

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

MONDAY, SEPTEMBER 26, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 4:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 4:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Employment/Evaluation of Performance
 - a. Vice Chancellor, Educational Services
 - 2. Public Employee Discipline/Dismissal/Release (5)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators – Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiators – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Legal Counsel (GC 54956.9):
 - 1. Pending Litigation (GC 54956.9[a]) -
 - a. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
 - b. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-451
 - c. Ortiz-Reynolds v. Saddleback College, EEOC Charge No. 345-2005-00901
 - d. Mora v. Mathur

2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) and [C] - Four Potential Cases
3. Initiation of Litigation (GC 54956.9[c]) - Five New Cases

E. Closed Sessions (Ed. Code 72122)

1. Confidential Student Matters (2)

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Lang

PLEDGE OF ALLEGIANCE

Led by Trustee Wagner

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Swearing in of Student Trustee Napoleon Paul Ho

Resolution: Alan Gallup

Presentation: 2005 Excellence in Technology Focus Award
to SOCCCD by the State Chancellor's Office

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. CHANCELLOR'S REPORT
 - c. BOARD REQUESTS FOR STAFF REPORTS
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

APPROVAL OF CONSENT CALENDAR ITEMS (Items 3 through 24)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. ITEM PULLED
3. IRVINE VALLEY COLLEGE: OUT-OF- STATE FIELD STUDIES COURSE
Travel by students enrolled in the Geology 170 National Parks and Monuments class to Great Basin NV,10/13 - 10/16/05.
4. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Travel by up to seven students, one staff member, and one faculty advisor to the College Press/College Media Advisers Conference in Kansas City MO 10/25 - 10/30/05 at a cost not to exceed \$7,000.
5. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Travel by up to twelve students and an advisor to the 2006 National United Nations Conference in New York NY 4/8 - 4/16/06 at a cost not to exceed \$15, 890.

6. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL
Travel by up to twelve students and an advisor to the American West Model United Nations Conference in Las Vegas NV at a cost not to exceed \$5,525.
7. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT
Contract with Gary Bishop in the amount of \$14,000 paid through the NSF Grant to coordinate NSF Grant deliverables for East Coast Partners.
8. SADDLEBACK COLLEGE: FUNDS FOR SPRING MUSICAL ROYALTY RIGHTS
Expenditure of \$6,166.73 for the Theatre Arts Department musical "The Wild Party" to Music Theatre International.
9. SADDLEBACK COLLEGE: COMMUNITY EDUCATION Programs and presenters for Fall 2005.
10. SADDLEBACK COLLEGE: AUTHORIZATION FOR INSTITUTIONAL MEMBERSHIP 2005-06
Addition of membership to California Cooperative Education & Internship Association (CCEIA) for \$150.
11. SADDLEBACK COLLEGE: HUMANITIES HOUR GUEST SPEAKER
Payment of honorarium in the amount of \$500 to Dr. Beatriz Manz for her presentation in late October.
12. SADDLEBACK COLLEGE: GRANT ACCEPTANCE
Award of \$829,911 from the National Science Foundation for the purpose of continuing development of the Rapid Prototyping Education program.
13. SADDLEBACK COLLEGE: AWARD OF BID
Bid 1042 for Demolition and Site Preparation at Lower Campus to Meadows Construction Services, Inc., for \$1,545,490.
14. SOCCCD: AWARD OF BID
Bid 265D for Facilities and Events Scheduling Software to Ad Astra Information Systems for \$96,600.

15. SOCCCD: ADOPTION OF LABOR COMPLIANCE PROGRAM
Adoption of Resolution 05-35 approving the OC Dept. of Education's LCP for use in construction projects as mandated by AB 1506.
16. SOCCCD: CONSULTING AGREEMENT WITH INCENTRA SOLUTIONS, INC.
Agreement for the purpose of providing consolidated help desk services through 1/31/06 at a cost not to exceed \$60,000.
17. SOCCCD: AGREEMENT WITH PLANNET CONSULTING, INC.
Agreement for the purpose of providing the services outlined above at a cost not to exceed \$64,500.
18. SOCCCD FACULTY ASSOCIATION: APPROVAL OF MEMORANDUM OF UNDERSTANDING
MOU regarding workload banking.
19. SOCCCD: CLAIM AGAINST THE DISTRICT
Rejection of the claim by Sanchel Miran dated 8/24/05 and referral to the district's insurance administrator for processing.
20. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donations.
21. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
22. BUDGET AMENDMENT: 2005-06 RESTRICTED GENERAL FUND
Adoption of Resolution 05-36 to amend the 2005-06 Adopted Budget.
23. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders P06-01109 through P06-01416 totaling \$1,731,334.84; and confirming requisitions dated 8/11/05 through 9/6/05 totaling \$102,618.18.

24. SOCCCD: PAYMENT OF BILLS
Checks 043187 through 043887 totaling \$1,640,006.26; and
Saddleback College Community Education checks 008326
through 008344 totaling \$82,971.52.

CHANCELLOR'S ITEM (Item 25)

ITEM RECOMMENDED FOR APPROVAL

25. CONSULTANT AGREEMENT FOR SPECIAL BOARD MEETING
Agreement with Fieldstone Consulting, Inc., to provide services of Dr. William Weary to facilitate a special board meeting on 9/13/05 for an amount not to exceed \$9,000.

DEPUTY CHANCELLOR'S ITEMS (Items 26 through 31)

ITEMS RECOMMENDED FOR APPROVAL

26. ACADEMIC PERSONNEL ACTIONS
Administrative Employment; Academic Temporary Part-Time/Substitute Staff; Additional Compensation; Change of Status; Sabbatical Leave Rescission; Workload Banking.
27. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Authorization to Establish and Announce a Classified Position; Change of Status; Resignation/ Retirement/ Conclusion of Employment; Volunteers.
28. SOCCCD: AUTHORIZATION TO APPLY FOR CORPORATE CARD PROGRAM
Adoption of Resolution 05-34 to apply for and enter into a Corporate Card agreement with Wells Fargo.
29. ATEP: APPROVE FORMATION OF FOUNDATION
Approval to form foundation and authorize filing of articles of incorporation.
30. ATEP: LEASE OF CLASSROOM SPACE FOR CACT
Two-year lease of approximately 3,665 sq.ft. in the Reynolds Business Park for a cost over a two-year period of \$142,055.40.

31. IRVINE VALLEY COLLEGE: APPROVAL OF DESIGN
Design of Business Technology and Innovation Center and
Maintenance and Police Facility.

VICE CHANCELLOR'S ITEMS (Items 32 and 33)

EDUCATIONAL SERVICES

ACCEPTANCE FOR REVIEW AND STUDY

32. MISCELLANEOUS BOARD POLICY REVISIONS: BP 104, 4003, 4076, 4077, 4077.2, 4108, 4109, 4110, 6120, 6124 AND 6140
Acceptance of BP 104, Student Member of the Board; BP 4003, Employment of Relatives; BP 4076, Compensation; BP 4077, Excused Absence; BP 4077.2, Personal Leave; BP 4108, Related Experience for Academic Personnel; BP 4109, Transfer of Sick Leave for Academic Personnel; BP 4110, Sick Leave for Faculty members; BP 620, Academic Freedom; BP 6124, Minimum Class Size; and BP 6140, College Speakers.

ITEM RECOMMENDED FOR APPROVAL

33. MISCELLANEOUS BOARD POLICY REVISIONS: BP 4000, 4000.5, 4001, 4007, 5604, 5610, AND 6125
Approval of BP 4000, Employment; BP 4000.5, Prohibition of Harassment; BP 4001, Recruitment and Selection of Academic Personnel; BP-4007, Health Exams; BP 5604, Eligibility for Admission; BP 5610, Enrollment in Courses; and BP 6125, Student Travel.

PRESIDENTS' ITEMS (Items 34 through 36)

SADDLEBACK COLLEGE

ITEM RECOMMENDED FOR APPROVAL

34. SADDLEBACK COLLEGE: HEALTH FEE INCREASE
Approval of \$1 increase.

IRVINE VALLEY COLLEGE

ITEMS RECOMMENDED FOR APPROVAL

- 35. IRVINE VALLEY COLLEGE: HEALTH FEE INCREASE
Approval of \$1 increase.
- 36. IRVINE VALLEY COLLEGE: ASIVC 2005-06 BUDGET
Presentation of budget.

INFORMATION ITEMS (Items 37 through 51)

ITEMS FOR INFORMATION ONLY

- 37. SOCCCD: BASIC AID REPORT
Projected receipts and approved projects.
- 38. SOCCCD: FACILITIES PLAN STATUS REPORT
Status of current construction projects.
- 39. SOCCCD: MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through
June 30, 2005.
- 40. SOCCCD: CONTRACTS UNDER \$5,000
Summary of contracts for July/ August 2005.
- 41. SOCCCD: BOARD POLICY 3102 - INVESTMENT
POLICY
Inclusion for annual review as required by law.
- 42. STANDING BOARD REPORT: LISTING OF BOARD
REQUESTED REPORTS
Requested information.
- 43. BOARD REQUESTED REPORT: COMPARISON OF IVC
AND SC SUMMER 2005 ENROLLMENT STATISTICS
Information as requested.
- 44. BOARD REQUESTED REPORT: HEALTH SCIENCES
BLDG. LIGHTING SURVEY REPORT
Information as requested.
- 45. FALL 2005 MARKETING CAMPAIGN
Information on marketing campaign results.

46. SADDLEBACK COLLEGE: 2004-05 RELEASE TIME
Release time and/or stipends.
47. SADDLEBACK COLLEGE: ACCREDITATION
PROGRESS REPORT
2005 Progress Report as presented.
48. IRVINE VALLEY COLLEGE: ACCREDITATION
PROGRESS REPORT
2005 Progress Report as presented.
49. ATEP: SITE LICENSING AGREEMENTS FOR USE OF
DISTRICT PROPERTY FOR FILM/TV/PHOTO SHOOTS
For the period July 25 through September 8, 2005.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

50. PRESIDENTS' / PROVOST'S / GOVERNANCE GROUPS' REPORTS
 - a. Presidents
 - b. Provost
 - c. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
 - d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
 - e. Faculty Association Report
 - f. California School Employees Association Report
 - g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
 - h. Police Officers' Association Report

CORRESPONDENCE

51. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.