

MEETING OF THE BOARD OF TRUSTEES

AUGUST 26, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment
 - a. Acting Dean, Health Sci., Human Svcs., and Emeritus Inst., SC
 - b. Vice President, Student Services, IVC
 - c. Kate Clark, Instructor, IVC
 - 2. Public Employee Discipline/Dismissal/Release (9)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
 - 3. Negotiators - Dr. Raghu Mathur; Administrators (Deputy Chancellor, Vice Chancellor, Presidents, Vice Presidents, Deans, Directors, Asst. Deans/Directors)
- C. Conference with Real Property Negotiators (GC 54956.8):
 - 1. Portion of Tustin MCAS -
Negotiators - Gary Poertner; City of Tustin
Under Negotiation - Price and Payment Terms

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -
 - a. Pourya Khademi, et al. v. SOCCCD
 - b. CSEA, et al., v. SOCCCD Board of Trustees
 - c. Gensler v. SOCCCD Board of Trustees
2. Initiation of Litigation (GC 54956.9[c]) - One New Case
3. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A] - Two Potential Cases
4. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][B] and [C]
 - b. Brown Act Demand for Cure and Correction from Wendy Phillips re: IVC Performing Arts Complex/Hotel and Entertainment Complex

RECONVENE OPEN SESSION: 6:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Williams

PLEDGE OF ALLEGIANCE

Led by Trustee Wagner

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. BOARD REQUESTS FOR STAFF REPORTS

PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS

Resolution: Support Local Control of Community Colleges in the
New California Master Plan for Higher Education

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 17)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES
Minutes of the Regular Meetings of October 29, 2001, and November 20, 2001.
3. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT
Authorization to contract with the Williams Morris Agency for a single performance by Diane Schuur on May 10 for a fee not to exceed \$9,000.
4. SADDLEBACK COLLEGE: IMMEDIATE RECOVERY AGREEMENT
Agreement with Immediate Credit Recovery to perform collection activities on student accounts that are in default on their Federal Perkins Loan Program debt.
5. SADDLEBACK COLLEGE: NOTICE OF COMPLETION
Accept the Resurface of Parking Lots 9 and 10 project as complete and authorize filing a Notice of Completion.
6. SADDLEBACK COLLEGE: NOTICE OF COMPLETION
Accept the Remodel Math/Science/Engineering Classrooms project as complete and authorize filing a Notice of Completion.

7. SOCCCD: CHANGE ORDER
Change Order 1 for the Building "A" Demolition and Replacement project at Saddleback College increasing the contract amount by \$9,104.24.
8. CONFLICT OF INTEREST CODE
Adoption of Resolution 02-43 to approve the revised Conflict of Interest Code.
9. SADDLEBACK COLLEGE: CONTRACT FOR COSMETOLOGY, COSMETICIAN, AND MANICURIST INSTRUCTION
Separate contracts for the 2002-03 year with Elegante Beauty College and Lake Forest Beauty College with the price per hour of approved attendance remaining at \$1.85.
10. SADDLEBACK COLLEGE: DONATION OF EQUIPMENT
Declaration of surplus property and donation of five analytical balances to the University of California, Irvine.
11. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 00513 through 00928 totaling \$4,112,655.80, and confirming requisitions dated 7/13/02 through 8/9/02 totaling \$106,466.30.
12. PAYMENT OF BILLS
Checks 012250 through 0013256 totaling \$3,578,892.75; Saddleback College Community Education checks 5799 through 5917 totaling \$185,018.93; and Irvine Valley College Community Education checks 6374 through 6380 totaling \$8,313.70.
13. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.
14. TRUSTEES' REQUEST FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.

15. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 02-44 to pay Trustee Donald Wagner for absence from the August 14, 2002, special board meeting.
16. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 02-45 to pay Trustee John Williams for absence from the August 14, 2002, special board meeting.
17. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 02-47 to pay Trustee Dave Lang for absence from the August 14, 2002, special board meeting.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

18. HEALTH SCIENCES/DISTRICT OFFICES BUILDING PRELIMINARY DESIGN
The architects for the project, LPA, will present the preliminary design for the board's review.
19. BASIC AID REPORT
Information on projected basic aid receipts and the possible impact of the "Pool Case."
20. QUARTERLY FINANCIAL STATUS REPORT
The California Community Colleges quarterly Financial Status Report as of June 30, 2002, for the 2001-02 fiscal year.
21. CONTRACTS UNDER \$5,000
Summary of contracts for July/ August 2002.

DEPUTY CHANCELLOR'S ITEMS (Items 22 through 32)

ACCEPTANCE FOR NEGOTIATION PURPOSES/PUBLIC RECORD

22. SOCCCD INITIAL PROPOSAL TO SOCCCD FACULTY ASSOCIATION
Acceptance of the District's initial proposal for negotiation with SOCCCD Faculty Association and set a public hearing on September 30, 2002.

RECESS TO PUBLIC HEARINGS

The board will conduct public hearings to provide an opportunity for the public to comment on the following items.

23. SOCCCDFA PROPOSAL
24. FINAL BUDGET FOR 2002-03

RECONVENE REGULAR BOARD MEETING

ITEMS RECOMMENDED FOR APPROVAL

25. ADOPTION OF THE FINAL BUDGET FOR 2002-03
Final budget for 2002-03.
26. ACADEMIC PERSONNEL ACTIONS
Administrative Employment (Interim Dean of Business Science, Vocational Education and Economic Development, SC); Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Change to Administrative Salary; Administrative Reassignment (Vice President of Student Services, IVC).
27. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Additional Compensation (Director, Technology Services, Advanced Technology, IVC); Out of Class Assignment; Volunteers; Accumulated Vacation Leave Carry Over; Resignation/Retirement/Conclusion of Employment.
28. ADMINISTRATIVE SALARY SCHEDULE
Schedule adopted June 24 brought back for additional review and study/action as appropriate.

29. CONTRACT FOR CLASSIFIED LEADERSHIP
CLASSIFICATION STUDY
Contract with Hay Group, Inc., for a Classified Leadership
classification study for a total cost not to exceed \$42,500.
30. SOCCCD: GEOTECHNICAL CONSULTANT
Hiring of American Geotechnical to perform geotechnical
studies and provide recommendations for the repair of the
Technology and Applied Science, Science/Math/
Engineering, and Library buildings at Saddleback College.
31. RESOLUTION OF INTENTION TO ENTER INTO
ENERGY SERVICE AND FINANCING AGREEMENTS
Adoption of Resolution 02-48 to enter into energy service
and financing agreements and set a public hearing for
September 30, 2002, regarding the agreements.
32. DISTRICT INSTITUTIONAL MEMBERSHIPS 2002-03
Authorization for memberships and estimated dues for
various organizations.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

33. CHANCELLOR/PRESIDENTS'/GOVERNANCE
GROUPS' REPORTS
 - a. Chancellor
 - b. Presidents
 - c. Student Government Reports
 - Associated Student Government of
Saddleback College
 - Associated Students of Irvine Valley College
 - d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate

- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

34. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

ADDITIONAL ITEM FOR THE 8/26/02 REGULAR BOARD
MEETING AGENDA

ITEMS RECOMMENDED FOR APPROVAL

35. NEW BOARD POLICY: BP-4075, HEALTH AND
WELFARE BENEFITS FOR FORMER BOARD OF
TRUSTEES

Proposed new board policy, BP-4075.

36. BOARD POLICY REVISION: BP-104, STUDENT
MEMBER OF THE BOARD OF TRUSTEES

Proposed amendments to BP-104.