

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
August 30, 2004  
ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Wagner at 5:10 p.m. CALL TO ORDER

The open session was recessed to closed session and the board reconvened open session at 7:30 p.m. RECESS/RECONVENE

Members of the Board of Trustees:

PRESENT

Donald Wagner, President  
Nancy Padberg, Vice President  
Thomas Fuentes, Clerk  
Bill Jay, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
John Williams, Member

Absent

Sona Smetanova, Student Member (resigned August 13, 2004)

Administrative Officers:

Raghu Mathur, Chancellor  
Gary Poertner, Deputy Chancellor  
Tom Anderson, Vice Chancellor, Educational Services  
Rich McCullough, President, Saddleback College  
Glenn Roquemore, President, Irvine Valley College

Faculty Association: Lewis Long

Academic Senate: Carmen Dominguez, Wendy Gabriella

CSEA: Mary Williams

Classified Senates: Beep Colclough

Associated Student Government: Rachel Hipolite

Police Officers Association: Cloyce Kelly

On a 7 to 0 vote, the board appointed Louis Leo to the position of Interim Dean, Students, Guidance, and Counseling, Irvine Valley College. On a 7 to 0 vote, the board approved a personal leave for a Counselor, Irvine Valley College. On a 7 to 0 vote, the board approved a three-month leave without pay with benefits for a Custodian, Irvine Valley College. On a 7 to 0 vote, the board extended the opportunity to participate in the faculty retirement incentive program to one last faculty member.

ACTIONS TAKEN IN  
CLOSED SESSION

Trustees Jay, Lang, Padberg, Milchiker, Williams, and Chancellor Mathur gave reports. Trustees Padberg and Milchiker requested reports.

#1A/B, BOARD/CHANCELLOR  
REPORTS

Item 11 was removed from the Consent Calendar for separate discussion/action. Unanimously approved. (Please see the listing of approved consent calendar items that is attached to these minutes.)

#S 2-18, CONSENT  
CALENDAR

Unanimously approved.

#11, NETWORK ENGINEERING  
SERVICES

Information was provided to the board on Basic Aid; Quarterly Financial Status; Contracts Under \$5,000; SOCCCD Locally Funded Facilities Plan; and Board Requested Report on Regional Health Occupation Resource Center (RHORC); and ATEP Building Material Color and Signage.

#S 19-24, INFORMATION  
ITEMS

The board unanimously directed the Chancellor to cast "no" votes on the Irvine Ranch Water District ballots for Improvement District 113 and Improvement District 213.

#S 25A AND 25B, IRWD BOND  
ELECTIONS FOR TUSTIN BASE  
IMPROVEMENT

Unanimously approved.

#26, ACADEMIC ACTIONS

Deputy Chancellor Poertner announced that E.4 should read Step D rather than Step C. Unanimously approved as amended.

#27, CLASSIFIED ACTIONS

Unanimously approved.

#28, ADOPTION OF FINAL  
BUDGET 2004-05

Unanimously approved.

#29, CLASSIFIED LEADERSHIP  
CLASSIFICATION REVIEW

Unanimously approved.

#30, INCREASE OF INSPECTION  
OF RECORD SVCS. COST- HEALTH  
SCI. BLDG.

Unanimously approved.

#31, CHANGE ORDER REQUESTS -  
HEALTH SCI. BLDG.

Approved with Trustee Jay casting a negative vote.

#32, LEGAL SVCS. AGREEMENT  
WITH PARKER & COVERT

Approved with Trustee Jay casting a negative vote.

#33, LEGAL SVCS. AGREEMENT  
WITH AALR & R

Unanimously approved.

#34, ATEP - TEMPORARY USE OF  
PROPERTY BY RESCUE MISSION

Unanimously approved.

#36, IVC GRANT APPLICATIONS

Unanimously approved.

#37, REVISIONS TO MISC.  
POLICIES IN 5000 SERIES

Unanimously approved.

#38, SC CHILD DEVELOPMENT  
CENTER FEE SCHEDULE

Unanimously approved.

#39, SC HEALTH FEE INCREASE

Unanimously approved.

#40, IVC CHILD CARE FEE  
SCHEDULE

Unanimously approved.

#41, IVC HEALTH FEE INCREASE

Unanimously approved.

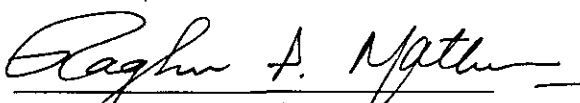
#44, AMENDMENT TO CHANCEL-  
LOR'S CONTRACT

Presidents Roquemoire and McCullough, Professors  
Dominguez, Gabriella, and Long, and Ms. Hipolite and Ms.  
Williams gave reports.

#42, REPORTS

The meeting was recessed to closed session at 9:50 p.m.

ADJOURNMENT

  
Raghu P. Mathur, Secretary

**ITEMS APPROVED BY CONSENT CALENDAR**  
**AT THE 8/30/04 BOARD MEETING**

**Item 11 was removed from the Consent Calendar for separate discussion/action. The following items were approved by vote on the Consent Calendar:**

**APPROVAL OF CONSENT CALENDAR ITEMS**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES OF PREVIOUS MEETINGS  
Regular meeting of July 26, 2004.
3. IRVINE VALLEY COLLEGE: CENTER FOR APPLIED  
COMPETITIVE TECHNOLOGIES (CACT) GRANT  
RENEWAL  
Renewal of grant from July 1, 2004, to June 30, 2005,  
totaling \$178,875
4. IRVINE VALLEY COLLEGE: CACT CONSULTANT  
AGREEMENT  
Agreement with Tony Swaim for development and  
delivery of six workshops and other assistance from  
September 1, 2004, to June 30, 2005, for \$20,000.
5. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE  
TRAVEL  
Travel request for up to ten students, one staff member,  
and one faculty advisor to attend the Assoc. Collegiate  
Press/College Media Advisers conference in Nashville,  
TN, November 3 - 7, for \$8,500.
6. SADDLEBACK COLLEGE: HUMANITIES HOUR GUEST  
SPEAKERS  
Honorarium in the amount of \$500 for Dr. Zita Barrueto's  
presentation on September 14, and \$300 for Dr. Rudy  
Torres' presentation on October 25.

8/30/04

Page 1



7. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Dr. Jennifer Mason in the amount of \$17,500 to serve as Medical Director for the Paramedic Training Program.
8. SADDLEBACK COLLEGE: ROOFING REPLACEMENT AT BUSINESS/GENERAL SCIENCES BUILDING  
Substitution of Best Roofing and Waterproofing for Mission Viejo Glass on the project.
9. SADDLEBACK COLLEGE: CHANGE ORDER/NOTICE OF COMPLETION  
Approval of Change Order 1 reducing the contract by \$24,168 for the Demolition of Bldg. Q, Greenhouse, and Carport Retrofit project and authorization to file Notice of Completion.
10. SOCCCD: AWARD OF BID  
Award of Bid 259D for Telephone Infrastructure Remediation to WP Electric & Communications, Inc., in the amount of \$184,356.
12. SOCCCD: BUSINESS PROCESS REVIEW CONSULTANT  
Consulting agreement with Strata Information Group to provide business process reengineering at a cost not to exceed \$30,000.
13. SOCCCD: EQUIPMENT LEASE AGREEMENT  
Thirty-six month lease with Ricoh for an Aficio 2035e copier at a cost of \$305/month plus \$.01 per copy.
14. SADDLEBACK COLLEGE: PURCHASE OF APPLE COMPUTERS  
Declaration that it is in the best interest of the district to purchase 33 computers directly from Apple, piggybacking on Glendale USD bid 13-03/04.
15. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 00506 through 00982 totaling \$3,800,507.65, and confirming requisitions dated 7/10/04 through 8/13/04 totaling \$95,766.14.

8/30/04

16. PAYMENT OF BILLS  
Checks 031062 through 032009 totaling \$6,347,821.54; and  
Saddleback College Community Education checks 7895  
though 7968 totaling \$242,438.98.
17. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.
18. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL  
MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences and events  
and/or local mileage reimbursement.

## MEETING OF THE BOARD OF TRUSTEES

**MONDAY, AUGUST 30, 2004**

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 7:00 P.M.**

### AGENDA

**CALL TO ORDER: 5:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Appointment
    - a. Provost, Advanced Technology & Education Park
    - c. Interim Dean, Students, Guidance, and Counseling (IVC)
  - 2. Public Employment/Evaluation of Performance
    - a. Instructor, SC
    - b. Counselor, IVC (2)
    - c. Custodian, IVC
  - 3. Public Employee Evaluation of Performance
    - a. Chancellor
  - 4. Public Employee Discipline/Dismissal/Release (6)
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
  - 2. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
  - 3. Negotiators - Dr. Raghu Mathur; SOCCCD Police Officers Association
  - 4. Negotiators - Dr. Raghu Mathur; Unrepresented Employees - All Classified Leadership Positions

C. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -
  - a. Mora v. Mathur
  - b. Franzoni v. SOCCCD
  - c. CSEA, et al., v. SOCCCD Board of Trustees
  - d. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
  - e. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-4514-E
  - f. Carl v. SOCCCD
  - g. Merryman v. SOCCCD
2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) - Three Potential Cases
3. Initiation of Litigation (GC 54956.9[c]) - Three New Cases

**RECONVENE OPEN SESSION: 7:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Milchiker

**PLEDGE OF ALLEGIANCE**

Led by Trustee Williams

**RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

Resolution: Sumudu Weerasuriya  
Capital Campaign Presentation, SC

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff

or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT
  - b. BOARD REQUESTS FOR STAFF REPORTS

### **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 18)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES OF PREVIOUS MEETINGS  
Regular meeting of July 26, 2004.
3. IRVINE VALLEY COLLEGE: CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES (CACT) GRANT RENEWAL  
Renewal of grant from July 1, 2004, to June 30, 2005, totaling \$178,875
4. IRVINE VALLEY COLLEGE: CACT CONSULTANT AGREEMENT  
Agreement with Tony Swaim for development and delivery of six workshops and other assistance from September 1, 2004, to June 30, 2005, for \$20,000.
5. SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL  
Travel request for up to ten students, one staff member, and one faculty advisor to attend the Assoc. Collegiate Press/College Media Advisers conference in Nashville, TN, November 3 - 7, for \$8,500.

6. SADDLEBACK COLLEGE: HUMANITIES HOUR GUEST SPEAKERS  
Honorarium in the amount of \$500 for Dr. Zita Barrueto's presentation on September 14, and \$300 for Dr. Rudy Torres' presentation on October 25.
7. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Dr. Jennifer Mason in the amount of \$17,500 to serve as Medical Director for the Paramedic Training Program.
8. SADDLEBACK COLLEGE: ROOFING REPLACEMENT AT BUSINESS/GENERAL SCIENCES BUILDING  
Substitution of Best Roofing and Waterproofing for Mission Viejo Glass on the project.
9. SADDLEBACK COLLEGE: CHANGE ORDER/NOTICE OF COMPLETION  
Approval of Change Order 1 reducing the contract by \$24,168 for the Demolition of Bldg. Q, Greenhouse, and Carport Retrofit project and authorization to file Notice of Completion.
10. SOCCCD: AWARD OF BID  
Award of Bid 259D for Telephone Infrastructure Remediation to WP Electric & Communications, Inc., in the amount of \$184,356.
11. SOCCCD: NETWORK ENGINEERING SERVICES  
Contract/consulting agreement with D4 Solutions Group, Inc., to provide IT project software engineering services at a cost not to exceed \$38,400.
12. SOCCCD: BUSINESS PROCESS REVIEW CONSULTANT  
Consulting agreement with Strata Information Group to provide business process reengineering at a cost not to exceed \$30,000.
13. SOCCCD: EQUIPMENT LEASE AGREEMENT  
Thirty-six month lease with Ricoh for an Aficio 2035e copier at a cost of \$305/month plus \$.01 per copy.

14. SADDLEBACK COLLEGE: PURCHASE OF APPLE COMPUTERS  
Declaration that it is in the best interest of the district to purchase 33 computers directly from Apple, piggybacking on Glendale USD bid 13-03/04.
15. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 00506 through 00982 totaling \$3,800,507.65, and confirming requisitions dated 7/10/04 through 8/13/04 totaling \$95,766.14.
16. PAYMENT OF BILLS  
Checks 031062 through 032009 totaling \$6,347,821.54; and Saddleback College Community Education checks 7895 through 7968 totaling \$242,438.98.
17. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.
18. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences and events and/or local mileage reimbursement.

## INFORMATION ITEMS

### *ITEMS FOR INFORMATION ONLY*

19. BASIC AID REPORT  
Information on projected basic aid receipts and the possible impact of the "Pool Case."
20. QUARTERLY FINANCIAL STATUS REPORT  
California Community Colleges Financial Status Report as of June 30, 2004.
21. CONTRACTS UNDER \$5,000  
Summary of contracts for July/ August 2004.
22. SOCCCD: LOCALLY FUNDED FACILITIES PLAN  
Facilities projects proposals for approval and funding at future board meetings.

23. BOARD REQUESTED REPORT: REGIONAL HEALTH OCCUPATION RESOURCE CENTER (RHORC)  
Information as requested.
24. ATEP: BUILDING MATERIAL COLOR AND SIGNAGE  
Information and renderings.

#### **CHANCELLOR'S ITEM (Item 25a and b)**

25. IRVINE RANCH WATER DISTRICT SPECIAL BOND ELECTION FOR IMPROVEMENT OF TUSTIN BASE  
Determination of whether to support bond issuance as described in the exhibits and, if so, authorization of Chancellor to serve as legal representative.
  - a. IMPROVEMENT DISTRICT 113 (WATER)  
Issuance of bonds in the amount of \$25,769,500.
  - b. IMPROVEMENT DISTRICT 213 (SEWAGE)  
Issuance of bonds in the amount of \$87,647,500.

#### **DEPUTY CHANCELLOR'S ITEMS (Items 26 through 35)**

##### ***ITEMS RECOMMENDED FOR APPROVAL***

26. ACADEMIC PERSONNEL ACTIONS  
Administrative Employment (Director, Research and Planning); Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Resignation/Retirement/Conclusion of Employment; Assistant Dean, Financial Aid; Leave with Pay.
27. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Classified Employment; Volunteers; Change of Status; Out of Class Assignments; Leave of Absence; Authorization to Establish and Announce Classified Position; Authorization to Abolish Classified Position and/or Position Numbers; Resignation/Retirement/Conclusion of Employment; Revision to the Schedule for Non-Bargaining Unit, Temporary Short Term Hourly Positions.
28. ADOPTION OF FINAL BUDGET 2004-05  
Approval of the Final Budget.



29. SOCCCD: CLASSIFIED LEADERSHIP CLASSIFICATION REVIEW  
Approval of recommendations.
30. SOCCCD: INCREASE OF NOT-TO-EXCEED COST OF INSPECTION OF RECORD SVCS. - HEALTH SCI. BLDG.  
Approval of revising the not-to-exceed cost for services provided by UCMI, Inc., from \$140,000 to \$215,000.
31. SOCCCD: CHANGE ORDER REQUESTS - HEALTH SCI. BLDG.  
Ratification of COR's 40, 41, 42, 44, 46, 47, and 48, and approval of COR 51 increasing the project cost by \$11,529.
32. SOCCCD: AGREEMENT FOR LEGAL SERVICES  
Approval of retainer agreement with Parker & Covert increasing their rates for professional services effective July 1, 2004.
33. SOCCCD: AGREEMENT FOR LEGAL SERVICES  
Approval of retainer agreement with Atkinson, Andelson, Loya, Ruud & Romo increasing their rates for professional services effective July 1, 2004, through June 30, 2005.
34. ATEP: TEMPORARY USE OF PROPERTY BY THE ORANGE COUNTY RESCUE MISSION  
Authorization to allow the Rescue Mission to erect a tent on a vacant ATEP dirt field and parking lot adjacent to Bldg. 5 for the "Heart of Hunger" event mid October to mid December, 2004.
35. ATEP: LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN CERTIFICATION (LEED)  
Contract with the Burgess Group, Inc., in an amount not to exceed \$18,500 for commissioning the ATEP campus.

## **VICE CHANCELLORS' ITEMS (Items 36 through 37)**

### **EDUCATIONAL SERVICES**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

36. IRVINE VALLEY COLLEGE: GRANT APPLICATIONS  
Application for funding from Pacific Life Foundation for the grant projects "Friends of the Library, Irvine Valley College," and "Performing Arts Center Capital Project."
37. BOARD POLICY REVISIONS: MISCELLANEOUS  
POLICIES IN 5000 SERIES (STUDENT SECTION)  
Amendments to the 5000 Series of the Board Policy Manual.

### **PRESIDENTS' ITEMS (Items 38 through 41 )**

#### **SADDLEBACK COLLEGE**

##### ***ITEMS RECOMMENDED FOR APPROVAL***

38. SADDLEBACK COLLEGE: CHILD DEVELOPMENT  
CENTER FEE SCHEDULE  
Approval of 2004-2005 fee schedule.
39. SADDLEBACK COLLEGE: HEALTH FEE INCREASE  
Approval of \$1 increase in the student health fee effective Spring 2005.

#### **IRVINE VALLEY COLLEGE**

##### ***ITEMS RECOMMENDED FOR APPROVAL***

40. IRVINE VALLEY COLLEGE: CHILD CARE FEE  
SCHEDULE  
Approval of 2004-2005 fee schedule.
41. IRVINE VALLEY COLLEGE: HEALTH FEE INCREASE  
Approval of \$1 increase in the student health fee effective Spring 2005.

### **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

42. PRESIDENTS' / GOVERNANCE GROUPS' REPORTS
- a. Presidents
  - b. Student Government Reports
    - Associated Student Government of Saddleback College
    - Associated Students of Irvine Valley College
  - c. Academic Senates' Reports
    - Saddleback College Academic Senate
    - Irvine Valley College Academic Senate
  - d. Faculty Association Report
  - e. California School Employees Association Report
  - f. Classified Senates' Reports
    - Saddleback College Classified Senate
    - Irvine Valley College Classified Senate
    - District Classified Senate
  - g. Police Officers' Association Report

#### **CORRESPONDENCE**

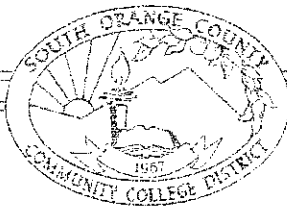
43. CORRESPONDENCE
- Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

ADDITIONAL ITEM FOR THE 8/30/04 REGULAR BOARD  
MEETING AGENDA

*ITEM RECOMMENDED FOR APPROVAL*

44. SOCCCD: AMENDMENT NO. 1 TO CONTRACT FOR  
EMPLOYMENT OF CHANCELLOR  
Ratification of amendment to Section 10.4 of the contract  
dated February 25, 2002.



# Resolution

*South Orange County Community College District  
Board of Trustees*

## **SUMUDU WEERASURIYA**

***President, Irvine Valley College Phi Theta Kappa, Alpha Omega Mu Chapter***

04-22

**Whereas**, Sumudu Weerasuriya, President of Irvine Valley College's Phi Theta Kappa Honor Society, Alpha Omega Mu Chapter, won the 2003-2004 Outstanding Chapter President Award for the United States, Japan and Germany at the 87<sup>th</sup> International Phi Theta Kappa Honor Society Conference; and

**Whereas**, The Alpha Omega Mu Chapter of Irvine Valley's Phi Theta Kappa Honor Society also won the 2003 Most Outstanding New Reactivated Chapter Award and the 2003 Pinnacle Scholarship Chapter Award for Nevada and California at the 11<sup>th</sup> Annual Regional Conference for Phi Theta Kappa in part due to Ms. Weerasuriya's hard work and leadership;

**Now, therefore, be it resolved** that the Board of Trustees does commend, congratulate, and honor the distinguished, award-winning and historic achievements of Sumudu Weerasuriya, President of Irvine Valley College's Phi Theta Kappa Honor Society, Alpha Omega Mu Chapter.

\_\_\_\_\_  
Donald P. Wagner, President

\_\_\_\_\_  
Nancy Padberg, Vice-President

\_\_\_\_\_  
Thomas A. Fuentes, Clerk

\_\_\_\_\_  
William O. Jay, Member

\_\_\_\_\_  
David B. Lang, Member

\_\_\_\_\_  
Marcia Milchiker, Member

\_\_\_\_\_  
John S. Williams, Member

\_\_\_\_\_  
Sona Smetanova, Student Member

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### AGENDA ITEM

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	1
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	BOARD AND CHANCELLOR'S REPORTS/ BOARD REQUESTS FOR REPORTS		
<b>REASON FOR BOARD CONSIDERATION:</b>	INFORMATION		

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda." Speakers are limited to two minutes each.

- a. Board Members' Reports
- b. Chancellor's Report
- b. Board Members' Requests for Staff Reports

<b>Item Submitted By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Item Reviewed By:</b>	
<b>Final Disposition:</b>	<b>Vote :</b>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

AGENDA ITEM

TO:	BOARD OF TRUSTEES	ITEM:	2
FROM:	CHANCELLOR	DATE:	8/30/04
SUBJECT:	MINUTES FROM PREVIOUS MEETINGS		
REASON FOR BOARD CONSIDERATION:	APPROVAL		

Minutes from previous Board of Trustee meetings are submitted  
to the Board for review and approval.

Item Submitted By:	Dr. Raghu P. Mathur, Chancellor
Item Reviewed By:	
Final Disposition:	Vote :

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	3
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	08/30/04
<b>SUBJECT:</b>	IRVINE VALLEY COLLEGE: CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES (CACT) -- GRANT RENEWAL		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

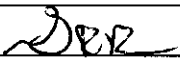
The Center for Applied Competitive Technologies (CACT) was established at Irvine Valley College in 1998 to serve as a resource, information, training, and business assistance center. The purpose of the center is to enhance and strengthen the competitiveness of California's small-to-medium-sized companies by promoting economic development through various services. CACT provides workshops, business assistance, web sites, clearinghouse referrals, certification courses, laser and fiber optics training, along with assistance in increasing the capacity of the college to provide credit and non-credit programs that serve the local business community.

### **STATUS**

The project is dedicated to enhancing the strength and competitiveness of California's small to medium-sized manufacturing companies by promoting economic development through various capacities. Working together with private, public, educational partner associations and colleges, the ultimate goal of CACT is to retain and attract business into the State of California. The CACT will 1) establish a firm collaborative foundation with these entities, 2) increase the capacity of colleges to provide appropriate education and training, 3) develop a technology training center, and 4) provide direct training and business assistance to local employees and employers.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the grant renewal for Irvine Valley College from July 1, 2004 to June 30, 2005, totaling \$178,875 as shown in EXHIBIT A, the Grant Renewal Acceptance Abstract.

<b>Item Submitted By:</b>	Dr. Glenn R. Roquemore, President	
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor	
<b>Final Disposition:</b>	<b>Vote:</b>	



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
UNIT APPLYING: IRVINE VALLEY COLLEGE**

- ( ) GRANT APPLICATION ABSTRACT  
(X) GRANT ACCEPTANCE ABSTRACT  
( ) GRANT RENEWAL ACCEPTANCE ABSTRACT  
( ) REVISIONS TO ACCEPTANCE ABSTRACT

1. **PROJECT TITLE:** Center for Applied Competitive Technologies (CACT) - renewal
2. **PROJECT DIRECTOR:** Larry G. DeShazer, Ph.D.
3. **PROJECT ADMINISTRATOR:** Glenn R. Roquemore, Ph.D.
4. **GRANTOR AGENCY:** California Community Colleges Chancellor's Office
5. **FUNDING SOURCE:** Economic and Workforce Development
6. **STARTING AND ENDING DATES OF THE PROJECT:** July 1, 2004-June 30, 2005
7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):**

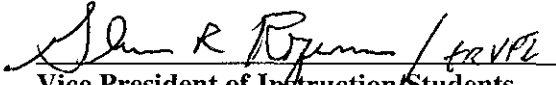
The project is dedicated to enhancing the strength and competitiveness of California's small to medium-sized manufacturing companies by promoting economic development through various capacities. Working together with private, public, educational partner associations, and colleges, the ultimate goal of CACT is to retain and attract business into the state of California. The CACT will 1) establish a firm collaborative foundation with these entities, 2) increase the capacity of colleges to provide appropriate education and training, 3) develop a technology training center, and 4) provide direct training and business assistance to local employees and employers.

8. **SUMMARY BUDGET**

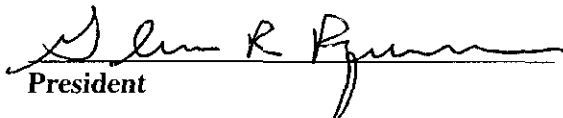
Grant Award	In Kind Matching	Indirect Costs	Project Total
\$178,875	\$181,800	\$0	\$360,675


9. **APPROVALS**

  
Director, CACT

 / for VPR  
Vice President of Instruction/Students

N/A  
Director, Research, Planning, and Grants

  
President

  
Vice Chancellor, Educational Services

\_\_\_\_\_  
Chancellor

## EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$94,000	\$8,000	College
2000 Classified Salaries	\$0	\$0	
3000 Benefits	\$25,349	\$3,800	College
4000 Supplies	\$2,000	\$5,000	Partnerships
5000 Contracted Services and Other Expenses	\$47,478	\$165,000	Partnerships
6000 Capital Outlay	\$5,944	\$	
7000 Other Charges (e.g.: Indirect Costs)	\$4,104	\$	
TOTALS	\$178,875	\$181,800	

\*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

### PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. Project Director	[ X ]	[ ]	[ ]	[ X ]
2.	[ ]	[ ]	[ ]	[ ]

### PARTNERSHIPS (if applicable)

Partnership Name/Location Newport Corporation, Irvine, CA •Manufacturing

Partnership Name/Location Optics Institute of Southern California, Aliso Viejo, CA  
•Charitable Non-Profit

Partnership Name/Location Schott Glass Technologies, Fullerton, CA •Manufacturing

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	4
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	08/30/04
<b>SUBJECT:</b>	IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT: TONY SWAIM		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

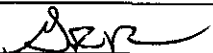
The Center for Applied Competitive Technologies (CACT) was established at Irvine Valley College in 1998 by the California Community College Chancellor's Office to serve as an information, training, business assistance and resource center. The purpose of the center is to enhance and strengthen the competitiveness of California's small-to-medium-sized companies by promoting economic development through various services. CACT provides workshops, certification courses, clearinghouse referrals, and business assistance, along with assistance in increasing the capacity of the college to provide credit and non-credit programs that serve the local business community.

### **STATUS**

The CACT office at Irvine Valley College depends solely on consultants as staff, developing and delivering workshops and conducting focus groups on business and technical topics of interest to the academic and business community. CACT asks for the approval of the consultant agreement for Tony Swaim, not to exceed \$20,000, from 9/1/04 to 6/30/05, for the development and delivery of six workshops, development of a science careers program for high school students, and assistance in writing grants for future CACT programs. All expenses are to be paid by the 2004-05 Center for Applied Competitive Technologies Grant. There is no negative impact on the SOCCCD general fund.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the Swaim Consultant Agreement for CACT at Irvine Valley College, totaling \$20,000 as shown in EXHIBIT A, the Consultant Agreement.

<b>Item Submitted By:</b>	Dr. Glenn R. Roquemore, President 
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

## INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 1st day of September, 2004 between:

**South Orange County Community College District**

**28000 Marguerite Parkway**

**Mission Viejo, California 92692-3635**

**Telephone (949) 582-4664**

**Requisition #**

hereinafter called DISTRICT, and

(Name of Consultant): **Tony Swaim**

(Street Address): **18849 Teton Circle**

(City, State, Zip Code): **Fountain Valley, CA 92708**

(Telephone #): **(714) 963-5210**

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be from 9/1/04 to 06/30/05, inclusive. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:  
**Assist in delivery of program management courses, and develop Six Sigma quality course**  
**Update IVC/CACT website**
3. The DISTRICT shall pay the CONSULTANT **\$50.00** an hour, not to exceed **\$20,000.00** for services specified above, plus DISTRICT shall reimburse the following expenses (none) not to exceed **\$0.00** in accordance with the South Orange County Community College District guidelines. The total contract amount is \$20,000. Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by **Larry G. DeShazer, Director, CACT**, payment will be made.
4. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

***Consultant***

***South Orange County Community College District***

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

By: **Gary Poertner**

Title: Consultant

Title: Deputy Chancellor

Date: \_\_\_\_\_

Date: **August 17, 2004**

Contact Person: \_\_\_\_\_

College Contact Person: **Larry DeShazer**

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **Agenda Item**

<b>TO:</b>	Board of Trustees	<b>ITEM:</b>	5
<b>FROM:</b>	Chancellor	<b>DATE:</b>	08-30-04
<b>SUBJECT:</b>	SADDLEBACK COLLEGE: STUDENT OUT-OF-STATE TRAVEL		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

The Board of Trustees supports student programs designed to promote leadership, scholarship, and high academic quality. Participation in regional, state, and national conferences provides invaluable learning experiences for Saddleback College journalism students to publish the College newspaper.

### **STATUS**

Up to ten students, one staff member and one faculty adviser are planning to attend the Associated Collegiate Press/ College Media Advisers conference in Nashville, Tennessee. Dates of the conference, inclusive of travel, are from Wednesday, November 3, 2004 through Sunday, November 7, 2004, in an amount not to exceed \$8,500 (see Exhibit A). Funds for this conference have been approved by the Associated Student Government and are available in the Associated Student Body budget. Additional expenses not covered by the ASG allocation will be paid from club account and individual club members/students attending the conference.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the out-of-state travel request for up to ten students, one staff member and one faculty adviser to attend the November 3, 2004- November 7, 2004 conference in Nashville, Tennessee at a cost not to exceed \$8,500 from the ASG budget.

**Item Submitted By:** Dr. Richard D. McCullough, President, Saddleback College

**Item Reviewed By:** Dr. Raghu P. Mathur, Chancellor

**Final Disposition:** \_\_\_\_\_ **Vote** \_\_\_\_\_

## **EXHIBIT A**

### **South Orange County Community College District**

### **SADDLEBACK COLLEGE**

### **Cost Break-down for ACP/CMA National Conference**

**CONFERENCE:** Associated Collegiate Press/College Media Advisers

**LOCATION:** Nashville, Tennessee

**DATES:** 11/3 – 7, 2004

**COSTS:**

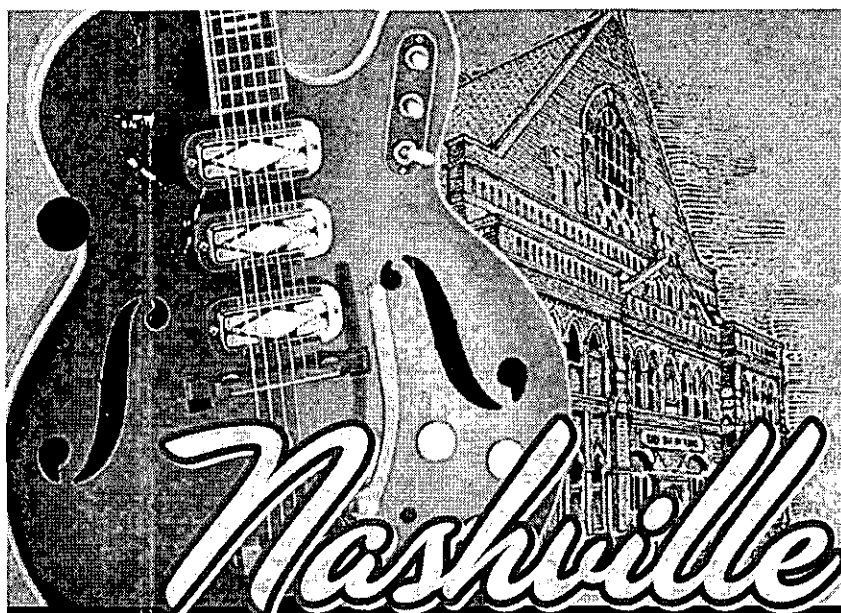
Registration (2 @ \$90 and 10 @ \$79)	\$ 980.00
---------------------------------------	-----------

Airfare	2880.00
---------	---------

Hotel	2999.00
-------	---------

Meals	<u>1080.00</u>
-------	----------------

Approximate Cost	\$7,939.00
------------------	------------



83rd Annual ACP/CMA

# National College Media Convention

Nov. 3-7, 2004

Renaissance Hotel & Nashville Convention Center



## Highlights

Four keynotes

300+ learning sessions

SND Quick Course

Pre-convention workshops

NPR's Next Generation Journalism Project

Best of Show contest

On-site critiques

ACP/CMA/CBI awards

Trade show

Vendor sessions

Minority journalist roundtables

Special interest roundtables

Student media displays, exchanges

Career fair

Display of award-winning student work

Picture Nashville competition

Networking opportunities

Honkytonks, Hatch Prints and history

Music, music, music

Celebrating...



See  
page 20

## Media, music share spotlight in Nashville, Music City USA during 83rd national convention

Nashville, Music City USA, will host the 83rd National College Media Convention Nov. 3-7, 2004. Sponsored by the Associated Collegiate Press and College Media Advisers and in a partnership with College Broadcasters Inc., the event marks the 50th anniversary of the founding of CMA. CMA will observe this milestone with several special events during the convention.

The largest annual event for college and university media in the world, more than 2,500 student journalists, broadcasters, media advisers and others who work with student media from the United States, Canada and other countries are expected to attend. The convention will be held at the Nashville Convention Center and the adjoining Renaissance Hotel.

Award-winning, veteran journalists will deliver keynote addresses during the convention. They include John Seigenthaler, former publisher of The Tennessean and member of the board of directors of The Freedom Forum; David Aikman, longtime Time magazine correspondent and author of several books; Leonard Pitts, Jr, nationally syndicated columnist for the Miami Herald and recipient of 2004 Pulitzer Prize for commentary and Rob Curley, director of new media for the Internet division of the Lawrence (Kan.) Journal-World newspaper and 6News television station.

"Freedom Sings," the popular musical about the history of the First Amendment, produced by The First Amendment Center in Nashville, will be performed at the convention as a special event. The musical has been performed throughout the country and features a cast of musicians, singers and narrators.

In addition to the keynotes and "Freedom Sings" program, roundtables, workshops, more than 300 breakout sessions, on-site critiques, ACP's Best of Show on-site competition, a career fair, ACP/CMA/CBI awards convocations, media resources

and student publications displays, an on-site photography opportunity, a tradeshow, vendor sessions, receptions and an adviser luncheon round out the program.

Four pre-convention workshops—Business and Advertising, Newsroom Management, Coaching Writers and Digital Photography—will begin at 1 pm on Wednesday. Pre-registration is required and enrollment is limited in each. Three of the four workshops continue on Thursday until 12 noon, while Newsroom Management is limited to a half-day program and concludes at 5:30 pm Wednesday.

An all-day Society of News Design Quick Course will be held on Thursday. Pre-registration is also required for this program.

National Public Radio will conduct a special training program for broadcast students during the convention, concluding with an open "listening session," on Saturday afternoon, when student work will be broadcast for those present.

The Editor-in-Residence program returns for the Nashville convention. Jill "JR" Labbe, senior editorial writer and columnist with the Fort Worth Star-Telegram, will lead several sessions and meet with students who want professional mentoring.

Scores of breakout sessions for all student media, including print and online newspapers, magazines, yearbooks, and radio and television broadcast will be offered. Some of these breakouts will be targeted to special audiences and interests,

Sponsored by  
**Associated Collegiate Press**  
**College Media Advisers**  
with **College Broadcasters, Inc.**

continued on page 3

# Convention center to host ACP/CMA sessions and activities for the first time

continued from front page

including community and private colleges, advertising and business management, press law and ethics, photography, technology, news design and advising. These sessions will be taught by working journalists and other media professionals, media advisers and occasionally by a panel of students

One of the broadcast breakout session will feature FCC representative Allen Meyers who will discuss updates in the governments broadcast rules and regulations. A special two-hour advertising program will feature advertising professionals addressing relevant issues in the question and answer format.

The Black College Communications Association will have a special convocation for its members and other interested delegates during the convention.

Students who attend the convention can enter ACP's Best of Show competition, which is free to ACP members and open to non-members for a small fee. This convention-only, on-site competition is for newspapers, magazines, yearbooks and broadcast news programs. Entries are judged for overall excellence. The awards are presented at the convention's closing convocation on Sunday morning.

Discussion roundtables for various minority and other special interest groups, including African American, Asian American, gay and lesbian, Hispanic and Native American, will be held following the keynote address on Thursday. At the same time, special interest groups such as state and regional divisions for large and small schools, techies, radio music directors and radio program directors, will meet to network.

An exhibit hall will be open on Wednesday afternoon until Friday afternoon and will include vendors who provide goods and services to student media. Joining these vendors will be a media resources display provided by CMA and a student publications display area. Convention delegates are encouraged to bring up to two dozen copies of their best newspapers, advertising rate cards and other promotional sales materials, a non-returnable copy of their most recent yearbook or a dozen copies of their magazine for display, browsing and exchange.

For the first time, both a hotel and convention center will be used for this event. Sessions will be held at both the Nashville Convention Center and the Renaissance Nashville Hotel. Delegates are encouraged to reserve their rooms at the convention hotel early, before the deadline (see related story in this booklet).

Convention registration and hotel reservations forms are printed in this convention booklet. More information about convention programs, including those that require advance sign-up, can also be found in this booklet and on the ACP and CMA web sites.

Online convention registration is encouraged and easy at [www.studentpress.org/acp](http://www.studentpress.org/acp). Or, delegates may register by fax or by regular mail. The full names of all delegates must be provided. Substitutions or additional names may be provided later.

Some 2,645 delegates attended the 2003 National College Media Convention in Dallas.

## DEADLINES

**Hotel reservations • Oct. 12\***

**End earlybird (reduced) registration fees • Oct. 12**

**Regular registration fees in effect • Oct. 13**

**SND Quick Course, Advertising/Business, Digital Photography, Newsroom Management and Coaching Writers workshop registrations due • Oct. 20**

**Last day to mail registration to ACP • Oct. 25\*\***

**Last day to fax registration to ACP • Oct. 29\*\***

**Last day for online registration • Oct. 29\*\***

\* After Oct. 12, rooms may still be available, but phone the hotel before faxing or mailing a reservation.

\*\* Walk-in (on-site) registrations are accepted beginning Wednesday, Nov. 3 at the Nashville Convention Center.

## Schedule at a Glance

### Wednesday, Nov. 3

Business and Advertising/Coaching Writers/Digital Photography Workshops Pt. 1	1-5:30 pm
Newsroom Management Workshop	1-5:30 pm
Earlybird convention registration	4-7:30 pm
Earlybird Best of Show entries	4-7:30 pm
Exhibits open	4-7:30 pm

### Thursday, Nov. 4

Convention registration	8 am-5 pm
Best of Show entries	8 am-5 pm
Exhibits	8 am-5 pm
Breakouts/learning sessions	8 am-3:20 pm
Business and Advertising/Coaching Writers/Digital Photography workshops Pt. 2	8:30 am-noon
SND Quick Course	8:30 am-5:30 pm
Nashville Portrait photo registration	9 am-3 pm
Media Tours registration	9 am-noon
Liaisons table	10 am-4 pm
Drop off resumes and cover letters	10 am-4 pm
New advisers meet CMA officers	10:10-50 am
Publication/Web critiques check-in	1-5 pm
Opening keynote address	3:30-4:30 pm
CBI membership meeting	4:30-5:30 pm
Nashville Portrait participant selections	4:30 pm
Roundtables (various)	4:30-5:30 pm
Reception for advisers	4:30-6:30 pm

### Friday, Nov. 5

Run or Walk a Mile, Pt. 1	6-6:50 am
Convention registration	8 am-4 pm
Best of Show entries	8 am-noon
Exhibits	8 am-3:30 pm
Media Tours registration	8-9:50 am
SCJ Meeting	8-8:50 am
Breakouts/learning sessions	8 am-4:20 pm
Drop off resumes and cover letters	8 am-noon
Publication critiques	9 am-noon
BCCA meetings	9 am-4 pm
Liaisons table	10 am-3 pm
Keynote address	10-11:20 am
CMA 50th Anniversary lunch/awards	1:30-2:20 pm
All-convention reception	2:30-3:30 pm
CBI student broadcasting awards	3:30-4:30 pm
Freedom Sings	4:30-6 pm
Adviser Reception	6-7 pm

### Saturday, Nov. 6

Run or Walk a Mile, Pt. 2	6-6:50 am
Convention registration	8 am-2 pm
CMA membership meeting	8-8:50 am
Breakouts/learning sessions	8 am-3:20 pm
Publications critiques	9 am-noon
BCCA meetings	9 am-4 pm
ACP members meeting	9-9:50 am
Career Fair interviews pt. 1	9 am-noon
Web critiques	9 am-7 pm
Association of Christian Media meeting	10-11:20 am
CCJA Luncheon/Business meeting	noon-2 pm
Career Fair interviews pt. 2	1-4:30 pm
Keynote address	1:30-2:20 pm
ACP awards ceremony	3:30-5 pm
NPR listening session	5:30-6 pm
Reception for advisers	5:30-6:30 pm

### Sunday, Nov. 7

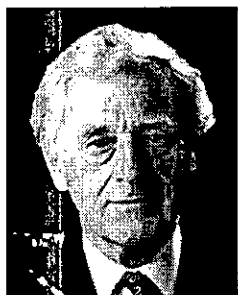
Convention registration	8:30-10 am
Breakouts/learning sessions	6:30-9:20 am
Displays of award-winning work	8:30-10:45 am
Closing keynote/Best of Show awards	9:30-10:45 am



## KEYNOTE SPEAKERS

# ● Four keynoters share stories of their media careers, offer advice to delegates

### John Seigenthaler



John Seigenthaler founded the First Amendment Center in 1991 with the mission of creating national discussion, dialogue and debate about First Amendment rights and values.

A former president of the American Society of Newspaper Editors, Seigenthaler served for 43 years as an award-winning journalist for The Tennessean, Nashville's morning newspaper. At his retirement he was editor, publisher and CEO. He retains the title chairman emeritus. In 1982, Seigenthaler

became founding editorial director of USA TODAY and served in that position for a decade, retiring from both the Nashville and national newspapers in 1991.

Seigenthaler left journalism briefly in the early 1960s to serve in the U.S. Justice Department as administrative assistant to Attorney General Robert F. Kennedy. His work in the field of civil rights led to his service as chief negotiator with the governor of Alabama during the Freedom Rides. During that crisis, while attempting to aid Freedom Riders in Montgomery, Ala., he was attacked by a mob of Klansmen.

Seigenthaler hosts a weekly book-review program, "A Word on Words." He is a senior advisory trustee of the Freedom Forum. He chairs the annual "Profile in Courage Award" selection committee of the John F. Kennedy Library Foundation and co-chairs with Arthur Schlesinger, Jr. the Robert F. Kennedy Book Award for the RFK Memorial. Seigenthaler served on the 18-member National Commission on Federal Election Reform organized in 2001 by former Presidents Carter and Ford. He is a member of the Constitution Project on Liberty and Security, created after the Sept. 11 tragedies in New York and Washington.

In 2002, the trustees of Vanderbilt University created the John Seigenthaler Center, naming the building at 18th Avenue South and Edgehill Avenue that houses the offices of the Freedom Forum, the First Amendment Center and the Diversity Institute.

He will speak on Thursday, 3:30 pm.

### Rob Curley



Rob Curley, the youngest person to win Newspaper Association of America's Internet Pioneer of the Year award (2001), is Director of New Media for The World Company and the leader of World Online, the Internet division of the Lawrence (Kan.) Journal-World. In that capacity he leads the company's converged operations for the combined news gathering staffs of the Lawrence Journal-World, 6News television station and World Online.

Curley's team has developed the national newspaper Web site of the year as named by either the NAA or Editor & Publisher magazine every year since 1998. In

May 2003, Editor & Publisher magazine and Mediaweek magazine named three sites built under Curley's direction as the top media sites on the Internet. The Lawrence Journal-World won four international EPPy awards at the ceremonies, more than any other media company. Highlights of the four awards included LJWorld.com being named best overall online newspaper site, KUsports.com being named best sports site and Lawrence.com being named best online entertainment service.

He came to the Lawrence-based media company after a two-year stint as the director of new media at The Topeka Capital-Journal. He previously was the manager of content development for Morris Digital Works, and had been with Morris Communications since 1996.

In February of 2002, E&P named The Capital-Journal's site as the best online newspaper in the country, as well as the best specialized news site in the nation. In July of 2002 Curley's Topeka team won four national Digital Edge awards from the NAA, and became the first newspaper in the association's history to be a finalist in every category it was eligible to enter.

In January of 2003, Curley's team repeated the feat, this time as the Lawrence Journal-World was the only newspaper in the country to be a national finalist in every category at the NAA's online awards, with the operation's KUsports.com site eventually being named best sports site in the nation. In 2004, the NAA named Lawrence.com the best entertainment site in the nation.

He will speak on Friday at 10 am.

### David Aikman



David Aikman is an award-winning print and broadcast journalist, an author and a foreign policy consultant based in the Washington, D.C. area. His wide-ranging professional achievements include a 23-year career at TIME Magazine with reporting spanning the globe of nearly all the major historical events of the time.

More recently, he authored two books, *A Man of Faith: The Spiritual Journey of George W. Bush* and *Jesus in Beijing: How Christianity is Transforming China and Changing the World*

*Balance of Power*. Aikman's 1999 two-hour documentary on the Middle East peace process, *Vanishing Peace: The Aftermath of Oslo*, was shown worldwide on the BBC. Aikman is also a regular radio and TV commentator on international affairs and has been a commentator on various international topics for ABC's "Nightline," Fox News, CNN and the BBC.

An expert on China, Russia and the Middle East, Aikman, as a senior correspondent and foreign correspondent for TIME Magazine, reported from five continents and more than 55 countries and wrote three consecutive Man of the Year cover stories. He has interviewed world figures, from Mother Teresa to Manuel Noriega, from Alexander Solzhenitsyn to Pham Van Dong, from Boris Yeltsin to Billy Graham. Aikman speaks six languages, including Russian, Chinese, French and German.

After leaving TIME in July 1994, Aikman joined the Washington-based Ethics and Public Policy Center as a Senior Fellow from 1998 to 2002. Before and

since those four years, he has worked as a freelance writer, author and commentator. He also serves as a Senior Fellow for The Trinity Forum, a leadership academy that seeks to transform society by helping leaders examine issues in their personal and public lives in the context of faith.

Aikman has written extensively on religious persecution based on first-hand, news-breaking reporting in countries including Russia, China, Egypt and Pakistan. His expertise in first-hand reporting on religious freedom in Asia and the Middle East goes back 25 years, with reports appearing in *Foreign Affairs*, *The American Spectator*, *The Weekly Standard* and *Citizen Magazine* as well as several issues of *TIME*.

His 1:30 pm Saturday talk is sponsored by the Fieldstead Foundation.

## Leonard Pitts, Jr.



Leonard Pitts, Jr., syndicated columnist for the Miami Herald and Tribune Media Services, will deliver the convention's closing keynote on Sunday morning. The recipient of the 2004 Pulitzer Prize for commentary, Pitts is nationally recognized as one of America's best writers on popular culture.

In 2001, he received the American Society of Newspaper Editors (ASNE) Award for Commentary Writing and a Feature of the Year award from *Editor & Publisher* magazine. In 2002, the National Society of Newspaper Columnists awarded Pitts its inaugural Columnist of the Year award. He was a finalist for a Pulitzer Prize in 1992. He has also been honored by the Society of Professional Journalists, the National Association of Black Journalists, the Simon

Wiesenthal Center and the Gay and Lesbian Alliance Against Defamation, among others.

He began writing professionally at 18 for *SOUL*, a national black entertainment tabloid, and at 20 was the publication's editor. Since then, his music criticism has been published in *Musician*, *Spin*, *TV Guide* and other entertainment magazines. He has also written and produced radio documentaries on the history of black America, including Martin Luther King, Jr. Pitts was also a writer for radio's popular countdown program, "Casey's Top 40 with Casey Kasem."

His critically acclaimed book, *Becoming Dad: Black Men and the Journey to Fatherhood*, was published in 1999.

In his twice-weekly column, Pitts comments on a variety of subjects. His column on the Sept. 11, 2001, terrorist attacks, "We'll Go Forward From This Moment," circulated the globe on the Internet and generated nearly 30,000 emails. The column has been reprinted in poster form, set to music, read on television and quoted by Congressman Richard Gephardt as part of the Democrat Party's weekly radio address.

His 9:30 am keynote address on Sunday will also include the presentation of the ACP Best of Show awards.

## Career Fair, other opportunities open to convention students

If you're interested in a newspaper job or internship, be sure to bring along your resume and cover letter to drop in the Career Fair boxes that will be located near the exhibit hall. Students who are looking for a newspaper job or internship should submit resumes by the close of registration on Thursday for professional recruiters to read.

Recruiters will review these resumes and select whom they consider to be promising student journalists for one-on-one interviews on Saturday during the Career Fair. The names of those students chosen will be posted at 4:30 pm on Friday at the CMA information table. There will also be an open time on Saturday for those not selected to possibly schedule an interview.

**Photographers:** Be sure to bring along your portfolios. There will be professional photo editors on hand during special roundtables to offer you advice on how to improve your work.

During some special broadcasting sessions students may have their tapes or DVDs critiqued, so be sure to bring your best VHS tapes and DVDs to share with others and for these sessions.

ACP and CMA can't guarantee that every student who submits a resume or brings work for a professional evaluation will be accommodated.

## Roundtables for minorities, special interest groups follow Thursday keynote

Informal networking in roundtable settings for many convention delegates is planned for Thursday 4:30-5:30 pm, following the keynote address. The agenda for these sessions is open to the wishes of each group. ACP/CMA suggest a discussion leader volunteer to seek topics for discussion from the group and keep the discussions fair and useful for all the participants.

African-American, Asian-American, gay and lesbian, Hispanic and Native American students are invited to participate in separate minority group roundtables. Participants will be invited to share their experiences in their college newsrooms, discuss plans for internships and jobs and build professional and personal networks. Information about memberships in each group's professional association will be provided.

Students and advisers interested in media technology will have the chance to share their information and question like-minded delegates during this new group session.

Other roundtables are offered for state and regional groups. Students may create ad hoc subgroups for editors, designers, photographers, ad and business staffers, broadcasters and other specialties during the discussion time in the same designated rooms. Defining a discussion group and designating a table is at the students' initiative. ACP/CMA will provide the space and time in the program.

Students and advisers may form an ad hoc special interest group and post meeting times and locations, in addition to the Thursday afternoon time officially listed in the program, on a message board located at the ACP/CMA convention registration desk. This can be done at students' and advisers' initiatives.

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b> Board of Trustees	<b>ITEM:</b> 6
<b>FROM:</b> Chancellor	<b>DATE:</b> 08-30-04
<b>SUBJECT:</b> SADDLEBACK COLLEGE: GUEST SPEAKER - HUMANITIES HOUR	
<b>REASON FOR BOARD CONSIDERATION:</b> APPROVAL	

### **BACKGROUND**

Saddleback College provides a diverse selection of cultural and educational events for the community throughout the year. Guest speakers are utilized in selected programs for educational enrichment and to bring up-to-date information to students, faculty, staff, and the community at large.

### **STATUS**

The Saddleback College Humanities Hour has selected the following speakers for the months of September and October, 2004. A biographical sketch of each speaker is shown in Exhibit A. Funds to support these expenditures are included in the 2004-2005 Associated Student Government budget.

**September 14:** Dr. Zita Barrueto from UC Santa Cruz will give a talk entitled "The Other September 11" in which she will discuss the events that led to the coup in Chile on September 11, 1973. The presentation will be held at 12 noon in SSC 212, for an honorarium of five hundred dollars (\$500).

**October 25:** Dr. Rudy Torres from UC Irvine will give a talk entitled "Orange County's Latino Communities." The presentation will be held at 12 noon in SSC 212, for an honorarium of three hundred dollars (\$300).

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the honorarium for Humanities Hour speakers in the amounts shown above.

<b>Item Submitted By:</b> Dr. Richard D. McCullough, President, Saddleback College
<b>Item Reviewed By:</b> Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b> _____ <b>Vote</b> _____

**Zita Cabello-Barrueto, Ph.D.**, came to the United States in 1974 as a political refugee with her husband Patricio and their young son Felipe. She earned a Masters in Economics at the University of Chile in 1973. She holds a MA in Economics for the University of Chile, MPH and Ph.D. in Development Economics from UC Berkeley. She has taught in the Latin American Studies Program at the UC Santa Cruz.

Events surrounding the *coup d'etat* in Chile, particularly the extra-judicial execution of her brother Winston (a young economist who headed the Salvador Allende government's northern regional planning office—ORPLAN—in Copiapo) by members of the Chilean army on October 17, 1973, coupled with the detention of her husband (also an ORPLAN economist), have greatly influenced her views of what is important to learn and to teach. After years of teaching and thinking deeply about issues of inequality and injustice, she discovered a simple truth: the rule of law is of crucial importance in regulating social, political, and economic interactions.

In 1997 she wrote and produced the documentary "Never Again *Shall We Say Never Again*" to explore the issue of accountability as a means to prevent the repetition of past tragedies. This documentary is not just another testimony of inhumanity and irrational repression, but an invitation to reason and reflect on our responsibilities as individuals in the construction of the world we live in.

She currently engaged in a lawsuit in a US District Court for the Southern District of Florida against Captain Armando Fernandez Larios for the torture, summary execution, and illegal burial of her brother Winston. Fernandez Larios, a former captain in the Pinochet army who has lived in Miami since 1987, also played a role in the 1976 car-bombing that killed Chilean diplomat Orlando Letelier and US advocate Ronni Moffit in Washington DC. The trial in this case, set for September 22, 2003 will establish an important precedent in international law and will increase the accountability of those responsible for human rights violations. This trial has the capacity to inspire hope and healing not only among members of émigré communities in the US, but for people in their native countries, where the human rights abuses took place.

A description of her efforts in this case will form the crux of an upcoming book, Ending Impunity: Searching for Justice Following the Murder of My Brother in Pinochet's Chile. The book traces her 30-year journey for resolution and ultimately justice for the losses that her family and thousands of other Chileans suffered during Pinochet's reign of terror.

[Back to Search Results.](#)

## Rodolfo David Torres

**Positions:** Associate Professor, Chicano/Latino Studies  
School of Social Sciences

Associate Professor, Planning, Policy & Design  
School of Social Ecology



**Degree:** Ph.D. Administration, Planning and Social Policy, Claremont Graduate School, 1983

**Research Interests:** Critical Urbanism, the State, Class Structures, Studies in Racism and Inequalities, and Poverty & Social Policy

**Research Abstract:** Professor Rodolfo D. Torres was born and raised in East Los Angeles. He did his undergraduate work at UC Irvine (Comparative Culture) and then moved on to Claremont Graduate School to pursue a Ph.D in an interdisciplinary program in political economy, education, and social policy. He joined the Department of Education at UC Irvine in 2000 from California State University, Long Beach where he taught in the Graduate Center for Public Policy & Administration, and the Department of Chicano Studies. In July of 2003 Torres moved over to the School of Social Sciences where he currently holds a faculty appointment in Chicano-Latino Studies. He also holds courtesy appointments in Political Science, and Planning, Policy & Design in the School of Social Ecology.

Torres' two main interests are Marxist social theory and political

economy. In particular, methods and categories of political economy devised by Marx and Antonio Gramsci are central to his research in urban studies, migration, ethnic relations, and social policy. As his current research agenda reflects professor Torres has jettison conventional disciplines. This allows him to follow arguments and processes wherever they lead, instead of stopping at the conventional disciplinary boundaries, subordinating intellectual exploration and professional integrity to what he considers parochial demands of the academy. A major theoretical preoccupation of professor Torres is the study of racism within the context of changing capitalist social relations. Most recently he has become more involved in empirical research intended to test his theoretical arguments. This long-standing interest in racism and the political economy of capitalism has led Torres to his current project, a US/UK comparative study of migration, racism and social exclusion. This collaborative research is being conducted with Professor Satnam Virdee of the Department of Sociology and the Center for Migration Studies at the University of Glasgow. This research will be published in their forthcoming book (Polity Press, 2005) entitled "Racism and Capitalist Modernity."

As an inveterate social and political theorist professor Torres also maintains a watchful eye on developments in other areas such as space and time, children's geography, the body, and racialized masculinities. Professor Rodolfo D. Torres has recently embarked on a second research project designed to find out how school-aged Latino children relate and adjust to changing urban spaces and class relations brought about by economic restructuring and urban disinvestments.

Professor Torres is co-author of the widely acclaimed Latino Metropolis published by the University of Minnesota Press. He is currently Associate Editor of the following three journals:  
Latino Studies published by Palgrave, UK  
Ethnicities published by Sage, UK  
New Political Science published by Routledge

**Publications:** Among Professor Torres' books: \* New American Destinies (Routledge, 1997) \* Latino Social Movements (Routledge, 1999) \* Race, Identity, and Citizenship (Blackwell, 1999) \* Latino Metropolis (University of Minnesota Press, 2000) \* Latino Thought (Rowman & Littlefield, 2003) \* Savage State: Welfare Capitalism & Inequality (Rowman & Littlefield, 2004) \* After Race: Racism After Multiculturalism (NYU Press, 2004) \* Racism & Capitalist Modernity (Polity Press) In Progress

**Address** University of California  
3151 Social Science Plaza  
Mail Code: 5100  
Irvine, CA 92697

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### Agenda Item

<b>TO:</b> Board of Trustees	<b>ITEM:</b> 7
<b>FROM:</b> Chancellor	<b>DATE:</b> 08-30-04
<b>SUBJECT:</b> SADDLEBACK COLLEGE: CONSULTANT AGREEMENT	
<b>REASON FOR BOARD CONSIDERATION:</b> APPROVAL	

### BACKGROUND

On January 11, 1988, the Board of Trustees approved an agreement with the County of Orange to enable Saddleback College to be the sole provider of Paramedic Training Services for the County.

### STATUS

The agreement with Orange County provides for the District to secure the services of a Medical Director having the qualifications, training, and experience to direct the Paramedic Training Program. Jennifer Mason, M.D., Orange, California, has been selected to fulfill the duties of the Medical Director for the 2004-2005 fiscal year. Payment for Dr. Mason will not exceed \$17,500 plus travel expenses. Funds for this purpose are included in the 2004-2005 budget for the Health Sciences, Human Services and Emeritus Institute Division.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the consulting agreement with Jennifer Mason, M.D., as shown in Exhibit A.

**Item Submitted By:** Dr. Richard D. McCullough, President, Saddleback College

**Item Reviewed By:** Dr. Raghu P. Mathur, Chancellor

**Final Disposition:** \_\_\_\_\_ **Vote** \_\_\_\_\_

## CONSULTANT AGREEMENT

THIS AGREEMENT is made and entered into this 1<sup>st</sup> day of July 2004, by and between:

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, CA 92692  
(949) 582-4664

hereinafter called the DISTRICT, and

Jennifer Mason, MD  
7230 Cambria Circle  
Orange, CA 92869  
(714) 744-4965

hereinafter called the CONSULTANT.

WITNESSETH:

WHEREAS, the DISTRICT is authorized to contract with and employ an Independent Contractor specially trained and experienced to perform the special services pursuant to this agreement:

The parties agree as follows:

1. The period of the Agreement shall be **July 1, 2004** through **June 30, 2005** inclusive.
2. The CONSULTANT shall, at times and places designed by him/her and acceptable to the DISTRICT, perform the following in compliance with the specifications and standards.
  - a. Assess all paramedic program course content;
  - b. Assess content of all paramedic program examinations, both written and skills;
  - c. Assist in revising and assessing paramedic program curriculum by incorporating recommendations from HCA/EMS, and the Orange County Medical Association into the same;
  - d. Assist in revising and assessing provisions for the paramedic program hospital clinic and field internships;
  - e. Assist in the District selection of faculty and guest lecturers for the paramedic program
  - f. Recommend integration of paramedic program admission standards with state-mandated policies for community colleges;
  - g. Recommend standards for paramedic program / pass fail qualifications;
  - h. Participate as a paramedic program lecturer;
  - i. Participate on appropriate HCA/EMS committees;
  - j. Assist in communicating with the Orange County EMS system providers regarding paramedic education issues.
3. The DISTRICT shall pay the CONSULTANT at the rate of \$45.00 per hour, up to .25 FTE's, the total cost of services not to exceed \$ 17,500 plus itemized travel expenses approved by the District representative. Payment shall be made upon submission of a monthly invoice acceptable



to the DISTRICT and approved by the Dean of Health, Human Services and Emeritus Institute. The CONSULTANT shall assume all other expenses incurred by him in connection with performance hereunder.

4. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third person.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the DISTRICT.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT  
District

JENNIFER MASON, M.D.  
Consultant

By: Gary Poertner  
Deputy Chancellor

By: Jennifer Mason

Reviewed by: Kathleen Winston, Dean  
Health and Human Services  
and Emeritus Institute

Date

Date

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **Agenda Item**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	8
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	<b>SADDLEBACK COLLEGE: ROOFING REPLACEMENT AT BUSINESS/GENERAL SCIENCES BUILDING SUBSTITUTION OF SUBCONTRACTOR (GLASS)</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

Chapter 4, Section 4107 of the California Public Contract Code known as the "Subletting and Subcontracting Fair Practices Act," requires that in all public contracts, the awarding authority must approve the substitution of one subcontractor for another after a bid has been awarded. The acceptable reasons for requesting substitutions provided in Government Code Section 4107 include, "...subcontract to be voluntarily assigned or transferred or allow it to be performed by anyone other than the original subcontractor listed in the original bid..."

### **STATUS**

Best Roofing and Waterproofing, the general contractor, requests the removal of subcontractor, Mission Viejo Glass, for window water seal replacement at Business/General Sciences Building at Saddleback College and recommends Saddleback Valley Glass be accepted as its replacement, EXHIBIT A. In accordance with Section 4107 of the Government Code, a certified letter notifying Mission Viejo glass of this request was sent on August 12, 2004, EXHIBIT B.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the substitution of a glass subcontractor on this project.

<b>Item Submitted By:</b>	Dr. Richard McCullough, President, Saddleback College
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>



August 11, 2004

Via Facsimile to  
(949) 364-9461

Mr. John Ozurovich  
Director of Facilities &  
Physical Plant  
Saddleback College  
28000 Marguerite Parkway  
Mission Viejo, CA 92692

Ref: Project: Bid No: 1033  
Roofing Replacement at Business & General  
Services Building at Saddleback College  
Roofing Projects

Subject: Subcontractor Substitution

Dear Mr. Ozurovich;

In accordance with Public Contract Code No: 4107 (a) (1), we hereby request a subcontractor substitution in place of the subcontractor listed in our original bid. The reason for the substitution of the listed subcontractor (Mission Viejo Glass), is at their request. Due to Mission Viejo Glass' unforeseen business schedule, they graciously withdrew their proposal from consideration. Attached for your reference is a copy of their letter of withdrawal.

We have secured another subcontractor's commitment that can accept the work:

Name:	Saddleback Valley Glass		
Address:	27665 Forbes Rd. Suite - #4 Laguna Niguel, CA 92677		
Phone:	(949) 582-5614	Fax:	(949) 582-5683
Trade:	Glass & Glazing		
License No:	723355		
Fed. I.D.#	33-0701300		

Should you have any questions or require any additional information regarding this matter, please don't hesitate to contact me at: (310) 328-6969 Ext. 233.

Respectfully Submitted:

Anne O. Tuliau  
Contracts Administrator  
Best Roofing & Waterproofing, Inc.

cc: Mr. Sean Tabazadeh - CEO/BRW  
Mr. Bob Mars - COO/BRW  
Mr. Matt Adab - Project Estimator/BRW  
Mr. Steve Plante - Project Manager/BRW  
Project File - P04-73

# *Mission Viejo Glass*

27862 Camino Capistrano

Laguna Niguel, CA 92677


Phone: (949) 364-6240 Fax: (949) 364-5792

---

Steve Plant,

At this time I must respectfully decline the bid related to the job at Saddleback Valley College. This is due to extreme changes in our spectrum of work. If there are any problems or questions, please feel free to call. Thank you very much for the opportunity.

Sincerely,

  
Robert Brown, Manager  
Mission Viejo Glass



**SADDLEBACK COLLEGE**

28000 Marguerite Parkway • Mission Viejo • CA 92692-3635  
(949) 582-4500 • www.saddleback.edu

August 11, 2004

Mr. Robert Brown  
Manager  
Mission Viejo Glass  
27862 Camino Capistrano  
Laguna Niguel, CA 92677

SUBJECT:           SUBSTITUTION OF SUBCONTRACTOR

Dear Mr. Brown:

We have received from Best Roofing & Waterproofing a request for substitution of glass subcontractor for the Roofing Replacement at Business & General Sciences Building project at Saddleback College.

In compliance with Article 4107 of the California Contract Code, this is your notification of said request. You have five working days to submit written objections to the substitution. Failure to file a written request will constitute your consent to the substitution.

Sincerely,

John Ozurovich  
Director of Facilities & Physical Plant

JO/pb

Cc:   Anne O. Tuliau

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **Agenda Item**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	9
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	<b>SADDLEBACK COLLEGE: DEMOLITION OF BUILDING Q, GREENHOUSE AND CARPORT RETROFIT; APPROVE CHANGE ORDER NO. 1; ACCEPT PROJECT AS COMPLETE AND FURTHER AUTHORIZE THE FILING OF THE NOTICE OF COMPLETION</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

On April 26, 2004, the Board of Trustees approved entering into an agreement with Envirocon Inc. of Los Alamitos, California, for the Demolition of Building Q, Greenhouse and Carport Retrofit in the amount of One Hundred Thirty Eight Thousand Seven Hundred Nine and No/100 Dollars (\$138,709.00). Funds were available from Basic Aid.

### **STATUS**

Change Order No. 1 is a deduct of Twenty Four Thousand One Hundred Sixty Eight and No/100 Dollars (-\$24,168.00), as shown in EXHIBIT A, making the total for the project One Hundred Fourteen Thousand Five Hundred Forty One and No/100 Dollars (\$114,541.00). Staff and Consultant have inspected the project and found it completed to satisfaction.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve Change Order No. 1 for a deduct of Twenty Four Thousand One Hundred Sixty Eight and No/100 Dollars (\$24,168.00), EXHIBIT A; accept the project as complete and further authorize the filing of the Notice of Completion, EXHIBIT B.

<b>Item Submitted By:</b>	Dr. Richard McCullough, President, Saddleback College
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

CHANGE ORDER NO. 1

Project: Bid No. 1032 Demolition of Building Q, Greenhouse and Carport Retrofit  
To: Envirocon Inc.

You are hereby directed to provide the extra work necessary to comply with this Change Order.

DESCRIPTION OF CHANGE: Delete Landscaping

COST (This cost shall not be exceeded): (24,168.00)

Original contract price:	\$ <u>138,709.00</u>
Change Order amount:	\$ <u>(24,168.00)</u>
New contract price:	\$ <u>114,541.00</u>

TIME FOR COMPLETION: No Change

Original completion date:	<u></u>
Time for completion of	<u></u>
Change Order:	<u></u>
New completion date:	<u></u>

Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Project documents. The amount of the charges under this Change Order is limited to the charges allowed under Article 59 of the General Conditions. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in this Change Order shall constitute the entire compensation and/or adjustment in the contract time due Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in this Change Order.

No additions or deletions to this Change Order shall be allowed, except with written permission of District. Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order.

Schools Legal Service of O/C.  
O.C. Dept. of Ed.  
March 1, 1996

Change Order 1

This Change Order is hereby agreed to, accepted and approved.

CONTRACTOR

BY: \_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DISTRICT

BY: \_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

ARCHITECT

BY: \_\_\_\_\_  
Signature

Print Name: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

Schools Legal Service of O.C.  
O.C. Dept. of Ed.  
March 1, 1996

Change Order 1





That the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, California, is the owner of said property described in the foregoing notice;

That he has read the foregoing notice and knows the contents thereof and that the facts stated therein are true.

---

RAGHU P. MATHUR, ED.D.

SUBSCRIBED AND SWORN TO BEFORE ME  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

---

Notary Public in and for  
said County and State

BP-7857

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>10</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>8/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: AWARD OF BID: TELEPHONE INFRASTRUCTURE REMEDiation AT SADDLEBACK COLLEGE</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

On May 24, 2004, the Board of Trustees approved a telecommunications network replacement project and provided funding from basic aid. Infrastructure remediation work to replace fiber optic cable, replace connections, install new equipment enclosures, etc., is a part of this project and is critical to the deployment of the new network.

### **STATUS**

On July 12 and 19, 2004, Bid No. 259D for Telephone Infrastructure Remediation at Saddleback College was advertised in the newspaper. In addition, invitations were sent to six (6) vendors. One vendor, W P Electric & Communications, Inc. of Yorba Linda, responded to the invitation for bids and his bid was opened on August 6, 2004, The bid amount is One Hundred Eighty Four Thousand Three Hundred Fifty Six and No/100 Dollars (\$184,356.00). It meets all the specifications, and is within budget. District staff, as well as the consultant, recommend award of bid. Funds are available in the project account.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees award Bid No. 259D for Telephone Infrastructure Remediation at Saddleback College to WP Electric & Communications, Inc., in the amount of One Hundred Eighty Four Thousand Three Hundred Fifty Six and No/100 Dollars (\$184,356.00) and approve the Agreement for the construction of this project, EXHIBIT A.

<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>

**AGREEMENT**

THIS AGREEMENT, dated the 31 day of August, 2004, in the County of Orange, State of California, is by and between SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, (hereinafter referred to as "DISTRICT"), and WP & COMMUNICATIONS, INC., 22711 East La Palma Ave., Yorba Linda, CA 92887, (hereinafter referred to as "CONTRACTOR").

The DISTRICT and the CONTRACTOR, for the consideration stated herein, agree as follows:

1. CONTRACTOR agrees to complete the Project known as Telephone Infrastructure Remediation at Saddleback College according to all the terms and conditions set forth in the Project Documents, including but not limited to the Notice Calling For Bids, Information for Bidders, Bid Form, Bid Security, Designation of Subcontractors, Information Required of Bidder, all prequalification forms submitted pursuant to Public Contract Code Section 20111.5, if any, Noncollusion Affidavit, Workers' Compensation Certificate, Faithful Performance Bond, Payment Bond, Escrow Agreement, if applicable, Drug-Free Workplace Certification, Criminal Records Check Certification, Change Orders, Shop Drawing Transmittals, Insurance Certificates and Endorsements, Guarantees, Contractor's Certificate Regarding Non-Asbestos Containing Materials, Disabled Veteran Business Enterprises Certification, if applicable, General Conditions, Supplemental Conditions, if any, Special Conditions, if any, Drawings, Specifications, and all modifications, addenda and amendments thereto by this reference incorporated herein. The Project Documents are complementary, and what is called for by any one shall be as binding as if called for by all.

2. CONTRACTOR shall perform within the time set forth in Paragraph 4 of this Agreement everything required to be performed, and shall provide, furnish and pay for all the labor, materials, necessary tools, expendable equipment, and all taxes, utility and transportation services required for construction of the Project:

**TELEPHONE INFRASTRUCTURE REMEDIATION  
AT SADDLEBACK COLLEGE**

All of said work shall be performed and completed in a good workmanlike manner in strict accordance with the drawings, specifications and all provisions of this Agreement as hereinabove defined and in accordance with applicable laws, codes, regulations, ordinances and any other legal requirements governing the Project. The CONTRACTOR shall be liable to the DISTRICT for any damages arising as a result of a failure to fully comply with this obligation, and the CONTRACTOR shall not be excused with respect to any failure to so comply by any act or omission of the Architect, Engineer, Inspector, Division of State Architect, or representative of any of them, unless such act or omission actually prevents the CONTRACTOR from fully complying with the requirements of the Project Documents, and unless the CONTRACTOR protests at the time of such alleged prevention

that the act or omission is preventing the CONTRACTOR from fully complying with the Project Documents. Such protest shall not be effective unless reduced to writing and filed with the DISTRICT within three (3) working days of the date of occurrence of the act or omission preventing the CONTRACTOR from fully complying with the Project Documents.

3. DISTRICT shall pay to the CONTRACTOR, as full consideration for the faithful performance of this Agreement, subject to any additions or deductions as provided in the Project Documents, the sum of One Hundred Eighty Four Thousand Three Hundred Fifty Six and No/100 Dollars (\$184,356.00).

4. The work shall be completed within sixty (60) consecutive calendar days from the date specified in the Notice to Proceed.

5. **Time is of the essence.** If the work is not completed in accordance with Paragraph 4 above, it is understood that the DISTRICT will suffer damage. It being impractical and infeasible to determine the amount of actual damage, in accordance with Government Code Section 53069.85, it is agreed that CONTRACTOR shall pay to DISTRICT as fixed and liquidated damages, and not as a penalty, the sum of Five Hundred Dollars (\$500.00) for each calendar day of delay until work is completed and accepted. Time extensions may be granted by the DISTRICT as provided in Article 63 of the General Conditions. Liquidated damages shall be imposed as set forth in Article 63 of the General Conditions.

6. Termination for Cause or Nonappropriation. In the event CONTRACTOR defaults in the performance of the Agreement as set forth in General Conditions Article 13(a) or if there is a nonappropriation of funds or insufficient funds as set forth in General Conditions Article 13(d), then this Agreement shall terminate or be suspended as set forth in General Conditions Article 13.

7. Termination for Convenience. DISTRICT has discretion to terminate this Agreement at any time and require CONTRACTOR to cease all work on the Project by providing CONTRACTOR written notice of termination specifying the desired date of termination. Upon receipt of written notice from DISTRICT of such termination for DISTRICT's convenience, CONTRACTOR shall:

- (i) Cease operations as directed by DISTRICT in the notice;
- (ii) Take any actions necessary, or that DISTRICT may direct, for the protection and preservation of the work; and
- (iii) Not terminate any insurance provisions required by the Project Documents.

In case of such termination for DISTRICT's convenience, CONTRACTOR shall be entitled to receive payment from DISTRICT for work satisfactorily executed and for proven loss with respect to materials, equipment, and tools, including overhead and profit for that portion of the work

completed. In the case of Termination for Convenience, DISTRICT shall have the right to accept assignment of subcontractors. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the DISTRICT.

8. The CONTRACTOR agrees to and does hereby indemnify and hold harmless the DISTRICT, its Governing Board, officers, agents, and employees from every claim or demand made, and every liability, loss, damage, or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Any injury to or death of any person(s) or damage to, loss or theft of any property sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the work called for in this AGREEMENT, except for liability resulting from the sole active negligence, or willful misconduct of the DISTRICT.

(b) Any injury to or death of any person(s) or damage, loss or theft of any property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm, or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with the work covered by this Agreement, whether said injury or damage occurs either on or off DISTRICT property, if the liability arose due to the negligence or willful misconduct of anyone employed by the CONTRACTOR, either directly or by independent contract,

The CONTRACTOR, at CONTRACTOR'S own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the DISTRICT, its Governing Board, officers, agents or employees, on any such claim, demand or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its Governing Board, officers, agents or employees in any action, suit or other proceedings as a result thereof.

9. CONTRACTOR shall take out, prior to commencing the work, and maintain, during the life of this Agreement, and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain the insurance coverages set forth below and in Articles 16, 17, 18 and 19 of the General Conditions. CONTRACTOR agrees to provide all evidences of coverage required by DISTRICT including certificates of insurance and endorsements.

Public Liability Insurance for injuries including accidental death, to any one person in an amount not less than	\$1,000,000
and	
Subject to the same limit for each person on account of one accident, in an amount not less than	\$1,000,000

Property Damage Insurance

in an amount not less than \$1,000,000

Course of Construction

Insurance without exclusion

or limitation in an

amount not less than \$1,000,000

Insurance Covering Special Hazards: The following special hazards shall be covered by rider or riders to above-mentioned public liability insurance or property damage insurance policy or policies of insurance, or by special policies of insurance in amounts as follows:

Automotive and truck where operated in amounts as above

Material hoist where used in amounts as above

10. Public Contract Code Section 22300 permits the substitution of securities for any retention monies withheld by the DISTRICT to ensure performance under this Agreement. At the request and expense of the CONTRACTOR, securities equivalent to the monies withheld shall be deposited with the DISTRICT, or with a state or federally chartered bank in California as the escrow agent, who shall then pay such monies to the CONTRACTOR. The DISTRICT retains the sole discretion to approve the bank selected by the CONTRACTOR to serve as escrow agent. Upon satisfactory completion of the Agreement, the securities shall be returned to the CONTRACTOR. Securities eligible for investment shall include those listed in Government Code Section 16430 or bank or savings and loan certificates of deposit. The CONTRACTOR shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon.

In the alternative, under Section 22300, the CONTRACTOR may request DISTRICT to make payment of earned retention monies directly to the escrow agent at the expense of the CONTRACTOR. Also at the CONTRACTOR's expense, the CONTRACTOR may direct investment of the payments into securities, and the CONTRACTOR shall receive interest earned on such investment upon the same conditions as provided for securities deposited by CONTRACTOR. Upon satisfactory completion of the Agreement, CONTRACTOR shall receive from the escrow agent all securities, interest and payments received by escrow agent from DISTRICT pursuant to the terms of Section 22300.

11. If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that Jim Roche, whose title is President, is authorized to act for and bind the corporation.

12. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

13. This Agreement constitutes the entire agreement of the parties. No other agreements, oral or written, pertaining to the work to be performed, exists between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties and pursuant to action of the Governing Board of the District. This Agreement shall be governed by the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed.

DISTRICT

CONTRACTOR

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

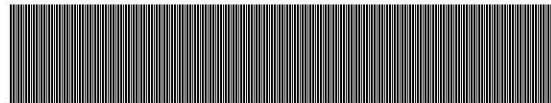
\_\_\_\_\_  
Gary Poertner  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Deputy Chancellor  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contractor's License No.



(CORPORATE SEAL OF CONTRACTOR,  
if corporation)



## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 11</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: NETWORK ENGINEERING CONSULTING SERVICES: D4 SOLUTIONS GROUP</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

### **BACKGROUND**

At the July meeting, the Board approved several IT projects for Basic Aid funding, one of which was implementation of Microsoft Exchange. Microsoft Exchange will enable Unified Messaging (Voice and Email) that is being implemented with the new telephone system.

### **STATUS**

District Information Technology is seeking consulting services from D4 Solutions, Inc. to assist with the implementation of Exchange. D4 provided engineering and consulting services relative to Microsoft Active Directory Service Project, which successfully completed on time and under budget in July of this year. District Information Technology interviewed D4 Solutions with respect to Microsoft Exchange capability prior to the commencement of the Active Directory project. The knowledge of our Active Directory structure and the working relationships with district and college IT staffs would be beneficial to assist with the Exchange implementation.

D4 Solutions Group, Inc. has provided a quote to the District which proposes these services at a cost not to exceed \$38,400 based on hourly rates quoted in the attached proposal (EXHIBIT A). Funding for this project has been authorized by previous Board action (July 2004) and is budgeted as a District IT project in the districtwide General Expense Account.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the attached contractor/consultant agreement with D4 Solutions Group, Inc. (EXHIBIT B) for the purpose of providing IT project software engineering services (Active Directory Design and Deployment) at a cost not to exceed \$38,400.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote :</b>



Network Services Proposal  
*SOCSCD Exchange Implementation*

## **Proposal for Exchange Design & Deployment**

# ***South Orange County Community College District***

August 6<sup>th</sup>, 2004

### **CONFIDENTIAL**

© 2002 by D4 Solutions Group, Inc. This document is confidential and proprietary property.  
Please do not forward, disclose or release this document without prior consent from D4 Solutions Group.

## Introduction

South Orange County Community College District is seeking assistance with an email migration from the current email system to Exchange 2003 for their two Colleges and the District office.

D4 Solutions Group is a Southern California IT Company providing solutions in the area of network migration services, remote desktop management and IT support, Security, web services, wireless and network cabling services. Our expertise extends from strategic planning through project management and needs analysis, to implementation and documentation. D4's approach is to remain committed to quality, integrity, professionalism and innovation.

D4 delivers quality-driven solutions to varied clientele among major business, education and government organizations.

D4 Solutions is uniquely qualified to meet the needs of SOCCCD. D4 uses a proven approach for managing Active Directory Migration and Exchange environments, utilizing the latest tools and techniques, which result in a "best practices" solution.

Our comprehensive offering will provide SOCCCD a long-term, flexible and cost-effective Active Directory and Exchange solutions. These benefits include:

- ❖ Certified Microsoft, Novell, and Unix systems engineers.
- ❖ Microsoft Business Partner
- ❖ Dedicated account team assigned to SOCCCD.
- ❖ Years of experience with similar large Active Directory migrations.

## Technical Proposal

This proposal for deployment of a Microsoft Exchange 2003 infrastructure within the South Orange County Community College District is broken into distinct phases. These phases are designed to provide a successful migration from the current email system to a new Exchange infrastructure.

Included at the end of each phase is a time estimate. This is an estimate based on prior migrations with organizations of roughly the same size and complexity as SOCCCD. Upon completion of Phase 1, a more defined time estimate can be identified for the remaining phases.

### Phase 1: Exchange 2003 Design (40 hours, 1 Senior Engineer)

Since SOCCCD and D4 have recently completed the Active Directory implementation project, an extensive assessment is not necessary to begin the design process. The Active Directory infrastructure is well known to D4 engineers and was implemented with a future Exchange implementation in mind. The design phase will include technical staff from SOCCCD as well as an Exchange Engineer from D4 who will design, review and edit the proposed Exchange 2003 design. During this process, support documentation and analysis provided from other parties including Microsoft Professional Services, may be used to confirm the suitability of the overall design. (Approx. 40 hours)

Following the initial Exchange Infrastructure design, a more detailed design can be created to outline the email infrastructure for the individual entities including child and resource domains. During this process, email services and application migration will be studied and documented accordingly.

During the Design phase, a project timeline will be documented. It will include milestones for the migration and better defined time estimates for the remaining phases.

The estimated time for this phase is one Exchange Engineer is 40 hours. Time estimates are based on the number of hours for each process and may be revised based on the availability of resources from both parties.

Phase 1: Active Directory Design	40 hrs @ \$120/hr	\$4,800
----------------------------------	-------------------	---------

**Phase 2: Pilot Lab (15 Days or 80 hours, 1 Senior Engineer)**

Prior to production deployment and migration to Exchange 2003, a pilot migration will be conducted in a lab environment. The current Active Directory environment, as well as the current email system, will be simulated in the lab and pilot migration will be conducted from current email systems.

This process will allow engineers from SOCCCD to gain familiarity with the migration to Exchange as well as supporting an Exchange Server environment. The pilot will also provide possible issues related to the production implementation. These issues and solutions will be documented, helping to insure an efficient, successful production implementation of Exchange 2003.

The estimated time for this phase is one Exchange Engineer for 80 hours. The time estimated for this phase is reliant on resource availability from both parties and may be broken down over a longer period.

Phase 2: Pilot Lab	120 hrs @ \$120/hr	\$14,400
--------------------	--------------------	----------

**Phase 3: Exchange Implementation and Email Migration (As required, 1 Exchange Engineer)**

Since a seamless integration with SOCCCD's current email system is not possible, Exchange will be first introduced in the location that will have the least impact on the District. A process will be put in place to migrate users from the current email system to Exchange without affecting the individual email users.

The procedures used in this phase will be documented and tested in the Lab phase. The overall implementation of Exchange will be similar to the previous Active Directory project and will be implemented in phases. The schedule and order in which Exchange will be implemented within the three organizations will be determined in the Design and/or Lab phases.

Phase 3: Exchange Implementation and Email Migration	est. 6-wks, 160 hrs @ \$120/hr	\$19,200
--	--------------------------------	----------

## Cost Summary

**This is not a fixed rate project proposal.** Actual cost to SOCCCD will be based on actual services requested/approved by SOCCCD for support services billed at the hourly rates listed below. The days/hours projected for each phase of the project is an estimate based on the indicated support requested from SOCCCD. Total project costs based on each phase is as follows:

Phase 1: Active Directory Design	40 hrs @ \$120/hr	\$4,800
Phase 2: Pilot Lab	80 hrs @ \$120/hr	\$14,400
Phase 3: Exchange Implementation and Migration	est. 6-wks, 160 hrs @ \$120/hr	\$19,200
TOTAL PROJECT COST (ESTIMATED):		<b>\$38,400</b>

D4 will bill SOCCCD hourly for services provided at the rate listed below:

Active Directory Senior Network Engineer

\$120.00 hour

## **SOCCCD Project Team Members**

### **Dan Duddridge, Account Manager**

Dan is in charge of operations and business development. He brings over nineteen years of sales, sales management, marketing and operations experience to D4 Solutions, Inc. Dan has diverse experience in technical infrastructure, software, hardware, professional and technical services with both entrepreneurial and global environments. Dan most recently was the Vice President of Sales for YellowShirt an integration solutions company backed by Kleiner Perkins Caufield & Byers, Palomar Ventures and web Methods. As Vice President and General Manager for Lanier Worldwide, Dan founded Lanier's professional services division which grew to over 250+ employees and 40 million dollars in revenue its first year. Dan was also Vice President of Sales for Opus360 and a Director at Parametric Technologies and Persistence Software, Inc. Dan received a BS in Marketing from California State University of Long Beach.

### **Mark Reynolds, Lead/Senior Systems Engineer**

Mark possesses MCSE 2000 and NT 4.0 Certifications with emphasis and expertise on Windows Active Directory and Exchange. Mark Specializes in NT 4.0 to Active directory and Exchange 5.5 to Exchange 2000/2003 migrations and domain consolidation. Before joining D4, Mark was the Manager of IT Infrastructure and Network Architecture for Blackboard, the world's larger provider of eEducation software and solutions. His responsibilities included managing the support and implementation of over 2000 Servers and WAN/LAN Network Architecture in 5 domestic and international sites including two collocation facilities. Prior to this position, Mark was a Senior Network, Systems and Software Engineer in Research and Development with Blackboard, Senior Network Engineer for GE Monitoring Automation Systems (MAS) and Project Manager and Network Engineer for Avco Financial Services.

### **Charles Reid, Lead/Senior Systems Engineer**

MCSE specializing in Exchange 5.5 & 2000, SMS 2.0, NT 4.0, Windows 2000 and Active Directory in the enterprise along with extensive experience with BackOffice applications. Enterprise corporate experiences with cc:Mail, Quickmail, Lotus Notes, GroupWise and MsMail migrations to Exchange. Lead Engineer for many Windows95/NT workstation and NT server deployments. Expert knowledge of software packages like; Outlook, SQL, Veritas, FastLane, Windows98, and Novell NetWare. Enterprise level experience with TCP/IP, VPN, SAN solutions, Internet/Intranet technologies, Firewalls, Backup solutions, and System Security. Senior Architect and Project manager responsible for AD & Exchange 2000 migrations for The Hilton Corporation, Vitria Technologies, Wellpoint Inc, The Gap, Transamerica, Universal Studios and many other large messaging projects migrating thousands of users.

### **Charles Kongkeo, Lead/Senior Systems Engineer**

MCSE Solutions Architect with extensive experience in the design, implementation and management of local and wide area networking and computing solutions in enterprise environments of a global nature. A CCNA & CNE with excellent "hands-on" skills with Microsoft and Novell networking products. Experience working with Fortune 500 companies providing a full range of solutions from PC lifecycle to Windows and messaging. Implemented solutions for PC system lifecycle services which provides complete end-to-end management of computer systems from procurement to disposal. Prior to D4 Charles was the primary mentor for Altiris eXpress and Deployment Server implementations in the West Region.

### **Engineering Team**

D4 Solutions Group will recommend the addition of other D4 Engineers as required in order to best meet the project requirements. Once the SOCCCD project plan has been completed by the Technical Project Manager and SOCCCD's IT management... D4 Solutions Group will provide SOCCCD a listing of the qualified personnel available should those resources be needed.

# INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

EXHIBIT B  
Page 1 of

This Agreement is made and entered into this 1st day of September, 2004 between:

**South Orange County Community College District**  
**28000 Marguerite Parkway**  
**Mission Viejo, California 92692-3635**  
**Telephone (949) 582-4664**  
**Requisition # RB05-00665**

hereinafter called DISTRICT, and

(Name of Consultant): **D4 Solutions Group, Inc.**  
(Street Address): **1100 Irvine Blvd. #415**  
(City, State, Zip Code): **Tustin, CA 92780**  
(Telephone #): **(714) 544-3316 ext 106**

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be from **09/01/2004** to **03/31/2005**, inclusive. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT **30** days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:  
**Network engineering/consulting services - Exchange Server Design and Deployment as .**  
**described in proposal attached.**
3. The DISTRICT shall pay the CONSULTANT **\$120.00** an hour, not to exceed **\$38,400.00** for services specified above, plus DISTRICT shall reimburse the following expenses (**0.00**) not to exceed **\$0.00** in accordance with the South Orange County Community College District guidelines. The total contract amount is **\$38,400**. Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by **Rick Van Leeuwen**, payment will be made.
4. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

***Consultant***

***South Orange County Community College District***

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

By: **Gary Poertner**

Title: Consultant

Title: Deputy Chancellor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: Dan Duddridge

College Contact Person: **Rick Van Leeuwen**

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>12</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: BUSINESS PROCESS REVIEW CONSULTANT – STUDENT SYSTEMS: STRATA INFORMATION GROUP</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

A district wide project prioritization process has recently been concluded identifying high priority IT projects which the colleges have proposed. Among those projects were Facilities Management and Scheduling projects. These projects will require a significant business process reengineering consulting effort.

### **STATUS**

Consulting services are needed to review the facilities and scheduling requirements. It will be necessary to map existing processes, interview users of the new system regarding requirements, assist in the evaluation of software alternatives, and conduct gap analyses. The District has previously worked successfully with the Strata Information Group on this type of project. District staff recommends consulting with Strata Information Group to perform business process reengineering as outlined in the Statement of Work (Exhibit A) at a cost not to exceed \$30,000. This consultant has experience in working with business and student systems in higher education. Funds for these services are available in the District's general expenditure budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the consulting agreement (Exhibit B) with Strata Information Group for the purpose of providing business process review consulting services at a cost not to exceed \$30,000.

<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>





## **PROFESSIONAL SERVICES AGREEMENT**

### **EXHIBIT A**

### **Statement of Work**

Under the terms of this Agreement, SIG will provide consulting services to the staff of the District, as directed, to perform the following work:

SIG will conduct Business Process Review (BPR) and requirements definition for Student Services projects. For example, Facilities Management and Scheduling.

Activities may include:

- Train in the use and benefits of BPR
- Map existing processes
- Identify obstacles and opportunities for improvement
- Conduct fit/gap analyses with existing (or proposed) software
- Define requirements for new software
- Construct an ideal process map
- Prioritize opportunities
- Assemble work teams
- Articulate next steps for teams

# INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

EXHIBIT B  
Page 1 of 1

This Agreement is made and entered into this 1 day of September, 2004 between:

**South Orange County Community College District**  
**28000 Marguerite Parkway**  
**Mission Viejo, California 92692-3635**  
**Telephone (949) 582-4664**  
**Requisition # RB05-00706**

hereinafter called DISTRICT, and

(Name of Consultant): **Strata Information Group**  
(Street Address): **3935 Harney Street, Suite 203**  
(City, State, Zip Code): **San Diego, CA 92110**  
(Telephone #): **858-270-1335**

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be from 9-1-04 to 6-30-05, inclusive. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT 30 days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:  
**Consulting services to review the Facilities and Scheduling requirements districtwide.**  
**Map existing processes, interview users of the new system regarding requirements,**  
**assist in the evaluation of software alternatives, and conduct gap analyses. (See attachment:**  
**Statement of Work)**
3. The DISTRICT shall pay the CONSULTANT **\$150.00** an hour, not to exceed **\$30,000.00** for services specified above, plus DISTRICT shall reimburse the following expenses (travel expenses) not to exceed **\$30000.00** in accordance with the South Orange County Community College District guidelines. The total contract amount is \$30,000.00.
4. Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by **Allan MacDougall**, payment will be made.
5. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

***Consultant***

***South Orange County Community College District***

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

By: \_\_\_\_\_

By: **Gary Poertner**

Title: Consultant

Title: Deputy Chancellor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: **Henry A. Eimstad, Partner**

College Contact Person: **Allan MacDougall**

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>13</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: EQUIPMENT LEASE AGREEMENT</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

The District has been leasing a Ricoh copier for use in the Facilities Planning and Purchasing Department at a cost of \$342/month plus \$.015 per copy. The lease expired at the end of July 2004.

### **STATUS**

The department is now proposing to enter into a 36 month lease agreement for an Aficio 2035e Copier, which is the new model equivalent to the existing copier. The monthly payments will be \$305/month and the maintenance is \$0.01 per copy. Over the 36 months period the total lease payments will be Ten Thousand Nine Hundred Eighty and No/100 Dollars (\$10,980.00) and, based on an average 6,000 copies per month, the total maintenance charges are estimated at \$2,200.00. Funds are available in the department's budget.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve a 36 month lease with Ricoh for an Aficio 2035e copier at a cost of \$305/month plus \$.01 per copy and authorize staff to execute the lease documents, EXHIBIT A.

<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>

Ricoh

Customer Finance

Corp.

## Plain Language Equipment Lease

DESCRIPTION OF LEASED EQUIPMENT (Include quantity, make, model, serial no. and all attachments.) (Attach separate Schedule "A" if necessary.)			
Quantity	Serial Number	Make/Model No.	Description
1		ARDE 3055	ARDE Finisher
LEASING CUSTOMER (Lessee): (Complete Legal Name, if a corporation, use EXACT registered corporate name.)			
Company Name		Federal Tax I.D. #	Telephone No.
South Orange County Community College Dis.			( )
Billing Address		Equipment Location (if other than Billing Address)	
28000 Marquerite Parkway			
County: Mission Viejo CA 92692		County:	
SCHEDULE OF RENTAL PAYMENTS			
TERM OF LEASE 36 (IN MONTHS)	TOTAL NUMBER OF PERIODIC PAYMENTS	AMOUNT OF EACH PERIODIC PAYMENT \$ 305.00 (Plus Applicable Taxes)	<input checked="" type="checkbox"/> FMV <input type="checkbox"/> \$1.00 BUYOUT
			BILLING PERIOD <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly

## TERMS AND CONDITIONS

1. **LEASE CHARGES.** You (the leasing customer, or lessee) agree to lease from us (the above leasing company) the above Equipment for the periodic payment amount and for the full term stated above. We may charge you a partial payment for the time between the delivery date and the due date for the first payment. Lease Payments are due whether or not invoiced. If any payment is late, we may charge you, as reasonable collection costs, a late fee of \$25.00 or 10% of the amount that is late, whichever is greater, but in no event more than the maximum amount permitted under the laws of the jurisdiction where the Equipment is located.

2. **END OF TERM OPTIONS.** If you are not in default at the end of the term of the Lease and upon 30 days prior written notice to us, you may purchase all of the Equipment AS IS, for its fair market value as determined by us or for \$1.00 if this option has been extended to you as noted above (the "Purchase Option"). You agree to return the Equipment to us at your cost at the end of the Lease unless you exercise the Purchase Option. If you don't return the Equipment, this Lease will continue for the same terms on a monthly basis.

3. **OTHER IMPORTANT TERMS. THIS LEASE CANNOT BE CANCELED BY YOU FOR ANY REASON, INCLUDING EQUIPMENT FAILURE, LOSS OR DAMAGE. YOU MAY NOT REVOKE ACCEPTANCE OF THE EQUIPMENT. YOU, NOT WE, SELECTED THE EQUIPMENT AND THE VENDOR. WE ARE NOT RESPONSIBLE FOR EQUIPMENT FAILURE OR THE VENDOR'S ACTS. YOU ARE LEASING THE EQUIPMENT "AS IS", AND WE DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED INCLUDING SPECIFICALLY, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. WE ARE NOT RESPONSIBLE FOR SERVICE REPAIRS.** Any warranties the vendor gave to us, if any, we hereby assign (pass) to you. You may contact the vendor for a statement of such warranties, if any. You certify to us that the Equipment will be used by you solely for business purposes and not for personal or household purposes.

4. **TITLE.** We will have title to the Equipment during this Lease. The parties hereby intend this to be a "finance lease" under Article 2A of the Uniform Commercial Code (the "UCC"). However, if this Lease is determined not to be a "finance lease," you hereby grant us a security interest in the Equipment. **TO THE EXTENT PERMITTED BY APPLICABLE LAW, YOU WAIVE ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY ARTICLE 2A OF THE UCC.**

5. **LOSS; DAMAGE; INSURANCE.** You are responsible for and accept the risk of loss or damage to the Equipment. You agree to keep the Equipment insured against all risks of loss in an amount at least equal to the replacement cost, and you will list us as loss payee. You shall give us written proof of all insurance. If you do not give us such proof, we may (but will not be obligated to) obtain other insurance and charge you a fee for it.

The cost of such insurance may be more than the cost of insurance you may be able to obtain on your own and we may make a profit on such insurance.

6. **TAXES AND OTHER FEES; INDEMNIFICATION.** You agree to reimburse us for all taxes (such as sales, use and property taxes) and charges in connection with the ownership and use of the Equipment. Unless and until you have exercised your Purchase Option at the end of the Lease, you agree that we are entitled to any and all tax benefits (such as depreciation and tax credits), and you will not do anything inconsistent with this understanding. If you do, you will indemnify (reimburse) us for our resulting losses. You also agree to indemnify us for all losses and liabilities arising out of the ownership or your use of the Equipment. These promises will continue after this lease ends.

7. **DEFAULT.** If you fail to remit to us any payment within ten days of its due date or you breach any other obligation under this Lease, we will have the right to do one or more of the following: (i) sue you for all past due payments; (ii) sue you for **THE PRESENT VALUE OF ALL PAYMENTS TO BECOME DUE IN THE FUTURE** as liquidated damages and not as a penalty, plus the residual value we have placed on the Equipment and other charges you owe us; and (iii) repossess the Equipment. All amounts due us and to become due hereunder shall be due immediately upon the commencement of any proceeding for reorganization or liquidation of your debts under federal or state law. We may also exercise any other remedy available at law or equity. You will also pay for our reasonable collection and legal costs. **EXCEPT AS OTHERWISE PROVIDED IN PARAGRAPH 1, THIS LEASE IS GOVERNED BY NEW JERSEY LAW, AND YOU AGREE TO BE SUBJECT TO SUIT IN NEW JERSEY. YOU CONSENT TO PERSONAL JURISDICTION IN THE NEW JERSEY COURTS AND WAIVE ANY TRIAL BY JURY.**

8. **ASSIGNMENT.** You agree that you may not assign (transfer) this lease or sublease the Equipment to anyone else or remove the Equipment from the location listed above. **YOU AGREE THAT WE MAY SELL OR ASSIGN ANY OF OUR INTERESTS TO A NEW OWNER OR A SECURED PARTY ("THIRD PERSON") WITHOUT NOTICE TO YOU.** In that event, the Third Person will have such rights as we assign to them but none of our obligations (we will keep those obligations), and the rights of the Third Person will not be subject to any claims, defenses or set-offs that you may have against us or another person.

9. **MISCELLANEOUS.** All financial information you have provided is true and a reasonable representation of your financial condition. You authorize us or our agent to (a) obtain credit reports and make credit inquiries, and (b) release information we have about you and this Lease to third parties. For your convenience, we may accept a facsimile copy of this Lease with facsimile signatures. You agree a facsimile copy will be treated as an original and will be admissible as evidence of this Lease.

AUTHORIZED SIGNATURE X		Date	
Print Name and Title			
PERSONAL GUARANTY			
I/WE (EACH A "GUARANTOR") JOINTLY AND INDIVIDUALLY, PERSONALLY, ABSOLUTELY AND UNCONDITIONALLY GUARANTY ALL PAYMENTS AND OTHER OBLIGATIONS OWED TO THE LEASING COMPANY UNDER THIS LEASE AND THIS GUARANTY. I/WE AGREE THAT THE LEASING COMPANY MAY PROCEED DIRECTLY AGAINST ME/US WITHOUT FIRST PROCEEDING AGAINST THE LEASING CUSTOMER OR THE EQUIPMENT. I/WE CONSENT TO PERSONAL JURISDICTION IN THE NEW JERSEY COURTS AND WAIVE ANY TRIAL BY JURY. EACH GUARANTOR HEREBY WAIVES NOTICE OF ACCEPTANCE OF THIS GUARANTY, LESSEE'S DEFAULT, A NOTICE OF DEMAND, PROTEST AND ALL OTHER NOTICES TO WHICH LESSEE OR GUARANTOR MAY BE ENTITLED AND EACH GUARANTOR WAIVES NOTICE OF AND CONSENTS TO ANY MODIFICATIONS OR AMENDMENTS TO THIS LEASE.			
SIGNATURE (INDIVIDUALLY; NO TITLES) X	Date	SIGNATURE (INDIVIDUALLY; NO TITLES) X	Date
GUARANTOR #1 Name and Home Address (Please Print)		GUARANTOR #2 Name and Home Address (Please Print)	
DELIVERY AND ACCEPTANCE CERTIFICATION			
THE LESSEE HEREBY CERTIFIES THAT ALL EQUIPMENT REFERRED TO ABOVE HAS BEEN DELIVERED, IS FULLY INSTALLED AND IT IS IN GOOD OPERATING ORDER AND LESSEE UNCONDITIONALLY ACCEPTS THE EQUIPMENT.			
DATE OF DELIVERY	AUTHORIZED SIGNATURE		TITLE
ACCEPTED BY RICOH CUSTOMER FINANCE CORP. (Lessor)			
By	Title	Date	Lease #



# Customer Care Service Contract

Ricoh Business Systems  
5632 Bolsa Avenue  
Huntington Beach, CA 92649  
Phone (714) 891-9397  
Fax (714) 903-4248

## Customer Information

### Bill to Information

Customer Bill To		
Bill To Street Address		
Bill To City	State	Zip

### Equipment Location

Equipment Location		
Equipment Location Street Address		
Equipment Location City	State	Zip

## Billing Information

### Base Billing

Base Billing Amount	
Full Contract Amount	

### Overage Billing

<input type="checkbox"/> Quarterly	<input type="checkbox"/> Annually	<input type="checkbox"/> Term
------------------------------------	-----------------------------------	-------------------------------

## Contract Details

### Supplies

<input type="checkbox"/>	Includes Chemicals - Includes all parts and labor. Includes all parts and labor and consumable supplies. Excludes paper and staples.
<input type="checkbox"/>	Excludes Chemicals - Includes all parts and labor, Excludes all consumable supplies, paper and staples.

Comments please cancel the old contract

Model	Serial Number	ID Number	Start Meter	Start Date	Term (Months)	Copy or Development Allowance (Annually)	Excess Meter Charge
2035							.01

## Maintenance Waiver (Initial Box Below)

<input type="checkbox"/>	Customer has declined maintenance coverage at this time. The customer understands obtaining maintenance coverage later may incur charges in addition to the normal maintenance charge and has been informed as to the current time and material billing rates.
--------------------------	--

THIS AGREEMENT NOT IN EFFECT UNTIL SIGNED BY CUSTOMER AND RICOH BUSINESS SYSTEM CONTRACT MANAGEMENT

## Customer Acceptance

I have read and understand our obligations under the terms and conditions stated herein, and on the reverse side hereof, as the only agreement pertaining to the equipment hereunder. No other agreements apply unless expressly noted on the face of this agreement or in the contracts specified above. Maintenance Agreement contracts are non-refundable, non-transferable, and non-cancelable.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Ricoh Business Systems Contract Manager \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Print Name \_\_\_\_\_

## Terms and Conditions

**1. GENERAL SCOPE OF COVERAGE** This Agreement covers both the labor and the material for adjustments, repair and replacements of parts as required by normal use of the equipment, subject to the exceptions in and in accordance with these terms and conditions. This Agreement does not cover charges for installation of equipment or de-installation of equipment if it is moved. Damage to the equipment or its parts arising out of or caused by misuse, abuse, negligence, attachment of unauthorized components, accessories or parts, use of substandard facsimile (thermal) paper or substandard supplies or other causes beyond the control of RBS are not covered by this Agreement and may subject Customer to a surcharge or to cancellation of this Agreement. In addition, RBS may terminate this Agreement if the equipment is modified, damaged, altered or serviced by personnel other than the RBS Authorized Personnel, or if parts, accessories or components not meeting machine specifications are fitted to the equipment. This Agreement does not cover charges for repairs due to Customer or third party modifications to software or hardware.

**2. SERVICE CALLS** Service calls under this Agreement will be made during normal business hours at the installation address shown on the reverse side of this Agreement. Travel and labor time for service calls after normal business hours, on weekends and on holidays, if and when available, will be charged at the published overtime rates in effect at the time the service call is made. RBS Representatives will not handle, disconnect or repair unauthorized attachments or components; Customer is responsible for disconnecting and reconnecting unauthorized attachments or components. Customer hereby indemnifies and holds RBS and its Representatives harmless for claims for damages to any unauthorized parts, components or accessories resulting from service performed on RBS equipment. Labor performed during a service call includes lubrication and cleaning of the equipment and the adjustment, repair or replacement of parts described below.

**3. REPAIR AND REPLACEMENT OF PARTS** All parts necessary to the operation of the equipment, due to normal wear and tear, with the exception of the parts listed below, and subject to the general scope of coverage, will be furnished free of charge during a service call included in the maintenance service provided by this Agreement. Exceptions are Photoconductors (i.e. copy drums unless the copier or fax is covered by a Full Coverage Maintenance Agreement) unless otherwise stated in this Agreement.

**4. RECONDITIONING THIS PARAGRAPH (4) IS NOT APPLICABLE TO EQUIPMENT COVERED BY A RBS CONTINUOUS MAINTENANCE GUARANTEE.** Rebuilding or major overhauls are not covered by this Agreement. In addition, when in its sole discretion RBS determines that a reconditioning is necessary, as a result of expected wear and tear of materials and age factors caused by normal office environment usage, in order to keep the equipment in working condition, RBS will submit to the Customer an estimate of needed repairs and their cost which will be in addition to the charge payable under this Agreement. If the Customer does not authorize such reconditioning, RBS may discontinue service of the equipment under this Agreement (refunding the unused portion of the maintenance charge) or may refuse to renew this Agreement upon its expiration. Thereafter, the RBS Representative may make service available on a "Per Call" basis based upon published rates in effect at the time of service.

**5. USE OF RBS SUPPLIES** If the Customer uses other than RBS supplies and if such supplies are defective or unacceptable for use in RBS machines and cause abnormally frequent service calls or service problems, then RBS may, at its option, assess a surcharge or terminate this Agreement. In this event, the Customer may be offered service on a "Per Call" basis based upon published rates. It is not a condition of this Agreement, however, that the Customer use only RBS authorized supplies.

**6. SUPPLY INCLUSIVE CONTRACTS** If supplies are included in the service provided under this Agreement, RBS will supply black toner, ink and developer, unless otherwise stated in this Agreement, to the Customer based upon normal yields. If the Customer's usage of the supplies exceeds the normal yields for the equipment being serviced, RBS will invoice and the Customer agrees to pay, for the excess supplies at RBS's current retail prices then in effect. RBS reserves the right to charge for supplies and freight.

**7. ELECTRICAL** In order to insure optimum performance by the RBS equipment, it is mandatory that specific models be plugged into a dedicated line and comply with manufacturer electrical specifications. These power standards are required by UL and/or local safety regulations. Reference RBS Bulletin A-00012.

**8. CHARGES** The initial non-refundable charge for maintenance under this Agreement shall be the amount set forth on the reverse side of this Agreement. The annual maintenance charge with respect to any renewal term, or second or third term of multi-term agreement, will be the charge in effect at the time of renewal. Customer shall pay all charges within 10 days of invoicing. If equipment is moved to a new RBS service territory, RBS shall have the option to charge, and the Customer agrees to pay the difference in published maintenance charges between the current territory and the new territory (on a pro-rata basis). If equipment is moved beyond RBS's service territory, RBS reserves the right to cancel or the Customer agrees to pay a fair and reasonable upcharge for continued service, taking into account the distance to Customer's new location and the published rates of RBS for service on a "Per Call" basis.

**9. TERM** This Agreement becomes effective upon RBS's receipt of the initial non-refundable maintenance charge provided on the reverse side of this Agreement or, if Customer is billed in arrears, upon the date indicated in the "Start Date" space thereon, and shall continue for the period as specified on the face of this Agreement. In the event a Customer reaches or exceeds the allowance specified on the face of this Agreement prior to the expiration of the one-year term, a new contract will be negotiated or the Customer will be charged for all excess meters, at the rate indicated on the opposite side of this document, through the end of the contract term.

**10. EVENT OF DEFAULT AND TERMINATION** The occurrence of the following shall constitute an Event of Default: the Customer fails to pay any portion of the charges for maintenance or parts, as provided under this Agreement when due, or the Customer fails to duly perform any covenant, condition or limitation of this Agreement. Upon an Event of Default, RBS may: (i) refuse to service the equipment; (ii) furnish service on a C.O.D. "Per Call" basis based upon published rates in effect at the time of service; and (iii) terminate this

Agreement. Within sixty (60) days of the expiration or termination of this Agreement, RBS shall submit to Customer an itemized invoice for any fees or expenses, including any Per Call fees, theretofore accrued under this Agreement. Except as otherwise provided herein, Customer, upon payment of accrued amounts so invoiced, shall thereafter have no further liability or obligation to RBS whatsoever for any further fees or expenses arising hereunder. In the event RBS terminates this Agreement because of the breach of Customer, RBS shall be entitled to payment for work in progress plus reimbursements for out-of-pocket expenses.

**11. INDEMNITY** Customer shall indemnify, save and hold RBS, its affiliates, officers, directors, shareholders, employees, agents and representatives and its and their successors and assigns ("RBS Parties") harmless from and against any liability, loss, cost, expense or damage whatsoever caused by reason of any breach of this Agreement by Customer or by reason of any injury whether to body, property, business, character or reputation sustained by RBS Parties or to any other person by reason of any act, neglect, omission or default by Customer. Customer shall defend any action to which this indemnity shall apply. In the event Customer fails to defend such action RBS may do so and recover from Customer in addition, all costs and expenses including attorneys' fees in connection therewith. RBS shall be entitled to recover from Customer all costs and expenses, including, without limitation, attorneys' fees and disbursements, incurred by RBS in connection with actions taken by RBS or its representatives (i) to enforce any provision of this Agreement; (ii) to effect any payments or collections provided for herein; (iii) to institute, maintain, preserve, enforce and foreclose on RBS's security interest in or lien on the goods, whether through judicial proceedings or otherwise; or (iv) to defend or prosecute any actions or proceedings arising out of or relating to any RBS transactions with Customer. The foregoing provisions of this Paragraph 11 shall survive the termination or expiration of this Agreement.

**12. FULL AGREEMENT** This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties, and may not be added to, modified, supplemented or waived in any way except in writing signed by the parties (other than pricing changes provided for herein).

**13. SUCCESSORS AND ASSIGNS; TERMINATION** This Agreement shall be binding on the parties hereto, their heirs, successors, and assigns. However, this Agreement may not be assigned by Customer without the consent of RBS.

**14. SEPARABILITY OF PROVISIONS** Each provision of this Agreement shall be considered separable, and, if for any reason any provision that is not essential to the effectuation of the basic purposes of this Agreement is determined to be invalid and contrary to any existing or future law, such invalidity shall not impair the operation of or affect those provisions of this Agreement that are valid.

**15. COUNTERPARTS AND FACSIMILE SIGNATURES** This Agreement may be executed in several counterparts, each of which shall be deemed to be an original and all of which together shall constitute one Agreement binding on all parties hereto, notwithstanding that all the parties have not signed the same counterpart. A faxed signature of this Agreement bearing authorized signatures may be treated as an original.

**16. WAIVER OF JURY TRIAL ALL PARTIES HERETO HEREBY IRREVOCABLY WAIVE (a) THE RIGHT TO TRIAL BY JURY; AND (b) THE RIGHT TO INTERPOSE ANY AND ALL COUNTERCLAIMS IN ANY ACTION, PROCEEDING OR CLAIM ARISING OUT OF OR PERTAINING TO THIS AGREEMENT.**

**17. JURISDICTION** All parties hereby consent and voluntarily submit to personal jurisdiction in the State of New York and in the courts in such State located in New York County in any proceeding arising out of or relating to this Agreement.

**18. HOLD HARMLESS** In no event shall RBS be liable for any damages whatsoever including without limitation, special, incidental, consequential, or indirect damages for personal injury, loss of business profits, business interruption, loss of business information arising out of or inability to use this product. RBS is not liable for any claim made by a third party or made by you for a third party. The Customer acknowledges that the service coverage is such that the equipment may continue to provide copies but not function as a printer. The Customer shall be liable for these types of repairs unless covered by a network connectivity maintenance agreement. Specifically, this Agreement is applicable to print volume only services and excludes help desk support, network support, software application support and any other connectivity support services.

**19. FORCE MAJEURE** RBS shall not be liable to Customer for any failure or delay caused by events beyond RBS's control, including, without limitation, Customer's failure to furnish necessary information; sabotage; failure or delays in transportation or communication; boycotts; embargoes; failures or substitutions of equipment; labor disputes; accidents; shortages of labor, fuel, raw materials, machinery, or equipment; technical failures; fire; storm; flood; earthquake; explosion; acts of the public enemy; war; insurrection; riot; public disorder; epidemic; quarantine restrictions; acts of God; acts of any government or any quasi-governmental authority, instrumentality or agency.

**20. NO WARRANTY** RBS DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, TECHNICAL COMPATIBILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER AGREES THAT RBS IS NOT RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO, THE LOSS OF USE OF THE EQUIPMENT.

**21. INSURANCE** Customer shall obtain and maintain, at its own expense, insurance relating to claims for injury and/or property damage (including commercial general liability insurance) based on its use of the equipment, goods and machinery.

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b> 14
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b> 8/30/04
<b>SUBJECT:</b>	<b>SADDLEBACK COLLEGE: PURCHASE OF APPLE COMPUTERS</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

### **BACKGROUND**

On June 22, 2004, the Board of Trustees, at the request of Saddleback College, approved the purchase of thirty three (33) Apple computers for a cost not to exceed Ninety Thousand and No/100 Dollars (\$90,000.00) with funds from VTAE.

### **STATUS**

The computers were purchased directly from Apple, benefiting from the pricing offered to Glendale Unified School District in their bid no. P13-03/04, which contains a piggyback clause. The Orange County Department of Education is now requiring that the Board declare that purchase to be in the best interest of the District.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees declare to be in the best interest of the District to purchase these thirty three (33) computers directly from Apple, piggybacking on Glendale Unified School District bid no.13-03/04. It is further recommended that the Board declare to be in the best interest of the District to take advantage of the piggybacking clause in Glendale Unified School District bid no.13-03/04 for future purchases of Apple Computer products for as long as this bid is in effect and as it may be extended by the awarding agency.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 15</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

### **BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Section 85230, purchase orders/confirming requisitions and purchase order change order listings are submitted for Board of Trustees' approval.

### **STATUS**

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered 00506 through 00982 totaling \$3,800,507.65 are submitted to the Board of Trustees for approval. Confirming requisitions dated 07/10/04 through 08/13/04 totaling \$95,766.14 are also submitted.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote :</b>



## BOARD OF TRUSTEES PURCHASE ORDER LISTING

-v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00506	UNITED GREEN MARK	GROUPS SUPPLIES	\$2,000.00
P05-00507	VISTA PAINTS	PAINT SUPPLIES	\$1,500.00
P05-00508	VIDEO SERVICE OF AMERICA	Tape Order	\$254.51
P05-00509	GANDER-PRINTCO	window envelopes #10 sample attached	\$87.82
P05-00510	STUDENT INSURANCE CO.	Student and Athletic Insurance	\$120,378.00
P05-00511	DITCH WITCH OF SO. CALIFORNIA	PARTS FOR DITCH WITCH	\$135.51
P05-00512	WILSON, MICHAEL E.	CONSULTANT CONST. MGMT SERV	\$87,000.00
P05-00513	RESTURANTS ON THE RUN	Catering for SOCCCD Guests	\$346.13
P05-00514	ALERT SERVICES, INC.	ATHLETIC TRAINING SUPPLIES	\$116.09
P05-00515	MC KESSON GENERAL MEDICAL	ATHLETIC TRAINING SUPPLIES	\$567.09
P05-00516	PRESQUE ISLE CULTURES	BIOLOGY SUPPLIES	\$88.42
P05-00517	FISHER SCIENTIFIC	CHEMICALS	\$9,572.90
P05-00518	SIGMA ALDRICH CHEMICAL CO.	CHEMICALS	\$41.32
P05-00519	SCIENCE KIT, INC.	CHEMICALS	\$335.98
P05-00520	APPLE SCIENTIFIC, INC.	CHEMISTRY SUPPLIES	\$165.94
P05-00521	LAB GLASS	CHEMISTRY SUPPLIES	\$283.68
P05-00522	VWR INTERNATIONAL, INC.	CHEMISTRY SUPPLIES	\$ .00
P05-00523	SPECTRUM LABORATORY PRODUCTS, I	NON-CHEMICAL SUPPLIES	\$2,180.45
P05-00524	WALLCUR, INC.	Skills Lab Supplies	\$524.75
P05-00525	ALLSCRIPTS	Precription Medication	\$277.46
P05-00526	BARCODE PRINTERS	Supplies	\$112.70
P05-00527	SEHI PROCOMP COMPUTER PRODUCTS	Adobe Photoshop 8.0	\$284.07
P05-00528	GST/E-SYSTEMS DESIGN	Thump Drives 128M/Data Storage	\$374.97
P05-00529	CYBERGUYS	Cable/USB	\$40.26
P05-00530	HITT MARKING DEVICES, INC.	Self-Inking Transcript Stamps	\$174.04
P05-00531	GANDER-PRINTCO	GEC Evaluation Forms	\$433.16
P05-00532	SOFTWARE eSOURCE	software needed for catalog production	\$437.92
P05-00533	DELL MARKETING	Computer monitor needed	\$619.57
P05-00534	YALE CHASE MATERIALS HANDLING	SUPPLIES	\$4,500.00
P05-00535	KIRK XPEDX	NCR, linen and cardstock	\$3,714.81
P05-00536	MOLE-RICHARDSON	Bulbs for TV Lights	\$486.55
P05-00537	KIRK XPEDX	Paper for Flex week booklet	\$161.80
P05-00538	AFFILIATED COMPUTER SERVICES	Contract Services from ACS	\$2,100.00
P05-00539	EXPERIAN	Contract Services from Experian	\$900.00
P05-00540	CHEMSEARCH	INSECTICIDE	\$331.43
P05-00541	CA STAGE & LIGHTING	2004 SCLO	\$500.00
P05-00542	HOME DEPOT	2004 SCLO	\$1,000.00
P05-00543	CENTURION TECHNOLOGIES, INC.	Maintenance/Drive Shield License	\$584.20
P05-00544	ALERT SERVICES, INC.	TRAINING SUPPLIES BID	\$111.20
P05-00545	SARGENT-WELCH/CENCO	CHEMISTRY SUPPLIES	\$95.27
P05-00546	DARBY INSTITUTIONAL SUPPLY	TRAINING SUPPLIES BID	\$127.47
P05-00547	MC KESSON GENERAL MEDICAL	TRAINING SUPPLIES	\$383.72
P05-00548	SCHOOL HEALTH SUPPLY CO.	ATHLETIC TRAINING SUPPLIES	\$126.83
P05-00549	FREEWAY AUTO SUPPLY	TRANSPORTATION SUPPLIES	\$3,000.00
P05-00550	LAGUNA MUFFLER SERVICE	TRANSPORTATION SUPPLIES	\$750.00
P05-00551	WORLD WIDE RECOVERY SYSTEMS IN	DIP TANK	\$1,500.00
P05-00552	DE NAULT'S TRUE VALUE HARDWARE	Open Purchase for instructional supplies	\$200.00
P05-00553	PETOWN	Open Purchase Order: aquarium supplies,	\$200.00
P05-00554	RALPHS GROCERY CO.	Open Purchase Order: produce, grocery it	\$900.00
P05-00555	HOME DEPOT	Laboratory materials and supplies	\$200.00
P05-00556	WARD'S NATURAL SCIENCE	Open Purchase Order: live animals, lab m	\$700.00
P05-00557	CAROLINA BIOLOGICAL SUPPLY	BLANKET P.O. FOR LIFE SCIENCE	\$1,500.00
P05-00558	DAYLE MCINTOSH CENTER FOR THE	Interpreting Services for FY 2004-05	\$ .00
P05-00559	MEDCO SUPPLY COMPANY	training supplies bid	\$5,479.03
P05-00560	MEDCO SUPPLY COMPANY	Athletic Training Supplies	\$1,327.40

# Blanket Purchase Order Requisition

Requisition #: RB05-00446 PO #P05-00510

Status: Complete

Req. Date: 7/02/04 (2005)

Requisitioner: ADonovan, 4901, Bus. Serv.

Room: 318

Order Site: SLIB, SC Library

Req. Cost: \$120,378.00

Vendor Code: 031284, STUDENT INSURANCE CO.

Encumbered:

Expensed: \$120,378.00

Req. Info: Student and Athletic Insurance

Invoiced: \$120,378.00

Account Number	Amount	Expensed	Yr
01-5411-0-000-4-077-006-0835	16,556.00	16,556.00	05
01-5411-1-046-4-036-094-6440	24,658.00	24,658.00	05
01-5411-0-000-1-055-006-0835	20,583.00	20,583.00	05
01-5411-1-046-1-024-094-6440	58,581.00	58,581.00	05

## Description of Blanket Order

Student and Athletic Insurance

8/1/04-8/1/05 \$112,367

Catastrophic Student and

Athletic Insurance

8/1/04-8/1/05 \$ 8,011

Requisition Total: \$120,378.00

Approved by:

Date:

Requisition #RB05-00446

Page 1

8/13/04

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
STUDENT INSURA	8953100	\$42,007.00	7/14/04	031145	7/15/04
STUDENT INSURA	8952100	\$78,371.00	7/14/04	031145	7/15/04
		<u>\$120,378.00</u>			

Approved by:

Date:

Requisition #RB05-00446

Page 2

8/13/04

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

-v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00561	BURKE ENGINEERING	OPEN PURCHASE ORDER FOR SUPPLIES	\$200.00
P05-00562	HOME DEPOT	OPEN PURCHASE ORDER FOR SUPPLIES	\$2,000.00
P05-00563	LOOMIS, FARGO & COMPANY	Armored Car Service 04/05	\$9,600.00
P05-00564	O'CONNOR, MARY	Project Director Fee	\$13,500.00
P05-00565	NAT'L NETWORK FOR ARTIST PLACE	LIBRARY MATERIALS FOR CAREER CTR	\$270.55
P05-00566	KELLY-WRIGHT HARDWOODS	OPEN PURCHASE ORDER FOR SUPPLIES	\$500.00
P05-00567	LOUIS & COMPANY	OPEN PURCHASE ORDER FOR SUPPLIES	\$300.00
P05-00568	OCB REPROGRAPHICS, INC.	OPEN PURCHASE ORDER FOR SUPPLIES	\$500.00
P05-00569	PARKWAY LAWNMOWER SHOP	OPEN PURCHASE ORDER FOR SUPPLIES	\$500.00
P05-00570	PLUMBERS WAREHOUSE	OPEN PURCHASE ORDER FOR SUPPLIES	\$100.00
P05-00571	SEPULVEDA BUILDING MATERIALS	OPEN PURCHASE ORDER FOR SUPPLIES	\$300.00
P05-00572	ORANGE CO. AUDITOR-CONTROLLER	Annual Maintenance Agreement	\$24,720.00
P05-00573	ALBERTSONS	Food and supplies at CD	\$500.00
P05-00574	PETCO	Pet supplies for CDC	\$500.00
P05-00575	EXCHANGE	subscription/one year	\$38.00
P05-00576	WARE DISPOSAL CO., INC.	Annual Maintenance Agreement	\$13,000.00
P05-00577	IRVINE RANCH WATER DIST.	Annual Requisition for water	\$35,000.00
P05-00578	U.S. BANK	1999 Capital Improvements COP	\$2,530.00
P05-00579	BLACKBOARD INC.	Blackboard Training Expenses	\$1,890.00
P05-00580	MC CALL'S PATTERN CO.	Dept. Resource	\$75.00
P05-00581	LAPES ATHLETIC TEAM SALES	ATHLETIC TRAINING BID	\$4,763.35
P05-00582	MC CALL'S PATTERN CO.	Dept. Resource	\$75.00
P05-00583	MC CALL'S PATTERN CO.	Dept. Resource	\$140.00
P05-00584	SIMPLICITY PATTERN CO., INC.	Dept. Resource	\$151.60
P05-00585	APPAREL NEWS GROUP	Dept. Resource	\$56.00
P05-00586	W MAGAZINE	Dept. Resource	\$15.00
P05-00587	ELLE MAGAZINE	Dept. Resource	\$10.00
P05-00588	ADCLUB ADVERTISING SERVICE	Recruitment/Advertising for SOCCCD	\$50,000.00
P05-00589	ISC BIOEXPRESS	BIOLOGY LAB SUPPLIES	\$320.40
P05-00590	FLINN SCIENTIFIC, INC.	NON-CHEMICAL SUPPLIES	\$240.82
* P05-00591	MUNICIPAL FINANCE CORP..	Debt payment for SC COGEN Plant	\$220,699.88
P05-00592	RALPHS GROCERY CO.	NUTRITIONAL SUPPLIES	\$5,000.00
P05-00593	FUTURE ELECTRONICS	VTEA Funds:Ray Chandos	\$1,313.07
P05-00594	TREND OFFSET PRINTING	District Newsletter Fall 2004 ed.	\$14,484.36
P05-00595	SCANTRON CORP.	Scantron scoring forms for instr. use.	\$184.05
P05-00596	DELL MARKETING	COMPUTER DESKTOP	\$1,451.14
P05-00597	MPC	Replacement Computer	\$1,589.32
P05-00598	GANDER-PRINTCO	parent permission card for Center	\$146.54
P05-00599	SOFTWARE eSOURCE	Software for H.R.	\$157.77
P05-00600	LAB SAFETY SUPPLY CO.	CHEMISTRY SUPPLIES	\$548.97
P05-00601	PRIAM PUBLICATIONS, INC.	CAM Report subscription	\$75.00
P05-00602	IMAGE PRINTING SOLUTIONS	Transcript Paper	\$2,615.80
P05-00603	ULINE, INC.	CORRUGATED BOXES	\$51.67
P05-00604	MC KESSON GENERAL MEDICAL	McKesson hlth care/face masks	\$145.23
P05-00605	GPN	Purchase "The Tutor's Guide" series of v	\$309.83
P05-00606	RECALL SECURE DEST.SRVS INC.	Shredding Account Documents 03/04	\$1,437.06
P05-00607	HOME DEPOT	AV Supplies	\$500.00
P05-00608	S AND B FOODS	Refreshments Empl. Orientation	\$600.00
P05-00609	METROCALL	PAGER RENTAL	\$94.80
P05-00610	ALL THE KING'S FLAGS	FLAGS	\$170.37
P05-00611	PIONEER STATIONERS	CUSTODIAL SUPPLIES	\$475.18
P05-00612	EWING IRRIGATION PRODUCTS	GROUNDS	\$2,190.86
P05-00613	REMEL, INC.	BIOLOGY LAB SUPPLIES	\$293.88
P05-00614	NORTHERN TOOL & EQUIPMENT CO.	GROUNDS EQUIPMENT	\$580.98
P05-00615	CONSUMERS PIPE & SUPPLY CO.	HVAC SUPPLIES	\$5,954.25

# Blanket Purchase Order Requisition

Requisition #: RB05-00344	PO #P05-00591	Status: Paid Partial
Requisitioner: FISCAL/C. HILTON/4872		Req. Date: 6/21/04(2005)
Order Site: SAGB, SC Administr & Governance B		Room: 132
Vendor Code: 031650, MUNICIPAL FINANCE CORP..		Req. Cost: \$220,699.88
Req. Info: Debt payment for SC COGEN Plant		Encumbered: \$164,984.91
		Expensed: \$55,714.97
		Invoiced: \$55,714.97

Account Number	Amount	Expensed	Yr
01-7100-0-000-1-025-000-6570	220,699.88	55,714.97	05

## Description of Blanket Order

BLANKET PURCHASE ORDER TO SC COGEN  
PLANT FOR QUARTERLY PAYMENTS FOR THE  
2004-2005 FISCAL YEAR FOR KINETIC  
MECHICAL RETROFIT AND ENERGY MANAGEMENT  
PROJECT #02-085-AF-02. QUARTERLY  
PAYMENTS OF \$55,174.97 TO BE MADE ON  
THE FOLLOWING DATES:

08/18/04  
11/18/04  
02/18/05  
05/18/05

NOT TO EXCEED \$220,699.88

Requisition Total: \$220,699.88
---------------------------------

Approved by:

Date:

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
MUNICIPAL FINA	02-085-AF-02	7/1/04	\$55,714.97	7/01/04 031235	7/22/04

Approved by:

Date:

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

-v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00616	NEXGEN	HVAC SUPPLY	\$722.53
P05-00617	NEWARK ELECTRONICS	HVAC SUPPLY	\$106.36
P05-00618	PACIFIC RIM MECHANICAL	HVAC SUPPLY	\$1,492.21
P05-00619	AMER. AIR FILTER INT'L	HVAC FILTERS	\$3,566.74
P05-00620	ATECH TRAINING, INC.	obd trainer	\$10,765.56
P05-00621	DRS. FOSTER & SMITH	AQUARIUM SCIENCE SUPPLIES	\$84.39
P05-00622	M & M BOYS, INC.	IRRIGATION SUPPLIES	\$216.23
P05-00623	TNR TECHNICAL, INC.	BATTERIES	\$149.54
P05-00624	SYSTEMS SOURCE, INC.	Ergonomic Chair per Risk Mgmt.	\$224.69
P05-00625	SOFTWARE eSOURCE	Software for H.R.	\$608.05
P05-00626	VERTEX STANDARD	Charger for Radio	\$88.96
P05-00627	IRVINE CHAMBER OF COMMERCE	Membership - Irv. Chamber of Commerce	\$1,210.00
P05-00628	GALL'S OF LONG BEACH	POLICE OFFICER UNIFORM SUPPLIES	\$1,000.00
P05-00629	ACCO ENGINEERED SYSTEMS	CARPENTER SHOP VENTILATION SYSTEM	\$8,001.00
* P05-00630	CHEVRON ENERGY SOLUTIONS CO.	CES CONTRACT PHASE IMPLEMENTATION	\$519,750.00
P05-00631	AT&T WIRELESS SERVICES	Cellular Service	\$495.00
P05-00632	PLUMBING, PIPING & CONSTRUCT.	LOT 5	\$4,650.00
P05-00633	KIDS KLUB IRVINE	Child Care	\$288.50
P05-00634	MULBERRY CHILDCARE	Child Care	\$222.00
P05-00635	HOME DEPOT	Greenhouse Supplies	\$700.00
P05-00636	ASA ATHLETICS	ATHLETIC SUPPLIES BID	\$54.14
P05-00637	TEXON II	ATHLETIC SUPPLIES BID	\$1,131.38
P05-00638	COACHMAN & ASSOCIATES	ATHLETIC SUPPLIES BID	\$888.94
P05-00639	SPORT SUPPLY GROUP, INC.	ATHLETIC SUPPLIES BID	\$1,836.51
P05-00640	ACUSHNET COMPANY	ATHLETIC SUPPLIES BID	\$3,183.12
P05-00641	SPORT CHALET SPORTING GOODS	ATHLETIC SUPPLIES BID	\$223.25
P05-00642	GRILLO'S FILTER SALES	HVAC FILTERS	\$425.53
P05-00643	TKH DESIGN CO.	ATHLETIC SUPPLIES BID	\$138.20
P05-00644	CAROLINA BIOLOGICAL SUPPLY	BIOLOGY SUPPLIES	\$2,708.24
P05-00645	MOLECULAR PROBES, INC.	BIOLOGY SUPPLIES	\$321.32
P05-00646	SCIENCE KIT, INC.	BIOLOGY CHEMICALS	\$460.93
P05-00647	SIGMA ALDRICH CHEMICAL CO.	BIOLOGY CHEMICALS	\$568.84
P05-00648	KLM BIOSCIENTIFIC	BIOLOGY CHEMICALS/SUPPLIES	\$237.05
P05-00649	BIO-RAD LABORATORIES, INC.	BIOLOGY SUPPLIES	\$388.06
P05-00650	HARDY DIAGNOSTICS	BIOLOGY LAB/CLASS SUPPLIES	\$1,371.96
P05-00651	DELTA BIOLOGICALS	BIOLOGY LAB/CLASS SUPPLIES	\$2,736.85
P05-00652	SCOPETRONIX ASTRONOMY PRODUCT	Telescope photography equip. for observa	\$213.65
P05-00653	GUITAR CENTER	digital audio equipment	\$1,351.87
P05-00654	OMEGASATTER	Parts	\$290.99
P05-00655	FULL COMPASS SYSTEMS	student check out equip	\$366.96
P05-00656	AVENTIS PASTEUR INC.	VACCINES NEEDED FOR STUDENT CARE	\$406.13
P05-00657	VIDEO SERVICE OF AMERICA	dolly for student check out	\$102.98
P05-00658	VICTORY CUSTOM ATHLETIC, INC	ATHLETIC SUPPLIES BID	\$3,713.07
P05-00659	JOHNSON & ASSOCIATES	Reclassification Study - Classified Empl	\$98,500.00
P05-00660	SOCCCD WORKERS COMPENSATION	To Reimburse Checking Account Workers' C	\$31,000.00
P05-00661	APPLE SCIENTIFIC, INC.	LABORATORY SUPPLIES	\$118.53
P05-00662	SARGENT-WELCH/CENCO	BIOLOGY SUPPLIES	\$63.02
P05-00663	SARS SOFTWARE PRODUCTS, INC.	Software Support	\$2,257.75
P05-00664	FAIRWAY VOLLEYBALL	ATHLETIC SUPPLIES BID	\$1,726.31
P05-00665	JEFF'S SPORTING GOODS	ATHLETIC SUPPLIES BID	\$4,827.31
P05-00666	GRAPHICS PLUS ENTERPRISES	TRAINING SHIRTS	\$343.97
P05-00667	FISHER SCIENTIFIC	BIOLOGY SUPPLIES	\$311.45
P05-00668	VWR INTERNATIONAL, INC.	LABORATORY SUPPLIES	\$2,207.10
P05-00669	WARD'S NATURAL SCIENCE	BIOLOGY INSTRUCTION SUPPLIES	\$1,807.01
P05-00670	SPECTRUM LABORATORY PRODUCTS, I	BIOLOGY SUPPLIES	\$1,173.00

Blanket Purchase Order Requisition				
Requisition #: RB05-00480		PO #P05-00630		Status: Complete
Requisitioner: GSTEVENSON/5255/F&M		Req. Date: 7/08/04 (2005)		Room: A553
Order Site: IMNT, IVC Maintenance & Operation		Req. Cost: \$519,750.00		Encumbered:
Vendor Code: 068847, CHEVRON ENERGY SOLUTIONS C		Expensed: \$519,750.00		Invoiced: \$519,750.00
Req. Info: CES CONTRACT PHASE IMPLEMENTATION				
Account Number	Amount	Expensed	Yr	
40-6220-1-476-4-021-000-7100	519,750.00	519,750.00	05	



Requisition History Notepad

I have Reviewed the schedule of values against the submitted invoice  
and have approved the invoice for payment. WALT RICE

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
CHEVRON ENERGY	2994951RV	\$519,750.00	6/18/04	031357	7/23/04

Approved by:

Date:

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00671	CLARK SECURITY PRODUCTS	BIKE LOCKS	\$74.35
P05-00672	WAXIE SANITARY SUPPLY	VACUUM SUPPLIES/PARTS	\$233.45
P05-00673	B & H PHOTO	replacement for broken equip	\$866.45
P05-00674	MC KESSON GENERAL MEDICAL	VACCINES NEEDED FOR STUDENT CARE	\$414.28
P05-00675	OFFICE MAX	Boise Supply Orders 2004/2005	\$400.00
P05-00676	OFFICE MAX	Boise Supply Orders 2004/2005	\$4,200.00
P05-00677	OFFICE MAX	Boise Supply Orders 2004/2005	\$1,100.00
P05-00678	BOB PARRETT CONSTRUCTION, INC.	BENCH REMOVAL	\$1,906.00
P05-00679	DANA POINT FUEL DOCK	Open purchase order for fuel	\$150.00
P05-00680	SAFE NAVIGATION, INC.	Open purchase order needed for instructi	\$150.00
P05-00681	WEST MARINE PRODUCTS	Open purchase order as needed for MST su	\$500.00
P05-00682	DANA POINT YACHT MAINTENANCE	P.O. needed for monthly service	\$500.00
P05-00683	SADDLEBACK COLLEGE BOOKSTORE	INSTRUCTIONAL SUPPLIES	\$200.00
P05-00684	OCEANSIDE PHOTO & TELESCOPE	LUNAR MAPS	\$145.88
P05-00685	HARDIN, ROBERT L.	Testing Consultant CNA/EMT Testing	\$1,000.00
P05-00686	METROCALL	PAGER RENTAL AND MAINTENANCE CONTRACT	\$2,000.00
P05-00687	FEDERAL EXPRESS	SHIPMENT OF EXAMS & SUPPLIES	\$3,000.00
P05-00688	PITNEY-BOWES SUPPLY	POSTAGE	\$3,000.00
P05-00689	TESTOUT CORPORATION	License for TestOut software	\$6,454.23
P05-00690	WORLD POINT ECC	AMERICAN HEART ASSOC. COURSE CARDS	\$610.27
P05-00691	WORLD POINT ECC	AMERICAN HEART ASSOC. COURSE CARDS	\$207.70
P05-00692	RAYVERN LIGHTING SUPPLY CO.	LAMPS	\$3,178.63
P05-00693	BREED, DONNA	CNA TESTING	\$500.00
P05-00694	MC PEAK, ELIZABETH	CNA TESTING	\$500.00
P05-00695	NIEDRINGHAUS, DEE	CNA TESTING	\$4,000.00
P05-00696	CLUB CAR, INC.	PARTS FOR CARRYALL CARTS	\$111.71
P05-00697	ORANGE CO. FARM SUPPLY	INSTRUCTIONAL HORT SUPPLIES	\$1,158.95
P05-00698	OVERLAND CONSTRUCTION SERVICE	CLEANING SERVICES FOR CONSTRUCTION SITE	\$14,000.00
P05-00699	SYSTEMS SOURCE, INC.	LOCKS/KEYS	\$181.83
P05-00700	DEAFINITELY PROF. INTERPRETING	Interpreter Services	\$4,900.00
P05-00701	WARREN, VICKI	CNA TESTING	\$3,500.00
P05-00702	NORTH ORANGE COUNTY ROP	CNA TESTING	\$4,000.00
P05-00703	GUTKNECHT, KATHY	CNA TESTING	\$1,000.00
P05-00704	LEE, CAROLYN	CNA TESTING	\$1,000.00
P05-00705	BALDY VIEW ROP	CNA TESTING	\$1,000.00
P05-00706	EMERGENCY POWER CONTROLS	ANNUAL SERVICE/TESTING	\$2,750.00
P05-00707	EMERGENCY POWER CONTROLS	ELECTRICAL REPAIRS	\$3,479.00
P05-00708	CAL PRO SPORTS	ATHLETIC SUPPLIES	\$8,901.59
P05-00709	LAWRENCE R. WLEZIEN, INC.	SURVEY	\$4,700.00
P05-00710	GOODWIN, VIRGINIA	CNA/EMT TESTING	\$600.00
P05-00711	CONSORTIUM OF SO. CAL COLLEGES	Payment for Annual Membership	\$250.00
P05-00712	CMF, INC.	SUPPLY & INSTALL LOUVER	\$5,438.00
P05-00713	BUDDY'S ALL STARS	ATHLETIC SUPPLIES BID	\$3,506.19
P05-00714	TEXON II	ATHLETIC SUPPLIES BID	\$501.04
P05-00715	CAL PRO SPORTS	ATHLETIC SUPPLIES	\$3,442.83
P05-00716	ACUSHNET COMPANY	ATHLETIC SUPPLIES	\$2,017.08
P05-00717	STAR SOLUTIONS, LLC.	Software Engineering Services	\$137,904.00
P05-00718	IMAGE PRINTING SOLUTIONS	NO SMOKING SIGNS	\$734.43
P05-00719	GANDER-PRINTCO	BUSINESS CARDS	\$44.45
P05-00720	GANDER-PRINTCO	BUSINESS CARDS	\$44.45
P05-00721	GANDER-PRINTCO	Business Cards: Simon Davies FT Faculty	\$42.56
P05-00722	LAKE HILLS COMMUNITY CHURCH	Fee for facility use of classroom	\$2,000.00
P05-00723	VQS ENTERPRISES, INC.	CATALOG BID	\$11,259.88
P05-00724	GANDER-PRINTCO	business cards	\$44.45
P05-00725	OFFICE MAX	Boise Supply Orders 2004/2005	\$222,156.00

Blanket Purchase Order Requisition				
Requisition #: RB05-00133		PO #P05-00717		Status: Need Invoice
Requisitioner: Allan MacDougall/IT/4330		Reg. Date: 5/04/04 (2005)		Room: DCC3
Order Site: SDCC, SC Dist Information Technol		Reg. Cost: \$137,904.00		Encumbered: \$137,904.00
Vendor Code: 031411, STAR SOLUTIONS, LLC.		Expensed:		Invoiced:
Reg. Info: Software Engineering Services				
Account Number	Amount	Expensed	Yr	
01-5811-0-004-9-015-000-6780	137,904.00	0.00	05	

Requisition Total: \$137,904.00

8/13/04

Blanket Purchase Order Requisition

Requisition #: RB05-00509 PO #P05-00725

Status: Need Invoice

Req. Date: 7/14/04(2005)

Requisitioner: ADonovan,4901,Bus.Serv.

Room:

Order Site: SLIB, SC Library

Req. Cost: \$222,156.00

Encumbered: \$222,156.00

Vendor Code: 030021, OFFICE MAX

Expensed:

Req. Info: Boise Supply Orders 2004/2005

Invoiced:

Account Number	Amount	Expensed	Yr
01-4600-0-000-9-000-000-0000	222,156.00	0.00	05

Description of Blanket Order

Boise Supply Orders 2004/2005

Requisition Total: \$222,156.00

Approved by:

Date:

Requisition #RB05-00509

Page 1

8/13/04

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

-v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00726	MC MASTER CARR SUPPLY COMPANY	CHEMISTRY SUPPLIES	\$43.11
P05-00727	SPICE OF LIFE	Health & Lifestyle Expo	\$2,300.00
P05-00728	MARSAN TURF & IRRIGATION SUPP.	IRRIGATION SUPPLIES	\$228.97
P05-00729	MPC	mpc ClientPro 545E Computer	\$1,959.98
P05-00730	BLACKBOARD INC.	Blackboard Training Expenses	\$3,960.00
P05-00731	FILMS FOR HUMANITIES INC.	Dept. Resource	\$104.92
P05-00732	GANDER-PRINTCO	Business cards for ISO	\$127.68
P05-00733	CONLEY, MOLLY	CNA TESTING	\$7,000.00
P05-00734	GANDER-PRINTCO	IVC Business Cards for A&R	\$170.25
P05-00735	CA DEPT OF PARKS/RECREATION	Fee for use of Doheny volleyball courts	\$450.00
P05-00736	HITT MARKING DEVICES, INC.	Date Due Stamp	\$32.28
P05-00737	GANDER-PRINTCO	Business Cards	\$170.25
P05-00738	JEFF'S SPORTING GOODS	ATHLETIC SUPPLIES BID	\$2,107.68
P05-00739	GANDER-PRINTCO	BUSINESS CARD	\$ .00
P05-00740	DELL MARKETING	VTEA Funds/CIM Program	\$5,393.53
P05-00741	GRAY, JOANNE	Manage Enrollment Project	\$15,000.00
* P05-00742	GRAY, JOANNE	Project Director to Testing Ctr	\$135,000.00
P05-00743	CONSOLIDATED PLASTICS CO., INC	CORRUGATED BOXES	\$47.80
P05-00744	HEALTH EDUCATIONAL CONSULTANTS	CNA TESTING CONSULTANT	\$52,000.00
P05-00745	WALLER, VIDECCA	CNA TESTING CONSULTANT	\$54,000.00
P05-00746	Undefined vendor code	CNA TESTING COORDINATOR	\$20,000.00
P05-00747	ORANGE CO. REGISTER	AD FOR BID	\$1,331.36
P05-00748	MINN. MINING & MFG. CENTER	3M Service Agreement	\$2,895.00
P05-00749	TNR TECHNICAL, INC.	BATTERIES	\$225.50
P05-00750	ORANGE CO. BUSINESS JOURNAL	Subscription Renewal	\$58.00
P05-00751	WEST COAST LAMINATING	CABINETS @ B300 COMPUTER LAB	\$874.42
P05-00752	PACIFIC PARKING SYSTEMS, INC.	Extended Warranty	\$345.00
P05-00753	ORKIN EXTERMINATING	ANNUAL MAINTENANCE A200, A500, B200, B30	\$2,679.00
P05-00754	U.S. POSTMASTER	Fall 2004 Brochures	\$3,800.00
P05-00755	GLOBAL IMAGING SYSTEMS, INC.	KONICA COPIER CONTRACT	\$4,600.00
P05-00756	IRVINE CITY AUTO PARTS	AUTO SUPPLIES	\$648.16
P05-00757	TALAS	GEOLOGY SUPPLIES	\$23.01
P05-00758	FORMECH INC.	VACUUM FORMING MACHINE	\$6,179.73
P05-00759	WELLS FARGO #2078	Vendor to be paid by WF: SHIFT 4, MO CHA	\$6,350.49
P05-00760	HARVARD APPARATUS	PAPER FOR HARVARD SPIROMETER	\$239.56
P05-00761	SBC	ATEP Phone Service	\$3,500.00
P05-00762	STATER BROTHERS	BLANKET PO FOR 3-D DESIGN	\$150.00
P05-00763	STERLING ARTS SUPPLY	SUPPLIES FOR 3-D DESIGN	\$150.00
P05-00764	HOME DEPOT	3-D DESIGN COURSE	\$200.00
P05-00765	GAYLORD BROTHERS, INC.	INSTRUCTIONAL SUPPLIES	\$114.56
P05-00766	BNY WESTERN TRUST CO.	Administration, Agent, Wire Processing F	\$2,950.00
P05-00767	AQUATIC ECOSYSTEMS, INC.	AIRPUMP PARTS	\$182.27
P05-00768	PRECISION DOORS & MILLWORK CO.	DOOR AND FRAME	\$1,861.00
* P05-00769	HAY GROUP	CONSULTING SERVICES	\$1,588.00
P05-00770	SWACC	Memorandum of Coverage	\$694,774.00
P05-00771	SPORTS IMPORTS	VOLLEYBALL NETS	\$968.84
P05-00772	KEENAN & ASSOCIATES	Media Liability Coverage 04/05	\$7,432.00
P05-00773	SKS, INC. HALVOLINE	AUTO SUPPLIES	\$829.67
P05-00774	SOUTHERN COUNTIES OIL CO.	AUTO SUPPLIES	\$533.38
P05-00775	NAPA AUTO PARTS	AUTO SUPPLIES	\$224.66
P05-00776	CONNEY SAFETY PRODUCTS	GROUNDS	\$1,445.76
P05-00777	BISHOP COMPANY	GROUNDS SUPPLIES	\$2,775.51
P05-00778	PARKHOUSE TIRE, INC.	TIRES	\$2,663.72
P05-00779	ACE MAINTENANCE MART	PARKING LOT SUPPLIES	\$489.43
P05-00780	TRAFFIC CONTROL SERVICE, INC.	SIGNS	\$1,946.26

Blanket Purchase Order Requisition

Requisition #: RB05-00457      PO #P05-00742      Status: Paid Partial  
Requisitioner: KFRANCIS/HLTH SCI/9915202      Req. Date: 7/06/04 (2005)  
Order Site: STCA, TEST CTR/ANAHEIM (RHORC)      Room:  
Vendor Code: 041866, GRAY, JOANNE      Req. Cost: \$135,000.00  
Req. Info: Project Director to Testing Ctr      Encumbered: \$115,681.82  
Invoiced: \$19,318.18

Account Number	Amount	Expensed	Yr
01-5153-1-054-1-054-033-1203	135,000.00	19,318.18	05

Description of Blanket Order

SERVICES RENDERED TO THE TESTING CENTER  
AS PROJECT DIRECTOR TO THE TESTING  
CENTER DURING THE PERIOD OF 7/1/04 -  
6/30/05.

NOT TO EXCEED \$135,000.00

INVOICES WILL BE SUBMITTED MONTHLY

Requisition Total: \$135,000.00

Approved by:

Date:

Requisition History Notepad

Please fax PO to Testing Center.  
Fax (714) 991-5202

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
GRAY, JOANNE	JULY	\$11,250.00	7/28/04	031501	7/29/04
GRAY, JOANNE	3-3025	\$8,068.18	8/01/04	031768	8/05/04
		<u>\$19,318.18</u>			

Approved by:

Date:

# Blanket Purchase Order Requisition

Requisition #: RB05-00566 PO #P05-00770

Status: Complete

Requisitioner: ADonovan/4901/BUS.SRVS.

Req. Date: 7/22/04 (2005)

Order Site: SLIB, SC Library

Room: 318

Req. Cost: \$694,774.00

Vendor Code: 014951, SWACC

Encumbered:

Expensed: \$694,774.00

Req. Info: Memorandum of Coverage

Invoiced: \$694,774.00

Account Number

Amount

Expensed

Yr

01-5411-0-000-9-001-000-6610

694,774.00

694,774.00 05

## Description of Blanket Order

Property and Liability Coverage 7/1/04  
through 7/1/05

Statewide Association of Community  
Colleges

SWC0010718

Invoice No. 38931

Liability \$559,485

Property \$111,003

Equip. Breakdown \$ 9,480

EDP \$ 8,725

Crime \$ 6,081

MAKE WARRANT PAYABLE TO SWACC. MAIL TO  
KEENAN.

Requisition Total: \$694,774.00

Approved by:

Date:

Requisition #RB05-00566

Page 1

8/13/04



Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
ACC	38931	\$694,774.00	7/26/04	031363	7/26/04

Approved by:

Date:

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

-v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00781	OROVILLE PLASTICS	ACRYLIC COUNTERMOUNTS	\$570.17
P05-00782	LA OPINION	LA Opinion Spanish Lang.Newspaper Tom We	\$83.40
P05-00783	TRAFFIC CONTROL SERVICE, INC.	SIGNS	\$164.48
P05-00784	ULINE, INC.	CARDBOARD BOXES	\$121.26
P05-00785	BSN SPORTS	TABLE TENNIS SUPPLIES	\$312.50
P05-00786	RADIO & RECORDS	Radio and Records Subscription	\$325.00
P05-00787	NAT'L ASSOC. OF BROADCASTERS	NAB Dues	\$360.00
P05-00788	CHAMPION CHEMICAL CO.	FLOOR CLEANING SUPPLIES	\$925.90
P05-00789	SANDLER BROS.	CUSTODIAL SUPPLIES	\$494.49
P05-00790	HOME DEPOT	Equipment support supplies	\$500.00
P05-00791	PETE'S ROAD SERVICE	TIRES	\$375.34
P05-00792	ALLEN TIRE COMPANY	TIRES	\$737.77
P05-00793	INDUSTRIAL DISTRIBUTION GROUP	PARKING LOT SUPPLIES	\$ .00
P05-00794	HAGEMEYER	GROUPS SUPPLIES	\$413.22
P05-00795	MEADOWS, BEN COMPANY	GROUPS SUPPLIES	\$1,330.18
P05-00796	LEONARD, A. M., INC.	GROUPS SUPPLIES	\$906.02
P05-00797	PRESCOTT HARDWARE/SHEET METAL	HVAC SUPPLY	\$475.05
P05-00798	OCE	MAINTENANCE AGREEMENT	\$16,050.00
P05-00799	CAL'S CAMERAS	PHOTO PAPER	\$10,075.77
P05-00800	R.M. SYSTEM, INC.	FIRE ALARM BUILDING B-401	\$1,100.00
P05-00801	BLICK, DICK COMPANY	ART SUPPLIES	\$47.84
P05-00802	JOSSEY-BASS PUBLISHERS	Purchase book for staff dev. use	\$43.79
P05-00803	SYSTEMS SOURCE, INC.	Chairs/Stools for IMC Lab	\$367.48
P05-00804	GANDER-PRINTCO	TIME CARDS/COMP.TIME	\$243.52
P05-00805	BANNERSANDSIGNS.NET	OFFICE NAME PLATE	\$40.71
P05-00806	ORANGE CO. PRINTING CO.	10 REASONS TO TRANSFER FLYER	\$1,354.42
P05-00807	GLOBAL IMAGING SYSTEMS, INC.	KONICA COPIER CHARGES	\$348.03
P05-00808	ASSOC WRITING PROGRAMS	MEMBERSHIP	\$385.00
P05-00809	MISSION CONFERENCE	MEMBERSHIP DUES	\$1,250.00
P05-00810	ORANGE EMPIRE CONFERENCE	MEMBERSHIP DUES	\$4,100.00
P05-00811	W. W. GRAINGER	HVAC SUPPLIES	\$269.85
P05-00812	CONSUMERS PIPE & SUPPLY CO.	HVAC SUPPLIES	\$289.74
P05-00813	JOHNSTONE SUPPLY	HVAC SUPPLIES	\$792.53
P05-00814	ROYAL WHOLESALE ELECTRIC	PARKING LOT SUPPLIES	\$12,807.27
P05-00815	AT&T WIRELESS SERVICES	TELEPHONE	\$600.00
P05-00816	DELL MARKETING	FACULTY COMPUTERS	\$17,528.79
P05-00817	AACC	SUBSCRIPTION RENEWAL	\$29.00
P05-00818	GANDER-PRINTCO	Window Envelopes	\$259.14
P05-00819	IMAGISTICS INTERNATIONAL INC.	FAX RENTAL - PAYROLL	\$1,100.00
P05-00820	HOME DEPOT	AUTOMOTIVE SUPPLIES	\$300.00
P05-00821	RICOH BUSINESS SYSTEMS, INC.	MAINTENANCE CONTRACT	\$500.00
P05-00822	SCANTRON CORP.	STUDENT SUPPLIES	\$135.96
P05-00823	DEBOER, LEORA	CNA TESTING	\$10,000.00
P05-00824	HAITBRINK ASPHALT PAVING, INC.	PARK LOT MAINTENANCE	\$48,347.50
P05-00825	PRAXAIR	AUTOMOTIVE SUPPLIES	\$200.00
P05-00826	GALBRAITH, PAUL	Paul Galbraith-Guest Artist	\$3,000.00
P05-00827	FRANCIS, KIMBERLY	CNA/EMT TESTING	\$200.00
P05-00828	HOME DEPOT	TAS SUPPLIES	\$100.00
P05-00829	WARE DISPOSAL CO., INC.	TRASH REMOVAL FOR CONSTRUCTION SITE	\$10,000.00
P05-00830	ALLSMAN ENTERPRISES, INC.	PARKING LOT SUPPLIES	\$ .00
P05-00831	ONE SOURCE DISTRIBUTORS	PARKING LOT SUPPLIES	\$315.15
P05-00832	RAYVERN LIGHTING SUPPLY CO.	PARKING LOT SUPPLIES	\$2,178.11
P05-00833	HUNTOON, WALLY	2004 SCLO	\$700.00
P05-00834	SAWCX II	SAWCX II Deficits - 1988-1994	\$48,274.00
P05-00835	G.E. CAPITAL MODULAR SPACE	Annual Lease Agreement	\$13,964.40

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00836	GELCO CAPITAL MODULAR SPACE	Annual Lease Agreement	\$18,531.60
P05-00837	TRIARCH INC.	PREPARED MICROSCOPE SLIDES	\$603.83
P05-00838	WARD'S NATURAL SCIENCE	PREPARED MICROSCOPE SLIDES	\$249.41
P05-00839	HALCYON PRESS	OC Media Directory	\$39.90
P05-00840	AVENTIS PASTEUR INC.	STUDENT VACCINES	\$334.00
P05-00841	EXCELSIOR ELEVATOR CORPORATION	ANNUAL ELEVATOR MAINTENANCE SERVICE	\$7,250.00
P05-00842	TRANSFER CENTER DIRECTOR ASSOC	MEMBERSHIP	\$50.00
P05-00843	JOHNSON FLOORING	REFURBISH PE160, PE250, & PE270 FLOORS	\$6,984.00
P05-00844	CABLE MANAGEMENT DIV.	ELECTRICAL SUPPLIES	\$131.83
P05-00845	BUDD, JULIE PRODUCTIONS, INC.	Julie Budd-Guest Artist	\$7,300.00
P05-00846	ANCORA	MAILING OF RECEIPTS & BILLING LETTERS	\$15,000.00
P05-00847	COOK EQUIPMENT COMPANY	BACKHOE PARTS	\$207.07
P05-00848	PEAK TECHNOLOGIES, INC.	MAINTENANCE AGREEMENT	\$1,635.00
P05-00849	HITT MARKING DEVICES, INC.	Stamp	\$22.09
P05-00850	G.E. CAPITAL MODULAR SPACE	Annual Lease Agreement	\$11,048.64
P05-00851	MARIPOSA HORTICULTURAL ENTER.	STUMP GRINDING	\$100.00
P05-00852	CLUB CAR, INC.	PARTS FOR CLUB CARTS	\$700.00
P05-00853	UNITED GREEN MARK	IRRIGATION SUPPLIES	\$4,041.65
P05-00854	ROYAL WHOLESALE ELECTRIC	ELECTRICAL	\$2,224.91
P05-00855	AMAZON.COM	plankton identification books	\$735.92
P05-00856	HEINZE, A. G. CO., INC.	LAB MATERIALS	\$136.80
P05-00857	IMAGE PRINTING SOLUTIONS	Irvine Valley Memo sheets	\$593.96
P05-00858	MC KESSON GENERAL MEDICAL	NURSING SUPPLIES	\$1,411.69
P05-00859	THIRD DEGREE SPORTSWEAR	WOMEN'S VOLLEYBALL UNIFORMS	\$3,070.25
P05-00860	TURNKEY, INC.	PLAN CHECK FEES	\$24,137.00
P05-00861	SCANTRON CORP.	ITEM ANALYSIS CARDS	\$15.38
P05-00862	NIAGARA DRINKING WATER, INC.	WATER COOLER	\$159.04
P05-00863	BRODART CO.	LABEL HOLDERS	\$139.65
P05-00864	W. W. GRAINGER	ELECTRICAL SUPPLIES	\$1,875.35
P05-00865	GRAND ELECTRIC SUPPLY, INC.	ELECTRICAL SUPPLIES	\$270.93
P05-00866	IES/ILS	ELECTRICAL SUPPLIES	\$1,370.40
P05-00867	GRAYBAR ELECTRIC CO.	ELECTRICAL SUPPLIES	\$2,260.37
P05-00868	WEST-LITE SUPPLY CO.	ELECTRICAL SUPPLIES	\$438.17
P05-00869	PORTOSAN COMPANY	SANITARY FACILITIES RENTAL	\$5,200.00
P05-00870	IMAGE PRINTING SOLUTIONS	Form: PARTICIPATION CONSENT & WAIVER AGR	\$298.47
P05-00871	BESSETTE, NANCY N.	TEACHING SUPPLIES/VIDEOS	\$2,500.00
P05-00872	VWR INTERNATIONAL, INC.	CHEMISTRY SUPPLIES	\$7,225.15
P05-00873	M & M BOYS, INC.	IRRIGATION SUPPLIES	\$1,988.33
P05-00874	SMITH PIPE & SUPPLY, INC.	IRRIGATION SUPPLIES	\$1,036.66
P05-00875	MARSAN TURF & IRRIGATION SUPP.	IRRIGATION SUPPLIES	\$668.45
P05-00876	SMARDAN SUPPLY - EL MONTE	IRRIGATION SUPPLIES	\$345.99
P05-00877	PLUMBING & INDUSTRIAL SUPPLY	PLUMBING SUPPLIES	\$6,313.08
P05-00878	W. W. GRAINGER	PLUMBING SUPPLIES	\$62.37
P05-00879	ACE MAINTENANCE MART	PLUMBING SUPPLIES	\$394.98
P05-00880	UNIVERSAL SPECIALTIES, INC.	PLUMBING SUPPLIES	\$102.51
P05-00881	AMTECH RELIABLE ELEVATOR CO.	MAINTENANCE OF ELEVATORS...BID	\$13,905.00
P05-00882	CAROLINA BIOLOGICAL SUPPLY	PREPARED MICROSCOPE SLIDES	\$100.72
P05-00883	GANDER-PRINTCO	Business Cards/Ken Patton	\$44.45
P05-00884	GANDER-PRINTCO	Business Cards-English/Albertson	\$88.89
P05-00885	CDW COMPUTER CENTERS	APC Smart - UPS	\$9,922.75
P05-00886	KOPTEV, ALEKSEY	Guest Artist	\$8,500.00
P05-00887	AMAZON.COM	DVD for Film Classes	\$37.65
P05-00888	GANDER-PRINTCO	Business Cards for Rajen Vurdien	\$44.45
P05-00889	BRIDGES.COM CO	CAREER SOFTWARE	\$1,713.23
P05-00890	U.S. POSTMASTER	POSTAGE	\$30,000.00

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00891	RECALL SECURE DEST.SRVS INC.	Shredding Services	\$300.00
P05-00892	ALLSCRIPTS	MEDICATIONS FOR STUDENTS	\$775.00
P05-00893	CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	\$222.79
P05-00894	CCCCSSAA	MEMBERSHIP DUES	\$300.00
P05-00895	XEROX CORPORATION	MAINTENANCE/SERVICE CONTRACT	\$377.17
P05-00896	GANDER-PRINTCO	overtime cards	\$217.76
P05-00897	CPP, INC.	Career Scoring Materials	\$3,410.00
P05-00898	ORANGE CO. REGISTER	SUBSCRIPTION	\$95.94
P05-00899	DOCTOR'S COMPANY	Professional Liability Insurance	\$11,566.21
P05-00900	ARMSTRONG, LEE CO. INC.	CARPET REPLACEMENT	\$26,050.00
P05-00901	ORKIN EXTERMINATING	PEST SERVICES	\$720.00
P05-00902	ACHRO/AAO	INSTITUTIONAL MEMBERSHIP	\$200.00
P05-00903	PACIFIC GLASS	INSTRUCTIONAL SUPPLIES	\$60.05
P05-00904	TEACHER'S VIDEO COMPANY	Videos	\$286.92
P05-00905	SYSTEMS SOURCE, INC.	Ergonomic Chairs	\$1,491.00
P05-00906	MAILING US	Labeling Fall 2004 Brochures	\$808.00
P05-00907	MC KESSON GENERAL MEDICAL	STUDENT MEDICAL SUPPLIES	\$1,048.04
P05-00908	KING, TAMARA	Expenses for Online Courses	\$2,406.00
P05-00909	TRA SERVICES PEARSON GOVERNMENT	1098-T Tax Form Mailing/Postage	\$31,794.00
P05-00910	CPP, INC.	CAREER SCORING MATERIALS	\$392.63
P05-00911	LPA, INC	ADD'L ARCHITECTURAL SERVICES	\$2,400.00
P05-00912	SNYDER MANUFACTURING CORP.	TRANS SUPPLIES	\$141.01
P05-00913	MUNICIPAL FINANCE CORP..	Viron mechanical retrofit and energy mgt	\$177,261.70
P05-00914	MC KESSON GENERAL MEDICAL	flu vaccine	\$6,034.00
P05-00915	A-1 FENCE COMPANY	FENCING	\$1,598.00
P05-00916	SIMPLEX GRINNELL LP *****	FIRE SPRINK. INSP./TEST	\$2,100.00
P05-00917	EDITS PUBLISHERS	Testing Material	\$343.33
P05-00918	CAPISTRANO DISPATCH	Advertising	\$360.00
P05-00919	FRANK'S CONCRETE	CONCRETE SLAB	\$3,300.00
P05-00920	TV MAGIC, INC.	ENGINEERING SERVICES	\$625.00
P05-00921	L.A. TIMES	2004 SCLO ADVERTISING	\$5,345.00
P05-00922	APPERSON	Apperson Accu-Scan Forms	\$527.98
P05-00923	ORANGE CO. REGISTER	AD FOR BID	\$1,356.48
P05-00924	MATHIS-LOWE, JANE	Consultant Service	\$1,000.00
P05-00925	ENVIRONMENTAL SYSTEM PRODUCTS	CABLE ASSEMBLY	\$277.26
P05-00926	HOME DEPOT	instructional supplies	\$500.00
P05-00927	CLARK SECURITY PRODUCTS	LOCKS FOR COMPUTERS	\$302.74
P05-00928	CHOICE	Subscription Renewal	\$300.00
P05-00929	FRANK'S CONCRETE	Track & Field - concrete slab	\$5,800.00
P05-00930	ELECTRONIX EXPRESS	ELECTRONIC PARTS	\$52.22
P05-00931	CLARK SECURITY PRODUCTS	Security locks for AV	\$351.33
P05-00932	SMITH PIPE & SUPPLY, INC.	IRRIGATION SUPPLIES	\$237.01
P05-00933	ULTIMATE OFFICE	10-pocket arm organizer	\$162.87
P05-00934	ORANGE CO. REGISTER	SCLO ADVERTISING	\$6,375.20
P05-00935	IMAGISTICS INTERNATIONAL INC.	FAX RENTAL	\$633.57
P05-00936	MC KESSON GENERAL MEDICAL	NURSING SUPPLIES	\$4,717.93
P05-00937	CABLE SPECIALISTS	COMPUTER PERIPHERALS FOR L-117	\$62.71
P05-00938	JUBANY ARCHITECTURE	ARCHITECTURAL/SIGNAGE SERVICES	\$11,870.00
P05-00939	SCIENCE KIT, INC.	PLANETARIUM LAMPS	\$46.01
P05-00940	CAPT	Assessment Testing Material	\$71.65
P05-00941	TUFF SHED, INC.	New Snack Bar	\$8,932.00
P05-00942	MC KESSON GENERAL MEDICAL	tuberculin test solution for students an	\$517.85
P05-00943	CAL'S CAMERAS	Photo Memory Stick	\$96.59
P05-00944	VERIZON CALIFORNIA, INC.	PAGERS	\$569.44
P05-00945	DANKA	PRINTER REPAIRS	\$5,000.00

Blanket Purchase Order Requisition

Requisition #: RB05-00627      PO #P05-00913      Status: Paid Partial  
Requisitioner: D. Walker/5305/ Bus. Serv.      Req. Date: 8/02/04 (2005)  
Order Site: ISSC, IVC Student Services Center      Room: SC270  
Vendor Code: 031650, MUNICIPAL FINANCE CORP..      Req. Cost: \$177,261.70  
Req. Info: Viron mechanical retrofit and energ      Encumbered: \$133,302.90  
Expensed: \$43,958.80  
Invoiced: \$43,958.80

Account Number	Amount	Expensed	Yr
01-7100-0-000-4-025-068-6720	177,261.70	43,958.80	05

Description of Blanket Order

To cover the cost of ongoing project  
Project number 03-037-AF

Invoices estimated to be received for  
the months of Sept, Dec, March and June

Estimated cost not to exceed  
\$177,261.70 for this fiscal year.

Contact name is Dixie Matte  
Phone # 818-224-4787

Requisition Total: \$177,261.70

Approved by:

Date:

Requisition History Notepad

The Assignee: Citizens Business Bank  
Address: 701 North Haven Avenue, Suite 350  
Ontario, California 91764  
  
Lessor: Municipal Finance Corporation

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
MUNICIPAL FINA	03-037-AF 9/15	\$43,958.80	8/01/04	031996	8/12/04

Approved by:

Date:

## BOARD OF TRUSTEES PURCHASE ORDER LISTING

-v4.2

Purchase Order Numbers P05-00506 Through P05-00982

PO #	Vendor Name	Purchase Order Description	Total Cost
P05-00946	METROCALL	PAGERS	\$1,300.00
P05-00947	CAPT	SCORING COSTS	\$1,000.00
P05-00948	MATTHEWS, CHRISTOPHER CONSTRUC	CONCRETE WORK	\$3,630.83
P05-00949	CHAIDEZ, LEONARD INC.	TREE REMOVAL	\$1,500.00
P05-00950	TRAFFIC CONTROL SERVICE, INC.	Campus Signs	\$1,942.17
P05-00951	MARK IV PRINT COMMUNICATIONS	IDF Relocation for phone project	\$10,648.27
P05-00952	VALENZUELA, SUSANNE	CNA TESTING	\$500.00
P05-00953	FEDERAL EXPRESS	Federal Express for RHORC	\$400.00
P05-00954	LEARNING RESOURCES ASSOCIATION	LRACCC Membership Renewal	\$200.00
P05-00955	WAXIE SANITARY SUPPLY	VACUUMS	\$1,860.07
P05-00956	BARNHILL, BARRY M.	Clinical Expert for Specialty Nurse Cour	\$2,100.00
P05-00957	COMMUNITY COLLEGE LEAGUE	MEMBERSHIP DUES	\$24,910.00
P05-00958	MC GUIRE, ANTHONY	Clinical Expert for Specialty Nurse Cour	\$2,200.00
P05-00959	EXPENSES - CANDIDATES	Expenses-Candidates for Provost	\$1,976.66
P05-00960	EUREKA CAREER INFO. SYSTEMS	Renewal of Contract Services	\$1,718.61
P05-00961	AMER SOCIETY FOR MICROBIOLOGY	REFERENCE BOOK	\$217.97
P05-00962	EMERGENCY MEDICAL PRODUCTS	needle - intraosseous	\$274.12
P05-00963	LAB SAFETY SUPPLY CO.	PROTECTIVE EYEWEAR	\$293.73
P05-00964	KEREKES BAKERY EQUIPMENT	CHEMISTRY LAB SUPPLIES	\$55.51
P05-00965	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	\$2,251.44
P05-00966	BALCO INC.	CORNER GUARDS	\$962.21
P05-00967	RUN-PC, INC.	Blank DVD's	\$63.57
P05-00968	MAINTEX	CUSTODIAL SUPPLIES	\$3,957.12
P05-00969	ASSN OF GOVERNING BOARD	MEMBERSHIP DUES	\$1,875.00
P05-00970	CHRONICLE OF HIGHER EDUCATION	Subscription renewal of The Chronicle of	\$82.50
P05-00971	AVAYA, INC.	Service Agreement: OCTEL messaging syste	\$7,558.92
P05-00972	SNEED, RICHARD	Reimburse Medicare Premiums	\$800.00
P05-00973	PLAYBILL	Playbill Subscription	\$24.00
P05-00974	U.S. POSTMASTER	Postage for Fall District newsletter	\$22,800.00
P05-00975	ACE MAINTENANCE MART	GAS BLOWER	\$125.21
P05-00976	FRY'S ELECTRONICS	Open PO for computer supplies	\$3,000.00
P05-00977	PLUMBING & INDUSTRIAL SUPPLY	PLUMBING SUPPLIES	\$1,019.22
P05-00978	PCH SHEET METAL & AIR CONDITIO	Fabricate & Install Kiln Hoods	\$10,810.00
P05-00979	PRAXAIR	Blanket P.O. for Art Supplies	\$500.00
P05-00980	HOME DEPOT	Blanket P.O. for Art Supplies	\$500.00
P05-00981	WALL STREET JOURNAL	PLEASE pay invoice for annual renewal.	\$245.60
P05-00982	ATLAS SALES & RENTAL	A/C RENTAL	\$1,500.00
			=====
			\$3,800,507.65

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

v4.2

Req. #	Vendor Name	Description	Total Cost
RD05-00328	HIxon, LORNA	Supply for In-Service Workshop	\$23.99
RD05-00327		To cover conference travel, hotel expens	\$1,226.94
RD05-00326	SPSS, INC.	Maintenance renewal for SPSS	\$1,942.00
RD05-00325		Refund	\$50.00
RD05-00324	ATI	INVOICE FOR ATI	\$5,184.00
RD05-00323	VISUAL MARKETING CONCEPTS	One year programming electronic marquees	\$4,800.00
RD05-00319	FACCC	FACCC 2004 CONFERENCE OCT 7-9, 2004	\$ .00
RD05-00318	DAYLE McINTOSH CENTER FOR THE	Interpreting Services	\$90.00
RD05-00317	KIERNAN, MARIA	art supplies for Art 80X, Maria Kiernan	\$133.95
RD05-00316	WELLS FARGO #4214	Renew Telephone Authentication for campu	\$156.00
RD05-00315		art supplies for R. Cloud, Art 53X	\$197.07
RD05-00314	B. J. BINDERY	BJ Bindery for binding of the accreditat	\$192.87
RD05-00313	BRODET, MATT	Reimbursement to employee, Matt Brodet	\$42.02
RD05-00309	COMPREHENSIVE CONTROL SYSTEMS	Replace stolen touch panel in Duplicatio	\$1,530.05
RD05-00307		HOTEL PAYMENT FOR CONFERENCE 9/10-9/12	\$198.28
RD05-00306	WESTERN FIELD ORNITHOLOGISTS	Field List of CA Birds for BIO 299 class	\$53.02
RD05-00305	SMITH, DANIEL INC.	Art supplies for Pamme Turner, Emeritus	\$437.31
RD05-00304	MIDWEST LIBRARY SERVICE	Please pay invoice #4419540.	\$757.91
RD05-00303	WEST GROUP	Please pay invoice #807029175.	\$86.20
RD05-00301	EBSCO SUBSCRIPTION SERVICE	Invoice for annual subscription renewal	\$ .00
RD05-00297	EDUCATIONAL MUSIC SERVICE	Music for Orchestra Classes	\$545.81
RD05-00296	JOYCE INSPECTION & TESTING	ON-SITE INSPECTION OF RELOCATABLE CLASSR	\$560.00
RD05-00293	ADVANTAGE MARKETING	Supply/Advertising for Job Fair	\$1,350.37
RD05-00289	HOLLANDER GLASS, INC.	Art supplies	\$60.00
RD05-00288	WELLS FARGO #3317	Battery and USB cord for dept. digital c	\$88.33
RD05-00287		Stained Glass supplies	\$100.00
973917	OFFICE MAX	OFFICE SUPPLIES	\$ .00
973568	OFFICE MAX	OFFICE SUPPLIES	\$103.58
RD05-00286	DOVE PROFESSIONAL APPAREL	NURSING PATCHES	\$269.00
RD05-00285		Fee-based instructional supplies	\$45.70
RD05-00284	EARTHLINK INC	Earthlink Payment	\$45.90
RD05-00283	EARTHLINK INC	Earthlink Payment	\$ .00
974555	OFFICE MAX	OFFICE SUPPLIES	\$538.55
974498	OFFICE MAX	OFFICE SUPPLIES	\$142.88
973083	OFFICE MAX	OFFICE SUPPLIES	\$152.75
971787	OFFICE MAX	INSTRUCTION SUPPLIES	\$338.25
RD05-00282	BEE MAN	BEE REMOVAL	\$2,160.00
971384	OFFICE MAX	FEE-BASED SUPPLIES	\$110.21
971383	OFFICE MAX	KEYBOARDS	\$1,066.73
971299	OFFICE MAX	INSTRUCTION SUPPLIES	\$64.87
971140	OFFICE MAX	OFFICE SUPPLIES	\$123.84
970160	OFFICE MAX	OFFICE SUPPLIES	\$59.90
970151	OFFICE MAX	OFFICE SUPPLIES	\$125.60
941854	OFFICE MAX	OFFICE SUPPLIES	\$ .00
973693	OFFICE MAX	OFFICE SUPPLIES	\$292.86
931162	OFFICE MAX	OFFICE SUPPLIES	\$38.57
RD05-00281	PRINT MASTERS	EOPS Stamp	\$81.89
RD05-00280	CPP, INC.	Payment for Shipping/Handling	\$35.00
RD05-00279	WILLIAMS, JOHN	JWILLIAMS - 2004 CONFERENCE ON INFORMATI	\$ .00
RD05-00277	SADDLEBACK COLLEGE BOOKSTORE	Saddleback EOPS bookstore billing	\$74.35
RD05-00276	IVC BOOKSTORE	EOPS Bookstore Billing	\$3,122.59
RD05-00275	ORANGE CO. DEPT. OF EDUCATION	COURIER SVCS	\$2,247.00
RD05-00274	EAGLE COMMUNICATIONS	Repair for Campus Police Radio	\$196.60
RD05-00265	DYMO CORPOATION	DYMO Lasbelwriter Repair	\$ .00
RD05-00264	DALY, TRACY	Reimbursement for cell phone and home fa	\$ .00
RD05-00263	ORANGE CO. AUDITOR-CONTROLLER	Fees	\$172.00



## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

-v4.2

Req. #	Vendor Name	Description	Total Cost
RD05-00262		Consulting Fee for Six Sigma Training	\$2,650.00
RD05-00261	CORUM, SUSAN	PDA case, USB sync	\$43.08
RD05-00260	BEE MAN	BEE EXTERMINATION	\$225.00
RD05-00259	FOLLETT HIGHER EDUCATION GROUP	commencement tee shirts	\$582.39
RD05-00255	TRANKIEM, TASHA	Actuate Training for Tasha Trankiem	\$1,785.34
RD05-00254	SERGEYEVA, LARISA	office supplies	\$16.16
RD05-00253	WELLS FARGO #2078	LIVING LEADERSHIP CONF. 10-20-04	\$1,392.96
RD05-00252	CORUM, SUSAN	PALM ZIRE	\$197.71
RD05-00249	PATTON, KEN	Travel Arrangements for Ken Patton	\$1,312.00
RD05-00248	ANSTADT, MICHELLE	8/18/04 NEW ACADEMIC YR 04-05	\$ .00
RD05-00247		Travel Arrangements for Ken Patton	\$1,906.32
RD05-00246	WOHLERS ASSOCIATES, INC.	Fee/Travel Expenses for RP Workshop, 7/2	\$2,569.20
RD05-00245	GRIMM, T.A. & ASSOCIATES, INC.	Conference Attendance	\$562.04
RD05-00244	ALL TECH SERVICE	AV Equipment Repair	\$320.00
RD05-00243	L & N UNIFORM SUPPLY	Shop coat billing	\$24.19
RD05-00242	INTELECOM	TELECOURSE STUDENT FEES	\$1,474.00
RD05-00241	CHUMAN, JERILYN	REIMBURSEMENT FOR CONFERENCE	\$612.26
RD05-00238	BAKER & TAYLOR ENTERTAINMENT	Library books per Tom Weisrock request	\$58.07
RD05-00237	ADVANTAGE MARKETING	Supply/Advertising for Job Fair	\$579.06
RD05-00236	WELLS FARGO #3465	parts for plotter	\$140.08
RD05-00234	HOOKERS REPAIR SERVICE	Repair work on dishwasher in LifeSci	\$503.08
RD05-00228	AMINDARI, SIMIN	Parity Payment for Deceased Employee	\$314.04
RD05-00227	EAR PLUG SUPERSTORE	EAR PLUGS	\$27.75
973551	OFFICE MAX	OFFICE SUPPLIES	\$268.41
975156	OFFICE MAX	OFFICE SUPPLIES	\$110.51
RD05-00226	BEEMAN, RAY & LOIS	Laundry Soap	\$273.94
975154	OFFICE MAX	OFFICE SUPPLIES	\$73.16
974897	OFFICE MAX	OFFICE SUPPLIES	\$216.12
974494	OFFICE MAX	OFFICE SUPPLIES	\$124.31
973646	OFFICE MAX	OFFICE SUPPLIES	\$195.97
T973551	OFFICE MAX	OFFICE SUPPLIES	\$ .00
97565	OFFICE MAX	OFFICE SUPPLIES	\$761.61
970808	OFFICE MAX	OFFICE SUPPLIES	\$59.32
970150	OFFICE MAX	OFFICE SUPPLIES	\$187.57
960078	OFFICE MAX	OFFICE SUPPLIES	\$313.80
941856	OFFICE MAX	OFFICE SUPPLIES	\$76.04
941855	OFFICE MAX	OFFICE SUPPLIES	\$69.45
RD05-00225	BRADY-JENNER, JULIE	MEMBERSHIP REIMBURSEMENT	\$135.00
974862	OFFICE MAX	OFFICE SUPPLIES	\$105.01
3793	OFFICE MAX	OFFICE SUPPLIES	\$33.12
RD05-00224	WELLS FARGO #3317	Credit card purchase online ARIN	\$100.00
RD05-00223	PROMISSOR, INC.	NURSE ASSISTANT CERTIFICATION EXAMS	\$1,131.00
RD05-00222	PROMISSOR, INC.	NURSE ASSISTANT CERTIFICATION EXAMS	\$5,129.00
RD05-00221	GRAY, JOANNE	REIMBURSEMENT	\$172.39
RD05-00220	MAC DOUGALL, ALLAN	Travel expenses to attend Educause 2004	\$1,764.80
RD05-00219	GASTON, JIM	Travel expenses for Educause 2004	\$1,752.60
RD05-00216	WHITE, DENNIS W.	Reimbursement for office supplies.	\$242.48
RD05-00215	COUTTS LIBRARY SERVICES, INC.	Library book per Tom Weisrock request	\$145.74
RD05-00211	LASER SOURCE	Non Instructional Repair	\$417.06
RD05-00210	S AND B FOODS	Catering for Procedures Meeting	\$126.13
RD05-00209	SADDLEBACK GOLF CARS	POLICE CAR REPAIR	\$58.50
RD05-00208	MIDWEST LIBRARY SERVICE	Books Standing Order	\$849.46
RD05-00207	WHITE, DENNIS W.	Reimbursement for supplies	\$81.69
RD05-00206	ADVANTAGE MARKETING	SUPPLIES FOR 2005 JOB FAIR	\$876.76
RD05-00205	PUEBLO COMMUNITY COLLEGE	Reimburse for Airfare for RP Workshop At	\$411.40
RD05-00204	TEAM & BEACH SPORTS WORLD, INC	BASEBALL JACKETS	\$1,074.81

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

-v4.2

Req. #	Vendor Name	Description	Total Cost
RD05-00201		Sewing Supplies	\$50.00
RD05-00200	NANCY'S NOTIONS	sewing supplies	\$45.00
RD05-00199	WHEELER SEWING MACHINE CO.	SEWING SUPPLIES	\$260.00
RD05-00198	SCHLAIFER'S ENAMELING SUPPLY	Art Supplies	\$90.00
RD05-00196	RIO GRANDE ALBUQUERQUE	Art Supplies	\$180.00
RD05-00197	MADRID FENCING	REPAIR FENCE	\$300.00
RD05-00190	GALE GROUP	Library books per Tom Weisrock request	\$280.94
RD05-00187	ABC-CLIO, INC.	Library book per Tom Weisrock request	\$45.58
RD05-00186		IVC CD PLAYER REPAIR (ROOM PE 160)	\$500.00
RD05-00185	BAY ALARM COMPANY	Repair	\$46.69
970807	OFFICE MAX	OFFICE SUPPLIES	\$108.09
974678	OFFICE MAX	OFFICE SUPPLIES	\$1,021.15
974609	OFFICE MAX	OFFICE SUPPLIES	\$98.03
973075	OFFICE MAX	OFFICE SUPPLIES	\$237.19
971761	OFFICE MAX	INSTRUCTION SUPPLIES	\$85.31
975099	OFFICE MAX	OFFICE SUPPLIES	\$117.15
973880	OFFICE MAX	OFFICE SUPPLIES	\$92.77
971158	OFFICE MAX	OFFICE SUPPLIES	\$16.77
RD05-00184	FRAMING ARTISTRY	FRAMING FOR BOARD OF TRUSTEE	\$175.00
RD05-00183	MISSION CONFERENCE	Annual Membership Dues	\$ .00
RD05-00182	ORANGE EMPIRE CONFERENCE	Annual Membership Dues	\$ .00
RD05-00181	CA SCHOOL EMPLOYEES ASSN	CONFERENCE attendance Mary Williams	\$980.94
RD05-00180	BAKER & TAYLOR ENTERTAINMENT	Library books per request of Tom Weisroc	\$123.23
RD05-00179		Pymt--Lunches for RP Workshop Attendees,	\$1,837.87
RD05-00178	ALL TECH SERVICE	AV Equip. Repair	\$190.00
RD05-00177		Conference Registration for T. Rice	\$842.00
RD05-00176		VETERINARY CARE FOR ANIMALS	\$81.00
RD05-00175	MILLER, SOPHIE	Reimbursement for Palm Pilot	\$17.23
RD05-00174	SEMER, LYNN	REIMBURSEMENT-SUMMER 04 FN400 TICKET#629	\$489.60
RD05-00173	ENGLISH, GEOFF	Western Arts Conference	\$1,700.00
RD05-00170	ORANGE CO. TREASURER	Property Tax on Expiring Copier Lease	\$77.18
971298	OFFICE MAX	INSTRUCTION SUPPLIES	\$134.86
974950	OFFICE MAX	OFFICE SUPPLIES	\$234.30
973669	OFFICE MAX	OFFICE SUPPLIES	\$86.13
			\$ .00
973668	OFFICE MAX	OFFICE SUPPLIES	\$313.02
			\$ .00
973667	OFFICE MAX	OFFICE SUPPLIES	\$31.03
973666	OFFICE MAX	OFFICE SUPPLIES	\$669.21
973567	OFFICE MAX	OFFICE SUPPLIES	\$244.63
973324	OFFICE MAX	OFFICE SUPPLIES	\$319.30
973262	OFFICE MAX	OFFICE SUPPLIES	\$510.59
973082	OFFICE MAX	FEE-BASED SUPPLIES	\$110.51
971382	OFFICE MAX	OFFICE SUPPLIES	\$940.68
971157	OFFICE MAX	OFFICE SUPPLIES	\$426.21
970177	OFFICE MAX	OFFICE SUPPLIES	\$416.01
950668	OFFICE MAX	INSTRUCTION SUPPLIES	\$272.22
			\$ .00
941853	OFFICE MAX	OFFICE SUPPLIES	\$13.36
RD05-00169	BARTLOMAIN, JOYCE	BINDER REIMBURSEMENT	\$7.74
973842	OFFICE MAX	OFFICE SUPPLIES	\$89.47
973533	OFFICE MAX	OFFICE SUPPLIES	\$74.40
RD05-00167	WHITE, DENNIS W.	Reimbursement for accreditation report	\$75.48
RD05-00166	MISSION VIEJO GLASS	REPLACE MIRROR	\$575.00
RD05-00165	ASSOC WRITING PROGRAMS	Annual membership to the Associated Writ	\$ .00
RD05-00164	PACIFIC TYPEWRITER & COMM INC.	Typewriter Repair	\$50.00

## BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

-v4.2

Req. #	Vendor Name	Description	Total Cost
RD05-00163	PACIFIC TYPEWRITER & COMM INC.	TYPEWRITER REPAIR	\$ .00
RD05-00155	A-1 AWARDS	ALUMINUM PLATES & ENGRAVING	\$34.75
RD05-00154	FITNESS REPAIR SHOP	IVC LIFE FITNESS CENTER EQUIPMENT REPAIR	\$1,294.01
RD05-00153	DRAMATISTS PLAY SERVICE, INC.	PAYMENT ON INVOICE 0316723	\$660.00
RD05-00152	WELLS FARGO #4198	CELL PHONES	\$624.91
RD05-00151	BESSETTE, NANCY N.	Reimburse N.Bessette for MasterTrainerTr	\$179.00
RD05-00150	PUEBLO COMMUNITY COLLEGE	Reimburse Airfare for NSF Rapid Prototyp	\$315.40
974497	OFFICE MAX	OFFICE SUPPLIES	\$123.61
974553	OFFICE MAX	OFFICE SUPPLIES	\$142.23
974496	OFFICE MAX	OFFICE SUPPLIES	\$267.22
972040	OFFICE MAX	OFFICE SUPPLIES	\$70.65
970828	OFFICE MAX	OFFICE SUPPLIES	\$38.02
RD05-00149	LORCH, TEDDI	Parking Expenses for T. Lorch	\$ .00
RD05-00148	CAAHEP	Membership Fee 2004-2005	\$300.00
RD05-00147	MARK IV PRINT COMMUNICATIONS	Remove/dismantle IDF in PO/B400	\$270.00
RD05-00144	RENNIE, BONNIE	Interpreter fee for Sign 132 #61020 Summ	\$135.00
RD05-00143	STEPHENS ENTERPRISES	BASKETBALLS	\$775.80
RD05-00142	SARS SOFTWARE PRODUCTS, INC.	Software Support	\$ .00
RD05-00141	DAVIES, SIMON	REIMBURSE W. SOCCER HEAD COACH/OFFICE SU	\$34.45
RD05-00139	TELSON, LISE S.	request to attend ASG retreat	\$35.00
RD05-00138	WELLS FARGO #4198	CELL PHONE	\$144.75
RD05-00134	BOLLINGER, PAT	VEHICLE NUMBERS	\$32.33
RD05-00133	SADDLEBACK GOLF CARS	POLICE CAR REPAIR	\$58.50
RD05-00132	SAFELITE AUTO GLASS CORP.	REPLACE WINDSHIELD	\$192.51
RD05-00130	ASCAP	ASCAP License for Music Use at colleges	\$5,990.71
RD05-00129	COX COMMUNICATIONS	Advertising Fee	\$1,200.00
RD05-00119	S & S COMMUNICATIONS	RADIO REPAIR	\$145.00
RD05-00117	LAKE FOREST BEAUTY COLLEGE	Supply kit for CARE student	\$538.75
RD05-00116		microscope repair	\$ .00
RD05-00115	CONGRESSIONAL QUARTERLY	Payment of invoices #1267555 & #12735949	\$314.42
RD05-00114	AMER. RED CROSS	AmericanRedCross/Spr04 HLTH 2/Laura Dill	\$44.00
RD05-00113	MOLOZNIK, KATHLEEN CANNON	ORGANIZATION MATERIALS	\$48.33
RD05-00112	MEJIA, SYLVIA	Reimbursement	\$27.29
			=====
			\$95,766.14

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>16</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: PAYMENT OF BILLS</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

**BACKGROUND**

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Section 85230-36, inclusive, vendor check listings are submitted at each meeting for Board of Trustees' approval.

**STATUS**

Check Nos. 031062 through 032009 processed through Orange County Department of Education totaling \$6,347,821.54, check Nos. 7895 through 7968 processed through Saddleback College Community Education totaling \$242,438.98 are submitted for Board of Trustees' approval. No checks are submitted through Irvine Valley Community Education for Board of Trustees' approval.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote :</b>

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031062	7/12/04	\$8,334.75	ROBERT J. KOPEC	8,334.75	01-9510- - - - -
O	031063	7/12/04	\$58,158.00	HAITBRINK ASPHA	58,158.00	40-6120-0-495-1-013-089-6950
O	031064	7/13/04	\$29,215.35	ACSIG/EDGE	173.47 29,041.88	01-3431-0-000-9-001-000-6770 01-3400-0-000-9-001-000-6770
O	031065	7/13/04	\$75,127.30	ACSIG/EDGE	429.18 74,698.12	01-3431-0-000-9-001-000-6770 01-3400-0-000-9-001-000-6770
O	031066	7/13/04	\$26,139.54	FORTIS BENEFITS	26,139.54	01-3400-0-000-9-001-000-6770
O	031067	7/13/04	\$2,679.10	HYATT LEGAL	2,679.10	01-3400-0-000-9-001-000-6770
O	031068	7/13/04	\$24,330.42	ING EMPLOYEE BE	24,330.42	01-3400-0-000-9-001-000-6770
O	031069	7/13/04	\$2,512.28	PACIFICARE BEHA	10.41 2,501.87	01-3431-0-000-9-001-000-6770 01-3400-0-000-9-001-000-6770
*	O 031070	7/13/04	\$557,999.75	SISC III HEALTH	3,880.24 2,078.70 552,040.81	01-3410-0-000-1-001-000-4901 01-3410-0-000-4-001-000-4901 01-3400-0-000-9-001-000-6770
O	031071	7/13/04	\$1,608.17	UNUM LIFE INSUR	1,608.17	01-3400-0-000-9-001-000-6770
O	031072	7/13/04	\$2,980.72	ACSIG/EDGE	1,691.76 1,288.96	71-3410-0-000-9-000-000-5900 71-3430-0-000-9-000-000-6740
O	031073	7/13/04	\$7,656.04	ACSIG/EDGE	4,345.32 3,310.72	71-3410-0-000-9-000-000-5900 71-3430-0-000-9-000-000-6740
*	O 031074	7/13/04	\$117,712.46	SISC III HEALTH	70,620.01 41,999.45 5,093.00	71-3410-0-000-9-000-000-5900 71-3430-0-000-9-000-000-6740 71-3431-0-000-9-000-000-6770
O	031075	7/15/04	\$10.00	ALVIN BRIGHTBIL	10.00	01-5820-0-000-7-013-090-6730
O	031076	7/15/04	\$15.00	ANN HILLIUS	15.00	01-5820-0-000-7-013-090-6730
O	031077	7/15/04	\$10.00	MARC HUGHSTON	10.00	01-5820-0-000-7-013-090-6730
O	031078	7/15/04	\$10.00	RIAN KRAY	10.00	01-5820-0-000-7-013-090-6730
O	031079	7/15/04	\$15.00	RAMALINGUM VURD	15.00	01-5820-0-000-7-013-090-6730
O	031080	7/15/04	\$20.00	AMIRA REZEC	20.00	01-5820-0-000-7-013-090-6730
O	031081	7/15/04	\$20.00	KAYE MACH	20.00	01-5820-0-000-7-013-090-6730
O	031082	7/15/04	\$11.50	PATRICK RODGERS	11.50	01-5820-0-000-7-013-090-6730

# Blanket Purchase Order Requisition

Requisition #: RB05-00363 PO #P05-00221

Status: Paid Partial

Req. Date: 6/22/04(2005)

Requisitioner: ADonovan

Room: 318

Order Site: SLIB, SC Library

Req. Cost: \$8,005,770.14

Encumbered: \$6,894,314.51

Vendor Code: 068309, SISC III HEALTH BENEFITS

Expensed: \$1,111,455.63

Req. Info: SISC (PPO)-Benefits FY 2004/05 Fund

Invoiced: \$1,111,455.63

Account Number	Amount	Expensed	Yr
01-3400-0-000-9-001-000-6770	7,938,758.51	1,105,496.69	05
01-3431-0-000-9-001-000-6770	0.00	0.00	05
01-3410-0-000-1-001-000-4901	43,635.48	3,880.24	05
01-3410-0-000-4-001-000-4901	23,376.15	2,078.70	05

## Description of Blanket Order

Estimate SISC PPO Benefits for

FY 2004/05

Fund 01

Requisition Total:\$8,005,770.14

Approved by:

Date:

Requisition #RB05-00363

Page 1

8/13/04

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
SISC III HEALT JULY 2004....		\$557,999.75	7/01/04	031070	7/13/04
SISC III HEALT AUGUST 2004		\$553,455.88	8/01/04	031828	8/11/04
		<u>\$1,111,455.63</u>			

Approved by:

Date:

Requisition #RB05-00363

Page 2

8/13/04

# Blanket Purchase Order Requisition

Requisition #: RB05-00364 PO #P05-00187 Status: Paid Partial  
 Requisitioner: ADonovan Req. Date: 6/22/04 (2005)  
 Order Site: SLIB, SC Library Room: 318  
 Vendor Code: 068309, SISC III HEALTH BENEFITS Req. Cost: \$1,607,760.72  
 Req. Info: Blue Shield (Retiree) Benefits FY 2 Encumbered: \$1,372,072.93  
 Expensed: \$235,687.79  
 Invoiced: \$235,687.79

Account Number	Amount	Expensed	Yr
71-3410-0-000-9-000-000-5900	966,009.26	142,162.80	05
71-3430-0-000-9-000-000-6740	577,796.46	83,338.99	05
71-3431-0-000-9-000-000-6770	63,955.00	10,186.00	05

## Description of Blanket Order

Blue Shield (Retiree) Benefits  
 FY 2004/05

Requisition Total: \$1,607,760.72

Approved by:

Date:



Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
SISC III HEALT JULY 2004		\$117,712.46	7/01/04	031074	7/13/04
SISC III HEALT AUGUST 2004....		\$117,975.33	8/01/04	031832	8/11/04
		<u>\$235,687.79</u>			

Approved by:

Date:

Requisition #RB05-00364

Page 2

8/13/04

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031083	7/15/04	\$15.00	ANN WYNNE	15.00	01-5820-0-000-7-013-090-6730
O	031084	7/15/04	\$20.00	DANIEL DAVIS	20.00	01-5820-0-000-7-013-090-6730
O	031085	7/15/04	\$20.00	JOHN LEFEVER	20.00	01-5820-0-000-7-013-090-6730
O	031086	7/15/04	\$20.00	MARK MOORE	20.00	01-5820-0-000-7-013-090-6730
O	031087	7/15/04	\$10.00	SILKE DORSZ	10.00	01-5820-0-000-7-013-090-6730
O	031088	7/15/04	\$266.15	ABC ICE HOUSE	266.15	01-4600-0-000-1-055-084-6891
O	031089	7/15/04	\$25.47	AMAZON.COM	27.41	01-4300-0-000-1-056-050-1902
					-1.94	01-9552- - - - -
O	031090	7/15/04	\$31.55	AMAZON.COM	-2.45	01-9552- - - - -
					34.00	01-4300-2-074-4-078-029-1914
O	031091	7/15/04	\$172.59	AMERICAN CLASSI	172.59	01-5510-0-000-1-025-000-6570
O	031092	7/15/04	\$44.00	AMERICAN RED CR	44.00	01-4344-0-000-1-055-049-0835
O	031093	7/15/04	\$1,158.75	AMTECH RELIABLE	1,158.75	01-5811-0-000-1-021-080-6510
O	031094	7/15/04	\$9,612.55	ANCORA	9,275.96	01-5840-0-000-1-030-000-6210
					336.59	01-5840-0-000-4-030-000-6210
O	031095	7/15/04	\$3,091.97	CHARLES APPELST	3,091.97	01-9510- - - - -
O	031096	7/15/04	\$14,316.10	ASSOCIATED MICR	14,316.10	01-6410-2-025-1-056-000-4900
O	031097	7/15/04	\$3,202.50	AVERY PLAZA	3,202.50	01-5620-0-000-7-013-092-6773
O	031098	7/15/04	\$2,889.85	B & H PHOTO	3,113.82	01-9510- - - - -
					-223.97	01-9552- - - - -
O	031099	7/15/04	\$120.00	BATTERY SPECIAL	120.00	01-4300-0-000-1-056-008-0401
O	031100	7/15/04	\$3.78	E.B. BRADLEY CO	3.78	01-4600-0-000-4-021-080-6510
O	031101	7/15/04	\$225.77	CAL'S CAMERAS	225.77	01-4344-0-000-1-056-008-0401
O	031102	7/15/04	\$669.00	CAPISTRANO SEWI	669.00	01-5650-0-000-1-052-017-1303
O	031103	7/15/04	\$101.85	COMMUNITY COLLE	101.85	01-4200-0-000-7-013-090-6730
O	031104	7/15/04	\$1,920.00	CERTIPORT	1,920.00	01-4300-1-048-4-042-093-6011
O	031105	7/15/04	\$155.87	COMSERCO	155.87	01-4600-1-050-1-034-089-6950

## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031106	7/15/04	\$293.50	CONGRESSIONAL Q	-20.92 01-9552- - - - -	314.42 01-6300-2-074-4-037-087-6120
O	031107	7/15/04	\$1,413.35	CORPORATE BUSIN	1,413.35 01-6410-0-000-4-030-000-6210	
O	031108	7/15/04	\$142.18	COUNCIL OF COMM	142.18 01-9510- - - - -	
O	031109	7/15/04	\$640.59	DANKA	640.59 01-5651-0-000-4-041-076-6774	
O	031110	7/15/04	\$622.25	DE LAGE LANDEN	466.94 01-5651-0-000-1-038-076-6774	155.31 01-5651-0-000-1-055-056-1007
O	031111	7/15/04	\$1,826.00	DEPARTMENT OF J	1,826.00 01-5820-0-000-7-013-090-6730	
O	031112	7/15/04	\$247.91	ECONOMIC ALTERN	247.91 01-5811-0-000-4-021-080-6510	
O	031113	7/15/04	\$137.41	EWING IRRIGATIO	137.41 01-4600-0-000-4-021-079-6550	
O	031114	7/15/04	\$273.70	DAVID FRANCISCO	273.70 01-9510- - - - -	
O	031115	7/15/04	\$420.87	AT & T WIRELESS	189.32 01-5590-0-000-4-025-082-6570	37.66 01-5590-0-000-7-013-000-6610 81.47 01-5590-1-050-4-034-089-6950 38.73 01-9510- - - - - 73.69 01-5590-0-000-7-013-090-6730
O	031116	7/15/04	\$2,497.02	SBC/MCI	2,497.02 01-9510- - - - -	
O	031117	7/15/04	\$960.26	SBC/MCI	960.26 01-9510- - - - -	
O	031118	7/15/04	\$2,523.11	SBC/MCI	2,523.11 01-9510- - - - -	
O	031119	7/15/04	\$1,978.44	SBC/MCI	16.63 01-5590-0-000-4-025-082-6570	1,961.81 01-9510- - - - -
O	031120	7/15/04	\$2,617.08	SBC	31.61 01-5590-0-000-4-025-082-6570	2,585.47 01-9510- - - - -
O	031121	7/15/04	\$593.77	PACIFIC COACHWA	593.77 01-5691-0-000-1-054-022-1399	
O	031122	7/15/04	\$909.90	PARKER & COVERT	909.90 01-9510- - - - -	
O	031123	7/15/04	\$8,663.00	BOB PARRETT CON	8,663.00 01-9510- - - - -	
O	031124	7/15/04	\$135.32	PERKIN-ELMER CO	135.32 01-4300-0-093-1-056-010-1905	
O	031125	7/15/04	\$39.95	JIM PHANEUF	39.95 01-5812-0-000-7-015-000-6780	
O	031126	7/15/04	\$307.47	PHOENIX GROUP	307.47 01-9510- - - - -	

## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031127	7/15/04	\$13,638.00	PLUMBING, PIPIN	13,638.00	01-9510- - - - -
O	031128	7/15/04	\$45.00	PRO AUTO CARE	45.00	01-5811-0-000-1-021-062-6772
O	031129	7/15/04	\$395.00	PURETEC	395.00	01-5811-0-000-1-056-000-6011
O	031130	7/15/04	\$932.00	PYRO-COMM SYSTE	932.00	01-5811-0-000-1-021-080-6510
O	031131	7/15/04	\$18.41	RALPHS GROCERY	18.41	01-4300-2-074-4-076-008-0401
O	031132	7/15/04	\$800.00	REGENTS OF UNIV	800.00	01-5821-1-030-1-051-096-6320
O	031133	7/15/04	\$346.13	RESTURANTS ON T	346.13	01-5271-2-034-7-013-090-6760
O	031134	7/15/04	\$1,299.09	SAN DIEGO GAS &	216.00	01-5591-0-000-1-025-000-6570
					1,083.09	01-9510- - - - -
O	031135	7/15/04	\$28,444.25	SAN DIEGO GAS &	28,444.25	01-9510- - - - -
O	031136	7/15/04	\$2,000.00	SANTA MARGARITA	2,000.00	01-5620-0-000-1-025-000-6720
O	031137	7/15/04	\$2,000.00	SCHOOL SERVICES	2,000.00	01-9510- - - - -
O	031138	7/15/04	\$151.60	SIMPLICITY PATT	151.60	01-4200-0-000-1-052-017-1303
O	031139	7/15/04	\$35,900.00	SKORA ELECTRIC	3,700.00	01-9510- - - - -
					32,200.00	01-6220-0-000-1-021-080-6510
O	031140	7/15/04	\$42.95	SKY & TELESCOPE	42.95	01-4200-0-000-1-056-000-6011
O	031141	7/15/04	\$95.85	THOMAS L. SMITH	95.85	01-4300-0-000-1-052-004-0201
O	031142	7/15/04	\$6,631.39	SO. CAL. GAS CO	6,631.39	01-9510- - - - -
O	031143	7/15/04	\$192.33	SOEXHO MARRIOT	192.33	01-9510- - - - -
O	031144	7/15/04	\$5.20	GAIL E. STEVENS	5.20	01-5840-0-000-4-025-000-6720
* O	031145	7/15/04	\$120,378.00	STUDENT INSURAN	58,581.00	01-5411-1-046-1-024-094-6440
					20,583.00	01-5411-0-000-1-055-006-0835
					16,556.00	01-5411-0-000-4-077-006-0835
					24,658.00	01-5411-1-046-4-036-094-6440
O	031146	7/15/04	\$10,200.00	STUDY IN THE US	10,200.00	01-5830-0-000-4-030-072-6499
O	031147	7/15/04	\$99.90	GREG TESCH	99.90	01-5812-0-000-7-015-000-6780
O	031148	7/15/04	\$93.45	TEXACO INC.	93.45	01-5691-0-000-1-056-000-6011
O	031149	7/15/04	\$473.00	TRANSPORTATION	473.00	01-5811-2-094-1-050-000-6011

# Blanket Purchase Order Requisition

Requisition #: RB05-00446 PO #P05-00510

Status: Complete

Requisitioner: ADonovan, 4901, Bus. Serv.

Req. Date: 7/02/04 (2005)

Order Site: SLIB, SC Library

Room: 318

Req. Cost: \$120,378.00

Vendor Code: 031284, STUDENT INSURANCE CO.

Encumbered:

Expensed: \$120,378.00

Req. Info: Student and Athletic Insurance

Invoiced: \$120,378.00

Account Number	Amount	Expensed	Yr
01-5411-0-000-4-077-006-0835	16,556.00	16,556.00	05
01-5411-1-046-4-036-094-6440	24,658.00	24,658.00	05
01-5411-0-000-1-055-006-0835	20,583.00	20,583.00	05
01-5411-1-046-1-024-094-6440	58,581.00	58,581.00	05

## Description of Blanket Order

Student and Athletic Insurance

8/1/04-8/1/05 \$112,367

Catastrophic Student and

Athletic Insurance

8/1/04-8/1/05 \$ 8,011

Requisition Total: \$120,378.00

Approved by:

Date:

Requisition #RB05-00446

Page 1

8/13/04

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
STUDENT INSURA	8953100	\$42,007.00	7/14/04	031145	7/15/04
STUDENT INSURA	8952100	\$78,371.00	7/14/04	031145	7/15/04
		<u>\$120,378.00</u>			

Approved by:

Date:

Requisition #RB05-00446

Page 2

8/13/04

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031150	7/15/04	\$2,201.50	ULTRABAC SOFTWA	2,201.50	01-5651-0-000-7-015-000-6780
O	031151	7/15/04	\$111.28	UNILAB	111.28	01-9510- - - - -
O	031152	7/15/04	\$14,408.73	UNION BANK OF C	14,408.73	01-3710-0-000-1-025-000-5900
O	031153	7/15/04	\$206.61	UNISOURCE CORPO	206.61	01-4600-0-000-1-021-078-6530
O	031154	7/15/04	\$181.39	VISTA PAINT	181.39	01-4600-0-000-1-021-080-6510
O	031155	7/15/04	\$427.67	VORTEX INDUSTRI	427.67	01-9510- - - - -
O	031156	7/15/04	\$39,700.17	VQS ENTERPRISES	39,700.17	01-5810-0-000-4-041-073-6022
O	031157	7/15/04	\$15.00	W MAGAZINE	15.00	01-4200-0-000-1-052-017-1303
C	031158	7/15/04	\$-906.88	W A X I E	78.66	01-9552- - - - -
					-705.97	01-4600-0-000-1-021-078-6530
					-279.57	01-4600-0-000-4-021-078-6530
O	031159	7/15/04	\$1,350.00	WICHE PUBLICATI	1,350.00	01-5374-0-000-4-041-000-6011
O	031160	7/15/04	\$175.00	WINZIP COMPUTIN	175.00	01-5812-1-074-1-000-000-4900
O	031161	7/15/04	\$3,186.86	XEROX CORP.	3,186.86	01-9510- - - - -
O	031162	7/15/04	\$184.92	XEROX CORP.	104.74	01-9510- - - - -
					80.18	01-5651-0-000-1-034-000-6771
O	031163	7/15/04	\$350.00	ZOOMERANG (MARK	350.00	01-4200-0-000-4-020-095-6630
O	031164	7/15/04	\$59.07	RESOURCE DIRECT	59.07	12-4600-0-000-4-036-067-6920
O	031165	7/15/04	\$115.00	SEA LIFE DESIGN	115.00	12-5651-0-000-1-026-067-6920
O	031166	7/15/04	\$384.17	SMART & FINAL I	384.17	12-4710-0-000-4-036-067-6920
O	031167	7/15/04	\$12,730.16	PLAN NET CONSUL	6,493.80	40-9510- - - - -
					6,236.36	40-6220-0-487-6-013-081-7100
O	031168	7/15/04	\$3,725.00	SKORA ELECTRIC	3,725.00	40-6220-1-490-6-013-000-7100
O	031169	7/15/04	\$2,530.00	U.S. BANK	2,530.00	52-5811-0-599-0-000-000-0000
O	031170	7/16/04	\$2,023.85	GE CAPITAL MODU	2,023.85	01-9510- - - - -
O	031171	7/16/04	\$2,365.12	GALE SUPPLY COM	2,365.12	01-4600-0-000-1-021-078-6530
O	031172	7/16/04	\$174.36	GALLS /L.B. UNI	174.36	01-4600-0-000-1-034-000-6771

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031173	7/16/04	\$357.47	GANDER-PRINTCO	171.12	01-4584-0-000-1-050-012-0799
					80.75	01-9510- - - - -
					105.60	01-4600-0-000-7-011-091-6710
O	031174	7/16/04	\$1,800.90	GE CAPITAL	1,800.90	01-6430-1-045-4-041-076-6774
O	031175	7/16/04	\$1,544.31	G.E. CAPITAL MO	1,544.31	01-9510- - - - -
O	031176	7/16/04	\$3,670.18	GOLF VENTURES W	3,918.18	01-9510- - - - -
					-248.00	01-9552- - - - -
O	031177	7/16/04	\$28.99	GOOD STUFF	28.99	01-4200-0-000-7-011-000-6610
O	031178	7/16/04	\$187.57	GORM, INC.	112.58	01-4600-0-000-1-021-078-6530
					74.99	01-4600-0-000-4-021-078-6530
O	031179	7/16/04	\$11,252.55	HEWLETT PACKARD	11,252.55	01-5651-0-000-7-015-000-6780
O	031180	7/16/04	\$1,363.65	HOME DEPOT CRED	62.34	01-4300-0-000-1-052-044-0959
					225.07	01-4600-1-050-1-034-089-6950
					1,076.24	01-4600-1-094-1-050-000-6011
O	031181	7/16/04	\$75.00	HEALTH SERVICES	75.00	01-5374-1-046-1-024-094-6440
O	031182	7/16/04	\$13.52	ROBINA HUSTING	13.52	01-4600-0-000-7-011-000-6610
O	031183	7/16/04	\$1,820.66	KATHCO PRODUCTS	1,820.66	01-4600-0-000-1-021-078-6530
O	031184	7/16/04	\$4,181.62	L.A. TIMES	4,181.62	01-9510- - - - -
O	031185	7/16/04	\$6,971.26	LAKE FOREST BEA	6,971.26	01-9510- - - - -
O	031186	7/16/04	\$1,288.00	LANIER WORLDWID	1,288.00	01-5651-1-023-1-051-077-6430
O	031187	7/16/04	\$4,830.97	LAPES ATHLETIC	4,830.97	01-4300-0-000-1-055-006-0835
O	031188	7/16/04	\$2,472.81	LEADERSHIP DIME	2,472.81	01-9510- - - - -
O	031189	7/16/04	\$165.86	LIBEC	165.86	01-5650-0-000-1-052-011-0601
O	031190	7/16/04	\$4.79	TEDDI LORCH	4.79	01-5840-0-000-7-013-090-6730
O	031191	7/16/04	\$7,105.24	M & R SALES & S	7,105.24	01-9510- - - - -
O	031192	7/16/04	\$628.53	MAINTEX	628.53	01-4600-0-000-1-021-078-6530
O	031193	7/16/04	\$398.98	MARSAN TURF & I	398.98	01-9510- - - - -
O	031194	7/16/04	\$140.00	MC CALL PATTERN	140.00	01-4200-0-000-1-052-017-1303



## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031195	7/16/04	\$75.00	MC CALL PATTERN	75.00	01-4200-0-000-1-052-017-1303
O	031196	7/16/04	\$75.00	MC CALL PATTERN	75.00	01-4200-0-000-1-052-017-1303
O	031197	7/16/04	\$39.95	MARCIA MILCHIKI	39.95	01-5811-0-000-7-010-000-6610
O	031198	7/16/04	\$3,838.06	MISSION PRINTIN	3,838.06	01-5810-0-000-1-055-084-6891
O	031199	7/16/04	\$122.00	MISSION VIEJO G	122.00	01-9510- - - - -
O	031200	7/16/04	\$6,622.90	MOULTON-NIGUEL	6,622.90	01-5593-0-000-1-025-000-6570
O	031201	7/16/04	\$918.75	NEXTIRAONE, LLC	918.75	01-9510- - - - -
O	031202	7/16/04	\$1,413.55	NIAGARA DRINKIN	369.00	01-5811-0-000-4-025-000-6599
					344.80	01-6410-0-000-4-025-000-6599
					699.75	01-4600-0-000-1-025-000-6570
O	031203	7/16/04	\$1,170.00	ORANGE CO. AUDI	1,170.00	01-9510- - - - -
O	031204	7/16/04	\$439.60	ORANGE COUNTY R	439.60	01-9510- - - - -
O	031205	7/16/04	\$7,924.04	ORANGE COUNTY R	7,924.04	01-9510- - - - -
O	031206	7/16/04	\$259.33	ORACLE CORPORAT	259.33	01-5651-0-000-7-015-000-6780
O	031207	7/16/04	\$760.00	ORKIN EXTERMINA	760.00	01-5811-0-000-1-021-080-6510
O	031208	7/16/04	\$22.57	SUTORIUS, CAROL	22.57	01-9510- - - - -
O	031209	7/16/04	\$119.83	DIANN GAFFNEY	119.83	12-9510- - - - -
O	031210	7/16/04	\$463.00	GENERAL BINDING	463.00	12-5651-0-000-4-036-067-6920
O	031211	7/16/04	\$298.23	LOWE'S HIW, INC	298.23	12-9510- - - - -
O	031212	7/16/04	\$118.53	LAMAR SPACE INC	118.53	40-6220-1-477-6-013-000-7100
O	031213	7/16/04	\$107.32	FREMONT INDEMN	107.32	68-5899-0-000-7-013-000-6750
O	031214	7/22/04	\$366.57	GALLS /L.B. UNI	366.57	01-4600-1-050-4-034-089-6950
O	031215	7/22/04	\$105.60	GANDER-PRINTCO	105.60	01-4600-0-000-7-011-000-6610
O	031216	7/22/04	\$64.70	GIANT CO2	64.70	01-4600-0-000-1-021-081-6550
O	031217	7/22/04	\$309.83	GPN	309.83	01-6300-2-074-4-037-087-6120
O	031218	7/22/04	\$41.90	HALCYON PRESS	41.90	01-4200-0-000-7-011-091-6710

## WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031219	7/22/04	\$430.00	F & E HEDMAN	430.00	01-5651-0-000-4-030-000-6210
O	031220	7/22/04	\$188.11	HOME DEPOT CRED	110.93	01-4600-0-000-1-021-080-6510
					55.46	01-4600-0-000-1-021-079-6550
					21.72	01-4600-0-000-4-021-079-6550
O	031221	7/22/04	\$312.90	INSIGHT MEDIA	336.01	01-9510- - - - -
					-23.11	01-9552- - - - -
O	031222	7/22/04	\$588.32	INTELECOM	588.32	01-4300-0-000-1-022-097-4930
O	031223	7/22/04	\$2,418.50	INTERBORO PACKA	-187.43	01-9552- - - - -
					2,605.93	01-4600-0-000-4-021-078-6530
O	031224	7/22/04	\$36.72	IRVINE CITY AUT	36.72	01-4600-0-000-4-021-062-6772
O	031225	7/22/04	\$209.91	IRVINE PIPE & S	102.16	01-4600-0-000-1-021-080-6510
					107.75	01-4600-0-000-4-021-080-6510
O	031226	7/22/04	\$356.38	JEFF'S SPORTING	356.38	01-4300-0-000-1-055-006-0835
O	031227	7/22/04	\$329.70	DAVID B. LANG	329.70	01-9510- - - - -
O	031228	7/22/04	\$3,121.00	LAPES ATHLETIC	3,121.00	01-4300-2-074-4-077-006-0835
O	031229	7/22/04	\$160.50	MAINTEX	160.50	01-4600-0-000-4-021-078-6530
O	031230	7/22/04	\$531.20	MC KESSON GENER	531.20	01-4600-2-046-4-036-094-6440
O	031231	7/22/04	\$42.15	MEDCO SUPPLY CO	-2.57	01-9552- - - - -
					44.72	01-4600-0-000-1-055-056-1007
O	031232	7/22/04	\$27.29	SYLVIA MEJIA	27.29	01-4600-1-024-1-051-075-6420
O	031233	7/22/04	\$7.90	METROCALL	7.90	01-5811-0-000-7-013-092-6773
O	031234	7/22/04	\$39.95	MARCIA MILCHIK	39.95	01-5811-0-000-7-010-000-6610
O	031235	7/22/04	\$55,714.97	CITY NATIONAL B	55,714.97	01-7100-0-000-1-025-000-6570
O	031236	7/22/04	\$1,387.50	NEXTIRAONE, LLC	1,387.50	01-5590-0-000-1-025-000-6570
O	031237	7/22/04	\$3,206.31	OCE-USA, INC.	708.71	01-9510- - - - -
					2,395.80	01-5620-1-045-4-041-076-6774
					101.80	01-5651-0-000-4-041-061-6110
O	031238	7/22/04	\$93.76	AT & T WIRELESS	46.39	01-5590-0-000-7-010-000-6610
					47.37	01-5590-1-050-1-034-089-6950
O	031239	7/22/04	\$10.84	AT&T WIRELESS	10.84	01-5590-1-050-4-034-089-6950

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031240	7/22/04	\$360.00	DONNA BREED	360.00	01-5153-1-054-1-054-033-1203
O	031241	7/22/04	\$50.00	VIRGINIA GOODWI	50.00	01-5153-1-054-1-054-033-1203
O	031242	7/22/04	\$195.00	KATHY GUTKNECHT	41.56	01-5153-1-054-1-054-033-1203
					153.44	01-9510- - - - -
O	031243	7/22/04	\$150.00	ROBERT L. HARDI	150.00	01-5153-1-054-1-054-033-1203
O	031244	7/22/04	\$380.00	ELIZABETH McPEA	380.00	01-5153-1-054-1-054-033-1203
O	031245	7/22/04	\$400.00	DEE NIEDRINGHAU	400.00	01-5153-1-054-1-054-033-1203
O	031246	7/22/04	\$435.00	NORTH ORANGE CO	435.00	01-5153-1-054-1-054-033-1203
O	031247	7/22/04	\$4,182.05	P & R PAPER SUP	4,182.05	01-4600-0-000-1-021-078-6530
O	031248	7/22/04	\$314.64	SBC/MCI	314.64	01-9510- - - - -
O	031249	7/22/04	\$419.51	SBC/MCI	419.51	01-9510- - - - -
O	031250	7/22/04	\$444.52	SBC/MCI	434.82	01-5590-0-000-1-025-000-6570
					9.70	01-9510- - - - -
O	031251	7/22/04	\$659.50	SBC/MCI	659.50	01-5590-0-000-1-025-000-6570
O	031252	7/22/04	\$851.83	SBC/MCI	851.83	01-5590-0-000-1-025-000-6570
O	031253	7/22/04	\$2,425.79	SBC/MCI	2,425.79	01-5590-0-000-1-025-000-6570
O	031254	7/22/04	\$3,249.48	SBC/MCI	3,249.48	01-5590-0-000-1-025-000-6570
O	031255	7/22/04	\$329.86	SBC/MCI	199.40	01-5590-0-000-1-025-000-6570
					6.70	01-5590-0-000-4-025-082-6570
					66.71	01-5590-0-000-7-010-000-6610
					57.05	01-9510- - - - -
O	031256	7/22/04	\$550.02	SBC	334.40	01-5590-0-000-1-025-000-6570
					215.62	01-9510- - - - -
O	031257	7/22/04	\$3,900.00	PACIFIC PARKING	3,900.00	01-5651-1-050-4-034-089-6950
O	031258	7/22/04	\$41.91	PARKWAY LAWNMOW	41.91	01-4600-0-000-4-021-079-6550
O	031259	7/22/04	\$1,906.00	BOB PARRETT CON	1,906.00	01-5811-0-000-1-021-080-6510
O	031260	7/22/04	\$100.00	PITNEY-BOWES SU	100.00	01-6410-1-054-1-054-033-1203
O	031261	7/22/04	\$8,014.16	PREMIER	8,014.16	01-9510- - - - -

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031262	7/22/04	\$75.00	PRIAM PUBLISHER	75.00	01-4200-0-000-1-051-065-6499
O	031263	7/22/04	\$645.42	PRINT MASTERS	645.42	01-5810-1-023-4-035-077-6430
O	031264	7/22/04	\$45.00	PRO AUTO CARE	45.00	01-5811-0-000-1-021-062-6772
O	031265	7/22/04	\$4,035.04	QUARK INC.	4,035.04	01-5812-2-074-4-075-015-0701
O	031266	7/22/04	\$51.73	RALPHS GROCERY	41.84	01-4300-0-000-1-056-008-0401
					9.89	01-4300-2-074-4-076-008-0401
O	031267	7/22/04	\$177.06	RECALL SECURE D	88.53	01-5811-0-000-7-013-064-6720
					88.53	01-5811-0-000-7-013-090-6730
O	031268	7/22/04	\$135.00	BONNIE RENNIE	135.00	01-5811-0-000-4-074-028-1101
O	031269	7/22/04	\$10.25	TAMERA RICE	10.25	01-4300-0-000-1-054-000-6011
O	031270	7/22/04	\$844.97	SAVIN CORPORATI	9.40	01-5651-0-000-4-075-015-0701
					93.50	01-5651-0-000-7-015-000-6780
					192.30	01-5651-0-000-7-013-092-6773
					186.10	01-5651-1-024-1-051-075-6420
					40.20	01-5651-0-000-1-052-017-1304
					145.00	01-5651-1-005-1-054-000-6011
					18.70	01-5651-0-000-1-024-000-6990
					159.77	01-4600-0-000-1-038-076-6774
O	031271	7/22/04	\$145.00	S & S COMMUNICA	145.00	01-5650-1-050-4-034-089-6950
O	031272	7/22/04	\$58.50	SADDLEBACK GOLF	58.50	01-5650-1-050-4-034-089-6950
O	031273	7/22/04	\$768.97	VONS COMPANIES	768.97	01-4344-0-000-1-052-017-1306
O	031274	7/22/04	\$184.05	SCANTRON CORP.	184.05	01-4300-0-000-1-056-000-6011
O	031275	7/22/04	\$237.90	SEHI PROCOMP CO	237.90	01-6411-1-006-4-042-000-6011
O	031276	7/22/04	\$595.00	CLIFFORD SENIOR	595.00	01-5811-0-000-1-055-084-6891
O	031277	7/22/04	\$548.32	SIGMA ALDRICH C	41.32	01-4300-0-093-1-056-010-1905
					507.00	01-4300-2-074-4-078-010-1905
O	031278	7/22/04	\$195.76	SO. CAL. EDISON	97.76	01-5591-0-000-4-025-082-6570
					98.00	01-9510- - - - -
O	031279	7/22/04	\$437.92	SOFTWARE eSOURC	437.92	01-6412-0-000-1-022-000-6620
O	031280	7/22/04	\$3,070.88	SOLDER JOINT	3,070.88	01-6410-0-000-1-021-080-6510
O	031281	7/22/04	\$38,887.71	SOUTHWEST OFFSE	38,887.71	01-5810-0-000-1-038-073-6022

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031282	7/22/04	\$11,440.00	STAR SOLUTIONS	315.00	01-5811-0-000-7-015-000-6780
					11,125.00	01-9510- - - - -
O	031283	7/22/04	\$12.76	STERLING ARTS S	12.76	01-4344-0-000-4-070-005-1002
O	031284	7/22/04	\$611.25	STRATA INFORMAT	23.22	01-9510- - - - -
					588.03	01-5811-0-000-7-013-000-6610
O	031285	7/22/04	\$181.83	SYSTEMS SOURCE,	181.83	01-4600-0-000-1-030-000-6210
O	031286	7/22/04	\$6,860.00	ED WARD TACKETT	6,860.00	01-5153-2-094-1-050-000-6011
O	031287	7/22/04	\$149.54	TNR TECHNICAL,	149.54	01-4600-0-000-1-055-084-6891
O	031288	7/22/04	\$25.00	TRANSPORTATION	25.00	01-5811-2-094-1-050-000-6011
O	031289	7/22/04	\$51.67	ULINE	51.67	01-4300-0-000-1-056-050-1914
O	031290	7/22/04	\$119.85	RICK VAN LEEUWE	119.85	01-9510- - - - -
O	031291	7/22/04	\$796.26	VERIZON WIRELES	796.26	01-5590-0-000-4-025-082-6570
O	031292	7/22/04	\$193.13	VISTA PAINT	193.13	01-4600-0-000-1-021-080-6510
O	031293	7/22/04	\$7,473.33	VWR INTERNATIONAL	5,961.25	01-4300-2-074-4-076-008-0401
					1,512.08	01-4300-2-074-4-078-010-1905
O	031294	7/22/04	\$524.75	WALLCUR, INC.	524.75	01-4300-0-000-1-054-033-1203
O	031295	7/22/04	\$435.00	VICKI WARREN	435.00	01-5153-1-054-1-054-033-1203
O	031296	7/22/04	\$52,986.83	WASATCH ENERGY	52,986.83	01-9510- - - - -
O	031297	7/22/04	\$906.88	W A X I E	705.97	01-4600-0-000-1-021-078-6530
					200.91	01-4600-0-000-4-021-078-6530
O	031298	7/22/04	\$135.00	WORLD WIDE RECO	135.00	01-5811-0-000-1-021-062-6772
O	031299	7/22/04	\$5,570.40	XEROX CORP.	4,359.54	01-9510- - - - -
					1,210.86	01-5620-0-000-1-038-076-6774
O	031300	7/22/04	\$771.48	XEROX CORP.	22.15	01-5651-0-000-4-030-000-6210
					30.78	01-5651-1-024-4-035-075-6420
					228.17	01-9510- - - - -
					8.39	01-5650-0-000-1-024-072-6499
					481.99	01-5620-0-000-1-038-076-6774
O	031301	7/22/04	\$58.80	SAVIN CORPORATI	58.80	12-5651-0-000-1-026-067-6920
O	031302	7/22/04	\$29.28	XEROX CORP.	29.28	12-9510- - - - -

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031303	7/22/04	\$27,491.21	SO. ORANGE CO.	27,491.21	68-9510- - - - -
O	031304	7/23/04	\$10.00	ANITA SCOTT	10.00	01-5820-0-000-7-013-090-6730
O	031305	7/23/04	\$10.00	MADHU BHIMARAJU	10.00	01-5820-0-000-7-013-090-6730
O	031306	7/23/04	\$10.00	JEANNE DAVIS	10.00	01-5820-0-000-7-013-090-6730
O	031307	7/23/04	\$15.00	TIMOTHY HOVANEK	15.00	01-5820-0-000-7-013-090-6730
O	031308	7/23/04	\$20.00	ANDREW MARCH	20.00	01-5820-0-000-7-013-090-6730
O	031309	7/23/04	\$18.00	LUIS ORTIZ-FRAN	18.00	01-5820-0-000-7-013-090-6730
O	031310	7/23/04	\$12.00	SUSAN STROLL	12.00	01-5820-0-000-7-013-090-6730
O	031311	7/23/04	\$16.00	REBECCA WELCH	16.00	01-5820-0-000-7-013-090-6730
O	031312	7/23/04	\$10.00	TOM MORGAN	10.00	01-5820-0-000-7-013-090-6730
O	031313	7/23/04	\$20.00	ANUPAMA MANDE	20.00	01-5820-0-000-7-013-090-6730
O	031314	7/23/04	\$15.00	MARIA TERESA RO	15.00	01-5820-0-000-7-013-090-6730
O	031315	7/23/04	\$193.74	ABC ICE HOUSE	193.74	01-4600-0-000-1-055-084-6891
O	031316	7/23/04	\$1,585.15	ADCLUB ADVERTIS	1,585.15	01-5830-0-000-9-013-090-6730
O	031317	7/23/04	\$103.20	ALERT SERVICES,	111.20	01-4300-0-000-1-055-006-0835
					-8.00	01-9552- - - - -
O	031318	7/23/04	\$320.35	ANCORA	320.35	01-5840-0-000-1-030-000-6210
O	031319	7/23/04	\$56.00	CALIFORNIA APPA	56.00	01-4200-0-000-1-052-017-1303
O	031320	7/23/04	\$432.57	APPLE COMPUTER	-33.52	01-9552- - - - -
					466.09	01-6410-1-006-1-052-011-0603
O	031321	7/23/04	\$1,000.00	SCOTT ARUNDALE	1,000.00	01-5270-1-006-1-052-011-0603
O	031322	7/23/04	\$5,990.71	ASCAP	2,072.79	01-5821-0-000-4-025-000-6720
					3,917.92	01-5821-0-000-1-052-011-0601
O	031323	7/23/04	\$31,642.98	ATKINSON, ANDEL	31,642.98	01-9510- - - - -
O	031324	7/23/04	\$38.56	BANNERSANDSIGNS	38.56	01-4300-0-000-1-056-000-6011
O	031325	7/23/04	\$52.86	BATTERY SPECIAL	52.86	01-4300-2-074-4-078-010-1905
O	031326	7/23/04	\$86.00	BAY ALARM COMPA	59.00	01-5811-0-000-1-021-080-6510

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
					27.00	01-5811-1-050-1-034-089-6950
O	031327	7/23/04	\$179.00	NANCY N. BESSET	179.00	01-4300-0-000-1-055-049-0835
O	031328	7/23/04	\$1,890.00	BLACKBOARD INC.	1,890.00	01-5811-0-000-7-015-000-6780
O	031329	7/23/04	\$176.40	DICK BLICK	190.07	01-4344-0-000-4-070-005-1002
					-13.67	01-9552- - - - -
O	031330	7/23/04	\$32.33	PAT BOLLINGER	32.33	01-4600-0-000-1-021-062-6772
O	031331	7/23/04	\$3.75	BONDED WET-DRY	3.75	01-5508-0-000-1-055-084-6891
C	031332	7/23/04	\$-467.88	CA DEPT OF HEAL	-467.88	01-5811-0-000-1-056-050-1914
O	031333	7/23/04	\$1,735.00	CAPISTRANO-LAGU	1,735.00	01-9510- - - - -
O	031334	7/23/04	\$300.92	CDW GOVERNMENT,	300.92	01-6411-2-025-4-077-049-1008
O	031335	7/23/04	\$584.20	CENTURION TECHN	584.20	01-5812-0-000-1-050-012-0799
O	031336	7/23/04	\$31,920.94	CIPHER TRUST	31,920.94	01-5651-0-000-7-015-000-6780
O	031337	7/23/04	\$765.23	CLARK SECURITY	765.23	01-4600-0-000-6-016-000-6610
O	031338	7/23/04	\$6.68	COUNCIL OF COMM	6.68	01-9510- - - - -
O	031339	7/23/04	\$1,200.00	COX MEDIA, INC.	1,200.00	01-5811-1-021-1-026-000-6460
O	031340	7/23/04	\$85.00	CROWN VALLEY SE	85.00	01-5620-0-000-7-011-000-6610
O	031341	7/23/04	\$40.26	EPILLIATE INCOR	40.26	01-4600-0-000-1-050-000-6011
O	031342	7/23/04	\$160.60	DARBY DRUG CO.	77.01	01-4300-0-000-1-055-006-0835
					-12.44	01-9552- - - - -
					96.03	01-4300-2-074-4-077-006-0835
O	031343	7/23/04	\$1,297.60	DELL MARKETING	1,297.60	01-9510- - - - -
					0.00	01-6410-0-000-1-058-000-4900
O	031344	7/23/04	\$2,745.78	DELL MARKETING	619.57	01-6410-0-000-1-022-000-6620
					2,126.21	01-6411-2-025-4-072-012-0799
O	031345	7/23/04	\$135.51	DITCH WITCH OF	135.51	01-4600-0-000-1-021-062-6772
O	031346	7/23/04	\$660.00	DRAMATISTS PLAY	660.00	01-5321-0-000-4-070-084-1007
O	031347	7/23/04	\$10.00	ELLE MAGAZINE	10.00	01-4200-0-000-1-052-017-1303
O	031348	7/23/04	\$475.90	FEDERAL EXPRESS	465.67	01-5840-1-054-1-054-033-1203

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
					10.23	01-9221- - - - -
O	031349	7/23/04	\$1,919.65	FISHER SCIENTIF	912.32	01-4300-2-074-4-076-008-0401
					1,007.33	01-4300-2-074-4-078-010-1905
O	031350	7/23/04	\$91.57	FREEWAY AUTO SU	91.57	01-4600-0-000-1-021-062-6772
O	031351	7/23/04	\$310.89	FAI ELECTRONICS	310.89	01-4300-2-074-4-078-021-0934
O	031352	7/23/04	\$2,800.07	OFFICE MAX	258.78	01-4600-0-000-4-020-000-6620
					75.09	01-4600-0-000-4-022-000-6620
					15.56	01-4600-0-000-7-013-092-6773
					52.08	01-4600-1-050-4-034-089-6950
					137.65	01-4600-0-000-4-041-088-6130
					389.28	01-4600-0-000-1-030-000-6210
					130.25	01-4600-0-000-1-050-000-6011
					194.76	01-4600-1-030-4-024-000-6320
					298.39	01-4600-0-000-7-013-064-6720
					230.64	01-4600-0-000-4-077-000-6011
					448.25	01-4600-0-000-7-012-000-6610
					36.77	01-4600-0-000-7-011-091-6710
					128.11	01-4600-0-000-7-013-090-6730
					404.46	01-4600-2-021-4-026-083-6460
O	031353	7/23/04	\$902.59	OFFICE MAX	93.75	01-4600-0-000-1-021-078-6530
					808.84	01-4600-0-000-1-055-056-1007
O	031354	7/23/04	\$43.14	ALTA DENA	43.14	12-4710-0-000-1-026-067-6920
O	031355	7/23/04	\$64.00	BAY ALARM COMPA	64.00	12-5811-0-000-1-026-067-6920
O	031356	7/23/04	\$58,675.08	C.W. DRIVER CON	50,675.08	40-9510- - - - -
					8,000.00	40-6220-1-477-6-013-000-7100
* O	031357	7/23/04	\$519,750.00	CHEVRON ENERGY	519,750.00	40-6220-1-476-4-021-000-7100
O	031358	7/23/04	\$1,028.19	PORTOSAN COMPAN	1,028.19	40-9510- - - - -
O	031359	7/23/04	\$17,550.00	UCMI, INC.	17,550.00	40-9510- - - - -
O	031360	7/23/04	\$3,950.39	WARE DISPOSAL C	3,950.39	40-9510- - - - -
O	031361	7/23/04	\$54,076.68	EMPLOYMENT DEVE	54,076.68	01-9510- - - - -
C	031362	7/26/04	\$-260,174.40	HOBLIT-HAYNES-S	-216,812.00	01-6410-2-045-1-020-000-6720
					-43,362.40	01-6410-2-045-4-025-062-6772
* O	031363	7/26/04	\$694,774.00	SWACC	694,774.00	01-5411-0-000-9-001-000-6610
O	031364	7/26/04	\$253,709.16	HOBLIT-HAYNES-S	211,424.30	01-6410-2-045-1-020-000-6720



Blanket Purchase Order Requisition				
Requisition #: RB05-00480		PO #P05-00630		Status: Complete
Requisitioner: GSTEVENSON/5255/F&M		Req. Date: 7/08/04 (2005)		Room: A553
Order Site: IMNT, IVC Maintenance & Operation		Req. Cost: \$519,750.00		Encumbered:
Vendor Code: 068847, CHEVRON ENERGY SOLUTIONS C		Expensed: \$519,750.00		Invoiced: \$519,750.00
Req. Info: CES CONTRACT PHASE IMPLEMENTATION				
Account Number	Amount	Expensed	Yr	
40-6220-1-476-4-021-000-7100	519,750.00	519,750.00	05	

Requisition History Notepad

I have Reviewed the schedule of values against the submitted invoice  
and have approved the invoice for payment. WALT RICE

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
CHEVRON ENERGY	2994951RV	\$519,750.00	6/18/04	031357	7/23/04

Approved by:

Date:

Requisition #RB05-00480

Page 2

8/13/04

# Blanket Purchase Order Requisition

Requisition #: RB05-00566 PO #P05-00770

Status: Complete

Requisitioner: ADonovan/4901/BUS.SRVS.

Req. Date: 7/22/04 (2005)

Order Site: SLIB, SC Library

Room: 318

Req. Cost: \$694,774.00

Vendor Code: 014951, SWACC

Encumbered:

Expensed: \$694,774.00

Req. Info: Memorandum of Coverage

Invoiced: \$694,774.00

Account Number

Amount

Expensed

Yr

01-5411-0-000-9-001-000-6610

694,774.00

694,774.00 05

## Description of Blanket Order

Property and Liability Coverage 7/1/04  
through 7/1/05

Statewide Association of Community  
Colleges

SWC0010718

Invoice No. 38931

Liability \$559,485

Property \$111,003

Equip. Breakdown \$ 9,480

EDP \$ 8,725

Crime \$ 6,081

MAKE WARRANT PAYABLE TO SWACC. MAIL TO  
KEENAN.

Requisition Total: \$694,774.00

Approved by:

Date:

Requisition #RB05-00566

Page 1

8/13/04

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
ACC	38931	\$694,774.00	7/26/04	031363	7/26/04

Approved by:

Date:

Requisition #RB05-00566

Page 2

8/13/04

# Purchase Order Requisition

Requisition #: RS04-01442	PO #P04-03062	Status: Complete
Requisitioner: J OZUROVICH MOSS 4880		Req. Date: 4/01/04(2005)
Order Site: SCP , SC Central Plant/Maint @ Op		Room: T-1
Ship to Site: SC , SADDLEBACK COLLEGE WAREHOUS		Req. Cost: \$215,706.28
Vendor Code: 068969, HOBLIT-HAYNES-SANKEY FLT G		Encumbered:
Req. Info: VANS		Expensed: \$215,706.28
		Invoiced: \$215,706.28

Account Number	Amount	Expensed	Yr
01-6410-2-045-1-020-000-6720	215,706.28	215,706.28	05
01-6410-2-045-1-020-000-6720	0.00	0.00	04

Ln#	Item #	Qty	Unit	Purchase Order Line Items	Extended Amount	Qty Rcvd
1		10	EA	E31 2004 FORD ECONOLINE WAGON E-350 SUPER XL INTERIOR: MEDIUM FLINT EXTERIOR OXFORD: OXFORD WHITE  OPTIONS: 422 CALIFORNIA EMISSIONS 99S 6.8L EFI V10 ENGINE, INC. 78 AMP-HR BATTERY 44E 4-SPEED AUTO TRANSMISSION W/OD XC4 3.73 AXLE RATIO W/LIMITED SLIP 710A XL SERIES ORDER CODE T38 LT245/75R16E ALL-SEASON SBR BSW TIRES HINGED SIDE CARGO DOOR 218 12 PASSENGER SEATING VINYL SEAT TRIM SOLID PAINT  ADDITIONAL OPTIONS: 574 FRONT/REAR HIGH CAPACITY AIR CONDITIONING W/AUXILIARY HEATER 903 PWR DOOR LOCKS/WINDOWS 924 PRIVACY GLASS 153 LICENSE PLATE BRACKET 525 SPEED CONTROL 687 RUNNING BOARDS	201032.00	10
2		10	EA	TIRE FEE	50.00	10
3		10	EA	COMMISSION TO DEPARTMENT OF GENERAL SERVICES	4261.90	10

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Ln#	Item #	Qty	Unit	Purchase Order Line Items	Extended Amount	Qty Rcvd
		10	EA	DELIVERY TO SADDLEBACK COLLEGE	150.00	10
STATE OF CALIFORNIA CONTRACT NO. 1-04-23-20, LINE ITEM 160						
PROMPT PAYMENT DISCOUNT \$500/ VEHICLE IF PAID WITHIN 20 DAYS AFTER DELIVERY						

Taxable Amount:	201,032.00
Sales Tax:	15,579.98
Nontaxable Amount:	4,461.90
Shipping:	
Adjustment:	-5,367.60
Requisition Total:	215,706.28

Approved by:

Date:

Requisition #RS04-01442

Page 2

8/13/04

Requisition History Notepad

BOARD APPROVAL DATE: 3/29/04

Requisition Invoice History

Vendor Name	Invoice #	Amount	Date	Check #	Paid Dt
HOBLIT-HAYNES-	1404	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1406	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1405	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1402	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1401	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1400	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1399	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1403	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1397	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1398	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	411849	\$4,281.98	7/01/04	031509	7/29/04
		<u>\$215,706.28</u>			

Approved by:

Date:

# Purchase Order Requisition

Requisition #: RS04-01484	PO #P04-02973	Status: Complete
Requisitioner: B. Mueller/Bus.Serv./5326		Req. Date: 4/01/04 (2005)
Order Site: ISSC, IVC Student Services Center		Room: SC260
Ship to Site: IVC, IRVINE VALLEY COLLEGE WAREH		Req. Cost: \$43,141.25
Vendor Code: 068969, HOBLIT-HAYNES-SANKEY FLT G		Encumbered:
Req. Info: 2 New Vans for IVC		Expensed: \$43,141.25
		Invoiced: \$43,141.25

Account Number	Amount	Expensed	Yr
01-6410-2-045-4-025-062-6772	43,141.25	43,141.25	05
01-6410-2-045-4-025-062-6772	0.00	0.00	04

Ln#	Item #	Qty	Unit	Purchase Order Line Items	Extended Amount	Qty Rcvd
1		2	ea	E31 2004 Ford Econoline Wagon E-350 Super XL Interior color: Medium Flint Exterior color: Oxford white Options: 422 California emissions 99S 6.8L EFI V10 engine, inc.78 amp-hr battery 44E 4-speed automatic transmission w/OD XC4 3.73 Axle ratio w/limited slip 710 A XL Series order code T38 LT245/75R16E All season SBR BSW tires Hinged side cargo door 218 12 passenger seating Vinyl seat trim Solid paint  Additional Options: 574 front/rear high capacity air cond w/auxiliary heater 903 Pwr door locks/windows 924 Privacy glass 153 License plate bracket 525 Speed control 687 Running boards	40206.40	2
2		2	ea	Tire fee	10.00	2
3		2	ea	Commission to Department of General Services	852.38	2

Approved by:

Date:



Ln#	Item #	Qty	Unit	Purchase Order Line Items	Extended Amount	Qty Rcvd
		2	ea	delivery charge to the college (IVC)	30.00	2

STATE OF CALIFORNIA CONTRACT  
NO. 1-04-23-20, LINE ITEM 160

PROMPT PAYMENT DISCOUNT \$500/VEHICLE  
IF PAID WITHIN 20 DAYS AFTER DELIVERY.

Taxable Amount:	40,206.40
Sales Tax:	3,116.00
Nontaxable Amount:	892.38
Shipping:	
Adjustment:	-1,073.53
Requisition Total:	43,141.25

Approved by:

Date:

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
BLIT-HAYNES-	1396	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	1395	\$21,142.43	7/19/04	031364	7/26/04
HOBLIT-HAYNES-	411849 A	\$856.39	7/01/04	031509	7/29/04
		<u>\$43,141.25</u>			

Approved by:

Date:

## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
					42,284.86	01-6410-2-045-4-025-062-6772
O	031365	7/28/04	\$10.00	ROSEANN KOSULAN	10.00	01-5820-0-000-7-013-090-6730
O	031366	7/28/04	\$15.00	LEE CLAUSS	15.00	01-5820-0-000-7-013-090-6730
O	031367	7/28/04	\$10.00	HEIDI COHEN	10.00	01-5820-0-000-7-013-090-6730
O	031368	7/28/04	\$20.00	ROBERT KOPFSTEI	20.00	01-5820-0-000-7-013-090-6730
O	031369	7/28/04	\$20.00	NATASHA SHORO	20.00	01-5820-0-000-7-013-090-6730
O	031370	7/28/04	\$15.00	ALISON WEST	15.00	01-5820-0-000-7-013-090-6730
O	031371	7/28/04	\$20.00	JACLYN ZIOBROWS	20.00	01-5820-0-000-7-013-090-6730
O	031372	7/28/04	\$10.00	NANCY HOY	10.00	01-5820-0-000-7-013-090-6730
O	031373	7/28/04	\$10.00	MAUREEN JOYCE	10.00	01-5820-0-000-7-013-090-6730
O	031374	7/28/04	\$10.00	INGRID ANDERSON	10.00	01-5820-0-000-7-013-090-6730
O	031375	7/28/04	\$15.00	LINDA MURPHY	15.00	01-5820-0-000-7-013-090-6730
O	031376	7/28/04	\$10.00	LAURA VIDAL-PRU	10.00	01-5820-0-000-7-013-090-6730
O	031377	7/28/04	\$12.00	CHRISTINA PASS	12.00	01-5820-0-000-7-013-090-6730
O	031378	7/28/04	\$10.00	JANET SANDS	10.00	01-5820-0-000-7-013-090-6730
O	031379	7/28/04	\$34.75	A-1 AWARDS	34.75	01-4600-0-000-7-010-000-6610
O	031380	7/28/04	\$125.00	ACHRO/EEO	125.00	01-5270-2-034-7-013-090-6760
O	031381	7/28/04	\$2,367.15	ADCLUB ADVERTIS	2,367.15	01-5830-0-000-9-013-090-6730
O	031382	7/28/04	\$876.76	ADVANTAGE MARKE	876.76	01-5830-2-034-7-013-090-6760
O	031383	7/28/04	\$95.06	ALERT SERVICES,	-7.36	01-9552- - - - -
					102.42	01-4300-2-074-4-077-006-0835
O	031384	7/28/04	\$190.00	ALL TECH SERVIC	190.00	01-5650-0-000-1-052-061-6130
O	031385	7/28/04	\$170.37	ALL THE KING'S	170.37	01-4600-0-000-1-021-078-6530
O	031386	7/28/04	\$277.46	ALLSCRIPTS, INC	277.46	01-4600-2-046-4-036-094-6440
O	031387	7/28/04	\$172.59	AMERICAN CLASSI	172.59	01-5510-0-000-1-025-000-6570
O	031388	7/28/04	\$488.65	ANCORA	488.65	01-5840-0-000-1-030-000-6210

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031389	7/28/04	\$256.40	THOMAS ANDERSON	256.40	01-5270-0-000-7-012-000-6610
O	031390	7/28/04	\$406.13	AVENTIS PASTEUR	406.13	01-4600-1-046-1-024-094-6440
O	031391	7/28/04	\$7.74	JOYCE BARTLOMAI	7.74	01-4600-0-000-1-030-000-6210
O	031392	7/28/04	\$46.69	BAY ALARM COMPA	46.69	01-5650-1-050-1-034-089-6950
O	031393	7/28/04	\$388.06	BIO-RAD LABORAT	388.06	01-4300-0-000-1-056-008-0401
O	031394	7/28/04	\$3,960.00	BLACKBOARD INC.	3,074.00	01-5811-0-000-7-015-000-6780
					886.00	01-5811-2-029-7-015-000-6780
O	031395	7/28/04	\$200.00	BONDED WET-DRY	200.00	01-5508-0-000-1-055-084-6891
O	031396	7/28/04	\$450.00	STATE OF CALIFO	450.00	01-5620-0-000-1-025-000-6720
O	031397	7/28/04	\$101.27	CALIFORNIA STAG	101.27	01-4600-0-000-1-055-084-6891
O	031398	7/28/04	\$1,420.98	CAROLINA BIOLOG	1,420.98	01-4300-2-074-4-076-008-0401
O	031399	7/28/04	\$250.00	CONSORTIUM OF S	250.00	01-5374-0-000-4-030-072-6499
O	031400	7/28/04	\$100.00	COUNCIL OF COMM	100.00	01-9510- - - - -
O	031401	7/28/04	\$33.90	DARBY DRUG CO.	36.52	01-4300-0-000-1-055-006-0835
					-2.62	01-9552- - - - -
O	031402	7/28/04	\$34.45	SIMON DAVIES	34.45	01-4600-0-000-4-077-000-6011
O	031403	7/28/04	\$2,851.35	DELL MARKETING	899.07	01-6411-2-025-4-077-049-1008
					501.14	01-6411-1-025-4-074-024-1501
					1,451.14	01-6411-0-000-1-025-068-6720
O	031404	7/28/04	\$50.00	LOIS DI ALTO	77.16	01-5270-0-000-4-022-000-6620
					-27.16	01-5270-1-006-4-042-000-6011
O	031405	7/28/04	\$78.97	DRS. FOSTER & S	84.39	01-4300-0-000-1-052-044-0959
					-5.42	01-9552- - - - -
O	031406	7/28/04	\$124.85	DYNALAB	124.85	01-4300-2-074-4-078-010-1905
O	031407	7/28/04	\$247.91	ECONOMIC ALTERN	247.91	01-5811-0-000-4-021-080-6510
O	031408	7/28/04	\$128.12	EWING IRRIGATIO	128.12	01-4600-0-000-4-021-079-6550
O	031409	7/28/04	\$256.39	FEDERAL EXPRESS	256.39	01-9221- - - - -
O	031410	7/28/04	\$221.50	FILM AROBICS, I	-16.24	01-9552- - - - -
					237.74	01-4300-2-074-4-074-000-1501

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031411	7/28/04	\$1,617.69	FISHER SCIENTIF	135.12	01-4344-0-000-4-078-010-1905
					1,132.65	01-4300-2-074-4-076-008-0401
					287.37	01-4300-2-074-4-078-010-1905
					62.55	01-4300-2-074-4-078-029-1914
O	031412	7/28/04	\$1,294.01	FITNESS REPAIR	1,294.01	01-5650-0-000-4-077-020-0835
O	031413	7/28/04	\$175.00	FRAMING ARTISTR	175.00	01-5811-0-000-7-010-000-6610
O	031414	7/28/04	\$778.30	FREEWAY AUTO SU	778.30	01-4600-0-000-1-021-062-6772
O	031415	7/28/04	\$1,313.07	FAI ELECTRONICS	1,313.07	01-6411-1-006-4-042-000-6011
O	031416	7/28/04	\$3,484.57	OFFICE MAX	272.22	01-4300-0-000-1-052-061-0799
					110.51	01-4344-0-000-1-053-087-6120
					416.01	01-4600-0-000-1-038-076-6774
					13.36	01-4600-0-000-1-030-000-6210
					142.23	01-4600-0-000-1-050-000-6011
					123.61	01-4600-0-000-7-011-000-6610
					108.67	01-4600-0-000-1-038-091-6710
					319.30	01-4600-1-054-1-054-033-1203
					669.21	01-4600-0-000-1-051-074-6310
					31.03	01-4600-0-093-1-051-086-6310
					267.22	01-4600-0-000-7-010-000-6610
					510.59	01-4600-0-000-7-013-000-6610
					426.21	01-4600-0-000-7-013-090-6730
					74.40	01-4600-1-048-4-042-093-6011
O	031417	7/28/04	\$722.92	OFFICE MAX	89.47	01-4600-0-000-4-025-000-6720
					399.15	01-4600-0-000-1-051-074-6310
					234.30	01-4600-1-046-1-024-094-6440
O	031418	7/28/04	\$769.66	WELLS FARGO BAN	769.66	01-4600-0-000-1-021-080-6510
O	031419	7/28/04	\$138.38	WELLS FARGO BAN	138.38	01-4600-0-000-4-041-073-6022
O	031420	7/28/04	\$80.00	WELLS FARGO BAN	80.00	01-5691-0-000-4-078-029-1914
O	031421	7/28/04	\$744.88	WELLS FARGO BAN	224.07	01-6412-0-000-7-015-000-6780
					158.95	01-9510- - - - -
					26.93	01-4600-0-000-7-013-064-6720
					334.93	01-4600-0-000-7-011-091-6710
O	031422	7/28/04	\$2,109.28	WELLS FARGO #20	239.00	01-5270-0-000-7-010-000-6610
					65.00	01-5270-0-000-7-011-000-6610
					1,759.79	01-9510- - - - -
					45.49	01-4600-0-000-7-013-090-6730
O	031423	7/28/04	\$78.32	THE FEED BARN	78.32	12-4600-0-000-1-026-067-6920

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
C	031424	7/28/04	\$-4,500.00	AMERICAN GEOTEC	-4,500.00	40-9510- - - - -
O	031425	7/28/04	\$47,961.36	BEST ROOFING CO	47,961.36	40-6220-1-000-1-025-000-6720
O	031426	7/28/04	\$413.67	CDW GOVERNMENT,	413.67	40-6410-1-477-6-013-000-7100
O	031427	7/28/04	\$23,127.30	GMF SOUND, INC.	23,127.30	40-6220-1-477-6-013-000-7100
O	031428	7/28/04	\$26,427.71	LPA, INC.	26,427.71	40-9510- - - - -
O	031429	7/28/04	\$1,600.00	OVERLAND CONSTR	1,600.00	40-6220-1-477-6-013-000-7100
O	031430	7/28/04	\$2,950.00	BNY WESTERN TRU	2,950.00	52-5811-0-598-0-000-000-0000
O	031431	7/28/04	\$2,750.00	ERNST & YOUNG L	2,750.00	52-9510- - - - -
O	031432	7/28/04	\$3,124.75	DELL MARKETING	3,124.75	68-6420-0-000-7-013-000-6720
O	031433	7/29/04	\$16,683.84	APPLE COMPUTER	-1,292.98	01-9552- - - - -
					17,976.82	01-6410-1-006-1-052-011-0603
O	031434	7/29/04	\$1,125.00	MICHELLE BARNES	1,125.00	01-5173-0-000-1-055-084-6891
O	031435	7/29/04	\$50.00	JESSICA BARNES	50.00	01-5173-0-000-1-055-084-6891
O	031436	7/29/04	\$1,000.00	MICHAEL CAVINDE	1,000.00	01-5173-0-000-1-055-084-6891
O	031437	7/29/04	\$325.00	NANCY CHOI	325.00	01-5173-0-000-1-055-084-6891
O	031438	7/29/04	\$1,250.00	MATT GERMANO	1,250.00	01-5173-0-000-1-055-084-6891
O	031439	7/29/04	\$1,870.00	TERENCE LEVITT	1,870.00	01-5173-0-000-1-055-084-6891
O	031440	7/29/04	\$300.00	GREG NICHOLAS	300.00	01-5173-0-000-1-055-084-6891
O	031441	7/29/04	\$325.00	CARLY PALLO	325.00	01-5173-0-000-1-055-084-6891
O	031442	7/29/04	\$325.00	NAVEEN RATNAYAK	325.00	01-5173-0-000-1-055-084-6891
O	031443	7/29/04	\$1,250.00	MARK TURNBULL	1,250.00	01-5173-0-000-1-055-084-6891
O	031444	7/29/04	\$50.00	RACHEL VETETO	50.00	01-5173-0-000-1-055-084-6891
O	031445	7/29/04	\$1,000.00	PETER WESTENHOF	1,000.00	01-5173-0-000-1-055-084-6891
O	031446	7/29/04	\$1,000.00	NORMAN WILSON	1,000.00	01-5173-0-000-1-055-084-6891
O	031447	7/29/04	\$32.61	AT & T WIRELESS	32.61	01-5590-0-000-7-010-000-6610
O	031448	7/29/04	\$385.00	MOLLY CONLEY	385.00	01-5153-1-054-1-054-033-1203

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
C	031449	7/29/04	\$-1,738.00	KIRSTEN GRIFFIN	-2,228.00	01-5153-1-054-1-054-033-1203
					490.00	01-9552- - - - -
O	031450	7/29/04	\$2,390.00	HEALTH ED CONSU	2,390.00	01-5153-1-054-1-054-033-1203
O	031451	7/29/04	\$5,556.94	P & R PAPER SUP	5,556.94	01-4600-0-000-4-021-078-6530
O	031452	7/29/04	\$1,535.57	SBC/MCI	870.81	01-5590-0-000-1-025-000-6570
					359.30	01-5590-0-000-4-025-082-6570
					305.46	01-5590-0-000-6-016-000-6610
O	031453	7/29/04	\$151.42	SBC	50.59	01-5590-0-000-1-025-000-6570
					100.83	01-5590-0-000-6-016-000-6610
O	031454	7/29/04	\$370.47	PACIFIC COACHWA	370.47	01-5691-0-000-4-080-000-6011
O	031455	7/29/04	\$131.04	PACIFIC GLASS	131.04	01-6410-1-025-1-054-000-4900
O	031456	7/29/04	\$345.00	PACIFIC PARKING	345.00	01-5651-1-050-1-034-089-6950
O	031457	7/29/04	\$6,302.00	BOB PARRETT CON	6,302.00	01-6220-0-000-1-021-080-6510
O	031458	7/29/04	\$1,066.67	PIONEER CHEMICA	1,066.67	01-4600-0-000-1-021-078-6530
O	031459	7/29/04	\$4,650.00	PLUMBING, PIPIN	4,650.00	01-5811-1-050-1-034-089-6950
O	031460	7/29/04	\$19.15	PRAXAIR	9.58	01-5620-0-000-4-078-010-1905
					9.57	01-5620-0-000-4-078-050-1902
O	031461	7/29/04	\$1,174.48	PRINTECH	1,174.48	01-5810-0-000-1-024-072-6499
O	031462	7/29/04	\$135.00	PRO AUTO CARE	135.00	01-5811-0-000-1-021-062-6772
O	031463	7/29/04	\$325.00	RADIO & RECORDS	325.00	01-4200-0-000-1-052-011-0601
O	031464	7/29/04	\$3,178.63	RAYVERN LIGHTIN	3,178.63	01-4600-0-000-1-021-078-6530
O	031465	7/29/04	\$113.77	REFRIGERATION S	113.77	01-4600-0-000-4-021-080-6510
O	031466	7/29/04	\$293.88	REMEL, INC.	293.88	01-4300-0-000-1-056-008-0401
O	031467	7/29/04	\$192.51	SAFELITE AUTO G	192.51	01-5811-0-000-1-021-062-6772
O	031468	7/29/04	\$989.82	SARGENT-WELCH/C	84.95	01-4344-0-000-1-056-010-1905
					97.40	01-4344-0-000-4-078-029-1914
					10.32	01-4300-0-093-1-056-010-1905
					633.14	01-4300-2-074-4-076-008-0401
					164.01	01-4300-2-074-4-078-010-1905
O	031469	7/29/04	\$2,257.75	SARS SOFTWARE P	2,257.75	01-5811-0-093-4-073-000-6011

## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031470	7/29/04	\$2,003.00	SCANTRON-FPC	2,003.00	01-5651-1-030-4-024-000-6320
O	031471	7/29/04	\$199.00	SCOPETRONIX AST	213.65	01-4300-0-000-1-056-050-1911
					-14.65	01-9552- - - - -
O	031472	7/29/04	\$489.60	LYNN SEMER	489.60	01-4344-0-000-4-080-022-1306
O	031473	7/29/04	\$296.24	SIGMA ALDRICH C	296.24	01-4300-0-000-1-056-008-0401
O	031474	7/29/04	\$858.50	SIMPLEX TIME RE	858.50	01-5811-0-000-4-025-000-6599
O	031475	7/29/04	\$2,134.95	SO. CAL. GAS CO	134.95	01-5592-0-000-4-025-082-6570
					2,000.00	01-9510- - - - -
O	031476	7/29/04	\$2,535.16	SOUTHERN COUNTI	2,535.16	01-4610-0-000-1-021-062-6772
O	031477	7/29/04	\$588.22	STEELE SPRING P	588.22	01-5321-0-000-1-055-084-6891
O	031478	7/29/04	\$72.67	STERLING ARTS S	72.67	01-4344-0-000-4-070-005-1002
O	031479	7/29/04	\$1,074.81	TEAM & BEACH SP	1,074.81	01-4300-0-000-4-077-006-0835
O	031480	7/29/04	\$6,454.23	TESTOUT CORPORA	6,454.23	01-5812-1-074-1-000-000-4900
O	031481	7/29/04	\$138.20	TKH DESIGN CO.	138.20	01-4300-0-000-4-077-006-0835
O	031482	7/29/04	\$3,800.00	POSTMASTER	3,800.00	01-5840-0-000-1-055-000-6011
O	031483	7/29/04	\$180.46	VISTA PAINT	180.46	01-4600-0-000-1-021-080-6510
O	031484	7/29/04	\$11,259.88	VQS ENTERPRISES	11,259.88	01-5810-0-000-1-022-000-6620
O	031485	7/29/04	\$3,301.78	VWR INTERNATIONAL	116.51	01-4344-0-000-4-078-010-1905
					1,169.82	01-4344-0-000-4-078-029-1914
					888.48	01-4300-2-074-4-076-008-0401
					1,126.97	01-4300-2-074-4-078-010-1905
O	031486	7/29/04	\$1,566.00	VIDELLA WALLER	1,566.00	01-5153-1-054-1-054-033-1203
O	031487	7/29/04	\$322.74	WALTERS WHOLESA	322.74	01-4600-0-000-4-021-080-6510
O	031488	7/29/04	\$82.23	WARD'S NATURAL	82.23	01-4300-2-074-4-076-008-0401
O	031489	7/29/04	\$459.79	W A X I E	459.79	01-4600-0-000-4-021-078-6530
O	031490	7/29/04	\$75.48	DENNIS W. WHITE	75.48	01-4600-0-000-4-022-000-6620
O	031491	7/29/04	\$143.05	MICHELE WOLFF	143.05	01-4344-0-000-1-054-000-6011
O	031492	7/29/04	\$1,344.63	XEROX CORP.	810.83	01-5651-0-000-1-038-076-6774



## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
					533.80	01-5620-0-000-1-038-076-6774
O	031493	7/29/04	\$245.35	SAMS CLUB	245.35	12-4710-0-000-4-036-067-6920
O	031494	7/29/04	\$1,112.94	CARL WARREN & C	1,112.94	68-5811-0-000-7-013-000-6720
O	031495	7/29/04	\$88.50	FELIX T. ERQUIA	88.50	01-9510- - - - -
O	031496	7/29/04	\$62.25	THOMAS A. FUENT	62.25	01-9510- - - - -
O	031497	7/29/04	\$13,016.96	GALE SUPPLY COM	8,703.51	01-4600-0-000-1-021-078-6530
					4,313.45	01-4600-0-000-4-021-078-6530
O	031498	7/29/04	\$648.13	GANDER-PRINTCO	433.16	01-5810-0-000-1-030-000-6210
					87.82	01-4600-1-040-4-026-083-6460
					127.15	01-4600-0-000-7-013-090-6730
O	031499	7/29/04	\$900.45	GE CAPITAL	900.45	01-6430-1-045-4-041-076-6774
O	031500	7/29/04	\$101.55	GIANT CO2	101.55	01-4600-0-000-1-021-081-6550
O	031501	7/29/04	\$11,250.00	JOANNE GRAY	11,250.00	01-5153-1-054-1-054-033-1203
O	031502	7/29/04	\$1,200.00	JOANNE GRAY	1,200.00	01-5153-1-003-1-054-033-1203
O	031503	7/29/04	\$374.97	GST INC-SYSTEMS	374.97	01-4600-0-000-1-050-000-6011
O	031504	7/29/04	\$1,351.87	GUITAR CENTER	1,351.87	01-6410-1-006-1-052-011-0603
O	031505	7/29/04	\$77.87	HARDY DIAGNOSTI	77.87	01-4300-2-074-4-076-008-0401
O	031506	7/29/04	\$1,588.00	HAY GROUP, INC.	1,588.00	01-5811-0-000-7-013-090-6730
O	031507	7/29/04	\$72.00	HIGHER EDUCATIO	-5.58	01-9552- - - - -
					77.58	01-4200-0-000-7-013-090-6730
O	031508	7/29/04	\$174.04	HITT MARKING DE	174.04	01-4600-0-000-1-030-000-6210
O	031509	7/29/04	\$5,138.37	DEPARTMENT OF G	4,281.98	01-6410-2-045-1-020-000-6720
					856.39	01-6410-2-045-4-025-062-6772
O	031510	7/29/04	\$55.76	CHRIS HOGSTEDT	55.76	01-4600-1-046-4-036-094-6440
O	031511	7/29/04	\$784.76	HOME DEPOT CRED	88.24	01-4600-0-000-1-021-080-6510
					44.11	01-4600-0-000-1-021-079-6550
					306.83	01-4600-0-000-1-055-084-6891
					240.08	01-4600-0-000-4-021-080-6510
					105.50	01-4600-0-000-1-052-061-6130
O	031512	7/29/04	\$655.72	IMAGISTICS INTE	158.39	01-9510- - - - -

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
					47.41	01-5620-0-000-1-021-080-6510
					449.92	01-4600-0-000-7-013-090-6730
O	031513	7/29/04	\$1,210.00	IRVINE CHAMBER	1,210.00	01-5374-0-000-4-020-000-6620
O	031514	7/29/04	\$3,501.32	IRVINE RANCH WA	3,501.32	01-5593-1-050-4-034-089-6950
O	031515	7/29/04	\$1,150.13	IRVINE RANCH WA	1,150.13	01-5593-1-050-4-034-089-6950
O	031516	7/29/04	\$239.75	IRVINE RANCH WA	239.75	01-5593-1-050-4-034-089-6950
O	031517	7/29/04	\$320.40	ISC BIOEXPRESS	320.40	01-4300-0-000-1-056-008-0401
O	031518	7/29/04	\$21.00	BILL JAY	21.00	01-9510- - - - -
O	031519	7/29/04	\$103.17	KATHCO PRODUCTS	103.17	01-4600-0-000-4-021-078-6530
O	031520	7/29/04	\$7,432.00	KEENAN & ASSOCI	7,432.00	01-5411-0-000-9-001-000-6610
O	031521	7/29/04	\$8,300.00	PROTECTED INSUR	8,300.00	01-9510- - - - -
O	031522	7/29/04	\$3,876.61	KIRK DOWNEY	3,714.81	01-4600-0-000-1-038-076-6774
					161.80	01-4600-0-000-4-041-076-6774
O	031523	7/29/04	\$98.95	L & N UNIFORM S	54.95	01-4600-0-000-1-021-062-6772
					44.00	01-4600-0-000-1-021-080-6510
O	031524	7/29/04	\$83.40	LA OPINION	83.40	01-6300-0-000-1-053-087-6120
O	031525	7/29/04	\$516.81	LAB SAFETY SUPP	-32.16	01-9552- - - - -
					548.97	01-4300-2-074-4-078-010-1905
O	031526	7/29/04	\$633.50	LABCORP	633.50	01-9510- - - - -
O	031527	7/29/04	\$2,000.00	LAKE HILLS COMM	2,000.00	01-5620-0-000-1-025-000-6720
O	031528	7/29/04	\$95.25	DAVID B. LANG	95.25	01-9510- - - - -
O	031529	7/29/04	\$1,027.28	DIANE LEWIS	1,027.28	01-4600-0-000-1-055-084-6891
O	031530	7/29/04	\$216.23	M & M BOYS, INC	216.23	01-4600-0-000-1-021-079-6550
O	031531	7/29/04	\$300.00	MADRID FENCING	300.00	01-5811-0-000-1-021-080-6510
O	031532	7/29/04	\$270.00	MARK IV COMMUNI	270.00	01-5811-0-000-4-025-068-6599
O	031533	7/29/04	\$19.14	ERIN MARSHALL	19.14	01-4600-0-000-7-011-091-6710
O	031534	7/29/04	\$559.51	MC KESSON GENER	145.23	01-4344-0-000-1-055-049-0835
					414.28	01-4600-1-046-1-024-094-6440

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031535	7/29/04	\$361.59	MC MAHAN DESK	361.59	01-6410-0-000-7-013-092-6773
O	031536	7/29/04	\$1,224.25	MEDCO SUPPLY CO	-103.15	01-9552- - - - -
					1,327.40	01-4300-2-074-4-077-006-0835
O	031537	7/29/04	\$403.88	METROCALL	403.88	01-5620-0-000-1-054-033-1203
O	031538	7/29/04	\$640.00	MICROSOFT TECHN	686.89	01-6412-0-000-7-015-000-6780
					-46.89	01-9552- - - - -
O	031539	7/29/04	\$672.85	MARCIA MILCHIKE	672.85	01-9510- - - - -
O	031540	7/29/04	\$17.23	SOPHIE MILLER	17.23	01-4600-0-000-1-020-000-6620
O	031541	7/29/04	\$1,524.00	KONICA MINOLTA	479.00	01-5651-1-024-4-035-075-6420
					1,045.00	01-5651-1-046-4-036-094-6440
O	031542	7/29/04	\$321.32	MOLECULAR PROBE	321.32	01-4300-0-000-1-056-008-0401
O	031543	7/29/04	\$360.00	NAT'L ASSOC. OF	360.00	01-5374-0-000-1-052-011-0601
O	031544	7/29/04	\$1,643.84	NETPAY, INC.	1,643.84	01-5811-0-000-1-055-084-6891
O	031545	7/29/04	\$1,643.84	NETPAY, INC.	1,643.84	01-5811-0-000-1-055-084-6891
O	031546	7/29/04	\$1,643.84	NETPAY, INC.	1,643.84	01-5811-0-000-1-055-084-6891
O	031547	7/29/04	\$1,643.84	NETPAY, INC.	1,643.84	01-5811-0-000-1-055-084-6891
O	031548	7/29/04	\$1,643.84	NETPAY, INC.	1,643.84	01-5811-0-000-1-055-084-6891
O	031549	7/29/04	\$106.36	NEWARK ELECTRON	106.36	01-4600-0-000-1-021-080-6510
O	031550	7/29/04	\$1,186.81	NEWT TOUCH GRAPHI	1,186.81	01-5810-0-000-4-020-000-6790
O	031551	7/29/04	\$1,305.00	ORANGE CO. AUDI	30.00	01-5811-1-050-4-034-089-6950
					1,275.00	01-9510- - - - -
O	031552	7/29/04	\$58.00	ORANGE CO. BUSI	58.00	01-4200-0-000-7-011-091-6710
O	031553	7/29/04	\$1,331.36	ORANGE COUNTY R	1,331.36	01-5830-0-000-9-013-092-6773
O	031554	7/29/04	\$77.18	ORANGE CO. TAX	77.18	01-5722-0-000-1-025-000-6720
O	031555	7/29/04	\$2,679.00	ORKIN EXTERMINA	2,679.00	01-5811-0-000-4-021-080-6510
O	031556	7/29/04	\$73.13	NANCY PADBERG	73.13	01-9510- - - - -
O	031557	7/29/04	\$6.00	SONA SMETANOVA	6.00	01-9510- - - - -

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031558	7/29/04	\$98.25	DONALD P. WAGNE	98.25	01-9510- - - - -
O	031559	7/29/04	\$26.25	JOHN WILLIAMS	26.25	01-9510- - - - -
O	031560	7/29/04	\$40,000.00	LPA, INC.	40,000.00	40-9510- - - - -
O	031561	7/29/04	\$9,925.00	KEENAN & ASSOCI	9,925.00	68-9510- - - - -
O	031562	7/29/04	\$1,589.32	MPC-G, LLC	1,589.32	68-6420-0-000-7-013-000-6720
O	031563	7/29/04	\$3,863.09	SO. ORANGE CO.	1,794.48	68-9510- - - - -
					2,068.61	68-5899-0-000-7-013-000-6750
O	031564	7/29/04	\$922.00	KIRSTEN GRIFFIN	922.00	01-5153-1-054-1-054-033-1203
O	031565	7/29/04	\$48,274.00	SAWCX II	48,274.00	68-5411-0-000-7-013-000-6750
O	031566	7/30/04	\$1,000.00	AMANDA ABEL	1,000.00	01-5173-0-000-1-055-084-6891
O	031567	7/30/04	\$1,140.00	RICHARD ACOSTA	1,140.00	01-5173-0-000-1-055-084-6891
O	031568	7/30/04	\$250.00	SHARZAD ALETAHA	250.00	01-5173-0-000-1-055-084-6891
O	031569	7/30/04	\$400.00	JESSICA BARNES	400.00	01-5173-0-000-1-055-084-6891
O	031570	7/30/04	\$1,140.00	RON BARROWS	1,140.00	01-5173-0-000-1-055-084-6891
O	031571	7/30/04	\$400.00	JASON BAVSHOW	400.00	01-5173-0-000-1-055-084-6891
O	031572	7/30/04	\$500.00	MATT BORST	500.00	01-5173-0-000-1-055-084-6891
O	031573	7/30/04	\$1,140.00	LISA CHERRY	1,140.00	01-5173-0-000-1-055-084-6891
O	031574	7/30/04	\$1,000.00	MELISSA CLOUSE	1,000.00	01-5173-0-000-1-055-084-6891
O	031575	7/30/04	\$250.00	SHANNON COOGAN	250.00	01-5173-0-000-1-055-084-6891
O	031576	7/30/04	\$150.00	ALLIE COSTA	150.00	01-5173-0-000-1-055-084-6891
O	031577	7/30/04	\$1,440.00	CHRIS DIERL	1,440.00	01-5173-0-000-1-055-084-6891
O	031578	7/30/04	\$250.00	STU ERIKSEN	250.00	01-5173-0-000-1-055-084-6891
O	031579	7/30/04	\$100.00	MICHAEL FORTNEY	100.00	01-5173-0-000-1-055-084-6891
O	031580	7/30/04	\$100.00	DYLAN GWIN	100.00	01-5173-0-000-1-055-084-6891
O	031581	7/30/04	\$1,140.00	JENNIFER HALL	1,140.00	01-5173-0-000-1-055-084-6891
O	031582	7/30/04	\$1,500.00	SUSANNAH HALL	1,500.00	01-5173-0-000-1-055-084-6891

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031583	7/30/04	\$1,140.00	TERRY HALVORSON	1,140.00	01-5173-0-000-1-055-084-6891
O	031584	7/30/04	\$300.00	STEPHEN KNOLL-G	300.00	01-5173-0-000-1-055-084-6891
O	031585	7/30/04	\$250.00	NATALIE KOLLAR	250.00	01-5173-0-000-1-055-084-6891
O	031586	7/30/04	\$500.00	BRENDON KONDRAT	500.00	01-5173-0-000-1-055-084-6891
O	031587	7/30/04	\$150.00	DANIELE LASOR	150.00	01-5173-0-000-1-055-084-6891
O	031588	7/30/04	\$1,140.00	JAMES LATHERS	1,140.00	01-5173-0-000-1-055-084-6891
O	031589	7/30/04	\$350.00	BRYAN LATTERMAN	350.00	01-5173-0-000-1-055-084-6891
O	031590	7/30/04	\$1,140.00	PATRICK LAVERGN	1,140.00	01-5173-0-000-1-055-084-6891
O	031591	7/30/04	\$400.00	MOLLY MAHONEY	400.00	01-5173-0-000-1-055-084-6891
O	031592	7/30/04	\$500.00	DAVID MARCHESAN	500.00	01-5173-0-000-1-055-084-6891
O	031593	7/30/04	\$250.00	LINDSAY MARTIN	250.00	01-5173-0-000-1-055-084-6891
O	031594	7/30/04	\$1,140.00	GARY MATTISON	1,140.00	01-5173-0-000-1-055-084-6891
O	031595	7/30/04	\$500.00	JASON MCGREGOR	500.00	01-5173-0-000-1-055-084-6891
O	031596	7/30/04	\$1,140.00	JEAN-PIERRE MIC	1,140.00	01-5173-0-000-1-055-084-6891
O	031597	7/30/04	\$460.00	THEO MUNIZ	460.00	01-5173-0-000-1-055-084-6891
O	031598	7/30/04	\$500.00	JESSE RHODUS	500.00	01-5173-0-000-1-055-084-6891
O	031599	7/30/04	\$250.00	FRANK RICH	250.00	01-5173-0-000-1-055-084-6891
O	031600	7/30/04	\$250.00	BRANDON ROSEN	250.00	01-5173-0-000-1-055-084-6891
O	031601	7/30/04	\$300.00	BRIANNE SANBORN	300.00	01-5173-0-000-1-055-084-6891
O	031602	7/30/04	\$1,140.00	MICHAEL SCHWART	1,140.00	01-5173-0-000-1-055-084-6891
O	031603	7/30/04	\$400.00	DIANE SCHWARTZ	400.00	01-5173-0-000-1-055-084-6891
O	031604	7/30/04	\$100.00	DANIEL SCHWEIKE	100.00	01-5173-0-000-1-055-084-6891
O	031605	7/30/04	\$1,140.00	DANIEL SEAGER	1,140.00	01-5173-0-000-1-055-084-6891
O	031606	7/30/04	\$100.00	CAITLIN SEDOFF	100.00	01-5173-0-000-1-055-084-6891
O	031607	7/30/04	\$250.00	TOM SHORT	250.00	01-5173-0-000-1-055-084-6891

## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031608	7/30/04	\$1,140.00	ALEXANDER SMITH	1,140.00	01-5173-0-000-1-055-084-6891
O	031609	7/30/04	\$250.00	CRISTINA TAYLOR	250.00	01-5173-0-000-1-055-084-6891
O	031610	7/30/04	\$600.00	RACHEL VETETO	600.00	01-5173-0-000-1-055-084-6891
O	031611	7/30/04	\$300.00	MICHELLE WEINGA	300.00	01-5173-0-000-1-055-084-6891
O	031612	7/30/04	\$250.00	CLARK WEYENBERG	250.00	01-5173-0-000-1-055-084-6891
O	031613	7/30/04	\$250.00	CHELSEY WHITELO	250.00	01-5173-0-000-1-055-084-6891
O	031614	7/30/04	\$50.00	FIONA WYNDER	50.00	01-5173-0-000-1-055-084-6891
O	031615	7/30/04	\$1,140.00	SHANNON YOSHINA	1,140.00	01-5173-0-000-1-055-084-6891
O	031616	8/02/04	\$14,410.00	CIVIL ENGINEERI	14,410.00	40-9510- - - - -
O	031617	8/04/04	\$358.27	AT & T WIRELESS	125.53	01-5590-0-000-1-025-000-6570
					90.69	01-5590-0-000-7-011-000-6610
					98.16	01-5590-0-000-7-012-000-6610
					43.89	01-5590-0-000-7-013-090-6730
O	031618	8/04/04	\$313.00	LEORA DEBOER	313.00	01-5153-1-054-1-054-033-1203
O	031619	8/04/04	\$50.00	KIMBERLY FRANCI	50.00	01-5153-1-054-1-054-033-1203
O	031620	8/04/04	\$816.00	KIRSTEN GRIFFIN	816.00	01-5153-1-054-1-054-033-1203
O	031621	8/04/04	\$50.00	ROBERT L. HARDI	50.00	01-5153-1-054-1-054-033-1203
O	031622	8/04/04	\$1,110.00	HEALTH ED CONSU	1,110.00	01-5153-1-054-1-054-033-1203
O	031623	8/04/04	\$3,561.33	SBC/MCI	2,272.11	01-5590-0-000-1-025-000-6570
					945.45	01-5590-0-000-4-025-082-6570
					38.96	01-5590-0-000-7-010-000-6610
					304.81	01-5590-0-000-6-016-000-6610
O	031624	8/04/04	\$14,350.00	PACIFIC SOD	14,350.00	01-6120-0-000-1-021-080-6510
O	031625	8/04/04	\$1,635.00	PEAK TECHNOLOGI	1,635.00	01-5651-0-000-1-030-000-6210
O	031626	8/04/04	\$375.34	PETE'S ROAD SER	375.34	01-4600-0-000-1-021-062-6772
O	031627	8/04/04	\$22.75	PETOWN	22.75	01-4300-0-000-1-056-008-0401
O	031628	8/04/04	\$45.00	PRO AUTO CARE	45.00	01-5811-0-000-1-021-062-6772
O	031629	8/04/04	\$1,100.00	R.M. SYSTEMS, I	1,100.00	01-5811-0-000-4-021-080-6510

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031630	8/04/04	\$21.90	RALPHS GROCERY	21.90	01-4300-2-074-4-076-008-0401
O	031631	8/04/04	\$37.00	SAVIN CORPORATI	37.00	01-5651-0-000-1-054-037-2104
O	031632	8/04/04	\$126.13	S AND B FOODS	126.13	01-5825-0-000-7-013-064-6720
O	031633	8/04/04	\$58.50	SADDLEBACK GOLF	58.50	01-5650-1-050-4-034-089-6950
O	031634	8/04/04	\$9.32	SARGENT-WELCH/C	9.32	01-4300-0-000-1-056-008-0401
O	031635	8/04/04	\$135.96	SCANTRON CORP.	135.96	01-4344-0-000-1-054-033-1250
O	031636	8/04/04	\$198.44	SCHOOL HEALTH S	126.83	01-4300-0-000-1-055-006-0835
					71.61	01-4300-2-074-4-077-006-0835
O	031637	8/04/04	\$2,000.00	SCHOOL SERVICES	2,000.00	01-9510- - - - -
O	031638	8/04/04	\$284.07	SEHI PROCOMP CO	284.07	01-6412-0-000-7-011-091-6710
O	031639	8/04/04	\$520.00	CLIFFORD SENIOR	520.00	01-5811-0-000-1-055-084-6891
O	031640	8/04/04	\$272.60	SIGMA ALDRICH C	272.60	01-4300-0-000-1-056-008-0401
O	031641	8/04/04	\$62,908.85	SO. CAL. EDISON	40,908.99	01-5591-0-000-4-025-082-6570
					21,999.86	01-9510- - - - -
O	031642	8/04/04	\$157.77	SOFTWARE eSOURC	157.77	01-4212-0-000-7-013-090-6730
O	031643	8/04/04	\$533.38	SOUTHERN COUNTI	533.38	01-4600-0-000-1-021-062-6772
O	031644	8/04/04	\$2,725.54	SPECTRUM LABS	1,173.00	01-4300-0-000-1-056-008-0401
					1,552.54	01-4300-2-074-4-078-010-1905
O	031645	8/04/04	\$775.80	STEPHENS ENTERP	775.80	01-4300-0-093-1-055-006-0835
O	031646	8/04/04	\$465.00	TEXON II	-36.04	01-9552- - - - -
					501.04	01-4300-0-093-1-055-006-0835
O	031647	8/04/04	\$50.00	TRANSFER CENTER	50.00	01-5374-0-000-1-051-074-6310
O	031648	8/04/04	\$30,000.00	POSTMASTER	30,000.00	01-9221- - - - -
O	031649	8/04/04	\$121.26	ULINE	121.26	01-4300-0-000-1-056-050-1914
O	031650	8/04/04	\$7,483.37	UNIVERSAL SEATI	7,483.37	01-6410-2-025-4-037-087-6120
O	031651	8/04/04	\$5.95	VERIZON WIRELES	5.95	01-5590-0-000-4-025-082-6570
O	031652	8/04/04	\$83.06	VERTEX STANDARD	-5.90	01-9552- - - - -
					88.96	01-4600-0-000-1-034-000-6771

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031653	8/04/04	\$1,011.78	VIDEO SERVICE O	722.79 01-9510- - - - -	288.99 01-4600-0-000-7-011-091-6710
O	031654	8/04/04	\$6,606.06	VWR INTERNATIONAL	1,862.31 01-4300-0-000-1-056-008-0401	1,098.73 01-4344-0-000-1-056-010-1905 3,379.78 01-4300-0-093-1-056-010-1905 265.24 01-4300-2-074-4-078-010-1905
O	031655	8/04/04	\$874.42	WEST COAST LAMI	874.42 01-4600-0-000-4-021-080-6510	
O	031656	8/04/04	\$1,445.00	VIDELLA WALLER	1,445.00 01-5153-1-054-1-054-033-1203	
O	031657	8/04/04	\$528.23	WARD'S NATURAL	528.23 01-4300-0-000-1-056-008-0401	
O	031658	8/04/04	\$12,519.25	WARE DISPOSAL C	6,066.75 01-5510-0-000-1-025-000-6570 1,080.80 01-5510-0-000-4-025-082-6570 5,371.70 01-9510- - - - -	
O	031659	8/04/04	\$203.75	W A X I E	203.75 01-4600-0-000-4-021-078-6530	
O	031660	8/04/04	\$74.51	WEST-LITE SUPPL	74.51 01-4600-0-000-1-021-080-6510	
O	031661	8/04/04	\$324.17	DENNIS W. WHITE	242.48 01-4600-0-000-4-022-000-6620 81.69 01-4600-0-000-4-020-000-6790	
O	031662	8/04/04	\$219.97	WOLVERINE SPORT	231.44 01-4300-0-000-1-055-006-0835 -11.47 01-9552- - - - -	
O	031663	8/04/04	\$817.97	WORLDPOINT ECC,	207.70 01-4300-0-000-1-054-000-6011 610.27 01-4344-0-000-1-054-000-6011	
O	031664	8/04/04	\$151.00	XEROX CORP.	151.00 01-5620-0-000-7-011-000-6610	
O	031665	8/04/04	\$740.03	XEROX CORP.	659.85 01-9510- - - - - 80.18 01-5651-0-000-1-034-000-6771	
O	031666	8/04/04	\$2,089.27	XEROX SPECIAL I	1,259.86 01-5651-0-000-1-038-076-6774 829.41 01-5620-0-000-1-038-076-6774	
O	031667	8/04/04	\$1,046.07	CARL WARREN & C	1,046.07 68-5811-0-000-7-013-000-6720	
O	031668	8/05/04	\$18.00	SEBASTIAN CARAM	18.00 01-5820-0-000-7-013-090-6730	
O	031669	8/05/04	\$30.00	MARY MARKI	30.00 01-5820-0-000-7-013-090-6730	
O	031670	8/05/04	\$10.00	DAVID MARINO	10.00 01-5820-0-000-7-013-090-6730	
O	031671	8/05/04	\$20.00	DANA ROACH	20.00 01-5820-0-000-7-013-090-6730	
O	031672	8/05/04	\$10.00	PARISA SOLTANI	10.00 01-5820-0-000-7-013-090-6730	



## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031673	8/05/04	\$10.00	JAMES EARNEST	10.00	01-5820-0-000-7-013-090-6730
O	031674	8/05/04	\$10.00	MARGO GRISWOLD	10.00	01-5820-0-000-7-013-090-6730
O	031675	8/05/04	\$15.00	MYUNO YUN	15.00	01-5820-0-000-7-013-090-6730
O	031676	8/05/04	\$10.00	SUMAYA MCCLEANE	10.00	01-5820-0-000-7-013-090-6730
O	031677	8/05/04	\$16.00	STEPHANIE REMIN	16.00	01-5820-0-000-7-013-090-6730
O	031678	8/05/04	\$30.00	LAUREN WATSON	30.00	01-5820-0-000-7-013-090-6730
O	031679	8/05/04	\$20.00	WILLIAM ALSTON	20.00	01-5820-0-000-7-013-090-6730
O	031680	8/05/04	\$20.00	GEORGE ADAMS	20.00	01-5820-0-000-7-013-090-6730
O	031681	8/05/04	\$29.00	AACC AMERICAN A	29.00	01-4200-0-000-7-011-091-6710
O	031682	8/05/04	\$32.21	ABC ICE HOUSE	32.21	01-4600-0-000-1-055-084-6891
O	031683	8/05/04	\$85.27	ACE MAINTENANCE	85.27	01-4600-1-050-1-034-089-6950
O	031684	8/05/04	\$200.00	ACHRO/EEO	200.00	01-5374-0-000-7-013-090-6730
O	031685	8/05/04	\$3,393.90	ADCLUB ADVERTIS	3,393.90	01-5830-0-000-9-013-090-6730
O	031686	8/05/04	\$579.06	ADVANTAGE MARKE	579.06	01-5830-2-034-7-013-090-6760
O	031687	8/05/04	\$12.68	ALERT SERVICES,	-0.99	01-9552- - - - -
					13.67	01-4300-2-074-4-077-006-0835
O	031688	8/05/04	\$737.77	ALLEN TIRE COMP	737.77	01-4600-0-000-1-021-062-6772
O	031689	8/05/04	\$682.99	AMAZON.COM	735.92	01-4200-0-000-1-056-008-1919
					-52.93	01-9552- - - - -
O	031690	8/05/04	\$34.94	AMAZON.COM	-2.71	01-9552- - - - -
					37.65	01-4300-0-000-1-052-011-0601
O	031691	8/05/04	\$314.04	SIMIN AMINDARI	314.04	01-9510- - - - -
O	031692	8/05/04	\$2,000.00	ANAHEIM FIRST C	2,000.00	01-9510- - - - -
O	031693	8/05/04	\$351.87	ANCORA	38.46	01-5840-0-000-1-030-000-6210
					313.41	01-5840-0-000-4-030-000-6210
O	031694	8/05/04	\$65,034.47	APPLE COMPUTER	-5,040.11	01-9552- - - - -
					70,074.58	01-6410-1-006-1-052-011-0603
O	031695	8/05/04	\$154.00	APPLE SCIENTIFI	165.94	01-4344-0-000-1-056-010-1905

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
					-11.94	01-9552- - - - -
O	031696	8/05/04	\$25.33	ARCH WIRELESS	25.33	01-5811-1-050-1-034-089-6950
O	031697	8/05/04	\$39.86	ARROWHEAD DRINK	39.86	01-5620-0-000-1-030-000-6210
O	031698	8/05/04	\$385.00	ASSOCIATED WRIT	385.00	01-5374-0-000-1-053-000-6011
O	031699	8/05/04	\$51,989.23	BANK OF AMERICA	51,989.23	01-9510- - - - -
O	031700	8/05/04	\$2,253.93	BISHOP COMPANY	2,253.93	01-4600-0-000-1-021-079-6550
O	031701	8/05/04	\$1,713.23	BRIDGES.COM CO	1,713.23	01-5814-0-000-1-051-065-6499
O	031702	8/05/04	\$3,650.00	JULIE BUDD PROD	3,650.00	01-5174-0-000-1-055-084-1001
O	031703	8/05/04	\$1,026.00	KRISTEN BUSH	1,026.00	01-5153-0-000-7-015-000-6780
O	031704	8/05/04	\$131.83	CABLE MANAGEMEN	131.83	01-4600-0-000-1-021-080-6510
O	031705	8/05/04	\$2,225.00	COLLEGE SOURCE,	2,225.00	01-5811-0-000-1-051-065-6499
O	031706	8/05/04	\$2,374.62	CAROLINA BIOLOG	1,729.83	01-4300-0-000-1-056-008-0401
					644.79	01-4300-2-074-4-076-008-0401
O	031707	8/05/04	\$925.90	CHAMPION CHEMIC	925.90	01-4600-0-000-1-021-078-6530
O	031708	8/05/04	\$331.43	CHEMSEARCH	331.43	01-4600-0-000-1-021-078-6530
O	031709	8/05/04	\$45.48	CLARK SECURITY	45.48	01-4600-0-000-6-016-000-6610
O	031710	8/05/04	\$45.75	CONSOLIDATED PL	-2.05	01-9552- - - - -
					47.80	01-4600-1-005-1-054-000-6011
O	031711	8/05/04	\$253.35	DIANE CRARY	253.35	01-5270-0-000-1-024-000-6620
O	031712	8/05/04	\$9,923.78	CULVER-NEWLIN,	3,902.62	01-6410-0-000-1-053-000-6011
					6,021.16	01-6410-2-025-1-053-000-4900
O	031713	8/05/04	\$10,781.60	DANA POINT MARI	10,781.60	01-5811-1-094-1-050-000-6011
O	031714	8/05/04	\$618.00	DANKA	211.19	01-5651-0-000-4-041-076-6774
					406.81	01-5651-1-021-4-026-083-6460
O	031715	8/05/04	\$4.94	DARBY DRUG CO.	5.32	01-4300-0-000-1-055-006-0835
					-0.38	01-9552- - - - -
O	031716	8/05/04	\$4,434.00	DELTA BIOLOGICA	-343.64	01-9552- - - - -
					4,777.64	01-4300-2-074-4-076-008-0401

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031717	8/05/04	\$11,566.21	THE DOCTOR'S CO	11,566.21	01-5411-1-046-1-024-094-6440
O	031718	8/05/04	\$510.00	EDUCAUSE LOCKBO	510.00	01-5270-0-000-7-015-000-6780
O	031719	8/05/04	\$1,842.43	EXPRESS PIPE &	1,842.43	01-9510- - - - -
O	031720	8/05/04	\$104.92	FILMS FOR HUMAN	104.92	01-4300-0-000-1-052-017-1306
O	031721	8/05/04	\$2,935.28	FISHER SCIENTIF	311.45	01-4300-0-000-1-056-008-0401
					2,165.22	01-4344-0-000-1-056-010-1905
					135.12	01-4344-0-000-4-078-010-1905
					323.49	01-4300-0-093-1-056-010-1905
O	031722	8/05/04	\$240.82	FLINN SCIENTIFI	240.82	01-4300-0-093-1-056-010-1905
O	031723	8/05/04	\$6,179.73	FORMECH INC.	6,179.73	01-6411-1-006-1-052-004-0201
O	031724	8/05/04	\$303.19	FREEWAY AUTO SU	303.19	01-4600-0-000-1-021-062-6772
O	031725	8/05/04	\$2,324.95	OFFICE MAX	303.86	01-4300-0-000-1-056-050-1914
					117.15	01-4600-0-000-1-021-000-6510
					108.09	01-4600-0-000-1-052-035-0109
					98.03	01-4600-0-000-4-022-000-6620
					1,021.15	01-4600-0-000-4-030-072-6499
					237.19	01-4600-0-000-4-037-087-6120
					92.77	01-4600-0-000-1-024-000-6620
					244.63	01-4600-0-000-7-013-064-6720
					85.31	01-4300-2-074-4-074-000-1501
					16.77	01-4600-0-000-7-013-090-6730
O	031726	8/05/04	\$689.40	RED LION HOTEL	689.40	01-5270-0-000-1-055-084-6891
O	031727	8/05/04	\$124.88	GWEN VENDLEY	62.44	01-5270-0-000-4-024-000-6620
					62.44	01-5270-0-000-4-073-000-6011
O	031728	8/05/04	\$485.00	WESTERN ARTS AL	485.00	01-5270-0-000-1-055-084-6891
O	031729	8/05/04	\$289.70	DENNIS W. WHITE	289.70	01-5270-0-000-4-022-000-6620
O	031730	8/05/04	\$21.59	ALTA DENA	21.59	12-4710-0-000-1-026-067-6920
O	031731	8/05/04	\$29.00	CHILD HEALTH AL	29.00	12-4200-0-000-4-036-067-6920
O	031732	8/05/04	\$19,067.00	ADVANTAGE PAINT	19,067.00	40-6220-1-477-6-013-000-7100
* O	031733	8/05/04	\$380,902.00	ANDERSON & HOWA	380,902.00	40-6220-1-477-6-013-000-7100
O	031734	8/05/04	\$11,745.00	ARROWWOODS WORK	11,745.00	40-6220-1-477-6-013-000-7100
* O	031735	8/05/04	\$121,296.00	ARTESIA GLASS I	121,296.00	40-6220-1-477-6-013-000-7100

# Blanket Purchase Order Requisition

Requisition #: RB04-00706 PO #P04-01821

Status: Paid Partial

Requisitioner: R.VILLALBA, 4680, PURCH.

Req. Date: 10/29/03 (2005)

Order Site: SAVY, Avery Plaza/Purchasing

Room: 207

Req. Cost: \$1,946,777.00

Encumbered: \$706,258.00

Vendor Code: 010383, ANDERSON & HOWARD ELECTRIC

Expensed: \$1,240,519.00

Req. Info: CONTRACT FOR HS

Invoiced: \$1,240,519.00

Account Number	Amount	Expensed	Yr
40-9510- - - - -	147,479.00	147,479.00	05
40-6220-1-477-6-013-000-7100	1,087,160.00	380,902.00	05
40-6220-1-477-6-013-000-7100	712,138.00	712,138.00	04

## Description of Blanket Order

BID NO. 1026, BRD. APR. 9/29/03  
 PACKAGE DD FOR ELECTRICAL/FIRE ALARM/  
 LOW VOLTAGE, HEALTH SCIENCE/DISTRICT  
 OFFICES BLDG.AT SADDLEBACK COLLEGE

Original Contract.....\$1,844,500.00

Change Order,

Board approved 11/19/03.....\$24,459.00

Revised Contract Amount..\$1,868,959.00

Requisition Total:\$1,946,777.00

Approved by:

Date:

Requisition #RB04-00706

Page 1

8/13/04

# Requisition Invoice History

Vendor Name	Invoice #	Amount	Date	Check #	Paid Dt
ANDERSON & HOW	ONE	\$71,709.00	11/30/03	025453	12/04/03
ANDERSON & HOW	RETENTION 12/02/03	\$7,171.00-	12/02/03	025453	12/04/03
ANDERSON & HOW	#2	\$89,750.00	12/31/03	026179	1/08/04
ANDERSON & HOW	#2 RETENTION	\$8,975.00-	12/31/03	026179	1/08/04
ANDERSON & HOW	#3	\$68,709.00	1/31/03	026675	2/05/04
ANDERSON & HOW	#3 RETENTION	\$6,871.00-	1/31/04	026675	2/05/04
ANDERSON & HOW	#4	\$9,925.00	2/29/04	027576	3/11/04
ANDERSON & HOW	#4 RETENTION	\$992.00-	2/29/04	027576	3/11/04
ANDERSON & HOW	#5	\$114,836.00	3/31/04	028224	4/02/04
ANDERSON & HOW	#5 RETENTION	\$11,484.00-	3/31/04	028224	4/02/04
ANDERSON & HOW	#6	\$191,835.00	4/30/04	029119	5/06/04
ANDERSON & HOW	#6 RETENTION	\$19,183.00-	4/30/04	029119	5/06/04
ANDERSON & HOW	#7	\$244,500.00	5/31/04	030096	6/08/04
ANDERSON & HOW	#7 RETENTION	\$24,450.00-	5/31/04	030096	6/08/04
ANDERSON & HOW	#8	\$163,866.00	6/30/04	030783	7/08/04
ANDERSON & HOW	#8 RETENTION	\$16,387.00-	6/30/04	030783	7/08/04
ANDERSON & HOW	#9	\$423,225.00	7/31/04	031733	8/05/04
ANDERSON & HOW	#9 RETENTION	\$42,323.00-	7/31/04	031733	8/05/04
		<u>\$1,240,519.00</u>			

Approved by:

Date:

# Blanket Purchase Order Requisition

Requisition #: RB04-00727 PO #P04-01722

Status: Paid Partial

Requisitioner: R.VILLALBA, 4680, PURCH.

Req. Date: 11/04/03 (2005)

Order Site: SAVY, Avery Plaza/Purchasing

Room: 207

Vendor Code: 068556, ARTESIA GLASS INC.

Req. Cost: \$500,850.00

Req. Info: BID 1026, PKG. M

Encumbered: \$320,154.00

Expensed: \$180,696.00

Invoiced: \$180,696.00

Account Number	Amount	Expensed	Yr
40-6220-1-477-6-013-000-7100	441,450.00	121,296.00	05
40-9510- - - - -	50,400.00	50,400.00	05
40-6220-1-477-6-013-000-7100	9,000.00	9,000.00	04

## Description of Blanket Order

BID NO. 1026, BRD. APR. 9/29/03  
PACKAGE M, GLASS AND GLAZING FOR HEALTH  
SCIENCES/DISTRICT OFFICES BLDG. AT  
SADDLEBACK COLLEGE.

\$\$500,000.

Requisition Total: \$500,850.00

Approved by:

Date:

Requisition Invoice History

Vendor Name	Invoice #	Amount	Date	Check #	Paid Dt
ARTESIA GLASS	#1	\$10,000.00	1/31/04	026676	2/05/04
ARTESIA GLASS	#1 RETENTION	\$1,000.00-	1/31/04	026676	2/05/04
ARTESIA GLASS	#2	\$56,000.00	6/30/04	030784	7/08/04
ARTESIA GLASS	#2 RETENTION	\$5,600.00-	6/30/04	030784	7/08/04
ARTESIA GLASS	#3	\$134,773.00	7/31/04	031735	8/05/04
ARTESIA GLASS	#3 RETENTION	\$13,477.00-	7/31/04	031735	8/05/04
		<u>\$180,696.00</u>			

Approved by:

Date:

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
*	O 031736	8/05/04	\$183,970.00	BEST INTERIORS,	183,970.00	40-6220-1-477-6-013-000-7100
	O 031737	8/05/04	\$8,664.18	BURST COMMUNICA	8,664.18	40-6410-1-477-6-013-000-7100
*	O 031738	8/05/04	\$146,790.00	CARMEL ARCHITEC	146,790.00	40-6220-1-477-6-013-000-7100
	O 031739	8/05/04	\$22,026.00	CMF, INC.	22,026.00	40-6220-1-477-6-013-000-7100
	O 031740	8/05/04	\$1,170.00	COAN CONSTRUCTI	1,170.00	40-6220-1-477-6-013-000-7100
	O 031741	8/05/04	\$75,150.00	CONTROL AIR CON	75,150.00	40-6220-1-477-6-013-000-7100
	O 031742	8/05/04	\$24,962.00	GCI CONSTRUCTIO	24,962.00	40-6220-1-477-6-013-000-7100
	O 031743	8/05/04	\$2,700.00	MC MAHON STEEL	2,700.00	40-6220-1-477-6-013-000-7100
	O 031744	8/05/04	\$3,249.76	M. E. NOLLKAMPE	2,840.00	40-9510- - - - -
					409.76	40-6225-1-492-6-013-081-7100
	O 031745	8/05/04	\$52,354.00	PERFORMANCE CON	52,354.00	40-6220-1-477-6-013-000-7100
	O 031746	8/05/04	\$1,028.19	PORTOSAN COMPAN	1,028.19	40-6220-1-477-6-013-000-7100
	O 031747	8/05/04	\$10,755.00	PPC AIR CONDITI	10,755.00	40-6220-1-477-6-013-000-7100
	O 031748	8/05/04	\$33,629.00	PREMIER TILE &	33,629.00	40-6220-1-477-6-013-000-7100
	O 031749	8/05/04	\$51,045.38	STRATUS	51,045.38	40-9510- - - - -
	O 031750	8/05/04	\$1,640.00	TROYER CONTRACT	1,640.00	40-6220-1-477-6-013-000-7100
	O 031751	8/05/04	\$24,137.00	TURNKEY, INC.	24,137.00	40-6221-1-492-6-013-081-7100
	O 031752	8/05/04	\$500.00	JASON BAVSHOW	500.00	01-5173-0-000-1-055-084-6891
	O 031753	8/05/04	\$1,250.00	RHONDA BOUTTE	1,250.00	01-5173-0-000-1-055-084-6891
	O 031754	8/05/04	\$1,000.00	LYNN CHO	1,000.00	01-5173-0-000-1-055-084-6891
	O 031755	8/05/04	\$360.00	GARY MATTISON	360.00	01-5173-0-000-1-055-084-6891
	O 031756	8/05/04	\$545.00	UNIV. OF WASHIN	545.00	01-5270-0-000-7-015-000-6780
	O 031757	8/05/04	\$15.00	LAURA ABRAMS	15.00	01-5269-0-000-7-013-064-6720
	O 031758	8/05/04	\$3,000.00	PAUL GALBRAITH	3,000.00	01-5174-0-000-1-055-084-1001
	O 031759	8/05/04	\$104.09	GALE SUPPLY COM	104.09	01-4600-0-000-4-021-078-6530
	O 031760	8/05/04	\$133.35	GANDER-PRINTCO	44.45	01-4600-0-000-1-054-000-6011



# Blanket Purchase Order Requisition

Requisition #: RB04-00802 PO #P04-01902

Status: Paid Partial

Requisitioner: R.VILLALBA,4680, PURCH.

Req. Date: 12/02/03(2005)

Order Site: SAVY, Avery Plaza/Purchasing

Room: 207

Req. Cost: \$1,552,428.00

Vendor Code: 068634, BEST INTERIORS, INC.

Encumbered: \$371,164.00

Req. Info: HS BID PKG. O

Expensed: \$1,181,264.00

Invoiced: \$1,181,264.00

Account Number	Amount	Expensed	Yr
40-9510- - - - -	457,831.00	457,831.00	05
40-6220-1-477-6-013-000-7100	555,134.00	183,970.00	05
40-6220-1-477-6-013-000-7100	539,463.00	539,463.00	04

## Description of Blanket Order

BID NO. 1026, BRD. APR. 10/27/03  
 PACKAGE "O" FOR  
 FRAMING/PLASTER/DRYWALL/INSULATION/DOORS  
 FRAMES/HARDWARE FOR HEALTH SCIENCES/  
 DISTRICT OFFICES BUILDING AT  
 SADDLEBACK COLLEGE

\$1,521,843.00

Requisition Total:\$1,552,428.00

Approved by:

Date:

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
BEST INTERIORS	11/30/03	\$21,967.00	11/30/03	025454	12/04/03
BEST INTERIORS	RETENTION 12/03/03	\$2,197.00-	12/03/03	025454	12/04/03
BEST INTERIORS	#2	\$2,600.00	12/31/03	026180	1/08/04
BEST INTERIORS	#2 RETENTION	\$260.00-	12/31/03	026180	1/08/04
BEST INTERIORS	#3	\$186,099.00	3/31/04	028225	4/02/04
BEST INTERIORS	#3 RETENTION	\$18,610.00-	3/31/04	028225	4/02/04
BEST INTERIORS	#4	\$153,639.00	4/30/04	029120	5/06/04
BEST INTERIORS	#4 RETENTION	\$15,363.00-	4/30/04	029120	5/06/04
BEST INTERIORS	#5	\$235,098.00	5/28/04	029902	6/03/04
BEST INTERIORS	#5 RETENTION	\$23,510.00-	5/28/04	029902	6/03/04
BEST INTERIORS	#6	\$508,701.00	6/30/04	030785	7/08/04
BEST INTERIORS	#6 RETENTION	\$50,870.00-	6/30/04	030785	7/08/04
BEST INTERIORS	#7	\$204,412.00	7/31/04	031736	8/05/04
BEST INTERIORS	#7 RETENTION	\$20,442.00-	7/31/04	031736	8/05/04
		<u>\$1,181,264.00</u>			

Approved by:

Date:

# Blanket Purchase Order Requisition

Requisition #: RB04-00847 PO.#P04-02046

Status: Paid Partial  
Req. Date: 12/18/03 (2005)

Requisitioner: R.VILLALBA, 4680, PURCH.

Room: 207

Order Site: SAVY, Avery Plaza/Purchasing

Req. Cost: \$301,050.00

Vendor Code: 068689, CARMEL ARCHITECTURAL SALES

Encumbered: \$68,805.00

Req. Info: PKG. N FOR HS BLDG.

Expensed: \$232,245.00

Invoiced: \$232,245.00

Account Number	Amount	Expensed	Yr
40-9510- - - - -	59,805.00	59,805.00	05
40-6220-1-477-6-013-000-7100	215,595.00	146,790.00	05
40-6220-1-477-6-013-000-7100	25,650.00	25,650.00	04

## Description of Blanket Order

BID NO. 1026, BRD. APR. 10/27/03  
PACKAGE "N", CLAY TILE WALL CLADDING  
SYSTEM FOR HEALTH SCIENCE/DISTRICT  
OFFICES BUILDING AT SADDLEBACK COLLEGE

BID PRICE .....\$387,650.00

DEDUCTIVE CHANGE ORDER

BOARD APR. 10/27/03.....(\$86,600.00)

REVISED CONTRACT AMOUNT... \$301,050.00

Requisition Total: \$301,050.00
---------------------------------

Approved by:

Date:

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
CARMEL ARCHITE #1		\$26,000.00	12/31/03	026181	1/08/04
CARMEL ARCHITE #1 RETENTION		\$2,600.00-	12/31/03	026181	1/08/04
CARMEL ARCHITE #2		\$2,500.00	3/31/04	028226	4/02/04
CARMEL ARCHITE #2 RETENTION		\$250.00-	3/31/04	028226	4/02/04
CARMEL ARCHITE #3		\$66,450.00	6/30/04	030786	7/08/04
CARMEL ARCHITE #3 RETENTION		\$6,645.00-	6/30/04	030786	7/08/04
CARMEL ARCHITE #4		\$163,100.00	7/31/04	031738	8/05/04
CARMEL ARCHITE #4 RETENTION		\$16,310.00-	7/31/04	031738	8/05/04
		<u>\$232,245.00</u>			

Approved by:

Date:

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
					44.45	01-4600-0-000-1-054-037-2104
					44.45	01-4600-0-093-1-040-000-6630
O	031761	8/05/04	\$178.31	GAYLORD BROTHER	159.49	01-9510- - - - -
					-13.01	01-9552- - - - -
					31.83	01-4300-0-000-4-037-087-6120
O	031762	8/05/04	\$60.20	GIANT CO2	60.20	01-4600-0-000-1-021-081-6550
O	031763	8/05/04	\$348.03	GLOBAL IMAGING	348.03	01-5620-0-000-1-022-000-6620
O	031764	8/05/04	\$391.66	GOLF VENTURES W	391.66	01-4600-0-000-1-021-062-6772
O	031765	8/05/04	\$17,724.88	GOVPLACE	17,724.88	01-5651-0-000-7-015-000-6780
O	031766	8/05/04	\$64.50	ESTER GRAHAM	64.50	01-5269-0-000-7-013-090-6730
O	031767	8/05/04	\$264.35	W. W. GRAINGER	264.35	01-4600-0-000-1-021-080-6510
O	031768	8/05/04	\$8,068.18	JOANNE GRAY	8,068.18	01-5153-1-054-1-054-033-1203
O	031769	8/05/04	\$1,200.00	JOANNE GRAY	1,200.00	01-5153-1-003-1-054-033-1203
O	031770	8/05/04	\$413.22	HAGEMEYER NORTH	413.22	01-4600-0-000-1-021-079-6550
O	031771	8/05/04	\$39.90	HALCYON PRESS	39.90	01-4200-0-000-1-038-091-6710
O	031772	8/05/04	\$290.05	HARCOURT BRACE	290.05	01-4300-1-024-1-051-075-6420
O	031773	8/05/04	\$666.74	HARDY DIAGNOSTI	666.74	01-4300-0-000-1-056-008-0401
O	031774	8/05/04	\$223.05	HARVARD APPARAT	239.56	01-4344-0-000-1-056-008-0401
					-16.51	01-9552- - - - -
O	031775	8/05/04	\$1,771.78	HERCULES PORTAB	1,771.78	01-5811-0-000-1-021-080-6510
O	031776	8/05/04	\$1,645.51	HEWITT & O'NEIL	1,645.51	01-9510- - - - -
O	031777	8/05/04	\$585.00	HIGHER GROUND,	585.00	01-5590-0-000-4-025-082-6570
O	031778	8/05/04	\$32.28	HITT MARKING DE	32.28	01-4600-0-000-4-037-087-6120
O	031779	8/05/04	\$489.54	HOME DEPOT CRED	11.56	01-4300-0-000-1-052-044-0959
					33.43	01-4300-0-000-1-056-008-0401
					322.98	01-4300-0-093-1-055-006-0835
					81.05	01-4600-0-000-1-021-080-6510
					40.52	01-4600-0-000-1-021-079-6550
O	031780	8/05/04	\$288.84	WALLY HUNTOON	288.84	01-4600-0-000-1-055-084-6891

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031781	8/05/04	\$81.02	IMAGISTICS INTE	81.02	01-5620-0-000-7-013-064-6720
O	031782	8/05/04	\$648.16	IRVINE CITY AUT	648.16	01-4600-0-000-1-021-062-6772
O	031783	8/05/04	\$1,205.35	IRVINE RANCH WA	1,205.35	01-5593-1-050-4-034-089-6950
O	031784	8/05/04	\$1,961.74	IRVINE RANCH WA	1,961.74	01-5593-1-050-4-034-089-6950
O	031785	8/05/04	\$1,327.57	IRVINE RANCH WA	1,327.57	01-5593-1-050-4-034-089-6950
O	031786	8/05/04	\$45.13	IRVINE RANCH WA	45.13	01-5593-1-050-4-034-089-6950
O	031787	8/05/04	\$256.25	IRVINE RANCH WA	256.25	01-5593-1-050-4-034-089-6950
O	031788	8/05/04	\$4.50	IRVINE RANCH WA	4.50	01-5593-1-050-4-034-089-6950
O	031789	8/05/04	\$47.81	IRVINE RANCH WA	47.81	01-5593-1-050-4-034-089-6950
O	031790	8/05/04	\$1,420.90	IRVINE RANCH WA	1,217.91	01-5321-0-000-4-025-082-6570
					202.99	01-5821-0-000-4-025-082-6570
O	031791	8/05/04	\$278.27	JERRY'S ARTARAM	299.83	01-9510- - - - -
					-21.56	01-9552- - - - -
O	031792	8/05/04	\$49.99	JIST WORKS, INC	68.47	01-9510- - - - -
					-15.08	01-4200-1-002-4-042-093-6011
					-3.40	01-9552- - - - -
O	031793	8/05/04	\$1,077.20	JOHNSTONE SUPPL	1,059.05	01-4600-0-000-1-021-080-6510
					18.15	01-4600-0-000-4-021-080-6510
O	031794	8/05/04	\$7,830.75	ROBERT J. KOPEC	7,830.75	01-5811-0-000-6-016-000-6610
O	031795	8/05/04	\$8,500.00	ALEKSEY KOPTEV	8,500.00	01-5174-0-000-1-055-084-1001
O	031796	8/05/04	\$10.50	TONI LAKOW	10.50	01-5269-0-000-7-013-090-6730
O	031797	8/05/04	\$99.97	LAPES ATHLETIC	99.97	01-4300-2-074-4-077-006-0835
O	031798	8/05/04	\$79.42	DIANE LEWIS	79.42	01-4600-0-000-1-055-084-6891
O	031799	8/05/04	\$462.95	MC MAHAN DESK	462.95	01-9510- - - - -
O	031800	8/05/04	\$1,203.41	BEN MEADOWS COM	474.71	01-6410-0-000-1-021-079-6550
					-85.37	01-9552- - - - -
					814.07	01-4600-0-000-1-021-079-6550
O	031801	8/05/04	\$7.90	METROCALL	7.90	01-5811-0-000-7-013-092-6773
O	031802	8/05/04	\$849.46	MIDWEST LIBRARY	849.46	01-6300-2-074-4-037-087-6120

## WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031803	8/05/04	\$1,250.00	MISSION FOOTBAL	1,250.00	01-5374-0-000-1-055-006-0835
O	031804	8/05/04	\$3,762.63	MISSION PRINTIN	3,762.63	01-5810-0-000-1-055-084-6891
O	031805	8/05/04	\$48.33	KATHLEEN CANNON	48.33	01-4300-0-000-1-056-008-0401
O	031806	8/05/04	\$1,959.98	MPC-G, LLC	1,959.98	01-6410-0-000-7-015-000-6780
O	031807	8/05/04	\$722.53	NEXGEN	722.53	01-4600-0-000-1-021-080-6510
O	031808	8/05/04	\$479.05	NEXTEL COMMUNIC	479.05	01-5590-0-000-7-015-000-6780
O	031809	8/05/04	\$382.50	NIAGARA DRINKIN	112.50	01-5811-0-000-4-025-000-6599
					270.00	01-4600-0-000-1-025-000-6570
O	031810	8/05/04	\$542.46	NORTHERN TOOL &	542.46	01-6410-0-000-1-021-079-6550
O	031811	8/05/04	\$11,954.54	MARY O'CONNOR	7,454.54	01-5153-1-005-1-054-000-6011
					4,500.00	01-5153-1-091-1-054-033-1203
O	031812	8/05/04	\$1,099.55	ORANGE CO. FARM	867.19	01-4344-0-000-1-052-035-0109
					232.36	01-4600-0-000-1-052-035-0109
O	031813	8/05/04	\$95.94	ORANGE COUNTY R	95.94	01-4200-0-000-1-038-091-6710
O	031814	8/05/04	\$2,395.80	OCE-USA, INC.	2,395.80	01-5651-0-000-4-041-076-6774
O	031815	8/05/04	\$145.88	OCEANSIDE PHOTO	145.88	01-4344-0-000-1-056-050-1911
O	031816	8/05/04	\$167.00	OMEGASATTER	179.16	01-5650-0-000-1-055-005-1011
					-12.16	01-9552- - - - -
O	031817	8/05/04	\$4,100.00	ORANGE EMPIRE C	4,100.00	01-5374-0-000-1-055-006-0835
O	031818	8/05/04	\$37.50	GWEN VENDLEY	37.50	01-5269-0-000-4-024-000-6620
O	031819	8/05/04	\$560.97	NICHE COMMERCE,	97.48	12-6410-0-000-1-026-067-6920
					506.97	12-9510- - - - -
					-43.48	12-9552- - - - -
O	031820	8/05/04	\$180.00	ORKIN EXTERMINA	180.00	12-5811-0-000-4-036-067-6920
O	031821	8/05/04	\$10.50	EARL PAGAL	10.50	68-5269-0-000-7-013-000-6610
O	031822	8/11/04	\$74,713.46	ACSIG/EDGE	429.18	01-3431-0-000-9-001-000-6770
					74,284.28	01-3400-0-000-9-001-000-6770
O	031823	8/11/04	\$29,094.51	ACSIG/EDGE	173.47	01-3431-0-000-9-001-000-6770
					28,921.04	01-3400-0-000-9-001-000-6770

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031824	8/11/04	\$26,286.85	FORTIS BENEFITS	26,286.85	01-3400-0-000-9-001-000-6770
O	031825	8/11/04	\$2,664.50	HYATT LEGAL	2,664.50	01-3400-0-000-9-001-000-6770
O	031826	8/11/04	\$24,182.74	ING EMPLOYEE BE	24,182.74	01-3400-0-000-9-001-000-6770
O	031827	8/11/04	\$2,501.87	PACIFICARE BEHA	10.41	01-3431-0-000-9-001-000-6770
					2,491.46	01-3400-0-000-9-001-000-6770
*	O 031828	8/11/04	\$553,455.88	SISC III HEALTH	553,455.88	01-3400-0-000-9-001-000-6770
O	031829	8/11/04	\$1,975.38	UNUM LIFE INSUR	1,975.38	01-3400-0-000-9-001-000-6770
O	031830	8/11/04	\$7,449.12	ACSIG/EDGE	4,448.78	71-3410-0-000-9-000-000-5900
					3,000.34	71-3430-0-000-9-000-000-6740
O	031831	8/11/04	\$2,900.16	ACSIG/EDGE	1,732.04	71-3410-0-000-9-000-000-5900
					1,168.12	71-3430-0-000-9-000-000-6740
*	O 031832	8/11/04	\$117,975.33	SISC III HEALTH	71,542.79	71-3410-0-000-9-000-000-5900
					41,339.54	71-3430-0-000-9-000-000-6740
					5,093.00	71-3431-0-000-9-000-000-6770
O	031833	8/12/04	\$10.00	NOLAN FOSSOM	10.00	01-5820-0-000-7-013-090-6730
O	031834	8/12/04	\$10.00	EUGENIA LANE	10.00	01-5820-0-000-7-013-090-6730
O	031835	8/12/04	\$20.00	MICHAEL LONG	20.00	01-5820-0-000-7-013-090-6730
O	031836	8/12/04	\$10.00	JANET BARTH	10.00	01-5820-0-000-7-013-090-6730
O	031837	8/12/04	\$25.00	DR. YONG KIM	25.00	01-5820-0-000-7-013-090-6730
O	031838	8/12/04	\$10.00	BILL LEONARD	10.00	01-5820-0-000-7-013-090-6730
O	031839	8/12/04	\$20.00	DOLORES ROBLES	20.00	01-5820-0-000-7-013-090-6730
O	031840	8/12/04	\$20.00	ALYSSA WALDORF	20.00	01-5820-0-000-7-013-090-6730
O	031841	8/12/04	\$10.00	KATIE MCCLUSKY	10.00	01-5820-0-000-7-013-090-6730
O	031842	8/12/04	\$20.00	ROBERT LIU	20.00	01-5820-0-000-7-013-090-6730
O	031843	8/12/04	\$10.00	VINCENT GIUSEFF	10.00	01-5820-0-000-7-013-090-6730
O	031844	8/12/04	\$12.00	TIMOTHY WURTZ	12.00	01-5820-0-000-7-013-090-6730
O	031845	8/12/04	\$10.00	GARY MARZOLO	10.00	01-5820-0-000-7-013-090-6730
O	031846	8/12/04	\$20.00	DANA ROACH	20.00	01-5820-0-000-7-013-090-6730



Blanket Purchase Order Requisition				
Requisition #: RB05-00363		PO #P05-00221		Status: Paid Partial
Requisitioner: ADonovan				Req. Date: 6/22/04 (2005)
Order Site: SLIB, SC Library				Room: 318
Vendor Code: 068309, SISC III HEALTH BENEFITS				Req. Cost: \$8,005,770.14
Req. Info: SISC (PPO)-Benefits FY 2004/05 Fund				Encumbered: \$6,894,314.51
				Expensed: \$1,111,455.63
				Invoiced: \$1,111,455.63
Account Number	Amount	Expensed	Yr	
01-3400-0-000-9-001-000-6770	7,938,758.51	1,105,496.69	05	
01-3431-0-000-9-001-000-6770	0.00	0.00	05	
01-3410-0-000-1-001-000-4901	43,635.48	3,880.24	05	
01-3410-0-000-4-001-000-4901	23,376.15	2,078.70	05	

FY 2004/05  
Fund 01

Requisition Total:\$8,005,770.14

Approved by:

Date:

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
SISC III HEALT JULY 2004....		\$557,999.75	7/01/04	031070	7/13/04
SISC III HEALT AUGUST 2004		\$553,455.88	8/01/04	031828	8/11/04
		<u>\$1,111,455.63</u>			

Approved by:

Date:

Requisition #RB05-00363

Page 2

8/13/04

# Blanket Purchase Order Requisition

Requisition #: RB05-00364 PO #P05-00187 Status: Paid Partial  
 Requisitioner: ADonovan Req. Date: 6/22/04 (2005)  
 Order Site: SLIB, SC Library Room: 318  
 Vendor Code: 068309, SISC III HEALTH BENEFITS Req. Cost: \$1,607,760.72  
 Req. Info: Blue Shield (Retiree) Benefits FY 2 Encumbered: \$1,372,072.93  
 Expensed: \$235,687.79  
 Invoiced: \$235,687.79

Account Number	Amount	Expensed	Yr
71-3410-0-000-9-000-000-5900	966,009.26	142,162.80	05
71-3430-0-000-9-000-000-6740	577,796.46	83,338.99	05
71-3431-0-000-9-000-000-6770	63,955.00	10,186.00	05

## Description of Blanket Order

Blue Shield (Retiree) Benefits  
 FY 2004/05

Requisition Total:\$1,607,760.72

Approved by:

Date:

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
SISC III HEALT JULY 2004		\$117,712.46	7/01/04	031074	7/13/04
SISC III HEALT AUGUST 2004....		\$117,975.33	8/01/04	031832	8/11/04
		<u>\$235,687.79</u>			

Approved by:

Date:

Requisition #RB05-00364

Page 2

8/13/04

## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031847	8/12/04	\$20.00	BRANDON SCHNEID	20.00	01-5820-0-000-7-013-090-6730
O	031848	8/12/04	\$20.00	STEPHEN SCHUMAC	20.00	01-5820-0-000-7-013-090-6730
O	031849	8/12/04	\$76.19	AA EQUIPMENT RE	76.19	01-4600-0-000-4-021-079-6550
O	031850	8/12/04	\$32.22	ABC ICE HOUSE	32.22	01-4600-0-000-1-055-084-6891
O	031851	8/12/04	\$1,350.37	ADVANTAGE MARKE	1,350.37	01-5830-2-034-7-013-090-6760
O	031852	8/12/04	\$178.55	AFFILIATED COMP	178.55	01-5811-0-000-1-026-083-6460
O	031853	8/12/04	\$320.00	ALL TECH SERVIC	320.00	01-5650-0-000-1-052-061-6130
O	031854	8/12/04	\$775.00	ALLSCRIPTS, INC	775.00	01-4600-1-046-1-024-094-6440
O	031855	8/12/04	\$379.90	AMERICAN EXPRES	379.90	01-5270-0-000-1-055-084-6891
O	031856	8/12/04	\$6,024.49	ANCORA	5,805.42	01-5840-0-000-4-030-000-6210
					219.07	01-9221- - - - -
O	031857	8/12/04	\$110.00	APPLE SCIENTIFI	118.53	01-4300-0-000-1-056-008-0401
					-8.53	01-9552- - - - -
O	031858	8/12/04	\$1,875.00	ASSN OF GOVERNI	1,875.00	01-5374-0-000-7-010-000-6610
O	031859	8/12/04	\$7,558.92	AVAYA, INC.	7,558.92	01-5651-0-000-1-025-000-6570
O	031860	8/12/04	\$309.52	AVENTIS PASTEUR	-24.48	01-9552- - - - -
					334.00	01-4600-1-046-1-024-094-6440
O	031861	8/12/04	\$860.00	B & H PHOTO	866.45	01-4344-0-000-1-052-011-0601
					-6.45	01-9552- - - - -
O	031862	8/12/04	\$40.71	BANNERSANDSIGN	40.71	01-4600-0-000-1-022-000-6620
O	031863	8/12/04	\$2,385.00	THE BEE MAN	2,385.00	01-5811-0-000-1-021-080-6510
O	031864	8/12/04	\$44.40	DICK BLICK	47.84	01-4344-0-000-4-070-005-1002
					-3.44	01-9552- - - - -
O	031865	8/12/04	\$42.00	BONDED WET-DRY	42.00	01-5508-0-000-1-055-084-6891
O	031866	8/12/04	\$139.65	BRODART CO.	139.65	01-4600-0-000-1-052-000-6011
O	031867	8/12/04	\$300.00	CAAHEP	300.00	01-5374-0-000-1-054-033-1250
O	031868	8/12/04	\$300.00	CCCCSSAA	300.00	01-5374-0-000-1-024-000-6620
O	031869	8/12/04	\$24,910.00	COMMUNITY COLLE	24,910.00	01-5374-0-000-7-011-000-6610

## WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031870	8/12/04	\$990.88	CHEVRON U.S.A.,	97.59	01-4610-0-000-1-021-062-6772
					893.29	01-4610-0-000-4-021-062-6772
O	031871	8/12/04	\$300.00	CHOICE	300.00	01-5812-0-093-1-053-087-6120
O	031872	8/12/04	\$82.50	CHRONICLE OF HI	82.50	01-4200-0-000-7-011-091-6710
O	031873	8/12/04	\$660.36	CLARK SECURITY	466.94	01-4600-0-000-1-021-080-6510
					193.42	01-4600-0-000-4-021-080-6510
O	031874	8/12/04	\$440.00	COAST LEARNING	-31.38	01-9552- - - - -
					471.38	01-4300-0-000-1-022-097-4930
O	031875	8/12/04	\$184.58	CONSOLIDATED EL	184.58	01-4600-0-000-4-021-080-6510
O	031876	8/12/04	\$240.79	SUSAN CORUM	240.79	01-4600-0-000-4-079-000-6011
O	031877	8/12/04	\$3,810.50	CONSULTING PSYC	392.63	01-4344-0-000-1-051-066-6470
					35.00	01-4344-0-000-4-073-074-6310
					-27.13	01-9552- - - - -
					3,410.00	01-5814-0-000-1-051-065-6499
O	031878	8/12/04	\$900.00	D4 SOLUTIONS IN	900.00	01-5811-0-004-9-015-000-6780
O	031879	8/12/04	\$118.33	TRACY DALY	118.33	01-5590-0-000-7-011-091-6710
O	031880	8/12/04	\$314.25	DANKA	314.25	01-5651-0-000-1-052-061-0799
O	031881	8/12/04	\$8.00	DARBY DRUG CO.	8.62	01-4300-0-000-1-055-006-0835
					-0.62	01-9552- - - - -
O	031882	8/12/04	\$622.25	DE LAGE LANDEN	466.94	01-5651-0-000-1-038-076-6774
					155.31	01-5651-0-000-1-055-056-1007
O	031883	8/12/04	\$22,922.32	DELL MARKETING	5,393.53	01-6411-1-006-4-042-000-6011
					17,528.79	01-6411-0-000-1-022-000-6011
O	031884	8/12/04	\$101.15	DUNN-EDWARDS CO	101.15	01-4600-0-000-4-021-078-6530
O	031885	8/12/04	\$45.90	EARTHLINK INC	45.90	01-5811-0-000-1-052-061-0799
O	031886	8/12/04	\$510.00	EDUCAUSE LOCKBO	510.00	01-5270-0-000-7-015-000-6780
O	031887	8/12/04	\$277.26	ENVIRONMENTAL S	277.26	01-4300-0-000-1-052-007-0948
O	031888	8/12/04	\$1,718.61	EUREKA CAREER I	1,718.61	01-5811-0-093-4-073-000-6011
O	031889	8/12/04	\$62.55	EWING IRRIGATIO	62.55	01-4600-0-000-4-021-079-6550
O	031890	8/12/04	\$75.00	EXPERIAN	75.00	01-5811-0-000-1-026-083-6460

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031891	8/12/04	\$74.19	FEDERAL EXPRESS	74.19	01-5840-1-091-1-054-033-1203
O	031892	8/12/04	\$65.16	FISHER SCIENTIF	65.16	01-4344-0-000-4-078-010-1905
O	031893	8/12/04	\$582.39	SADDLEBACK BOOK	582.39	01-4600-0-000-1-024-000-6620
O	031894	8/12/04	\$321.64	FREEWAY AUTO SU	321.64	01-4600-0-000-1-021-062-6772
O	031895	8/12/04	\$341.50	FULL COMPASS SY	366.96	01-4344-0-000-1-052-011-0601
					-25.46	01-9552- - - - -
O	031896	8/12/04	\$578.60	HYATT REGENCY D	578.60	01-5270-0-000-7-015-000-6780
O	031897	8/12/04	\$500.00	DANA S. IYER, P	500.00	01-5270-0-000-1-023-000-6030
O	031898	8/12/04	\$45.00	TAMARA KING	45.00	01-5270-0-000-7-015-000-6780
O	031899	8/12/04	\$1,796.67	OFFICE MAX	-23.20	01-4300-0-000-1-052-026-1901
					-147.96	01-4300-2-074-4-078-010-1905
					187.57	01-4600-0-000-1-020-000-6620
					59.32	01-4600-0-000-1-052-004-0953
					183.67	01-4600-0-000-1-053-000-6011
					761.61	01-4600-0-000-1-054-000-6011
					292.85	01-4600-0-000-1-055-000-6011
					216.12	01-4600-0-000-1-055-056-1007
					83.28	01-4600-0-000-1-030-000-6210
					195.97	01-4600-0-000-1-051-074-6310
					-169.99	01-4300-0-000-1-052-000-4930
					33.12	01-4600-0-000-4-077-000-6011
					124.31	01-4600-0-000-7-011-091-6710
O	031900	8/12/04	\$402.20	OFFICE MAX	109.44	01-4600-0-000-1-034-000-6771
					20.95	01-4600-0-000-1-055-000-6011
					-31.74	01-4600-1-050-1-034-089-6950
					62.21	01-4600-0-000-1-030-000-6210
					50.15	01-4600-0-000-4-070-000-6011
					105.01	01-4600-2-030-4-024-000-6320
					86.18	01-4600-0-000-7-013-000-6610
O	031901	8/12/04	\$1,109.54	MARY KAY RUDOLP	1,109.54	01-5825-0-000-8-016-000-6610
O	031902	8/12/04	\$19.98	ALTA DENA CERTI	19.98	12-4710-0-000-1-026-067-6920
O	031903	8/12/04	\$88.00	CITY OF IRVINE	88.00	12-5374-0-000-4-036-067-6920
O	031904	8/12/04	\$3,560.00	AMERICAN GEOTEC	3,560.00	40-6224-1-477-6-013-000-7100
O	031905	8/12/04	\$4,400.00	CIVIL ENGINEERI	4,400.00	40-6227-1-477-6-013-000-7100
O	031906	8/12/04	\$52,800.00	JOHN SERGIO FIS	52,800.00	40-6226-1-483-6-013-081-7100

## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031907	8/12/04	\$8,000.00	TV MAGIC, INC.	8,000.00	40-6220-1-477-6-013-000-7100
O	031908	8/12/04	\$4,360.92	WARE DISPOSAL C	4,360.92	40-6220-1-477-6-013-000-7100
O	031909	8/12/04	\$1,462.16	TITLEIST	1,575.49	01-4300-0-000-4-077-006-0835
					-113.33	01-9552- - - - -
C	031910	8/12/04	\$-491.00	AT & T WIRELESS	-160.29	01-5590-0-000-4-025-082-6570
					-47.30	01-5590-0-000-7-010-000-6610
					-43.78	01-5590-0-000-7-013-000-6610
					-22.00	01-5590-0-000-7-013-092-6773
					-47.49	01-5590-1-050-1-034-089-6950
					-170.14	01-5590-1-050-4-034-089-6950
O	031911	8/12/04	\$80.00	LEORA DEBOER	80.00	01-5153-1-054-1-054-033-1203
O	031912	8/12/04	\$317.19	SBC/MCI	317.19	01-5590-0-000-1-025-000-6570
O	031913	8/12/04	\$2,663.54	SBC	2,621.75	01-5590-0-000-1-025-000-6570
					41.79	01-5590-0-000-7-010-000-6610
O	031914	8/12/04	\$1,492.21	PACIFIC RIM MEC	1,492.21	01-4600-0-000-1-021-080-6510
O	031915	8/12/04	\$239.91	PIONEER CHEMICA	239.91	01-4600-0-000-4-021-078-6530
O	031916	8/12/04	\$45.00	PRO AUTO CARE	45.00	01-5811-0-000-1-021-062-6772
O	031917	8/12/04	\$1,131.00	PROMISSOR, INC.	1,131.00	01-5153-1-054-1-054-033-1203
O	031918	8/12/04	\$726.80	PUEBLO COMMUNIT	726.80	01-5811-2-094-1-050-000-6011
O	031919	8/12/04	\$395.00	PURETEC	395.00	01-5811-0-000-1-056-000-6011
O	031920	8/12/04	\$632.92	RECALL SECURE D	287.93	01-5811-0-000-7-013-064-6720
					287.93	01-5811-0-000-7-013-090-6730
					57.06	01-5811-1-024-1-051-075-6420
O	031921	8/12/04	\$110.50	SAVIN CORPORATI	110.50	01-5651-0-000-7-013-092-6773
O	031922	8/12/04	\$28.80	RIO GRANDE ALBU	31.04	01-4344-0-000-1-055-005-1002
					-2.24	01-9552- - - - -
O	031923	8/12/04	\$42.64	VONS COMPANIES	42.64	01-4344-0-000-1-052-017-1306
O	031924	8/12/04	\$1,417.45	SAN DIEGO GAS &	1,417.45	01-5591-0-000-1-025-000-6570
O	031925	8/12/04	\$494.49	SANDLER BROS.	494.49	01-4600-0-000-1-021-080-6510
O	031926	8/12/04	\$15.38	SCANTRON CORP.	15.38	01-4300-0-000-1-054-000-6011



## WARRANT REGISTER LISTING

Escape - AP

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031927	8/12/04	\$551.00	SCANTRON-FPC	551.00	01-5651-0-000-4-020-000-6620
O	031928	8/12/04	\$345.00	CLIFFORD SENIOR	345.00	01-5811-0-000-1-055-084-6891
O	031929	8/12/04	\$16.16	LARISA SERGEYEV	16.16	01-4600-0-000-4-041-085-6110
O	031930	8/12/04	\$20,002.00	SKORA ELECTRIC	20,002.00	01-6220-0-000-1-021-080-6510
O	031931	8/12/04	\$239.04	SMARDAN SUPPLY	239.04	01-4600-0-000-1-021-079-6550
O	031932	8/12/04	\$141.01	SNYDER MANUFACT	141.01	01-4600-0-000-1-021-062-6772
O	031933	8/12/04	\$525.00	SOUTH ORANGE CO	525.00	01-5825-1-040-4-026-083-6460
O	031934	8/12/04	\$608.05	SOFTWARE eSOURC	608.05	01-4212-0-000-7-013-090-6730
O	031935	8/12/04	\$616.52	SPECTRUM LABS	616.52	01-4300-2-074-4-076-008-0401
O	031936	8/12/04	\$968.84	SPORTS IMPORTS	968.84	01-4300-0-000-4-077-049-0835
O	031937	8/12/04	\$30.43	STATER BROTHERS	30.43	01-4344-0-000-4-070-005-1002
O	031938	8/12/04	\$22.00	TALAS	-1.01	01-9552- - - - -
					23.01	01-4300-2-074-4-078-029-1914
O	031939	8/12/04	\$1,179.06	TROXELL COMMUNI	1,179.06	01-6411-2-025-4-072-012-0799
O	031940	8/12/04	\$101.09	UNILAB	101.09	01-5811-1-046-4-036-094-6440
O	031941	8/12/04	\$57.38	UNIVERSAL SPECI	57.38	01-4600-0-000-1-021-080-6510
O	031942	8/12/04	\$40.00	SUSANNE VALENZU	40.00	01-5153-1-054-1-054-033-1203
O	031943	8/12/04	\$569.44	VERIZON WIRELES	569.44	01-5811-0-000-1-021-080-6510
O	031944	8/12/04	\$474.61	VWR INTERNATIONAL	25.97	01-4300-0-000-1-056-008-0401
					14.43	01-4344-0-000-1-056-010-1905
					44.39	01-4300-0-093-1-056-010-1905
					311.94	01-4300-2-074-4-076-008-0401
					77.88	01-4300-2-074-4-078-010-1905
O	031945	8/12/04	\$592.94	WALTERS WHOLESA	592.94	01-4600-0-000-4-021-080-6510
O	031946	8/12/04	\$176.71	WARD'S NATURAL	176.71	01-4344-0-000-4-078-029-1914
O	031947	8/12/04	\$29.70	W A X I E	29.70	01-4600-0-000-4-021-078-6530
O	031948	8/12/04	\$363.66	WEST-LITE SUPPL	363.66	01-4600-0-000-1-021-080-6510
O	031949	8/12/04	\$790.00	DOUGLAS WESTLAK	790.00	01-5811-0-000-1-055-084-6891

## WARRANT REGISTER LISTING

v 4.2

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031950	8/12/04	\$6,532.40	MICHAEL E. WILS	6,532.40	01-5153-0-093-1-021-000-6510
O	031951	8/12/04	\$2,569.20	WOHLERS ASSOCIA	2,000.00	01-5811-2-094-1-050-000-6011
					569.20	01-5271-2-094-1-050-000-6011
O	031952	8/12/04	\$415.71	XEROX CORP.	415.71	01-5620-0-000-7-013-064-6720
O	031953	8/12/04	\$144.44	ROCKVIEW FARMS	144.44	12-4710-0-000-4-036-067-6920
O	031954	8/12/04	\$15.09	SAMS CLUB	15.09	12-4710-0-000-4-036-067-6920
O	031955	8/12/04	\$85.03	SMART & FINAL I	85.03	12-4710-0-000-4-036-067-6920
O	031956	8/12/04	\$14,947.50	PLAN NET CONSUL	1,717.64	40-9510- - - - -
					13,229.86	40-6220-0-487-6-013-081-7100
O	031957	8/12/04	\$3,786.31	VIDEOTAPE PRODU	3,786.31	40-6410-1-477-6-013-000-7100
O	031958	8/12/04	\$517.24	SO. ORANGE CO.	517.24	68-5899-0-000-7-013-000-6720
O	031959	8/12/04	\$52.87	THOMAS ANDERSON	52.87	01-5269-0-000-7-012-000-6610
O	031960	8/12/04	\$2,023.82	GE CAPITAL MODU	1,103.10	01-5620-0-000-4-022-000-4999
					920.72	01-5620-0-000-4-025-000-6599
O	031961	8/12/04	\$607.18	GANDER-PRINTCO	259.14	01-5810-0-000-1-026-083-6460
					133.34	01-4600-0-000-1-054-000-6011
					170.25	01-4600-0-000-4-030-000-6210
					44.45	01-4600-0-000-1-024-000-6620
O	031962	8/12/04	\$106.32	GAYLORD BROTHER	-8.24	01-9552- - - - -
					114.56	01-4300-0-000-4-037-087-6120
O	031963	8/12/04	\$1,544.31	G.E. CAPITAL MO	1,544.31	01-5620-0-000-4-022-000-4999
O	031964	8/12/04	\$53.24	GIANT CO2	53.24	01-4600-0-000-1-021-081-6550
O	031965	8/12/04	\$31.28	GOLF VENTURES W	31.28	01-4600-0-000-1-021-062-6772
O	031966	8/12/04	\$1,875.23	W. W. GRAINGER	1,875.23	01-4600-0-000-1-021-080-6510
O	031967	8/12/04	\$343.97	GRAPHIC PLUS IN	343.97	01-4300-2-074-4-077-006-0835
O	031968	8/12/04	\$172.39	JOANNE GRAY	172.39	01-4600-1-054-1-054-033-1203
O	031969	8/12/04	\$62.89	HARDY DIAGNOSTI	62.89	01-4300-0-000-1-056-008-0401
O	031970	8/12/04	\$136.80	A. G. HEINZE CO	136.80	01-4300-0-000-1-056-008-0401
O	031971	8/12/04	\$22.09	HITT MARKING DE	22.09	01-4600-0-000-1-055-056-1007

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031972	8/12/04	\$312.40	HOME DEPOT CRED	134.48	01-4300-0-000-1-052-007-0948
					127.61	01-4344-0-000-4-070-005-1002
					30.95	01-4300-0-093-1-055-006-0835
					19.36	01-4600-0-000-1-052-035-0109
O	031973	8/12/04	\$503.08	HOOKERS	503.08	01-5650-0-000-4-025-000-6599
O	031974	8/12/04	\$52.80	IMAGISTICS INTE	52.80	01-5620-0-000-7-013-092-6773
O	031975	8/12/04	\$722.25	IMPACT PROMOTIO	722.25	01-5811-2-094-1-050-000-6011
O	031976	8/12/04	\$1,474.00	INTELECOM	1,474.00	01-5321-0-000-1-022-097-4930
O	031977	8/12/04	\$440.00	IVC CHILD DEVEL	440.00	01-7600-1-022-4-035-077-6310
O	031978	8/12/04	\$560.00	JOYCE INSPECTIO	560.00	01-6224-0-000-4-025-068-6599
O	031979	8/12/04	\$143.50	KIDS KLUB IRVIN	143.50	01-7600-1-022-4-035-077-6310
O	031980	8/12/04	\$352.00	KINDER CARE	352.00	01-7600-1-022-4-035-077-6310
O	031981	8/12/04	\$5,345.00	L. A. TIMES	5,345.00	01-5830-0-000-1-055-084-6891
O	031982	8/12/04	\$538.75	LAKE FOREST BEA	538.75	01-7600-1-022-4-035-077-6310
O	031983	8/12/04	\$417.06	LASER SOURCE	417.06	01-5650-0-000-4-025-000-6599
O	031984	8/12/04	\$200.00	LEARNING RESOUR	200.00	01-5374-0-000-1-053-087-6120
O	031985	8/12/04	\$846.96	A. M. LEONARD,	-59.06	01-9552- - - - -
					906.02	01-4600-0-000-1-021-079-6550
O	031986	8/12/04	\$101.26	DIANE LEWIS	101.26	01-4600-0-000-1-055-084-6891
O	031987	8/12/04	\$5,800.50	LIEBERT CASSIDY	4,678.50	01-5721-0-000-9-001-000-6610
					901.00	01-5811-0-000-7-013-064-6720
					221.00	01-9510- - - - -
O	031988	8/12/04	\$779.09	LOOMIS ARMORED	779.09	01-5825-0-000-9-013-000-6610
O	031989	8/12/04	\$15.00	TEDDI LORCH	15.00	01-5269-0-000-7-013-090-6730
O	031990	8/12/04	\$16.62	MAINTEX	16.62	01-4600-0-000-4-021-078-6530
O	031991	8/12/04	\$192.62	MARSAN TURF & I	192.62	01-4600-0-000-1-021-079-6550
O	031992	8/12/04	\$831.02	MC KESSON GENER	831.02	01-4300-0-000-1-054-033-1203
O	031993	8/12/04	\$2,895.00	3M SCY7538	2,895.00	01-5651-0-000-1-053-087-6120

## WARRANT REGISTER LISTING

Bank Account (COUNTY ) - County Account

Sort: Sorted by Warrant #

Selection: Between #031062 and 032009

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	031994	8/12/04	\$575.00	MISSION VIEJO G	575.00	01-5811-0-000-1-021-080-6510
O	031995	8/12/04	\$10,296.68	MOULTON-NIGUEL	10,296.68	01-5593-0-000-1-025-000-6570
O	031996	8/12/04	\$43,958.80	CITIZENS BUSINE	43,958.80	01-7100-0-000-4-025-068-6720
O	031997	8/12/04	\$3,009.29	NEXTIRAONE, LLC	3,009.29	01-5590-0-000-1-025-000-6570
O	031998	8/12/04	\$274.04	NIAGARA DRINKIN	115.00	01-5811-0-000-4-025-000-6599
					159.04	01-6410-0-000-4-025-068-6599
O	031999	8/12/04	\$172.00	ORANGE CO. AUDI	172.00	01-5811-1-050-1-034-089-6950
O	032000	8/12/04	\$2,247.00	ORANGE CO. DEPT	2,247.00	01-5811-0-000-7-013-092-6773
O	032001	8/12/04	\$6,375.20	ORANGE COUNTY R	6,375.20	01-5830-0-000-1-055-084-6891
O	032002	8/12/04	\$62.50	OMEGASATTER	66.56	01-5650-0-000-1-055-005-1011
					-4.06	01-9552- - - - -
O	032003	8/12/04	\$315.15	ONESOURCE DISTR	315.15	01-4600-1-050-1-034-089-6950
O	032004	8/12/04	\$760.00	ORKIN EXTERMINA	760.00	01-5811-0-000-1-021-080-6510
O	032005	8/12/04	\$570.17	OROVILLE PLASTI	570.17	01-5825-0-000-9-013-000-6610
O	032006	8/12/04	\$20.25	JANE ROSENKRANS	20.25	01-5269-0-000-1-030-000-6210
O	032007	8/12/04	\$1,208.96	GMF SOUND, INC.	1,208.96	40-6410-1-477-6-013-000-7100
O	032008	8/12/04	\$118.53	LAMAR SPACE INC	118.53	40-6220-1-477-6-013-000-7100
O	032009	8/12/04	\$6,617.70	MARK IV COMMUNI	6,617.70	40-6120-0-487-7-015-000-6780
			\$6,347,821.54		\$6,347,821.54	

FUND SUMMARY
--------------

Description	Amount
01 - General Fund	\$3,881,548.16
12 - Child Development Fund	\$3,102.29
40 - Capital Outlay Fund	\$2,101,205.82
52 - COPS Capital Lease Paymen	\$8,230.00
68 - Self-Insurance Fund	\$97,061.44
71 - Retiree Benefit Fund	\$256,673.83
	<u>\$6,347,821.54</u>

OPEN:	\$6,616,099.70	VOIDED:	\$0.00
	942		0
CLEARED:	\$0.00	CANCELLED:	\$268,278.16
	0		6
		STALE DATED:	\$0.00
			0

## WARRANT REGISTER LISTING

v 4.2

Bank Account (SC-CMED) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #007895 and 007968

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	007895	7/14/04	\$42.00	JAZMINE VINCENT	42.00	09-9510- - - - -
O	007896	7/14/04	\$42.00	MIRSHAFIEE BAHM	42.00	09-9510- - - - -
O	007897	7/14/04	\$52.00	MIRSHAFIEE BAHM	52.00	09-9510- - - - -
O	007898	7/14/04	\$134.00	KATHLEEN LOEWEL	134.00	09-9510- - - - -
O	007899	7/14/04	\$145.00	JUDY LEPLEY	145.00	09-9510- - - - -
O	007900	7/14/04	\$88.00	MICHELLE OH	88.00	09-9510- - - - -
O	007901	7/14/04	\$177.00	JOHN TAROLLI	177.00	09-9510- - - - -
O	007902	7/14/04	\$145.00	HIRSHI UEHA	145.00	09-9510- - - - -
O	007903	7/14/04	\$98.00	RUHY BREMEN	98.00	09-9510- - - - -
O	007904	7/14/04	\$240.00	ELAINE FULTON	240.00	09-9530-1-044-1-031-000-6822
O	007905	7/14/04	\$39.00	HEIDI CHRISTENS	39.00	09-9530-1-044-1-031-000-6822
O	007906	7/14/04	\$288.00	PEGGY LIMATAINE	288.00	09-9530-1-044-1-031-000-6822
O	007907	7/14/04	\$91.00	JANET BIDWELL	91.00	09-9530-1-044-1-031-000-6822
O	007908	7/14/04	\$3,206.50	ACTING EXPRESS	3,206.50	09-5173-1-044-1-031-000-6822
O	007909	7/14/04	\$190.07	BILLY TEES	190.07	09-4600-1-044-1-031-000-6822
O	007910	7/14/04	\$197.50	DAVID BROIDA	197.50	09-5173-1-044-1-031-000-6822
O	007911	7/14/04	\$1,069.20	CA SCHOOL OF NO	1,069.20	09-5173-1-044-1-031-000-6822
O	007912	7/14/04	\$105.74	CALIFORNIA STAG	105.74	09-4600-1-044-1-031-000-6822
O	007913	7/14/04	\$1,363.00	EDUCATION TO GO	1,363.00	09-5173-1-044-1-031-000-6822
O	007914	7/14/04	\$1,372.50	JOHN FEDKO	1,372.50	09-5173-1-044-1-031-000-6822
O	007915	7/14/04	\$9,492.60	KID'S GYM INC.	9,492.60	09-9510- - - - -
O	007916	7/14/04	\$56.00	NANCY Y. LARRAG	56.00	09-4600-1-044-1-031-000-6822
O	007917	7/14/04	\$1,288.00	MAD SCIENCE OF	1,288.00	09-5173-1-044-1-031-000-6822
O	007918	7/14/04	\$881.00	DAN MIKELS	881.00	09-5173-1-044-1-031-000-6822
O	007919	7/14/04	\$2,010.00	NOESS LLC	984.00	09-5173-1-044-1-031-000-6822
					1,026.00	09-4600-1-044-1-031-000-6822

## WARRANT REGISTER LISTING

v 4.2

Bank Account (SC-CMED) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #007895 and 007968

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	007920	7/14/04	\$2,063.63	RITZ CARLTON HO	2,063.63	09-5620-1-044-1-031-000-6822
O	007921	7/14/04	\$2,600.00	SADDLEBACK COLL	2,600.00	09-5811-1-044-1-031-000-6822
O	007922	7/14/04	\$558.98	DANIEL SMITH, I	558.98	09-9510- - - - -
*	O 007923	7/14/04	\$116,840.48	SOUTH ORANGE CO	116,840.48	09-9521- - - - -
O	007924	7/30/04	\$39.00	MARIO SOTO	39.00	09-9530-1-044-1-031-000-6822
O	007925	7/30/04	\$140.00	HEATHER STEWART	140.00	09-9530-1-044-1-031-000-6822
O	007926	7/30/04	\$128.00	DAVEYLYN BERENK	128.00	09-9530-1-044-1-031-000-6822
O	007927	7/30/04	\$46.00	JAVIER PARRA	46.00	09-9530-1-044-1-031-000-6822
O	007928	7/30/04	\$115.00	JACKIE CRAWFORD	115.00	09-9530-1-044-1-031-000-6822
O	007929	7/30/04	\$176.00	MIKE SCHULTZ	176.00	09-9530-1-044-1-031-000-6822
O	007930	7/30/04	\$64.00	LISA MC CAUGHEY	64.00	09-9530-1-044-1-031-000-6822
O	007931	7/30/04	\$56.00	MICHELE LINTON	56.00	09-9530-1-044-1-031-000-6822
O	007932	7/30/04	\$1,750.50	ACTING EXPRESS	1,750.50	09-5173-1-044-1-031-000-6822
O	007933	7/30/04	\$14.83	MARY BOLAND	14.83	09-4600-1-044-1-031-000-6822
O	007934	7/30/04	\$504.00	CECILIA HICKS B	504.00	09-9530-1-044-1-031-000-6822
O	007935	7/30/04	\$950.00	COMPUTRAX, INC.	950.00	09-5173-1-044-1-031-000-6822
O	007936	7/30/04	\$18,637.80	DESTINATION SCI	18,637.80	09-5173-1-044-1-031-000-6822
O	007937	7/30/04	\$2,255.00	CALIFORNIA DISC	2,255.00	09-5173-1-044-1-031-000-6822
O	007938	7/30/04	\$16,167.75	KID'S GYM INC.	16,167.75	09-5173-1-044-1-031-000-6822
O	007939	7/30/04	\$189.00	NANCY Y. LARRAG	189.00	09-4600-1-044-1-031-000-6822
O	007940	7/30/04	\$2,148.00	DAN MIKELS	2,148.00	09-5173-1-044-1-031-000-6822
O	007941	7/30/04	\$137.71	OFFICE MAX	137.71	09-4600-1-044-1-031-000-6821
O	007942	7/30/04	\$625.99	PACIFIC COACHWA	625.99	09-5691-1-044-1-031-000-6822
O	007943	7/30/04	\$1,344.00	KRISTEN SCHERTZ	1,344.00	09-5173-1-044-1-031-000-6822
O	007944	7/30/04	\$437.50	PARRY SHOEMAKER	437.50	09-5173-1-044-1-031-000-6822



# Saddleback Community Ed Direct Pay

Requisition #: C7826

Status: Complete

Requisitioner: CD

Req. Date: 7/13/04 (2005)

Order Site: SC , SADDLEBACK COLLEGE WAREHOUS

Room:

Req. Cost: \$116,840.48

Vendor Code: 010773, SOUTH ORANGE CO. COMM. COL

Encumbered:

Expensed: \$116,840.48

Req. Info: PAYROLL

Invoiced: \$116,840.48

Account Number

Amount

Expensed

Yr

09-9521- - - - -

116,840.48

116,840.48 05

## Description of Request

PAYROLL

4-1-04 TO 6-30-04

Requisition Total: \$116,840.48

Approved by:

Date:

Requisition #C7826

Page 1

8/13/04

Requisition Invoice History

<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Date</u>	<u>Check #</u>	<u>Paid Dt</u>
●OUTH ORANGE C 7826		\$116,840.48	7/13/04	007923	7/14/04

Approved by:

Date:

● Requisition #C7826

Page 2

8/13/04

## WARRANT REGISTER LISTING

Bank Account (SC-CMED) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #007895 and 007968

S	Check #	Check Dt	Check Amt	Company Name	Acct Amount	Account #
O	007945	7/30/04	\$2,575.30	DEAN BERRY	2,575.30	09-5173-1-044-1-031-000-6822
O	007946	7/30/04	\$104.00	RICK VANDER KAM	104.00	09-4600-1-044-1-031-000-6822
O	007947	7/30/04	\$231.00	JAN WOOD-COCHRA	231.00	09-4600-1-044-1-031-000-6822
O	007948	8/03/04	\$7.00	GUILLERMINA GON	7.00	09-8872-1-044-1-031-000-6822
O	007949	8/03/04	\$115.00	LING KWOK	115.00	09-8872-1-044-1-031-000-6822
O	007950	8/03/04	\$45.00	TROYCE THOME	45.00	09-8872-1-044-1-031-000-6822
O	007951	8/03/04	\$1,051.50	JOHN FEDKO	1,051.50	09-5173-1-044-1-031-000-6822
O	007952	8/03/04	\$1,163.00	DAN MIKELS	1,163.00	09-5173-1-044-1-031-000-6822
O	007953	8/03/04	\$402.00	OFFICE MAX	402.00	09-4600-1-044-1-031-000-6822
O	007954	8/03/04	\$20,054.30	POSTMASTER	20,054.30	09-5840-1-044-1-031-000-6822
O	007955	8/11/04	\$138.00	NANCY GEE	138.00	09-8872-1-044-1-031-000-6822
O	007956	8/11/04	\$84.00	CHRISTIE ALVA	84.00	09-8872-1-044-1-031-000-6822
O	007957	8/11/04	\$110.50	DAVID BROIDA	110.50	09-5173-1-044-1-031-000-6822
O	007958	8/11/04	\$61.25	CA SCHOOL OF NO	61.25	09-5811-1-044-1-031-000-6822
O	007959	8/11/04	\$660.80	JAMES COSPER	660.80	09-5173-1-044-1-031-000-6822
O	007960	8/11/04	\$5,627.50	DESTINATION SCI	5,627.50	09-5173-1-044-1-031-000-6822
O	007961	8/11/04	\$1,204.00	EDUCATION TO GO	1,204.00	09-5173-1-044-1-031-000-6822
O	007962	8/11/04	\$9,921.05	KID'S GYM INC.	9,921.05	09-5173-1-044-1-031-000-6822
O	007963	8/11/04	\$94.50	LES H. LEVITAN	94.50	09-5173-1-044-1-031-000-6822
O	007964	8/11/04	\$4,200.00	MAD SCIENCE OF	4,200.00	09-5173-1-044-1-031-000-6822
O	007965	8/11/04	\$131.00	NATIONAL CAPITA	131.00	09-5173-1-044-1-031-000-6822
O	007966	8/11/04	\$2,180.00	NOESS LLC	1,096.00	09-5173-1-044-1-031-000-6822
					1,084.00	09-4600-1-044-1-031-000-6822
O	007967	8/11/04	\$360.00	USA BASEBALL	360.00	09-4600-1-044-1-031-000-6822
O	007968	8/11/04	\$1,116.00	KRISTINE ROBBIN	1,116.00	09-5173-1-044-1-031-000-6822
			\$242,438.98		\$242,438.98	

FUND SUMMARY
--------------

Description	Amount
09 - SC Community Education Fu	\$242,438.98
	<u>\$242,438.98</u>

OPEN:	\$242,438.98	VOIDED:	\$0.00
	74		0
CLEARED:	\$0.00	CANCELLED:	\$0.00
	0		0
		STALE DATED:	\$0.00
			0

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 17</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 08/30/04</b>
<b>SUBJECT:</b>	<b>GIFTS TO THE DISTRICT AND FOUNDATIONS</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

**BACKGROUND**

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receive and administer gifts to the District." The division or office within the college receiving the donated item reviews all gifts. Additionally, the Chancellor's Cabinet reviews the utility and appropriateness of the donated gift as to possible personnel or related cost factors.

**STATUS**

The gifts listed on EXHIBIT A have been reviewed by the appropriate District and college officials and have been determined to be of benefit to the receiving location. Any impact on students is described on the exhibit.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

***SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT***  
**GIFTS TO THE DISTRICT**  
**August 30, 2004**

**SADDLEBACK COLLEGE**

**Gift:** 6 Paperback books

Add to the library collection

**Donated By:**

Carmen Dominguez  
32862 "A" Pointe Sterling  
Dana Point, California 92629

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 12 Hardback Books, 40 Paperback Books and 3 Audio CD Sets

Add to the library collection

**Donated By:**

Yan Li  
24141 Rue De Cezanne  
Laguna Niguel, California 92677

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 20 Magazines

Add to the library collection

**Donated By:**

Don Ryan  
35461 Paseo Viento  
Capistrano Beach, California 92624

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 12 Hardback Books and 21 Paperback Books

Add to the library collection

**Donated By:**

Audrey Soewondo  
24995 Eaton Lane  
Laguna Niguel, California 92677

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 118 Hardback Books and 72 Paperback Books

Add to the library collection

**Donated By:**

Calvin Nelson  
9 No. Alta Mira  
Laguna Beach, California 92651-6710

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 8 Hardback Books and 1 Paperback Book

Add to the library collection

**Donated By:**

Paul J. Stern  
523 Avenida Buenos Aires  
San Clemente, California 92672

**Costs:**

Installation: N/A  
Maintenance: N/A



**SADDLEBACK COLLEGE**

**Gift:** 1 Hardback Book and 7 Soft Cover Books

Add to the library collection

**Donated By:**

Paul J. Stern  
523 Avenida Buenos Aires  
San Clemente, California 92672

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 6 Hardback Books and 5 Paperback Books

Add to the library collection

**Donated By:**

Lori Cassidy  
1525 Placentia Avenue, Apt. G4  
Newport Beach, California 92663

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 13 Hardback Books, 165 Paperback Books, 11 Magazines & 1 Video

Add to the library collection

**Donated By:**

Christina Brewer  
508 Seaview Street  
Laguna Beach, California 92651

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 11 Hardback Books

Add to the library collection

**Donated By:**

Roberta Valdez  
26581 Via Manolete  
Mission Viejo, California 92691

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 9 Hardback Books, 341 Paperback Books and 2 Videos

Add to the library collection

**Donated By:**

Khaver Akhter  
26978 Pacific Terrace Drive  
Mission Viejo, California 92692

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 1 mink cape, 1 dress w/beaded top and 1 dress with lace top

Items to be used in upcoming Theatre Arts productions

**Donated By:**

c/o John Sullivan  
2Byron Close  
Laguna Niguel, California 92677

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** Equipment/Materials

To be used in the Interior Design class

**Donated By:**

Kaiser Rifkew Design Group  
22565 Charwood Circle  
Lake Forest, California 92630

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** Musset Electric Vibraphone

To be used by the Music Department

**Donated By:**

c/o Pfizer  
18500 Von Karman Avenue #600  
Irvine, California 92612

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** CDs

Add to the library collection

**Donated By:**

c/o Dick Butler  
21141 Cancun  
Mission Viejo, California 92692

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** Various types of wardrobe

Items to be used in upcoming Theatre Arts productions

**Donated By:**

c/o Sue Rounds

25041 Grissom Road

Laguna Hills, California 92653

**Costs:**

Installation: N/A

Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 25 Hardback books, 50 Paperback books and CD-Roms

Add to the library collection

**Donated By:**

S. Martin Welch

26546 M.

Mission Viejo, California 92692

**Costs:**

Installation: N/A

Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 13 Hardback Books & 26 Paperback Books

Add to the library collection

**Donated By:**

Karen Calvert

1023 Via Presa

San Clemente, California 92672

**Costs:**

Installation: N/A

Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 1 Hardback Book & Paperback Book

Add to the library collection

**Donated By:**

Loma Hopkins  
28000 Marguerite Parkway  
Mission Viejo, California 92692

**Costs:**

Installation: N/A

Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 5 Paperback Books

Add to the library collection

**Donated By:**

Mike Reed  
32076 Via Buena  
San Juan Capistrano, California 92675

**Costs:**

Installation: N/A

Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 20 Paperback Books

Add to the library collection

**Donated By:**

Jill Hedlund Fifield  
6422 Warner Avenue #B  
Huntington Beach, California 92647

**Costs:**

Installation: N/A

Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 6 Hardback Books & 9 Paperback Books

Add to the library collection

**Donated By:**

Barbara Gershman  
20312 Bancroft Circle  
Huntington Beach, California 92646

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 2 Hardback Books, 1 Paperback Book & 150 Magazines w/cases

Add to the library collection

**Donated By:**

Helen Noon  
32173 Via Barrida  
San Juan Capistrano, California

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 4 Hardback Books & 11 Paperback Books

Add to the library collection

**Donated By:**

Gina Shakerian  
87 Mayfair  
Aliso Viejo, California 92656

**Costs:**

Installation: N/A  
Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 4 Hardback Books & 6 Paperback Books

Add to the library collection

**Donated By:**

Rocky Cifone

P.O. Box 3329

Mission Viejo, California 92690

**Costs:**

Installation: N/A

Maintenance: N/A

**SADDLEBACK COLLEGE**

**Gift:** 10 Hardback Books & 8 Paperback Books

Add to the library collection

**Donated By:**

Anita McNamara

24036 Cormorant

Laguna Niguel, California 92677

**Costs:**

Installation: N/A

Maintenance: N/A

**IRVINE VALLEY COLLEGE**

**Gift:** All-In-One Printer and color cartridge

To be used by Foundation Office

**Donated By:**

Elsa Brodeur

12612 Strathmore Drive

GG, California 92840

**Costs:**

Installation: N/A

Maintenance: N/A

**IRVINE VALLEY COLLEGE**

**Gift:** 3 bottles of wine

Silent auction held by Foundation Office

**Donated By:**

Nancy Padberg

416 Bolivia

San Clemente, California 92672

**Costs:**

Installation: N/A

Maintenance: N/A



## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	18
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	TRUSTEE TRAVEL TO CONFERENCES AND/OR PERSONAL MILEAGE REIMBURSEMENT		
<b>REASON FOR BOARD CONSIDERATION:</b>	APPROVAL		

### **BACKGROUND**

The Orange County Department of Education requires all travel/mileage expenses claimed by trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

### **STATUS**

The official trips reported in Exhibit A require approval for payment by the County of Orange.

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve/ratify the requests for travel and/or mileage as shown in Exhibit A.

<b>Item Submitted By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Item Reviewed By:</b>	
<b>Final Disposition:</b>	<b>Vote :</b>

## TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

EVENT/LOCATION	DATE(S)*	ESTIMATED COST** (per person)
2004 Conference on Information Technology (CIT) Tampa, FL	Nov. 7 - 10, 2004 (5)	\$2,400

\* The figure in parentheses is the estimated number of nights lodging.

\*\* The amount listed includes estimated airfare, lodging, meals, and other expenditures.

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>19</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>8/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: BASIC AID REPORT</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>INFORMATION</b>		

### **BACKGROUND**

The Board of Trustees has requested regular information reports about projected basic aid receipts and the possible impact of the *Pool* case. This case addresses the method used in assessing property values after properties have dropped in value and their assessment lowered.

### **STATUS**

A "basic aid" district is one that receives more revenue from local sources (property taxes and student enrollment fees) than it would receive in total for Program Based Funding. The assumptions used in the cash-flow projection attached (EXHIBIT A) have been updated to reflect actual receipts and expenses through June 30, 2004 for the 2003-04 fiscal year. For the 2004-05 fiscal year, Program Based Funding COLA is estimated at 2.41%, growth at 1.5%, and enrollment fees at \$26 per unit; and, for each of the next two years, both Program Based Funding COLA and growth are estimated at 2.00%. For the 2004-05 fiscal year, secured taxes are estimated at 10.0%, unsecured at 5.00%. For the next two years, secured taxes are estimated to increase at 6.0% per year, and unsecured taxes at 2.0% per year. All tax estimates have included the effects that the Pool Case would have on tax collections. These are projections about the future and are not certain. EXHIBIT B shows the receipts and uses of Basic Aid Funds in prior years and for the 2004-05 proposed budget.

On July 21, 2004, the California Supreme Court denied the petition to revisit the decision rendered by the Court of Appeals. This action concluded the legal review of the case. The issues of uniformity and market value assessments under the limits set by Proposition 13 are resolved. The \$13,975,000 reserve held in the Unrestricted General Fund was transferred to the Capital Outlay Program to be used for building projects approved by the Board of Trustees as shown in EXHIBIT B.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**Basic Aid Estimated Cash Flow Analysis**

	Approved Projects
<b>Basic Aid Funds Reserved for Future Building Projects</b> (Capital Outlay Fund 6/30/04)	<b>\$ 36,753,756</b>
<b>Estimated Basic Aid Receipts 2004/05</b>	<b>\$ 38,159,913</b>
Estimated Use of Basic Aid Receipts:	
Debt Retirement Contribution	\$ (5,000,000)
College/District Contributions for Debt Retirement	\$ (1,351,330)
2004/05 Retiree Benefit Past Service Liability**	\$ (1,223,940)
2004/05 Retiree Benefit Current Year Service Liability**	\$ (1,831,550)
District Sponsored Scheduled Maintenance Program	\$ (1,000,000)
2004/05 Computer Technology Needs	\$ (3,548,415)
Legislative Advocacy Service - Basic Aid	\$ (12,000)
ATEP Operating Budget	\$ (1,000,000)
ATEP Renovation	\$ (6,360,000)
Districtwide Telephone System Replacement	\$ (4,372,729)
IVC Business & Technology Innovation Center	\$ (186,000)
IVC Floor Repair	\$ (62,500)
IVC Lot 5 Expansion and Phase 1 of Lot 6	\$ (120,000)
IVC Performing Arts Center	\$ (447,150)
SC Completion of Track and Field Facility	\$ (44,036)
SC Demolition of Lower Campus Buildings	\$ (63,627)
SC Library Remodel	\$ (90,000)
SC McKinney Theater Lighting and Sound Systems	\$ (1,288,800)
SC Repair Technology and Applied Science Building	\$ (61,000)
SC Health Science Bldg/District Offices*	\$ (8,066,646)
<b>Total 2004/05 Estimated Expenses</b>	<b>\$ (36,129,723)</b>
<b>Estimated Basic Aid Balance 6/30/05</b>	<b>\$ 38,783,946</b>
<b>Estimated Basic Aid Receipts 2005/06</b>	<b>\$ 41,053,747</b>
Estimated Use of Basic Aid Receipts:	
Debt Retirement Contribution	\$ (4,200,000)
IVC Lot 5 Expansion and Phase 1 of Lot 6	\$ (610,000)
IVC Design and Install Entrance from Barranca	\$ (20,000)
IVC Business & Technology Innovation Center	\$ (2,187,000)
IVC Performing Arts Center***	\$ (7,022,000)
SC Library Remodel (\$1,419,000 approved)	\$ (1,329,000)
SC Repair & Remodel M/S/E Bldg. (\$1,037,000 approved)	\$ (350,000)
SC Repair Technology and Applied Science Building	\$ (910,000)
SC Demolition of Lower Campus Buildings	\$ (400,000)
<b>Total 2005/06 Estimated Expenses</b>	<b>\$ (17,028,000)</b>
<b>Estimated Basic Aid Balance 6/30/06</b>	<b>\$ 62,809,693</b>
<b>Estimated Basic Aid Receipts 2006/07</b>	<b>\$ 44,175,492</b>
Debt Retirement Contribution	\$ (4,200,000)
IVC Design and Install Entrance from Barranca	\$ (250,000)
IVC Performing Arts Center***	\$ (588,000)
IVC Business & Technology Innovation Center	\$ (500,000)
SC Repair & Remodel M/S/E Bldg.	\$ (400,000)
<b>Total 2006/07 Estimated Expenses</b>	<b>\$ (5,938,000)</b>
<b>Estimated Basic Aid Balance 6/30/07</b>	<b>\$ 101,047,185</b>

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**Basic Aid Estimated Cash Flow Analysis**

Approved  
Projects

Estimated Basic Aid Receipts 2007/08		\$	46,431,091
	IVC Design and Install Entrance from Barranca	\$	(460,000)
	SC Repair & Remodel M/S/E Bldg.	\$	(287,000)
	SC Science Building	\$	(2,000,000)
	IVC Fine Arts Building	\$	(1,000,000)
Total 2007/08 Estimated Expenses		\$	(3,747,000)
<b>Estimated Basic Aid Balance 6/30/08</b>		<b>\$</b>	<b>143,731,276</b>
Estimated Basic Aid Receipts 2008/09		\$	48,825,765
	SC Science Building	\$	(631,800)
	IVC Fine Arts Building	\$	(192,800)
Total 2008/09 Estimated Expenses		\$	(192,800)
<b>Estimated Basic Aid Balance 6/30/09</b>		<b>\$</b>	<b>192,364,241</b>

\* 2002/03 costs in the amount of \$2,000,000 are to be paid by COP Synthetic Refinancing

\*\* Unrestricted General Fund Contribution Only

\*\*\* Local contribution for Preliminary Plans/Working Drawing Phase of project

**South Orange County Community College District  
Use of Basic Aid Funds by Fiscal Year**

**Completed Projects**

<b>Project Description</b>	<b>1999/00 Actual</b>	<b>2000/01 Actual</b>	<b>2001/02 Actual</b>	<b>2002/03 Actual</b>	<b>2003/04 Actual</b>	<b>2004/05 Budget</b>	<b>Total</b>	<b>Approved Amount</b>	<b>Future Funding Required</b>
IVC Sports Facilities		500,000	396,000				896,000	896,000	-
SC Sports Facilities		672,000	45,310				717,310	717,310	-
IVC Science Equip & TV Studio		500,000					500,000	500,000	-
SC Science Equip & TV Studio		500,000					500,000	500,000	-
IVC Modular Building				370,000			370,000	370,000	-
<b>Totals</b>	-	2,172,000	441,310	370,000	-	-	2,983,310	2,983,310	

**Future/Current Projects**

<b>Priority Number</b>	<b>Project Description</b>	<b>1999/00 Actual</b>	<b>2000/01 Actual</b>	<b>2001/02 Actual</b>	<b>2002/03 Actual</b>	<b>2003/04 Actual</b>	<b>2004/05 Final Budget</b>	<b>Total</b>	<b>Approved Amount</b>	<b>Future Funding Required</b>
1	Debt Retirement Contribution		6,000,000	5,000,000	5,000,000	5,000,000	5,000,000	26,000,000	34,400,000	8,400,000
2	College/District Contributions for Debt Retirement					1,543,653	1,351,330	2,894,983	2,894,983	-
3	Retiree Benefit Past Service Liability***					1,129,408	1,223,940	2,353,348	2,353,348	-
4	Retiree Benefit Current Year Service Liability***					1,690,089	1,831,550	3,521,639	3,521,639	-
5	SC Health Science/District Office Building* (project in progress)			11,753,629	2,764,913	1,638,458		16,157,000	16,157,000	-
7	SC Demolition of Lower Campus Buildings (project in progress)			1,429,000				1,429,000	1,429,000	-
8	Districtwide Telephone System					4,500,000		4,500,000	4,500,000	-
9	ATEP Renovation			1,792,438	685,006	6,524,539		9,001,983	9,001,983	-
9a	ATEP Operating Budget						1,000,000	1,000,000	1,000,000	-
10	IVC Performing Arts Center**					7,907,078	207,922	8,115,000	8,115,000	-
11	IVC Business & Technology Innovation Center					145,997	2,727,003	2,873,000	2,873,000	-
12a	Building Repairs SC Library Remodel					1,419,000		1,419,000	1,419,000	-
12b	Building Repairs SC Math, Science Engineering Bldg					1,037,000		1,037,000	1,037,000	-
12c	Building Repairs - SC TAS Building					971,000		971,000	971,000	-
12d	Building Repairs - IVC Floor					62,500		62,500	62,500	-
13	IVC Design and Install Entrance from Barranca					730,000		730,000	730,000	-
14	IVC Lot Expansion and Phase 1 of Lot 6					730,000		730,000	730,000	-
15	SC Science Building						2,631,800	2,631,800	2,631,800	-
16	IVC Fine Arts Building						1,192,800	1,192,800	1,192,800	-
17	SC McKinney Theater Lighting and Sound Systems Upgrade					1,335,000		1,335,000	1,335,000	-
18	SC Completion of Track and Field Facility (approved 1/20/04)					100,000		100,000	100,000	-
19	SC Final Project Proposals for Library Building Remodel					40,000		40,000	40,000	-
20	Legislative Advocacy Services - Basic Aid						12,000	12,000	12,000	-
21	Special Trustee Election					453,867		453,867	453,867	-
23	Technology Needs for IVC, SC & District						3,548,415	3,548,415	3,548,415	-
24	Scheduled Maintenance Project						1,000,000	1,000,000	1,000,000	-
	<b>Totals Future/Current Projects</b>	-	6,000,000	19,975,067	8,449,919	36,957,589	21,726,760	93,109,335	101,509,335	8,400,000

**Reserves**

Reserve for Pool Case				9,600,000	(9,600,000)			-		
Reserve for Capital Outlay Projects						16,433,153	16,433,153			
<b>Total Reserves</b>	-	-	-	9,600,000	(9,600,000)	16,433,153	16,433,153			-
<b>Grand Totals</b>	-	8,172,000	20,416,377	18,419,919	27,357,589	38,159,913	112,525,798			
<b>Total Basic Aid Receipts</b>	5,676,800	9,192,300	13,719,277	18,419,919	27,356,952	38,159,913	112,525,161			
<b>Basic Aid Carry-over to New Fiscal Year</b>	5,676,800	1,020,300	(6,697,100)	-	(637)	-	(637)	*		

\*Does not include \$2,000,000 to be paid by COP Synthetic Refinancing  
\*\*Local Contribution

\*\*\*Unrestricted General Fund Contribution Only  
\*\*\*\*Small ending balances added to IVC Business Technology Building

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>20</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: QUARTERLY FINANCIAL STATUS REPORT</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>INFORMATION</b>		

**BACKGROUND**

Title 5, California Code of Regulations, Section 58310 requires each community college district to prepare a Quarterly Financial Status Report based on measurements and standards as established by the Board of Governors and certified on forms provided by the Chancellor no later than forty-five days following completion of each quarter.

**STATUS**

The California Community Colleges quarterly Financial Status Report, as of June 30, 2004, for the 2003/04 fiscal year is attached (EXHIBIT A) for the Board of Trustees' information and review.

<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>

CALIFORNIA COMMUNITY COLLEGES  
**QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q**  
*Fiscal Year 2003-04*

EXHIBIT A  
Page 1 of 3

**DISTRICT: SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**QUARTER ENDED: June 30, 2004**

**I. Historical and Current Perspectives of General Fund (Unrestricted and Restricted):**

**Annual**

As of June 30 for fiscal year (FY) specified

		FY 2000-01 (Actual)	FY 2001-02 (Actual)	FY 2002-03 (Actual)	FY 2003-04 (Projected)
General Fund Revenues (Objects 8100, 8600 & 8800)		111,688,502	118,835,112	123,686,348	135,067,181
Other Financing Sources (Object 8900)		0	0	0	0
General Fund Expenditures (Objects 1000-6000)		94,025,302	100,061,574	100,687,012	102,786,504
Other Outgo (Objects 7100, 7300, 7400, 7500 & 7600)		12,310,563	23,706,540	14,086,155	36,198,826
Reserve for Contingency (First three quarter of 2000-01 only)	Unrestricted				0
	Total				0
General Fund Ending Balance -	Unrestricted	17,526,425	12,276,837	21,138,191	17,008,005
	Total	19,809,258	14,794,406	23,707,587	19,789,438
Prior-Year Adjustments			(81,850)		
Attendance FTES (Excluding apprentices and nonresidents)		FTES 20,655	FTES 21,471	FTES * 22,083 23,335	FTES 22,363

**Quarter**

For the SAME QUARTER in each fiscal year FY specified

		FY 2000-01 (Actual)	FY 2001-02 (Actual)	FY 2002-03 (Actual)	FY 2003-04 (Actual)
General Fund Cash Balance (Excluding investments)		4,924,470	13,231,435	30,704,328	34,290,404

**II GENERAL FUND (Unrestricted and Restricted) YEAR-TO-DATE REVENUES AND EXPENDITURES:**

		TOTAL BUDGET (Annual) (Column 1)	ACTUAL (Year-to-Date) (Column 2)	PERCENTAGE (Col. 2 ÷ Col. 1)
General Fund Revenues (Objects 8100, 8600 & 8800)		130,496,093	135,067,181	104%
Other Financing Sources (Object 8900)		425,000	0	0%
General Fund Expenditures (Objects 1000-6000)		111,614,034	102,786,504	92%
Other Outgo (Objects 7100, 7300, 7400, 7500, & 7600)		17,675,406	36,198,826	205%

\* Correction made to Prior Year FTES to exclude nonresidents.



III. Has the district settled any employee contracts during this quarter? Yes ☐ No ☒  
If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

**SALARIES**

Contract Period Settled (Specify)	MANAGEMENT		ACADEMIC (Certificated)		CLASSIFIED	
	Total Salary Cost Increase	%*	Total Salary Cost Increase	%*	Total Salary Cost Increase	%*
Year 1 _____	\$ _____	_____%	\$ _____	_____%	\$ _____	_____%
Year 2 _____	\$ _____	_____%	\$ _____	_____%	\$ _____	_____%
Year 3 _____	\$ _____	_____%	\$ _____	_____%	\$ _____	_____%

**BENEFITS**

Contract Period Settled	MANAGEMENT TOTAL	ACADEMIC TOTAL	CLASSIFIED TOTAL
Year 1 _____	\$ _____	\$ _____	\$ _____
Year 2 _____	\$ _____	\$ _____	\$ _____
Year 3 _____	\$ _____	\$ _____	\$ _____

Include a statement regarding the source of revenues to pay salary and benefit increases, e.g., from the district's reserves, from cost-of-living, etc.

IV. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit citations or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?  
Yes ☐ No ☒  
If yes, list events and their financial ramifications. (Include additional pages of explanation if needed.)

V. Does the district have significant fiscal problems that must be addressed this year? Yes ☐ No ☒  
Next year? Yes ☐ No ☒  
If yes, what are the problems and what actions will be taken? (Include additional pages of explanation if needed.)

**CERTIFICATION**

To the best of my knowledge, the data contained in this report are correct.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

To the best of my knowledge, the data contained in this report are correct. I further certify that this report was/will be presented at the governing board meeting specified below, afforded the opportunity to be discussed and entered into the minutes of that meeting.

\_\_\_\_\_  
District Chief Business Officer Date 8/31/04

\_\_\_\_\_  
District Superintendent Date 8/31/04

Quarter Ended June 30, 2004

Governing Board Meeting Date August 30, 2004

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

General Fund Income and Expenditure Summary

As of June 30, 2004

REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE		Adopted Budget	Revised Budget	Difference	Year to Date Receipts/ Expenditures
<b>SOURCES OF FUNDS</b>					
BEGINNING FUND BALANCE:		23,707,587	23,707,587	0	
REVENUES:					
Federal Sources	8100-8199	\$ 1,527,234	1,536,779	9,545	1,329,894
Other State Sources	8600-8699	14,601,203	17,000,967	2,399,764	16,295,032
Other Local Sources	8800-8899	112,108,619	112,383,347	274,728	117,442,255
Total Revenue		128,237,056	130,921,093	2,684,037	135,067,181
INCOMING TRANSFERS	8980-8989	425,000	425,000	0	0
<b>TOTAL SOURCES OF FUNDS</b>		<u>152,369,643</u>	<u>155,053,680</u>	<u>2,684,037</u>	<u>135,067,181</u>
<b>USES OF FUNDS</b>					
EXPENDITURES:					
Academic Salaries	1000-1999	43,494,086	43,906,041	411,955	42,191,752
Other Staff Salaries	2000-2999	25,009,374	25,511,582	502,208	24,213,755
Employee Benefits	3000-3999	22,536,483	22,816,153	279,670	21,656,808
Supplies & Materials	4000-4999	2,880,415	2,862,477	(17,938)	1,563,081
Services & Other Operating	5000-5999	12,655,750	13,131,201	475,451	11,205,135
Capital Outlay	6000-6999	3,310,926	3,386,580	75,654	1,955,973
Payments to Students	7500-7699	449,739	668,573	218,834	601,863
Total Expenditures		110,336,773	112,282,607	1,945,834	103,388,367
OTHER FINANCING USES:					
Transfers Out	7300-7399	2,859,483	2,859,483	0	2,935,088
Basic Aid Transfers Out		12,700,769	13,586,700	885,931	32,139,936
Debt Service	7100-7199	516,691	560,650	43,959	521,939
Total Other Sources (Uses)		16,076,943	17,006,833	929,890	35,596,963
<b>TOTAL USES OF FUNDS</b>		<u>126,413,716</u>	<u>129,289,440</u>	<u>2,875,724</u>	<u>138,985,330</u>
<b>ENDING FUND BALANCE</b>		25,955,927	25,764,240	(191,687)	19,789,438
Reserve for Economic Uncertainties		6,230,927	6,581,535	350,608	
College Reserve for Economic Uncertainties		750,000	5,207,705	4,457,705	
Reserve for Full-time Faculty Obligation Adjustment		0	0	0	
Reserve for Potential Mid-Year Cuts		0	0	0	
One Time Revenue Including Basic Aid		18,975,000	13,975,000	(5,000,000)	
Nondesignated Budget Allocation		\$ 0	\$ 0	\$ 0	\$ 0

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>21</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: JULY/AUGUST 2004 CONTRACTS UNDER \$5,000</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>INFORMATION</b>		

**BACKGROUND**

During July/August 2004 the following contracts were reviewed and approved by the Deputy Chancellor following review by legal counsel, when appropriate.

**CONTRACTOR NAME**

**CONTRACT AMOUNT**

DEAFinitely Professional Interpreting Services  
Consultant agreement to provide interpreter as needed.  
(Attachment 1)

\$4,900.00

Jane Mathis-Lowe  
Consultant agreement to provide assistance to grant writer Mary Williams.  
(Attachment 2)

\$1,000.00

Visiting Nurses Association Home Health Services  
Affiliation agreement renewal to provide clinical/internship training for  
students.  
(Attachment 3)

\$ 0.00

Mission Viejo Associates, L.P.  
Commercial Use Lease Agreement to allow overflow parking for  
capital project meeting, SC Foundation  
(Attachment 4)

\$ 0.00

<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>

# INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

ATTACHMENT 1

Page 1 of 2

This Agreement is made and entered into this 23rd day of August, 2004 between:

**South Orange County Community College District**  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664  
**Requisition #RB05-00527**

hereinafter called DISTRICT, and

(Name of Consultant): **DEAFinitely Professional Interpreting Services a sub  
division of Goodwill Industries of Orange County**

(Street Address): **200 N. Fairview**

(City, State, Zip Code): **Santa Ana, CA 92703**

(Telephone #): **(714) 547-6308 Ext. 357**

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be from **August, 2004** to **June 30, 2005**, inclusive. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT **30** days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:  
**See attached job duties.**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. The DISTRICT shall pay the CONSULTANT **\$50.00** an hour, not to exceed **\$4,900.00** for services specified above, plus DISTRICT shall reimburse the following expenses (none) not to exceed **\$0.00** in accordance with the South Orange County Community College District guidelines. The total contract amount is \$4,900. Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by Randy Anderson, payment will be made.
4. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

*Consultant*

*South Orange County Community College District*

Signature: \_\_\_\_\_

Signature: *G. Poertner*

By: \_\_\_\_\_

By: Gary Poertner

Title: Consultant

Title: Deputy Chancellor

Date: \_\_\_\_\_

Date: *7-2004*

Contact Person: \_\_\_\_\_

College Contact Person: \_\_\_\_\_

Contract Approved as to Form:  
Schools Legal Service, Orange County Department of Education (2/02)

1. At the time the interpreter request is made, District shall relay the following information:
  - a. Name and phone number of person placing the request.
  - b. Date, time, and duration interpreting services are needed.
  - c. The deaf person's name and medical number if applicable.
  - d. Nature of interpreting assignment.
  - e. Location of assignment, address, city and major cross streets.
  - f. Person to whom interpreter reports to and phone number.
2. The DISTRICT shall pay the CONSULTANT as provided for below upon completion of the services provided for hereof.
  - a. An hourly rate of \$50.00 for total hours scheduled with a minimum of two hours, per interpreter during business hours 7:00 a.m. to 5:00 p.m. Monday through Friday, excluding CONSULTANT holidays. If assignment runs over the scheduled time, DISTRICT will be charged in half-hour increments.
  - b. An hourly rate of \$55.00 for total hours scheduled, with a minimum of two hours, per interpreter outside of business hours 5:01 p.m. to 6:59 a.m., and on CONSULTANT holidays. The need for two interpreters will be determined at the time of District request and used when agreed upon by both District and Consultant. If assignment runs over the scheduled time, DISTRICT will be charged in half-hour increments.
3. The CONSULTANT shall assume all expenses, including but not limited to travel expenses incurred by him/her in connection with performance hereunder.
4. Notify Consultant of a cancellation of an assignment by giving a 24-hour advanced notice of cancellation (excluding weekends and Consultant holidays). In the event the cancellation is not made within the time frame required, the District will be billed for the total number of hours scheduled, per interpreter scheduled. All cancellations must be made directly with Consultant's staff. Cancellation notification given to the interpreter will not be acceptable.
5. Call Consultant immediately if an interpreter is more than ten (10) minutes late for the scheduled appointment.

# INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

This Agreement is made and entered into this 19th day of July, 2004 between:

**South Orange County Community College District**  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635  
Telephone (949) 582-4664  
Requisition # RB05-00567

hereinafter called DISTRICT, and

(Name of Consultant): Jane Mathis-Lowe  
(Street Address): 23 Valente  
(City, State, Zip Code): Irvine, CA 92602  
(Telephone #): 714/832-5076

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be from July 19, 2004 to August 31, 2004, inclusive. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT \_\_\_ days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:  
Provide consulting services to grant writer Mary Williams on successfully competing for Federal grants, including hands-on assistance with the application, reading, revising, and editing initial draft due August 15, 2004, and the final draft due before August 23, 2004.
3. The DISTRICT shall pay the CONSULTANT \$      an hour, not to exceed \$1,000.00 for services specified above, plus DISTRICT shall reimburse the following expenses ( Ø ) not to exceed \$ Ø in accordance with the South Orange County Community College District guidelines. The total contract amount is \$1,000. Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by Richard McCullough, payment will be made.
4. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, whether caused by himself/herself, the DISTRICT, its officers, agents or employees, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

**Consultant**

**South Orange County Community College District**

Signature: \_\_\_\_\_

Signature: Gary Poertner

By: \_\_\_\_\_

By: Gary Poertner

Title: Consultant

Title: Deputy Chancellor

Date: \_\_\_\_\_

Date: 8-4-04

Contact Person: \_\_\_\_\_

College Contact Person: \_\_\_\_\_

## AGREEMENT

### (HEALTH SCIENCES / HUMAN SERVICES STUDENT PROGRAM)

THIS AGREEMENT is made and entered into this 19<sup>th</sup> day of July 2004, by and between:

Visiting Nurses Association Home Health Services (VNA HHS)  
2500 Red Hill Ave., Suite 105  
Santa Ana, CA 92705  
(714) 263-4706

hereinafter called the Agency, and

South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692  
(949) 582-4500

hereinafter called the College.

#### PART I. BASIS AND PURPOSE OF AGREEMENT

##### WITNESSETH:

WHEREAS, the College and Agency acknowledge a public obligation to contribute to health sciences and human services education for the benefit for students and to meet community needs.

WHEREAS, the College provides approved programs in health sciences and human services education, including, but not limited to nursing at the RN level, Psychiatric Technician, Emergency Medical Technician - Basic and Emergency Medical Technician - Paramedic, Medical Assisting, Phlebotomy and Human Services, which require clinical/internship experiences for students enrolled in these programs.

WHEREAS, the Agency has facilities suitable for the clinical/internship needs of the College programs in health sciences and human services.

WHEREAS, it is to the benefit of both College and the Agency that health sciences and human services students have opportunities for clinical/internship experience to enhance their capabilities as practitioners.

Now, THEREFORE, the College and Agency do covenant and agree as follows:

#### PART II. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE COLLEGE

##### A. For the Program in General

1. The College representative shall be the Dean of Health Sciences, Human Services and Emeritus Institute, who will serve as coordinator and liaison of this agreement between the Agency and the College.

2. The College will assume full responsibility for offering health sciences and human services education programs eligible for accreditation or approval by the appropriate State Board or Agency.
3. College faculty members may be invited to serve as voluntary resource persons to the Agency staff by serving on health sciences and human services committees, by sharing knowledge as experts, and by participating in other matters dealing with the quality of patient/client care.
4. For Workers' Compensation  
The College shall carry Workers' Compensation Insurance on students of the College during clinical/internship assignment, and shall keep records of clinical/internship attendance for audit by the State Workers' Compensation Insurance Fund.
5. Hold Harmless Agreement  
College agrees to and does hereby indemnify and hold harmless to the extent authorized by law the Agency and its officers, agents and employees from every liability, loss, damage, or expense which may be incurred by reason of: liability for (1) death or bodily injury to persons, (2) injury to, loss or theft of property, or (3) any other loss, damage or expense arising under either (1) or (2) above, sustained by the College, the College students participating in laboratory learning experiences, or by any person employed by the College in connection with the laboratory learning experience called for in this Agreement, except for liability resulting from the negligence or willful misconduct of the Agency or its officers, employees, or agents, or independent contractors who are directly employed by the Agency; and any injury to or death of persons or damage to property caused by any act, neglect, default or omission of the College, its employees or students.

Agency agrees to and does hereby indemnify and hold harmless to the extent authorized by law, the College, its officers, agents and employees from every liability, loss, damage, or expense which may be incurred by reason of: liability for (1) death or bodily injury to persons, (2) injury to, loss or theft of property, or (3) any other loss, damage or expense arising under either (1) or (2) above, sustained by the Agency, its officers, agents and employees in connection with the laboratory learning experience called for in this Agreement, except for liability resulting from the negligence or willful misconduct of the College, its officers, employees, agents of independent contractors who are directly employed by the College; and any injury to or death of persons or damage to property caused by any act, neglect, default or omission of the Agency, its officers, agents and employees.



6. Public Liability and Property Damage Insurance

The College and Agency agree to take out and maintain during the life of this agreement such public liability and property damage coverage as shall protect the College and the Agency harmless. Such insurance shall be in the following amounts:

Bodily Injury	\$1,000,000.00
Property Damage	\$1,000,000.00

B. For Program Planning

The College will initiate the development of mutually acceptable clinical/internship instruction plans for using the Agency's clinical/internship areas to meet the educational goals of health sciences and human services curricula. These plans will be made available to the Agency at a mutually agreed upon time prior to the beginning of the school term and subject to revision in instances of conflict with patient care/client responsibilities and/or College interests.

C. For Instruction

1. The College shall supervise all instruction and clinical/internship experience for all students assigned to the Agency; and participate in the supervision of the instruction and clinical experience for the Nursing Program's - Clinical Preceptorship and Health Sciences, Human Services Program's Internship. The College shall assume full responsibility for the content of the educational programs.
2. The College will provide faculty members who are both qualified teachers and competent health sciences and human services practitioners, as required by the health sciences and human services program in which they teach.
3. The College will provide orientation for its health sciences and human services faculty members to familiarize them with Agency policies, practices, and facilities before assigning them to instructional duties at the Agency.
4. The College faculty will be responsible for learning and observing the regulations of both College and Agency as they apply to the circumstances of clinical/internship teaching.
5. The College has the privilege of regularly scheduled meetings with Agency staff, including both selected floor personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating the educational program in health sciences and human services.

D. For Health Sciences and Human Services Students

The College will be responsible for assuring the health sciences and human services students assigned to the Agency for clinical/internship instruction meet both College and Agency standards of health and physical fitness, and shall provide certification that the students have been immunized against the common communicable diseases.

PART III. GENERAL RESPONSIBILITIES AND PRIVILEGES OF THE AGENCY

A. For the Program in General

1. The Agency will maintain the standards which make it eligible for approval as a clinical/internship area for instruction in an accredited health sciences and human services program.
2. The Agency staff may participate in the educational program on request of the College instructor. This may be resource persons, clinical experts, or assisting in the planning and implementation of aspects of clinical/internship education. Such participation will be voluntary and shall not interfere with assigned Agency duties.
3. The Agency will designate a staff member who will function as Educational Coordinator for health sciences and human services education uses of the Agency facilities, including joint planning with representatives of all involved health sciences and human services programs.
4. The Agency will permit the faculty and students of the College to use its patient/client care and service facilities for clinical/internship education according to the approved curricula.

B. For Services and Facilities

1. The Agency will permit the educational use of such supplies and equipment as are commonly available for patient/client care.
2. The Agency will permit use of the following facilities and services by College health services and human services students and faculty at such times and to the degrees considered feasible by the Agency:
  - a. Parking areas.
  - b. Locker, storage and dressing facilities.
  - c. Same food services as are available to Agency staff.
  - d. First aid treatment with written consent required for minors.
  - e. Classroom and conference room space.
  - f. Office and/or desk space for health sciences and human services faculty.
  - g. Equipment demonstration areas.
  - h. Access to sources of information for educational purposes, such as:
    - (1) Charts, nursing station references, Kardex files.
    - (2) Procedure guides, policy manuals.
    - (3) Medical dictionaries, pharmacology references.
    - (4) Books and periodicals in the Medical Library.

C. For Control of College Personnel

The Agency may refuse access to its clinical/internship areas to health sciences and human services students or College faculty who do not meet its employee standards for safety, health, cooperation, or ethical behavior, pending investigation and resolution of the matter by the Agency and the College.

PART IV. JOINT RESPONSIBILITIES AND PRIVILEGES

Publication by College faculty or Agency staff members of any material relative to their clinical/internship experience, that has not been approved for release by the College and Agency signers of this agreement, is prohibited.

PART V. STATUS OF HEALTH SCIENCES AND HUMAN SERVICES STUDENTS

- A. Health sciences and human services students shall have the status of learners and shall not be considered to be Agency employees, nor shall they replace Agency staff. Clinical/internship experience will be conducted as a laboratory learning experience.
- B. Health sciences and human services students are subject to the authority, policies and regulations of the College. They are also subject, during clinical/internship assignments, to applicable Agency regulations and must conform to the same standards as are set for Agency employees in matters relating to the welfare of patients/clients and general Agency operation.
- C. No student under the influence of drugs, alcohol, or other chemicals will be allowed presence or practice in any clinical/internship setting. Any student who, in the opinion of the instructor, is judged unsafe according to the above regulation shall be excluded from the clinical/internship setting. Such exclusion from instruction shall be made in the presence of a suitable witness (any licensed/certificated personnel). The student will be directed by the instructor to report to the Dean of the Division of Health Sciences, Human Services and Emeritus Institute, who will refer the matter to the Saddleback College Vice President of Student Services, for investigation pursuant to College regulations. At the completion of the investigation, a student found to have violated the above regulations may be disqualified from the program.

PART VI. PERIOD OF AGREEMENT

This agreement shall be effective as of the date signed, and shall continue in effect until terminated by written notice of either party. The said termination shall become effective only at the close of an academic year, but not before six months after receipt of said notice, except that this agreement may be terminated at anytime upon written mutual consent by the College and the Agency.

IN WITNESS WHEREOF, the said parties have hereunto set their hands:

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

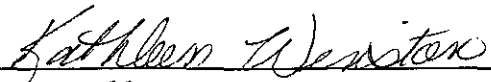
VISITING NURSES ASSOCIATION  
HOME HEALTH SERVICES (VNA HHS)

\_\_\_\_\_  
District

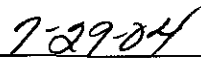
\_\_\_\_\_  
Agency

  
\_\_\_\_\_  
By: Gary Poertner  
Deputy Chancellor

\_\_\_\_\_  
By:

  
\_\_\_\_\_  
Reviewed by:  
Kathleen Winston, Dean  
Division of Health Sciences,  
Human Services and Emeritus Institute

\_\_\_\_\_  
Title:

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**COMMERCIAL USE  
LEASE AGREEMENT**

Form 89 (Rev. 12/01)

Shopping Center Trade Name (Shopping Center) <b>The Shops at Mission Viejo</b>	Corp No. <b>9180</b>
Location (City, State) <b>Mission Viejo CA</b>	Date <b>08/10/04</b>

TENANT		OWNER
Name <b>South Orange County Community College District</b> <b>Saddleback College Foundation</b>		Owner owns and operates certain real estate, together with certain buildings and improvements located thereon, commonly known as the Shopping Center identified above are agents for:  <b>Mission Viejo Associates, L.P.</b> <b>Simon Property Group, L.P.</b> <b>Simon Property Group, Inc.</b>
Tenant Trade Name <b>n/a</b>		
Principal Office Address <b>28000 Marguerite Parkway</b>		
City <b>Mission Viejo</b>		
State, Zip Code <b>CA 92691</b>	Phone No. <b>582-4479</b>	

In consideration of the mutual promises and agreements set forth, it is agreed by and between the parties as follows:

1. TERM OF LEASE	Commencement Date (day, month, year) <b>09/20/04</b>	Time <b>9:00</b>	o'clock	<input checked="" type="checkbox"/> A.M.	<input type="checkbox"/> P.M.
	Termination Date (day, month, year) <b>09/20/04</b>	Time <b>1:00</b>	o'clock	<input type="checkbox"/> A.M.	<input checked="" type="checkbox"/> P.M.
2. TERMS OF PAYMENT	User Deposit (if required) \$ <b>0</b>	<input type="checkbox"/> The User shall pay the Owner as follows: <input type="checkbox"/> The Owner shall pay the User as follows: <b>n/a</b>			
	3. PURPOSE OF LEASE  <b>To allow for overflow parking, not to exceed 130 spaces, for capital projects meeting.</b> <b>See attached site plan for location.</b>				
4. MISCELLANEOUS PROVISIONS  <b>n/a</b>					

5. User shall carry and keep in force the following insurance covering User and naming the Owner as an additional insured with terms and companies acceptable to Owner.

- (a) A Commercial General Liability policy, including contractual liability coverage with respect to this agreement with combined single limits of not less than \$2,000,000.00 per occurrence, with a \$2,000,000.00 policy aggregate limit. Such policy shall not contain explosion, collapse and/or underground exclusions.
- (b) An Automobile Comprehensive Liability policy with combined single limits of not less than \$1,000,000.00 per occurrence.
- (c) Workmen's Compensation and Occupational Disease insurance as required by the laws of the state where the Shopping Center is located.
- (d) Employer's Liability insurance with \$1,000,000.00 limit.
- (e) A certificate issued by the Industrial Board, or other appropriate agency in the state where the Shopping Center is located, evidencing Workers' Compensation and Occupational Disease insurance is in full force and effect.
- (f) Such other insurance as may be required from time to time by Owner. (Specify):

All policies of insurance required of User under this Agreement shall be obtained from reputable insurers licensed to do business in the state where the Shopping Center is located and have an A.M. Best Rating of at least A VIII. A copy of each insurance policy or legally enforceable certificate of insurance on all insurance policies required of User naming the landlord, property manager, and Simon Property Group, Inc. as additional insured, under this Agreement, shall be deposited with Owner promptly on or before the commencement of the term of this Agreement. Any insurance provided by Owner Parties shall be strictly excess, secondary and non-contributory of the insurance coverage provided by User. User shall provide at least ten (10) days written notification of cancellation for any policy called for in the Commercial Use Lease Agreement.

**SEE THE SECOND PAGE HEREOF FOR ADDITIONAL TERMS, CONDITIONS AND COVENANTS WHICH FORM A PART OF THIS COMMERCIAL USE LEASE AGREEMENT.**

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first written above.

**Melissa Palencia**  
(OWNER)

User acknowledges and accepts the foregoing Commercial Use Lease Agreement, subject to all the Terms, Conditions and Covenants set forth above and on the second page hereof.

by **Area Mall Manager**  
by X **Melissa Palencia**

**Gary L. Poertner**  
(TENANT)  
by **Gary L. Poertner**

by X \_\_\_\_\_

title **Deputy Chancellor**  
**South Orange County Community College District**

6. Lease to Occupy and Use: Owner hereby grants to the Tenant a Lease to occupy and use that area(s) of the Shopping Center as more particularly described and designated above and/or on the sketch map labeled Exhibit "A" attached herein and made a part hereof, subject to all the terms and conditions stated herein.

7. Tenant shall at all times during its use of the premises provide sufficient supervision and maintain adequate control of its employees, guests or invitees.

8. In the event there are any licenses or permits required by any governmental agency or authority with respect to the type of activity carried on and or the use of the premises, Tenant shall be responsible for obtaining such licenses, authorizations and permits. No unlawful activities shall be permitted in the use of the premises, including but not limited to, the use of alcoholic beverages or gambling.

(a) Tenant shall assume liability for and shall indemnify and hold harmless the owners of the real estate, their lessees, the Shopping Center Management Company (and all their shareholders, directors, employees, customers and invitees), Shopping Center tenants (and their owners, officers, directors, employees, customers and invitees) against and from any and all liabilities, obligations, losses, penalties, actions, suits, claims, damages, expenses, disbursements (including attorney's fees and court costs), or costs of any kind and nature whatsoever in any way relating to or arising out of any activity of the Tenant (including without limitation the activities of Tenant's officers, directors, employees, agents, contractors and servants within the Shopping Center). The Shopping Center tenants, fee owner, its lessee, or the Management Company shall not be liable to any Tenant using the Shopping Center or any other person on or about the Shopping Center, the adjoining grounds and parking lot, by the consent, invitation or license, express or implied, for any loss, expense or damage, either to the person or property sustained by reason of any condition of said premises or the Shopping Center, or due to any act of any employee or agent of the Shopping Center tenants, the fee owner, its lessee, the Management Company or the act of any other person whatsoever.

(b) Owner and its agents and employees, shall not be liable for and Tenant waives all claims for, damage to person or property sustained by Tenant or any person claiming through Tenant resulting from any accident or occurrence in or upon the premises or building of which they shall be a part, or any other part of the Shopping Center. Agrees to pay on demand Owner's expenses including reasonable attorney's fees incurred in enforcing any obligation of the Tenant under this license.

9. The Tenant shall not obstruct the free flow of pedestrian or vehicular traffic on walkways, sidewalks, stairways, escalators, roads, driveways, parking lots or any other area regularly use for such traffic within the Shopping Center.

10. Tenant agrees at the termination of this lease to remove such Tenant's goods and effects; to repair any damage caused by such removal and peaceably to yield up the premises clean and in good order, repair and conditions, damage by fire or unavoidable casualty and ordinary wear and tear excepted. Any personal property of Tenant not removed within two (2) days following such termination shall become the property of the Owner, at the Owner's option.

11. Tenant agrees not to harm the premises; nor commit waste, nor create any nuisance; nor make any use of the premises which is offensive as determined by Owner, at its sole discretion; nor do any act tending to injure the reputation of the Shopping Center. Owner reserves the right to terminate this agreement at any time, without regard to the term of the agreement set forth in Paragraph 3, by giving notice to Tenant specifying the date of termination.

12. Tenant agrees not to make any alterations or additions, nor permit the making of any holes in the walls, partitions, ceilings or floors, nor permit the painting or placing of any exterior signs, placards, or other advertising media, banners, pennants, awnings, arials, antennas, or the like, without on each occasion obtaining prior written consent of the Owner.

13. Tenant agrees not to suffer any mechanic's lien to be filed against the premises by reason of any work, labor services or materials performed at or furnished to the premises, to the Tenant or to anyone holding the premises through or under the Tenant. Nothing contained in this license shall be construed as a consent on the part of the Owner to subject the Owner's estate in the premises to any lien or liability under the Lien Laws of the state in which the premises are located.

14. In the event of any failure of Tenant to pay any sums or any failure to perform any other of the terms, conditions or covenants of the license to be observed or performed by Tenant or if Tenant shall become bankrupt or insolvent or file any debtor proceedings, or take or have taken in any State a petition in bankruptcy or insolvency or for reorganization or for the appointment of a receiver or trustee of all or a portion of Tenant's property, or if Tenant makes an assignment for the benefit of creditors, or petitions for or enters into an arrangement, or if Tenant shall abandon the premises, then Owner and Association, besides other rights or remedies they may have shall have the immediate right of re-entry and may remove all persons and property from the lease premises and such property may be removed and stored in a public warehouse or elsewhere at the cost of, and for the account of Tenant all without service or notice or resort of legal process and without being deemed guilty of trespass, or becoming liable for any loss or damage which may be occasioned thereby.

15. Tenant may be required to deposit with Association the dollar amount as stated in item 2 hereof, as security for the punctual performance by Tenant of each and every obligation of it under this license in the event of any default by Tenant. Association may apply all or any part of such security deposit to cure the default or to reimburse Owner for any sum which the Owner may spend by reason of default.

16. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto, if being understood and agreed that nothing contained herein, nor any acts of the parties hereto, shall be deemed to create any relationship between the parties hereto other than the relationship of landlord and Tenant.

17. Anything to the contrary herein contained notwithstanding, there shall be absolutely no personal liability on persons, firms or entities who constitute Owner with respect to any of the terms, covenants, conditions and provisions of this Agreement, and Tenant shall look solely to the interest of each and every remedy of Tenant in the event of default of Owner hereunder, such exculpation of personal liability is absolute and without any exception whatsoever.

18. Tenant shall not assign this agreement without the express written approval of Owner. Subject to the aforescribed restriction, upon assignment by Tenant, this Agreement shall be binding and inure to the benefit of the respective heirs, successors and assigns of the party.

19. This Agreement contains the entire agreement between the parties and cannot be modified or amended without written agreement executed by all of the parties hereto.

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>22</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: LOCALLY FUNDED FACILITIES PLAN</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>INFORMATION</b>		

### **BACKGROUND**

Following the directions of the Board, District and College administrators and staff have been discussing and evaluating several facilities projects at both campuses with the goal of presenting specific proposals for approval and funding at future board meetings.

### **STATUS**

EXHIBITS A and B list the projects under consideration and provide a report on the current status of the process.

<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>

## LOCALLY FUNDED FACILITIES PLAN

### PLAN STATUS REPORT

August 30, 2004

After discussing proposals for many needed projects at both campuses, District and college administrators and staff have narrowed the list to those projects listed in EXHIBIT B. A Request for Qualification from architectural/ engineering services for some of these projects has been sent out; a committee will interview selected firms and be ready to recommend the most qualified professionals as the projects are presented to the board for approval. The following is a summary of the projects' scope and related comments:

#### SADDLEBACK COLLEGE

1. REPAIR TAS BUILDING. On July 26, 2004, the board approved hiring GKK to provide architectural services for this project. The architect has started working with staff and faculty and is studying the needs for swing space during construction while the structural engineer and geotechnical consultant are evaluating the slab replacement alternatives. The approved budget is \$971,000. As soon as the scope of work is more defined, new cost estimates will be provided, including the cost of renovating existing space in the lower campus or renting temporary facilities to house the displaced programs during construction. A budget augmentation may be needed.

2. LIBRARY REMODEL. On March 26, 2004, the Board approved hiring LPA to prepare and submit a FPP to the state for the modernization of the Saddleback College library for consideration for funding in 2006-07. The architect, working with faculty and staff developed plans that include a modern Learning Resources Center; classrooms and services to meet the needs of the college; and the repair of the existing floor slab problems. The estimated cost of this project as submitted is \$11,797,000 and, when completed, the CC and SA buildings will be demolished. If local funds are made available, this project could be built in phases, with the first phase addressing the floor repair problems, using the space vacated by the district's offices as swing space during construction. \$1,419,000 have already been approved from basic aid to cover the cost of the floor repairs.

3. MATH/ SCIENCE/ ENGINEERING ANNEX. The laboratories in the 2<sup>nd</sup> floor of the existing building have serious exhaust/ ventilation problems that limit the types of experiments to be performed and determined that certain courses cannot be offered. In addition, the slab-on-grade in the northern part of this floor has been adversely impacted by soil settlement. Renovating this building to meet the current needs of the science programs will require building or leasing swing space for all current occupants and a complete replacement of all the HVAC systems. The cost of this project would exceed 50% of building a replacement facility which is normally the criteria used by the state to determine whether to replace or renovate. It is proposed that a new annex facility be built to house the science labs and that the existing space be renovated for uses other than labs



that will not require the extensive and expensive HVAC replacement. The cost of the new annex has been estimated at \$13,916,000. The board already approved \$2,631,000 from basic aid to be used as local contribution if this project is funded by the state; however, since only one project per campus can qualify each year for state funding, this year the college elected to submit an FPP for the library and not this project.

4. REPAIR & REMODEL M/S/E BUILDING. If a new building is built to house the science labs, the space vacated in the existing M/S/E building can be remodeled for general classroom, computer labs, offices, and other uses with lesser exhaust/ ventilation requirements and, at the same time, the floor problems can be repaired. While the renovation program has not yet been identified in detail, the cost of this renovation has been estimated at about \$4,335,000. The board already has approved setting aside \$1,037,000 for the floor repairs.

5. NEW PARKING. The completion of the new HS building at Saddleback College will add to the existing shortage of parking conveniently located in the upper campus. Studies conducted by a consultant in the year 2000 analyzed possible parking structures in the current location of lot 13 and lot 5. As a reference only, it is estimated that a four level parking structure in lot 5, with capacity for 680 cars would cost \$9,054,000; after deducting the lost of existing spaces the net gain will be 490 spaces. As a result of the current RFQ, a consulting team will be selected to provide up to date traffic studies, explore parking structure options, and provide more accurate cost estimates.

6. BGS REPAIRS. In recent years, with the assistance of the state's Scheduled Maintenance Program and also using local funds, Saddleback College replaced the entire HVAC system with an upgraded system at a cost of \$2,639,000. Construction of a reproofing and window sealing project is now near completion at a cost of \$620,000. Carpet replacement where needed is scheduled for early September. Cal OSHA is investigating certain complaints and, when its findings are know, if there are further repairs required, there will be a need for additional funding.

## IRVINE VALLEY COLLEGE

1. PERFORMING ARTS THEATER. This project has already been funded by the state with a local contribution from basic aid; it is included in this report only for information about its current status. On May 14, 2004, the state approved preliminary plans and released the funds for working drawings. Design development drawings were completed in June 2004, and the architect is now proceeding with working drawings. To keep the project within budget in spite of recent substantial increases in construction cost, the architect and his consultants have been exploring value engineering measures with the assistance of C. W. Driver, who was retained to provide cost estimating services and advice during this process. On July 23, 2004, the architect and the Director of Facilities Planning met with DSA officials who informed them that the current average time for plans review and approval is about seven months; this is more than anticipated and may impact the project schedule. The successful construction of the HS Building with multiple prime contractors seems to indicate that the same delivery method would be

beneficial for the theater project. To that effect, a request for proposals from construction managers will be prepared and a recommendation will be submitted to the board in a timely manner.

2. BUSINESS & TECHNOLOGY INNOVATION CENTER. On August 4, 2004, the state released funds for preliminary plans for this project. A recommendation to hire an architect will be submitted to the Board of Trustees in September, after evaluation of qualifications and interview of candidates. The approved construction budget for this project (excluding soft costs) is \$11,362,000. To prevent future surprises; C. W. Driver was asked to provide an independent estimate and calculated the cost at \$12,734,000. As we start working on this project, the Board will be kept informed of budget and design issues.

3. UTILITIES INFRASTRUCTURE. As new projects are planned for the Jeffrey side of the IVC campus, there is a need for new utilities services. Preliminary contacts with the Gas Company and Southern California Edison have been established and, if there is a cost associated with these services, funds from basic aid will be needed.

4. MAINTENANCE & POLICE FACILITY. Construction of the new Business & Technology Innovation Center will require that the existing maintenance, police, and warehouse facilities at IVC be relocated somewhere else on campus. The college is proposing to move these facilities to the old Montessori school site, which will be vacated when the programs currently housed in it move to ATEP. The existing modular building will serve as maintenance offices; an existing metal storage building will be moved to the same site as well as numerous storage containers; and the rest of the site will be developed as maintenance yard. A parcel directly across the street from the Montessori site will be developed for police offices, warehouse, and grounds yard. For the police facility it is envisioned to use a pre-engineered, DSA approved, building similar to the ones at ATEP. The cost of this project is estimated at \$2,576,000.

5. LOT #5 EXPANSION AND LOT #6 (Phase I). This project will provide approximately 375 spaces in an area adjacent to the new IVC Theater. The design of the new parking is included in the plans being prepared by Arquitectonica for the theater and \$730,000 in basic aid funding have already been approved for construction. Additional funding is required because the estimated cost at this time is about \$1,500,000. The design of the new parking lot includes accessible parking spaces for the theater as required by code and general parking that will serve the theater as well as the future Business & Technology Innovation Center recently approved by the state.

6. BARRANCA ENTRANCE. Campus master plans have always anticipated a future access to IVC from Barranca Parkway. When the city completed the construction of Barranca, provisions were made to allow for that future entrance. The increased use of the athletic facilities with the construction of a baseball field and the upgrade of the soccer field as well as the planned relocation of the warehouse, justify the inclusion of this project in the list of priorities. The board has already allocated \$730,000 for this purpose.

ATEP

DEVELOPMENT OF ATEP SITE. The completion of the launching program buildings is scheduled for the spring of 2005; in the process of designing the launching program and reviewing the design with the City of Tustin, the advantages of demolishing some existing structures became apparent but, beyond that, there is a need for a master plan that will guide the future development of the entire site. The cost of the master plan and the demolition of some existing buildings have been estimated at \$620,000. The cost of further improvements is not included in this report but will have to be taken into consideration.

NOTES:

1. The costs estimates shown are meant to provide a rough order of magnitude for these projects, they have been calculated based on state guidelines and allowances as well as the experience of the latest construction projects at both campuses; however, recent cost increases throughout the construction industry and the insufficient definition of most of the projects at this time will require more detailed and reliable cost estimates to be performed as the projects are developed. Since these estimates were completed, the state has increased the allowances for 2005-06 projects and beyond by 5.56%.
2. In addition to reviewing and adjusting the budgets for the above projects when design professionals are selected and retained, the current volatility of the construction market may dictate the need for the Board of Trustees to also consider budget augmentations to projects already funded.

**PRELIMINARY LOCALLY FUNDED FACILITIES PLAN  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
August 30, 2004**

PROJECT NAME COST		2004-2005	2005-2006	2006-2007	2007-2008	2008-2009
<b>SADDLEBACK COLLEGE</b>						
1 REPAIR TAS BUILDING		W	C			
\$971,000 (Already approved)		\$61,000	\$910,000			
2 LIBRARY REMODEL		W	C	C/E		
\$11,797,000 (\$1,419,000 already approved)		\$419,000	\$8,000,000	\$3,378,000		
3 M/S/E ANNEX (SCIENCE LABS)		P/W	C	C/E		
\$13,916,000 (\$2,631,800 Already approved)		\$905,000	\$1,500,000	\$11,511,000		
4 REPAIR & REMODEL M/S/E BUILDING			P/W	C	E	
\$4,335,000 (\$1,037,000 already approved)			\$286,000	\$500,000	\$3,549,000	
5 NEW PARKING (490 Net Spaces)		W	C			
\$9,054,000		\$563,000	\$8,491,000			
6 BGS REPAIRS						
<b>IRVINE VALLEY COLLEGE</b>						
1 PERFORMING ARTS THEATER						
2 BUSINESS & TECHNOLOGY INNOVATION CENTER		P/W	C	E		
\$1,419,000 (Already approved)		\$225,000	\$800,000	\$394,000		
3 IVC, UTILITIES INFRASTRUCTURE						
4 IVC, MAINTENANCE & POLICE FACILITY		W	C/E			
\$2,576,000		\$151,000	\$2,425,000			
5 IVC, LOT #5 EXPANSION AND LOT #6 Phase I						
\$1,500,000 (\$730,000 already approved)		\$120,000	\$1,380,000			
6 IVC, BARRANCA ENTRANCE			P	A/ W	C	
\$730,000 (Already approved)			\$20,000	\$250,000	\$460,000	
<b>ATEP</b>						
1 DEVELOPMENT OF ATEP SITE		Master Plan/ Demolition				
\$620,000		\$620,000				
=====	=====	=====	=====	=====	=====	=====
		\$3,064,000	\$23,812,000	\$16,033,000	\$4,009,000	\$0

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

AGENDA ITEM

TO: BOARD OF TRUSTEES	ITEM: 23
FROM: CHANCELLOR	DATE: 8/30/04
SUBJECT: <u>BOARD REPORT</u> : REGIONAL HEALTH OCCUPATIONAL RESOURCE CENTER (RHORC)	
REASON FOR BOARD CONSIDERATION: INFORMATION	

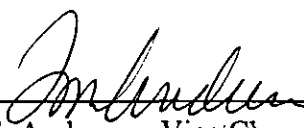
BACKGROUND

At the June 22, 2004 board meeting, members of the Board of Trustees requested a report on the history and status of the Regional Health Occupational Resource Center (RHORC) at Saddleback. This item was pulled last month.

STATUS

The requested report on the history and status of the Regional Health Occupational Resource Center (RHORC) at the Saddleback College (Exhibit A) was coordinated by Thomas F. Anderson, Vice Chancellor of Educational Services, and prepared by Kathleen Winston, Dean, Health Sciences and Human Services, at Saddleback College.

This report is intended to answer the questions of the SOCCCD Board of Trustees. In the event additional information would be useful or desired by the board, supplemental information will be provided.



Item Submitted by:	Dr. Thomas F. Anderson, Vice Chancellor, Educational Services		
Item Reviewed by:	Dr. Raghu P. Mathur, Chancellor		
Final Disposition:		Vote	

South Orange County Community College District Board Report  
Health Sciences, Human Services and Emeritus Institute  
August 16, 2004

**Analysis of Program:** Two grants were funded and operate through Saddleback College to support nursing and healthcare in California. The first is a grant through the California Community Colleges Chancellor's Office and the second is a Federal Workforce Initiative Project grant.

The California Community Colleges Chancellor's Office through a California State Economic Development Grant established the Regional Health Occupations Centers (RHORCs). These California Community College based centers, located in eight regions of the State, were designed to link California's health care industry including EMT, CNAs and RNs and the Community Colleges in partnership for successful workforce development. The RHORCs achieve this goal by providing the following:

- Customized curriculum for various health care curriculum for Community Colleges
- Alternative delivery methods such as computer based training and distance education for health care curriculum
- Credit and non-credit courses in the health care curriculum

The RHORC start-up grant has ended and the RHORC Testing Center remains. The Saddleback College RHORC developed, implemented and continues to manage testing for Certified Nurse Assistants (CNA) and Emergency Medical Technicians (EMT) in Orange County. The budget is \$600k with \$135k allocated for Joanne Gray's management service personnel salaries and office operations. The \$600k annual income covers all testing center costs which is completely self-supporting from fees collected to take the tests. There is no Saddleback College general fund financial support and RHORC pays the College a fee for administrative support. This fee has diminished over the years and there is concern that the fees paid to the College will not continue to support the administrative costs associated with the RHORC grant. Joanne Gray submitted the initial grant bid proposal in 1992 to the State Chancellor's Office and continues to serve as the Testing Center's Director. The bid process is controlled by the State Chancellor's Office.

The Federal Nurse Workforce Initiative grant awarded funding to the State in 2002. The Orange County Workforce Initiative Board contracted with Joanne Gray to serve as the Nursing Workforce Initiative grant facilitator. Ms. Gray provides enrollment management services to four Orange County Community Colleges. Each of the Community Colleges receives support from the grant to increase and sustain enrollments. Through data collection, analysis and student tracking, the colleges gain information about current and prospective nursing students. Ms. Gray receives \$15k from the grant for the enrollment management report preparation and coordination of services.

**Recommendation:** The College is continuing the cost benefit analysis study of having the RHORC program associated with Saddleback College with the possible consideration not to continue with the contract when the current contract expires.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 24</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 8/30/04</b>
<b>SUBJECT:</b>	<b>ATEP: BUILDING MATERIAL COLOR AND SIGNAGE</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>INFORMATION</b>	

**BACKGROUND**

On April 7, 2004 the City of Tustin conveyed to SOCCCD 68 acres of property for the establishment of the Advanced Technology and Education Park. Currently the District is constructing a one acre campus on the property scheduled to open Spring 2005. The Board has been updated monthly on the design aspects and completion schedule of the new campus.

**STATUS**

The ATEP team and District staff are preparing bid packages for the construction of the campus and want to share with the Board material and color selections of building materials along with electronic signage that will be visible from Red Hill Avenues to identify the campus. The attached renderings, EXHIBIT A, B, and C show the buildings and the materials that are listed below:

**SUNSCREEN @ Buildings A & E** - Nexwood, a wood/plastic composite material form recycled products

**SUNSCREEN- @ the upper portion of the sun shade structure on Buildings A & E where the Photovoltaic panels would go** - GKD Metal Fabrics "Ellipse 52"

**GATE @ BLDG. C**-Alpro Acoustics "J Steel Pattern

**EXTERIOR CORRUGATED SIDING** -AEP SPAN "ZINCALUME PLUS" (box rib reversed)

**EXTERIOR FLUSH SIDING @ BLDG. A**-AEP SPAN "COOL COPPER PENNY"

**CLASSROOM DOORS/ACCENT/WINDOW FRAMES**-VISTA 321-1A - Golden Yellow Color

**EXTERIOR TRELLISES/ACCENT**- Golden Yellow or Olive Green color

**RED HILL SIGNAGE**- Proposed 4 foot by 20 foot electronic sign, one color display, to announce activities and courses at ATEP. The LED sign is faced with similar galvanized material as the exterior AEP Span "Zincalume". Above the LED portion of the sign, 'Advanced Technology & Education Park' is inscribed and/or painted onto the galvanized. The LED sign sits on a concrete base, with 'South Orange County Community College District' inscribed. On the building will be "ATEP" in metallic covered letters.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

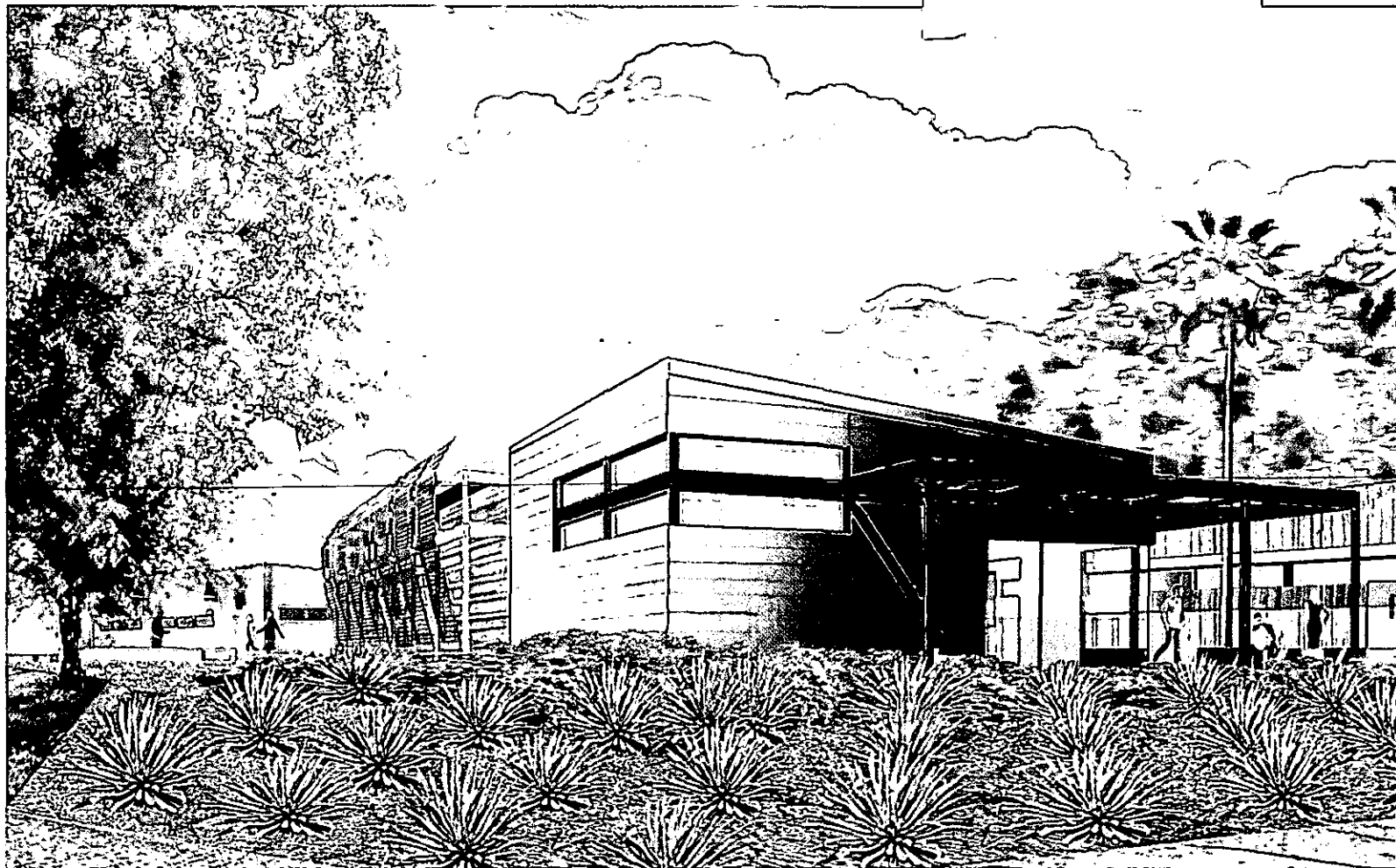


# ATEP

**ADVANCED TECHNOLOGY EDUCATION PARK**



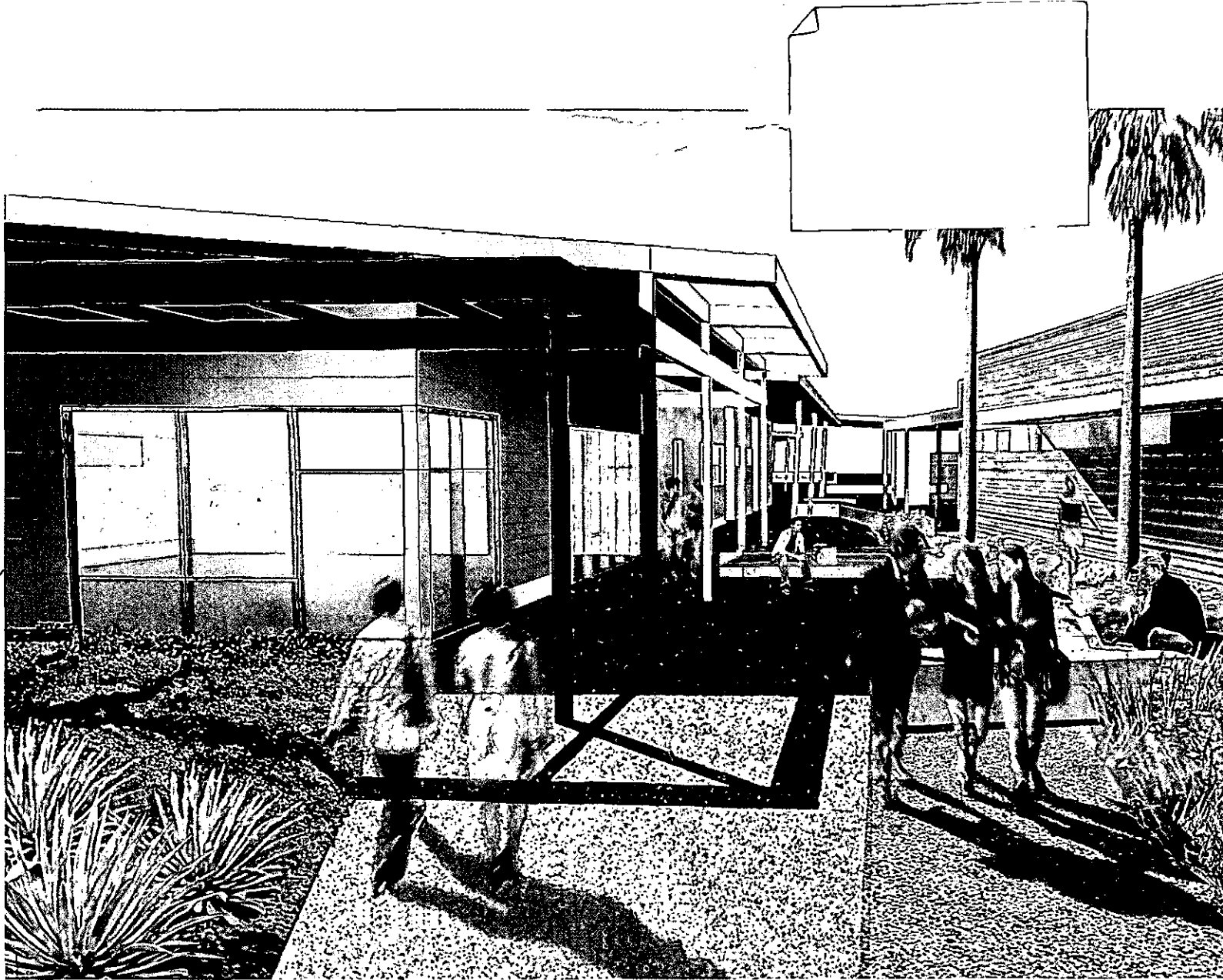




# ATER

**ADVANCED TECHNOLOGY EDUCATION PARK**





# ATEP

**ADVANCED TECHNOLOGY EDUCATION PARK**



## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>25a</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>8/30/04</b>
<b>SUBJECT:</b>	<b>SPECIAL BOND ELECTION FOR IMPROVEMENT OF TUSTIN BASE PROPERTY BY IRVINE RANCH WATER DISTRICT</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

South Orange County Community College District has received notification from the Orange County Registrar of Voters that "The Board of Directors has called for an election on the question of whether a general obligation bonded indebtedness of Irvine Ranch Water District for Improvement District No. 113 shall be incurred and bonds issued therefor in the amount of \$25,769,500 in order to acquire and construct works and facilities for the acquisition, collection, storage, distribution and treatment of water and water rights, including dams, reservoirs, storage tanks, treatment facilities, pipes, pumping equipment, urban runoff diversion and treatment systems, and all necessary equipment and property therefor reconstruction, replacements and additions to said facilities, acquiring funds to fulfill contractual commitments to carry out the powers and purposes of the District contained in contracts, including contracts with other agencies, all in accordance with the Plan of Works for Improvement District No. 113."

### **STATUS**

Each owner of property at the Tustin Base, who as of the 45<sup>th</sup> day prior to the election appears as owner on the records of the County and is qualified to vote at the election, will have one vote for each acre of land within Improvement District 113 to which title is owned. At this point in time, thirty-eight acres of the Tustin Base property have been conveyed to SOCCCD; therefore, the district has thirty-eight votes. The election is an all-mailed ballot landowner election and the ballots are due no later than 5:00 p.m. on August 31, 2004. If two-thirds of the votes cast at the election favor the issuance of bonds, they will be issued and sold for the purpose described in Attachment A.

### **RECOMMENDATION**

It is recommended that the board determine whether they support the bond issuance as described in Attachment A and, if so, authorize the Chancellor to serve as legal representative in executing and delivering the necessary documents by the August 31, 2004, deadline.

<b>Item Submitted By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Item Reviewed By:</b>	
<b>Final Disposition:</b>	<b>Vote :</b>



OFFICIAL BALLOT

IMPROVEMENT DISTRICT NO. 113  
OF  
IRVINE RANCH WATER DISTRICT

SPECIAL BOND ELECTION  
AUGUST 31, 2004

Ballot Pamphlet and Instructions to Voter



**STEVEN P. RODERMUND**  
Registrar of Voters

Mailing Address:  
P.O. Box 11298  
Santa Ana, California 92711

**REGISTRAR OF VOTERS**  
1300 South Grand Avenue, Bldg. C  
Santa Ana, California 92705  
(714) 567-7600  
TDD (714) 567-7608  
FAX (714) 567-7627  
[www.oc.ca.gov/election](http://www.oc.ca.gov/election)

Dear Voter:

The Board of Directors has called for an election on the question of whether a general obligation bonded indebtedness of Irvine Ranch Water District for Improvement District No. 113 shall be incurred and bonds issued therefor in the amount of \$25,769,500 in order to acquire and construct works and facilities for the acquisition, collection, storage, distribution and treatment of water and water rights, including dams, reservoirs, storage tanks, treatment facilities, pipes, pumping equipment, urban runoff diversion and treatment systems, and all necessary equipment and property therefor, reconstruction, replacements and additions to said facilities, acquiring funds to fulfill contractual commitments to carry out the powers and purposes of the District contained in contracts, including contracts with other agencies, all in accordance with the Plan of Works for Improvement District No. 113.

This is an all-mailed ballot landowner election. The ballots are being mailed to the persons or entities listed as owners of land in the Improvement District on the latest equalized assessment roll of the County of Orange, corrected to reflect, in the case of transfers of land, those persons who as of the 45<sup>th</sup> day prior to the election appear as owners on the records of the County.

Improvement District No. 113 shall constitute a single election precinct for the purpose of holding the election.

To be qualified as a voter and to be entitled to vote at the election, a person must be a holder of title, as defined in Section 34026 of the Water Code of the State of California, to land in the Improvement District. Each voter shall have one (1) vote for each acre within the Improvement District to which he or she owns title. Any fraction of an acre shall be rounded to the nearest full acre, but if the voter owns less than one acre, then the voter shall be entitled to one vote. The last equalized assessment roll of the County of Orange is conclusive evidence of ownership of land; provided, however, that pursuant to a determination by resolution of the Board of Directors of the District, the equalized assessment roll of the County of Orange shall be corrected to reflect, in the case of transfers of land, those persons who as of the 45<sup>th</sup> day prior to the election appear as owners on the records of the County. Every voter, or his legal representative, may vote either in person or by a person duly appointed as his proxy. "Legal representative" means either of the following: (a) a duly appointed and acting guardian, executor or administrator of the estate of a holder of title to land; or (b) a person duly authorized to act for, and on behalf of, a holder of title to land that is not a natural person. Before a legal representative may vote at the election, he must provide a certified copy of said authority, which shall be kept and filed within the returns of the election.

No appointment of a proxy shall be valid, accepted, or a vote allowed thereon unless it meets all of the following requirements: (a) it is in writing; (b) it is executed by the person or legal representative of the person, who, in accordance with the provisions of Section 35003 of the Water Code of the State of California, is entitled to the votes for which the proxy is given; (c) it is acknowledged or certified in accordance with Section 2015.5 of the Code of Civil Procedure of the State of California; (d) it specifies the election at which it is to be used and is used only at the election specified; and (e) it shall be on a form specified by the County elections official as meeting the above requirements.

Every appointment of a proxy is revocable at the pleasure of the person executing it at any time before the person appointed as proxy shall have cast a ballot representing the votes for which the appointment was given.

If a proxy or authority of legal representative is being voted, the proxy or authority shall be attached to the ballot.


If two-third (2/3) of the votes cast at the election favor the issuance of the herein described bonds, said bonds shall be issued and sold for the purpose set forth herein.

YOU WILL RECEIVE ONE BALLOT FOR EACH GROUP OF PARCELS SHOWN ON THE ASSESSOR'S ROLL UNDER AN IDENTICAL NAME AND ADDRESS. The ballots were distributed based on the names and addresses designated on the assessment roll. Any parcels with a common name and address were combined for voting purposes. Each qualified voter has been issued one (1) ballot which entitles the voter to vote one (1) vote for each acre within Improvement District No. 113 to which he or she owns title. Any fraction of an acre shall be rounded to the nearest full acre, but if the voter owns less than one acre, then the voter shall be entitled to one vote.

**Please note that your ballot must be RECEIVED by the Registrar of Voters not later than 5:00 p.m. on AUGUST 31, 2004. A POSTMARK DATE IS NOT ACCEPTABLE.** You must use the enclosed envelope for mailing or delivering your ballot. Ballots that are mailed must be received either at the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California 92705 or at P.O. Box 11298, Santa Ana, California 92711. Your ballot may be delivered in the enclosed envelope to the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California.

If you have any questions, please contact Suzanne Slupsky of my staff at (714)567-7567 .

Very truly yours,

  
Steven P. Rodermund  
Registrar of Voters

## Instructions to Landowner Voters

### HOW TO VOTE YOUR BALLOT

Vote your official ballot by placing a cross (+) in the voting square opposite your choice with a pen or pencil.

If a proxy or authority of legal representative is being voted, the proxy or authority shall be attached to the ballot.

### SPOILING YOUR BALLOT

If you tear your ballot or make an error in voting, you may secure another by surrendering the ballot you spoiled, in person or by mail at the address below or by executing an affidavit to the effect that you lost your ballot, and you will be given another ballot.

### RETURNING YOUR BALLOT

Enclose your ballot in the identification envelope provided. Supply ALL information requested on the identification envelope. YOUR VOTE WILL BE DISQUALIFIED IF YOU DO NOT FILL IN ALL THE INFORMATION.

### LAST DAY TO RETURN TO REGISTRAR OF VOTERS

**Please note that your ballot must be RECEIVED by the Registrar of Voters not later than 5:00 p.m. on AUGUST 31, 2004. A POSTMARK DATE IS NOT ACCEPTABLE.** You must use the enclosed envelope for mailing or delivering your ballot. Ballots that are mailed must be received either at the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California 92705 or at P.O. Box 11298, Santa Ana, California 92711. Your ballot may be delivered in the enclosed envelope to the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California.

IMPROVEMENT DISTRICT NO. 113  
OF  
IRVINE RANCH WATER DISTRICT  
SPECIAL BOND ELECTION: August 31, 2004  
BALLOT NO. 7  
Number of Votes Entitled to Cast: 38

IMPROVEMENT DISTRICT NO. 113  
OF  
IRVINE RANCH WATER DISTRICT  
SPECIAL BOND ELECTION: August 31, 2004  
BALLOT NO. 7

---

OFFICIAL BALLOT

IMPROVEMENT DISTRICT NO. 113  
OF  
IRVINE RANCH WATER DISTRICT

SPECIAL BOND ELECTION  
AUGUST 31, 2004

Number of Votes Entitled to Cast: 38

---

FOLD BOTTOM OF BALLOT UP TO THIS LINE

To vote, mark a cross (+) in the voting square after the word "YES" or after the word "NO." All marks otherwise made are forbidden. All distinguishing marks are forbidden and make the ballot void.

If you wrongly mark, tear, or deface this ballot, return it to the Registrar of Voters and obtain another.

---

BOND PROPOSITION: Shall the Irvine Ranch Water District incur an indebtedness and issue general obligation bonds for Improvement District No. 113 thereof in the amount of \$25,769,500 at a maximum interest rate of twelve percent (12%) per annum, to acquire and construct works and facilities for the acquisition, collection, storage, distribution and treatment of water and water rights, including dams, reservoirs, storage tanks, treatment facilities, pipes, pumping equipment, urban runoff diversion and treatment systems, and all necessary equipment and property therefor, reconstruction, replacements and additions to said facilities, acquiring funds to fulfill contractual commitments to carry out the powers and purposes of the District contained in contracts, including contracts with other agencies, all in accordance with the Plan of Works for Improvement District No. 113?

YES	
NO	

---

If a proxy or other authority of legal representative is being voted, the proxy or authority shall be attached to the ballot.

Ballots must be received by 5:00 p.m., August 31, 2004, either at the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California, or at P.O. Box 11298, Santa Ana, California, 92711.



CERTIFICATE OF AUTHORITY  
FOR USE IN THE SPECIAL BOND ELECTION  
FOR IMPROVEMENT DISTRICT NO. 113 OF THE  
IRVINE RANCH WATER DISTRICT ON AUGUST 31, 2004

I, \_\_\_\_\_, am legal representative of  
\_\_\_\_\_, with authority to vote the number of votes the  
above-named voter is entitled to cast in the special bond election for Improvement District No. 113 of the  
Irvine Ranch Water District.

I certify under penalty of perjury that the foregoing is true and correct.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

(This certificate shall be enclosed with the voted ballot in the return envelope.)

FROM

**ABSENT VOTER'S BALLOT  
RETURN ENVELOPE**

**BUSINESS REPLY MAIL**

FIRST-CLASS MAIL

PERMIT NO. 963

SANTA ANA, CA

POSTAGE WILL BE PAID BY ADDRESSEE

**REGISTRAR OF VOTERS  
COUNTY OF ORANGE  
P O BOX 11090  
SANTA ANA CA 92711-1090**



**WARNING: THE VOTER MUST SIGN THE ENVELOPE IN HIS/HER  
OWN HANDWRITING IN ORDER FOR THE BALLOT TO BE COUNTED  
AS WELL AS INDICATE HIS/HER RESIDENCE ADDRESS**

**IDENTIFICATION**  
(ENCLOSE VOTED BALLOT ONLY)  
**WARNING: VOTING TWICE CO**

I hereby certify under penalty of perjury that I am a voter ~~residing~~ within the precinct in which I am voting and that I am the person whose name appears on this envelope. I have not applied, nor will I apply, for an absentee ballot from any other jurisdiction for this election.

**-IMPORTANT-** Com  
is hand delivered to a

Due to illness or physical  
person to return my ballot

**SIGN  
HERE**

(Signature of Voter)

PRINT NAME OF

SIGNATURE OF

Relationship: (Circle  
grandparent, grandchild  
in the same household a

(Residence Address and City)

(Date)

South OC Comm College District  
Attn: Dr. Raghu P. Mathur, Chancellor  
28000 Marguerite Parkway  
Mission Viejo, CA 92692-6399

**This envelope contains an off  
to be opened only by the can**

(Space below to be used only when counting  
successfully challenged. Elections Code §1

\_\_\_\_ Received too late  
\_\_\_\_ Non-matching signature/no signature  
\_\_\_\_ Not returned by voter or an authorize  
\_\_\_\_ Other \_\_\_\_\_

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	25b
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	SPECIAL BOND ELECTION FOR IMPROVEMENT OF TUSTIN BASE PROPERTY BY IRVINE RANCH WATER DISTRICT		
<b>REASON FOR BOARD CONSIDERATION:</b>	APPROVAL		

### **BACKGROUND**

South Orange County Community College District has received notification from the Orange County Registrar of Voters that "The Board of Directors has called for an election on the question of whether a general obligation bonded indebtedness of Irvine Ranch Water District for Improvement District No. 213 shall be incurred and bonds issued therefor in the amount of \$87,647,500 in order to acquire and construct works and facilities for the collection, treatment and disposal of sewage and the storage and distribution of reclaimed water, including dams, reservoirs, storage tanks, treatment facilities, pipes, pumping equipment and all necessary equipment and property therefor, reconstruction, replacements and additions to said facilities, acquiring funds to fulfill contractual commitments to carry out the powers and purposes of the District contained in contracts, including contracts with other agencies, all in accordance with the Plan of Works for Improvement District No. 213."

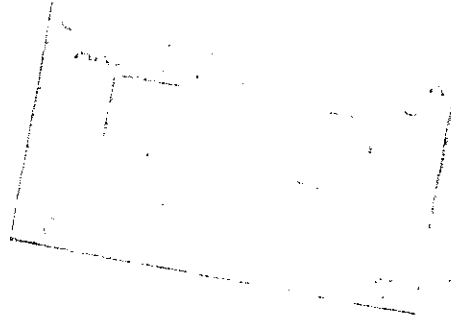
### **STATUS**

Each owner of property at the Tustin Base, who as of the 45<sup>th</sup> day prior to the election appears as owner on the records of the County and is qualified to vote at the election, will have one vote for each acre of land within Improvement District 213 to which title is owned. At this point in time, thirty-eight acres of the Tustin Base property have been conveyed to SOCCCD; therefore, the district has thirty-eight votes. The election is an all-mailed ballot landowner election and the ballots are due no later than 5:00 p.m. on August 31, 2004. If two-thirds of the votes cast at the election favor the issuance of bonds, they will be issued and sold for the purpose described in Attachment A.

### **RECOMMENDATION**

It is recommended that the board determine whether they support the bond issuance as described in Attachment A and, if so, authorize the Chancellor to serve as legal representative in executing and delivering the necessary documents by the August 31, 2004, deadline.

<b>Item Submitted By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Item Reviewed By:</b>	
<b>Final Disposition:</b>	<b>Vote :</b>



OFFICIAL BALLOT

IMPROVEMENT DISTRICT NO. 213  
OF  
IRVINE RANCH WATER DISTRICT

SPECIAL BOND ELECTION  
AUGUST 31, 2004

Ballot Pamphlet and Instructions to Voter



**STEVEN P. RODERMUND**  
Registrar of Voters

Mailing Address:  
P.O. Box 11298  
Santa Ana, California 92711

**REGISTRAR OF VOTERS**  
1300 South Grand Avenue, Bldg. C  
Santa Ana, California 92705  
(714) 567-7600  
TDD (714) 567-7608  
FAX (714) 567-7627  
[www.oc.ca.gov/election](http://www.oc.ca.gov/election)

Dear Voter:

The Board of Directors has called for an election on the question of whether a general obligation bonded indebtedness of Irvine Ranch Water District for Improvement District No. 213 shall be incurred and bonds issued therefor in the amount of \$87,647,500 in order to acquire and construct works and facilities for the collection, treatment and disposal of sewage and the storage and distribution of reclaimed water, including dams, reservoirs, storage tanks, treatment facilities, pipes, pumping equipment and all necessary equipment and property therefor, reconstruction, replacements and additions to said facilities, acquiring funds to fulfill contractual commitments to carry out the powers and purposes of the District contained in contracts, including contracts with other agencies, all in accordance with the Plan of Works for Improvement District No. 213.

This is an all-mailed ballot landowner election. The ballots are being mailed to the persons or entities listed as owners of land in the Improvement District on the latest equalized assessment roll of the County of Orange, corrected to reflect, in the case of transfers of land, those persons who as of the 45<sup>th</sup> day prior to the election appear as owners on the records of the County.

Improvement District No. 213 shall constitute a single election precinct for the purpose of holding the election.

To be qualified as a voter and to be entitled to vote at the election, a person must be a holder of title, as defined in Section 34026 of the Water Code of the State of California, to land in the Improvement District. Each voter shall have one (1) vote for each acre within the Improvement District to which he or she owns title. Any fraction of an acre shall be rounded to the nearest full acre, but if the voter owns less than one acre, then the voter shall be entitled to one vote. The last equalized assessment roll of the County of Orange is conclusive evidence of ownership of land; provided, however, that pursuant to a determination by resolution of the Board of Directors of the District, the equalized assessment roll of the County of Orange shall be corrected to reflect, in the case of transfers of land, those persons who as of the 45<sup>th</sup> day prior to the election appear as owners on the records of the County. Every voter, or his legal representative, may vote either in person or by a person duly appointed as his proxy. "Legal representative" means either of the following: (a) a duly appointed and acting guardian, executor or administrator of the estate of a holder of title to land; or (b) a person duly authorized to act for, and on behalf of, a holder of title to land that is not a natural person. Before a legal representative may vote at the election, he must provide a certified copy of said authority, which shall be kept and filed within the returns of the election.

No appointment of a proxy shall be valid, accepted, or a vote allowed thereon unless it meets all of the following requirements: (a) it is in writing; (b) it is executed by the person or legal representative of the person, who, in accordance with the provisions of Section 35003 of the Water Code of the State of California, is entitled to the votes for which the proxy is given; (c) it is acknowledged or certified in accordance with Section 2015.5 of the Code of Civil Procedure of the State of California; (d) it specifies the election at which it is to be used and is used only at the election specified; and (e) it shall be on a form specified by the County elections official as meeting the above requirements.

Every appointment of a proxy is revocable at the pleasure of the person executing it at any time before the person appointed as proxy shall have cast a ballot representing the votes for which the appointment was given.

If a proxy or authority of legal representative is being voted, the proxy or authority shall be attached to the ballot.

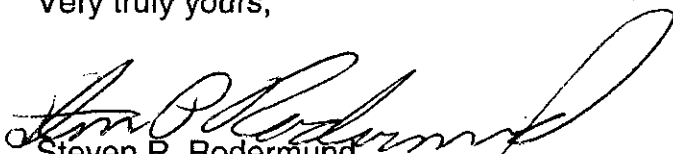
If two-third (2/3) of the votes cast at the election favor the issuance of the herein described bonds, said bonds shall be issued and sold for the purpose set forth herein.

YOU WILL RECEIVE ONE BALLOT FOR EACH GROUP OF PARCELS SHOWN ON THE ASSESSOR'S ROLL UNDER AN IDENTICAL NAME AND ADDRESS. The ballots were distributed based on the names and addresses designated on the assessment roll. Any parcels with a common name and address were combined for voting purposes. Each qualified voter has been issued one (1) ballot which entitles the voter to vote one (1) vote for each acre within Improvement District No. 213 to which he or she owns title. Any fraction of an acre shall be rounded to the nearest full acre, but if the voter owns less than one acre, then the voter shall be entitled to one vote.

Please note that your ballot must be RECEIVED by the Registrar of Voters not later than 5:00 p.m. on AUGUST 31, 2004. A POSTMARK DATE IS NOT ACCEPTABLE. You must use the enclosed envelope for mailing or delivering your ballot. Ballots that are mailed must be received either at the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California 92705 or at P.O. Box 11298, Santa Ana, California 92711. Your ballot may be delivered in the enclosed envelope to the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California.

If you have any questions, please contact Suzanne Slupsky of my staff at (714)567-7567.

Very truly yours,

  
Steven P. Rodermund  
Registrar of Voters

## Instructions to Landowner Voters

### HOW TO VOTE YOUR BALLOT

Vote your official ballot by placing a cross (+) in the voting square opposite your choice with a pen or pencil.

If a proxy or authority of legal representative is being voted, the proxy or authority shall be attached to the ballot.

### SPOILING YOUR BALLOT

If you tear your ballot or make an error in voting, you may secure another by surrendering the ballot you spoiled, in person or by mail at the address below or by executing an affidavit to the effect that you lost your ballot, and you will be given another ballot.

### RETURNING YOUR BALLOT

Enclose your ballot in the identification envelope provided. Supply ALL information requested on the identification envelope. YOUR VOTE WILL BE DISQUALIFIED IF YOU DO NOT FILL IN ALL THE INFORMATION.

### LAST DAY TO RETURN TO REGISTRAR OF VOTERS

**Please note that your ballot must be RECEIVED by the Registrar of Voters not later than 5:00 p.m. on AUGUST 31, 2004. A POSTMARK DATE IS NOT ACCEPTABLE.** You must use the enclosed envelope for mailing or delivering your ballot. Ballots that are mailed must be received either at the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California 92705 or at P.O. Box 11298, Santa Ana, California 92711. Your ballot may be delivered in the enclosed envelope to the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California.

IMPROVEMENT DISTRICT NO. 213  
OF  
IRVINE RANCH WATER DISTRICT  
SPECIAL BOND ELECTION: August 31, 2004  
BALLOT NO. 7  
Number of Votes Entitled to Cast: 38

IMPROVEMENT DISTRICT NO. 213  
OF  
IRVINE RANCH WATER DISTRICT  
SPECIAL BOND ELECTION: August 31, 2004  
BALLOT NO. 7

---

OFFICIAL BALLOT

IMPROVEMENT DISTRICT NO. 213  
OF  
IRVINE RANCH WATER DISTRICT

SPECIAL BOND ELECTION  
AUGUST 31, 2004

Number of Votes Entitled to Cast: 38

---

FOLD BOTTOM OF BALLOT UP TO THIS LINE

To vote, mark a cross (+) in the voting square after the word "YES" or after the word "NO." All marks otherwise made are forbidden. All distinguishing marks are forbidden and make the ballot void.

If you wrongly mark, tear, or deface this ballot, return it to the Registrar of Voters and obtain another.

---

BOND PROPOSITION: Shall the Irvine Ranch Water District incur an indebtedness and issue general obligation bonds for Improvement District No. 213 thereof in the amount of \$87,647,500 at a maximum interest rate of twelve percent (12%) per annum, to acquire and construct works and facilities for the collection, treatment and disposal of sewage and the storage and distribution of reclaimed water, including dams, reservoirs, storage tanks, treatment facilities, pipes, pumping equipment and all necessary equipment and property therefor, reconstruction, replacements and additions to said facilities, acquiring funds to fulfill contractual commitments to carry out the powers and purposes of the District contained in contracts, including contracts with other agencies, all in accordance with the Plan of Works for Improvement District No. 213?

YES	
NO	

---

If a proxy or other authority of legal representative is being voted, the proxy or authority shall be attached to the ballot.

Ballots must be received by 5:00 p.m., August 31, 2004, either at the Office of the Registrar of Orange County, 1300 South Grand Avenue, Santa Ana, California, or at P.O. Box 11298, Santa Ana, California, 92711.



CERTIFICATE OF AUTHORITY  
FOR USE IN THE SPECIAL BOND ELECTION  
FOR IMPROVEMENT DISTRICT NO. 213 OF THE  
IRVINE RANCH WATER DISTRICT ON AUGUST 31, 2004

I, \_\_\_\_\_, am legal representative of  
\_\_\_\_\_, with authority to vote the number of votes the  
above-named voter is entitled to cast in the special bond election for Improvement District No. 213 of the  
Irvine Ranch Water District.

I certify under penalty of perjury that the foregoing is true and correct.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

(This certificate shall be enclosed with the voted ballot in the return envelope.)

FROM

**ABSENT VOTER'S BALLOT  
RETURN ENVELOPE**

**BUSINESS REPLY MAIL**

FIRST-CLASS MAIL

PERMIT NO. 963

SANTA ANA, CA

POSTAGE WILL BE PAID BY ADDRESSEE

**REGISTRAR OF VOTERS  
COUNTY OF ORANGE  
P O BOX 11090  
SANTA ANA CA 92711-1090**



**WARNING: THE VOTER MUST SIGN THE ENVELOPE IN HIS/HER  
OWN HANDWRITING IN ORDER FOR THE BALLOT TO BE COUNTED  
AS WELL AS INDICATE HIS/HER RESIDENCE ADDRESS**

I hereby certify under penalty of perjury that I am a voter residing within the precinct in which I am voting and that I am the person whose name appears on this envelope. I have not applied, nor will I apply, for an absentee ballot from any other jurisdiction for this election.

**SIGN  
HERE**

(Signature of Voter)

(Residence Address and City)

**IDENTIFICATION E**

(ENCLOSE VOTED BALLOT ONLY)

**WARNING: VOTING TWICE CO**

**-IMPORTANT-** Comp  
is hand delivered to a

Due to illness or physical  
person to return my ballot

PRINT NAME OF

SIGNATURE OF

Relationship: (Circle  
grandparent, grandchild,  
in the same household as

South OC Comm. College District  
Attn: Dr. Raghu P. Mathur, Chancellor  
28000 Marguerite Parkway  
Mission Viejo, CA 92692-6399



This envelope contains an official ballot  
to be opened only by the canvasser

(Space below to be used only when counting  
successfully challenged. Elections Code §151)

- \_\_\_ Received too late
- \_\_\_ Non-matching signature/no signature
- \_\_\_ Not returned by voter or an authorized person
- \_\_\_ Other \_\_\_\_\_

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>26</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>ACADEMIC PERSONNEL ACTIONS – REGULAR ITEMS</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL/RATIFICATION</b>		

### **BACKGROUND**

In accordance with Education Code Section 72200, all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

### **STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

### **RECOMMENDATIONS**

The Chancellor recommends the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS**

**A. ADMINISTRATIVE EMPLOYMENT**

1. ROBERT SCOTT SIMPSON, ID #13751, is to be employed as Director of Research and Planning, District, Pos #2892, effective August 4, 2004. Administrative Salary Schedule, Category III, Step 1. This is a new position board approved on December 8, 2003.  
(See Attachment 1).

**B. ADDITIONAL COMPENSATION: GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
		<u>Amount</u>	
Forbes, Fred	Library Chair/IVC/Fall'04	\$2,700.00	08/23/04-12/20/04
Francisco, David	Sec'y/Treas/Academic Senate	2,700.00	08/23/04-12/20/04
Gabriella, Wendy	President Academic Senate/IVC	2,160.00	05/24/04-08/15/04
Haggerty, Lee	SOCCCD Faculty Negotiations	1,093.00	05/24/04-08/15/04
Marangi, Kent	Team Physician/physicals & games	3,000.00	08/01/04-05/19/05
Skaff, Penny	ASG/Planning Retreat/Fall'04	500.00	08/16/04-08/17/04
Taylor, Karen	Graphics Dept Chair/Fall'04	1,350.00	08/23/04-12/20/04

**C. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND**

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	<u>Effective Date</u>
		<u>Amount</u>	
Anderson, Randy	Develop/Edit Faculty Handbook	\$4,500.00	06/01/04-06/30/04

**D. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF**

(Information Item - Pursuant to Board Policy 4002.1)

<u>APPLICANT</u>	<u>HIGHEST DEGREE</u>	<u>PROBABLE ASSIGNMENT</u>	<u>APPROX.SALARY PLACEMENT</u>	<u>START DATE</u>
Adams, George	BA/Comm.	Comm. Arts**/SC	I/1	08/23/04
Armstrong, Ronald	MA/Anthro.	CIM/**/SC	V/1	08/23/04
Barth, Janet	BA/Psychology	Foods & Nutrition**/IVC	I/1	08/23/04
Cheng-Chen, Judy	MD/Medicine	Student Health*/IVC	DR01	08/23/04
Dadson, Guy	BS/Chemistry	Chemistry Lab/SC	I/1	08/23/04
Forgett, Lisa	MS/Nutrition	FCS/SC	II/1	08/23/04
Giuseffi, Vincent	BA/Studio Art	Graphic Design**/SC	I/1	08/23/04
Gust, Sherri	MS/Anatomy	Bio-Anat./SC	III/1	08/23/04
Johnson, Mark	BS/Bus. Admin.	Real Estate**/IVC	I/1	08/23/04
Lane, Eugenia	MFA/Dance	Emeritus PE/IVC	IV/2 <sup>1</sup>	08/23/04
Leonard, William	Ed.D/Math	Math/IVC	V/1	08/23/04
Liu, Robert	MA/Math	Math/SC	V/1	08/23/04

**D. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF** (cont'd.)  
(Information Item - Pursuant to Board Policy 4002.1)

<u>APPLICANT</u>	<u>HIGHEST DEGREE</u>	<u>PROBABLE ASSIGNMENT</u>	<u>APPROX.SALARY PLACEMENT</u>	<u>START DATE</u>
McLeod, Jennifer	MA/Psych.	Learning Dis.Spec./SC	V/1	08/23/04
Mills, Renee	Ph.D./Psych.	Learning Dis.Spec./SC	V/1	08/23/04
Pass, Christina	MS/Biology	Biology/IVC	III/1	08/23/04
Ploeger, Katherine	MA/English	English Comp./SC	V/1	08/23/04
Remington, Stephanie	MS/Biology	Biology/IVC	II/1	08/23/04
Robles, Dolores	MA/FCS	FCS/SC	II/1	08/23/04
Romero, Maria Teresa	MA/History	History/SC	V/1	08/23/04
Schneider, Brandon	MA/Poli. Sci.	Poli. Sci./SC	II/1	08/23/04
Schumacher, Stephen	MA/History	History/SC	II/1	08/23/04
Sharp, Stephen	MA/English	English/SC	III/1	08/23/04
Solem, Richard	MS/Oceanography	Marine Sci./SC	II/1	08/23/04
Ziobrowski, Jaelyn	MA/Psychology	Psychology/SC	II/1	08/23/04

\* Hired as a P/T physician in the IVC Student Health Center. Paid flat-rate of \$55/hr.

\*\*Per the Board of Governors of the California Community Colleges, this is a discipline in which a Master's degree is not generally expected or available.

<sup>1</sup> P/T Academic Rehire, originally employed from 9/90 to 12/96.

**EQUIVALENCY**

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>APPLICANT</u>	<u>HIGHEST DEGREE</u>	<u>PROBABLE ASSIGNMENT</u>	<u>APPROX SALARY PLACEMENT</u>	<u>START DATE</u>
Downey, Timothy	BS/Business Mgmt.	Phys. Ed./SC	I/1	08/23/04

Equivalency is based on 40 years of tennis playing experience, and 30 plus years of teaching tennis. Mr. Downey traveled to Europe to play on the professional tennis tour in the 1970s. He played competitively for 38 years and has ranked in the Top 20 in the SoCal 18's and Top 10 in SoCal Open and Senior Divisions in both singles and doubles for many years, as well as ranking in the Top 10 nationally.

Mr. Downey has been a volunteer Men's Tennis Coach at Saddleback College from August 2002 to the present. He has helped to organize, conduct training and assist in coaching the students to improve on all levels of their tennis skills.

**EQUIVALENCY (Cont.)**

<u>APPLICANT</u>	<u>HIGHEST DEGREE</u>	<u>PROBABLE ASSIGNMENT</u>	<u>APPROX SALARY PLACEMENT</u>	<u>START DATE</u>
Earnest, James	MA/Classics	Writing/IVC	V/1	08/23/04

Equivalency is based on a Bachelor of Arts degree and a Master of Arts degree in Classics from the University of California, Irvine and six years of experience teaching virtually every level of English, from ESL to World Literature. Mr. Earnest has taught English and Writing courses at Lake Tahoe Community College and at the University of California, Irvine.

Kirk, Julie	BFA/Art	Art/SC	I/1	08/23/04
-------------	---------	--------	-----	----------

Equivalency is based on a Bachelor of Fine Arts degree in Painting and Drawing from California State University, Fullerton and completion of all 60 units required for a Master of Fine Arts degree in Painting and Drawing at California State University, Fullerton. The only remaining requirement, her graduating show, is scheduled for November 2004. Ms. Kirk has been teaching Painting and Drawing at California State University, Fullerton since Fall 1998 and has been teaching 300 level coursework since 2001. She is also a master street painter and has been traveling nationally and internationally to do commissioned paintings and teach workshops on the art of street painting.

Roach, Dana	BA/Phys. Ed.	Phys. Ed./SC	I/1	08/23/04
-------------	--------------	--------------	-----	----------

Equivalency is based on a Bachelor of Arts degree in Physical Education from the California State University, Long Beach, his current physical education teaching with Saddleback Unified School District, and his 23 years experience with football. Mr. Roach has been, and continues to be, a professional consultant providing services for football kicking and punting, utilizing his training educational practices which he has designed and implemented specifically for football related activities.

Soifua, Monalito	BS/Exercise Sci.	Phys.Ed./SC	I/1	08/23/04
------------------	------------------	-------------	-----	----------

Equivalency is based on a Bachelor of Science degree from Brigham Young University in Laie, Hawaii; majoring in Exercise and Sports Science with a minor in Coaching. Mr. Soifua has twelve years of football coaching experience in Hawaii, Georgia and California. He is presently a professional fitness trainer with 24 Hour Fitness. This summer, Mr. Soifua has volunteered his coaching services with our Saddleback College football program.

Stoll, Stephanie	BFA/Dance	Dance/IVC	I/1	08/23/04
------------------	-----------	-----------	-----	----------

Equivalency is based on a Bachelor of Fine Arts degree in Theater and Dance with emphasis in Dance Performance. Ms. Stoll has been a trained dancer for 24 years and has been teaching dance for 11 years. She has worked professionally as a rehearsal director for trade shows and competition groups, and has taught several dance workshops.

**E. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. SHERYL A. NICOLSON, ID #1093, Professor of Human Development, Division of Social and Behavioral Sciences, Saddleback College, Pos #1675, has submitted her resignation effective July 31, 2004 and retirement effective August 1, 2004 (start date: August 18, 1980).

**F. AUTHORIZATION TO ABOLISH ACADEMIC ADMINISTRATIVE POSITION**

1. ASSISTANT DEAN/FINANCIAL AID, Pos #1582, Financial Aid, Student Services Division, Saddleback College, seeks authorization to eliminate this full-time, 40 hours per week, 12 months per year, Academic Administrator position from its staff complement.

**G. LEAVE WITH PAY**

1. KATHERINE CLARK, ID #2486, Professor of English Composition, Humanities and Languages, Irvine Valley College, has requested a personal leave with pay, with benefits, for Fall 2004 and Spring 2005 Semesters, pursuant to adopted revisions to Title 5 Regulations on Academic Senate Release Time, Section 53207 of the California Code of Regulations.

ATTACHMENT 1

NAME: ROBERT SCOTT SIMPSON

POSITION: DIRECTOR OF RESEARCH AND PLANNING  
District  
Academic Administrator

EDUCATION:

Ph.D. Psychology  
University of California, Irvine  
Irvine, CA

M.A. Social Science  
University of California, Irvine  
Irvine, CA

B.A. Psychology  
University of California, Irvine  
Irvine, CA

A.A. Psychology  
Golden West College  
Huntington Beach, CA

EXPERIENCE:

Mr. Simpson has been employed as Director, Data Systems, Center for Education Partnership (CFEP) at University of California, Irvine since August 1999 where he set policy for data collection and reporting for federal, state, local, and private grants and contracts. He also developed and maintained hardware and software infrastructure for all data and reporting needs related to the CFEP. Previous experience includes Special Assistant to the Vice Chancellor, Student Services at University of California, Irvine where he was the Student Services administrative resource for program evaluation, research design, statistical analysis and reporting (1996-1999), and Research Coordinator and Manager, Educational Evaluator, Department of Education at University of California, Irvine (1992-1996).

PROFESSIONAL ASSOCIATIONS:

Board Member, Early Academic Outreach Evaluation Advisory Board; University of California, Irvine Office of the President (2001-2003)  
Board Member, UC Gateways Implementation Advisory Board (2001-2003)  
Board Member, Transfer and Retention of Community College Students (TRUCCS) Advisory Board, University of Southern California (Current Member)



## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 27</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 08/30/04</b>
<b>SUBJECT:</b>	<b>CLASSIFIED PERSONNEL ACTIONS – REGULAR ITEMS</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL/RATIFICATION</b>	

### **BACKGROUND**

In accordance with Education Code Section 72200, all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

### **STATUS**

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

### **RECOMMENDATIONS**

The Chancellor recommends the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

#### A. NEW PERSONNEL APPOINTMENTS

1. Rick Salazar, is to be employed as Library Technician, Library Services, Saddleback College, Pos #1276, Classified Range 125, Step 1, 40 hours per week, 12 months per year, effective September 1, 2004. This is a replacement position for James Locke who was given a change of status.
2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis.

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
<sup>1</sup> Joyce, Maureen	Senior Administrative Asst/IVC	126/1	07/19/04
<sup>1</sup> Kirtner, Mark	Senior Graphic Designer/SC	130/1	08/13/04
<sup>1&amp;2</sup> Mc Clusky, Kathryn	Health Office Assistant/SC	114/1	08/09/04
<sup>1</sup> Sands, Janet	Senior Administrative Asst/IVC	126/1	08/02/04

3. The following individuals are to be employed as **Short-Term (Temporary)** positions, on an if-and-as-needed basis, and shall work no more than 170 days in any fiscal year.

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
<sup>1</sup> Acierno, Lois Diane	Clerk Short Term/IVC	8.50	08/10/04-12/31/04
<sup>1</sup> Adkins, Mauricette	Specialist Aide/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Baker, Kristina	Project Clerk/SC	7.25	06/01/04-08/20/04
<sup>1</sup> Bascom, Chantal	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Bezer, Azariah	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Birtle, Caia Victoria	Clerk Short Term/IVC	8.50	08/16/04-12/31/04
<sup>1</sup> Cacciola, Roseann	Specialist Aide/SC	9.50	08/10/04-06/30/05
<sup>1</sup> Campbell, Patricia	Specialist Aide/IVC	8.50	07/05/04-06/30/05
<sup>1</sup> Campbell, Susan	Specialist Aide/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Carlucci, Jess	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Chacon, Elsa	Project Specialist II/SC	14.00	07/01/04-06/30/05
<sup>1</sup> Chavez, Sherry	Registration Cashier/IVC	10.50	08/09/04-06/14/05
<sup>1</sup> Clem, Cecilia	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Coltrane, John	Specialist Aide/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Corley, Kenneth W. III	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Dadsetan, Sharareh	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Davila, Judy	Project Specialist II/SC	14.00	07/01/04-06/30/05
<sup>1</sup> De Grignon, Jean	Project Specialist III/SC	15.25	07/01/04-06/30/05
<sup>1</sup> Demorest, Donielle	Project Clerk/SC	7.25	05/26/04-06/30/05
<sup>1</sup> Edwards, Mark	Project Specialist I/SC	12.75	08/09/04-06/30/05
<sup>1</sup> Evans, Laura	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Fadaiefard, Mohammad	Specialist Aide II/IVC	10.50	07/01/04-06/30/05
<sup>1</sup> Fairweather, Anais	Project Clerk/SC	7.25	07/26/04-08/13/04
<sup>1</sup> Fan, Ching	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Fischer, Alice	Registration Cashier/IVC	10.50	08/09/04-06/14/05
<sup>1</sup> Fletcher, Jenifer	Project Clerk/IVC	7.25	07/01/04-06/30/05
<sup>1</sup> Gonzales, Kathleen	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Gordy, Linda	Clerk Short Term/IVC	8.50	08/10/04-12/31/04
<sup>1</sup> Hamagami, Mariko	Tutor/SC	7.25	07/01/04-06/30/05

3. The following individuals are to be employed as **Short-Term (Temporary)** positions, on an if-and-as-needed basis, and shall work no more than 170 days in any fiscal year. **(Continued)**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
<sup>1</sup> Hansen, Cheryl	Tutor/IVC	8.00	08/30/04-06/30/05
<sup>1</sup> Hart, Jeanette	Project Specialist III/District	15.25	08/18/04-06/30/05
<sup>1</sup> Hays, Norma J.	Clerk Short Term/IVC	8.50	08/16/04-12/31/04
<sup>1</sup> Hernandez, Kristena	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Huang, Florence C.	Specialist Aide/SC	8.50	06/10/04-06/30/05
<sup>1</sup> Huddleston, Leiane	Project Specialist III/SC	15.25	07/01/04-06/30/05
<sup>1</sup> Hughston, Marc	Specialist Aide/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Irwin, Delores B.	Clerk Short Term/IVC	8.50	08/16/04-12/31/04
<sup>1</sup> Jensen, Patricia Jo	Clerk Short Term/IVC	8.50	08/16/04-12/31/04
<sup>1</sup> Johnson, Nicole	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Kamal, Amr	Tutor/IVC	\$8.00	07/07/04-06/30/05
<sup>1</sup> Keck, David	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Labayen, Roxanne K.A.	Specialist Aide/SC	8.50	08/15/04-06/30/05
<sup>1</sup> Laird, Alan	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Landingham, Gabrielle	Project Specialist II/SC	14.00	07/01/04-06/30/05
<sup>1</sup> Lovato, David	Tutor/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Maremont, Erin	Specialist Aid/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Maremont, Erin	Specialist Aide/SC	10.50	07/26/04-06/30/05
<sup>1</sup> Martin, Mary E.	Registration Cashier/SC	10.50	08/09/04-09/30/04
<sup>1</sup> Martin, Mary	Clerk Short Term/IVC	10.50	09/15/04-06/14/05
<sup>1</sup> Mattson, Kathleen	Clerk Short Term/IVC	10.00	09/15/04-06/14/05
<sup>1</sup> McDonald, Karin	Registration Cashier/SC	10.50	08/09/04-09/30/04
<sup>1</sup> Meehan, Ramona L.	Clerk Short Term/IVC	8.50	08/10/04-12/31/04
<sup>1</sup> Meehan, Ramona L.	Clerk Short Term/IVC	8.50	08/16/04-12/31/04
<sup>1</sup> Mendoza, Ismael	Clerk Short Term/IVC	8.50	08/16/04-12/31/04
<sup>1</sup> Meza, Miguel	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Midori, Tanaka	Project Specialist III/IVC	15.25	07/01/04-06/30/05
<sup>1</sup> Mitchum, James	Registration Cashier/SC	10.50	08/09/04-12/31/04
<sup>1</sup> Munoz, Guillermo	Project Clerk/SC	7.25	07/14/04-06/30/05
<sup>1</sup> Murray, Rocky	Coaching Aide/SC	15.00	08/15/04-06/30/05
<sup>1</sup> Newell, Phillip A.	Clerk Short Term/IVC	8.50	08/10/04-12/31/04
<sup>1</sup> Newsom, Leanne M.	Clerk Short Term/IVC	8.50	08/10/04-12/31/04
<sup>1</sup> Nguyen, Vi Van	Project Clerk/SC	7.25	07/01/04-06/30/05
<sup>1</sup> Noonen, Ethlean	Specialist Aide/SC	9.50	07/01/04-06/30/05
<sup>1</sup> Nowland, Judith	Theatre Aide/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Nunes, Raymond	Project Specialist I/SC	12.75	07/01/04-06/30/05
<sup>1</sup> Nunez, Maria-Ester	Specialist Aide/IVC	11.50	07/01/04-06/30/05
<sup>1</sup> Parmer, Barbara	Clerk Short Term/IVC	9.00	09/15/04-06/14/05
<sup>1</sup> Puliyanda, Nikkita	Specialist Aide/IVC	8.50	07/01/04-06/30/05
<sup>1</sup> Quan, Steven	Coaching Aide/SC	15.00	08/15/04-06/30/05
<sup>1</sup> Quan, Steven	Coaching Aide/SC	15.00	02/24/04-06/30/04
<sup>1</sup> Raghibzadeh, Arash	Clerk Short Term/IVC	8.50	08/16/04-12/31/04
<sup>1</sup> Rasmussen, Barbara	Project Specialist I/SC	12.75	06/15/04-06/14/05
<sup>1</sup> Rawlins, John	Specialist Aide/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Reymond, Corine B.	Project Specialist II/IVC	14.00	07/14/04-06/30/05
<sup>1</sup> Rezaian, Mahta	Specialist Aide/IVC	8.50	07/01/04-06/30/05
<sup>1</sup> Rocklin, Patricia	Project Specialist III/SC	15.25	07/01/04-06/30/05

3. The following individuals are to be employed as **Short-Term (Temporary)** positions, on an if-and-as-needed basis, and shall work no more than 170 days in any fiscal year. **(Continued)**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
<sup>1</sup> Rudmann, Ashley	Specialist Aide/IVC	8.50	07/01/04-09/30/04
<sup>1</sup> Russo, John	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Samanta, Arundhati	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Sanchez, Kathryn Rebecca	Registration Cashier/IVC	10.50	08/09/04-06/14/05
<sup>1</sup> Santana, Bernardita	Project Specialist III/Dist.	15.25	07/01/04-06/30/05
<sup>1</sup> Sheriff, David	Specialist Aide/SC	8.50	07/01/04-06/30/05
<sup>1</sup> Shreeves, Shawn	Project Specialist II/SC	14.00	07/27/04-06/30/04
<sup>1</sup> Silverman, Cathy	Project Specialist I/SC	12.75	07/01/04-10/31/04
<sup>1</sup> Squires, Barbara	Project Specialist II/SC	14.00	07/01/04-06/30/05
<sup>1</sup> Steele, June	Tutor/SC	8.00	07/01/04-06/30/05
<sup>1</sup> Stout, Linda	Specialist Aide/SC	9.50	07/01/04-06/30/05
<sup>1</sup> Tash, Brandon	Registration Cashier/IVC	10.50	08/09/04-06/14/05
<sup>1</sup> Tormanen, Katie	Project Clerk/SC	7.25	07/06/04-12/31/04
<sup>1</sup> Uhlman, John	Registration Cashier/SC	10.50	08/09/04-12/31/04
<sup>1</sup> Wilford, Scott	Coaching Aid/SC	15.00	07/15/04-06/30/05
<sup>1</sup> Zillman, David	Tutor/SC	8.00	07/01/04-06/30/05

4. The following individuals are to be employed on a temporary basis, as **Professional Expert**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the 2004-2005 Academic year. Rate of pay not to exceed the amount defined per individual.

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Start/End Date</u>
<sup>1</sup> Acocella, Laura	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Anderson, Ingrid	Comm. and Contract Ed/SC	\$2500.00 per course	07/14/04-06/14/05
<sup>1</sup> Aronstam, Kristina	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Austin, Kelly	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Ayres, Stephanie	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Babellon, Lilith	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Bender, Amanda	Senior Lifeguard/SC	\$ 11.50 per hour	06/15/04-06/14/05
<sup>1</sup> Berger, Alyson	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Boland, Christina	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Brookshire, Benjamin	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Brunelle, Brian	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Buckley, Elizabeth	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Chaplain, Daniel	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Clancy, Ryan	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Clark, Jessica	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Conrad, Robert	Comm. and Contract Ed/IVC	\$2500.00 per course	07/01/04-06/30/05
<sup>1</sup> Cook, Derik	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Cosmakos, Alex	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Cosmakos, James	Senior Lifeguard/SC	\$ 11.00 per hour	06/15/04-06/14/05
<sup>1</sup> Crow, Linden	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Daniel, Sheena	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> De Marquette, Ryan	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Eastman, Emily	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Evert, Jane	Senior Lifeguard/SC	\$ 11.00 per hour	06/15/04-06/14/05
<sup>1</sup> Gard, Kelly	Senior Lifeguard/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Geesman, Ritchie	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05

4. The following individuals are to be employed on a temporary basis, as **Professional Expert**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the 2004-2005 Academic year. Rate of pay not to exceed the amount defined per individual. **(Continued)**

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Start/End Date</u>
<sup>1</sup> Goo, Haley	Senior Lifeguard/SC	\$ 12.50 per hour	06/15/04-06/14/05
<sup>1</sup> Grout, Benjamin	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Grove, Courtney	Recreation Aide/SC	\$ 8.50 per hour	06/15/04-06/14/05
<sup>1</sup> Grove, Courtney	Recreation Aide/SC	\$ 8.50 per hour	06/15/04-09/14/04
<sup>1</sup> Grove, Hailey	Recreation Aide/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Henderson, Carrie	Comm. and Contract Ed/IVC	\$2500.00 per course	07/01/04-06/30/05
<sup>1</sup> Hoffski, James	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Holmes, Britnee	Recreation Aide/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Hops, Jeffrey	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Hsu, Shirley	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Huling, Pary	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Joerger, David	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Joerger, Megan	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Johnson, David	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Joiner, Laura	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Karelius, David	Senior Lifeguard/SC	\$ 12.50 per hour	06/15/04-06/14/05
<sup>1</sup> Kepler, Ken	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Kucera, Matthew	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Lam, Steven	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Lau, Jennifer	Recreation Aide/SC	\$ 9.00 per hour	06/15/04-06/14/05
<sup>1</sup> Levine, Laura	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Lipert, Ryan	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Lipus, Garrett	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Lipus, Garrett	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-09/14/04
<sup>1</sup> Lopez, Vanessa	Senior Lifeguard/SC	\$ 11.50 per hour	06/15/04-06/14/05
<sup>1</sup> Lopez, Whitney	Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Lukina, Kurtis	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Lukina, Taryn	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Maccranka, Danielle	Senior Lifeguard/SC	\$ 11.50 per hour	06/15/04-06/14/05
<sup>1</sup> Mahkorn, Jamie	Senior Lifeguard/SC	\$ 13.00 per hour	06/15/04-06/14/05
<sup>1</sup> Malamut, Jason	Recreation Aide/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> McMackin, Kelly	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> McMasters, Jennifer	Senior Lifeguard/SC	\$ 13.50 per hour	06/15/04-06/14/05
<sup>1</sup> McMorrow, Joanne	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Michaelian, Kristin	Senior Lifeguard/SC	\$ 12.50 per hour	06/15/04-06/14/05
<sup>1</sup> Morad, Vida	Senior Lifeguard/SC	\$ 11.00 per hour	06/15/04-06/14/05
<sup>1</sup> Mueller, Kimberly	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Muesse, Andrew	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Mullen, James	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Nekvitz, Christina	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Newman, Brent	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Nolan, Catherine	Senior Lifeguard/SC	\$ 13.00 per hour	06/15/04-06/14/05
<sup>1</sup> O'Day-Mosley, Leslie	Interpreter V/IVC	\$ 25.00 per hour	07/01/04-06/30/05
<sup>1</sup> Olson, Shawn	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Pardoen, Brent	Clinical Skills Specialist/SC	\$ 15.00 per hour	09/01/04-06/30/05
<sup>1</sup> Paulhus, Robert	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Perla, Tamar	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05

4. The following individuals are to be employed on a temporary basis, as **Professional Expert**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the 2004-2005 Academic year. Rate of pay not to exceed the amount defined per individual. **(Continued)**

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Start/End Date</u>
<sup>1</sup> Pertrantoni, Matthew	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Pisano, Christina	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Pontiakos, Michael	Recreation Aide/SC	\$ 9.00 per hour	06/15/04-06/14/05
<sup>1</sup> Porzuczek, Paul	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Posvar, Danielle	Senior Lifeguard/SC	\$ 13.00 per hour	06/15/04-06/14/05
<sup>1</sup> Price, Gregory	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Puckett, Scott	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Ramey, Anthony	Model/IVC	\$ 15.50 per hour	08/04/05-06/30/05
<sup>1</sup> Reenders, Andrew	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Robitaille, Brittany	Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Rollins, Robert	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Rose, Jessica	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Rosenbaum, Brian	Recreation Aide/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Rose-Smith, Tiffany	Model/IVC	\$ 15.50 per hour	07/01/04-06/30/05
<sup>1</sup> Ross, Danielle	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Russi, Allison	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Salway, Bryan	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Sawyer, Ashley	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Schoon, Jo Anna	Comm. and Contract Ed/IVC	\$2500.00 per course	07/01/04-06/30/05
<sup>1</sup> Schwimmer, Emilia	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Scuderi, Jeffrey	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Sibbing, Melissa	Senior Lifeguard/SC	\$ 11.50 per hour	06/15/04-06/14/05
<sup>1</sup> Silverman, Cathy	Comm. and Contract Ed/SC	\$2500.00 per course	07/01/04-10/31/04
<sup>1</sup> Smith, Austin	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Smith, Derek	Recreation Leader/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Smith, Travis	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Soden, Derek	Senior Lifeguard/SC	\$ 12.50 per hour	06/15/04-06/14/05
<sup>1</sup> Sommerville, Daniel	Senior Lifeguard/SC	\$ 11.50 per hour	06/15/04-06/14/05
<sup>1</sup> Sommerville, Derek	Senior Lifeguard/SC	\$ 14.00 per hour	06/15/04-06/14/05
<sup>1</sup> Stachowski, Michael	Senior Lifeguard/SC	\$ 12.00 per hour	06/15/04-06/14/05
<sup>1</sup> Stewart, David	Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Strickbine, Kyle	Recreation Aide/SC	\$ 9.00 per hour	06/15/04-06/14/05
<sup>1</sup> Thompson, Wayne	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Thorpe, Jack A.	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Thurston, Sara	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-06/14/05
<sup>1</sup> Thurston, Sara	Recreation Leader/SC	\$ 10.00 per hour	06/15/04-09/14/04
<sup>1</sup> Tucker, Rachel	Recreation Aide/SC	\$ 8.00 per hour	06/15/04-06/14/05
<sup>1</sup> Valencia, Danielle	Senior Lifeguard/SC	\$ 10.50 per hour	06/15/04-06/14/05
<sup>1</sup> Valerio, Nadia	Recreation Aide/SC	\$ 9.00 per hour	06/15/04-06/14/05
<sup>1</sup> Vaughn, Debra	Interpreter III/IVC	\$ 19.00 per hour	07/01/04-06/30/05
<sup>1</sup> Volz, Amy	Senior Lifeguard/SC	\$ 9.50 per hour	06/15/04-06/14/05
<sup>1</sup> Westbrook, Aaron	Senior Lifeguard/SC	\$ 10.00 per hour	06/15/04-06/14/05

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the 2004-2005 academic years.

<u>Name</u>	<u>Start/End Date</u>
<sup>1</sup> Bellonzi, Jacob	07/01/04-06/30/05
<sup>1</sup> Chadorbaf, Hamid Reza	07/01/04-06/30/05
<sup>1</sup> Cistone, Nicholas	07/20/04-08/16/04
<sup>1</sup> Euguchi, Yohei	07/12/04-08/14/04
<sup>1</sup> Ghaffari, Ardeshir	07/01/04-08/20/04
<sup>1</sup> Jones, Emma	07/01/04-08/20/04
<sup>1</sup> Lay, Chanphanny	08/13/04-06/30/05
<sup>1</sup> Lin, Mei-Er	07/13/04-06/30/05
<sup>1</sup> Notte, Timothy	07/01/04-06/30/05
<sup>1</sup> Patel, Aakin	07/07/04-06/30/05
<sup>1</sup> Saga, Tomomi	07/01/04-06/30/05
<sup>1</sup> Ta, Vu	08/04/04-06/30/05
<sup>1</sup> Van Norton, Alisha	08/02/04-06/30/05
<sup>1</sup> Verduzco, Martha	07/15/04-09/15/04
<sup>1</sup> Wills, Justin	07/15/04-07/16/04

<sup>1</sup>Approved by the Chancellor or Ratification prior to Board Approval

<sup>2</sup> Daughter of Georganne McClusky, Sr. Adm. Asst. for the School of Extended Education at IVC.

**B. CLASSIFIED EMPLOYMENT** (Information Item – Pursuant to Board Policy 4002.1)

1. BARBARA SENDABA, ID# 12978 is to be employed as Senior Health Office Assistant, Student Health Services, Saddleback College, Position #2820, Classified Range 124, Step 1, 40 hours per week, 12 months per year, effective August 2, 2004. This is a replacement position for Marion Cain who retired.
2. JAMES LAURIE, is to be employed as Human Resources Information Systems Manager, District, Pos #2599, Classified Leadership, Range 225, Step C, effective August 23, 2004. This is a replacement position for Cynthia Ababon who resigned

**C. VOLUNTEERS**

The following individuals are to be approved as Volunteers for the 2003-2004 academic year.

Advanced Technology & Applied Science, Saddleback College

CHARLES KEPFORD

VIRGIL MOORE

Advanced Technology & Library Services, Irvine Valley College

DEIRDRE B. KUSHNER

Child Development Center, Saddleback College

XANIA DARDEN

Fine Arts, Physical Education & Athletics, Saddleback College

SHARZ ALETAHA

CHRISTINE HAYNES

RHONDA BENNETT

FRANCES HELLINGS

TAYLOR BENNETT

KATIE HELLINGS

**C. VOLUNTEERS**

The following individuals are to be approved as Volunteers for the 2003-2004 academic year.  
(Continued)

Fine Arts, Physical Education & Athletics, Saddleback College (Continued)

LINDA BORCHARD	JEANNE HITCHMAN
WHITNEY BORCHARD	MEGAN JACKS
CHRISTIE BOROWSKI	JEDEEN JARVIS
KIM BOROWSKI	ROXY JARVIS
LINDA BOROWSKI	ANDREA JASPER
MATT BORST	GABRIELLA JASPER
BRITTANI BOUKATHER	JENA LANGHAM
ILYSE BOUKATHER	MICHELE LANGHAM
CAMBRIA CHICHI	DANIELLE LASOR
LYNN CHICHI	ALEXANDRA MANDALA
ELIZABETH CLAWSON	LINDA MANDALA
JILL CLAWSON	JULIE MAXWELL
ERIC CLAYPOOL	MARDI MAXWELL
JUDY COHEN	COLLEEN MCNUTT
ANNE COPLEY	DORIA PALIOBAGIS
JILL COPLEY	KYRA PALIOBAGIS
CHRISTINA CORRADO	BARBARA POLIQUIN
VICTORIA CORRADO	ASHLEE RESTADIUS
MEGAN FARLEY	LORI RESTADIUS
MICHAEL FORTNEY	JULIANNE RIGSBY
SUSAN GALLITTO	JANET ROBERTS
KELSEY GALLITTO	SHELBY ROBERTS
EILEEN GAMBLE	CAITLIN SEDOFF
SUSAN GAMBLE	DANIEL SCHWEIKERT
AMY GERSTEN	AMELIA STAMPER
LINDSAY GERSTEN	HOLLY STAMPER
SUSAN GERSTEN	KIRA SULLIVAN
DIANE GUARRERA	SARA SULLIVAN
JENNA GUARRERA	NICOLE THARPE
DYLAN GWIN	ANNA THIERGARTNER
LENORE HART	ELIZABETH THIERGARTNER
LINDSAY HART	CAITLIN TOOHEY
JILL HAUK	CAROLYN TOOHEY
KRISTA HAUK	ERIN TOOHEY
CAROLINE HAYNES	MAUREEN WHITE

Health Sciences, Human Services & Emeritus Institute, Saddleback College  
STACI N. FISCHER

Office of Student Services, Saddleback College

MOHOMMADREZA AKHARAIN  
RACHEL HIPOLITE  
JAMES SINCLAIR

Social & Behavioral Science, Saddleback College  
MICHELE LACOUR



**D. CHANGE OF STATUS**

1. JOE CLAYTON, ID # 12022, Police Officer, Safety and Security, Saddleback College, Pos #2624, Range 2, Step 4, Part-Time, Weekends & Holidays, 16 hours per week, evening shift is to be given a change of status to Pos #2580, Range 2, Step 4, full time, 40 hours per week, 12 months per year effective September 1, 2004. This is a replacement for Paul Callahan who retired.
2. DORIS MUCHIRAHONDO, ID# 9286, Admissions & Record Specialist I, Office of Admissions, Records and Enrollment Services, Saddleback College, Pos# 2731, Classified Range 116, Step 5, is to be given at a change of status to position of Admissions and Records Specialist, Office of Admissions, Records and Enrollment Services, Saddleback College, Pos #2930, Classified Range 116, Step 5, 40 hours per week, 12 months per year, effective September 1, 2004. This is a replacement position for Laura Toscano who was given a change of status.

**E. OUT OF CLASS ASSIGNMENTS**

1. LEWIS AKERS, ID# 3277, Laboratory Technician, School of Life Sciences and Technologies, Irvine Valley College, Pos #2103, Classified Range 119, Step 6, 10 months per year, 25 hours per week is to continued in an out-of-class assignment as Laboratory Technician, School of Life Sciences and Technologies, Irvine Valley College, Pos #1074, Classified Range 119, Step 6, 40 hours per week, 12 months per year until September 30, 2004. This is a temporary assignment to provide coverage for Hung Tran, who is in an out-of-class assignment for Cecilia Noyes.
2. LORI CASSIDY, ID# 11594, Library Assistant I, Library Services, Saddleback College, Pos ID# 1309, Classified Range 114, Step 4, Part-Time, 28 hours per week is to be given a temporary increase in work hours to 38 hours per week from June 7, 2004 to July 16, 2004. This is a temporary assignment to provide coverage for James Locke who is on leave.
3. GARILYNN DICKSON, ID# 5977, Senior Administrative Assistant, Office of Student Development, Irvine Valley College, Pos# 2740, Classified Range 126, Step 4, 40 hours per week is to be given a temporary change to Senior Administrative Assistant, Office of Instruction, Irvine Valley College, Pos# 2768, Classified Range 126, Step 4, 40 hours per week effective July 19, 2004. This is a temporary assignment to provide coverage for Joy Rosa who is on leave.
4. MARY HALL, ID #1576 is to be employed as Acting Director of Financial Aid, College, Pos. #2934, Classified Leadership Range 232, Step C, effective July 1, 2004 through September 28, 2004. This is a temporary replacement for Wendy Baker who retired on June 30, 2004. *per G. Portner at the mtg. SM*
5. HUNG TRAN, ID# 4000 Laboratory Technician, School of Life Sciences and Technologies, Irvine Valley College, Pos ID# 1074, Classified Range 119, Step 6 is to continued in an out-of-class assignment as Senior Laboratory Technician, School of Life Sciences and Technologies, Irvine Valley College, Pos # 2480 Range 130, Step 3 until September 30, 2004. This is a temporary assignment to provide coverage for Cecilia Noyes who is on leave.
6. LUCINDA ZAMORA, ID# 5533, Administrative Assistant II, Office of Instruction, Saddleback College, Pos ID# 2025, Classified Range 121, Step 6, 40 hours per week is to be given a temporary change to Executive Assistant, Office of Instruction, Saddleback College, Pos ID# 2757, Classified Range 128, Step 4, 40 hours per week effective July 22, 2004 through August 6, 2004. This is a temporary assignment to provide coverage for Patricia Lucus who is on leave.

**F. LEAVE OF ABSENCE**

1. DARLENE HILL, ID# 1465, Administrative Assistant II, Maintenance, Operations & Support Services, Saddleback College, Pos #2696, Classified Range 121, Step 6, is to be placed on administrative leave through September 28, 2004.

**G. AUTHORIZATION TO ESTABLISH AND ANNOUNCE CLASSIFIED POSITION**

1. DIRECTOR OF FINANCIAL AID, Office of the Vice President for Student Services, Saddleback College, seeks authorization to establish a new full-time, 12 month, classified leadership position, Range 232, Position #2934, within its staff complement (Job Description Attachment 2).

**H. AUTHORIZATION TO ABOLISH CLASSIFIED POSITION AND/OR POSITION NUMBERS**

1. PAYROLL SPECIALIST, Pos #2125, Business Services, District seeks authorization to eliminate this full-time 40 hours per week, 12 months per year, Classified Range 124 from its staff complement.

**I. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT**

1. ERIKA HERNANDEZ, ID #11487, Senior Administrative Assistant, School of Fine Arts, Irvine Valley College, Pos #2745, resignation effective August 10, 2004. Payment is authorized for any compensated time off. (Start date: February 27, 2001)
2. JORGE MOLINA, ID #11669, Custodian, Facilities and Maintenance, Saddleback College, Pos #1040, resignation effective September 30, 2004. Payment is authorized for any compensated time off. (Start date: November 20, 2002)

**J. REVISION TO THE SCHEDULE FOR NON-BARGAINING UNIT, TEMPORARY SHORT TERM HOURLY POSITIONS**

1. Approval is requested to revise the Non-Bargaining Unit, Temporary, Short-Term, Hourly Schedule, effective August 31, 2004. This revision will change all Clinical Skills Specialist, Models, Lifeguard, Senior Lifeguard, Aquatic Aide, Recreation Aide, and Recreation Leaders to Professional Experts, as outlined in California Education Code 88003. (See Attachment 2).

**ATTACHMENT 1**

**South Orange County Community College District  
FINANCIAL AID DIRECTOR - (Range 232)**

**DEFINITION**

To plan, organize, manage and administer the financial aid and scholarship programs for Saddleback College; and to perform a variety of professional and technical tasks relative to assigned area of responsibility.

**SUPERVISION RECEIVED AND EXERCISED**

Receives general direction from the Vice President for Student Services.

Exercises direct supervision over technical and clerical staff.

**EXAMPLES OF DUTIES** - Duties may include, but are not limited to, the following:

Plan, organize, develop and direct financial aid programs; prepare annual applications for Federal and State funding; develop and administer departmental budget for the Financial Aid Office.

Interpret and apply Federal and State regulations and legislation; prepare a variety of Federal and State accountability reports; direct the maintenance of required records and statistics.

Develop, implement, coordinate and evaluate policies and procedures for the administration of various financial aid programs; assure the programs comply with Federal, State and local requirements.

Initiate, coordinate and supervise the process for the delivery of financial aid, veterans benefit program and scholarship awards programs; confer with Information Systems regarding the development and enhancement of data processing systems and software applications. Identify, recommend and implement an appropriate data processing computer system for automating the financial aid office.

Supervise and evaluate the performance of assigned personnel; adjust workload and assignments; provide overall direction for training.

Participate in internal, Federal and State audits as needed; respond to findings and initiate actions as required.

Serve as the financial aid liaison coordinator to the Scholarship Selection Committee and Scholarship Awards Banquet Committee.

Evaluate and prepare statistical data reports relating to financial aid impact on students and the institution; act on student appeals and provide necessary recommendations as required.

South Orange County Community College District  
Page 2 - Financial Aid Director

EXAMPLES OF DUTIES (Continued)

Develop, implement and evaluate a community outreach program to local high schools regarding financial aid.

Plan, organize and manage the expenditures of College Work-Study, grant and loan funds to maximize student and institutional needs.

Represent the Financial Aid Office and the District at a variety of administrative and professional meetings as required, including participation in local, state and national professional financial aid associations.

Coordinate and interface financial aid programs and activities with other college departments, State and Federal agencies.

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Federal, State, and District programs, policies, procedures, rules and regulations of student financial assistance programs.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Principles and procedures of financial record keeping.

Budgeting procedures and techniques.

Principles and practices of supervision, training and personnel management.

Strong public relations skills.

Utilization and functions of data processing equipment and its applications for an automated financial aid office.

Strong oral, written and report preparation skills.

Strong interpersonal and managerial skills.

**ATTACHMENT 1**  
**(Continued)**

South Orange County Community College District  
Page 3 - Financial Aid Director

Ability to:

Effectively develop, implement and evaluate financial aid programs and strategies.

Develop budget and administration of annual funding.

Ability to:

Access and search for information and prepare clear and concise reports.

Supervise, train and evaluate assigned staff.

Interpret and apply complex and technical Federal, State, District, and local laws, codes and regulations.

Respond to requests for information regarding financial aid student data.

Maintain the security of confidential materials.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain cooperative working relationships with those contacted in the course of administering a financial aid program.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Five years of increasingly responsible technical experience relating to the Financial Aid Office functions including two to three years of lead and/or supervisory responsibility.

Training:

Equivalent to a Bachelor degree.

**ATTACHMENT 2**

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
NON-BARGAINING UNIT SALARY SCHEDULES  
2004-2005**

**NON-BARGAINING UNIT, TEMPORARY, SHORT TERM HOURLY SALARY SCHEDULE\***

\*Non-Bargaining Unit, Temporary, Short Term, Hourly employees do not exceed (in any combination of assignments) a maximum of 185 days in any fiscal year. Any number of hours per day constitutes a day worked.

<u>Job Title</u>			<u>Hourly Rate</u>
Admissions and Records Aide .....			\$10.72
Child Care Aide.....			8.50
Clerk -- Short Term			
	<u>Length of Service</u>		
	Range 001	(0-2 Semesters)...	8.50
	Range 002	(3-4 Semesters)...	8.90
	Range 003	(5-6 Semesters)...	9.25
	Range 004	(7-8 Semesters)...	9.60
	Range 005	(9-10 Semesters) ...	10.00
Coaching Aide.....			15.00
Counseling Intern .....			8.00
Events Aide .....			12.00
Fitness Leader			
	<u>Length of Service</u>		
	Range 001	(0-2 Semesters)...	9.50
	Range 002	(3-4 Semesters)...	10.50
	Range 003	(5-6 Semesters)...	11.50
	Range 004	(7-8 Semesters)...	12.50
Hardware/Software Aide.....			10.00
Operations Worker .....			7.00
Peer Advisor			
	Range 001	.....	7.25
	Range 002	.....	8.00
Project Clerk.....			7.25
Project Specialist I	Range 001	Intermediate Level	12.75
Project Specialist II	Range 001	Skilled Level.....	14.00
Project Specialist III	Range 001	Advanced Level..	15.25

<u><b>Job Title</b></u>			<u><b>Hourly Rate</b></u>
Registration Cashier	Range 001	.....	8.50
	Range 002	.....	10.50
Secretary/Receptionist	Range 001	<u><b>Level of Service</b></u> Entry-Level.....	12.50
	Range 002	Intermediate Level	13.50
	Range 003	Skilled-Level .....	14.00
Short Term Campus Security Officer	Range 001	<u><b>Level of Service</b></u> Entry-Level.....	11.86
	Range 002	Intermediate Level	13.07
	Range 003	Skilled Level.....	15.13
Specialist Aide			
(Based on Skill Level) – Placement on following requires approval by Director, HR			
		<u><b>Level of Service</b></u>	
	Range 001	.....	8.50
	Range 002	.....	9.50
	Range 003	Intermediate Level	10.50
	Range 004	Skilled-Level .....	11.50
	Range 005	Senior-Level .....	12.50
Student Affairs Aide	Range 001	.....	8.00
	Range 002	.....	8.50
Student Escort		.....	7.00
Theatre Aide.....			8.50
Traffic Control Aide.....			7.00
Tutor	Range 001	.....	7.25
	Range 002	.....	8.00
Van Driver I .....			7.00
Van Driver II .....			8.00
Van Driver III.....			9.00
Van Driver/Special Services .....			10.00
<b>STUDENT HELP:</b>			
Student Driver	Range 001	.....	7.25
Student Help	Range 001	.....	7.25
Work Study	Range 001	.....	7.25
Student Help/St. Driver	Range 001	.....	7.25

**NON-BARGAINING UNIT PROFESSIONAL EXPERT SALARY SCHEDULE\***

\*Non-Bargaining Unit Professional Experts are employed on a temporary basis for a specific project, regardless of length of employment and are not considered part of the classified bargaining unit, as outlined in California Education Code 88003.

<b><u>Job Title</u></b>	<b><u>Hourly Rate</u></b>
Community/Contract Education      Community Education Service Agreement	
Clinical Skills Specialist	
Range 001 Entry	15.00
Range 002 Intermediate	20.00
Range 003 Skilled	25.00
Range 004 Senior	30.00
Interpreter I (Entry)	\$13.00
Interpreter II (Intermediate)	\$16.00
Interpreter III (Skilled)	\$19.00
Interpreter IV (Senior)	\$25.00
Model, Professional	\$15.50
Aquatic Aide	
Range 001 (0-1 Season)	\$ 7.00
Range 002 (2 Seasons)	\$ 7.50
Range 003 (3+ Seasons)	\$ 8.00
Lifeguard	
Range 001 (0-1 Season)	\$ 8.00
Range 002 (2 Seasons)	\$ 8.50
Range 003 (3 Seasons)	\$ 9.00
Range 004 (4+ Seasons)	\$ 9.50
Lifeguard, Senior	
Range 001 (0-1 Season)	\$ 9.50
Range 002 (2 Seasons)	\$10.00
Range 003 (3 Seasons)	\$10.50
Range 004 (4 Seasons)	\$11.00
Range 005 (5 Seasons)	\$11.50
Range 006 (6 Seasons)	\$12.00
Range 007 (7 Seasons)	\$12.50
Range 008 (8 Seasons)	\$13.00
Range 009 (9 Seasons)	\$13.50
Range 010 (10+ Seasons)	\$14.00



**ATTACHMENT 2**  
**(CONTINUED)**

Page 4 of 4

Recreation Aide

Range 001 (0-1 Season)	\$ 7.00
Range 002 (2 Seasons)	\$ 7.50
Range 003 (3 Seasons)	\$ 8.00
Range 004 (4 Seasons)	\$ 8.50
Range 005 (5 Seasons)	\$ 9.00
Range 006 (6 Seasons)	\$ 9.50
Range 007 (7+ Seasons)	\$10.00

Recreation Leader

Range 001 (0-1 Season)	\$10.00
Range 002 (2 Seasons)	\$11.00
Range 003 (3 Seasons)	\$12.00
Range 004 (4 Seasons)	\$13.00
Range 005 (5 Seasons)	\$14.00
Range 006 (6 Seasons)	\$15.00
Range 007 (7+ Seasons)	\$20.00

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>28</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: ADOPTION OF THE FINAL BUDGET FOR 2004-2005</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

**BACKGROUND**

Title 5, California Code of Regulations, Section 58305© requires that on or before the 15<sup>th</sup> day of September, the governing board of each community college district shall adopt a final budget. Enclosed for approval is the proposed Final Budget for the 2004-2005 fiscal year. As required by Section 58301 of Title 5, this document has been available for public inspection at each college library.

**STATUS**

On June 22, 2004, the Board of Trustees approved a Tentative Budget for 2004-2005. Since that time, total unrestricted resources have decreased from \$155,405,469 to \$151,005,486. The primary reason for the decrease is in the projected ending balance due to the transfer of Pool Case Reserves to the Capital Outlay Fund for future building projects. The unrestricted General Fund ending balance on June 30, 2004 is \$17,008,006. The District Reserve for economic uncertainties has been set at 6.5%.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the 2004-2005 Final Budget as presented in the enclosure.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>29</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: CLASSIFIED LEADERSHIP CLASSIFICATION REVIEW</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

**BACKGROUND**

On September 30, 2002 the Board of Trustees approved a contract with the Hay Group for a classified leadership classification study. The study has been completed, including the appeal process.

**STATUS**

The Hay Group has made recommendations regarding the leadership classification plan. Firm representatives have made presentations to Classified Leadership on two occasions. The Chancellor and Deputy Chancellor have met with designated representatives of Classified Leadership. After consideration of the input, the following recommendations are presented.

1. Adopt a classification plan that is based on a grade structure that will place jobs of similar content into the same grade. (Exhibit A)
2. Adopt a Salary Structure that is based on the following:
  - A blend of the average of the selected organization control points and the private sector median (50th percentile)
  - The control point is the range midpoint. The minimum is 80% of the midpoint and the maximum is 120% of the midpoint. Steps are placed in the structure between minimum and 10% above the midpoint with an open range between 110% of midpoint and the range maximum. This will allow the District to consider movement to a performance based pay delivery philosophy in the future. Per this plan, consideration has been given to having steps between minimum and midpoint and an open range between midpoint and maximum.
3. Upon adoption of this salary structure that has a maximum of 20% above the market policy position, roll the current longevity pay into base salary and eliminate the practice of longevity pay in effect the date of implementation of this plan.
4. Adopt an implementation plan that will:
  - move employees who are below the range minimum to the range minimum;

- provide an "at the time of implementation" increase to employees who are below the new salary structure midpoint: and
  - having done the above, place employees on the next highest step in the pay structure.
5. Initiate a process to develop a performance management plan so that a strengthened linkage between performance management and pay movement may be considered in the future.
  6. To ensure that the salary structure is kept consistent with the policy position, review the salary structure in three years, taking into consideration changes in the salary market and cost-of-living factors.

The cost of implementation for July 2004 to June 2005 is approximately \$147,542. The salary schedule and individual leadership employee step placement are included (Exhibit B and C).

### **RECOMMENDATIONS**

The Chancellor recommends approval of recommendations one through six listed above and the classified leadership plan as shown in EXHIBITS A, B, and C with an implementation date of July 1, 2004.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

# SOCCCD - Classified Leadership Job Ranking

EXHIBIT A  
Page 1 of 1

Range	Job Title	Min	Mid	Max
CL10	Director of Business Svcs	\$99,900	\$124,900	\$150,000
CL10	Director of Facilites Pln/Purch	\$99,900	\$124,900	\$150,000
CL9	Director of HR	\$87,100	\$109,000	\$130,800
CL8	Assoc Dir Info Sys/Svcs	\$76,600	\$95,800	\$114,900
CL8	Director Facilities/Phy Plant	\$76,600	\$95,800	\$114,900
CL8	Director of A R /Enrollment	\$76,600	\$95,800	\$114,900
CL8	Director of Facilities & Maint	\$76,600	\$95,800	\$114,900
CL8	Director of Tech Sys	\$76,600	\$95,800	\$114,900
CL8	Director Tech/Broadcast Sys	\$76,600	\$95,800	\$114,900
CL7	Assoc Dir of Financial Aid	\$68,000	\$85,000	\$102,000
CL7	Assoc Dir Network Sys	\$68,000	\$85,000	\$102,000
CL7	Asst Director of HR	\$68,000	\$85,000	\$102,000
CL7	Chief of Police	\$68,000	\$85,000	\$102,000
CL7	Director College Foundation	\$68,000	\$85,000	\$102,000
CL7	Director Emeritus/Comm/Cont Ed	\$68,000	\$85,000	\$102,000
CL7	Director Inst Support Svcs	\$68,000	\$85,000	\$102,000
CL7	Director Mktg, Gov & Comm I	\$68,000	\$85,000	\$102,000
CL7	Director of Comm Education	\$68,000	\$85,000	\$102,000
CL7	Director of Econ/Res Dev	\$68,000	\$85,000	\$102,000
CL7	Director of Emeritus Institute	\$68,000	\$85,000	\$102,000
CL7	Director of Performing Arts	\$68,000	\$85,000	\$102,000
CL7	Applications Proj Manager	\$68,000	\$85,000	\$102,000
CL7	College Budget Manager	\$68,000	\$85,000	\$102,000
CL7	Financial Aide Director	\$68,000	\$85,000	\$102,000
CL6	A & R Registrar	\$61,200	\$76,400	\$91,700
CL6	Accounting Manager	\$61,200	\$76,400	\$91,700
CL6	Child Dev Center Manager	\$61,200	\$76,400	\$91,700
CL6	Payroll Manager	\$61,200	\$76,400	\$91,700
CL6	Computer Sys Manager	\$61,200	\$76,400	\$91,700
CL6	Deputy of Police	\$61,200	\$76,400	\$91,700
CL6	Director of Student Affairs	\$61,200	\$76,400	\$91,700
CL6	Director of Student Health Center	\$61,200	\$76,400	\$91,700
CL6	Facilities Energy/ Manager	\$61,200	\$76,400	\$91,700
CL6	Management Info Anaylst	\$61,200	\$76,400	\$91,700
CL6	Director Public Info & Mktg	\$61,200	\$76,400	\$91,700
CL6	Risk Manager Coordinator	\$61,200	\$76,400	\$91,700
CL5	HRIS Manager	\$55,300	\$69,100	\$82,900
CL5	Purchasing Supervisor	\$55,300	\$69,100	\$82,900
CL4	Central Services Supervisor	\$49,200	\$61,600	\$74,000
CL4	Facilities Maint Supervisor	\$49,200	\$61,600	\$74,000
CL4	Operations Supervisor	\$49,200	\$61,600	\$74,000
CL4	Exec Assistant B of T	\$49,200	\$61,600	\$74,000
CL4	Exec Asst Chancellor	\$49,200	\$61,600	\$74,000
CL3	Exec Assistant to President	\$45,100	\$56,400	\$67,800
CL3	Exec Assistant to Dep Chanc	\$45,100	\$56,400	\$67,800
CL3	Exec Assistant VC	\$45,100	\$56,400	\$67,800
CL2	**	\$41,800	\$52,300	\$62,800
CL1	Admin Sec II	\$38,500	\$48,200	\$57,900
CL1	Human Resource Associate	\$38,500	\$48,200	\$57,900

HayGroup  
 CLASSIFIED LEADERSHIP JOB RANGES  
 August 2004

<b>Range</b>	<b>Min</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Mid</b>	<b>Step 7</b>	<b>Step</b>
CL10	\$99,900	\$104,450	\$109,200	\$114,170	\$119,360	\$124,900	\$130,700	\$136,7
CL9	\$87,100	\$91,060	\$95,200	\$99,530	\$104,060	\$109,000	\$114,170	\$119,5
CL8	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,800	\$100,280	\$104,9
CL7	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000	\$88,930	\$93,0
CL6	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400	\$79,840	\$83,4
CL5	\$55,300	\$57,820	\$60,450	\$63,200	\$66,080	\$69,100	\$72,260	\$75,5
CL4	\$49,200	\$51,440	\$53,780	\$56,230	\$58,790	\$61,600	\$64,540	\$67,6
CL3	\$45,100	\$47,150	\$49,300	\$51,540	\$53,890	\$56,400	\$59,030	\$61,7
CL2	\$41,800	\$43,700	\$45,690	\$47,770	\$49,940	\$52,300	\$54,770	\$57,3
CL1	\$38,500	\$40,250	\$42,080	\$43,990	\$45,990	\$48,200	\$50,520	\$52,9

Name	Title	CL Range	Salary W/Step Adjust.	Min	Step 2	Step 3	Step 4	Step 5	Mid
Mary K. Slavin	Director of Business Svcs	CL10	\$114,170	\$99,900	\$104,450	\$109,200	\$114,170	\$119,360	\$124,170
Raul Alfredo Villalba	Director of Facilities Pln/Purch	CL10	\$109,200	\$99,900	\$104,450	\$109,200	\$114,170	\$119,360	\$124,170
Teddi Jo Lorch	Director of HR	CL9	\$95,200	\$87,100	\$91,060	\$95,200	\$99,530	\$104,060	\$109,200
James Ralph Phaneuf	Assoc Dir Info Sys/Svcs	CL8	\$104,970	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,200
Jane Rosenkrans	Director of A R /Enrollment	CL8	\$100,280	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,200
John Ozurovich	Director Facilities/Phy Plant	CL8	\$100,280	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,200
Vacant	Director of Facilities & Maint	CL8	\$0	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,200
John W. Edwards	Director of A R /Enrollment	CL8	\$95,800	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,200
Tran Ky Hong	Director of Tech Sys	CL8	\$87,540	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,200
Mark Walter Schiffelbein	Director Tech/Broadcast Sys	CL8	\$104,970	\$76,600	\$80,090	\$83,730	\$87,540	\$91,520	\$95,200
Eric M. Garant	Director Inst Support Svcs	CL7	\$88,930	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Darryl L. Cox	Financial Aide Director	CL7	\$77,700	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
David Eugene Anderson	Director Emeritus/Comm/Cont Ed	CL7	\$88,930	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Donna Sue Sneed	Director of Econ/Res Dev	CL7	\$88,930	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Ester Graham	Asst Director of HR	CL7	\$85,000	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Geofrey Lynn English	Director of Performing Arts	CL7	\$99,204	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Harry Paul Parmer	Chief of Police	CL7	\$81,240	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Hendrick S. Van Leeuwen	Assoc. Dir Network Sys	CL7	\$95,196	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
James Philip Gaston	Applications Proj Manager	CL7	\$93,516	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Carol Hilton	College Budget Manager	CL7	\$88,930	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Mary E. Mueller	College Budget Manager	CL7	\$77,700	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Mary C. Hall	Assoc Dir of Financial Aid	CL7	\$77,700	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Michelle Carol Anstadt	Director College Foundation	CL7	\$93,050	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Al Tello	Director College Foundation	CL7	\$81,240	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Tracy Daly	Director Mktg, Gov & Comm I	CL7	\$85,000	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Owen Michael Kreza	Chief of Police	CL7	\$71,090	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Sandra Ann Marzilli	Director of Emeritus Institute	CL7	\$74,320	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Susan E. Gordon	Director of Comm Education	CL7	\$88,930	\$68,000	\$71,090	\$74,320	\$77,700	\$81,240	\$85,000
Andrea A. Gallagher	Accounting Manager	CL6	\$79,840	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Becky L. Thomas	Child Dev Center Manager	CL6	\$69,930	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Brenda Marie Frame	Director of Student Health Center	CL6	\$76,400	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Dennis Duncan	Deputy Chief of Police	CL6	\$61,200	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Earl Arthur Pagal	Risk Manager Cood	CL6	\$69,930	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Gregory Allan Tesch	Computer Sys Manager	CL6	\$93,516	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
James Andrew Pyle	Deputy Chief of Police	CL6	\$79,840	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
John G. Avera	Facilities Energy/ Manager	CL6	\$73,110	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Joyce A. Semanik	A & R Registrar	CL6	\$69,930	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Lisa Marie Cavallaro	Child Dev Center Manager	CL6	\$66,890	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Laura Abrams	Payroll Manager	CL6	\$73,110	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Ruben Guzman	A & R Registrar	CL6	\$61,200	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Diane Turner	Director Public Info & Mktg	CL6	\$61,200	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Tamara Leigh King	Management Info Anaylst	CL6	\$73,110	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Vacant	Director of Student Affairs	CL6	\$0	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400
Virginia Helen Locke	Director of Student Affairs	CL6	\$76,400	\$61,200	\$63,980	\$66,890	\$69,930	\$73,110	\$76,400

Name	Title	CL Range	Salary	Min	Step 2	Step 3	Step 4	Step 5	Mid
			W/Step Adjust.						
James Laurie	HRIS Manager	CL5	\$55,300	\$55,300	\$57,820	\$60,450	\$63,200	\$66,080	\$69,000
Shannon Seifert	Purchasing Supervisor	CL5	\$72,260	\$55,300	\$57,820	\$60,450	\$63,200	\$66,080	\$69,000
Wayne B. Kethley	Central Services Supervisor	CL4	\$56,230	\$49,200	\$51,440	\$53,780	\$56,230	\$58,790	\$61,000
Michael James	Facilities Maint Supervisor	CL4	\$67,620	\$49,200	\$51,440	\$53,780	\$56,230	\$58,790	\$61,000
Anthony Rodgers	Operations Supervisor	CL4	\$49,200	\$49,200	\$51,440	\$53,780	\$56,230	\$58,790	\$61,000
Robina Husting	Exec Asst Chancellor	CL4	\$64,540	\$49,200	\$51,440	\$53,780	\$56,230	\$58,790	\$61,000
Donna S. Martin	Exec Assistant B of T	CL4	\$64,540	\$49,200	\$51,440	\$53,780	\$56,230	\$58,790	\$61,000
Sophie Miller	Exec Assistant to President	CL3	\$63,743	\$45,100	\$47,150	\$49,300	\$51,540	\$53,890	\$56,000
Marilyn L. Radenovic	Exec Assistant to President	CL3	\$63,743	\$45,100	\$47,150	\$49,300	\$51,540	\$53,890	\$56,000
Sharyn Ann Strong	Exec Assistant to V C	CL3	\$64,902	\$45,100	\$47,150	\$49,300	\$51,540	\$53,890	\$56,000
Cheryl Rios Clavel	Exec Assistant Dep Chanc	CL3	\$56,400	\$45,100	\$47,150	\$49,300	\$51,540	\$53,890	\$56,000
		CL2	\$0	\$41,800	\$43,700	\$45,690	\$47,770	\$49,940	\$52,000
Sandy Jeffries	Human Resource Associate	CL1	\$43,990	\$38,500	\$40,250	\$42,080	\$43,990	\$45,990	\$48,000
Vacant	Admin Sec II	CL1	\$0	\$38,500	\$40,250	\$42,080	\$43,990	\$45,990	\$48,000



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 30</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: HEALTH SCIENCES BUILDING: INCREASE OF NOT-TO-EXCEED COST OF INSPECTION OF RECORD SERVICES</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

**BACKGROUND**

On July 28, 2003, the Board of Trustees approved an agreement with UCMI, Inc. for Inspector of Record (IOR) services for the Health Sciences Building at Saddleback College on an hourly basis not-to-exceed One Hundred Forty Thousand and No/100 Dollars (\$140,000.00).

**STATUS**

The cost of Inspector of Record services has exceeded the initially estimated amount. One reason is that the IOR has been able to perform some inspections normally done by an independent Deputy Inspector, thus saving money in the special inspections area. The other reason is that, to keep the project on schedule, contractors are routinely working longer hours and Saturdays. The District is required to pay for this overtime inspection but will be reimbursed by the contractors at the end of the job. There is a need to increase the authorized not-to-exceed amount by Seventy Five Thousand and No/100 Dollars (\$75,000.00) to cover the cost of IOR services during ongoing and upcoming phases of the project. The revised not-to-exceed amount will be Two Hundred Fifteen Thousand and No/100 Dollars (\$215,000.00). Funds are available in the project account.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve revising the not-to-exceed amount for IOR services provided by UCMI, Inc. to Two Hundred Fifteen Thousand and No/100 Dollars (\$215,000.00).

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 31</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 8/30/04</b>
<b>SUBJECT:</b>	<b>SOC CCD: HEALTH SCIENCES BUILDING: APPROVAL OF CHANGE ORDER REQUESTS</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

### **BACKGROUND**

On April 28, 2003, the Board of Trustees hired C.W. Driver for the management of multiple prime contracts for the construction of the Health Sciences building at Saddleback College. Twenty seven (27) trade contracts have been approved to date for a total combined amount of Eleven Million Eight Hundred Sixteen Thousand Eight Hundred Seventy Five and No/100 Dollars (\$11,816,875.00). Previously approved change orders increased that amount by One Hundred Twenty Six Thousand Four Hundred Thirty Two and No/100 Dollars (\$126,432.00) for a revised total contract amount of Eleven Million Nine Hundred Forty Three Thousand Three Hundred Seven and No/100 Dollars (\$11,943,307.00).

### **STATUS**

EXHIBIT A describes required modifications contained in Change Order Requests (COR) numbers 40, 41, 42, 44, 46, 47, 48, and 51. Approval of these COR's will result in an increase of Eleven Thousand Five Hundred Twenty Nine and No/100 Dollars (\$11,529.00) in the total project cost and the individual trade contracts will be impacted as shown on EXHIBIT B. To avoid delays in the project, the Chancellor, with the authority delegated by Board Policy 2100, approved the changes contained in COR's Nos. 40, 41, 42, 44, 46, 47, and 48, subject to ratification by the Board of Trustees. Funds are available in the project's contingency account.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees ratify approval of COR's Nos. 40, 41, 42, 44, 46, 47 and 48 for the Health Sciences building at Saddleback College, approve COR No. 51 as described in EXHIBITS A and B, and authorize staff to execute the corresponding change orders with each of the trade contractors involved which will result in an increase of Eleven Thousand Five Hundred Twenty Nine and No/100 Dollars (\$11,529.00) in the total project cost.

<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>

**HEALTH SCIENCES/ DISTRICT OFFICES BUILDING  
AT SADDLEBACK COLLEGE**

EXHIBIT A

**August 30, 2004**

40	7/20/2004	Add magnetic hold open to door in Chancellor's Office. Provide push button door operators at all restroom doors	Architect	ATP	0	\$7,936.00
41	7/21/2004	Modifications in IT server room to accommodate requirements of telephone system recently acquired by the district.	District	ATP	0	\$7,774.00
42	7/6/2004	At 3rd floor lobby doors, on the office side, provide plastic laminate panels around door to enhance and signal entrance.	Architect	ATP	0	\$2,574.00
44	7/8/2004	Delete from contract trash enclosure door and frame. They will be purchased from another source.	District	CP/ATP	0	-\$1,272.00
46	7/13/2004	Provide return air boots at specific locations to improve return air path.	Architect	ATP	0	\$5,925.00
47	7/16/2004	Change to Extron plenum rated cable since the specified cable is not available. Add AMX control to the distance learning monitor in room 207.	District	ATP	0	\$1,076.00
48		Delete from contract exterior painting over integral color plaster.	District	CP/ATP	0	-\$18,510.00
51	7/27/2004 to 8/5/2004	Install new distance learning equipment and redo I-O panels as required in Rm 208. Split I-O panel in Rm. 134. Combine I-O panels in Rms. 224, 112, & 116. Add audio from teacher's panel and Smart Board, and 2nd VGA video to projector.	District	PP	0	\$6,026.00
<b>TOTAL THESE CHANGE ORDER REQUESTS</b>					0	\$11,529.00

ATP = Authorized to Proceed  
NCP = No Change in Price  
PP = Price Proposal  
CP = Credit Proposal  
T M = Time and Material

**HEALTH SCIENCES/ DISTRICT OFFICES BUILDING  
AT SADDLEBACK COLLEGE  
CHANGE ORDER REQUEST APPROVAL  
August 30, 2004**

Package Number	Bid Package Description	Contract Amount	Previously Apprd COR	COR #40	COR #41	COR #42	COR #44	COR #46	COR #47
A	Earthwork / Site Clearing/ Demolition	\$231,700	\$23,000						
B	Electrical / Telephone Relocation	\$193,700	\$11,928						
C	Cast in Place Concrete Piles	\$345,000							
D	Asphalt Paving	\$39,620							
E	Landscape/ Irrigation	\$179,900	\$4,117						
F	Structural Concrete/ Site Concrete/	\$1,190,000	-\$1,286						
G	Masonry /CMU	\$218,880	-\$2,679						
H	Structural Steel / Misc Steel / Steel	\$1,599,200							
J	Interior Architectural Woodwork	\$410,310	\$14,429			\$2,574			
K	Roofing / Waterproofing	\$141,690							
L	Sheet Metal / Expansion Joints &	\$67,071							
M	Glass and Glazing	\$500,000	\$850						
N	Clay Tile Wall Cladding System	\$387,650	-\$86,600						
O	Framing / Plaster / Drywall / Insulation /	\$1,521,843	\$30,585	\$7,936			-\$1,272	\$818	
P	Ceramic Tile	\$126,300	\$12,197						
Q	Acoustical Ceilings / Window Shades	\$192,665	\$2,019						
S	Resilient Flooring and Carpeting	\$162,769	-\$175						
T	Painting	\$135,730	\$2,116						
U	Track/ Marker/ Chalk Boards	\$46,515	-\$8,974						
W	Toilet Partitions / Toilet Accessories	\$33,479	\$6,253						
Y	Operable Partitions	\$58,163							
Z	Elevator	\$98,425							
AA	Fire Sprinklers	\$129,372	-\$14,372						
BB	Plumbing / Site Utilities	\$376,280	\$14,897						
CC	Heating, Ventilation and Air	\$1,292,400	\$855					\$5,107	
DD	Electrical / Fire Alarm / Low Voltage	\$1,844,500	\$102,277		\$7,774				
EE	Audio Visual Installation & Equipment	\$293,713							\$1,0
	B & D Granite		\$14,995						
		\$11,816,875	\$11,943,307	\$7,936	\$7,774	\$2,574	-\$1,272	\$5,925	\$1,0

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 32</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: AGREEMENT FOR LEGAL SERVICES</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

**BACKGROUND**

The District has used the services of the legal firm Parker & Covert, LLP since November 1979 to provide legal services on an as needed basis, for the community college legal matters. The current hourly rates have been in effect since May, 2001. At the July 26, 2004 board meeting, the Board of Trustees requested this item return for consideration in August 2004.

**STATUS**

The firm is requesting an hourly rate increase for Partners be increased from \$165 to \$190, the rate for Senior Associate Attorneys be increased from \$150 to \$180, the rate for Junior Associate Attorneys be increased from \$140 to \$160, and the rate for a Paralegal be increased from \$90 to \$110.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the retainer agreement (EXHIBIT A) with Parker & Covert, LLP increasing their rates for professional services as shown in Exhibit A, effective July 1, 2004.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

**RETAINER AGREEMENT**

THIS AGREEMENT is made and entered into effective this 1st day of July, 2004, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District," and PARKER & COVERT LLP, hereinafter referred to as "Attorneys."

**W I T N E S S E T H**

WHEREAS, District desires to obtain from Attorneys certain legal services to be rendered at the request and direction of the District pursuant to Education Code section 35041.5; and

WHEREAS, District has determined that it is in the best interest of District to appoint Attorneys to represent District in the matters that are hereinafter specified;

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

1. District retains Attorneys for the purpose of providing specific legal services as particularly required by District. For the purpose of requesting specific legal services, the Chancellor and the Chancellor's designee(s) are hereby designated as the District's representatives in selecting the legal services to be rendered.

2. District shall pay Attorneys for the services herein performed at the rates set forth in Exhibit "A" which is attached hereto and by this reference incorporated herein.

3. Attorneys shall perform the services herein provided at the rate set forth in said Exhibit.

4. District shall also pay and reimburse Attorneys for any actual and necessary costs and expenses incurred in the course of handling such services. Actual and necessary costs and expenses include those charges that Attorneys directly incur including, but not limited to, filing fees, reproduction of documents, toll telephone charges, messenger and delivery services, travel expenses other than for mileage costs and court reporting costs.

5. Attorneys shall present statements for the services rendered pursuant hereto during the preceding month, and District shall pay the same upon presentation or within a reasonable time thereafter.

6. Attorneys shall serve under the terms of the Agreement at the pleasure of the District, and District hereby reserves the right to terminate Attorneys upon written notice to Attorneys.

7. Attorneys reserve the right in their discretion to terminate this Agreement at any time Attorneys deem necessary or advisable upon thirty (30) days written notice to District.

SOUTH ORANGE COUNTY COMMUNITY  
COLLEGE DISTRICT

Date: \_\_\_\_\_

By: \_\_\_\_\_

PARKER & COVERT LLP

Date: 6/23/04

By:   
Michael Y. Toy

EXHIBIT "A"

PARTNERS	\$190.00 per hour
SENIOR ASSOCIATE ATTORNEYS	\$180.00 per hour
ASSOCIATE ATTORNEYS	\$160.00 per hour
LAW CLERKS/PARALEGALS	\$ 110.00 per hour



**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

**AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 33</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 08/30/04</b>
<b>SUBJECT:</b>	<b>SOCCCD: AGREEMENT FOR LEGAL SERVICES</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

**BACKGROUND**

The District has used the services of the legal firm Atkinson, Andelson, Loya, Ruud & Romo since December 7, 1999. The agreement provides specialized legal services pertaining to labor relations, labor negotiations, and other community college legal matters. At the July 26, 2004 board meeting, the Board of Trustees requested this item return for consideration in August 2004.

**STATUS**

The firm is requesting an hourly rate increase for Partners and Senior Associates be increased from \$185 to \$210, the rate for Associates be increased from \$165 to \$185, the rate for Junior Associate Attorneys be increased from \$140 to \$160, and the rate for a Paralegal be increased from \$100 to \$115. The firm's last hourly rate increase was in July 2003.

**RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the retainer agreement (EXHIBIT A) with Atkinson, Andelson, Loya, Ruud & Romo increasing their rates for professional services effective July 1, 2004 through June 30, 2005.

<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

## AGREEMENT FOR SPECIAL SERVICES

### I. PARTIES

This Agreement for Special Services (the "Agreement") is made this \_\_\_ day of \_\_\_\_\_, 2004, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, A Professional Law Corporation, hereinafter referred to as "Attorney" or the "Law Firm" and the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT hereinafter referred to as the "DISTRICT."

### II. RECITALS; PURPOSE; MATTERS

The DISTRICT desires to retain and engage the Law Firm to perform specialized legal services on the DISTRICT's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. Attorney agrees to provide legal and consultive services to the DISTRICT in regard to matters relating to education law and related matters including representation in administrative and judicial proceedings, as requested by the DISTRICT. The place and time for such services are to be designated by the Superintendent/Chancellor of the DISTRICT or his designee.

### III. TERMS AND CONDITIONS

A. The DISTRICT hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates: Two Hundred Ten Dollars (\$210.00) for Partners and Senior Associates; One Hundred Eighty-Five Dollars (\$185.00) for associates and One Hundred Fifteen Dollars (\$115.00) for paralegals. The Law Firm will bill in quarter hour increments.

B. The Firm shall not be obligated to advance costs on behalf of the DISTRICT. However, for the purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the DISTRICT with the DISTRICT's prior approval in the event a particular item's cost exceeds \$200.00 in amount, and without the prior approval of the DISTRICT in the event a particular item's cost is \$200.00 or less. Typical cost items include, by way of example and not limitation, document preparation and word processing, long distance telephone charges, fax/telecopy charges (at \$2.00 per page), copying charges (at \$0.20 per page), appearance fees, messenger fees, travel costs, bonds, witness fees, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc.

C. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the DISTRICT on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be paid to the Law Firm within fifteen (15) days of invoice, unless other arrangements are made. In the event there are retainer funds of the DISTRICT in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's

General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement.

D. The DISTRICT agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the DISTRICT's receipt thereof shall be deemed to signify the DISTRICT's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

E. The DISTRICT agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the DISTRICT including but not limited to attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the DISTRICT.

F. The DISTRICT has the right, at any time, and either with or without good cause, to discharge the Law Firm as the DISTRICT's attorneys. In the event of such a discharge of the Law Firm by the DISTRICT, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the DISTRICT shall be immediately due and payable.

G. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the DISTRICT upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the DISTRICT;

3. Upon the failure of the DISTRICT to perform any of the DISTRICT's obligations hereunder as respects the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the DISTRICT to perform any of the DISTRICT's obligations hereunder as respects cooperation with the Law Firm in connection with the Law Firm's representation of the DISTRICT.

H. In the event that the Law Firm ceases to perform legal services for the DISTRICT as hereinabove provided, the DISTRICT agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the DISTRICT agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the DISTRICT will promptly execute an appropriate Substitution of Attorney form.

I. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

J. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the DISTRICT.

**IV. ARBITRATION**

A. The parties agree that all disputes which arise between the DISTRICT and the Law Firm, whether financial or otherwise regarding the attorney-client relationship, shall be resolved by binding arbitration. The parties agree to waive their right to a jury trial and to an appeal.

**V. DURATION**

A. This Agreement shall be effective from July 1, 2004, through June 30, 2005, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

**VI. EXECUTION DATE**

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2004.

Dated: 6/24/04

"Law Firm"  
ATKINSON, ANDELSON, LOYA, RUUD & ROMO

By: Warren S. Kinsler  
WARREN S. KINSLER

Dated: \_\_\_\_\_

"DISTRICT"  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE  
DISTRICT

By: \_\_\_\_\_  
GARY POERTNER  
Executive Vice Chancellor

# **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

## **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM: 34</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE: 8/30/04</b>
<b>SUBJECT:</b>	<b>ATEP: TEMPORARY USE OF PROPERTY BY THE ORANGE COUNTY RESCUE MISSION</b>	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>	

## **BACKGROUND**

On April 7, 2004 the City of Tustin conveyed to SOCCCD 68 acres of property for the establishment of the Advanced Technology and Education Park. Currently the District is constructing a one acre campus on the property scheduled to open late Spring 2005. The remaining 67 acres will remain vacant until a utility backbone is constructed to bring utilities (gas, electricity, water, sewer, and telecommunications) to the total 1606 acre Tustin Legacy property. Adjacent to our property is our neighbor, The Orange County Rescue Mission. The mission has provided SOCCCD ATEP staff with free office space during the last five years.

## **STATUS**

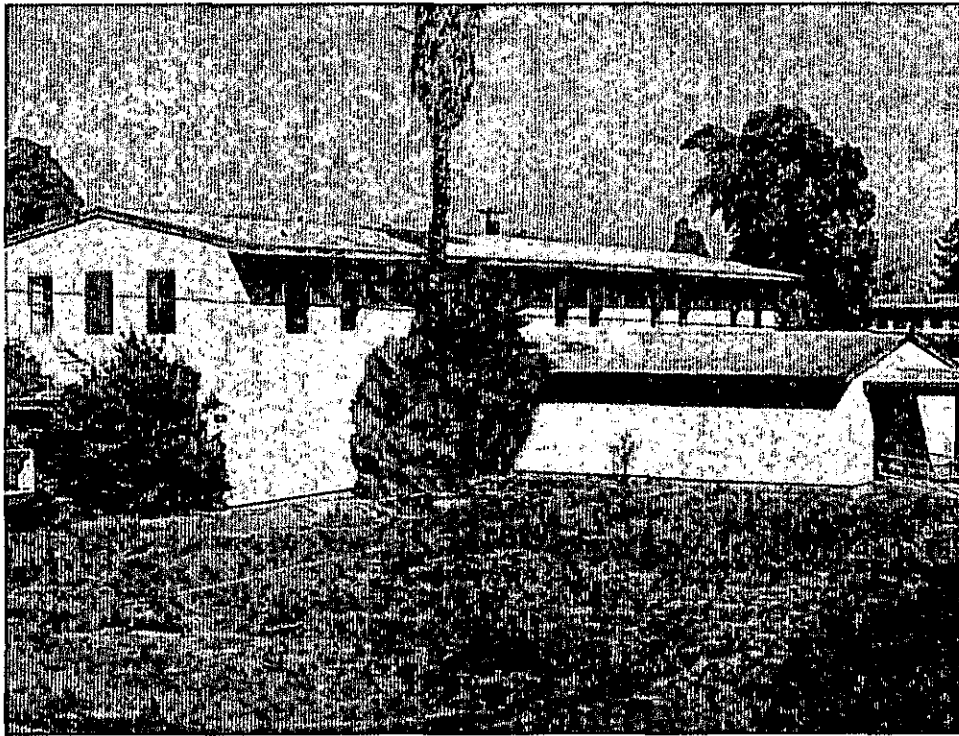
Founded in 1963, the Orange County Rescue Mission reaches out to the more than 35,000 homeless people in Orange County each year. As one of the county's largest, private nonprofit organizations, they operate entirely through donations without government funding. The Orange County Rescue Mission, in cooperation with more than 300 Orange County non-profit organizations, is entering into a joint effort to feed all 35,000 homeless men, women and children in Orange County for a 40 day period beginning in mid October and ending in mid-December, 2004. This event is called "Heart for Hunger in the OC" and will involve the collection of 700 tons of food from 100 grocery stores, transportation to a 15,000 square foot tent. The Rescue Mission has requested permission to place the tent on a vacant ATEP parking lot next to the Village of Hope (See Exhibit A); sort, organize and pack the food into 35,000 boxes (enough food in each box to feed one person for 40 days); and distribute the food boxes to 300 non-profit sites in Orange County.

The Orange County Rescue Mission will provide adequate liability insurance, property maintenance and supervision of the site, and obtain all City of Tustin permits including the required Fire Authority permits for the tent. Since the mission does not charge SOCCCD for the ATEP office space located in their facility the District will not charge them for the temporary use of the land.

## **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees allow The Orange County Rescue Mission to erect a tent on a vacant ATEP dirt field and parking lot adjacent to Building #5 for the "Heart of Hunger in the OC" event.

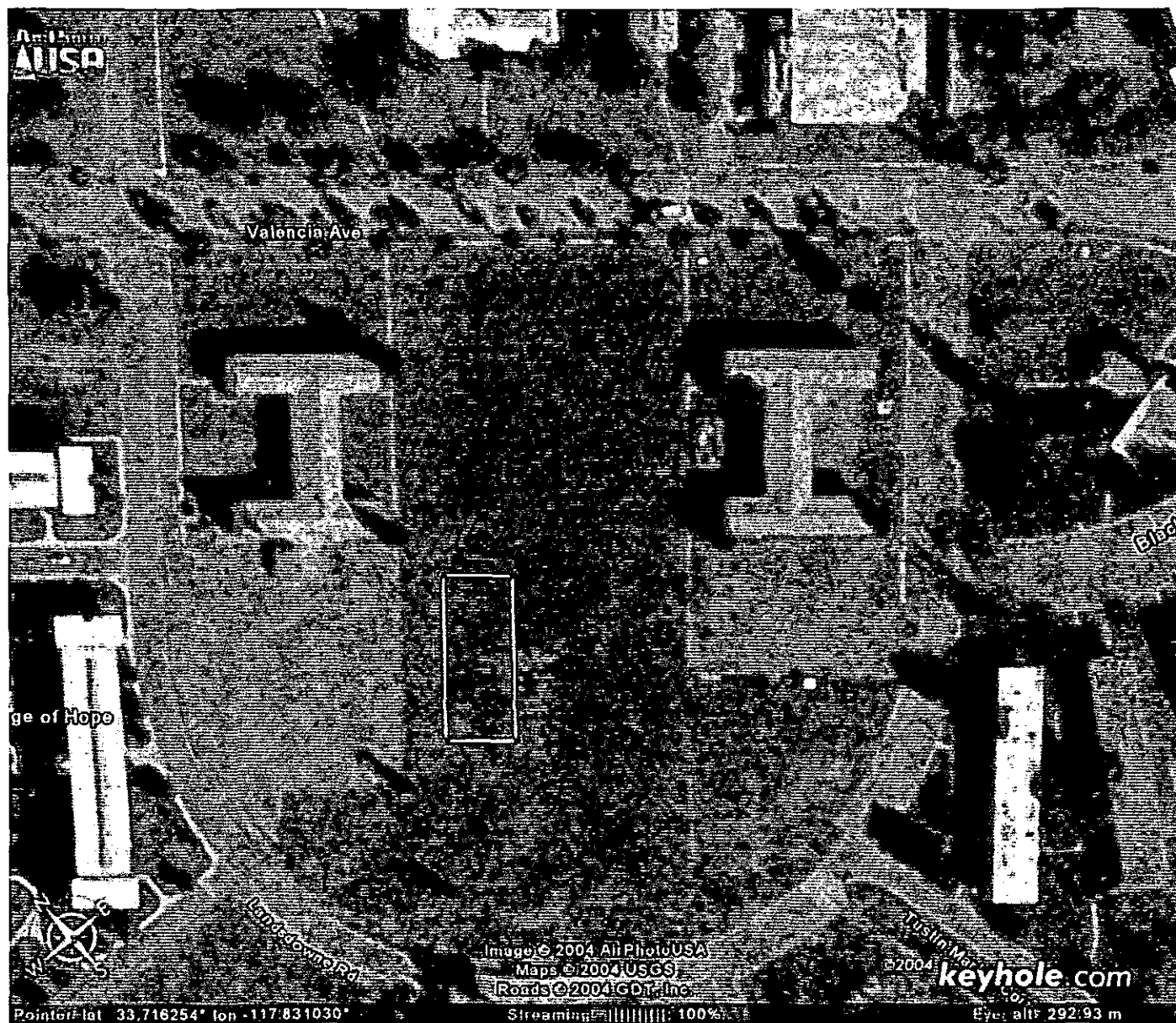
<b>Item Submitted By:</b>	<b>Gary Poertner, Deputy Chancellor</b>
<b>Item Reviewed By:</b>	<b>Dr. Raghu P. Mathur, Chancellor</b>
<b>Final Disposition:</b>	<b>Vote:</b>



(above) Vacant Building #5



(above) Vacant Building #5 on left and proposed site for Heart for Hunger Tent and Operation.



Building #5 is located to the upper left of the yellow box. The yellow box represents the approximate size and location of the Heart for Hunger Tent.

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	<b>BOARD OF TRUSTEES</b>	<b>ITEM:</b>	<b>35</b>
<b>FROM:</b>	<b>CHANCELLOR</b>	<b>DATE:</b>	<b>8/30/04</b>
<b>SUBJECT:</b>	<b>ATEP: LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN CERTIFICATION (LEED)</b>		
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>		

### **BACKGROUND**

On April 7, 2004 the City of Tustin conveyed to SOCCCD 68 acres of property for the establishment of the Advanced Technology and Education Park (ATEP). Currently the District is constructing a one acre campus on the property scheduled to open Spring 2005. In order for ATEP to promote itself as a certified "Green" project the District would participate in the U.S. Green Building Council's LEED program (Leadership in Energy and Environmental Design) (See attached LEED document EXHIBIT B). Once certified, ATEP could develop programs and courses to help other organizations understand and promote environmentally responsible leadership in Orange County. This certification will also prepare the District for other building projects when, starting in October, 2005, the California Building Code will be requiring commissioning - testing - relative to Title 24 standards. Therefore, commissioning will be required not only as a requirement of LEED but also as a requirement of the State.

### **STATUS**

Beginning with the programming and planning of the launch of ATEP, green and sustainable design principles have been thoughtfully considered and implemented by the Project Team and monies have been budgeted in the initial launch request and approved by the Board. LEED certification would substantially benefit the District and ATEP through on-going savings in energy and water consumption costs. The ATEP team obtained numerous proposals from LEED consultants to implement the LEED program at ATEP. The proposals ranged from \$76,500 to \$125,000. Given the high fees proposed, the Project Team, under Dr. Kopecky's leadership, committed to go beyond their contracted scopes of work and take on some of the responsibilities of the LEED consultants at no additional cost to the District. STRATUS spearheaded the LEED initiative, updated the design criteria to reflect missing LEED requirements, and evaluated those items that the team could achieve on their own; TurnKey, the design-build contractor of the buildings, donated the cost of a LEED consultant who provided a LEED assessment of the current design, consultation regarding LEED requirements, and assistance with the processing of LEED templates and certification forms; the sub-consultants committed to updating their designs to satisfy LEED requirements and prepare the required documentation for their particular discipline. The remaining and missing component to achieve LEED certification is a required third-party commissioning agent. A commissioning agent creates a commissioning plan, reviews design and construction specifications, works with the Project Team to ensure that the buildings follow the design intent, and issues a commissioning report at the end of the process that provides the results of the system testing and documented verification of environmental efficiency measures. After reviewing several proposals, ATEP team representatives recommends the firm of Burgess Group Inc. The attached proposal from Burgess Group Inc. in the amount of \$18,500.00 (EXHIBIT A) satisfies the LEED requirements for third-party commissioning.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve the attached contract (EXHIBIT A ) from the Burgess Group, Inc. at a cost not to exceed \$18,500 for commissioning the ATEP campus.



<b>Item Submitted By:</b>	Gary Poertner, Deputy Chancellor
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>



August 16, 2004

Robert Kopecky, PhD  
South Orange County Community College District  
28000 Marguerite Parkway  
Mission Viejo, California 92692-3635

Reference: Advanced Technology and Education Park  
South Orange County Community College District  
Tustin, California

Subject: Proposal for LEED Commissioning Services

Dear Dr. Kopecky:

This is a proposal for consulting services rendered as Commissioning Authority for the above referenced project. We have broken our scope of work down into the various portions for ease of analysis.

**QUALIFICATIONS:**

Burgess Group, Inc. has been commissioning, re-commissioning and retro-commissioning a variety of projects. These projects have ranged from central plants for educational facilities to building systems for specialty construction such as pharmaceutical and medical. We also have performed third party inspections and peer reviews for other projects. We are LEED accredited and are licensed engineers as well as licensed contractors. We are licensed in eight separate classifications of contracting.

**SCOPE OF WORK:**

We propose to furnish the requisite consulting services to act as the LEED Commissioning Authority on the above referenced project as outlined below in the scope of work. The scope of work is detailed below and is based on review of the DSA submittal design information including the drawings. No date was given on the drawings to establish a baseline design. Further clarification and/or exclusion of particulars may be needed if new information surfaces during negotiations. We include only the Fundamental Commissioning scope of work.

**FUNDAMENTAL COMMISSIONING:**

**1. Design Phase Commissioning**

- 1.1. Review of the Design Intent and the Basis of the Design documentation prepared by the A & E design team per the LEED Fundamental Building Commissioning Prerequisite.
- 1.2. Develop the Commissioning Plan and coordinate with District's consultants (STRATUS; Turnkey; Turnkey sub consultants)
- 1.3. Write the Commissioning Specifications

**2. Construction Phase Commissioning**

- 2.1. Review of current construction documents
- 2.2. Attend a coordination meeting to set up the commissioning team as established by the specifications and LEED once per month during the construction phase and once per week during the functional performance-testing phase. This team may include the design professionals, contractors and construction manager.
- 2.3. Review contractor submittals relative to systems being commissioned from the construction team.
- 2.4. Develop functional performance testing guidelines and sampling rates for verification and monitoring of the work in progress.

LEED Commissioning Proposal  
Advanced Technology & Education Park  
South Orange County Community College District  
Robert Kopecky, PhD  
August 16, 2004  
Page 2



- 2.5. Make site visits based on the sampling rate to verify and monitor construction.
- 2.6. Attend and document the startup and checkout of the systems being commissioned.
- 2.7. Coordinate and direct the construction team to perform the functional performance testing.
- 2.8. Coordinate the assembly and complete a review the Operation and Maintenance manuals for the projects prior to Owner training.
- 2.9. Develop the LEED oriented training program and coordinate the schedule of Contractor performed Owner Training on the systems that were commissioned.
- 2.10. Develop and submit to USGBC a final Commissioning Report following the LEED specifications to document final commissioning. Coordinate with District and District representatives to ensure that the LEED application is correct and complete.

**BUDGET:**

We propose to furnish the consulting services for the LEED Commissioning Authority for the above referenced project for a lump sum of \$18,500. Our proposal is based on current information and is valid to September 15, 2004.

**Clarifications:**

- 1- The Owner, or the design team/contractor team through the Owner, may change or revise our scope of work. Should this occur, a new proposal would be prepared to include the changes.
- 2- The above scope of work includes all applicable portions of LEED requirements for commissioning, which includes the "Definite" category only. This is based on the list that was presented to us as a part of the request for proposal package. We can carry the cost for analyzing and working with the green building consultant if so desired for the "Maybe" and "Possible" categories.
- 3- As Commissioning Authority we manage, observe, verify and monitor the functional testing but we do not perform the testing. The appropriate trade contractor/subcontractor undertakes that task.
- 4- The observation, verification, management and/or monitoring of the functional testing does not constitute a warranty or guarantee of the suitability of the equipment or its installation. This scope of work does not produce a warranty of the quality of construction nor a guarantee on the design of the systems
- 5- We have not budgeted seasonal or deferred functional performance testing.
- 6- We will assist in the development of the training schedule of the Owner's Facility maintenance personnel as required by LEED. The actual training shall be performed the appropriate trade or vendor. We utilize MS Project 2000 for our scheduling software.
- 7- Any work beyond the items detailed in the LEED 2.0 Reference Guide may be provided as additional services when authorized in writing by the Owner.
- 8- We have included two reviews of the contractor's technical submittal package.
- 9- We have included the time required to oversee the assembly of the operation and maintenance manuals. This includes one (1) review of the manuals after completion. If additional reviews are required or the contractor submits an incomplete manual the time required to review the revised manuals will be invoiced per the attached fee schedule.
- 10- We have allotted a total of five site visits. One shall be at the factory during fabrication, two shall be to the site during construction and two shall be to the site for prefunctional and functional performance testing. Coordination meetings between the commissioning team shall take place on the days of site visits. If additional coordination is required teleconferencing may be utilized as a method of communication. Meeting minutes will be prepared and forwarded to District, District representatives and project team.

**Exclusions:**

- 1- Equipment to perform functional testing. This includes the test and balance airflow hoods, hot-

LEED Commissioning Proposal  
Advanced Technology & Education Park  
South Orange County Community College District  
Robert Kopecky, PhD  
August 16, 2004  
Page 3



- wire anemometers, gauges, meters, and other test devices. The Testing/Subcontractor(s) shall provide for these devices.
- 2- On-site office space for our scope of work including telephone service connections into the site for project telephones and temporary utilities.
  - 3- The preparation of operation and maintenance manuals. This is a subcontractor function. We will coordinate and review the packages as presented by the subcontractors per the LEED requirements and as described in scope of work section #2.9.

**INSURANCE:**

We routinely carry professional liability (errors and omissions) coverage of \$1,000,000. We also carry general liability, automobile and workman's compensation coverage as required by law. The Owner may be named as additional insured on a certificate of insurance if so desired.

We look forward to and sincerely hope that we can work with you on this project. Please contact us at our office if you have any questions.

Sincerely,

**BURGESS GROUP, INC.**

A handwritten signature in black ink, appearing to read "Michael T. Burgess", is written over a rectangular area with a light gray, textured background.

**MICHAEL T. BURGESS, P. E.**  
President

Attachment

/6341R2

## Leadership in Energy and Environmental Design (LEED)

On April 7, 2004 in a news release to the community Donald P. Wagner, President of the Board of Trustees of the South Orange County Community College District set a high standard for the ATEP project when he said that "The Advanced Technology and Education Park will be a model 21st century educational environment and a direct link between students and the high tech business community driving Orange County's economic development.....which will help our students prepare for the challenges of rapidly changing global technologies." Creating a model 21<sup>st</sup> century environment for our District students and community means focuses on issues of importance both happening today and those emerging in the future.

The creation of a brand new campus should carry forth the best of rapidly changing technologies and ways of doing business. Forward thinking universities and college districts around the country are re-shaping their approach to campus planning, design, and construction to ensure that the next generation of school buildings are sustainable - educationally, environmentally and financially. Leadership in "green" or "sustainable" design and construction is on the cutting edge of society and represents a wonderful opportunity for the Advanced Technology and Education Park to demonstrate superior learning environments.

In order for the ATEP to promote itself as a certified "Green " project the District would participate in a program like the U.S. Green Building Council's LEED program (Leadership in Energy and Environmental Design). Through the use of USGBC design guidelines and third-party certification tools, LEED provides a complete framework for assessing building performance and meeting sustainability goals. Once certified, ATEP could develop programs and courses to help other organizations understand and promote environmentally responsible leadership in Orange County, California.

The Green Building Council is a national, non-profit organization with a diverse membership representing all segments of the building industry. As a balanced, consensus coalition, the USGBC promotes the design, construction, and operation of high-performance, sustainable buildings that are environmentally responsible, economically profitable, and healthy places to live and work. Based on well-founded scientific standards, LEED emphasizes state of the art strategies for sustainable site development, water savings, energy efficiency, materials selection and indoor environmental quality. LEED recognizes achievements and promotes expertise in green building through a comprehensive system offering project certification, professional accreditation, training and practical resources.

**Benefits of Green Design or Sustainable Design**

- Reduces the impact on the environment
- Improves healthier and safer environments
- Reduces operating costs
- Reduces or neutralize first costs
- Enhances asset value
- Optimizes life cycle economic performance
- Improves productivity
- Reduces environment liability

**Why Certify?**

- Establish recognized leadership in the green building sector
- Validate achievement through third party review
- Qualify for a growing array of state and local government incentives
- Contribute to a growing green building knowledge base
- Earn LEED Certification plaque and certificate
- Public Relations Vehicle
- Benefits Students through participation in LEED certification process

**Cost Benefit?**

- In a report to California's Sustainable Building Task Force dated October 2003, it was confirmed that minimal increases in upfront costs of about two percent to support green design would, on average, result in life cycle savings of 20 percent of total construction costs - more than ten times the initial investment.
- Green Building projects that are well-integrated and comprehensive in scope can result in lower or neutral incremental project development costs.
- Energy and water efficient buildings have been able to reduce their operating costs significantly and in some cases by half.
- Energy efficient building envelopes can reduce lighting and mechanical equipment needs.
- Water efficient landscaping can result in lower water consumption.
- Utilizing pervious paving and other run-off prevention strategies can reduce the size and cost of storm water management structures.

## **What state and local incentives?**

### **Public Utilities Commission:**

**Savings By Design:** Offers incentives for energy efficiency in new construction. Incentives include: Design Assistance: Free, Design Team Incentives: Based on Kw savings up to \$50,000, Owner Incentive: Based on Kw savings up to \$150,000. Any customer of Pacific Gas and Electric, Southern California Edison, Southern California Gas and San Diego Gas and Electric that purchases electricity from the grid is eligible. On-going funding with no deadlines for application.

### **Integrated Waste Management Board:**

**Sustainable Building Contracts:** Grants to advance green building design and construction practices in California. All cities, counties and local government agencies in California are eligible to apply.

**Environmental Enhancement and Mitigation (EEM) program:** Grants generally will be limited to \$250,000 per project. Grants are given in three categories: Highway Landscape and Urban Forestry, Resource Lands and Roadside Recreational. Local, state, and federal governmental agencies and nonprofit organizations are eligible for this program.

### **California Energy Commission:**

**Efficiency Financing:** Loans for energy efficiency measures for schools, hospitals, cities, counties, special districts, public care institutions. Low interest rate of 4% with a maximum loan of \$2 million. On-going funding with no deadline for application.

**Bright Schools Program:** Assistance to retrofit schools in California for energy efficiency. All CA school districts eligible. On-going funding with no deadlines for application.

**Energy Partnership Program:** Up to \$10,000 for comprehensive energy audits and feasibility studies, assistance in selecting contractors and design professionals, development and/or review of specifications for energy efficient equipment, design consultation, including life cycle cost analysis and identifying cost-effective energy-saving measures. Local governments, special districts, public or non-profit hospitals, public care facilities, and colleges/universities are eligible for funding. On-going funding with no deadlines for application.

Public Interest Energy Research Grants (PIER): \$62.5 million to focus on projects in five subject areas: Renewable energy technologies; Environmentally preferred advanced generation; Energy-related environmental research; Strategic energy research; and End-use efficiency. Any entity may apply and the program has on-going funding.

Renewable Energy Buydown Program: Rebates on the installation of renewable energy systems. \$4.50/watt or 50% of system cost (whichever is less). All California energy consumers are eligible for this program. The system must be connected to the utility grid. On-going funding with no deadlines for application.

Solar Schools Program: The Solar Schools Program encourages the installation of solar photovoltaic (PV) systems at public schools by offering a rebate of up to 90 percent of the purchase and installation cost. School districts may also arrange for a loan from the California Energy Commission's Energy Efficiency Financing Program to cover the remaining 10 percent of project cost. Established in partnership with the California Power Authority, the Solar Schools Program's funds are available for a maximum of 20 kilowatts of PV within each school district and system cost must not exceed \$8.50 per watt. These 20 kW may be installed as one system or as many systems on different schools within the district. On-going program.

#### Office of Public School Construction (OPSC)

Energy Allowance Grant Program: Prior to applying for grant from the OPSC, school district must obtain verification of compliance with energy efficient standards from DSA.

#### State Department of General Services and the State Public Works Board

Energy Revenue Bond Program: Provides project development resources and energy revenue bond funding for energy and water projects. Public agencies, including schools, may apply. Program has no deadline. Projects must be approved at monthly public works board meetings.

#### California - Emerging Renewables (Rebate)

Program Incentive Type: State Rebate Program



Eligible Technologies: Solar Thermal Electric, Photovoltaics, Wind, Fuel Cells (Renewable Fuels)

Applicable Sectors: Commercial, Industrial, Residential, Schools, Low-Income Residential, Agricultural, Institutional

California - Solar Schools Program

Incentive Type: State Rebate Program

Eligible Technologies: Photovoltaics

Applicable Sectors: Schools

Rebate: Double the ERP rebate amount for PV, which decreases every 6 months: \$6.40/W until 6/30/04; \$6/W from 7/1/04 - 12/31/04

### Examples of Higher Education LEED Certified Projects

▪ Carnegie Mellon University	▪ Oberlin College
▪ Colorado College	▪ Pima County Community College
▪ Connecticut College	▪ Santa Monica Community College
▪ Emory University	▪ Seattle University
▪ Evergreen State College	▪ Stetson University
▪ Furman University	▪ Tulane University
▪ Georgia Institute of Technology	▪ University of California, Santa Barbara
▪ Harvard University	▪ University of Cincinnati
▪ Lewis & Clark College	▪ University of North Carolina, Asheville
▪ Los Angeles Community College District	▪ University of Pittsburgh
▪ Massachusetts Institute of Technology	▪ University of Florida
▪ Montana State University	▪ University of Texas
▪ Mount Holyoke College	

There are 209 LEED registered projects in Higher Education at 18,984,353 GSF.

## Examples of Other LEED Certified Projects in California

Applied Biosystems Building D	Applied Biosystems	Pleasanton	CA US <u>Silver</u>
<u>Audubon Center at Debs Park</u>	Audubon Society	E Los Angeles	CA US <u>Platinum</u>
Capitol Area East End Complex Block 225	State of California Department of General Services	Sacramento	CA US <u>Gold</u>
Capitol Area East End Complex, Blocks 171-174	State of California, Dept. of General Services	Sacramento	CA US <u>Certified</u>
Hayward Building Systems Plant	Hayward Building Systems	Santa Maria	CA US <u>Gold</u>
Inland Empire Utilities Agency Administrative Headquarters	Inland Empire Utilities Agency	Chino	CA US <u>Platinum</u>
Police Facility	City of Cotati	Cotati	CA US <u>Certified</u>
<b>Premier Automotive Group North American Headquarters</b>	<b>Ford Motor Company</b>	Irvine	<b>CA US <u>Certified</u></b>
South Campus Office Development	Toyota Motor Sales	Torrance	CA US <u>Gold</u>
The William and Flora Hewlett Foundation	The William and Flora Hewlett Foundation	Menlo Park	CA US <u>Gold</u>
West Valley Branch Library	City of San Jose	San Jose	CA US <u>Certified</u>
Donald Bren School of Environmental Science & Management	University of California, Santa Barbara	Santa Barbara	CA US <u>Platinum</u>

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

AGENDA ITEM

TO: BOARD OF TRUSTEES	ITEM: 36
FROM: CHANCELLOR	DATE: 8/30/04
SUBJECT: GRANT APPLICATIONS — IRVINE VALLEY COLLEGE	
REASON FOR BOARD CONSIDERATION: APPROVAL	

BACKGROUND

Irvine Valley College, Saddleback College, and the South Orange County Community College District regularly apply for grant funds to carry out the mission of the District.

STATUS

Applications are being made by Irvine Valley College for grant funds as summarized in the attached grant abstracts:

1. "Friends of the Library, Irvine Valley College" — Pacific Life Foundation — September 6, 2004 through September 6, 2005.
2. "Performing Arts Center Capital Project" — Pacific Life Foundation — September 29, 2004 to September 29, 2005.

Applications for the above grants have been submitted to meet required deadlines, subject to ratification by the Board of Trustees.

RECOMMENDATION

The Chancellor recommends approval of the Irvine Valley College grant proposals summarized in the attached exhibits.



Item Submitted by:	<u>Dr. Thomas F. Anderson, Vice Chancellor, Educational Services</u>
Item Reviewed by:	<u>Dr. Raghu P. Mathur, Chancellor</u>
Final Disposition:	_____ Vote _____

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
UNIT APPLYING: IRVINE VALLEY COLLEGE**

- ( X ) GRANT APPLICATION ABSTRACT  
( ) GRANT ACCEPTANCE ABSTRACT  
( ) GRANT RENEWAL ACCEPTANCE ABSTRACT  
( ) REVISIONS TO ACCEPTANCE ABSTRACT

1. **PROJECT TITLE:** Friends of the Library, Irvine Valley College
2. **PROJECT DIRECTOR:** Susan M. Cooper, Ed.D. Dean, School of Advanced Technology & Library Services
3. **PROJECT ADMINISTRATOR:** Glenn R. Roquemore, President
4. **GRANTOR AGENCY:** Pacific Life Foundation
5. **FUNDING SOURCE:** Pacific Life Foundation
6. **STARTING AND ENDING DATES OF THE PROJECT:** September 6, 2004 – September 6, 2005

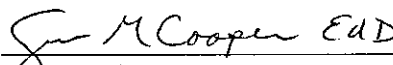
7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):**

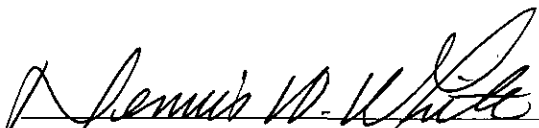
In collaboration with the College Foundation at Irvine Valley College, the Library has created a Friends of the Library program. Planned activities and groups that will be sponsored by the Friends include a speaker's bureau, book signings, book sales, faculty sabbatical presentations, literacy/storytelling workshops, and an archival council. The purpose of this project is to create an archival council that will work with the college and the local community. The council will collect, maintain, and exhibit, examples of local Irvine and surrounding area history. This can be accomplished by library displays, lectures, media presentations and special collections. The funding requested would be used to upgrade and secure existing display cases in the library and purchase and/or license exhibits and collections of local realia.

8. **SUMMARY BUDGET**

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$10,000	\$	\$	\$10,000


9. **APPROVALS**

  
\_\_\_\_\_  
Division/School Dean

  
\_\_\_\_\_  
Vice President of Instruction/Students

  
\_\_\_\_\_  
Director, Research, Planning, and Grants

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Vice Chancellor, Educational Services

\_\_\_\_\_  
Chancellor

## EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$ _____	\$ _____	_____
2000 Classified Salaries	\$ _____	\$ _____	_____
3000 Benefits	\$ _____	\$ _____	_____
4000 Supplies	\$3,000 _____	\$ _____	_____
5000 Contracted Services and Other Expenses	\$7,000 _____	\$ _____	_____
6000 Capital Outlay	\$ _____	\$ _____	_____
7000 Other Charges (e.g.: Indirect Costs)	\$ _____	\$ _____	_____
<b>TOTALS</b>	<b>\$10,000</b> _____	<b>\$</b> _____	

\*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

### PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1.	[ ]	[ ]	[ ]	[ ]
2.	[ ]	[ ]	[ ]	[ ]
3.	[ ]	[ ]	[ ]	[ ]

### PARTNERSHIPS (if applicable)

**Partnership Name/Location** \_\_\_\_\_

•Retail	•Technology	•Real Estate Public	•Public: City, Education, Municipalities
•Hospitality	•Health Care	•Manufacturing	•Charitable Non-Profit      •Financial

**Partnership Name/Location** \_\_\_\_\_

•Retail	•Technology	•Real Estate Public	•Public: City, Education, Municipalities
•Hospitality	•Health Care	•Manufacturing	•Charitable Non-Profit      •Financial



# PACIFIC LIFE FOUNDATION

## 2005 Grant Application Form

Accepted July 15 – August 31, 2004 (Postmarked)

To download this form, go to [www.PacificLife.com](http://www.PacificLife.com) and click on "Pacific Life Foundation." Information on this application can be handwritten or typed.

Today's Date 8/18/2004

Agency Name Irvine Valley College

Agency Address 5500 Irvine Center Drive

City Irvine

State CA

Zip Code 92618

Executive Director Glenn R. Roquemore, Ph.D., President

Contact Person Susan M. Cooper, Ed.D.

Title Dean, Advanced Technology & Library Services

Phone # ( 949 ) 451-5518

Ext. \_\_\_\_\_

Fax # ( 949 ) 451-5797

E-mail Address scooper@ivc.edu

Program/Project Name Friends of the Library, Irvine Valley College

Total Program/Project Budget \$ \_\_\_\_\_ Program/Project Period September 2004-September 2005

Grant Amount Requested \$ 10,000 Number of People to Be Served by Program/Project in 2005 50,000

Type of Grant Requested (check one) ☒ Program/Project Support (\$2,500 to \$10,000 can be requested)

☐ Capital Project (\$10,000 to \$100,000 can be requested)

List the geographic area (e.g., cities) to be served by the program/project Orange County, CA.

*Contributions are made primarily in areas with large concentrations of Pacific Life employees: generally, Orange County, CA and the Greater Phoenix, AZ area.*

Other funders committed for this program/project (including \$ awarded) \_\_\_\_\_

Other funders pending for this program/project (including \$ requested) \_\_\_\_\_

Brief summary of program/project The newly formed, Friends of the Library of Irvine Valley College, want to create a link between the community of Irvine and the College. The creation of an Archival Council will enable the "Friends" to collect, maintain, and exhibit, examples of local Irvine and surrounding area history. This can be accomplished by library displays, lectures, media presentations and special collections. The funding requested will be used to upgrade and secure existing display cases in the library and purchase or license exhibits and collections of local realia.

PLEASE ATTACH THE INFORMATION REQUESTED BELOW. (FAILURE TO COMPLETE OR ATTACH THE INFORMATION REQUESTED WILL AUTOMATICALLY DISQUALIFY THE GRANT REQUEST.)

### • Agency/Program Information

- ☒ Brief description of the agency (not to exceed one page)
- ☒ Description of program/project to be funded, including a needs statement and objectives (not to exceed two pages)
- ☒ Copy of agency's informational brochure (if available)
- ☒ List of corporate and foundation agency supporters (and their contribution amounts) from July 2003 – June 2004
- ☒ List of the agency's board of directors, advisory board members, and staff
- ☒ Copy of the agency's federal nonprofit tax-exemption letter from the IRS, documenting 501(c)(3) status

### • Financial Information The following must be attached:

- ☒ Budget breakdown for program/project to be funded
- ☒ Agency's current annual budget (revenues and expenditures)
- ☒ Agency's most recent audited financial statement. If not available, explain why \_\_\_\_\_

Please use figures from your most recent audited financial statement to provide the information requested below.

(Do not leave any blank spaces.)

Total annual income \$ \_\_\_\_\_

Total annual expenses \$ \_\_\_\_\_

Net assets, unrestricted\* \$ \_\_\_\_\_

\*Not including fixed assets, such as equipment, property, and buildings.

Please mail  
one copy of  
grant request  
to: Robert G. Haskell, President  
Pacific Life Foundation  
700 Newport Center Drive  
Newport Beach, CA 92660-6397

For more information, call the Foundation at (949) 219-3787  
or visit the Pacific Life Web site at [www.PacificLife.com](http://www.PacificLife.com).

**Please note: Videos, notebooks/folders, and faxed or e-mailed applications are not accepted.**

GRANTS TO AGENCIES APPROVED FOR FUNDING WILL BE ANNOUNCED BY EARLY NOVEMBER, WITH PAYMENT MADE BY THE END OF JANUARY 2005.

**Irvine Valley College Foundation  
Board of Governors**

**Chairman**

**Adam D. Probolsky**  
Probolsky Research

**First Vice Chairman**

**Christopher Pitet**  
Gibson, Dunn & Crutcher

**Second Vice Chairman**

**David A. Robinson**  
Enterprise Counsel Group

**Secretary**

**Steven DiGerlando**  
Congressman Chris Cox

**Treasurer**

**Jim Klein**  
Kawasaki Motors - Retired

**Past Chairman**

**Duane Cave**  
Sempra Energy Utilities

**Andrew Arnold**

The National System, Inc.

**Cedric H. Campbell**

Sprint - Business Sales

**Keith W. Carlson**

Carlton DiSante & Freudenberger

**Mark H. Cheung**

Wu & Cheung, LLP

**Jonathan Choi**

Boeing Company

**Ron Ellison**

IVC Theatre Arts Director

**Jon S. Fleischman**

Orange County Sheriff's Department

**Jolene Fuentes**

Community Leader

**Geri Girardin**

Cox Communications

**Shari Gunn**

Primedia

**Paul Hernandez**

The Irvine Company

**Kaz Kishimoto**

Kishimoto Architects, Inc.

**Howard J. Klein**

Klein, O'Neill & Singh

**Harmon A. Kong**

Iwamoto, Kong & Company

**Anthony Kuo**

Irvine Councilwoman Christina Shea

**Jeannie T. Luong**

Real Estate Consultant

**Dr. Raghu P. Mathur, Ed.D.**

Chancellor  
South Orange County Community  
College District

**Dr. Glenn Roquemore, Ph.D.**

IVC President

**Soňa Smetanova**

IVC Student Representative

**Jeff Solsby**

Curt Pringle and Associates

**Al Tello**

IVC Foundation Director

**Carol Tagayun**

SBC

**Don Wagner**

President, Board of Trustees  
South Orange County Community  
College District

**Justin Wallin**

Gateway Computers

**Julie M. Wilson**

IBM Global Services

**South Orange County Community College District Board of Trustees**

Thomas A. Fuentes, David B. Lang, William O. Jay, Marcia Milchiker,

Nancy M. Padberg, Donald P. Wagner, John S. Williams

Dr. Raghu P. Mathur, Chancellor      Dr. Glenn R. Roquemore, President, Irvine Valley College

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
UNIT APPLYING: IRVINE VALLEY COLLEGE**

- ( X ) GRANT APPLICATION ABSTRACT  
(   ) GRANT ACCEPTANCE ABSTRACT  
(   ) GRANT RENEWAL ACCEPTANCE ABSTRACT  
(   ) REVISIONS TO ACCEPTANCE ABSTRACT

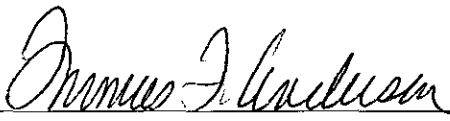
1. **PROJECT TITLE:** Performing Arts Center Capital Project
2. **PROJECT DIRECTOR:** Al Tello, Director, College Foundation
3. **PROJECT ADMINISTRATOR:** Glenn R. Roquemore, President
4. **GRANTOR AGENCY:** Pacific Life
5. **FUNDING SOURCE:** Pacific Life
6. **STARTING AND ENDING DATES OF THE PROJECT:** September 29, 2004 to September 29, 2005
7. **EXECUTIVE SUMMARY OF THE PROJECT (limit 125 words):**  
Construction of a 33,000 sq. foot Performing Arts Center that will offer the community and student theater, choral, and instrumental programs. The Center will also provide a public venue for civic meetings, workshops, and community education programs. This project will include a 400-seat theater, an orchestra pit, dressing rooms, a costume shop, a scene shop, and food services.

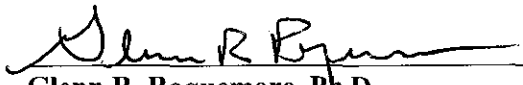
8. **SUMMARY BUDGET**

Grant Award	In Kind Matching	Indirect Costs	Project Total
\$100,000	\$0	\$0	\$100,000

9. **APPROVALS**

  
\_\_\_\_\_  
Al Tello  
Foundation Director

  
\_\_\_\_\_  
Thomas F. Anderson, Ph.D..  
Vice Chancellor, Educational Services

  
\_\_\_\_\_  
Glenn R. Roquemore, Ph.D.  
President

\_\_\_\_\_  
Raghu P. Mathur, Ed. D.  
Chancellor



## EXPENDITURES SUMMARY

The Expenditures Summary should follow the standard expenditure categories as used in the operating budget.

	GRANT (Amount)	MATCHING* (In-Kind/Actual)	SOURCE OF MATCH (Partnership/College/Vendor)
1000 Certificated Salaries	\$ _____	\$ _____	_____
2000 Classified Salaries	\$ _____	\$ _____	_____
3000 Benefits	\$ _____	\$ _____	_____
4000 Supplies	\$ _____	\$ _____	_____
5000 Contracted Services and Other Expenses	\$ _____	\$ _____	_____
6000 Capital Outlay	\$100,000 _____	\$0 _____	N/A _____
7000 Other Charges (e.g.: Indirect Costs)	\$ _____	\$ _____	_____
<b>TOTALS</b>	<b>\$100,000 _____</b>	<b>\$ _____</b>	

\*Matching Funds: "In-Kind" matching funds are usually allocations of existing personnel, space, supplies, and equipment.

### PROJECT PERSONNEL (reflects the Expenditure Detail above)

<u>Positions</u>	<u>Full-Time</u>	<u>Part-Time</u>	<u>New</u>	<u>Existing</u>
1. N/A	[ ]	[ ]	[ ]	[ ]
2.	[ ]	[ ]	[ ]	[ ]
3.	[ ]	[ ]	[ ]	[ ]

### PARTNERSHIPS (if applicable)

**Partnership Name/Location** N/A \_\_\_\_\_

•Retail	•Technology	•Real Estate Public	•Public: City, Education, Municipalities
•Hospitality	•Health Care	•Manufacturing	•Charitable Non-Profit      •Financial

**Partnership Name/Location** N/A \_\_\_\_\_

•Retail	•Technology	•Real Estate Public	•Public: City, Education, Municipalities
•Hospitality	•Health Care	•Manufacturing	•Charitable Non-Profit      •Financial



# PACIFIC LIFE FOUNDATION

## 2005 Grant Application Form

Accepted July 15 – August 31, 2004 (Postmarked)

To download this form, go to [www.PacificLife.com](http://www.PacificLife.com) and click on "Pacific Life Foundation." Information on this application can be handwritten or typed.

Today's Date 8/4/2004

Agency Name Irvine Valley College Foundation

Agency Address 5500 Irvine Center Drive, Irvine

State CA

Zip Code 92618

Executive Director Al Tello

Contact Person Al Tello

Title Foundation Director

Phone # ( 949 ) 451-5290

Ext. \_\_\_\_\_

Fax # ( 949 ) 451-5270

E-mail Address atello0@ivc.edu

Program/Project Name Performing Arts Center Capital Project

Total Program/Project Budget \$ 23,200,000

Program/Project Period July 2005 to September 2006

Grant Amount Requested \$ 100,000

Number of People to Be Served by Program/Project in 2005 3 mil.

Type of Grant Requested (check one) ☐ Program/Project Support (\$2,500 to \$10,000 can be requested)  
☒ Capital Project (\$10,000 to \$100,000 can be requested)

List the geographic area (e.g., cities) to be served by the program/project Orange County, CA

*Contributions are made primarily in areas with large concentrations of Pacific Life employees: generally, Orange County, CA and the Greater Phoenix, AZ area.*

Other funders committed for this program/project (including \$ awarded) State of California (\$14.5 million); South Orange County Community College District (\$8.1 million); SBC (\$6,000)

Other funders pending for this program/project (including \$ requested) Pacific Life Foundation (\$100,000); The Crean Foundation (\$100,000); Fieldstead & Co. (\$100,000); Samueli Foundation (\$100,000); Allergan Foundation (\$50,000)...

Brief summary of program/project Construction of a 33,000 sq. ft. Performing Arts Center that will offer the community and students theater, choral and instrumental programs. The Center will also provide a public venue for civic meetings, workshops and community education programs. This project will include a 400-seat theater, an orchestra pit, dressing rooms, a costume shop, a scene shop, and food services.

PLEASE ATTACH THE INFORMATION REQUESTED BELOW. (FAILURE TO COMPLETE OR ATTACH THE INFORMATION REQUESTED WILL AUTOMATICALLY DISQUALIFY THE GRANT REQUEST.)

• Agency/Program Information

- ☒ Brief description of the agency (not to exceed one page)
- ☒ Description of program/project to be funded, including a needs statement and objectives (not to exceed two pages)
- ☐ Copy of agency's informational brochure (if available)
- ☒ List of corporate and foundation agency supporters (and their contribution amounts) from July 2003 – June 2004
- ☒ List of the agency's board of directors, advisory board members, and staff
- ☒ Copy of the agency's federal nonprofit tax-exemption letter from the IRS, documenting 501(c)(3) status

• Financial Information The following must be attached:

- ☒ Budget breakdown for program/project to be funded
- ☒ Agency's current annual budget (revenues and expenditures)
- ☒ Agency's most recent audited financial statement. If not available, explain why \_\_\_\_\_

Please use figures from your most recent audited financial statement to provide the information requested below.  
**(Do not leave any blank spaces.)**

Total annual income	\$ <u>647,838</u>
Total annual expenses	\$ <u>279,283</u>
Net assets, unrestricted*	\$ <u>368,555</u>

\*Not including fixed assets, such as equipment, property, and buildings.

Please mail **one copy** of grant request to: Robert G. Haskell, President  
Pacific Life Foundation  
700 Newport Center Drive  
Newport Beach, CA 92660-6397

For more information, call the Foundation at (949)219-3787 or visit the Pacific Life Web site at [www.PacificLife.com](http://www.PacificLife.com).

**Please note: Videos, notebooks/folders, and faxed or e-mailed applications are not accepted.**

GRANTS TO AGENCIES APPROVED FOR FUNDING WILL BE ANNOUNCED BY EARLY NOVEMBER, WITH PAYMENT MADE BY THE END OF JANUARY 2005.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

AGENDA ITEM

TO: BOARD OF TRUSTEES	ITEM: 37
FROM: CHANCELLOR	DATE: 8/30/04
SUBJECT: BOARD POLICY REVISIONS: MISCELLANEOUS POLICIES IN THE 5000 SERIES (STUDENT SECTION) OF THE BOARD POLICY MANUAL	
REASON FOR BOARD CONSIDERATION: APPROVAL	

BACKGROUND

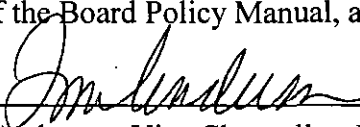
It is the policy of the South Orange County Community College District that the complete set of board policies and administrative regulations be periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations. Because the District's board policies and administrative regulations have not been reviewed completely since 1991, with the exception of a technical review in 1999, a thorough review is now in order.

STATUS

Five amended policies in the 5000 Series (Student Section) are being presented for approval. The policies being recommended for approval are: BP-5601, 5608, 5613, 5614, and 5615. The amendments to these policies were made by District administration and by legal counsel Warren Kinsler of Andelson, Loya, Ruud, and Romo. Sixteen amended policies were presented to the District's Shared Governance units for their review and input on June 10, 2004, presented to the board for Acceptance for Review and Study on June 22, 2004, and presented to board for approval on July 26, 2004. Because the Board requested further review on 11 of these policies, only five policies are being presented at this time for approval.

RECOMMENDATIONS

The Chancellor recommends that the Board of Trustees approve the five board policy amendments to the 5000 Series (Student Section) of the Board Policy Manual, as shown in Exhibits 1 through 5.

  
Item Submitted by: Dr. Thomas F. Anderson, Vice Chancellor, Educational Services

Item Reviewed by: Dr. Raghu P. Mathur, Chancellor

Final Disposition: \_\_\_\_\_ Vote \_\_\_\_\_

BOARD POLICY

5601

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENTS

CERTIFICATE PROGRAMS

The awarding of a certificate acknowledges to the recipient and the potential employer that all courses in an approved ~~occupational~~ program have been completed. The courses chosen by the faculty on the basis of determination of education experiences which lead to ~~vocational~~ competency.

Students with previous educational or ~~vocational~~ experience who wish to waive a course on the certificate list may be expected to verify equivalency through examination. Petitions for course waivers or substitutions are available in both the Admissions and Records office and the Counseling office. The certificate is issued upon completion of the required courses including a minimum of twelve (12) units and at least one course required in the certificate program in residence in the ~~South Orange County Community College~~ District. It is the student's responsibility to make formal application for the certificate to the ~~Office of~~ Admissions and Records.

The awarding of a certificate acknowledges to the recipient and the potential employer that all courses in an approved career and technical program have been completed. The courses are chosen by the faculty on the basis of determination of education experiences which lead to career and technical competency.

Students with previous educational or career and technical experience who wish to waive a course on the certificate list may be expected to verify equivalency through examination. Petitions for course waivers or substitutions are available in the colleges' Admissions and Records and Counseling offices. The certificate is issued upon completion of the required courses including a minimum of twelve (12) units and at least one course required in the certificate program in residence in the District. It is the student's responsibility to make formal application for the certificate to the colleges' Admissions and Records offices.

# DRAFT

## BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

EXHIBIT 2

5608

STUDENTS

### TUITION REFUND POLICY

A request for all or partial refund of nonresident tuition may be made in any of the five categories listed below (Title 5, Calif. Code of Regulations, Section 54070):

1. Tuition fees collected in error. In such cases, 100% of the nonresident tuition will be refunded.
2. Tuition fees refundable as a result of the cancellation of a class or some similar action on the part of the college, clearly beyond the control of the student and for which the fees have been paid. In cases of cancellation of a class, 100% of nonresident tuition will be refunded.
3. Tuition fees refundable as a result of military withdrawal as described in Board Policy 5300. In such cases, 100 percent of the nonresident tuition will be refunded.
4. Tuition fees refundable as a result of a student's reduction of units through the third week of classes according to the following schedule.

Before class(es) begin	100%
First week of classes	75%
Second week of classes	50%
Third week of classes	25%

### REFUNDS

A request for all or partial refund of nonresident tuition may be made in any of the five categories listed below:

1. Same
2. Same
3. Tuition fees refundable as a result of military withdrawal as described in SOCCCD Board Policy 5300. In such cases, 100 percent of the nonresident tuition will be refunded.
4. Same

Same

5. Tuition fees refundable as a result of a student's total withdrawal from school. In such cases, refunds will be made according to the schedule in ~~(3)~~ above.

5. Tuition fees refundable as a result of a student's total withdrawal from school. In such cases, refunds will be made according to the schedule in (4) above.

Refunds for partial withdrawal will be made after the end of the refund period (Third week of classes).

Same

Revised: 5-03-82  
Revised: 5-15-89  
Revised: 4-08-91  
Revised: 4-26-99

# DRAFT BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

EXHIBIT 3

5613

STUDENTS

## TRANSCRIPTS

Each student who completes work at the college is entitled to two copies of transcripts without charge. Additional copies may be obtained at a reasonable charge as stated in the college catalogs (Calif. Ed. Code, Section 76223).

Each student who completes work at the college is entitled to two copies of transcripts and two verifications without charge. Additional copies may be obtained at a reasonable charge as stated in the college catalogs (Calif. Ed. Code, Section 76223).

# DRAFT BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

EXHIBIT 4

5614

STUDENTS

## WITHHOLDING OF ACADEMIC SERVICES

Any student or former student who has been notified in writing by the student's lender of a Title IV loan at the student's last known address that he or she is in default of that loan shall have the following academic services withheld until the student provides documentation of compliance to applicable federal law:

1. Official grade reports
2. Official academic transcripts
3. Conference of diploma

This policy does not include the withholding of registration privileges.

## WITHHOLDING OF STUDENT RECORDS

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation may have grades, transcripts, diplomas, and registration privileges withheld (Title 5, Calif. Code of Regulations, Section 59410).



# DRAFT

# BOARD POLICY

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

EXHIBIT 5

5615

STUDENTS

## ACCESS TO RECORDS AND RELEASE OF INFORMATION

The Congressional Legislation entitled The Family Education Rights and Privacy Act is designed to protect the privacy of students' information (Title 5, Calif. Code of Regulations, Section 54626).

In compliance with this law, the college provides students access to specified official records directly related to student and an opportunity to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. While providing for the challenge of incorrectly recorded grades, the law does not provide for the challenge of the actual grade received.

The college will not release, except to state, local or federal government officials, personally identifiable data about students without their prior written permission. The following directory items are exceptions to this policy.

*We regard as public information the facts concerning whether a person is currently enrolled, whether the person has received degrees and awards from the college, and if so, what degrees and awards unless the student notifies the dean of admissions and records of his/her desire not to have the information released.*

## STUDENT RECORDS AND DIRECTORY INFORMATION

The Chancellor shall assure that student records are maintained in compliance with applicable federal and state laws relating to the privacy of student records.

Any currently enrolled or former student of the District has a right of access to any and all student records relating to him or her maintained by the district.

No District representative shall release the contents of a student record to any member of the public without the prior written consent of the student, other than directory information as defined in this policy and information sought pursuant to a court order or lawfully issued subpoena, or as otherwise authorized by applicable federal and state laws.

Students shall be notified of their rights with respect to student records, including the definition of directory information contained here, and that they may limit the information.

Directory information shall include:

1. Student participation in officially recognized activities and sports including weight, height, and high school of graduation of athletic team members.
2. Degrees and awards received by students, including honors, scholarship awards, athletic awards and Dean's List recognition.

~~A standard fee has been established to cover the cost of furnishing copies of some college records to the student.~~

~~Students wishing to have a copy of other records will be furnished copies at the actual reproduction cost except that copies of transcripts from other institutions must be obtained from those institutions.~~

~~The Act applies to educational records only and does not include administrative records.~~

DRAFT

Reference: Calif. Ed. Code, Section 76200, et seq.; Title 5, Calif. Code of Regulations, Section 54600, et seq.

Revised: 5-15-89

Revised: 4-26-99

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### Agenda Item

<b>TO:</b> Board of Trustees	<b>ITEM:</b> 38
<b>FROM:</b> Chancellor	<b>DATE:</b> 8/30/04
<b>SUBJECT:</b> Saddleback College Child Development Center 2004-2005 Fee Schedule	
<b>REASON FOR BOARD CONSIDERATION:</b>	<b>APPROVAL</b>

### BACKGROUND

The Saddleback College Child Development Center provides a quality child development program to eligible children of Saddleback College students, faculty, staff, and community families. Additionally, the Center serves as a demonstration model for adult college students in order to enhance their understanding of child growth and development through participation and observation within a classroom setting. Periodically, fees for services at the Center have increased to facilitate quality service at a competitive rate and to acknowledge college fiscal challenges.

### STATUS

Revised fees have been developed for the Saddleback College Child Development Center based upon a comparative survey of nine child care centers from within the surrounding community. The proposed fees indicate an 8% increase, as summarized in Exhibit A, which will become effective on January 1, 2005. This rate increase would put Saddleback College Child Development Center in the median range as shown in Exhibit B. Eligible Saddleback College students will continue to receive a tuition discount and priority registration for services each semester. The Center will continue to maintain a waiting list for community families.

### RECOMMENDATION

The Chancellor recommends that the Board of Trustees approves the 2004-2005 Saddleback College Child Development Center Fee Schedule as indicated in Exhibit A.

<b>Item Submitted by:</b> Dr. Richard McCullough, President, Saddleback College	
<b>Item Review by:</b> Dr. Raghu P. Mathur, Chancellor	
<b>Final Disposition:</b>	<b>Vote</b>

**Saddleback College Child Development Center  
Recommended Fee Schedule 2004-2005**

**COMMUNITY/ FACULTY/ STAFF & STUDENT**

**CURRENT MONTHLY TUITION RATES**

2 Half Days	3 Half Days	5 Half Days	2 Full Days	3 Full Days	5 Full Days
\$205	\$290	\$475	\$340	\$485	\$720

**PROPOSED 8% INCREASE**

2 Half Days	3 Half Days	5 Half Days	2 Full Days	3 Full Days	5 Full Days
\$220	\$315	\$515	\$365	\$525	\$780

**\* 20% DISCOUNT FOR ELIGIBLE STUDENTS \***

**CURRENT MONTHLY TUITION RATES**

2 Half Days	3 Half Days	5 Half Days	2 Full Days	3 Full Days	5 Full Days
\$165	\$235	\$380	\$275	\$390	\$580

**PROPOSED 8% INCREASE**

2 Half Days	3 Half Days	5 Half Days	2 Full Days	3 Full Days	5 Full Days
\$175	\$250	\$410	\$300	\$420	\$625

\* Student discounts are based on various financial determinations of need (i.e. CalWORKS, EOPS, Financial Aid Recipient).

**Saddleback College Child Development Center  
Rate Comparison Survey  
May 2004**

<b>Preschool</b>	<b>Enrollment Fees</b>	<b>2 half days</b>	<b>3 half days</b>	<b>5 half days</b>	<b>2 full days</b>	<b>3 full days</b>	<b>5 full days</b>
Preschool #1	\$100 Annual	\$252	\$351	\$517	\$434	\$603	\$837
Preschool #2	\$300 Annual	\$291	\$360	\$528	\$431	\$575	\$822
Preschool #3	\$50 Annual	N/A	N/A	N/A	\$417	\$597	\$817
Preschool #4	\$100 Annual	\$346	\$437	\$580	\$463	\$670	\$810
Preschool #5	\$50 Annual	\$320	\$430	\$571	\$490	\$615	\$810
<b>Saddleback College Child Development Center (With Proposed 8% Increase)</b>	<b>\$75 Annual</b>	<b>\$220</b>	<b>\$315</b>	<b>\$515</b>	<b>\$365</b>	<b>\$525</b>	<b>\$780</b>
Preschool #6	\$135 Annual	\$369	\$429	\$529	\$489	\$589	\$754
Preschool #7	\$75 Annual	\$230	\$300	\$450	\$370	\$515	\$700
Preschool #8	\$95 Annual	\$260	\$345	\$466	\$325	\$445	\$699

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	39
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	Health Fee Increase		
<b>REASON FOR BOARD CONSIDERATION:</b>	APPROVAL		

### **BACKGROUND**

California Education Code 76355 (Exhibit A) allows the governing board of a community college district to charge a health fee for each semester and session for health services. This same section allows districts to increase fees by the same percentage increase as the Implicit Price Deflator for State and Local Government Purchase of Goods and Services. The SOCCCD Board of Trustees approved the last increase in the student health fee in June 2001. According to a letter from Assistant Vice Chancellor Frederick E. Harris from the system office dated March 8, 2004 (Exhibit B), the Implicit Price Deflator Index has increased, which supports a \$1 increase in student health fees.

### **STATUS**

Health fee revenues fully and solely fund the Student Health Center at Saddleback College. Students currently pay \$12 for the fall and spring semesters and \$9 for the summer session. Increased costs for healthcare personnel, medical supplies, student accident insurance, and other necessary expenses are making it increasingly difficult for the Student Health Center to maintain the same high quality and quantity of health care services at low to no cost. Additionally, the 4.9 % increase in fee waivers for Board of Governors Grant (BOGG) students from fiscal year 2002-03 to 2003-04 represents a total income loss of \$97,416. A \$1 increase in the health fee will generate approximately \$47,500 based on 2003-04 enrollments of fee paying students.

The Associated Student Government of Saddleback College adopted a resolution (Exhibit C) on May 11, 2004, supporting this \$1 increase.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve a \$1 increase in the student health fee effective Spring 2005.

<b>Item Submitted By:</b>	Dr. Richard D. McCullough, President, Saddleback College
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Final Disposition:</b>	<b>Vote:</b>

**ARTICLE 2 — AUTHORIZED FEES****§ 76350. Apprentice Fees**

Except as provided in Section 3074.7 of the Labor Code, no charges or fees shall be required to be paid by a resident or non-resident apprentice, or by his or her parent or guardian, for admission or attendance in any course of activity that is offered pursuant to Section 3074 of the Labor Code in accordance with the instructional hours requirements specified in subdivision (d) of Section 3078 of the Labor Code.

**§ 76355. Health Supervision and Services Fee**

(a) The governing board of a district maintaining a community college may require community college students to pay a fee in the total amount of not more than ten dollars (\$10) for each semester, seven dollars (\$7) for summer school, seven dollars (\$7) for each intersession of at least four weeks, or seven dollars (\$7) for each quarter for health supervision and services, including direct or indirect medical and hospitalization services, or the operation of student health center or centers, or both.

The governing board of each community college district may

§76355

CALIFORNIA EDUCATION CODE

4304

increase this fee by the same percentage increase as the Implicit Price Deflator for State and Local Government Purchase of Goods and Services. Whenever that calculation produces an increase of one dollar (\$1) above the existing fee, the fee may be increased by one dollar (\$1).

(b) If, pursuant to this section, a fee is required, the governing board of the district shall decide the amount of the fee, if any, that a part-time student is required to pay. The governing board may decide whether the fee shall be mandatory or optional.

(c) The governing board of a district maintaining a community college shall adopt rules and regulations that exempt the following students from any fee required pursuant to subdivision (a):

(1) Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.

(2) Students who are attending a community college under an approved apprenticeship training program.

(3) Low-income students, including students who demonstrate financial need in accordance with the methodology set forth in federal law or regulation for determining the expected family contribution of students seeking financial aid and students who demonstrate eligibility according to income standards established by the board of governors and contained in Section 58620 of Title 5 of the California Code of Regulations.

(d) All fees collected pursuant to this section shall be deposited in the fund of the district designated by the California Community Colleges Budget and Accounting Manual. These fees shall be expended only to provide health services as specified in regulations adopted by the board of governors.

Authorized expenditures shall not include, among other things, athletic trainers' salaries, athletic insurance, medical supplies for athletics, physical examinations for intercollegiate athletics, ambulance services and the salaries of health professionals for athletic events, any deductible portion of accident claims filed for athletic team members, or any other expense that is not available to all students. No student shall be denied a service supported by student health fees on account of participation in athletic programs.



**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

1102 Q STREET  
SACRAMENTO, CA 95814-6511  
(916) 445-8752  
[HTTP://WWW.CCCCO.EDU](http://www.cccco.edu)



## Memorandum

March 8, 2004

To: Superintendents/Presidents  
Chief Business Officers  
Chief Student Services Officers  
Health Services Program Directors  
Financial Aid Officers  
Admissions and Records Officers  
Extended Opportunity Program Directors

From: Frederick E. Harris, Assistant Vice Chancellor  
College Finance and Facilities Planning

Subject: Student Health Fee Increase

Education Code Section 76355 provides the governing board of a community college district the option of increasing the student health services fee by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchase of Goods and Services. Whenever that calculation produces an increase of one dollar above the existing fee, the fee may be increased by \$1.00.

Based on calculations by the Financial, Economic, and Demographic Unit in the Department of Finance, the Implicit Price Deflator Index has now increased enough since the last fee increase of March 2001 to support a one dollar increase in the student health fees. Effective with the Summer Session of 2004, districts may begin charging a maximum fee of \$13.00 per semester, \$9.75 for summer session, \$9.75 for each intersession of at least four weeks, or \$9.75 for each quarter.

For part-time students, the governing board shall decide the amount of the fee, if any, that the student is required to pay. The governing board may decide whether the fee shall be mandatory or optional.

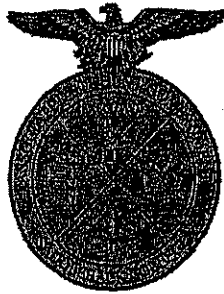
The governing board operating a health services program must have rules that exempt the following students from any health services fee:

## Superintendents/Presidents

- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
- Students who are attending a community college under an approved apprenticeship training program.
- Students who receive Board of Governors Enrollment Fee Waivers, including students who demonstrate financial need in accordance with the methodology set forth in federal law or regulation for determining the expected family contribution of students seeking financial aid and students who demonstrate eligibility according to income standards established by the board of governors and contained in Section 58620 of Title 5 of the California Code of Regulations.

All fees collected pursuant to this section shall be deposited in the Student Health Fee Account in the Restricted General Fund of the district. These fees shall be expended only to provide health services as specified in regulations adopted by the board of governors. Allowable expenditures include health supervision and services, including direct or indirect medical and hospitalization services, or the operation of a student health center or centers, or both. Allowable expenditures exclude athletic-related salaries, services, insurance, insurance deductibles, or any other expense that is not available to all students. No student shall be denied a service supported by student health fee on account of participation in athletic programs.

If you have any questions about the fee increase or the underlying calculations, please contact Patricia Laurent at 916.327.6225 or [pl Laurent@ccc-co.edu](mailto:pl Laurent@ccc-co.edu).



Spring 04

**A resolution of the Associated Student Government of Saddleback College  
To recommend the health fee increase from \$12 to \$13**

Whereas, The Health Center has informed ASG of the need for a dollar increase to the student health fee

Whereas, The Health Center is not reimbursed by students who receive the Board of Governors fee waiver

Whereas, ASG recognizes the need for the fee increase due to the rising costs in medical supplies, and other costs essential to maintain the Health Center fully functional for all students

Whereas, ASG has taken an informal poll, which helped verify that the student's general perspective was in favor and understanding of the increase

Therefore, let it be forever **RESOLVED**, the Associated Student Government, recommends and supports the increase of the health fee from \$12 to \$13 for the 2004-2005 academic year.

A handwritten signature in black ink, appearing to read 'Rachel L. Hipolite'.

Rachel L. Hipolite  
President, Associated Students of Saddleback College  
Adopted on May 11, 2004

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	40
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	IRVINE VALLEY COLLEGE: 2004-2005 CHILD CARE FEE SCHEDULE		
<b>REASON FOR BOARD CONSIDERATION:</b>	APPROVAL		

### **BACKGROUND**

Irvine Valley College Child Development Center has provided a quality child development program to eligible children of college students, faculty, and staff, as well as for the community, since its opening in 1988. Irvine Valley College students who meet the financial criteria receive priority registration. Periodically, fees for the services at the Center have increased based on annual surveys of existing programs in the City of Irvine. Increases are necessary in order to continue providing quality services at a competitive rate.


### **STATUS**

Irvine Valley College Child Development Center proposes a revised fee schedule that reflects an 8% increase in monthly fees as indicated in EXHIBIT A, effective October 1, 2004. Establishing a revised fee schedule for the Fall semester will generate (conservatively) an additional \$40,000 for the 2004-2005 fiscal year. This increase in revenue will lessen the current financial impact on the general fund support.

The existing and prospective parents have been informed of the possibility of a fee increase. The most recent annual survey of eight centers in the City of Irvine reflects that this rate increase would put Irvine Valley College Child Development Center in the median range. Currently, Irvine Valley College Child Development Center remains fully enrolled, with a substantial waiting list.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approves the 2004-2005 Irvine Valley College Child Care Monthly Fee Schedule as indicated in EXHIBIT A.

<b>Item Submitted By:</b>	Dr. Glenn R. Roquemore, President	
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor	
<b>Final Disposition:</b>	<b>Vote:</b>	

**Irvine Valley College Child Development Center  
Recommended Monthly Fee Schedule 2004-2005**

	<b>COMMUNITY</b>		<b>STUDENT</b>	
	Current Rates Community	Proposed 8% Increase	Current Rates Student	Proposed 8% Increase
5 DAYS	\$720	\$780	\$580	\$625
3 DAYS	\$485	\$525	\$390	\$420
2 DAYS	\$340	\$365	\$275	\$300

**Child Care Survey – Irvine Area  
Tuition Rates 2004-2005**

<b>CENTER NAME</b>	<b>5 FULL DAYS</b>	<b>3 FULL DAYS</b>	<b>2 FULL DAYS</b>	<b>% OF INCREASE</b>
CENTER 1	\$840	\$540	\$360	Includes Increase
CENTER 2	\$764	\$672	\$444	Undecided
CENTER 3	\$792	\$596	\$476	Will Increase \$5-8
CENTER 4	\$705	\$485	\$360	Did Not Respond
CENTER 5	\$710	\$500	\$350	Will Increase 2-6%
CENTER 6	\$780 \$625 student	\$525 \$420 student	\$365 \$300 student	Includes 8% Increase
CENTER 7	\$750	\$520	\$376	Will Increase 10%
CENTER 8	\$740	\$588	\$399	Includes 5% Increase

## **SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**

### **AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	41
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	IRVINE VALLEY COLLEGE: HEALTH FEE INCREASE		
<b>REASON FOR BOARD CONSIDERATION:</b>	APPROVAL		

### **BACKGROUND**

Irvine Valley College's Health and Wellness Center, established in 1979, currently charges a \$12 health fee to students in Fall and Spring semesters and \$9 in summer session. A waiver procedure was established for those students whose religious beliefs exclude health care and for students whose financial need made them eligible for the Board of Governor's Waiver (BOGW). Under these provisions Irvine Valley College waives approximately \$60,000 per year in health fees. The proposed \$1 per term increase in the health fee represents the allowable increase authorized since legislation to charge a health fee was introduced.

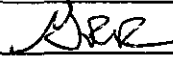
### **STATUS**

The Health and Wellness Center at Irvine Valley College is reliant on health fee revenues to provide services to our students. Increased costs for personnel, medical supplies, and other necessary expenses, as well as income lost from fee waivers for the BOGW students, has made it increasingly difficult for the Health and Wellness Center to maintain the same high quality and, especially, quantity of health care services. The Associated Student Government, the Academic Senate and the President's Council have reviewed and recommended approval of this fee increase. Additionally, the District can ONLY qualify for Health Center Maintenance of Effort funds from the State of California if they are charging the full allowable amount for the Student Health Fee.

The Health Services Association of California Community Colleges is actively working with legislators to restore a \$12.7 million backfill of health fees for low income students in the 2004-2005 community colleges budget. If this is restored, it will only be available to those colleges who charge the full allowable health fee.

### **RECOMMENDATION**

The Chancellor recommends that the Board of Trustees approve a one dollar (\$1) increase in the Student Health Fee each semester and summer session effective Spring 2005.

<b>Item Submitted By:</b>	Dr. Glenn R. Roquemore, President	
<b>Item Reviewed By:</b>	Dr. Raghu P. Mathur, Chancellor	
<b>Final Disposition:</b>	<b>Vote:</b>	

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT**  
**AGENDA ITEM**

<b>TO:</b>	BOARD OF TRUSTEES	<b>ITEM:</b>	42
<b>FROM:</b>	CHANCELLOR	<b>DATE:</b>	8/30/04
<b>SUBJECT:</b>	PRESIDENTS' / GOVERNANCE GROUPS' REPORTS		
<b>REASON FOR BOARD CONSIDERATION:</b>	INFORMATION		

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." Per board approval, reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m. Speakers are limited to two minutes each.

- a. Presidents' Reports
  - Saddleback College
  - Irvine Valley College
- b. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- c. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- d. Faculty Association Report
- e. California School Employees Association Report
- f. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate
- g. Police Officers' Association Report

<b>Item Submitted By:</b>	Dr. Raghu P. Mathur, Chancellor
<b>Item Reviewed By:</b>	
<b>Final Disposition:</b>	<b>Vote :</b>



## MEMORANDUM

OFFICE OF THE PRESIDENT

DATE: 8/12/04

TO: Members of the Board of Trustees  
Dr. Raghu Mathur, Chancellor

FROM: Dr. Richard McCullough, President

SUBJECT: REPORT FOR AUGUST 30, 2004, BOARD OF TRUSTEES' MEETING

### Business Science

- The 2<sup>nd</sup> annual national "RP Educators Workshop" was hosted the week of July 26-30 by Saddleback College and was a tremendous success. There were 45 attendees from around the country representing higher education, as well as 22 individuals representing corporations related to product design technology.
  - Some of the companies in attendance were as follows: Sony Manufacturing Systems, America Inc.; Hewlett Packard; Konica; Minolta; Materialise; 3D Systems; Z Corporation; Extrude Hone Corp.; BJB Enterprises, Inc.; Hester Studios.
  - The attendees from higher education represented the following: Albuquerque TVI Community College; CSU, Los Angeles; CBIL/St. Louis Community College; Central Maine Community College; Central Piedmont Community College; Chemeketa Community College; Cuyahoga Community College; Danville Community College; Eastern Iowa Manufacturing Technology Center; Fresno City College; Fullerton College; Golden West College; Irvine Valley College; Linn-Benton Community College; Long Beach City College; Mira Costa College; Moraine Valley Community College; Mt. San Antonio College; Orange Coast College; Pueblo Community College; Riverside Community College; CACT; Saddleback College; SAIT-TIME Center; San Jose City College; Small Manufacturers' Institute; St. Louis Community College; Tennessee Tech University.

### Science

- In anticipation of a forthcoming collaboration between Saddleback College and the city of Mission Viejo, over 100 fossil "jackets"—which were found in and are owned by the city—were moved to the campus this week for storage in K building. These fossils were collected by the Mission Viejo Company during development projects from 1991 through 1997. The city and the college hope to form an agreement under which the college's students will prep the city's collection for scientific study and for display. The collection is representative of



the extremely valuable and rare fossils which are found in our unusually fossil-rich county.

### Athletics

- The fall season sports of football, volleyball, soccer, women's golf, cross country and water polo begin practicing this month with contests starting in September. Schedules are available online on the athletics Web page ([www.saddleback.edu/athletics](http://www.saddleback.edu/athletics)) or in the athletic office.
- Bill Cunerty's women's golf team is readying to defend last year's state championship title.

### Fine Arts

- During the month of August, performing groups audition for new members for the fall and spring academic year, and by the end of the month, the Symphony, Jazz Lab Ensemble, and Big Band will have recruited many talented new members. In addition, the Theatre Arts Department and the Dance Department will have auditioned students for fall performances.
- Fayard Nicholas of the famous tap dancing duo from the 1930s, and his wife attended a performance of Saddleback Civic Light Opera's (SCLO's) production of "Singin' in the Rain." He kindly stayed afterwards to sign the tap shoes of each of the student and professional performers. Fayard is 90-years-old.
- Roger Bean, the well-known writer who put the musical revue "Route 66" together, attended a recent performance and met with the cast and crew following the show. "Route 66," one of the three shows performed this summer as part of SCLO's season, sold out its entire 50-performance run before it even opened.
- The popular musical, "Gypsy," starring well-known Orange County actress, Beth Hansen, had record-breaking ticket sales. In all, the revenue from this year's SCLO season along with Angel (the Performing Arts support organization) donations, assure that the Company will be in good shape for the 2005 season.
- This year's Monday/Tuesday night Midsummer Cabaret season was more popular than ever, mainly because it featured several Broadway stars. It ended its seven week run on August 10.
- Broadway star Jana Robbins, who appeared as Mama Rose in "Gypsy," and whose Broadway credits also include "Good News," "I Love My Wife," "Crimes of the Heart," and "Romance/Romance," paid a visit to Performing Arts Director, Geoffrey English. The artist came to find out more about SCLO and the Midsummer Cabaret Series, and showed an interest in appearing during 2005.

While here, she attended a "Gypsy" rehearsal and met with members of the show's cast and crew.

### **Foundation**

- The Foundation is in the midst of the capital campaign for the Health Sciences and District Office Building. Pledges recently received include a \$100,000 gift in skills training equipment from the Hill Rom Corporation. They will be donating hospital beds to the project. In addition, South County Bank pledged \$10,000 to this campaign.
- A \$9,500 contribution was donated to the Foundation from Emeritus student Dan Montero, Laguna Woods.
- A capital campaign kick off is scheduled for September 20, 2004, 10:00 a.m. to noon in front of the Health Sciences and District Office Building. The public will be invited. Kick off chairman is Linda Lindholm, Mayor of Laguna Niguel. Invitations will be sent shortly.
- The Western Gala is scheduled for November 6, 2004 at the Arroyo Trabuco Golf Course, in Mission Viejo. Please SAVE THE DATE.


### **Public Information & Marketing**

- The following press releases and pitches were disseminated among the Southern California and Community College Media:
  - Rapid Prototyping Educators Conference from July 25 through 30
  - Paramedic Graduation on July 29
  - Rapid Prototyping Educators Conference interview opportunity
- A comprehensive advertising campaign for fall registration was designed and implemented and includes half page paid ads in 8 local newspapers; Public Service Announcements on KSBR radio and TV stations Ch. 39, KABC, KNBC, KTLA, KCBS, KCAL, KTTV and KCOP; paid ads on Cox TV, messages on the SC marquee and the SC homepage and speaking engagements by President McCullough at Saddleback Kiwanis Club and the Mission Viejo Lions Club and by Dir. Public Information and Marketing, Diane Turner, at the Coffee Chat at Metro Java in San Juan Capistrano.

I R V I N E      V A L L E Y      C O L L E G E

## OFFICE OF THE PRESIDENT

TO: Chancellor Raghu P. Mathur and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President 

DATE: August 19, 2004

SUBJECT: **President's Report for the August 30 Board of Trustees Meeting**

---

**MITCHELL-FOUST HAS SECOND BOOK PUBLISHED**

Irvine Valley College English instructor Michelle Mitchell-Foust will have her second book of poetry, *Imago Mundi*, published in 2005. The title is taken from a book by the same name, a medieval atlas of the known world, which was a favorite of Christopher Columbus. *Imago Mundi*, which translates as *World Image*, will be available through Amazon.com and other retail outlets. Michelle will be giving poetry readings from her new book in September and January at Casa Romantica in San Clemente. Her first book of poetry, *Circassian Girls*, was published by Elixir Press in 2001 and was nominated for a Pulitzer Prize. Michelle is a founding member of the Casa Romantica Poetry Series. She is also looking for a publisher for her first novel.

**DANIEL LUZKO DONATES MUSICAL INSTRUMENTS FOR KIDS**

Daniel traveled to Paraguay in July to donate musical instruments to poor children as part of a month-long visit to South America. The gift of 27 horns, woodwinds, and strings was part of his Paraguay Music Project to teach music to children in Latin America who might otherwise have little exposure to the arts. The instruments were donated by supporters throughout Irvine, and with the support of the IVC Foundation and the Philharmonic Society of Asuncion. Daniel and his sister, Nancy, have been performing throughout Paraguay, with Daniel guest-conducting the Symphony Orchestra of Asuncion, and performing piano recitals with his sister in both Asuncion and Encarnacion. The pair just released their CD, *First Take*, a compilation of original compositions for piano and flute.

**IVC PROFESSOR ORGANIZES CHINESE DEBATE FESTIVAL**

Irvine Valley College Debate Coach Gary Rybold is the U.S. coordinator for an International Debate Festival held at the Xi'an International Studies University in the People's Republic of China. The festival, held during the week of August 22-27, will be the first of its kind for China. The International Debate Education Association (IDEA) sponsors the program. International participants for the festival include students and coaches from ten countries including Russia, Moldova, South Korea, and Uzbekistan. Thirty U.S. participants have registered for the festival. Two students from IVC's national championship debate squad will accompany Gary in China. Gary has written a textbook, *Debate for English Language Learners*, for the participants. The 50-page text was developed especially for training and focuses on beginning debate theory for English

language learners. If it is well received, he plans to find a publisher. As coordinator, Gary is responsible for inviting the participants and arranging the presentations at the festival. In addition to managing the schedule, panel discussions, papers, mentoring sessions and demonstration debates, he will also train Chinese students during four days before the festival. The pre-festival training will involve 600 high school and college students and 100 teachers. The teachers will receive training to bring debate into English language classrooms.

### **DISPLACED WORKERS SEE IVC AS NEW RESOURCE**

Donna Sneed, Director of Economic and Resource Development, went to San Diego in July to promote IVC at a relocation fair for Gateway Computer employees. The computer company is relocating from Poway to the Irvine Spectrum. Donna represented the college as part of Destination Irvine. Over 100 employees obtained information and materials at the IVC exhibit, including an information packet. The packet contained a welcome letter from the president, a 2004 Fall Schedule, a Career Programs booklet, and other print materials about Community and Contract Education, and the Emeritus program. With a majority of Gateway employees relocating to the Irvine area, Donna saw the fair as an excellent opportunity to promote IVC as part of an overall strategy to encourage people to think about IVC when they are considering educational services. Donna believes that these outreach efforts will, over time, generate goodwill and name recognition. With a company relocating its offices only minutes away from campus, it was a great opportunity to publicize Irvine Valley College.

## SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

### AGENDA ITEM

TO:	BOARD OF TRUSTEES	ITEM:	43
FROM:	CHANCELLOR	DATE:	8/30/04
SUBJECT:	CORRESPONDENCE		
REASON FOR BOARD CONSIDERATION:	INFORMATION		

The following items of correspondence are submitted  
to the Board of Trustees for review.

Item Submitted By:	Dr. Raghu P. Mathur, Chancellor
Item Reviewed By:	
Final Disposition:	Vote :

7-25-04

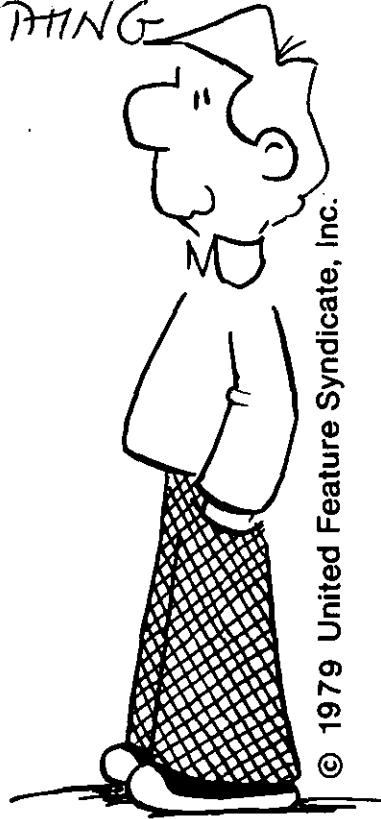
DEAR CHANCELLOR MATTHEW —

- THANK YOU FOR SENDING ALONG THE VIDEO OF SADDLEBACK'S GRADUATION CEREMONY.

I FELT HONORED TO BE INVITED TO SPEAK, AND I HOPE THE GRADUATES ENJOYED IT.

FEEL FREE TO CONTACT ME IF I CAN EVER DO ANYTHING FOR SADDLEBACK!

- BEST,  
VIN  
FAGAR





## SADDLEBACK COLLEGE

28000 Marguerite Parkway • Mission Viejo • CA 92692-3635

[www.saddleback.edu](http://www.saddleback.edu)

(949) 582-4500

Raghu Mathur, Chancellor  
SOCCCD  
28000 Marguerite P'kway  
Mission Viejo, CA 92692

William Heffernan  
English Department  
Saddleback College  
28000 Marguerite P'kway  
Mission Viejo, CA 92692

July 29, 2004

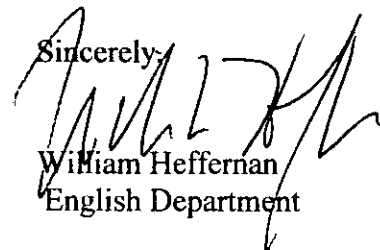
Dear Raghu,

I wanted to take this opportunity to thank you for all your help in securing the Fulbright Award to Sri Lanka for 2004-2005.

I appreciated your taking the time to write one of my letters of reference and for your support in helping me to get leave at such a late date.

I hope that the Fulbright Award will bring some additional honor to our district, and that upon my return next academic year, I will contribute even more to our already rich academic programs. Once again, thank you for your support.

Sincerely,



William Heffernan  
English Department

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

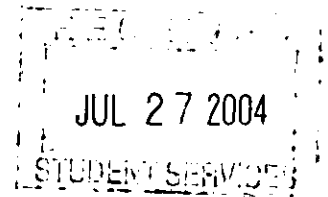
Dorothy Fortune, Thomas A. Fuentes, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams • Dr. Raghu P. Mathur, *Chancellor*

SADDLEBACK COLLEGE: Dixie Bullock, *President*

An Equal Opportunity Institution

32450 Crown Valley Pkwy. Apt. 211  
Dana Point, CA 92629

15 July 2004



Dr. Kevin O'Connor, Dean  
Liberal Arts and Learning Resources  
Saddleback College  
28000 Marguerite Parkway  
Mission Viejo, CA 92692-3635

Subject: The importance of the LAP/ ICC for an ESL student.

Dear Dr. O'Connor,

I am an ESL student, and I have just finished taking English 1A with Professor Luke. I am writing a letter that I consider important for the future learning process of other ESL students, as well as students needing help with their English assignments.

I took the ESL English placement test a year ago, and I have been following the required process to achieve a functional level in reading and writing English. The English program at Saddleback has helped me achieved this goal, and today with much more confidence in myself, I am writing to you. I can't be more grateful for the help I found in the LAP program throughout the entire year; from the people at the front desk to the tutors, everybody has played an important role in my language acquisition.

I thought that it would be helpful for the department to know from a student's perspective how much help we can get from the sources being provided. I have learned a great deal and enjoyed every class I have taken; in addition, every one of my teachers has provided a unique learning experience.

I have also found needed help using the computer, and I thank Judi McWilliams and Clyde Gaier, for their guidance. I also want to thank every one of the LAP tutors: Amy Worthington, Laura Evans, Cecilia Clem, and Kathy Gonzales at the front desk, for their help and patience. I would also like to mention that the LAP Website has been an important grammar tool. It is with gratitude and admiration I am now saying thank you and good bye until the fall semester.

Respectfully,

Maria Claudia Niemi

cc: Patti Weekes, Program Specialist, Learning Assistance Program/Interdisciplinary  
Lise S.Telson, Vice President, Student Services Saddleback College  
Dr. Richard D. McCullough, President Saddleback College  
Gary Luke, English Professor and Faculty Advisor of LAP



**From:** "cmacken" <cmacken@sbcglobal.net>  
**Date:** Thu Jul 15, 2004 6:15:25 PM US/Pacific  
**To:** <pwatkins@saddleback.cc.ca.us>  
**Subject:** Thank You

Dear Professor Watkins,

I'm not sure that you'll remember me, but I was in your C++ programming classes back during the 2002-2003 school year. I have since transferred to Irvine and I am doing great. While I am still an Econ major, I decided to minor in Computer Science and I just finished ICS 21 intro to Java programming course. I received the highest grade in the class. I just wanted to say thank you for all your help. Everything you taught me carried over into Java very easily and made it much easier to understand. In fact in some ways, I felt like I had an unfair advantage over a lot of the other students. Anyways, I just wanted to say thank you. You've made a big difference in my education.

Sincerely,  
Christopher Mackenzie

July 12, 2004

Received 7/14/04 from  
Michael & Marcy Tillman  
32792 Mermaid Circle  
Dana Point, CA 92629

Glenn R. Roquemoire, PhD  
President, Irvine Valley College  
5500 Irvine Center Drive  
Irvine, CA 92618

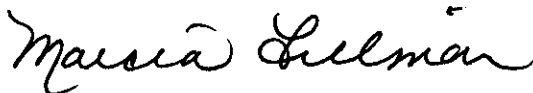
Dear Dr. Roquemoire,

This is a letter of commendation for Seth Hochwald and his professional and personal abilities in teaching the Introduction to Statistics course. As a student returning to school after 30 years, I was afraid that I wouldn't understand the statistics that is a prerequisite for a Master's in Clinical Psychology from Vanguard University. Not only did I understand the concepts after his class, I felt prepared to take advanced statistics in a master's program.

Seth Hochwald used multiple teaching modalities to reach a diverse group that represented many cultures, age groups and math backgrounds. As an example, he explained a deck of cards and encouraged students unfamiliar with cards to get a deck so that they would be prepared to do problems involving cards. He was available for questions and used different approaches to clarify the problems. His teaching methods encouraged confidence and success and students rarely missed class.

The quality of education represented by Seth Hochwald at Irvine Valley College is to be commended. I am thankful to have a second chance in my life to finally understand math!

Sincerely,



Marcia Tillman  
Teacher

Cc: Raghu P. Mathur, Ed.D.  
Chancellor, South Orange County Community College District

Ruth Jacobsen  
Dean, Mathematics, Sciences and Engineering

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

AGENDA ITEM

TO:	BOARD OF TRUSTEES	ITEM:	44
FROM:	CHANCELLOR	DATE:	8/30/04
SUBJECT:	AMENDMENT NO. 1 TO CONTRACT FOR EMPLOYMENT OF CHANCELLOR		
REASON FOR BOARD CONSIDERATION:	APPROVAL		

BACKGROUND

On July 26, 2004, the Board of Trustees directed Board President Donald Wagner to negotiate with Chancellor Raghu Mathur a revised date for notification of renewal or non-renewal of his contract as Chancellor of the South Orange County Community College District.

STATUS

Board President Wagner negotiated with Dr. Mathur a proposed amendment to Section 10.4 of the Contract for Employment of Chancellor dated February 25, 2002, and agreement was reached.

RECOMMENDATION

It is recommended that the board ratify Exhibit A amending Section 10.4 of the Contract for Employment of Chancellor dated February 25, 2002.

Item Submitted By:	Gary Poertner, Deputy Chancellor		
Item Reviewed By:			
Final Disposition:	Vote :		

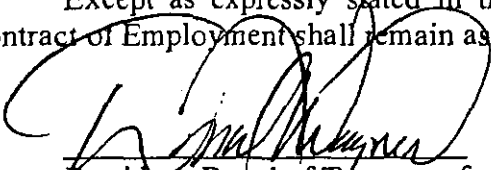
AMENDMENT NO. 1 TO CONTRACT FOR EMPLOYMENT OF CHANCELLOR  
BETWEEN  
THE SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
AND  
DR. RAGHU P. MATHUR

This Amendment to the Contract of Employment entered into on February 25, 2002, between the Board of Trustees of the South Orange County Community College District and Dr. Raghu P. Mathur is effective when signed by both parties and is dated, for reference only, August \_\_, 2004.

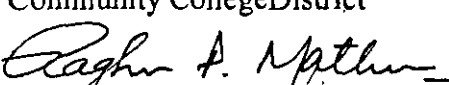
1. Section 10.4 of the Contract of Employment dated February 25, 2002 is hereby amended to read as follows:

10.4 Non-renewal of this Agreement shall be in accordance with Education Code section 72411. No later than August 1, 2004, Dr. Mathur shall inform the Board of Trustees in writing of the provisions of Education Code section 72411. If the Board of Trustees determines not to renew this contract, the Board shall send to Dr. Mathur written notice of non-renewal by December 30, 2004. Such renewal or non-renewal shall be at the sole discretion of the Board of Trustees acting with or without cause.

2. Except as expressly stated in this Amendment, all other terms and conditions of the Contract of Employment shall remain as stated in that document.

  
President, Board of Trustees of  
the South Orange County  
Community College District

August 2, 2004

  
Raghu P. Mathur, Chancellor,  
South Orange County Community  
College District

August 3, 2004