TRAINING CONSORTIUM  
Agreement with Yosemite CCD for participation in the Consortium for 2005-06.
6. SADDLEBACK COLLEGE: CHILD DEVELOPMENT TRAINING CONSORTIUM  
Agreement with Yosemite CCD for participation in the Consortium 2005-06.
7. SADDLEBACK COLLEGE: SPANISH LANGUAGE STUDIES IN SALAMANCA, SPAIN  
Study abroad program for Spring 2006.
8. SOCCCD: AUCTION NO. 50, SURPLUS PROPERTY  
Sale of surplus property as indicated by auction and disposal of item not sold.

9. SOCCCD: CONTRACT WITH INTERFACE ASSOC. FOR CONSULTING SERVICES  
Agreement to provide consulting services for student information system software migration planning and date systems review for a cost not to exceed \$35,000.
10. SOCCCD: NEW CLASSIFIED MANAGEMENT POSITION DESCRIPTIONS  
Approval of newly rewritten job descriptions.
11. IRVINE VALLEY COLLEGE: AWARD OF BID FOR TWO ELECTRONIC SCOREBOARDS  
Bid 28 for furnishing and installation to Fair-Play Scoreboards in the amount of \$39,335.69.
12. IRVINE VALLEY COLLEGE: ARCHITECT FOR REPLACEMENT OF TEMPORARY MODULAR CLASSROOMS  
Agreement with DSE Architecture, Inc., to provide architectural and engineering services for the sum of \$37,200.
13. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
14. BUDGET AMENDMENT: 2005-06 RESTRICTED GENERAL FUND AND CHILD DEVELOPMENT FUNDS  
Adoption of Resolution 05-38 to amend the 2005-06 Adopted Budget.
15. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders P06-01417 through P06-01738 totaling \$1,221,577.56; and confirming requisitions dated 9/7/05 through 10/5/05 totaling \$220,474.99.
16. SOCCCD: PAYMENT OF BILLS  
Checks 043888 through 044538 totaling \$2,895,825.51; and Saddleback College Community Education checks 008345 through 008367 totaling \$147,465.23.

17. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donations.
18. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL  
MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences and events  
and/or local mileage reimbursement.
19. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT  
FROM BOARD MEETING  
Adoption of Resolution 05-39 authorizing payment to  
Trustee Fuentes who could not attend the September 13,  
2005, special board meeting.

### **CHANCELLOR'S ITEMS (Items 20 through 24)**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

20. RESOLUTION FOR CURE AND CORRECT PURSUANT  
TO GOVERNMENT CODE SECTION 54960.1  
Adoption of Resolution 05-41 in response to demand for  
cure and correction.

#### ***ACCEPTANCE FOR REVIEW AND STUDY***

21. 2005-06 PROPOSED BOARD OF TRUSTEES' GOALS  
Acceptance for review and study.
22. 2005-06 PROPOSED DISTRICT GOALS  
Acceptance for review and study.
23. 2005-06 PROPOSED DISTRICT VISION/MISSION/  
APPROACH/COMMITMENT STATEMENTS  
Acceptance for review and study.

#### ***ITEM RECOMMENDED FOR DISCUSSION/APPROVAL***

24. ADDITIONAL FUNDING FOR COLLEGES' MARKETING,  
OUTREACH AND RECRUITMENT STRATEGIES  
Request for funding from basic aid in the amount of  
\$229,850 for implementation for the 2005-06 year.



## DEPUTY CHANCELLOR'S ITEMS (Items 25 through 27)

### *ITEMS RECOMMENDED FOR APPROVAL*

25. **ACADEMIC PERSONNEL ACTIONS**  
New Personnel Appointments - Academic Temporary Part-Time/Substitute Staff; Administrator Contract Extension; Workload Banking; Resignation/Retirement/Conclusion of Employment; Leave of Absence.
26. **CLASSIFIED PERSONNEL ACTIONS**  
New Personnel Appointments; Authorization to Establish and Announce Classified Positions; Authorization to Change A Classified Position; Authorization to Eliminate Classified Positions and/or Position Numbers; Authorization to Establish a New Position and revise the Salary Schedule for the Non-Bargaining Unit Professional Experts; Change of Status; Out of Class Assignments; Resignation/ Retirement/ Conclusion of Employment; Volunteers.
27. **SADDLEBACK COLLEGE: ARCHITECT FOR MOLD ABATEMENT AND AIR QUALITY IMPROVEMENTS AT BGS BUILDING**  
Agreement with DSE Architecture, Inc., to provide services for Pre-Construction, Construction Documents, and Bidding phases in the amount of \$146,110, and to provide additional services for the Construction Administration phase in the amount of \$32,500.

## VICE CHANCELLOR'S ITEMS (Items 28 and 29)

### EDUCATIONAL SERVICES

#### *ACCEPTANCE FOR REVIEW AND STUDY*

28. **MISCELLANEOUS BOARD POLICY REVISIONS: BP 4055, 4070, 4315, 5302, 5408, 5612, 5616, 6100, 6110, 6135, AND 6160**  
Acceptance of BP 4055, Academic and Business Hours for Facilities; BP 4070, Leaves; BP 4315, rules Pertaining to Classroom Activities; BP 5302, Community Ed. Enrollment in Credit Courses; BP 5408, Rules Pertaining to Classroom Activities; BP 5612, Adding Courses; BP 5616, Attendance;

BP 6100, Curriculum; BP 6110, Articulation of Courses and Programs; BP 6135, Library Charge non-Students; and BP 6160, Final Examinations.

***ITEM RECOMMENDED FOR APPROVAL***

29. MISCELLANEOUS BOARD POLICY REVISIONS: BP 104, 4003, 4076, 4077, 4077.2, 4108, 4109, 4110, 6120, 6124 AND 6140

Approval of BP 104, Student Member of the Board; BP 4003, Employment of Relatives; BP 4076, Compensation; BP 4077, Excused Absence; BP 4077.2, Personal Leave; BP 4108, Related Experience for Academic Personnel; BP 4109, Transfer of Sick Leave for Academic Personnel; BP 4110, Sick Leave for Faculty members; BP 620, Academic Freedom; BP 6124, Minimum Class Size; and BP 6140, College Speakers.

**PRESIDENTS' ITEMS (Items 30 through 32)**

**SADDLEBACK COLLEGE**

***ITEM RECOMMENDED FOR APPROVAL***

30. SADDLEBACK COLLEGE: FACULTY HIRING 2006-07  
Announcement of and recruitment for full-time faculty positions contingent upon funding.
31. SADDLEBACK COLLEGE: ASSOCIATED STUDENT GOVERNMENT BUDGET  
Budget for 2005-06 as presented.

**IRVINE VALLEY COLLEGE**

***ITEMS RECOMMENDED FOR APPROVAL***

32. IRVINE VALLEY COLLEGE: FACULTY HIRING 2006-07  
Announcement of and recruitment for full-time faculty positions contingent upon funding.

**INFORMATION ITEMS (Items 33 through 43)**

***ITEMS FOR INFORMATION ONLY***



33. SOCCCD: BASIC AID REPORT  
Projected receipts and approved projects.
34. SOCCCD: FACILITIES PLAN STATUS REPORT  
Status of current construction projects.
35. SOCCCD: MONTHLY FINANCIAL STATUS REPORT  
Adopted budget, revised budget, and transactions through September 30, 2005.
36. SOCCCD: QUARTERLY FINANCIAL STATUS REPORT  
Report for the fiscal year as of September 30, 2005.
37. SOCCCD: CONTRACTS UNDER \$5,000  
Summary of contracts for September/October 2005.
38. SOCCCD: EDUCATIONAL AND FACILITIES MASTER PLAN PROGRESS REPORT  
Presentation of progress by gkkworks and Maas.
39. BOARD REQUESTED REPORT: AVAILABILITY OF REGISTRATION HOURS  
Information as requested.
40. STANDING BOARD REPORT: LISTING OF BOARD REQUESTED REPORTS  
Information as requested.
41. IRVINE VALLEY COLLEGE: 2004-05 RELEASE TIME AND/OR STIPENDS  
Actual expenditures.

## **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

42. PRESIDENTS'/PROVOST'S/GOVERNANCE GROUPS' REPORTS
  - a. Presidents
  - b. Provost

- c. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- d. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate
- h. Police Officers' Association Report

***CORRESPONDENCE***

**43. CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

**ADDITIONAL ITEM FOR THE 10/24/05 REGULAR BOARD MEETING AGENDA**

***ITEMS RECOMMENDED FOR APPROVAL***

- 44. EXEMPTION FROM NONRESIDENT TUITION FOR STUDENTS DISPLACED BY HURRICANE KATRINA**  
Approval of exemption effective immediately for the 2005-06 academic year.