

The vision of the
South Orange County Community College District
is to be an educational leader in a changing world.

AGENDA

Meeting of the Board of Trustees



Monday, July 28, 2008

Call to order: 5:00 p.m.

[Followed by Public Comments/Closed Session]

Reconvene Open Session: 6:30 p.m.

Auditorium, Room 145
Health Sciences/District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

Board of Trustees

Donald P. Wagner – President, John S. Williams - Vice President, Thomas A. Fuentes – Clerk
William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Hannah H.E. Lee – Student Trustee
Raghu P. Mathur, Ed.D. - Chancellor



Meeting of the Board of Trustees

July 28, 2008

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)
 - 1. Public Employee Discipline/Dismissal/Release (4 cases)
 - 2. Public Employee Appointment
 - a. Vice Chancellor, Human Resources
 - b. Vice Chancellor, Technology and Learning Services
 - c. Associate Provost, Advanced Technology and Education Park
- B. Conference with Labor Negotiators (GC 54957.6)
 - 1. Negotiator – Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiator – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Real Property Negotiators (GC 54956.8)
 - 1. Property – Lease of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA
Agency Designated Representative – Dr. Raghu Mathur;
Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton; (3) Young Americans; and (4) Chapman University/University College.
Under Negotiation – Price and Terms of Payment
 - 2. Property-Lease a Portion of Irvine Valley College; Swimming Pool Project
- D. Conference with Legal Counsel (GC 54956.9)
 - 1. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (3 cases)
 - 2. Initiation of Litigation (GC 54956.9[c]) (2 cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation

Led by Trustee Nancy Padberg

2.3 Pledge of Allegiance

Led by Trustee Donald P. Wagner

2.4 Resolutions / Presentations / Introductions

Resolution: Advanced Technology and Education Park: Celebrating
One Year of Higher Education Opportunities for Students

2.5 Public Comments

*Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. **Speakers are limited to two minutes each.***

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

B. Chancellor's Report

C. Board Requests for Report(s)

a. Review of Board Policy 1500: Naming of College Facilities.

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Campus Facilities Maintenance Plans

Reports from Saddleback College and Irvine Valley College Directors of Facilities on the status of Campus Facilities Maintenance Plans.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

5.1 SOCCCD: Board of Trustees Meeting Minutes

Approve minutes of a regular meeting on June 24 , 2008.

5.2 Irvine Valley College: Business Sciences and Technology Innovation Center: Increase Amount for Testing and Inspection Services

Approve increasing the not-to-exceed amount with Joyce Inspection by \$32,000.00. The revised total amount is \$262,000.00.

5.3 Irvine Valley College: Business Sciences and Technology Innovation Center: Hire Labor Compliance Consultant

Approve increasing the amount with Parsons Brinckerhoff Construction Services, Inc., by \$8,488.00 for a revised total of \$69,454.00.

5.4 Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center

Approve change orders with various trade contractors for an increase of \$57,667.00. The total revised contract amount is \$15,134,295.00.

5.5 Irvine Valley College: Reject Bid for the Lease of Real Property

Reject bid from Manassero Farms for agricultural use of real property at Irvine Valley College and withdraw the property from the lease.

5.6 Irvine Valley College: Amendment to Increase Contract Services with Arquitectonica: Performing Arts Center

Approve increase for architectural services with Arquitectonica in the amount of \$15,000.00. The total revised contract amount is \$1,589,740.

5.7 Irvine Valley College: Speaker

Approve honorarium for a speaker at Irvine Valley College.

5.8 Saddleback College: Out-of-State Field Studies Course

Approve the Biology 186 out-of-state travel to Grand Canyon National Park (Arizona) from September 18 through September 21, 2008.

5.9 Saddleback College: Award of Bid: Exterior Signage

Approve award of bid to Bravo Sign and Design in the amount of \$344,500.00.

- 5.10 **Saddleback College: Substitution of Subcontractor: Fine Arts Restroom Expansion Project**
Approve removal of Tucker Engineering and substitution of Mark Matson Construction Services, Inc.
- 5.11 **Saddelback College: Cosmetology and Cosmetician Instruction Agreements**
Approve a two year agreement with Lake Forest Beauty College.
- 5.12 **Saddleback College: Resolution No. 08-22: Classified Employee Layoff: Counseling Office Assistant**
Adopt resolution and approve reduction of classified services.
- 5.13 **Saddleback College: Resolution No. 08-23: Classified Employee Layoff: Administrative Assistant**
Adopt resolution and approve reduction of classified services.
- 5.14 **ATEP: Architectural Services: Bastien and Associates, Inc.**
Approve increasing the not-to-exceed amount with Bastien and Associates by \$125,000.00. The revised total amount is \$185,000.00.
- 5.15 **ATEP: Professional Services: RGP Planning and Development Services**
Approve consultant agreement with RGP for \$80,000.00.
- 5.16 **ATEP: Donate Equipment**
Approve property to be of insufficient value and donate to Main Place Christian Fellowship.
- 5.17 **SOCCCD: Adopt Resolution No. 08-21: Transfer of Appropriations at Close of Fiscal Year 2007-2008**
Adopt resolution authorizing Orange County Department of Education to make necessary year-end budget transfers.
- 5.18 **SOCCCD: Authorization For District Institutional Memberships 2008/2009**
Approve memberships and estimated dues for organizations.
- 5.19 **SOCCCD: Trustees' Requests for Attending Conferences**
Approve/ratify Trustees' requests for attending conference.
- 5.20 **SOCCCD: Change August Board Meeting Date**
Approve change of date for August Board Meeting to August 26, 2008.

- 5.21 **SOCCCD: Purchase Orders/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-05052 through P08-05145 amounting to \$1,093,631.42 and P09-00092 through P09-00535 amounting to \$25,230,706.48. Approve confirming requisitions dated May 30, 2008 through July 8, 2008 totaling \$59,327.54.
- 5.22 **SOCCCD: Payment of Bills**
Approve Check Nos. 071732 through 072863 processed through the Orange County Department of Education, totaling \$7,722,298.61; and Check Nos. 009232 through 009279, processed through Saddleback College Community Education, totaling \$208,192.34; and Check Nos. 008440 through 008456, processed through Irvine Valley College Community Education, totaling \$31,087.48.
- 5.23 **SOCCCD: Gifts to the District and Foundation**
Approve acceptance of various donated items.
- 5.24 **SOCCCD: June/July 2008 Contracts**
Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

- 6.1 **SOCCCD: Basic Aid Project Priority List**
Approve the basic aid project priority list and the allocation of basic aid funds.
- 6.2 **SOCCCD: Construction Management Pool**
Approve six firms for a pool from which to draw construction management services.
- 6.3 **SOCCCD: Terminate Exclusive Right to Negotiate Agreement: Camelot Entertainment Group**
Approve termination of agreement.
- 6.4 **SOCCCD: Agreement for Legal Services: Atkinson, Andelson, Loya, Ruud & Romo**
Approve retainer agreement with hourly rate change.
- 6.5 **SOCCCD: Board Policy Revision: BP 3008: Records Retention and Destruction; BP-118: Committees of the Board, BP-3201: Capital Construction; BP-3004: Public Records**
Approve Board Policies.

- 6.6 **SOCCCD: Board Policy Revision: BP 104 – Student Member of the Board of Trustees; BP 3001 – Delegation of Authority; BP 3005 – Designation of Authorized Signatures; BP 3801 – Bookstore; BP 3300 – Gifts; BP 3101.6 – Real Property Management; BP 3200 – Purchasing**
Accept Board Policies for review and study.
- 6.7 **Academic Personnel Actions**
Approve New Personnel Appointments; Academic Temporary Part-time/Substitute Staff; Academic Temporary Part-Time/Substitute Staff Ratified; Authorization to Eliminate Academic Positions and/or Position Numbers; Authorization to Establish an Academic Faculty Position; Authorization to Establish Administrator Position; Authorization to Establish a New Salary Range IIa For Associate Provost Position on the Administrator Salary Schedule; Change of Status; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Resignation/Retirement/Conclusion of Employment.
- 6.8 **Classified Personnel Actions**
Approve New Personnel Appointments; Authorization to Establish and Announce A Classified Position; Change in Categorical Position Funding; Change of Status; Out of Class Assignments; Leave of Absence; Resignation/Retirement/Conclusion of Employment; Volunteers.
- 6.9 **Resolution Regarding Implementation of Brown Act/SB 343**
Approve resolution designation Public Office or Location of Public Records as required by Government Code Section 54957.5(b)(2) and providing for related matters.
- 6.10 **SOCCCD: Saddleback College Accreditation Report**
Approve direction for the Saddleback College Academic Senate to work with its President and the District Chancellor to seek approval of compensation to faculty members for completion of Accreditation Report.

7.0 REPORTS

- 7.1 **SOCCCD: Basic Aid Report**
Projected receipts and approved projects.
- 7.2 **SOCCCD: Facilities Plan Status Report**
Status of current construction projects.
- 7.3 **SOCCCD: List of Board Requested Reports**
List of reports requested by members of the Board.

8.0 WRITTEN REPORTS

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

- A. President, Saddleback College
- B. President, Irvine Valley College
- C. Provost, ATEP
- D. Associated Student Governments of SC
- E. Associated Students of IVC
- F. Saddleback College Academic Senate
- G. Irvine Valley College Academic Senate
- H. Faculty Association
- I. California School Employees Association
- J. Saddleback College Classified Senate
- K. Irvine Valley College Classified Senate
- L. District Services Classified Senate
- M. Police Officers' Association

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**

RESOLUTION IV

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

JULY 28, 2008

ADVANCED TECHNOLOGY & EDUCATION PARK

CELEBRATING ONE YEAR OF HIGHER EDUCATION OPPORTUNITIES FOR STUDENTS

*W*hereas, the Advanced Technology & Education Park has provided classes and services to a growing cadre of students, numbering over 400 in the Fall of 2007, over 550 in the Spring of 2008, and approximately 600 for the Summer of 2008; and

*W*hereas, the small and dedicated staff at ATEP has persevered to establish the new campus on the former Marine Corps Air Station Tustin through the challenges of construction, processes of the City of Tustin and U.S. Department of the Navy, and the hardships of field conditions; and

*W*hereas, the opening of ATEP and continuing success of the master planning efforts for the campus are an effort of a team that includes district administrators and staff, and Irvine Valley College and Saddleback College administrators, faculty and staff; and

*W*hereas, long-range academic planning efforts for the 68 acre campus and partnerships with businesses and four year institutions are being successfully spearheaded under the leadership of Chancellor Raghu P. Mathur with strategic assistance from Deputy Chancellor Gary Poertner, Irvine Valley College President Glenn R. Roquemore and many others; therefore

*B*e it resolved that the Board of Trustees and the Chancellor of the South Orange County Community College District do hereby commemorate the first anniversary of the Advanced Technology & Education Park, Orange County's newest campus of higher education.

Donald P. Wagner, President

John S. Williams, Vice President

Thomas A. Fuentes, Clerk

William O. Jay, Member

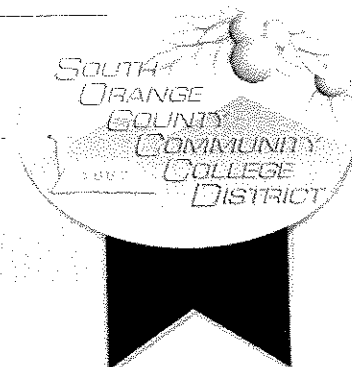
David B. Lang, Member

Marcia Milchiker, Member

Nancy M. Padberg, Member

Hannah Hee Eun Lee, Student Member

Raghu P. Mathur, Ed.D., Chancellor



TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College and Irvine Valley College: Campus Facilities Maintenance Plans

ACTION: Discussion

BACKGROUND

Per Board direction, we place an item on the Board agenda each month specifically designed for discussion. This month the item is campus facilities maintenance plans.

STATUS

John Ozurovich, Director of Facilities, Saddleback College, has prepared a Facilities Maintenance Report, which is attached as Exhibit A. Also provided are Exhibit B, the Saddleback College Summary of Maintenance Repair Projects and Budgets, and Exhibit C, the Maintenance Plan. John Edwards, Director of Facilities, Irvine Valley College, has prepared a Facilities Maintenance Report, which is attached as Exhibit D. In addition, attached are the IVC Maintenance Projects, Exhibit E, and the Three-Year Maintenance Plan, Exhibit F.

John Ozurovich and John Edwards will present additional information at the Board of Trustees meeting.

Item Submitted By: *Dr. Donald L. Busche, Acting Vice Chancellor, Technology and Learning Services*

Saddleback College Facilities Maintenance Report

The college staff and management have been aggressively addressing the many maintenance issues at the college. Due to the age of the facilities, scheduled maintenance and upkeep are a significant challenge. A brief summary of the maintenance and repair projects and their budgets, which were completed over the last five years, is attached as Exhibit B. As shown in the exhibit the college has completed 223 projects with a budget of over \$23 million dollars. However, the cogeneration project accounted for \$8.5 million dollars of this total. The cogeneration project was financed by loans that have been fully paid off by the College. This information displays the college's and district's commitment to addressing the numerous maintenance and operational needs of the campus.

Maintenance staffs are involved in establishing procedures for and completing preventative and predictive maintenance on all major systems and equipment at the college. This work is completed along with over 12,000 work order requests submitted each year by the college and District community.

As part of the efforts to identify current and/or future maintenance issues at the college, a comprehensive Maintenance Plan has been created. The current Maintenance Plan is attached as Exhibit C. This plan is reviewed and modified each year by the Campus Environment Planning Committee. This committee, with the Director of Facilities as its chair, has representatives from all shared governance groups. Maintenance projects are reviewed and prioritized by the committee after consideration of technical data and information presented by the Committee Chair. Once the Campus Environment Planning Committee has completed the work of prioritizing the maintenance projects, a recommendation is forwarded to the college's Planning and Budget Council for their consideration. The Planning and Budget Council deliberates over the proposal and forwards a recommended project list and budget to the College President. The President approves and/or modifies the project list and budget. When funds are available from the college's budget, the work commences on the maintenance projects as prioritized by the approved Maintenance Plan. If funding is not adequate, then the President seeks other funding sources, such as Basic Aid or the State Schedule Maintenance Program to address the maintenance projects. Typically the availability of College and State Scheduled Maintenance funds is minimal as compared to the proposed project list and Basic Aid support is requested annually.

There are many challenges to comprehensively addressing and eliminating the numerous maintenance needs of the college. These issues include insufficient funding for maintenance projects, scheduling down time for the college's facilities, the inadequate level of maintenance staff, and past faulty construction.

As shown in the Maintenance Plan (Exhibit C), the estimated amount of funds required over the next three years is over 54 million dollars. However, even if the Maintenance Plan was fully funded, it would take several years to complete these projects due to the scheduling and use of college facilities. College facilities are in full operation the entire

Saddleback College Facilities Maintenance Report

year except for the time during the annual Holiday Break. To close down these facilities for an extended period of time would greatly impact the educational programs at the college and potentially reduced student enrollment. To alleviate this problem the amount of swing space to house the displaced programs would need to be greatly expanded at a significant cost.

Even if several maintenance projects were funded and completed, the existing staffing levels for maintenance personnel is not adequate to maintain the facilities. Maintenance staff is often involved in addressing the latest unscheduled and unplanned repairs due to frequent failure of equipment and major system operational interruption. In addition, maintenance staff is constantly involved in supporting the daily activities of the college. When this occurs, preventative maintenance takes a back seat.

Another issue that adds to the number of maintenance issues at the college is a history of defective and faulty new construction. The college has been dealing with serious building defects in several of its facilities. The issues with these buildings have led to extensive and costly repairs and will require several years to remediate. The Board of Trustees recognized the need to complete these repairs and have allocated tens of millions of dollars for their completion. Many of the issues that were the cause of the defective construction have been addressed by District management and personnel and the College has a consultant contract to provide direct oversight of construction in an attempt to avoid pitfalls. However, due to the Public Contract Code, we are limited in our approach to completely solve this problem. As evidenced by the large amount of funds the District has allocated, the concept of "Low Bid" does not equate to the lowest lifecycle cost. The State Chancellor's Office is aware of this and has championed several changes in the Public Contract Code that allows different delivery methods for construction projects. The District has utilized alternate delivery methods, such as multi-prime contracting; however, we should investigate and when appropriate utilize all available alternative delivery methods. These include Design-Build contracting and selecting a pool of qualified construction management firms, architectural firms and consultants to manage and design construction projects. This process allows for team approach to construction projects and development of mutually beneficial partnerships with a vested interest in the long term success and efficiency of the college's buildings and infrastructure.

Saddleback College Maintenance Projects

Exhibit B

Fiscal Year	Number of Projects	Funding Source (\$K)				Major Project
		General Fund	State Program	Basic Aid	Total	Descriptions
2003/04	38	\$9,949 (\$8,500 Financed by loan, paid from General Fund)	\$800	\$0	\$10,749	Cogeneration Plant (\$8.5 million) Campus Hot Water Loop Remove Underground Gas Tank & Remediation New Greenhouse Demo F & R Buildings Child Care Center Play Stations Gym Lighting
2004/05	53	\$1,162	\$0	\$1,828	\$2,990	McKinney Theater Lighting, Rigging, Sound System Parking Lot Repairs Football Field Renovation SME Electrical Safety Repairs BGS Classroom Repairs BGS Roofing
2005/06	48	\$1,782	\$670	\$1,016	\$3,468	Campus Police Building Ticket Office BGS Classroom Repairs Renovate Library Offices Stadium Press Box PE Air Handlers TAS Emergency Lighting Demo Lower Campus Flooring in Several Buildings Baseball Field Renovation Parking Lot Repairs TAS Mold Remediation SSC Pipeline Leaks Campus Wide Tree Trimming

Saddleback College Maintenance Projects

Exhibit B

Fiscal	Number	Funding Source (\$K)				Major Project
Year	of Projects	General Fund	State Program	Basic Aid	Total	Descriptions
2006/07	39	\$1,679	\$161	\$883	\$2,723	Library Air Conditioning Parking Lot & Walkway Repairs Driving Range Netting PE 306 Wall/Floor Pads FA Roofing Vil 9 & 10 Roofing CC Building HVAC Lower Campus Buildings Exterior Painting Library Road Sewer PE HVAC Replace 12,000 Volt Electrical Wiring Campus Wide SM Greenhouse Skylights Village Completion HS Sewer Repair SSC Mold Remediation
2007/08	45	\$3,428	\$169	\$51	\$3,648	Absorption Chiller (In progress) FA Sewer BGS Casework and Furniture Child Care HVAC Hot Water Tanks Campus Wide HS Server Room Chilled Water Piping 12,000 Volt Electrical Transformers Gym & Dance Floor Replacement Resurface Tennis Courts TAS, CC & AGB Fascia Repairs KSBR Radio Tower SSC Flooring Replacement Parking Lot & Walkway Repairs Gym Doors Replacement SME Duct Cleaning PE Buildings Roofing Driving Range Netting

			COST(\$K)		
Description	Priority	Project Status/Description	2008/09	2009/10	2010/11
Safety Related Projects					
Replace Swimming Pool Deck	1	Eliminate tripping hazards and slab failure	\$ 1,500		
Math Science Façade Removal	2	Façade is unstable and pieces have fallen.	\$ 550		
Campus Police Emergency Power/Lighting	3	Emergency Power for CP and em. lighting repairs campus wide	\$ 725		
ADA Related Projects					
Replace Non-compliant Gym Bleachers	1	New Gym Bleachers	\$ 775		
Upgrade Restrooms Campus Wide	2	Renovate non ADA compliant restrooms	\$ 625		
Campus Elevators	3	Renovate non ADA compliant elevators	\$ 555		
High Priority Projects					
Renovate Upper Campus Quad	1	Eliminates tripping hazards and surface drainage issues	\$ 3,000		
Relocate Photography Lab to Vil 1	2	Demolition of existing lab (SA) is required	\$ 800		
Stadium restroom and concession	3	New facility to address health and sanitation issues	\$ 1,000		
Library Renovation	4	New furniture and fixture costs	\$ 1,700		
Upgrade College Entrances	5	Create uniform identity and attractive entrances	\$ 250		
Scheduled Maintenance Projects					
Central Plant Absorption Chiller	1	Add chiller to utilize cogen waste heat during summer.	\$ 1,250		
Roof Repairs (SSC,Village 3-8, TAS)	2	Roof replacement	\$ 750	\$ 500	\$ 750
Village Subfloor Ventilation	3	Repair subfloor vents to eliminate water intrusion	\$ 200		
Track Resurfacing	4	Replace damaged track surface	\$ 400	\$ 50	\$ 50
Haz Material Remediation	5	Mold remediation in buildings as needed.	\$ 100	\$ 125	\$ 150
Campus Signage	6	Upgrade Campus signage	\$ 350		
Child Care Center Renovation	7	Replace ground cover with artificial sport turf.	\$ 250		

Saddleback College Maintenance Plan

Description	Priority	Project Status/Description	COST(\$K)		
			2008/09	2009/10	2010/11
BGS Access Control	8	Repair/upgrade fire alarm to allow for remote fire detection	\$ 250		
BGS Move-In Modifications	9	Building modifications for moving	\$ 250		
Clean HVAC Ducts	10	Clean air conditioning ducts.	\$ 75	\$ 100	\$ 125
HVAC Air Handlers Various Buildings	11	Repair/replace original air handlers on SM, FA, PE	\$ 1,750	\$ 1,250	\$ 2,000
SM Ventilation Upgrade	12	Replace ventilation system to meet code requirements.	\$ 750	\$ 600	\$ 400
Flooring Replacement Campus wide	13	Replace carpet with vinyl tile to reduce potential mold.	\$ 200	\$ 225	\$ 250
Fine Arts Sewer	14	Increase line size to eliminate overflows	\$ 250		
Heat Exchangers Replacement	15	Replace heat exchanges that provide hot water to buildings.	\$ 325		
Surface Drainage System Upgrades	16	Repair surface drainage to eliminate flooding into buildings	\$ 550	\$ 600	\$ 650
Parking Lot Repairs	17	Repair Lots 7,8,9,10	\$ 150	\$ 175	\$ 200
Door Replacements Campus wide	18	Replace damaged doors campus wide.	\$ 175	\$ 250	\$ 200
Campus Landscape/Hardscape	19	Landscape improvements campus wide.	\$ 125	\$ 2,500	\$ 2,000
Football-Practice Field Sports Turf	20	Install artificial sports turf on fields.	\$ 1,000	\$ 1,250	\$ 1,500
Parking Lot Lighting Repairs	21	Repair damaged parking lighting poles, lamps and wiring.	\$ 225	\$ 250	\$ 275
Paint Building Exteriors	22	Paint building exteriors campus wide.	\$ 275		
FA Retaining Wall	23	Install retaining wall for FA to eliminate hazardous outdoor classroom condition.		\$ 350	\$ 750
Interior Painting	24	Painting of building interiors.	\$ 100	\$ 200	\$ 300
Lighting Retrofits	25	Energy efficient lighting campus wide.	\$ 85	\$ 250	\$ 750
Irrigation System Repairs	26	Improve /repair irrigation system.	\$ 50	\$ 65	\$ 70
Cooling Tower Replacement	27	Cooling towers required to provide a/c to entire campus. Towers are leaking and wall panels have deteriorated.			\$ 650

Saddleback College Maintenance Plan

Description	Priority	Project Status/Description	COST(\$K)		
			2008/09	2009/10	2010/11
Chiller Replacement	28	Replace chillers at central plant			\$ 2,000
SM Process Piping Replacement	29	Repair/replace damaged chemical drains.			\$ 5,000
Additional Electrical Generation	30	Add generators for electrical generation to be completely self sufficient.			\$ 2,000
12 KV Switchgear/Transformers	31	Repair/replace original 12,000 volt electrical switchgear.		\$ 500	
12 KV Utility Distribution Isolation	32	Isolation of 12,000 volt electrical distribution to allow for repairs without shutting down power to entire campus.			\$ 750
Theater HVAC Upgrade	33	Separate a/c system for theater.		\$ 325	\$ 250
Walkway Lighting Repairs	34	Repair walkway lighting.		\$ 225	\$ 200
Pool Lighting Retrofit	35	Energy efficient lighting for swimming pool.			\$ 125
Elect Rm Ventilation	36	Add ventilation to several equipment rooms for extended equipment life.		\$ 75	
Men's/Women's PE Shower Room Repairs	37	Repair shower rooms plumbing.		\$ 200	\$ 200
Install HVAC Weight Training Facility	38	Provide a/c to weight training facility.			\$ 550
TAS Auto Shop Exhaust Upgrade	39	Improve ventilation of auto shop.		\$ 450	
		YEARLY TOTAL	\$ 21,365	\$ 10,515	\$ 22,145
		GRAND TOTAL (3 years)	\$ 54,025		

Irvine Valley College Facilities Maintenance Report

The facilities and maintenance staff has been aggressively addressing the day to day maintenance of the college while pursuing many improvement projects and managing the new construction projects at the campus. Some areas of the college have aged to where scheduled maintenance is becoming more of a challenge, but the larger challenge has been in the area of maintaining a leadership focus. A permanent Director was hired in November 2007 and since then the college Facilities Manager has retired and the hiring process for that position is underway.

The current management focus takes the division leadership and staff on two paths simultaneously. The first is to build true long term planning into the division. Creating a preventative maintenance program is one of the strategic planning goals adopted by the college community and will include three major components. They are: facilities infrastructure, furniture refresh and vehicle/large equipment replacement. With the assessment required in building a preventative maintenance program, a long term plan will naturally fall into place. The second major path is our continued maintenance of the campus, focusing our efforts on health and safety, accessibility, and creating a positive campus climate through elevated cleanliness standards, grounds improvements, infrastructure repairs and building maintenance.

A report of projects completed in the last year is attached as Exhibit E. You will clearly see the management focus stated above in the projects listed. Significant efforts were focused on restoring parking lot lighting, campus drainage, avoiding tree damage, accessibility and campus beautification. Weekend work teams were used to restore control over campus trees and shrubbery that caused areas of the campus, especially parking lots to be unsafe for our students and staff. Our current efforts require that we focus is in the area of secondary effects from the pending construction and loss of A 300. This is requiring us to prepare new spaces for our music and art programs, as well as creating new permanent facilities for our humanities and reading labs.

Exhibit F is our current maintenance plan which has been validated as areas on the campus that require specific funding and emphasis. However, this plan will be further refined as we continue down the path of creating both preventative and long term maintenance plans this next fiscal year. The Irvine Valley College Academic, Facilities and Technology Planning Committee will be the vehicle we use to sunshine concepts, discuss and gain college consensus with this planning element. Plans will then be referred to the Strategic Budget Development Committee for further prioritization and funding.

A significant issue that has impacted the college maintenance effort is the required focus on faulty new construction. To avoid that problem a great deal of time is being spent being an active team member on the construction of the Business Sciences, Technology and Innovation Center. Several areas of concern have been identified and repaired during the construction process. As the project nears completion, it has become apparent that the time spent in the last few months will help avoid a significant past problem of

Irvine Valley College Facilities Maintenance Report

opening a building with known first-day challenges. The best example of this impact has been seen in the need for facilities management and staff to continue to spend a great deal of time bringing the Performing Arts Center up to code compliance electrically, and completing a mechanically sound heating and air conditioning plant. Like my counterpart at Saddleback College, I believe it can't help but be noted that due to the Public Contract Code, we are limited in our approach to completely solve this problem. I must echo comments provided in his statement that says: "As evidenced by the large amount of funds the District has allocated, the concept of "Low Bid" does not equate to the lowest lifecycle cost. The State Chancellor's Office is aware of this and has championed several changes in the Public Contract Code that allows different delivery methods for construction projects. The District has utilized alternate delivery methods, such as multi-prime contracting; however, we should investigate and when appropriate utilize all available alternative delivery methods. These include Design-Build contracting and selecting a pool of qualified construction management firms, architectural firms and consultants to manage and design construction projects." To that end, as a first step, the college Directors and District Facilities and Purchasing Director executed a very comprehensive interview process to select future construction management firms to help ensure project success. Along with a more comprehensive set of district and college building standards, we believe we can make a positive impact on future construction projects even without legislative changes.

Irvine Valley College Maintenance Projects

Exhibit E

Fiscal Year	Number of Projects or Equipment Purchases	Funding Source (\$K)				Major Project or Purchase Descriptions
		General Fund	Capital Outlay	Scheduled Maintenance	Total	
2007/08	64	\$254.9	\$182.8	\$209.7	\$647.4	Fire alarm conversion A 300 Install handicapped access in B 200 and B 300 (bathrooms and instructors office suite) Replace door at Powerhouse 4 Install drain at Power House 1 Clean storm drains and reconnect library Repair drain and roadway at perimeter road Complete fencing at police facility and maintenance yard Move and demo old diesel storage area Rehab VPI office Repair and rehab PE facilities (PE 110, 160 & 260) Roof repair A 100, A 200 & B 300 Install ventilation in shop area Repair Bookstore wind damage (roof and façade) Complete Hazmat shelter Faucet refresh in bathrooms throughout the campus Tree removal and planting Repair gas line break outside SSC Continued lock system conversion Repaired and painted gym roof Relocated and painted storage containers Added sidewalk for handicapped access and repaired or replaced several ramps Purchased 2 lifts, 25' and 40' Purchased 6 utility carts Purchased forklift Purchased 2 mowers

Irvine Valley College Three Year Maintenance Plan

Exhibit F

			COST(\$K)	COST(\$K)	COST(\$K)
Condition	Priority	Description	2008/2009	2009/2010	2010/2011
Safety and Security Related Projects					
Fire Monitoring System	1	On campus system monitoring by Campus Police	\$ 130	\$ 100	\$ -
Athletic Field Fencing	2	Construct fencing at the athletic field area of the campus		\$ 200	\$ 200
Sidewalk, Curb & Gutter Concrete Replacement	3	Correct heaving and tripping hazards	\$ 35	\$ 40	\$ 50
Elevator Equipment Refurb	4	Rebuild elevators in SSC, Library		\$ 150	\$ 150
ADA related Projects					
PE Access	1	Provide handicapped access to PE facilities	\$ 20		
Priority Projects					
Parking Lot Entrance Repair	1	Correct parking lot 5 traffic flow	\$ 25		
Parking Lot Lighting	2	Upgrade lighting controls for parking lots 4 & 5	\$ 25		
Upgrade College Entrance	3	Move bus stop and renovate college entrance		\$ 400	
New Furniture	4	Assess and replace for ergonomic support		\$ 75	\$ 125
Charging Station	5	Construct covered charging station and cart storage	\$ 25		
Parking Lot Entrance	6	Parking lot 4 entrance needs to be reconstructed			\$ 50
Scheduled Maintenance Projects					
Library Floor	1	Recarpet library	\$ 225		
A & R Slab	2	Repair slab and recarpet general work area	\$ 200		
Roof Repairs	3	Repair roofing as required	\$ 25	\$ 30	\$ 75
Storm Drain Cleaning	4	Maintain storm drains		\$ 15	
Exterior Painting	5	Paint warehouse, PE-100 & PE-200 & other buildings as needed	\$ 50	\$ 55	\$ 60
Landscape Refresh	6	Continue landscape beautification projects	\$ 335	\$ 50	\$ 75
Expand Recycling Program	7	Add containers to effectively recycle campus wide	\$ 21		
Campus Signage and Way Finding	8	Add signage to campus to assist students	\$ 50	\$ 15	\$ 15
Parking lot resurfacing	9	Resurface parking lots 9, 4 and 8A	\$ 165	\$ 175	\$ 350
Student Service Upper Deck Repairs	10	Repair upper deck of SSC	\$ -	\$ 45	\$ -
Plumbing Upgrades	11	Replace drinking fountains and fixtures	\$ 20	\$ 10	\$ 10
Mold Investigation, Remediation & Construction	12	Ongoing in areas as identified	\$ 75	\$ 75	\$ 75
Replace Carpet and Tile Flooring	13	Focus on high traffic areas such as SSC & classrooms	\$ 50	\$ 150	\$ 250
Interior Painting	14	Ongoing throughout campus	\$ 7	\$ 8	\$ 10
Athletic Facilities Team Rooms Renovation	15	Team room upgrade	\$ 10	\$ -	\$ -
Keying Project and Access Control - Phase II	16	Add electronic locks as funds provide	\$ 55	\$ 25	\$ 100

Irvine Valley College Three Year Maintenance Plan

Exhibit F

			COST(\$K)	COST(\$K)	COST(\$K)
Condition	Priority	Description	2008/2009	2009/2010	2010/2011
TOTAL			\$ 1,548	\$ 1,618	\$ 1,595

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Minutes of the Board of Trustees Meeting
ACTION: Approval

Minutes from :

June 24, 2008 Meeting of the Board of Trustees (Exhibit A)

Are submitted to the Board for review and approval.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG., SADDLEBACK
COLLEGE

MINUTES OF THE BOARD OF TRUSTEES' MEETING
June 24, 2008

CALL TO ORDER: 5:00 P.M.

PRESENT

Members of the Board of Trustees:

Donald P. Wagner, President
John S. Williams, Vice President
Thomas A. Fuentes, Clerk
William O. Jay, Member
David B. Lang, Member
Marcia Milchiker, Member
Nancy M. Padberg, Member
Hannah Lee, Student Member

Administrative Officers:

Raghu P. Mathur, Chancellor
Gary Poertner, Deputy Chancellor
Donald Busche, Interim Vice Chancellor, Technology and Learning Services
Richard D. McCullough, President, Saddleback College
Glenn Roquemore, President, Irvine Valley College

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments Members of the public may address the Board on items listed to be discussed in closed session. Speakers are limited to two minutes each.

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)

1. Public Employee Discipline/Dismissal/Release (4 cases)

2. Public Employee Appointment

a. President, Saddleback College

B. Conference with Labor Negotiators (GC 54957.6)

1. Negotiator - Dr. Raghu Mathur; SOCCCD Faculty Association

2. Negotiator - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

C. Conference with Real Property Negotiators (GC 54956.8)

1. Property - Lease of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road, Tustin, CA Agency Designated Representative - Dr. Raghu Mathur; Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton; (3) Young Americans; and (4) Chapman University/University College. Under Negotiation - Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9)

1. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (3 cases)

2. Initiation of Litigation (GC 54956.9[c]) (2 cases)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

2.1 Actions Taken in Closed Session

2.2 Invocation Led by Trustee Marcia Milchiker

2.3 Pledge of Allegiance Led by Trustee Nancy Padberg

2.4 Resolutions / Presentations / Introductions
Resolution: Irvine Valley College Head Basketball Coach,
250th Career Victory
Resolution: Advanced Technology & Education Park:
One Year Anniversary

2.5 Public Comments Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. Speakers are limited to two minutes each.

3.0 REPORTS

3.1 Oral Reports: Speakers are limited to two minutes each.

A. Board Reports

Trustees Jay, Padberg, Fuentes, Williams, Wagner, Milchiker, Lang and Student Trustee Lee gave reports.

B. Chancellor's Report

Chancellor Mathur gave a report.

C. Board Requests for Report(s)

4.0 DISCUSSION ITEMS

4.1 Saddleback College and Irvine Valley College: Emergency Preparedness Reports from Saddleback College and Irvine Valley College on the status of emergency preparedness.

Deputy Chief of Police Jim Pyle and Chief of Police Will Glen reported on Emergency Preparedness at Saddleback College, Irvine Valley College and Advanced Technology Education Park.

On a motion made by Trustee Williams and seconded by Trustee Lang it was unanimously approved to extend the meeting to 10:00 p.m.

5.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

Trustee Padberg requested Item 5.3 be pulled, Trustee Lang requested Item 5.11 be pulled and Trustee Fuentes requested Item 5.15 be pulled. On a motion made by Trustee Jay and seconded by Trustee Williams the remaining items were approved on a 7-0 vote.

On a motion made by Trustee Lang and seconded by Trustee Williams it was unanimously approved to extend the meeting until 10:30 p.m.

5.1 SOCCCD: Board of Trustees Meeting Minutes Approve minutes of a regular meeting on May 27, 2008.

5.2 Saddleback College: Grant Acceptance, Community Collaborative Approve acceptance of the \$450,000 award from the California Community College Chancellor's Office for the Community Collaborative Grant.

5.3 Saddleback College: Notice of Completion: BGS Building Remediation and Repairs Authorize filing of notice of completion for the BGS Building Remediation and Repairs project.

On a motion made by Trustee Fuentes and seconded by Trustee Lang this item passed on a 7-0 vote.

5.4 Saddleback College: Amendment to the Agreements for Cosmetology and Cosmetician Education Approve amendment to agreements with The James Albert School

of Cosmetology.

5.5 Irvine Valley College: Resolution No. 08-17: Declaring Intent to Lease Real Property
Adopt resolution and authorize proposals for the lease of property

5.6 Irvine Valley College: Award of Bid: Soft Drink Supplier Agreement Approve a 3-year
agreement with Coca-Cola Enterprises for exclusive rights for the sale of soft drinks.

5.7 Irvine Valley College: Business Sciences and Technology Innovation Center:
Furniture Acquisition Approve the purchase of classroom furniture with Yocum Business
Furnishings in an amount not to exceed \$60,000.

5.8 SOCCCD: Transfer Counselor Website/Transfer Leadership Center Grant Approve
transfer of the Transfer Counselor Website/Transfer Leadership Center grant to Santa
Barbara Community College District.

5.9 Saddleback College and Irvine Valley College: Community Education Programs, Fall
Semester 2008 Approve Fall 2008 Community Education Programs for Saddleback College
and Irvine Valley College.

5.10 SOCCCD: Sabbaticals Changes Approve revised sabbatical project for the 2007-08
academic year and acceptance of the request to rescind the Spring 2009 sabbatical.

5.11 SOCCCD: Construction Management Services Pool 2008/09 - 2013/14
Approve the pool of four firms from which to draw construction management services.

A motion to table this item made by Trustee Fuentes and seconded by Trustee Lang passed on
a 7-0 vote.

5.12 SOCCCD: Resolution No. 08-18: Appropriations Limit for 2008/2009 (Gann Limit)
Adopt resolution to establish the required appropriations limit for fiscal year 2008/09.

5.13 SOCCCD: Speakers Approve travel expenses for District speaker.

5.14 SOCCCD: Reimbursement to Trustees for Mileage to and from Required Board
Meetings Approve reimbursement for mileage to Trustees.

5.15 SOCCCD: Authorization of Payment to Trustee Absent from Board Meeting Approve
payment to Trustee absent from Board meeting.

On a motion made by Trustee Williams and seconded by Trustee Lang this item was approved on
a 6-1 vote with Trustee Fuentes abstaining.

5.16 SOCCCD: Purchase Orders/Confirming Requisitions Approve purchase orders
processed in accordance with the general priorities of the adopted budget and numbered
P08-04871 through P08-05051 amounting to \$3,187,273.41 and P09-00041 through P09-
00091 amounting to \$1,807,642.54. Approve confirming requisitions dated May 8, 2008
through May 29, 2008 totaling \$61,311.35.

5.17 SOCCCD: Payment of Bills Approve Check Nos. 070950 through 071731 processed through the Orange County Department of Education, totaling \$3,985,221.19; and Check Nos. 009208 through 009231, processed through Saddleback College Community Education, totaling \$27,047.11; and Check Nos. 008437 through 008439, processed through Irvine Valley College Community Education, totaling \$2,187.50.

5.18 SOCCCD: Budget Amendment: Adopt Resolution No. 08-19 to Amend 2007-2008 Restricted General and Community Education Funds Adopt resolution.

5.19 SOCCCD: Transfer of Budget Appropriations Ratify transfers as detailed.

5.20 SOCCCD: Gifts to the District and Foundation Approve acceptance of various donated items.

5.21 SOCCCD: May/June 2008 Contracts Ratify contracts as listed.

6.0 GENERAL ACTION ITEMS

6.1 SOCCCD: District Mission and Vision Statements and District-wide Goals 2008-09 Approve the District Mission and Vision Statements and District-wide Goals 2008-09.

On a motion made by Trustee Fuentes and seconded by Trustee Padberg this item was approved with the deletion of the word "global" from the Mission Statement on a 7-0 vote.

6.2 SOCCCD: Fiscal Year 2008-2009 Tentative Budget Approve tentative budget as presented.

On a motion made by Trustee Williams and seconded by Trustee Jay this item was approved on a 7-0 vote.

6.3 SOCCCD: Five Year Construction Plan 2010/11 to 2014/15 Approve Five Year Construction Plan 2010/11 to 2014/15.

The Chancellor requested that Item 25 on Page 2 of Exhibit A be pulled and Trustee Lang requested that a date be added to Item 7 of Exhibit B. Whereupon, on a motion made by Trustee Williams and seconded by Trustee Fuentes this item as amended was approved on a 7-0 vote.

6.4 SOCCCD: ATEP: Submittal of Long Range Plan to the City Accept ATEP: Submittal of Long Range Plan to the City for review and study.

On a motion made by Trustee Lang and seconded by Trustee Milchiker this item was approved on a 7-0 vote.

6.5 Irvine Valley College: B200 Science Lab Annex and B239 Remodel, A300 Theater Secondary Effects Renovation: Hire Construction Management Firm. Approve agreement with gkkworks for construction management in an amount not to exceed \$735,460.00.

On a motion made by Trustee Lang and seconded by Trustee Fuentes this item was approved on a 7-0 vote.

6.6 SOCCCD: Board Policy Revision: BP 5300.5 - Grade Changes, BP 5611 - Open Enrollment, Prerequisites, Corequisites and Advisories Policy, BP 6125 Student Travel: Field Trips and Excursions. Approve Board Policy Revisions.

On a motion made by Trustee Williams and seconded by Trustee Jay this item was approved on a 7-0 vote.

6.7 SOCCCD: Board Policy Revision: BP 3008: Records Retention and Destruction, BP 118: Committees of the Board, BP 3201: Capital Construction, BP 3004: Public Records. Accept Board Policy Revisions for discussion/approval.

On a motion made by Trustee Lang and seconded by Trustee Williams this item was approved on a 7-0 vote.

6.8 Saddleback College and Irvine Valley College: Health Fee Stabilization Approve Health Fee Stabilization plan and a \$1 fee increase for 2008-09 academic year.

On a motion made by Trustee Fuentes and seconded by Trustee Lang the item was divided on a 7-0 vote. On a 7-0 vote a \$1.00 increase in the Health Fee was approved. On a 1-6 vote with Trustee Jay voting for the item, automatic future adjustments to the Health Fee were not approved.

6.9 Academic Personnel Actions Approve New Personnel Appointments; Academic Temporary Part-time/Substitute Staff; Authorization to Establish and Announce a Faculty Position; Change of Status; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Administrative Reassignment;

On a motion made by Trustee Lang and seconded by Trustee Fuentes this item was approved on a 7-0 vote.

6.10 Classified Personnel Actions Approve New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers; Authorization to Establish and Announce A Classified Position; Authorization to Change a Classified Position Job Description; Assignment for Categorical Contract Manager; Change of Status; Out of Class Assignments; Resignation/Retirement/Conclusion of Employment; Volunteers.

On a motion made by Trustee Lang and seconded by Trustee Fuentes this item was approved on a 7-0 vote.

7.0 REPORTS

7.1 SOCCCD: Basic Aid Report Projected receipts and approved projects.

7.2 SOCCCD: Facilities Plan Status Report Status of current construction projects.

7.3 SOCCCD: Monthly Financial Status Report Adopted budget, revised budget and transactions through May 31, 2008.

A. President, Saddleback College

B. President, Irvine Valley College

C. Provost, ATEP

D. Associated Student Governments of SC

E. Associated Students of IVC

F. Saddleback College Academic Senate

G. Irvine Valley College Academic Senate

H. Faculty Association

I. California School Employees Association

J. Saddleback College Classified Senate

K. Irvine Valley College Classified Senate


L. District Services Classified Senate

M. Police Officers' Association

President McCullough, IVC Academic Senate President Wendy Gabriella, Saddleback Classified Senate President Mary Williams, gave reports.

ADJOURNMENT (or continuation of closed session if required): 9:00 P.M.

The meeting was adjourned at 10:15 p.m.


Raghu P. Mathur, Secretary

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Business Sciences and Technology Innovation Center: Increase Amount for Testing and Inspection Services

ACTION: Approval

BACKGROUND

On August 25, 2006, the Board of Trustees approved entering into an agreement with Joyce Inspection of Costa Mesa, California for testing and inspection services for the Business Sciences and Technology Innovation Center project on an hourly basis and authorized issuing a purchase order in an amount not to exceed \$230,000.00.

STATUS

Construction of the Irvine Valley College Business Sciences and Technology Innovation Center is in progress and there is a need to continue providing inspection services beyond the initially approved amount. Services will continue to be billed at the agreed rate of \$77/hr.

Staff recommends increasing the not-to-exceed amount by \$32,000.00 for a revised total of \$262,000.00.

Funds are available in the project account.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve increasing the not-to-exceed amount of the purchase order to Joyce Inspection for the Business Sciences and Technology Innovation Center project by \$32,000.00 for a revised total of \$262,000.00.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Business Sciences and Technology Innovation Center: Hire Labor Compliance Consultant

ACTION: Approval

BACKGROUND

Assembly Bill No. 1056 requires that school districts implement and enforce a labor compliance program for all new construction using funds from the Kindergarten-University Public Facilities Bond Acts of 2002 and 2004. This requirement applies to the Business and Technology Innovation Center project at Irvine Valley College.

On October 30, 2006, the Board of Trustees approved entering into an agreement with Parsons Brinckerhoff Construction Services, Inc. to operate as the district's third party administrator for labor compliance services for the Business Sciences and Technology Innovation Center project and authorized issuing a purchase order in an amount not to exceed \$60,966.00.

STATUS

Construction of the Irvine Valley College Business Sciences and Technology Innovation Center is in progress and there is a need to continue providing labor compliance services beyond the initially approved amount. Services will be billed through project completion as indicated in Exhibit A. Staff recommends increasing the amount by \$8,488.00 for a revised total of \$69,454.00. Funds are available in the project account.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve increasing the amount of the purchase order to Parsons Brinckerhoff Construction Services, Inc., for the Business Sciences and Technology Innovation Center project by \$8,488.00 for a revised total of \$69,454.00.

South Orange County Community College District

Project Start: Apr-08
 Project End: Jul-08
 Duration (months): 4 Months

STAFF POSITION	Year 3	2008				2008		TOTAL HOURS	TOTAL LABOR COST
		April	May	June	July	Total Hours	Total Cost		
<i>Irvine Valley College</i>									
LCP Principal In Charge	\$ 170.00	0	0	0	0	0	\$0.00	0	\$0.00
LCP Project Manager	\$ 118.00	4	4	4	4	16	\$1,888.00	16	\$1,888.00
LCP Field Interviewer	\$ 80.00	0	0	0	0	0	\$0.00	0	\$0.00
LCP Certified Payroll Reviewer	\$ 75.00	8	8	8	8	32	\$2,400.00	36	\$2,400.00
Certified Payroll Analyst	\$ 52.50	20	20	20	20	80	\$4,200.00	80	\$4,200.00
Labor Total		32	32	32	32	128	\$8,488.00	128	\$8,488.00

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Change Order Requests: Business Sciences and Technology Innovation Center

ACTION: Approval

BACKGROUND

On March 27, 2006, the Board of Trustees hired gkkworks for the management of multiple prime contracts for the construction of the Business and Technology Innovation Center at Irvine Valley College. Twenty one trade contracts have been awarded to this date for a total combined amount of \$14,930,348. Previously approved change orders increased the amount by \$146,280 for a revised contract amount of \$15,076,628.

STATUS

Exhibit A describes the required modifications contained in Change Order Requests (COR) numbers 83, 127, 150, 152, 170 and 178. Approval of these COR's will result in an increase of \$57,667 in the total project cost and the individual trade contractors will be impacted as shown in EXHIBIT B.

The total changes to each of the trade contracts do not exceed the 10% limit allowed by Public Contract Code. Approval of these COR's will bring the revised total contract amount to \$15,134,295.

Funds are available within the approved project budget which is \$22,817,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Change Order Request's numbers 83, 127, 150, 152, 170 and 178 for the Business and Technology Innovation Center project at Irvine Valley College as described in EXHIBIT A and B and authorize staff to execute the corresponding change orders with each of the trade contractors involved which will result in an increase of \$57,667 in the total project cost.

**BUSINESS AND TECHNOLOGY INNOVATION CENTER
AT
IRVINE VALLEY COLLEGE**

EXHIBIT A
1 of 1

July 28, 2008

COR No.	Date	Description	Requested	Status	Amount
83	2/18/2008	Install ledger angle to support brick veneer at roof canopies - RFI 318	Arch	APP	\$1,064.00
127	4/10/2008	Delete SmartBoards - RFI 364	Owner	APP	(\$3,664.00)
150	4/23/2008	Install metal roofing panels at main entrance canopy	Arch	APP	\$6,874.00
152	6/4/2008	Change Mecco window shades to darker fabric	Arch	APP	\$8,442.00
170	6/27/2008	Paint flat black above exterior perforated panel ceiling system	Arch	APP	\$6,880.00
178	4/30/2008	Add gypboard enclosure at head of walls to achieve required fire rating	Arch	APP	\$38,071.00

TOTAL THESE CHANGE ORDER REQUESTS

\$57,667.00

ATP = Authorized to Proceed
NCP = No Change in Price
PP = Price Proposal
CP = Credit Proposal
T M = Time and Material

Construction of Business and Technology Innovation Center
Irvine Valley College
Bid No. 279
Board Change Order No. 7
July 28, 2008

Exhibit B
Page 1 of 1

BID PKG. #	BID PACKAGE DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	Previously Approved COR's	COR# 83	COR# 127	COR# 150	COR# 152	COR# 170	COR# 178	REVISED CONTRACT AMOUNT
A	Demolition/Grading	Salsbury Engineering	\$297,000	\$11,537							\$308,537
B	Plumbing/Site Utilities	HPL Mechanical	\$671,937	\$35,982							\$707,919
C	Concrete	TB Penick & Sons	\$1,738,000	\$55,195							\$1,793,195
D	Landscape & Irrigation	FYR (dba Pierre Landscaping)	\$227,200	\$4,150							\$231,350
E	Masonry	Winegardner Masonry	\$289,200	\$7,561	\$1,064						\$297,825
F	Structural & Misc Metals	Zimkor Industries	\$2,390,000	(\$91,245)							\$2,298,755
G	Roofing & Waterproofing	Best Roofing	\$349,830				\$6,874				\$356,704
H	Sheet Metal & Flashings	Crowner Sheet Metal	\$298,860								\$298,860
I	Casework & Millwork	K&Z Cabinet	\$146,160								\$146,160
J	Doors & Hardware	Inland Building	\$158,800								\$158,800
K	Aluminum Curtain Wall & Glazing	Moonlight Glass	\$1,272,300	\$25,609							\$1,297,909
L	Lath, Plaster, Drywall & Batt Insulation	USS Cal Builders	\$2,792,000	\$13,346						\$38,071	\$2,843,417
M	Ceramic Tile	Inland Pacific Tile	\$86,990								\$86,990
N	Acoustical Ceilings	Martin Integrated Systems	\$217,263								\$217,263
O	Floor Coverings	The Rouse Company	\$228,000								\$228,000
P	Painting & Coatings	Saunders & McMillin	\$137,800						\$6,880		\$144,680
Q	Specialties	Inland Acoustics, Inc.	\$331,400			(\$3,664)		\$8,442			\$336,178
R	Hydraulic Elevator	Mitsubishi Electric	\$86,000								\$86,000
S	Fire Protection Systems	Daart Engineering	\$237,608								\$237,608
T	HVAC	Couts Heating and Cooling	\$1,187,000	\$4,826							\$1,191,826
U	Electrical & Low Voltage Systems	Gilbert & Stearns, Inc.	\$1,787,000	\$79,319							\$1,866,319
TOTAL			\$14,930,348	\$146,280	\$1,064	(\$3,664)	\$6,874	\$8,442	\$6,880	\$38,071	\$15,134,295

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Irvine Valley College: Reject Bid for the Lease of Real Property
ACTION: Approval

BACKGROUND

Education Code Section 81360 et seq., provides that a community college district governing board may lease property that is surplus to the instructional needs of the district. On June 24, 2008, the Board approved a resolution declaring its intent to lease real property for agricultural use at Irvine Valley College and delegated staff to accept bids.

STATUS

One written bid proposal was submitted on July 16, 2008, by Manassero Farms for the amount of \$6,000 per year for the first three years and \$10,000 per year for the remaining two years. No oral bids were received. The proposed amount does not meet the initial minimum annual lease of \$20,000 and therefore does not meet the minimum requirements set forth in the resolution.

Staff has reviewed this proposal and recommends the Board reject this bid and withdraw the property from lease.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees reject the bid from Manassero Farms for agricultural use of real property at Irvine Valley College and withdraw the property from lease.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Irvine Valley College: Amendment to Increase Contract Services with Arquitectonica: Performing Arts Center

ACTION: Approval

BACKGROUND

On October 27, 2003, the Board of Trustees approved hiring Arquitectonica for architectural services on the Performing Arts Center at Irvine Valley College. The original contract amount was \$1,014,700 with design change orders to date totaling a contract amount of \$1,574,380.

STATUS

Since October of 2007, Arquitectonica has requested eight design change orders increases (Exhibit A) for a total additional amount of \$91,175. Staff negotiated the requested changes with Arquitectonica and their structural engineer on June 12, 2008, and recommends a design change order of \$15,000 for a total contract amount of \$1,589,740.

Funds are available in the project budget which is \$22,817,000.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve an increase of \$15,000 for architectural services for the Performing Arts Center at Irvine Valley College.

Irvine Valley College
Performing Arts Center

Exhibit A

Arquitectonica Design Change Order Requests

7/28/2008

Design Change Order	Date	Add Service Description	Amount
ASR 2214 B	10/22/2007	Revise Plaster Color	\$ 11,500
ASR 2214 C	10/1/2007	Multiple review of steel shop drawings	\$ 14,600
ASR 2214 D	10/1/2007	Deficient anchor bolts at the central plant	\$ 11,750
ASR 2214 E	10/1/2007	Revise central plant roof to support MEP	\$ 15,750
ASR 2214 F	10/1/2007	Revise structure to utilize grade 36 plates	\$ 14,475
ASR 2214 H	10/23/2007	Add electronic door locks	\$ 2,500
ASR 2214 J	10/22/2007	Revise electric outlets, cabinets, add ice machine and relocate dye vat	\$ 14,000
ASR 2214K	4/25/2008	Audio/Visual close out support	\$ 6,600
			\$ 91,175

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Irvine Valley College: Speaker
ACTION: Approval

BACKGROUND

Outside speakers may be invited by administrators, faculty members, or recognized student groups to speak at events open to the public.

STATUS

Administrative Regulation 6140 requires that the Board of Trustees be notified, at each board meeting, of speakers who have been invited to speak and/or who have spoken at any college or center since the last board meeting. In addition, all travel expenses and/or honorarium must be recommended by the Chancellor or College President and submitted to the Board prior to reimbursement of travel expenses or payment of honorarium.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the general fund honorarium as shown in Exhibit A.

SPEAKERS APPROVED BY CHANCELLOR/COLLEGE PRESIDENT**IRVINE VALLEY COLLEGE**

Date of Presentation	Speaker Name	Topic	Brief Biography	General Fund Cost (Honorarium/Travel)
7/16/08	Naoki Atkins	Japanese Music Performance	Atkins studied with Tsugaru Jamisen for 1.5 years	None

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Out-Of-State Field Studies Course

ACTION: Approval

BACKGROUND

Field study courses are valuable elements of instructional programs. The South Orange County Community College District encourages this method of instruction. Field study courses are approved by the Board of Trustees in the established curriculum approval process. Board approval is also required each time a field study course is held out-of-state.

STATUS

Biology 186: Biology Field Studies/Grand Canyon National Park (Arizona) is an approved field studies course. The Division of Mathematics, Science and Engineering requests approval to offer Biology 186 to Grand Canyon National Park (Arizona) from September 18 through September 21, 2008. This course accommodates 22 students. There is a material fee of \$65.00 for this course. A breakdown of the cost is attached as Exhibit A. It will be open to all interested students and students will be enrolled on a first-come-first-served basis. Financial aid opportunities will be provided through the Office of Financial Aid. There is no impact to the general fund.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Biology 186 out-of-state travel to Grand Canyon National Park (Arizona) from September 18 through September 21, 2008.

Item Submitted By: Dr. Raghu P. Mathur, Chancellor

EXHIBIT A

Saddleback College: Out-of-State Field Studies Course

Biology 186: Biology Field Studies/Grand Canyon National Park (Arizona) Breakdown of Student Material Fee for 3 day Field Studies Trip

The breakdown of the \$65.00 student material fee is as follows:

Food and Drinks/Supplies	\$ 50.00
Campsite/Park Fees	12.00
Contingency	<u>3.00</u>
Total	\$ 65.00

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Saddleback College: Award of Bid: Exterior Signage
ACTION: Approval

BACKGROUND

There is a need to replace exterior signage at Saddleback College due to deterioration, inaccurate information, or missing signage. Replacing these signs will provide adequate way finding, create a safer environment and improve the quality of the students' experience. This project is part of the college's capital outlay budget.

STATUS

On June 4, 2008, a mandatory job walk was held at Saddleback College. Eight bidders attended for Bid No. 1078, Exterior Signage. Four vendors responded to the invitation for bids with bids opened on July 1, 2008. The lowest bid meeting all specifications was submitted by Bravo Sign and Design of Anaheim, in the amount of \$344,500, EXHIBIT A.

College staff has reviewed the bid and recommends award.

Funds are available from the college's capital outlay budget.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees award Bid No. 1078 for Exterior Signage at Saddleback College to Bravo Sign and Design in the amount of \$344,500.

**BID NO. 1078
CAMPUSWIDE EXTERIOR SIGNAGE
SADDLEBACK COLLEGE
JULY 28, 2008**

<u>VENDORS</u>	<u>AMOUNT</u>
* BRAVO SIGN & DESIGN Anaheim, CA	\$ 344,500.00
MOTIVATIONAL SYSTEMS INC. National City, CA	\$ 368,925.20
SUPERIOR ELECTRIC ADVERTISING Long Beach, CA	\$ 429,895.00
ADS DESIGN & SIGNS, INC. Corona, CA	\$ 442,254.00

*** Recommended for approval**

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Substitution of Subcontractor: Fine Arts Restroom Expansion Project

ACTION: Approval

BACKGROUND

On April 28, 2008, the Board approved the award of bid for the Fine Arts Restroom Expansion project at Saddleback College.

Chapter 4, Section 4107 of the California Public Contract Code known as the "Subletting and Subcontracting Fair Practices Act," requires that in all public contracts, the awarding authority must approve the substitution of one subcontractor for another after a bid has been awarded. The acceptable reasons for requesting substitutions provided in Government Code Section 4107 include, "...when the listed subcontractor fails to execute a written contract."

STATUS

JRH Construction, Inc., the general contractor for the Fine Arts Restroom Expansion project at Saddleback College has informed the District that the listed demolition and earthwork subcontractor, Tucker Engineering, is unable to perform the work and has asked to be released of its obligation. JRH Construction recommends that Mark Matson Construction Services, Inc., be accepted as its replacement, EXHIBIT A. In accordance with Section 4107 of the Government Code, a certified letter notifying Tucker Engineering of this request was sent on July 14, 2008, EXHIBIT B.

This substitution will have no impact on the cost of the project.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the removal of Tucker Engineering and its substitution by Mark Matson Construction Services, Inc., as subcontractor on the Fine Arts Restroom Expansion project at Saddleback College.



1185 Warner Ave
Tustin, CA 92780

8 JUN 30 P4:08

June 26, 2008

Walter R. Rice
Asst Director – Facilities and Planning
South Orange County Community College District
28000 Margueritte Parkway
Mission Viejo, Ca 92692-3635

Re: Fine Arts Restroom Expansion / Subcontractor Substitution

Dear Walt,

Tucker Engrg has failed to execute the tendered contract based on the project scope for demolition and earthwork with the project document's noted phasing provisions. We have asked them to forward their letter noting such and allowing JRH to substitute accordingly. Their Southern California representative was to have sent it to JRH on 6/25/08. We have not received it and have been informed that he is perhaps in Florida on vacation.

I have inquired of their northern California office for any assistance but have not yet receive their letter.

Please be advised that we are formally requesting the substitution of Tucker Engrg. We are requesting that Mark Matson Construction Services, INC (CA License 710887) be approved.

If you have any questions please call.

A handwritten signature in cursive script, appearing to read 'Ed Cadena'.

Ed Cadena
Vice President

Cc: Chris Ivany / JRH



EXHIBIT B
Page 1 of 1

July 14, 2008

Mr. Nathan Stanley
Tucker Engineering
2182 Dupont Dr., Ste. 217
Irvine, CA 92612

Dear Mr. Stanley:

Subject: **Substitution of subcontractor**

We have received from JRH Construction, a request for substitution of the demolition and earthwork subcontractor for the construction of the Fine Arts Restroom Expansion at Saddleback College project, (copy attached).

In compliance with Article 4107 of the California Contract Code, this is your notification of said request. You have five working days to submit written objections to the substitution. Failure to file a written request will constitute your consent to the substitution.

Sincerely,

Walter R. Rice
Assistant Director of Facilities Planning

WRR/lh

c: Ed Cadena, JRH Construction
File

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Cosmetology and Cosmetician Instruction Agreements

ACTION: Approval

BACKGROUND

California Education Code and Title 5 of the Administrative Code provide that the Board of Trustees may contract with a private post secondary school to deliver vocational education instruction. For the past thirty years, the District has contracted with local beauty colleges to provide instruction in the Saddleback College Cosmetology and Cosmetician Programs.

STATUS

On June 23 and 30, 2008, Bid No. 1080 for a two (2) year agreement with options to renew for three additional one year terms for Cosmetology and Cosmetician instruction at Saddleback College was advertised and invitations were sent to two vendors. One vendor responded to the invitation for bids and the bids opened on July 9, 2008. The bid was submitted by Lake Forest Beauty College, of Laguna Hills, Ca., in the amount of \$3.00/hour for Cosmetology and Cosmetician instruction.

Funds are available in the college budget.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve a two year agreement, with options to renew for three additional one year terms with Lake Forest Beauty College for the Cosmetology and Cosmetician instruction at Saddleback College, EXHIBITS A & B.

VOCATIONAL COSMETOLOGY EDUCATION CONTRACT

THIS CONTRACT, MADE AND ENTERED INTO THIS 29th day of JULY, 2008, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, hereinafter referred to as the DISTRICT, and LAKE FOREST BEAUTY COLLEGE located at 23565 HOULTON PKWY A & B LAGUNA HILLS, CA 92653, California hereinafter referred to as the CONTRACTOR.

WITNESSETH

WHEREAS, the DISTRICT intends to provide, for the benefit of selected, eligible students of the DISTRICT, a vocation education program under the State Plan for Vocational Education and the Federal Carl Perkins Vocational and Applied Technology Educational Act, through this agreement with the CONTRACTOR, in order to prepare such students for the vocation of Cosmetology, it being understood that such program shall be so designed and conducted that it may lead to a California State License in Cosmetology for such students; and,

WHEREAS, the CONTRACTOR operates as a private, post-secondary, vocational school offering instruction and training in Cosmetology;

NOW, THEREFORE, it is mutually agreed as stated hereinafter:

1. The CONTRACTOR shall comply with all provisions of Article 5 (commencing at Section 8090) of Division 1, Part 6, Education Code, State of California, applicable to said CONTRACTOR'S school to which the DISTRICT'S students are to be assigned, including, but not limited to, the holding by CONTRACTOR of this valid certificate of course approval and a license as a private, post-secondary vocational school for instruction and training in cosmetology; it being agreed that
 - a. The CONTRACTOR shall submit to the DISTRICT evidence of compliance with this certificate and license requirement prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school; and
 - b. The CONTRACTOR shall continue to operate such a school during the term of this Contract.
2. The CONTRACTOR'S school shall either be currently accredited by an accrediting agency recognized by the United States Office of Education or shall conform to the applicable portion of the Western Association of School and Colleges guidelines on contractual relationships with nonaccredited organizations.
3. The CONTRACTOR shall provide, operate, and maintain at its school, physical facilities that comply with requirements of all federal and state laws and statutes including safety and health regulations, applicable to its operations as a private, post-secondary vocational school for instruction and training in cosmetology.

4. The CONTRACTOR shall provide and maintain at its school, approved equipment and instructional materials for the courses offered, and the number of students in attendance.
5. The CONTRACTOR shall comply with applicable provisions of the Higher Education Act of 1965, as amended, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance.
6. The CONTRACTOR shall comply with applicable provisions of Title VI of the Civil Rights Act of 1964, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance. "CONTRACTOR agrees that it will not unlawfully discriminate against any person because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status or sex of such person." In addition, CONTRACTOR shall comply with Title 9 of the Higher Education Act of 1972, Presidential Executive Order 11246 and subsequent amendments, and all applicable State and Federal Health and Safety regulations.
7. The DISTRICT and the CONTRACTOR shall comply with all applicable general provisions of the California State Plan for Vocational Education and all special provisions in such Plan relating to instruction in the vocational area of which cosmetology is a part.
8. The DISTRICT shall enroll a maximum of ⁶⁰ students up to capacity with no minimum in the CONTRACTOR'S school; it being understood that the DISTRICT does NOT guarantee any set number of its students will be enrolled in the CONTRACTOR'S school at any time.
9. The CONTRACTOR shall provide for sixteen hundred (1600) hours of approved instruction and training in cosmetology for each DISTRICT student and shall provide staff, facilities, non-personal equipment, supervision and related services required for such instruction and training for each of the students of the DISTRICT authorized to attend the CONTRACTOR'S school located at 23565 MOULTON PKWY A-13, LAGUNA HILLS, CA 92653, as established elsewhere in this Contract; and it being further understood that the actual number of hours of such instruction and training available to any such authorized student at the expense of the DISTRICT shall be limited by the period of time between the enrollment date of the student and the final termination date of this Contract and the limitations on hours of instruction and training as established elsewhere in this Contract.
 - a. The sixteen hundred (1600) hours of approved instruction and training shall be in accordance with applicable requirements of appropriate California State Board(s) or licensing agencies having responsibility for admission to examination for a certificate of registration and/or a license in Cosmetology.
 - b. The sixteen hundred (1600) hours of approved instruction and training shall be given in a proportionate manner over a period of less than two hundred (200) school days within two (2) calendar years from date of enrollment. Instruction and training for an individual student shall be limited to eight (8) hours on any day for a minimum of twenty-five (25) hours and a maximum of forty (40) hours in any calendar week unless changes in hours are mutually agreed upon by the CONTRACTOR and the DISTRICT. No instruction and/or training shall be given on Sundays.

- c. The scope, content, and scheduling of the instruction and training to be provided under this Contract shall be subject to the prior written approval of the authorized representative of the DISTRICT, it being understood that the DISTRICT, acting through such representative, has the right to modify the scope, content, and/or scheduling of instruction and training, if, in the opinion of such representative, modification is necessary to achieve the vocational objective of the instruction and training.
- d. The sixteen hundred (1600) hours of approved instruction and training shall be given under the direct supervision of California licensed cosmetology instructors holding valid California teaching credentials authorizing services in the area of cosmetology in vocational programs in a community college or possessing equivalent experience as established by the DISTRICT, and all DISTRICT students while engaged in such instruction and training shall be under the immediate supervision and control of such instructors. As stated and required in the Administrative Code, Title V, Section 55630(e), all instructors employed by the private agency shall enter into an "Agreement for Teaching Services" (see Attachment).
- e. Should it become necessary for one or more DISTRICT student(s) to transfer to the CONTRACTOR from schools and colleges, both public and private, that are accredited and hold valid certificates of course approval and licenses as private, post-secondary, vocational schools for instruction and training in cosmetology, the CONTRACTOR agrees to accredit each of such students with one hour of credit for each and every hour of approved instruction and/or training received by, or credited to, such student in the former program.
- f. Any student of the DISTRICT who completes sixteen hundred (1600) hours of training, and has not had the minimum instruction and training hours required for certification to take the examination for a certificate of registration and/or license because of deficiency in one or more areas of required expertise, shall receive from the CONTRACTOR such instruction, training, and preparation as may be necessary, forthwith, at no cost to either the student or the DISTRICT.
- g. Any student of the DISTRICT who completes the sixteen hundred (1600) hours of approved instruction and training, and within thirty (30) days of such completion takes for the first time, and fails to pass, the California State Board of Cosmetology's examination for licensure, shall be entitled to fifty (50) additional hours of instruction and training in the CONTRACTOR'S school at no expense to the DISTRICT or to such student, subject to the following conditions:
 - (1) If such student fails to commence the additional instruction and training provided for herein within thirty (30) days of the date of notice of failure to pass said examination, such student shall lose the entitlement to said instruction and training; or,
 - (2) If such student, having commenced said instruction, fails to complete the fifty (50) hours within thirty (30) calendar days of the date of such commencement,

said student shall lose the entitlement to the hours remaining in the initial fifty (50) hour entitlement.

- h. The CONTRACTOR shall participate in a program review and validation conducted by the DISTRICT and at the discretion of the DISTRICT. Said program review shall include, but is not limited to, a review of CONTRACTOR'S curriculum, units of instruction, methods of instruction, instructional supplies and materials, physical resources, recordkeeping process and practices, governance, and CONTRACTOR-DISTRICT relationship. In the event a program review is requested, CONTRACTOR shall be given at least 60 days written notice. CONTRACTOR shall complete a self-appraisal in the format supplied by DISTRICT and submit said self-appraisal to DISTRICT 30 days prior to a site visitation by DISTRICT representatives.
- 10. The CONTRACTOR shall provide, without additional charges to the DISTRICT or the DISTRICT'S students covered by the Contract, all necessary instructional materials and supplies as ordinarily supplied by the DISTRICT without cost to students in this or other vocational offerings of said DISTRICT; and may require students covered by this Contract to purchase such types and/or kinds of instructional materials as the DISTRICT ordinarily requires students in this or other vocational offerings of said DISTRICT to furnish without cost to said DISTRICT; it being agreed that each student covered by this Contract shall furnish his/her personal textbook(s) and personal tools, supplies, and/or equipment; and it being further agreed that such items and such materials as are required to be supplied by students shall be obtainable on the open market from two (2) or more commercial outlets within the boundaries to the DISTRICT; it being understood that the CONTRACTOR may make available for voluntary purchase or rental by such students any of such personal items or materials.
- 11. The DISTRICT shall pay to the CONTRACTOR \$ 3.00 for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.
 - a. DISTRICT payments shall be made monthly, and shall be based upon a certification of the hours of such attendance during the previous calendar month at the CONTRACTOR'S place of instruction and training; it being agreed that each certification shall be on forms supplied by the DISTRICT, and shall be based upon daily records maintained by the CONTRACTOR, and subject to review and/or audit by an authorized representative of the DISTRICT.
 - b. The CONTRACTOR shall not be reimbursed for more than a total of sixteen hundred (1600) hours of instruction and training for any one student.
 - c. In the event a DISTRICT student withdraws from the program of instruction, or, because of failure to attend scheduled instruction, is dropped from the program, the DISTRICT shall be responsible to the CONTRACTOR for payment for only the actual hours of authorized attendance of such student prior to the drop or withdrawal date.
 - d. In the event that the DISTRICT determines that the total direct and indirect cost to provide the same sixteen hundred (1600) hour program of instruction and training, or a

recognized portion thereof, in an operating school of the DISTRICT, or the tuition the CONTRACTOR charges its private students for such program or portion thereof, is less than the amount computed as noted herein before, the CONTRACTOR agrees to enter into an amendment to this Contract to provide for a reduction in hourly rate to produce no more than the lower of such total cost of instruction or tuition.

12. Except as noted in this Contract, the CONTRACTOR shall not charge students receiving instruction and training under this Contract additional cost for tuition, supplies, and/or equipment for any instruction and/or training to be provided in accordance with this Contract.
13. The CONTRACTOR agrees to accept new students during each enrollment period established by the DISTRICT.
14. The DISTRICT shall provide the normal administrative functions relating to admissions, counseling, registration, permanent achievement records, program monitoring, and awarding evidence(s) of completion; it being understood that during such times as any DISTRICT student is in attendance in the CONTRACTOR'S school, such student will be subject to the CONTRACTOR'S rules and regulations relating to conduct, health, and safety; and operating procedures; it being understood that disciplinary action leading to suspension or dismissal of a DISTRICT student shall be taken only by the DISTRICT after consultation with the CONTRACTOR.
15. The CONTRACTOR shall maintain accurate records of attendance and progress for each student, and shall submit to the DISTRICT such information from such records as is requested by the authorized representative(s) of the DISTRICT; it being understood that such submittals may be upon a regular schedule and/or upon special requests' and it being further understood that there shall be no release of information from such records to any party other than such representative(s). CONTRACTOR shall insure that such information shall be used only for purposes directly related to the academic or professional goals of the DISTRICT.
16. The DISTRICT shall be financially committed to the cosmetology program only for the amount of monies adopted by the South Orange County Community College District Board of Trustees for this program during the 2008-2009 and 2009-2010 fiscal years. In the event that monies in either fiscal year are exhausted, the CONTRACTOR'S school agrees to continue the program for each student enrolled for the remainder of the contract period or until the student has completed the course, whichever comes first, at no additional cost to the DISTRICT or the student.
17. The CONTRACTOR shall permit inspections by authorized representatives of the DISTRICT, the Bureau of School Approvals of the California State Board of Finance, the California Community Colleges, and/or any state, county, or local licensing board and/or agency having jurisdiction in matters relating to the operation of the CONTRACTOR'S school; it being understood that when such inspections are made, it shall be made possible for said representatives to evaluate course offerings; examine, and, if required, audit school records; interview students and others; and/or evaluate physical plant, instructional aids equipment, and classes in session.

18. The CONTRACTOR shall obtain and maintain, at the expense of the CONTRACTOR, all workmen's compensation insurance required by law for employees involved in the operation of this program, including coverage for any student performing services or utilizing products that represent actual or potential income for the CONTRACTOR.
19. The CONTRACTOR shall indemnify and hold harmless the DISTRICT and its Board of Trustees, the Board of Governors of the California Community Colleges, and the State of California, and their respective officers, agents and employees of each such entity against any and all claims and liabilities for death or injury to any person and/or loss, and/or damage to any property arising out of, or in any manner connected with the making of and/or performance of this Contract by CONTRACTOR.
 - a. In satisfaction of this requirement, the CONTRACTOR, in order to protect said entities, officers, agents, and employees, shall secure and maintain, at the CONTRACTOR'S expense, a policy of public liability insurance with limits not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for personal injury or death, and not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for property damage.
 - (1) Said policy shall be obtained from a reliable insurance carrier authorized to do such public liability and property damage insurance business in the State of California.
 - (2) Said policy shall expressly name such entities, officers, agents, and employees as additional insured.
 - (3) Said policy shall provide that the DISTRICT shall be given not less than ten (10) days written notice of any cancellation or modification of policy coverage.
 - (4) A copy of said policy shall be furnished to the DISTRICT prior to the assignment of any DISTRICT students to the CONTRACTOR; and said copy shall be kept up to date by the CONTRACTOR.
 - b. In satisfaction of this requirement, the CONTRACTOR shall, upon request of any such entities, officers, agents, and/or employees, come in and defend said entities and/or individuals against any claims or legal action arising out of, or in any manner connected with, the making of and/or performance of this Contract by CONTRACTOR.
20. The CONTRACTOR shall not use, without prior written approval of the DISTRICT, the name "South Orange County Community College District" or any of said District's administrative units, singly or in combination, in any printing or posted materials referring to the CONTRACTOR'S school and/or the course of instruction.
21. The term of this Contract shall commence on August 25, 2008 and shall terminate on June 30, 2010. At the end of this period, there will be an option for renewal, under the same terms and conditions, for three additional one-year periods.

22. It is agreed that either Party to this Contract may terminate the Contract at the end of any enrollment term by giving sixty (60) calendar days prior written notice to the other Party; it is also agreed that at the time of termination of this Contract neither party shall have any obligation to the other Party other than payment for authorized services rendered and submittal of required records covering such services prior to the date of termination.
23. This Contract may be amended and/or extended by mutual consent of the parties hereto, it being understood that any amendment shall not be effective until stated in written form and signed by the Parties hereto.
24. The DISTRICT and the CONTRACTOR will ensure that ancillary and support services are provided for the students (e.g. counseling and guidance, placement assistance). These services will be provided by the DISTRICT and CONTRACTOR will ensure that students are aware of their availability.
25. Any notice given under this Contract shall be deemed given when personally served upon the Chancellor of the DISTRICT or upon the CONTRACTOR, or when deposited in the mail in a sealed envelope with postage thereon fully prepaid from one party to the other, addressed as follows, respectively:

TO DISTRICT: South Orange County Community College District
Attn: Mr. Gary Poertner
28000 Marguerite Parkway
Mission Viejo, CA 92692

TO CONTRACTOR: LAKE FOREST BEAUTY COLLEGE
ATTN: MR A. G. NADEAU
23565 MOULTON PKWY A-B
LAGUNA HILLS, CA 92653

This Contract shall be valid and effective upon the approval of the Office of the Chancellor of the California Community Colleges.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract as of the day and year first written above.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

COMPANY NAME:

BY _____

BY Arthur G. Nadeau

PRINT NAME Gary Poertner

PRINT NAME ARTHUR G. NADEAU

TITLE Deputy Chancellor

TITLE DIRECTOR

VOCATIONAL COSMETICIAN EDUCATION CONTRACT

THIS CONTRACT, MADE AND ENTERED INTO THIS 29th day of JULY, 2008, by and between the SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT of Orange County, hereinafter referred to as the DISTRICT, and LAKE FOREST BEAUTY COLLEGE located at 23565 MOULTON PKWY A+B, California hereinafter referred to as the CONTRACTOR.
LAGUNA HILLS, CA 92653

WITNESSETH

WHEREAS, the DISTRICT intends to provide, for the benefit of selected, eligible students of the DISTRICT, a vocation education program under the State Plan for Vocational Education and the Federal Carl Perkins Vocational and Applied Technology Educational Act, through this agreement with the CONTRACTOR, in order to prepare such students for the vocation of Cosmetician, it being understood that such program shall be so designed and conducted that it may lead to a California State License in Cosmetician for such students; and,

WHEREAS, the CONTRACTOR operates as a private, post-secondary, vocational school offering instruction and training in Cosmetician;

NOW, THEREFORE, it is mutually agreed as stated hereinafter:

1. The CONTRACTOR shall comply with all provisions of Article 5 (commencing at Section 8090) of Division 1, Part 6, Education Code, State of California, applicable to said CONTRACTOR'S school to which the DISTRICT'S students are to be assigned, including, but not limited to, the holding by CONTRACTOR of this valid certificate of course approval and a license as a private, post-secondary vocational school for cosmetician instruction and training; it being agreed that
 - a. The CONTRACTOR shall submit to the DISTRICT evidence of compliance with this certificate and license requirement prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school; and
 - b. The CONTRACTOR shall continue to operate such a school during the term of this Contract.
2. The CONTRACTOR'S school shall either be currently accredited by an accrediting agency recognized by the United States Office of Education or shall conform to the applicable portion of the Western Association of School and Colleges guidelines on contractual relationships with nonaccredited organizations.
3. The CONTRACTOR shall provide, operate, and maintain at its school, physical facilities that comply with requirements of all federal and state laws and statutes including safety and health regulations, applicable to its operations as a private, post-secondary vocational school for cosmetician instruction and training.

4. The CONTRACTOR shall provide and maintain at its school, approved equipment and instructional materials for the courses offered, and the number of students in attendance.
5. The CONTRACTOR shall comply with applicable provisions of the Higher Education Act of 1965, as amended, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance.
6. The CONTRACTOR shall comply with applicable provisions of Title VI of the Civil Rights Act of 1964, and, prior to the assignment by the DISTRICT of any of its students to the CONTRACTOR'S school, shall submit to the DISTRICT evidence of such compliance. "CONTRACTOR agrees that it will not unlawfully discriminate against any person because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status or sex of such person." In addition, CONTRACTOR shall comply with Title 9 of the Higher Education Act of 1972, Presidential Executive Order 11246 and subsequent amendments, and all applicable State and Federal Health and Safety regulations.
7. The DISTRICT and the CONTRACTOR shall comply with all applicable general provisions of the California State Plan for Vocational Education and all special provisions in such Plan relating to instruction in the vocational area of which cosmetician is a part.
8. The DISTRICT shall enroll a maximum of ⁴⁰ students up to capacity with no minimum in the CONTRACTOR'S school; it being understood that the DISTRICT does NOT guarantee any set number of its students will be enrolled in the CONTRACTOR'S school at any time.
9. The CONTRACTOR shall provide for six hundred (600) hours of approved cosmetician instruction and training for each DISTRICT student and shall provide staff, facilities, non-personal equipment, supervision and related services required for such instruction and training for each of the students of the DISTRICT authorized to attend the CONTRACTOR'S school located at 23555 MOULTON PKWY, LAGUNA HILLS 92653 as established elsewhere in this Contract; and it being further understood that the actual number of hours of such instruction and training available to any such authorized student at the expense of the DISTRICT shall be limited by the period of time between the enrollment date of the student and the final termination date of this Contract and the limitations on hours of instruction and training as established elsewhere in this Contract.
 - a. The six hundred (600) hours of approved instruction and training shall be in accordance with applicable requirements of appropriate California State Board(s) or licensing agencies having responsibility for admission to examination for a certificate of registration and/or a license as Cosmetician.
 - b. The six hundred (600) hours of approved instruction and training shall be given in a proportionate manner over a period of less than two hundred (200) school days within two (2) calendar years from date of enrollment. Instruction and training for an individual student shall be limited to eight (8) hours on any day for a minimum of twenty-five (25) hours and a maximum of forty (40) hours in any calendar week unless changes in hours

are mutually agreed upon by the CONTRACTOR and the DISTRICT. No instruction and/or training shall be given on Sundays.

- c. The scope, content, and scheduling of the instruction and training to be provided under this Contract shall be subject to the prior written approval of the authorized representative of the DISTRICT, it being understood that the DISTRICT, acting through such representative, has the right to modify the scope, content, and/or scheduling of instruction and training, if, in the opinion of such representative, modification is necessary to achieve the vocational objective of the instruction and training.
- d. The six hundred (600) hours of approved instruction and training shall be given under the direct supervision of California licensed Cosmetician instructors holding valid California teaching credentials authorizing services in the area of Cosmetician in vocational programs in a community college or possessing equivalent experience as established by the DISTRICT, and all DISTRICT students while engaged in such instruction and training shall be under the immediate supervision and control of such instructors. As stated and required in the Administrative Code, Title V, Section 55630(e), all instructors employed by the private agency shall enter into an "Agreement for Teaching Services" (see Attachment).
- e. Should it become necessary for one or more DISTRICT student(s) to transfer to the CONTRACTOR from schools and colleges, both public and private, that are accredited and hold valid certificates of course approval and licenses as private, post-secondary, vocational schools for cosmetician instruction and training, the CONTRACTOR agrees to accredit each of such students with one hour of credit for each and every hour of approved instruction and/or training received by, or credited to, such student in the former program.
- f. Any student of the DISTRICT who completes six hundred (600) hours of training, and has not had the minimum instruction and training hours required for certification to take the examination for a certificate of registration and/or license because of deficiency in one or more areas of required expertise, shall receive from the CONTRACTOR such instruction, training, and preparation as may be necessary, forthwith, at no cost to either the student or the DISTRICT.
- g. Any student of the DISTRICT who completes the six hundred (600) hours of approved instruction and training, and within thirty (30) days of such completion takes for the first time, and fails to pass, the California State Board of Cosmetician's examination for licensure, shall be entitled to fifty (50) additional hours of instruction and training in the CONTRACTOR'S school at no expense to the DISTRICT or to such student, subject to the following conditions:
 - (1) If such student fails to commence the additional instruction and training provided for herein within thirty (30) days of the date of notice of failure to pass said examination, such student shall lose the entitlement to said instruction and training; or,

- (2) If such student, having commenced said instruction, fails to complete the fifty (50) hours within thirty (30) calendar days of the date of such commencement, said student shall lose the entitlement to the hours remaining in the initial fifty (50) hour entitlement.
 - h. The CONTRACTOR shall participate in a program review and validation conducted by the DISTRICT and at the discretion of the DISTRICT. Said program review shall include, but is not limited to, a review of CONTRACTOR'S curriculum, units of instruction, methods of instruction, instructional supplies and materials, physical resources, recordkeeping process and practices, governance, and CONTRACTOR-DISTRICT relationship. In the event a program review is requested, CONTRACTOR shall be given at least 60 days written notice. CONTRACTOR shall complete a self-appraisal in the format supplied by DISTRICT and submit said self-appraisal to DISTRICT 30 days prior to a site visitation by DISTRICT representatives.
10. The CONTRACTOR shall provide, without additional charges to the DISTRICT or the DISTRICT'S students covered by the Contract, all necessary instructional materials and supplies as ordinarily supplied by the DISTRICT without cost to students in this or other vocational offerings of said DISTRICT; and may require students covered by this Contract to purchase such types and/or kinds of instructional materials as the DISTRICT ordinarily requires students in this or other vocational offerings of said DISTRICT to furnish without cost to said DISTRICT; it being agreed that each student covered by this Contract shall furnish his/her personal textbook(s) and personal tools, supplies, and/or equipment; and it being further agreed that such items and such materials as are required to be supplied by students shall be obtainable on the open market from two (2) or more commercial outlets within the boundaries to the DISTRICT; it being understood that the CONTRACTOR may make available for voluntary purchase or rental by such students any of such personal items or materials.
 11. The DISTRICT shall pay to the CONTRACTOR \$~~300~~³⁰⁰ for each hour of approved attendance by authorized students of the DISTRICT covered by this Contract, pursuant to the terms and conditions noted hereinafter.
 - a. DISTRICT payments shall be made monthly, and shall be based upon a certification of the hours of such attendance during the previous calendar month at the CONTRACTOR'S place of instruction and training; it being agreed that each certification shall be on forms supplied by the DISTRICT, and shall be based upon daily records maintained by the CONTRACTOR, and subject to review and/or audit by an authorized representative of the DISTRICT.
 - b. The CONTRACTOR shall not be reimbursed for more than a total of six hundred (600) hours of instruction and training for any one student.
 - c. In the event a DISTRICT student withdraws from the program of instruction, or, because of failure to attend scheduled instruction, is dropped from the program, the DISTRICT shall be responsible to the CONTRACTOR for payment for only the actual hours of authorized attendance of such student prior to the drop or withdrawal date.

- d. In the event that the DISTRICT determines that the total direct and indirect cost to provide the same six hundred (600) hour program of instruction and training, or a recognized portion thereof, in an operating school of the DISTRICT, or the tuition the CONTRACTOR charges its private students for such program or portion thereof, is less than the amount computed as noted herein before, the CONTRACTOR agrees to enter into an amendment to this Contract to provide for a reduction in hourly rate to produce no more than the lower of such total cost of instruction or tuition.
12. Except as noted in this Contract, the CONTRACTOR shall not charge students receiving instruction and training under this Contract additional cost for tuition, supplies, and/or equipment for any instruction and/or training to be provided in accordance with this Contract.
13. The CONTRACTOR agrees to accept new students during each enrollment period established by the DISTRICT.
14. The DISTRICT shall provide the normal administrative functions relating to admissions, counseling, registration, permanent achievement records, program monitoring, and awarding evidence(s) of completion; it being understood that during such times as any DISTRICT student is in attendance in the CONTRACTOR'S school, such student will be subject to the CONTRACTOR'S rules and regulations relating to conduct, health, and safety; and operating procedures; it being understood that disciplinary action leading to suspension or dismissal of a DISTRICT student shall be taken only by the DISTRICT after consultation with the CONTRACTOR.
15. The CONTRACTOR shall maintain accurate records of attendance and progress for each student, and shall submit to the DISTRICT such information from such records as is requested by the authorized representative(s) of the DISTRICT; it being understood that such submittals may be upon a regular schedule and/or upon special requests' and it being further understood that there shall be no release of information from such records to any party other than such representative(s). CONTRACTOR shall insure that such information shall be used only for purposes directly related to the academic or professional goals of the DISTRICT.
16. The DISTRICT shall be financially committed to the Cosmetician program only for the amount of monies adopted by the South Orange County Community College District Board of Trustees for this program during the 2008-2009 and 2009-2010 fiscal years. In the event that monies in either fiscal year are exhausted, the CONTRACTOR'S school agrees to continue the program for each student enrolled for the remainder of the contract period or until the student has completed the course, whichever comes first, at no additional cost to the DISTRICT or the student.
17. The CONTRACTOR shall permit inspections by authorized representatives of the DISTRICT, the Bureau of School Approvals of the California State Board of Finance, the California Community Colleges, and/or any state, county, or local licensing board and/or agency having jurisdiction in matters relating to the operation of the CONTRACTOR'S school; it being understood that when such inspections are made, it shall be made possible for said representatives to evaluate course offerings; examine, and, if required, audit school records; interview students and others; and/or evaluate physical plant, instructional aids equipment, and classes in session.

18. The CONTRACTOR shall obtain and maintain, at the expense of the CONTRACTOR, all workmen's compensation insurance required by law for employees involved in the operation of this program, including coverage for any student performing services or utilizing products that represent actual or potential income for the CONTRACTOR.
19. The CONTRACTOR shall indemnify and hold harmless the DISTRICT and its Board of Trustees, the Board of Governors of the California Community Colleges, and the State of California, and their respective officers, agents and employees of each such entity against any and all claims and liabilities for death or injury to any person and/or loss, and/or damage to any property arising out of, or in any manner connected with the making of and/or performance of this Contract by CONTRACTOR.
 - a. In satisfaction of this requirement, the CONTRACTOR, in order to protect said entities, officers, agents, and employees, shall secure and maintain, at the CONTRACTOR'S expense, a policy of public liability insurance with limits not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for personal injury or death, and not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence for property damage.
 - (1) Said policy shall be obtained from a reliable insurance carrier authorized to do such public liability and property damage insurance business in the State of California.
 - (2) Said policy shall expressly name such entities, officers, agents, and employees as additional insured.
 - (3) Said policy shall provide that the DISTRICT shall be given not less than ten (10) days written notice of any cancellation or modification of policy coverage.
 - (4) A copy of said policy shall be furnished to the DISTRICT prior to the assignment of any DISTRICT students to the CONTRACTOR; and said copy shall be kept up to date by the CONTRACTOR.
 - b. In satisfaction of this requirement, the CONTRACTOR shall, upon request of any such entities, officers, agents, and/or employees, come in and defend said entities and/or individuals against any claims or legal action arising out of, or in any manner connected with, the making of and/or performance of this Contract by CONTRACTOR.
20. The CONTRACTOR shall not use, without prior written approval of the DISTRICT, the name "South Orange County Community College District" or any of said District's administrative units, singly or in combination, in any printing or posted materials referring to the CONTRACTOR'S school and/or the course of instruction.
21. The term of this Contract shall commence on August 25, 2008 and shall terminate on June 30, 2010. At the end of this period, there will be an option for renewal, under the same terms and conditions, for three additional one-year periods.

22. It is agreed that either Party to this Contract may terminate the Contract at the end of any enrollment term by giving sixty (60) calendar days prior written notice to the other Party; it is also agreed that at the time of termination of this Contract neither party shall have any obligation to the other Party other than payment for authorized services rendered and submittal of required records covering such services prior to the date of termination.
23. This Contract may be amended and/or extended by mutual consent of the parties hereto, it being understood that any amendment shall not be effective until stated in written form and signed by the Parties hereto.
24. The DISTRICT and the CONTRACTOR will ensure that ancillary and support services are provided for the students (e.g. counseling and guidance, placement assistance). These services will be provided by the DISTRICT and CONTRACTOR will ensure that students are aware of their availability.
25. Any notice given under this Contract shall be deemed given when personally served upon the Chancellor of the DISTRICT or upon the CONTRACTOR, or when deposited in the mail in a sealed envelope with postage thereon fully prepaid from one party to the other, addressed as follows, respectively:

TO DISTRICT: South Orange County Community College District
Attn: Mr. Gary Poertner
28000 Marguerite Parkway
Mission Viejo, CA 92692

TO CONTRACTOR: LAKE FOREST BEAUTY COLLEGE
23565 MOULTON PKWY A-13
LAGUNA HILLS, CA. 92653
ATTN: A.G. NADEAU

This Contract shall be valid and effective upon the approval of the Office of the Chancellor of the California Community Colleges.

IN WITNESS WHEREOF, the Parties hereto have executed this Contract as of the day and year first written above.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

COMPANY LAKE FOREST BEAUTY COLLEGE

BY _____

BY Arthur G. Nadeau

PRINT NAME Gary Poertner

PRINT NAME ARTHUR G. NADEAU

TITLE Deputy Chancellor

TITLE DIRECTOR

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Adopt Resolution No. 08-22: Classified Employee Layoff

ACTION: Approval/Ratification

BACKGROUND

As a result of anticipated reductions in the college budgets in state funding, it is necessary to eliminate one classified position through layoff.

STATUS

The classified position in Exhibit A shall be eliminated. Order of layoff shall be determined in accordance with the collective bargaining agreement.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 08-22 to approve the reductions and/or discontinuance of classified services shown in Exhibit A.

South Orange County Community College District

GOVERNING BOARD
RESOLUTION 08-22CLASSIFIED LAYOFF RESOLUTION

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified position be eliminated, as of September 15, 2008, due to a lack of work and/or lack of funds:

<u>Number of Positions</u>	<u>Job Classification</u>	<u>Assigned Time</u>	<u>Disposition</u>
<i>1</i>	<i>Counseling Office Assistant Pos #3552 – Saddleback College Classified Range 115</i>	<i>29 hours/week</i>	<i>Eliminate</i>

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of hours are to be reduced for this classified position and/or employee and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127 and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association – Chapter 586.
2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employee pursuant to the requirements of law and the Agreement.
3. That said layoff shall become effective on September 15, 2008.
4. That employee laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 28th day of July, 2008 by the following vote.

Donald P. Wagner, President

John S. Williams, Vice President

Thomas A. Fuentes, Clerk

William O. Jay, Member

David B. Lang, Member

Marcia Milchiker, Member

Nancy Padberg, Member

Dr. Raghu P. Mathur, Chancellor
and Secretary to the Governing Board

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 5.13
DATE: 07/28/08

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: Saddleback College: Adopt Resolution No. 08-23: Classified Employee Layoff

ACTION: Approval/Ratification

BACKGROUND

As a result of anticipated reductions in the college budgets in state funding, it is necessary to reduce one classified position through reduction of hours.

STATUS

The classified position in Exhibit A shall be reduced. Order of layoff shall be determined in accordance with the collective bargaining agreement.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees adopt Resolution No. 08-23 to approve the reductions and/or discontinuance of classified services shown in Exhibit A.

Item Submitted By: *Gary Poertner, Deputy Chancellor*

South Orange County Community College District

GOVERNING BOARD RESOLUTION 08-23

CLASSIFIED LAYOFF RESOLUTION

BE IT RESOLVED that the Governing Board of the South Orange County Community College District, pursuant to the recommendation of the Chancellor, hereby determines that the following classified position be reduced, as of September 15, 2008, due to a lack of work and/or lack of funds:

<u>Number of Positions</u>	<u>Job Classification</u>	<u>Assigned Time</u>	<u>Disposition</u>
<i>1</i>	<i>Administrative Assistant Categorically funded Pos #3783 – District Classified Range 121</i>	<i>20 hours/week</i>	<i>Reduced 10 hours</i>

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That due to a lack of funds and/or lack of work, the number of hours are to be reduced for this classified position and/or employee and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code Section 88127 and Article 17 of the Collective Bargaining Agreement ("Agreement") between the District and the California School Employees Association – Chapter 586.
2. That the Chancellor, or his designee, is directed to give notice of layoff to the affected classified employee pursuant to the requirements of law and the Agreement.
3. That said layoff shall become effective on September 15, 2008, subject to negotiations to the extent required by law.
4. That employee laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code Section 88117 and the Agreement, Article 17.

The foregoing resolution is hereby ratified by the South Orange County Community College District Governing Board on the 28th day of July, 2008 by the following vote.

Donald P. Wagner, President

John S. Williams, Vice President

Thomas A. Fuentes, Clerk

William O. Jay, Member

David B. Lang, Member

Marcia Milchiker, Member

Nancy Padberg, Member

Dr. Raghu P. Mathur, Chancellor
and Secretary to the Governing Board

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: ATEP: Architectural Services: Bastien and Associates, Inc.
ACTION: Approval

BACKGROUND

On April 28, 2008, the board approved a contract for architectural services with Bastien and Associates, Inc. in the amount of \$60,000 to provide architectural design and consultation services for the ATEP campus.

STATUS

There is a need for ongoing services for the Long Range Plan.

Funds are available in the ATEP project budget for these services.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the amended Architectural Services Agreement (Exhibit A) beginning June 30, 2008 ongoing with Bastien and Associates, Inc. at an additional cost of \$125,000.00. The total revised agreement amount is \$185,000.00.

ARCHITECTURAL SERVICES AGREEMENT (Amended July 2008)

This AGREEMENT is made and entered into this 4th day of April in the year 2008 between **South Orange Counter Community College District**, 28000 Marguerite Parkway, Mission Viejo, California 92692, hereinafter referred to as "DISTRICT", and Bastien and Associates, Inc., 2961 Edinger Avenue, Tustin, California, 92780-7256, hereinafter referred to as "ARCHITECT";

WHEREAS, DISTRICT desires to obtain architectural services for ATEP Long Range Plan and Conceptual Development, hereinafter referred to as "PROJECT"; and

WHEREAS, ARCHITECT is fully licensed to provide architectural services in conformity with the laws of the State of California;

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE I - ARCHITECT'S SERVICES AND RESPONSIBILITIES

1. The ARCHITECT's services shall consist of those services performed by the ARCHITECT, ARCHITECT's employees and ARCHITECT's consultants as enumerated in Articles II and III of this AGREEMENT.

2. The ARCHITECT's services shall be performed in a manner which is consistent with professional skill and care and the orderly progress of the work. The ARCHITECT represents that he/she will follow the standards of his/her profession in performing all services under this AGREEMENT.

3. The services covered by this AGREEMENT shall be completed within thirteen (13) months of the date of this AGREEMENT.

ARTICLE II - SCOPE OF ARCHITECT'S SERVICES

1. The ARCHITECT's services consist of those described in the paragraphs of Article II, and any engineering services necessary to produce a reasonably complete and accurate set of documents, except those engineering services provided by the DISTRICT.

2. The ARCHITECT shall provide architectural design and consultation services to include but not necessarily be limited to master planning, architectural design, 3-D model-making, coordination with other team members, presentations, and attendance at meetings.

3. The ARCHITECT shall ascertain the DISTRICT's needs and the requirements of the PROJECT and shall arrive at a mutual written understanding of such needs and requirements with the DISTRICT, prior to developing designs for the PROJECT.

4. The ARCHITECT shall prepare, for approval by the DISTRICT drawings and other documents illustrating the scale and relationship of PROJECT components. These documents shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations currently existing and as amended, enacted, issued or adopted in the future which are applicable to these documents.

5. The ARCHITECT shall investigate existing conditions or facilities and make measured drawings of such conditions or facilities as necessary.

6. The ARCHITECT shall evaluate and render written recommendations, within a reasonable time on all disputes or other matters at issue relating to the proposed design.

7. The ARCHITECT shall comply with all federal, state and local laws, rules, regulations and ordinances that are applicable to the DISTRICT's PROJECT.

ARTICLE III - ADDITIONAL ARCHITECT'S SERVICES

The ARCHITECT shall notify the DISTRICT in writing of the need for any and all additional services required beyond the terms of this contract. ARCHITECT shall obtain written authorization from the DISTRICT before rendering such services. Compensation for such services shall be compensated based on attached standard hourly rates.

ARTICLE IV - DISTRICT'S RESPONSIBILITIES

1. The DISTRICT shall provide to the ARCHITECT full information regarding requirements for the PROJECT, including information regarding the DISTRICT's objectives, schedule, constraints and criteria.

2. The DISTRICT shall appoint a representative authorized to act on the DISTRICT's behalf with respect to the PROJECT. The DISTRICT or its authorized representative shall render decisions in a timely manner pertaining to documents submitted by the ARCHITECT.

3. Upon request, the DISTRICT shall furnish a legal description of the site and surveys describing physical characteristics, legal limitations and utility locations for the site of the PROJECT.

5. The DISTRICT shall give prompt written notice to the ARCHITECT if the DISTRICT becomes aware of any fault or defect in the PROJECT.

ARTICLE V - ARCHITECT'S DOCUMENTATION

The drawings and other documents prepared by the ARCHITECT for this PROJECT shall be and remain the property of the DISTRICT pursuant to Education Code Section 17316. Such drawings and other documents supplied as herein required shall be the property of the

DISTRICT whether or not the work for which they were made is executed. ARCHITECT grants to DISTRICT the right to reuse all or part of the fore mentioned documents at its sole discretion. The DISTRICT is not bound by this AGREEMENT to employ the services of ARCHITECT in the event such documents are reused. ARCHITECT grants to the DISTRICT the right to copy, use, modify, and reuse any and all copyrights and designs embodied in the plans, specifications and other documents prepared or caused to be prepared by the ARCHITECT pursuant to this AGREEMENT.

ARTICLE VII – TERMINATION

1. This AGREEMENT may be terminated without cause by the DISTRICT upon not less than seven (7) days written notice to the ARCHITECT. This AGREEMENT may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the party initiating the termination.

2. If the PROJECT is suspended by the DISTRICT for more than ninety (90) consecutive days, the ARCHITECT shall be compensated for services satisfactorily performed prior to such suspension.

3. If the DISTRICT abandons the PROJECT for more than ninety (90) consecutive days, the ARCHITECT shall be compensated for services satisfactorily performed prior to the abandonment and ARCHITECT may terminate this AGREEMENT by giving not less than seven (7) days written notice to the DISTRICT.

4. The DISTRICT's failure to make payments to the ARCHITECT in accordance with this AGREEMENT shall be considered substantial nonperformance and cause for termination by the ARCHITECT.

5. In the event the DISTRICT fails to make timely payment, the ARCHITECT may, upon seven (7) days written notice to the DISTRICT, suspend performance of services under this AGREEMENT. Unless payment in full is received by the ARCHITECT within ten (10) business days of the date of the notice, the suspension shall take effect without further notice. In the event of a suspension of services, the ARCHITECT shall have no liability to the DISTRICT for delay or damage caused the DISTRICT because of such suspension of services.

6. The ARCHITECT shall be compensated for services satisfactorily performed prior to a termination.

ARTICLE VIII - COMPENSATION TO THE ARCHITECT

The DISTRICT shall compensate the ARCHITECT as follows:

1. For ARCHITECT services, as described in Article II, compensation shall be computed on a time and materials basis for the amount of:

Time and expenses not to exceed \$185,000 without prior client approval.

2. using the following rates:

<u>Description</u>	<u>Hourly Rate</u>	<u>Description</u>	<u>Hourly Rate</u>
Principal	250.00	Project Architect	115.00
Associate	195.00	Architect	100.00
Senior Designer	175.00	3D Modeler	100.00
Senior Project Manager	160.00	Job Captain	90.00
Senior Project Architect	140.00	CADD Operator	85.00
Project Manager	135.00	Model Builder	75.00
Designer	125.00	Clerical	67.50

2. This compensation shall be compensation in full for all services performed by the ARCHITECT under the terms of this AGREEMENT, except where additional compensation is agreed upon between the ARCHITECT and DISTRICT in writing as provided for as additional services.

3. Payments for ARCHITECT services shall be made monthly.

4. Payments are due and payable upon receipt of the ARCHITECT's invoice. Amounts unpaid thirty (30) days after the invoice date shall bear interest at the legal rate prevailing at the time at the site of the PROJECT.

6. To the extent that the time initially established for the completion of ARCHITECT's services is exceeded or extended through no fault of the ARCHITECT, compensation for any services rendered during the additional period of time shall be computed at standard hourly rates.

7. Reimbursable Expenses incurred by the ARCHITECT and ARCHITECT's employees and consultants in the interest of the PROJECT shall have prior DISTRICT written approval before incurred and records of such expenses shall be provided to DISTRICT with invoice submittal for the DISTRICT's review.

a. Reimbursable expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and Architect's employees and consultants in the interest of the Project.

b. Reimbursable expenses shall be expense of transportation in connection with the Project; expenses in connection with authorized out-of-town travel (\$0.42/mile); long distance communications; and fees paid for securing approval of authorities having jurisdiction over the Project. ARCHITECT's normal travel expense are excluded.

c. Expense of reproductions, except those needed for the use of the ARCHITECT and his or her consultants, postage and handling of Drawings and other documents are reimbursable upon DISTRICT's prior written approval at the cost of the printer's rate times 1.1% or as follows:

1. CAD Plotting

a. 8 1/2 x 11 \$3.00 (black and white), \$6.00 (color)

- b. 8 ½ x 11 \$5.00 (transparency)
 - c. 11 x 17 \$4.00 (black and white), \$8.00 (color)
 - d. 24 x 36 \$18.00 (black and white), \$25.00 (color)
 - e. 30 x 42 \$25.00 (black and white), \$35.00 (color)
2. Color laser printing
- a. 8 ½ x 11 \$1.00 standard paper
 - b. 8 ½ x 11 \$1.75 premium paper
 - c. 11 x 17 \$2.00 standard paper
 - d. 11 x 17 \$3.00 premium paper
 - e. 8 ½ x 11 \$5.00 tab sheet
 - f. 11 x 17 \$7.50 tab sheet
 - g. 8 ½ x 11 \$5.00 cover
 - h. 11 x 17 \$7.50 cover
 - i. Book binding \$15.00

d. If authorized in advance in writing and specifically requested by the DISTRICT to meet a particular time constraint, expense of overtime work requiring higher than regular rates will be reimbursed.

e. Expense of renderings, models and mock-ups requested by the DISTRICT will be reimbursed.

f. For reimbursable expenses, compensation shall be computed at a multiple of one point one (1.1 %) times the expenses incurred by the Architect, the Architect's employees and consultants in the interest of the Project.

g. For additional services and consultants not employed directly by the architect, compensation shall be computed at a multiple of one point one (1.1%) times the amounts billed to the ARCHITECT for such services.

ARTICLE IX - MISCELLANEOUS

1. The ARCHITECT shall make a written record of all meetings, conferences, discussions and decisions made between or among the DISTRICT during the PROJECT and concerning any material condition in the requirements, scope, performance and/or sequence of the work. The ARCHITECT shall provide a copy of such record to the DISTRICT upon request.

2. To the fullest extent permitted by law, ARCHITECT agrees to indemnify, defend and hold DISTRICT entirely harmless from all liability arising out of:

a. any and all claims under workers' compensation acts and other employee benefit acts with respect to ARCHITECT's employees or his/her subcontractor's employees arising out of ARCHITECT's work under this AGREEMENT; and

b. any and all claims for damages because of personal injury or death or damages to property, or other costs and charges, directly or indirectly arising out of or attributable to, in whole or in part, to ARCHITECT's negligent acts, errors and/or omissions in the performance

of his/her obligations as stated in this AGREEMENT, or the negligent acts, errors and/or omissions of ARCHITECT's consultants, employees or agents in the performance of their obligations as stated in this AGREEMENT. The coverages of such indemnification shall include, without limitation attorneys' fees and court costs incurred by DISTRICT with regard thereto. Said indemnity is intended to apply during the period of this AGREEMENT of ARCHITECT's performance and shall survive the expiration or termination of this AGREEMENT until such time as action against DISTRICT on account of any matter covered by such waiver or indemnity is barred by the applicable statute of limitations.

3. ARCHITECT shall purchase and maintain insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT policies of insurance, which will protect ARCHITECT and DISTRICT from claims which may arise out of or result from ARCHITECT's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

- a. Statutory workers' compensation and employers' liability.
- b. Comprehensive general and auto liability insurance with limits of not less than 1,000,000 combined single limit, bodily injury and property damage liability per occurrence, including:
 1. owned, non-owned and hired vehicles;
 2. blanket contractual;
 3. broad form property damage;
 4. products/completed operations; and
 5. personal injury.
- c. Professional liability insurance, including contractual liability, with limits of \$1,000,000. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter if available to the professional and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that ARCHITECT subcontracts or assigns any portion of his/her duties, he/she shall require any such subcontractor to purchase and maintain insurance coverage as provided in this subparagraph.
- d. Each policy of insurance required in (a) and (b) above shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of ARCHITECT hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. ARCHITECT shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, ARCHITECT shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements

herein. In the event ARCHITECT fails to secure or maintain any policy of insurance required hereby excepting professional liability, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of ARCHITECT, and in such event ARCHITECT shall reimburse DISTRICT upon demand for the cost thereof.

4. ARCHITECT, in the performance of this AGREEMENT, shall be and act as an independent contractor. ARCHITECT understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/o to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. ARCHITECT assumes the full responsibility for the acts and/or omissions of his or her employees or agents as they relate to the services to be provided under this AGREEMENT. ARCHITECT shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective ARCHITECT's employees.

5. Unless otherwise provided in this AGREEMENT, the ARCHITECT and ARCHITECT's consultants shall have no responsibility for the presence, handling, removal or disposal of or exposure of persons to hazardous materials in any form at the PROJECT site, including, but not limited to, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances.

6. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or ARCHITECT.

7. The DISTRICT and ARCHITECT, respectively, bind themselves, their partners, officers, successors, assigns and legal representatives to the other party to this AGREEMENT with respect to the terms of this AGREEMENT. Neither DISTRICT nor ARCHITECT shall assign this AGREEMENT without the written consent of the other.

8. This AGREEMENT shall be governed by the laws of the State of California.

9. This AGREEMENT represents the entire AGREEMENT between the DISTRICT and ARCHITECT and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended or modified only by an agreement in writing signed by both the DISTRICT and the ARCHITECT.

10. Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to and decided by mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. The award rendered by the mediator shall be final.

This AGREEMENT entered into as of the day and year first written above.

DISTRICT

ARCHITECT

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

(Signature)

(Signature)

(Printed name)

(Printed name)

(Title)

(Title)

(Date)

(Date)

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: ATEP: Professional Services: RGP Planning and Development Services

ACTION: Approval

BACKGROUND

On March 24, 2008, the board approved a contract for entitlement support and CEQA compliance services for the ATEP campus with RGP Planning and Development Services in the amount of \$226,000.00.

STATUS

There is a need for additional contractual services that are outside the original scope of work and for continued development of the Short Range Plan and Long Range Plan.

Funds are available in the ATEP project budget for these services.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve a consultant agreement (Exhibit A) beginning June 30, 2008 ongoing with RGP Planning and Development Services for \$80,000.00.

INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

EXHIBIT A
Page 1 of 1

This Agreement is made and entered into this 29th day of July, 2008 between:

South Orange County Community College District
28000 Marguerite Parkway
Mission Viejo, California 92692-3635
Telephone (949) 582-4664
Requisition #

hereinafter called DISTRICT, and

(Name of Consultant): **RGP Planning & Development Services**
(Street Address): **8921 Research Drive**
(City, State, Zip Code): **Irvine, California 92618**
(Telephone #): **949 450 0171**

hereinafter called CONSULTANT.

WHEREAS, the DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ an independent contractor specially trained to perform special services required; and

WHEREAS, the CONSULTANT is specially trained and experienced and competent to perform the special consultant services pursuant to this agreement.

The parties agree as follows:

1. The period of this Agreement shall be from **July 2008 and ongoing**. The DISTRICT shall have the discretion to terminate this contract by providing CONSULTANT **30** days prior written notice.
2. The CONSULTANT shall, at times and places designated by it and acceptable to the DISTRICT perform the following services:
See scope of work as described in Exhibit A.
3. The DISTRICT shall pay the CONSULTANT **\$See rates listed in Exhibit A**, not to exceed **\$80,000.00** for services specified above, plus DISTRICT shall reimburse the following expenses (as described in Exhibit A) not to exceed \$-- in accordance with the South Orange County Community College District guidelines. The total contract amount is \$80,000.00. Upon completion of the services provided for hereof and upon a signed invoice acceptable to the DISTRICT and approved by Gary Poertner, Deputy Chancellor, payment will be made.
4. The DISTRICT shall not be liable to the CONSULTANT for personal injury or property damage sustained by him/her in the performance of this contract, caused by himself/herself, or by any third party. CONSULTANT agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, which may be incurred by reason of CONSULTANT's negligent performance pursuant to this Agreement except for liability for damages referred to above which results from negligent or willful misconduct of DISTRICT, its officers, agents, or employees.
5. While performing service hereunder, the CONSULTANT is an independent contractor and not an officer, agent or employee of the South Orange County Community College District inclusive of Saddleback College and Irvine Valley College.
6. Neither party shall assign this Agreement or any part thereof without the written consent of the other party.

WITNESS the parties hereto the day and year first above written:

Consultant

South Orange County Community College District

Signature: _____

Signature: _____

By: _____

By: Gary Poertner

Title: Consultant

Title: Deputy Chancellor

Date: _____

Date: _____

Contact Person: Pamela Goacher

College Contact Person: Gary Poertner

1. **CEQA - Short Range Plan NOE**

RGP's contribution to CEQA was proposed to be limited to preparation of CEQA Guidelines for SOCCCD Board of Trustee's adoption, and for preparation of the Short Range Plan (SRP) Notice of Exemption (NOE). In most jurisdictions, these tasks do not require a significant effort. However, in reality, the City of Tustin did not acquiesce to the authority of the SOCCCD Board as allowed by CEQA, and demonstrated a belligerence to the District by threatening that they might have protested the CEQA documents. This resulted in a significantly greater effort being demanded on preparation of the NOE in cooperation with the District's counsel, Alene Taber and Andrew Bernstein, and a more cautious approach to research and documentation in case this point became a litigation issue.

Service for the expanded CEQA component of the Short Range Plan required 72.2 hours a 59.4 hours at an increased cost of \$8,678.00.

2. **CEQA - Long Range Plan Environmental Documentation**

Similar to the Short Range Plan NOE, RGP's prior understanding of the project was the Long Range Plan (LRP) would merely be found consistent with the previous Environmental Impact Report/Environmental Impact Statement (EIR/EIS) as adopted by the City of Tustin for the Tustin Legacy Specific Plan/Reuse Plan. This approach is akin to other projects processed in the Tustin Legacy area. However, this strategy later changed to also include the preparation of a comprehensive Initial Study that describes the ATEP project, the potential impacts of the project and indicate the impacts have been accounted for in the City's original EIR/EIS for Tustin Legacy. A traffic study prepared by Austin-Foust Associates, and coordinated by RGP will be incorporated into the Initial Study. The Initial Study will later be distributed for public review and a "Common Sense Exemption" will be adopted at the Board hearing for the LRP. Subsequently a Notice of Determination (NOD) will be filed to initiate the statute of limitations.

In summary, the following task are associated with the LRP CEQA documentation:

- Comprehensive analysis for and preparation of an Initial Study Checklist for consideration and possible adoption of a finding by the SOCCCD Board in compliance of CEQA.
- Preparation of appropriate facts and findings to support adoption of the requisite document.
- Preparation of Common Sense Exemption for SOCCCD Board adoption.
- Preparation of the State Clearinghouse agency review package.
- Preparation of Notice of Determination (NOD), pursuant to CEQA, including posting of NOD within five (5) days of SOCCCD Board adoption.

Service for the CEQA component of the Long Range Plan is expected to require approximately 160 hours at a cost of \$23,200.00.

3. **Short Range Plan Preparation & Processing**

After the City rejected the SRP three times; RGP was instructed by the ATEP project team to prepare the final iteration of the SRP with support from *gkkworks* and Psomas, pursuant to the content requirements articulated in the Conveyance Agreement and the Legacy Specific Plan.

Service for the Short Range Plan component of the work program totaled 66.2 hours at a cost of \$8,937.00.

4. Site Plan/Master Plan & Land Use Plan Preparation

These documents are arguably the most important components of the Long Range Plan and the Concept Plan pursuant to the Conveyance Agreement and the Legacy Specific Plan. The Work Order received from SOCCCD contains no provision for work on the Site Plan/Master Plan, yet a portion of the actual work experience includes RGP interfacing on a regular basis with Bastien & Associates, the District, *gkkworks*, Psomas, Austin-Foust and the landscape architect on the design of the Site Plan/Master Plan for the ATEP campus. RGP provided vital planning and design support relative to the site access locations and design, pedestrian and vehicular circulation, open space areas, building sites, parking locations and configuration, landscaping palette input and site drainage design.

Due to a changed entitlement strategy relative to the LRP, RGP and Bastien & Associates prepared a bubble Land Use Plan that was incorporated into the LRP. The Land Use Plan was designed to be a flexible, illustrative graphic layout of the planned land uses, open space/recreation areas, pedestrian and vehicular circulation and access points, which would allow for potential modifications to the ATEP Site Plan if they should occur.

In addition to providing assistance on the Site Plan/Master Plan and Land Use Plan, RGP has also prepared scopes of work and managed the request for proposal and selection process for the civil engineer, landscape architect and architect (scope of work only).

Service for the Site Plan/Master Plan and Land Use Plan segment of the work program is budgeted at 45 hours at a cost of \$6,525.

5. Long Range Plan & Concept Plan Project Description

As part of a continuing effort to keep the District Board of Trustees informed with the ATEP project, the ATEP Team decided to present elements of the ATEP project over several meetings as project information and documents became available rather than providing everything to the Board at one meeting and requesting their approval. RGP suggested that this be accomplished with a brief overview of the ATEP site plan, architecture, entitlement process and academic plan at a Special Board of Trustees Meeting in May. Subsequently, at the regularly scheduled May Board meeting, the District and RGP would present the initial draft ATEP Long Range Academic Plan and Project Description to the Board. Then at the June, the District and RGP would present the draft Long Range Academic Plan and LRP to the Board for review prior to submitting the documents to the City for review and comment. After the City's review period is complete, the District would consider the Final Long Range Academic Plan and LRP at the August Board meeting.

Service for preparation of the standalone Long Range Plan and Concept Plan Project Description is budgeted at 70 hours and a cost of \$10,150.00.

6. ATEP Land Use Plan Planning and Constraint Analysis

To understand potential influences on the ATEP Campus Long Range Land Use Plan, RGP scheduled and attended a meeting with the County of Orange to discuss the progress of the adjacent projects in the Tustin Legacy area, particularly the IRG proposal. RGP learned

invaluable information about the IRG project and its potential impact on the District property if it were implemented. The key potential impact of the IRG project would be the extension of Bell Avenue through the ATEP site from the road's current terminus at Red Hill Avenue in order to mitigate for the increased trips associated with the IRG project.

To understand how this potential road extension would impact the ATEP Campus plan, RGP coordinated with Bastien & Associates in the preparation of a site configuration study illustrating a potential site configuration with Bell Avenue bisecting the ATEP Campus and various property swaps to mitigate for the affected District site areas.

RGP also assisted JDTP with reviewing the IRG project files. Part of this review included a meeting with the Orange County Park Department to sift through and select relevant IRG documents and report back to the ATEP team on RGP's findings. RGP also met with the OC Public Works Department Director to discuss the IRG project. Further information gathering was accomplished during numerous conference calls with Orange County staff.

Service for this segment of the work program is budgeted at 32 hours at a cost of \$4,640.00.

7. **Long Range Academic Plan Review and Document Preparation**

The ATEP Long Range Academic Plan (LRAP) is a critical component to the LRP, which is a requirement of the District's Conveyance Agreement with the City of Tustin and the establishment of the ATEP Campus. RGP assisted the principal authors of the LRAP – the ATEP Long Range Plan Academic Plan Task Force and the ATEP project team in the review of the document. As a component of the LRP, the District requested that RGP create a cover and format for the LRAP that signifies its standalone status, but close relationship with the LRP. Once formatted to be similar to the LRP, RGP prepared the LRAP final document, including the 500+ page appendixes for duplication.

Service for the LRAP Review and Document Preparation segment of the work program is budgeted at 20 hours at a cost of \$2,610.00.

8. **Exceptional Meeting Participation**

RGP has geared its staff energies on the goal of ATEP groundbreaking in the first half of 2009. This requires a consistent and effective participation level by the firm's Principals in the weekly ATEP meetings, consultant team meetings, meetings with legal counsel and District Board of Trustees' meetings relative to the above tasks.

Service for these meetings is estimated at 78 hours of participation at a cost of \$11,310.00.

9. **Direct Expenses**

Reimbursable expenses vary widely from project-to-project depending on printing and graphic needs. A budget equal to approximately 8% of the project total (\$5,875.00) is suggested as the appropriate budget for out-of-pocket, reproduction and incidental needs.

RGP continues to work toward completion of the agreement in the interest of fulfilling the District's time table. The above work program tasks amount to \$73,440.00, with \$5,875.00 in reimbursable expenses (total \$79,315.00). Reiterating, a significant portion of this amount has already occurred and

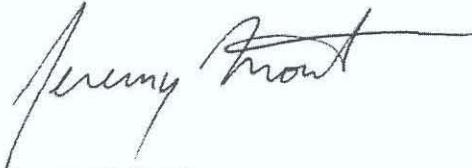
Mr. Gary L. Poertner
SOCCCD / ATEP
July 7, 2008

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is tied to the Short Range Plan, CEQA work program, LRP and Concept Plan Project Description and LRAP preparation.

RGP appreciates your consideration of this request. Should you have any questions, please contact Rick Goacher or me as may be necessary. It is with extreme pleasure that RGP continues to serve the District.

Respectfully submitted,
RGP Planning & Development Services



Jeremy C. Krout
Principal

Agreed to by,
**South Orange County
Community College District**

Gary Poertner
Deputy Chancellor

Date: _____

cc: Rick Goacher, RGP Founder
Susan Lamoureux, RGP Principal
Pam Goacher, RGP Founder

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: ATEP: Donate Equipment

ACTION: Approval

BACKGROUND

In 2004, the conveyance of part of the former Marine Corps Air Station-Tustin to the South Orange County Community College District was completed. Included in the property transfer was a variety of kitchen equipment located in the Enlisted Mess Hall Building #184.

Equipment has been offered to both colleges with minor disbursement of some items. The remaining equipment is expected to be disposed of when the building is demolished or renovated.

Public contract code 81452(c) states "If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board."

STATUS

The Main Place Christian Fellowship is a non-profit charitable organization serving Orange County for twenty years. Their services include feeding the less fortunate of the county. They have identified the following equipment as useful to their program and have agreed to remove the items at no cost to the district:

- | | | |
|---|---|--|
| 1 Hobart two door stainless steel pass through refrigerator | 1 Hobart two door stainless steel food warmer | 1 Toastmaster bun warmer cabinet/carving table |
| 2 Stainless steel 3-tiered storage racks | 1 Victory two door stainless steel freezer | 1 Jordon two door stainless steel refrigerator |
| 1 2 door stainless steel soda cabinet | 1 Glenco single door food warmer | 4 Stainless steel 3-tiered pan racks |
| 1 Bunn ice tea machine | 1 Pot rack | 1 Martin Confection Oven |
| 1 Stainless Steel 2 x 3 table | 1 Flat push cart | |

Staff recommends the removal of this equipment.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees find this property to be of insufficient value to defray the costs of arranging a sale and approve the donation of same to the Main Place Christian Fellowship.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Adopt Resolution No. 08-21: Transfer of Appropriations at Close of Fiscal Year 2007-2008

ACTION: Approval

BACKGROUND

The California Code of Regulations, Title 5, Section 58199, provides that a resolution providing for the transfer of funds from the reserve for contingencies to any expenditure classification must be approved by two-thirds vote of the members of the Board of Trustees; a resolution providing for the transfer of funds between expenditure classifications must be approved by a majority of members of the Board of Trustees.

STATUS

The Board of Trustees annually adopts a resolution that grants the Orange County Department of Education the authority to make necessary budgetary transfers at the close of the fiscal year to meet the obligations of the District. This action may be necessary to accommodate entries that are required during year-end closing activities and/or identified by the County and District staff to correctly reflect the financial activities of the District.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Resolution No. 08-21 as displayed in EXHIBIT A, authorizing the Orange County Department of Education to make the necessary year-end budget transfers to accommodate entries that may be required during year-end closing.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
RESOLUTION 08-21
July 28, 2008

On motion of _____, duly seconded, the following resolution was adopted:

Whereas, Title 5 of California Code of Regulations, Section 58199 provides that a resolution providing for the transfer of funds from the reserve for contingencies to any expenditure classification must be approved by two-thirds vote of the members of the governing board; a resolution providing for the transfer of funds between expenditure classifications must be approved by a majority of the members of the Board of Trustees, and

Whereas, the Governing Board has determined that there may be a need to make such budgetary transfers after the close of the fiscal year to meet the obligations of the District, and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of South Orange County Community College District authorizes the Orange County Department of Education to make transfers between reserves and any expenditure classifications to permit payment of obligations.

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

FOR DIVISION OF FISCAL SERVICES USE

The transfers below were made to permit the payment of final obligations as authorized by the above Resolution.

Approved on _____ By: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Authorization For District Institutional Memberships
2008/2009

ACTION: Approval

BACKGROUND

South Orange County Community College District Board Policy 3220 requires an annual approval of institutional memberships submitted by District Services and the colleges.

STATUS

Members of the staff of the District and colleges have benefited by participation in various professional organizations. District and college officials have identified the organizations in EXHIBIT A as the participation memberships for 2008/09.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the 2008/2009 memberships and estimated dues for organizations represented in EXHIBIT A.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
2008/09**

		Jan 22, 08	Jul 28, 08	Difference
OFFICE OF THE GOVERNING BOARD (10)				
10	Association of Governing Boards of Universities and Colleges	2,110.00	2,110.00	0.00
10	Orange County School Board Association	125.00	125.00	0.00
	SUBTOTAL	2,235.00	2,235.00	0.00
OFFICE OF THE CHANCELLOR (11)				
11	American Association of Community Colleges	1,160.00	1,160.00	0.00
11	Commission on Athletics	15,945.00	15,945.00	0.00
11	Community College League of California (CCLC)	29,806.00	29,806.00	0.00
11	League For Innovation in the Community College	600.00	600.00	0.00
11	Orange County Business Council	5,000.00	5,000.00	0.00
	SUBTOTAL	52,511.00	52,511.00	0.00
OFFICE OF PUBLIC INFORMATION (11)				
11	Association of College Administration Professionals	195.00	195.00	0.00
11	National Council for Marketing & Public Relations (NCMPR)	350.00	350.00	0.00
11	Orange County Public Affairs Association	50.00	50.00	0.00
11	Public Relations Association of Southern California Colleges	50.00	50.00	0.00
11	Public Relations Society of America	375.00	375.00	0.00
11	South Orange County Chamber of Commerce	235.00	235.00	0.00
	SUBTOTAL	1,255.00	1,255.00	0.00
OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)				
12	Association for Institutional Research	343.00	343.00	0.00
12	Research and Planning Group for Calif. Comm. Colleges	350.00	350.00	0.00
12	Society for College and University Planning	645.00	645.00	0.00
	SUBTOTAL	1,338.00	1,338.00	0.00
OFFICE OF HUMAN RESOURCES (14)				
14	Assn. of Chief H.R.Off./Equal Employ. Opportunity Off. (ACHRO/EEO)	200.00	200.00	0.00
14	California Association of School Business Officials (CASBO)	660.00	660.00	0.00
14	Equal Employment, Diversity & Equity Consortium (EEDC)	320.00	320.00	0.00
14	Online Collective Bargaining Database (CCLC)	2,500.00	2,500.00	0.00
14	Public Agency Risk Managers Association (PARMA)	100.00	100.00	0.00
14	So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)	2,500.00	2,500.00	0.00
14	So. Thirty Human Resources Consortium (Southern 30)	200.00	200.00	0.00
	SUBTOTAL	6,480.00	6,480.00	0.00
OFFICE OF INFORMATION TECHNOLOGY (15)				
15	EDUCAUSE (Professional Assoc. for Computing & Information)	2,420.00	2,420.00	0.00
15	Information Systems Security Association	115.00	115.00	0.00
	SUBTOTAL	2,535.00	2,535.00	0.00
	TOTAL DISTRICT MEMBERSHIPS	66,354.00	66,354.00	0.00

		Jan 22, 08	Jul 28, 08	Difference
OFFICE OF THE PRESIDENT (20)				
*	20 American Association of Community Colleges (AACC)	12,690.00	14,000.00	1,310.00
	20 Public Relation Society of America (PRSA)	365.00	365.00	0.00
	20 Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	20,000.00	20,000.00	0.00
	SUBTOTAL	33,055.00	34,365.00	1,310.00
OFFICE OF PHYSICAL PLANT (21)				
	21 Assn. of Physical Plant Adm. of Universities and Colleges (APPA)	960.00	960.00	0.00
	SUBTOTAL	960.00	960.00	0.00
OFFICE OF INSTRUCTION (22)				
	22 Council for Resource Development	195.00	195.00	0.00
	22 Honors Transfer Council	75.00	75.00	0.00
	22 LA/OC Regional Consortium for Contract Education	100.00	100.00	0.00
	22 National Collegiate Honors Council	500.00	500.00	0.00
	22 The Research and Planning Group	350.00	350.00	0.00
	22 Western Regional Honors Council	50.00	50.00	0.00
	SUBTOTAL	1,270.00	1,270.00	0.00
OFFICE OF THE ACADEMIC SENATE (23)				
	23 Academic Senate for California Community Colleges	2,541.00	2,541.00	0.00
	SUBTOTAL	2,541.00	2,541.00	0.00
OFFICE OF STUDENT SERVICES (24)				
	24 California Community Colleges Chief Student Services Adm. Assoc.	300.00	300.00	0.00
	24 Health Services Association for California Community Colleges	75.00	75.00	0.00
	24 NAFSA (National Association of Foreign Student Advisors)	265.00	265.00	0.00
	24 National Association for the Education of Young Children	900.00	900.00	0.00
	SUBTOTAL	1,540.00	1,540.00	0.00
OFFICE OF FINANCIAL AID & STUDENT SERVICES (26)				
*	26 National Assoc. of Student Financial Aid Administrators (NASFAA)	1,819.00	1,879.00	60.00
	SUBTOTAL	1,819.00	1,879.00	60.00
OFFICE OF ADMISSIONS, RECORDS & STUDENT SERVICES (30)				
*	30 Amer. Assoc. of Collegiate Registrars & Adm. Off. (AACRAO)	1,288.00	1,421.00	133.00
	30 Calif. Assoc. of Comm. College Registrars & Adm. Officers (CACCRAO)	200.00	200.00	0.00
	30 Consortium of So. Calif. Colleges and Universities (CSCCU)	250.00	250.00	0.00
	SUBTOTAL	1,738.00	1,871.00	133.00
OFFICE OF COMMUNITY EDUCATION & CONTRACT EDUCATION (31)				
	31 Association of Continuing & Community Education (ACCE)	75.00	75.00	0.00
	SUBTOTAL	75.00	75.00	0.00

7/28/08

SADDLEBACK COLLEGE MEMBERSHIPS
2008/09

EXHIBIT A
Page 3 of 9

		Jan 22, 08	Jul 28, 08	Difference
OFFICE OF SAFETY & SECURITY (34)				
34	California College & University Police Chief Association (CCUPCA)	75.00	75.00	0.00
34	Int'l Assoc. of Campus Law Enforcement Adm.	225.00	225.00	0.00
	SUBTOTAL	300.00	300.00	0.00
OFFICE OF STUDENT DEVELOPMENT (36)				
36	Alpha Gamma Sigma Honor Society	50.00	50.00	0.00
36	California Nurses Student Association (CNSA)	30.00	30.00	0.00
*	36 Costco	0.00	95.00	95.00
36	National Student Nurses Association (NSNA)	70.00	70.00	0.00
36	National Wheelchair Basketball Association	425.00	425.00	0.00
36	Phi Theta Kappa	55.00	55.00	0.00
	SUBTOTAL	630.00	725.00	95.00
OFFICE OF COLLEGE PUBLIC INFORMATION (38)				
*	38 National Council for Marketing and Public Relations (NCMPR)	350.00	350.00	0.00
	SUBTOTAL	350.00	350.00	0.00
DIVISION OF BUSINESS SCI., VOC. ED. & ECONOMIC DEVT. (50)				
50	California Association for Local Economic Development (ASTD)	80.00	80.00	0.00
50	National Coalition of Advance Technology Centers (NCATC)	600.00	600.00	0.00
	SUBTOTAL	680.00	680.00	0.00
DIVISION OF COUNSELING SERVICES & SPECIAL PROGRAMS (51)				
51	American Association of Women in Community Colleges (AAWCC)	100.00	100.00	0.00
51	California Community College Counselors Association	15.00	15.00	0.00
51	California Community College EOPS Association	85.00	85.00	0.00
51	California Placement Association	125.00	125.00	0.00
51	Cooperative Education & Internship Association	350.00	350.00	0.00
51	National Association of Colleges and Employers (NACE)	300.00	300.00	0.00
*	51 Recording for Blind and Dyslexic Program	500.00	950.00	450.00
51	South Coast Higher Education Council (SCHEC)	50.00	50.00	0.00
51	Southern Calif. Intersegmental Articulation Council (SCIAC)	40.00	40.00	0.00
51	Transfer Center Directors Association	50.00	50.00	0.00
	SUBTOTAL	1,615.00	2,065.00	450.00
DIVISION OF ADVANCED TECHNOLOGY & APPLIED SCIENCES (52)				
52	Automotive Engine Rebuilders Association	459.00	459.00	0.00
*	52 Automotive Service Council	0.00	50.00	50.00
52	Broadcast Education Association	100.00	100.00	0.00
*	52 California Broadcasters Association	0.00	100.00	100.00
52	California Internship & Work Experience Assn. (CIWEA)	150.00	150.00	0.00
52	California Native Plant Society	35.00	35.00	0.00
52	Collegiate Broadcasters, Inc.	80.00	80.00	0.00
*	52 Fashion Bureau	0.00	200.00	200.00
52	National Association of Broadcasters	360.00	360.00	0.00
52	Population Reference Bureau	39.00	39.00	0.00
*	52 Radio, TV, News Directors Association	0.00	130.00	130.00
52	Society Conservation Biology	95.00	95.00	0.00

7/28/08

SADDLEBACK COLLEGE MEMBERSHIPS
2008/09

EXHIBIT A
Page 4 of 9

		Jan 22, 08	Jul 28, 08	Difference
52	Society for Ecological Restoration	147.00	147.00	0.00
52	Society for Ecological Restoration-California	30.00	30.00	0.00
* 52	S.O. C. Chamber of Commerce	0.00	265.00	265.00
SUBTOTAL		1,495.00	2,240.00	745.00
DIVISION OF LIBERAL ARTS & LEARNING RESOURCES (53)				
* 53	Associated College Press	135.00	139.00	4.00
53	Associated Writing Programs	395.00	395.00	0.00
53	Association of College and Research Libraries	90.00	90.00	0.00
53	College Media Advisors	160.00	160.00	0.00
53	Community College Journalism Association	80.00	80.00	0.00
53	Council of Chief Librarians	100.00	100.00	0.00
53	English Council of California Two Year Colleges (ECCTYC)	125.00	125.00	0.00
53	Journalism Association of Community Colleges (JACC)	200.00	200.00	0.00
53	Learning Resources Assoc. of the Calif. Community Colleges	200.00	200.00	0.00
53	Library Orientation and Instruction Exchange (LEOX)	60.00	60.00	0.00
SUBTOTAL		1,545.00	1,549.00	4.00
DIVISION OF HEALTH, HUMAN SERVICES & EMERITUS (54)				
* 54	American Academy of Professional Coders	0.00	120.00	120.00
54	Board of Registered Nursing	200.00	200.00	0.00
54	California Assn. of Alcohol and Drug Abuse Counselors (CAADAC)	300.00	300.00	0.00
54	California Association for Alcohol & Drug Educators	200.00	200.00	0.00
54	CAAHEP	450.00	450.00	0.00
54	California Paramedic Program Directors	50.00	50.00	0.00
54	CoAEMSP (Paramedic Accrediting Organization)	950.00	950.00	0.00
54	International Association Eating Disorder Professionals (IAEDP)	300.00	300.00	0.00
* 54	International Nursing Association for Clinical simulation and Learning	0.00	275.00	275.00
54	National Association of EMS Educators	105.00	105.00	0.00
54	National League for Nursing	1,225.00	1,225.00	0.00
54	National League for Nursing Accrediting Commission	1,560.00	1,560.00	0.00
54	National Organization of Associated Degree Nursing (NOADN)	400.00	400.00	0.00
54	National Organization for Human Services Education (NOHSE)	190.00	190.00	0.00
54	Orange County/Long Beach Consortium For Nursing	150.00	150.00	0.00
54	So. Calif. Organ. of Assoc. Degree Nurs'g Prog. Directors	100.00	100.00	0.00
SUBTOTAL		6,180.00	6,575.00	395.00
DIVISION OF FINE ARTS (55)				
55	Association of Performing Arts Presenters	759.00	759.00	0.00
55	California Presenters	150.00	150.00	0.00
55	College Art Association of America	300.00	300.00	0.00
55	Music Association of California Community Colleges	75.00	75.00	0.00
55	National Communication Assoc.	275.00	275.00	0.00
55	National Council for Education of the Ceramic Arts (NCECA)	100.00	100.00	0.00
55	The International Ticket Association (INTIX)	195.00	195.00	0.00
55	Western Arts Alliance	375.00	375.00	0.00
55	Western States Communication Assoc.	40.00	40.00	0.00
SUBTOTAL		2,269.00	2,269.00	0.00
DIVISION OF MATH, SCIENCE & ENGINEERING (56)				
56	American Association for the Advancement of Science	250.00	250.00	0.00
56	Two Year College Chemistry Consortium	25.00	25.00	0.00
56	National Science Teachers Assn. (NSTA)	65.00	65.00	0.00
SUBTOTAL		340.00	340.00	0.00

7/28/08

SADDLEBACK COLLEGE MEMBERSHIPS
2008/09

EXHIBIT A
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Jan 22, 08 Jul 28, 08 Difference

DIVISION OF PE AND ATHLETICS (57)

57	California Community Athletic Director	100.00	100.00	0.00
* 57	California Community Colleges Men's Basketball Association	0.00	125.00	125.00
57	Golden State Spirit Association (GASSA)	30.00	30.00	0.00
57	Orange Empire Conference	4,900.00	4,900.00	0.00
* 57	Southern California Football Association /National Conference Southern	0.00	2000.00	2,000.00
SUBTOTAL		5,030.00	7,155.00	2,125.00

DIVISION OF SOCIAL & BEHAVIORAL SCIENCES (58)

58	National Women's Studies Association	150.00	150.00	0.00
SUBTOTAL		150.00	150.00	0.00

* Changes from January 22, 2008 list.

TOTAL SADDLEBACK COLLEGE MEMBERSHIPS		63,582.00	68,899.00	5,317.00
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		Jan 22, 08	Jul 28, 08	Difference
OFFICE OF THE PRESIDENT (20)				
20	American Association of Community Colleges	7,950.00	7,950.00	0.00
20	Association for Institutional Research (AIR)	410.00	410.00	0.00
20	California Association for Institutional Research (CAIR)	90.00	90.00	0.00
*	20 Community College Public Relations Organization	25.00	50.00	25.00
20	Council for Higher Education Accreditation	455.00	501.00	46.00
20	Council for Resource Development	585.00	585.00	0.00
20	Irvine Chamber of Commerce	525.00	525.00	0.00
20	Irvine Sister Cities Foundation Association	25.00	25.00	0.00
20	National Council for Marketing and Public Relations	250.00	250.00	0.00
20	Network of California Community College Foundations	250.00	250.00	0.00
20	The Research and Planning Group for the Calif. Community Colleges	350.00	350.00	0.00
*	20 Tustin Chamber of Commerce	175.00	150.00	-25.00
20	Western Assoc. of Sch. & Coll. Accreditation Commission for Colleges	14,191.20	14,191.20	0.00
SUBTOTAL		25,281.20	25,327.20	46.00
OFFICE OF PHYSICAL PLANT (21)				
21	International Facility Management Association (IFMA)	297.00	297.00	0.00
SUBTOTAL		297.00	297.00	0.00
OFFICE OF INSTRUCTION (22)				
22	California Community Colleges Chief Instructional Officers	300.00	300.00	0.00
22	Honors Transfer Council	90.00	90.00	0.00
22	National Collegiate Honors Council	600.00	600.00	0.00
22	Orange Empire Athletic Conference	4,400.00	4,400.00	0.00
SUBTOTAL		5,390.00	5,390.00	0.00
OFFICE OF THE ACADEMIC SENATE (23)				
23	Academic Senate for California Community Colleges	1,500.00	1,500.00	0.00
SUBTOTAL		1,500.00	1,500.00	0.00
OFFICE OF STUDENT SERVICES (24)				
24	Calif. Community College Chief Student Services Officers Association	300.00	300.00	0.00
24	Calif. Community College Early Childhood Educators	30.00	30.00	0.00
24	City of Irvine Child Resource & Information Center	80.00	80.00	0.00
24	Health Services Assoc. of the California Community Colleges	75.00	75.00	0.00
24	National Academy of Education for Young Children (NAEYC)	100.00	100.00	0.00
SUBTOTAL		585.00	585.00	0.00
OFFICE OF FINANCIAL AID (26)				
26	National Assoc. of Student Financial Aid Admin. (NASFAA)	1,300.00	1,300.00	0.00
26	Western Association of Veteran Education Specialist (WAVES)	25.00	25.00	0.00
SUBTOTAL		1,325.00	1,325.00	0.00
OFFICE OF ADMISSIONS, RECORDS & STUDENT SERVICES (30)				
30	Calif. Assn. of Community College Registrars and Adm. Officers (CACCRAO)	200.00	200.00	0.00
SUBTOTAL		200.00	200.00	0.00
OFFICE OF COMMUNITY EDUCATION & CONTRACT EDUCATION (31)				
31	Association of Community & Continuing Education (ACCE)	160.00	160.00	0.00
31	California Community College Association for Occupational Education	45.00	45.00	0.00
SUBTOTAL		205.00	205.00	0.00

		Jan 22, 08	Jul 28, 08	Difference
OFFICE OF OUTREACH & COMMUNITY RELATIONS (33)				
33	Consortium of Southern California Colleges and Universities	250.00	250.00	0.00
	SUBTOTAL	250.00	250.00	0.00
OFFICE OF SAFETY & SECURITY (34)				
*	34 California Emergency Services Association (CSEA)	0.00	160.00	160.00
34	California College and University Police Chiefs Association	75.00	75.00	0.00
34	International Association of Chiefs of Police	100.00	100.00	0.00
34	Orange County Training Managers Association	70.00	70.00	0.00
	SUBTOTAL	245.00	405.00	160.00
OFFICE OF SPECIAL PROGRAMS & SERVICES (35)				
35	California Community Colleges CalWorks Association (CCCCA)	50.00	50.00	0.00
	SUBTOTAL	50.00	50.00	0.00
OFFICE OF LIBRARY SERVICES (37)				
37	Association of College and Research Libraries	110.00	110.00	0.00
37	California Art Association (CAA)	325.00	325.00	0.00
37	California Library Association	150.00	150.00	0.00
37	California Reading and Learning Association	50.00	50.00	0.00
37	Council of Chief Librarians	100.00	100.00	0.00
37	Learning Resources Association of the California Community College	200.00	200.00	0.00
37	National College Learning Center Association	50.00	50.00	0.00
	SUBTOTAL	985.00	985.00	0.00
TECHNOLOGY SERVICES (41)				
*	41 Aucta	0.00	541.00	541.00
41	Consortium of College and University Media Centers (CCIMC)	325.00	325.00	0.00
	SUBTOTAL	325.00	866.00	541.00
SCHOOL OF FINE ARTS (70)				
70	American Forensic Association	30.00	30.00	0.00
70	College Art Association of America	750.00	750.00	0.00
70	Cross Examination Debate Association	40.00	40.00	0.00
70	Music Association of California Community Colleges	75.00	75.00	0.00
*	70 Theatre Communications Group	0.00	500.00	500.00
70	United States Institute of Theatre Technology	180.00	180.00	0.00
	SUBTOTAL	1,075.00	1,575.00	500.00
SCHOOL OF GUIDANCE & COUNSELING (73)				
73	National Association of Colleges & Employers (NACE)	360.00	360.00	0.00
73	South Coast Higher Education Council (SHEC)	50.00	50.00	0.00
73	Southern California Intersegmental Articulation Council	75.00	75.00	0.00
73	Transfer Center Director Association	50.00	50.00	0.00
	SUBTOTAL	535.00	535.00	0.00
SCHOOL OF HUMANITIES & LANGUAGES (74)				
74	American Historical Association	140.00	140.00	0.00
74	Calif. Association of Teachers of English to Speakers of Other Languages	50.00	50.00	0.00
74	Community College Humanities Association	300.00	300.00	0.00
74	English Council of California Two Year Colleges	105.00	105.00	0.00
74	Organization of American Historians	140.00	140.00	0.00
74	Teachers of English to Speakers of Other Languages	120.00	120.00	0.00
	SUBTOTAL	855.00	855.00	0.00

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IRVINE VALLEY COLLEGE MEMBERSHIPS
2008/09

EXHIBIT A
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		Jan 22, 08	Jul 28, 08	Difference	
COMPUTER LEARNING CENTER (75)					
75	Cisco Consortium	500.00	500.00	0.00	
75	Oracle	500.00	500.00	0.00	
SUBTOTAL		1,000.00	1,000.00	0.00	
SCHOOL OF LIFE SCIENCES & TECHNOLOGIES (76)					
*	76	Association of Biology Laboratory Education	35.00	40.00	5.00
SUBTOTAL		35.00	40.00	5.00	
SCHOOL OF HEALTH SCIENCES, PHYSICAL ED. & ATHLETICS (77)					
77	American College Dance Festival Association	250.00	250.00	0.00	
SUBTOTAL		250.00	250.00	0.00	
SCHOOL OF PHYSICAL SCIENCES & TECHNOLOGIES (78)					
*	78	American Association of Physics Teachers	131.00	180.00	49.00
	78	American Chemical Society	136.00	136.00	0.00
*	78	Orange County Astronomers Association	50.00	57.00	7.00
SUBTOTAL		317.00	373.00	56.00	
SCHOOL OF EXTENDED EDUCATION (80)					
*	80	National College Testing Association	0.00	40.00	40.00
SUBTOTAL		0.00	40.00	40.00	
SCHOOL OF MATHEMATICS, COMPUTER SCIENCE AND ENGINEERING (81)					
	81	Mathematical Association of America	300.00	300.00	0.00
*	81	National Council of Teachers of Mathematics	0.00	105.00	105.00
SUBTOTAL		300.00	405.00	105.00	
TOTAL IRVINE VALLEY COLLEGE MEMBERSHIPS		41,005.20	42,458.20	1,453.00	

* Changes from January 22, 2008 list.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
ADVANCED TECHNOLOGY AND EDUCATION PARK (ATEP)
2008/09

EXHIBIT A
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			Jan 22, 08	Jul 28, 08	Difference
OFFICE OF THE PROVOST (16)					
*	16	<i>Community College Public Relations Organization (CCPRO)</i>	0.00	175.00	175.00
*	16	<i>League for Innovation in the Community College</i>	0.00	825.00	825.00
*	16	<i>National Council for Continuing Education & Training (NCCET)</i>	0.00	200.00	200.00
*	16	<i>National Council for Marketing & Publications (NCMPR)</i>	0.00	350.00	350.00
	16	Public Relations Society of America	375.00	365.00	-10.00
	16	Tustin Chamber of Commerce	164.00	175.00	11.00
SUBTOTAL			539.00	2,090.00	1,551.00
CENTER FOR APPLIED COMPETITIVE TECHNOLOGIES (16)					
	16	National Coalition of Advanced Technology Centers (NCATC)	600.00	600.00	0.00
	16	Optical Society of Southern California (OSSC)	100.00	100.00	0.00
SUBTOTAL			700.00	700.00	0.00
TOTAL ATEP MEMBERSHIPS			1,239.00	2,790.00	1,551.00

* Changes from January 22, 2008 list

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EXHIBIT A
Page 1 of 9SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT MEMBERSHIPS
2008/09

		Jan 22, 08	Jul 28, 08	Difference
OFFICE OF THE GOVERNING BOARD (10)				
10	Association of Governing Boards of Universities and Colleges	2,110.00	2,110.00	0.00
10	Orange County School Board Association	125.00	125.00	0.00
	SUBTOTAL	2,235.00	2,235.00	0.00
OFFICE OF THE CHANCELLOR (11)				
11	American Association of Community Colleges	1,160.00	1,160.00	0.00
11	Commission on Athletics	15,945.00	15,945.00	0.00
11	Community College League of California (CCLC)	29,806.00	29,806.00	0.00
11	League For Innovation in the Community College	600.00	600.00	0.00
11	Orange County Business Council	5,000.00	5,000.00	0.00
	SUBTOTAL	52,511.00	52,511.00	0.00
OFFICE OF PUBLIC INFORMATION (11)				
11	Association of College Administration Professionals	195.00	195.00	0.00
11	National Council for Marketing & Public Relations (NCMPR)	350.00	350.00	0.00
11	Orange County Public Affairs Association	50.00	50.00	0.00
11	Public Relations Association of Southern California Colleges	50.00	50.00	0.00
11	Public Relations Society of America	375.00	375.00	0.00
11	South Orange County Chamber of Commerce	235.00	235.00	0.00
	SUBTOTAL	1,255.00	1,255.00	0.00
OFFICE OF TECHNOLOGY AND LEARNING SERVICES (12)				
12	Association for Institutional Research	343.00	343.00	0.00
12	Research and Planning Group for Calif. Comm. Colleges	350.00	350.00	0.00
12	Society for College and University Planning	645.00	645.00	0.00
	SUBTOTAL	1,338.00	1,338.00	0.00
OFFICE OF HUMAN RESOURCES (14)				
14	Assn. of Chief H.R.Off./Equal Employ. Opportunity Off. (ACHRO/EEO)	200.00	200.00	0.00
14	California Association of School Business Officials (CASBO)	660.00	660.00	0.00
14	Equal Employment, Diversity & Equity Consortium (EEDEC)	320.00	320.00	0.00
14	Online Collective Bargaining Database (CCLC)	2,500.00	2,500.00	0.00
14	Public Agency Risk Managers Association (PARMA)	100.00	100.00	0.00
14	So. Cal. Comm. College Dist. Employment Relations Consortium (LCW Videoconference)	2,500.00	2,500.00	0.00
14	So. Thirty Human Resources Consortium (Southern 30)	200.00	200.00	0.00
	SUBTOTAL	6,480.00	6,480.00	0.00
OFFICE OF INFORMATION TECHNOLOGY (15)				
15	EDUCAUSE (Professional Assoc. for Computing & Information)	2,420.00	2,420.00	0.00
15	Information Systems Security Association	115.00	115.00	0.00
	SUBTOTAL	2,535.00	2,535.00	0.00
	TOTAL DISTRICT MEMBERSHIPS	66,354.00	66,354.00	0.00

* Changes from January 22, 2008

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Trustees' Requests for Attending Conferences
ACTION: Approval

BACKGROUND

The Orange County Department of Education requires that all travel/mileage expenses claimed by Trustees for official college business be approved by the Board of Trustees as well as their requests to attend upcoming conferences and meetings.

STATUS

The official trips reported in Exhibit A require Board approval for payment by the County of Orange.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the Trustees' requests for attending conference(s) as shown in Exhibit A.

Item Submitted By: *Dr. Raghu P. Mathur, Chancellor*

TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS

Trustees wishing to attend:

EVENT/LOCATION	DATE(s)*	ESTIMATED COST** (per person)
National Council for Continuing Education and Training National Conference Marriott at Key Center Cleveland, Ohio	October 5 – October 7, 2008 (3)	\$1,200.00
Green California Community College Summit Pasadena Convention Center Pasadena, CA	October 8 – 9, 2008 (1)	\$600.00

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Change August Board Meeting Date
ACTION: Approval

BACKGROUND

The Chancellor has requested a change in date for the August Board meeting which is currently scheduled to take place on August 25, 2008.

STATUS

It is suggested that the August 25, 2008 Board meeting take place on Tuesday, August 26, 2008 at 5:00 p.m.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees select August 26, 2008 at 5:00 p.m. as the new date for the August 2008 Board meeting.

Item Submitted By: *Dr. Raghu P. Mathur, Chancellor*

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Purchase Orders/Confirming Requisitions
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, commencing with Sections 85230, purchase orders/confirming requisitions, and purchase order change order listings are submitted for approval of the Board of Trustees.

STATUS

Purchase orders processed in accordance with the general priorities of the adopted budget and numbered P08-05052 through P08-05145 amounting to \$1,093,631.42 and P09-00092 through P09-00535 amounting to \$25,230,706.48 are submitted to the Board of Trustees for approval. Confirming requisitions dated May 30, 2008 through July 8, 2008 totaling \$59,327.54 are also submitted.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the purchase orders/confirming requisitions listed in EXHIBIT A.

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-05052 Through P08-05145

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-05052	SADDLEBACK APPLIANCES	EQUIPMENT FOR CDES	\$978.59
P08-05053	SADDLEBACK APPLIANCES	Dept. Equipment	\$1,436.53
P08-05054	CAL'S CAMERAS	Departmental Camera	\$248.36
P08-05055	NATURAL GREEN	removal of concrete ATEP sign	\$1,200.00
P08-05056	CSU FULLERTON	ATEP Project	\$47,500.00
P08-05057	OC REGISTER	ADVERTISING	\$1,438.24
P08-05058	CAPISTRANO-LAGUNA BEACH ROP	PARTNER STIPEND REIMBURSEMENT	\$4,500.00
P08-05059	UTHUS, STEVE	REIMBURSEMENT FOR GIS GRANT	\$81.91
P08-05060	CARPENTER, RYA	REIMBURSEMENT FOR GIS GRANT	\$76.92
P08-05061	BRODHEAD GARRETT-FREY SCIENTIF	supplies for DMP at ATEP	\$175.44
P08-05062	GANDER-PRINTCO	BUSINESS CARDS/H.LEE STUD TRUSTEE	\$38.79
P08-05063	DIVERSIFIED PRINTERS, INC.	SADDLEBACK COLLEGE STUDENT HANDBOOK	\$18,774.00
P08-05064	SCHULZ, TERRY	Contract Services	\$300.00
P08-05065	CERTIPORT	MOUS TEST VOUCHERS	\$2,730.00
P08-05066	BARCODE PLANET	Scanner/Printer/Accessories	\$1,702.22
P08-05067	COASTLINE ROP	REIMBURSE GRANT FUND EXPENDITURE	\$7,802.60
P08-05068	JOYCE INSPECTION & TESTING	INSPECTOR AGRMT FOR F.A. RESTROOM	\$108,928.00
P08-05069	SOCCCD TRUSTEE FOR FEDERAL/STA	Repayment of Cal Grant B	\$563.00
P08-05070	MARKET-BASED SOLUTIONS, INC.	Mandatory Assesments for AQMD	\$3,713.00
P08-05071	HEWITT & O'NEIL LLP	ATEP Project	\$12,013.16
P08-05072	SERF'S UP ENTERPRISES	Hull Painting & Cleaning for Boston Whal	\$595.00
P08-05073	APPLE COMPUTER, INC.	IMAC COMPUTERS FOR HIGH TECH LAB	\$5,089.82
P08-05074	IMAGE SOURCE, INC.	Image Source Prof. Services	\$3,900.00
P08-05075	OCE	FAX TONER	\$385.27
P08-05076	POLLOCK, BLANK & MCGINNIS ASSO	Consulting Services to District IT	\$4,757.98
P08-05077	CHAIDEZ, LEONARD INC.	LANDSCAPE REFRESH PROJECT	\$4,125.00
P08-05078	ROSS SYSTEMS, INC	Annual Maint-Gembase/UB Runtime-TAX ONLY	\$415.37
P08-05079	ARMSTRONG, LEE CO. INC.	INSTALL RUBBER FLOORING IN BGS BUILDING	\$830.00
P08-05080	S & B FOODS	Lorin Griset High School Event at IVC	\$936.35
P08-05081	OPTICAL SOCIETY OF SO CA	OSSC MEMBERSHIP RENEWAL	\$100.00
P08-05082	DELL MARKETING	DELL LASER PRINTER CARTRIDGE	\$386.91
P08-05083	OC REGISTER	ADVERTISING	\$1,663.64
P08-05084	WAXIE SANITARY SUPPLY	CUSTODIAN - LIQUID SOAP	\$240.19
P08-05085	HAITBRINK ASPHALT PAVING, INC.	PAVE DUGOUTS	\$3,950.00
P08-05086	OC REGISTER	PRINT ADVERTISING	\$1,572.33
P08-05087	SANTA MARGARITA FORD	DELIVERY VAN	\$22,360.28
P08-05088	SUNBELT RENTALS	State Championship Swim Event	\$.00
P08-05089	PUBLIC ECONOMICS, INC.	CONSULTING SERVICES-REDEVELOPMENT	\$135,000.00
P08-05090	SPECTRUM INDUSTRIES, INC.	Computer Chairs	\$5,468.26
P08-05091	SEHI PROCOMP COMPUTER PRODUCTS	PRINTERS	\$11,208.56
P08-05092	TROXELL COMMUNICATIONS, INC.	LCD MONITORS	\$7,465.56
P08-05093	REINBERGER PRINTWERKS	Commencement Program 2008	\$3,868.23
P08-05094	CASAGRANDE, JOHN T.	Consultant for EOPS	\$9,500.00
P08-05095	WIRED PLANET	District Website Maintenance and Monthly	\$300.00
P08-05096	GLAXO SMITH KLINE (GSK)	vaccine required for students	\$1,483.80
P08-05097	Z CORPORATION	DMP MATERIALS	\$4,340.88
P08-05098	LIFETIME MEMORY PRODUCTS, INC.	8 GB Ram for DMP computers	\$229.35
P08-05099	HERTZ EQUIPMENT RENTAL	SKIPLOADER RENTAL	\$961.43
P08-05100	KIRK XPEDX	COLOR PAPER "WAUSAU" ORCHID	\$1,211.38
P08-05101	SANDO, JEAN K.	NSF Center Contract: Jean Sando	\$1,855.00
P08-05102	JOHNSON CONTROLS, INC.	HVAC PARTS	\$23.31
P08-05103	LAVEY ROOFING SERVICES, INC.	REPAIR ROOF LEAKS	\$3,650.00
P08-05104	OCE	OCE FAX MAINTENANCE AGREEMENT	\$22.00
P08-05105	HPL MECHANICAL CONTRACTOR, INC	EMERGENCY REPAIR	\$657.83
P08-05106	COASTLINE ROP	to pay invoice received by Coastline R.O	\$1,100.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

v4.2

Purchase Order Numbers P08-05052 Through P08-05145

PO #	Vendor Name	Purchase Order Description	Total Cost
P08-05107	HORIZON	BASEBALL FIELD - FUNGICIDE	\$1,363.93
P08-05108	ATI	RN PREDICTOR TEST	\$30.00
P08-05109	TUSTIN UNIFIED SCHOOL DISTRICT	Facility Use Fees for classes taught at	\$1,560.00
P08-05110	BEE MAN	SSC - REMOVE BEE HIVE	\$95.00
P08-05111	PBS VIDEO	DVD-TEACH ME DIFFERENT	\$13.98
P08-05112	MILLER, NICOLE	612956 SCHOLARSHIP FOR STUDENT	\$349.00
P08-05113	R2A ARCHITECTURE	FOR ARCHITECT AGRMT.	\$179,235.00
P08-05114	R2A ARCHITECTURE	FOR ARCHITECT AGRMT.	\$162,659.00
P08-05115	HAITBRINK ASPHALT PAVING, INC.	removal of debris	\$1,215.00
P08-05116	GOVERNMENT FINANCIAL STRATEGIE	ATEP Project	\$90,000.00
P08-05117	OC PRINTING CO.	decal for windshield of health ctr golf	\$227.35
P08-05118	KOPECKY, ROBERT J.	Reimburse SOCCCD Checking	\$4,000.00
P08-05119	OC REGISTER	ADVERTISING	\$320.40
P08-05120	OC PRINTING CO.	Theatre Tech Cert. program brochures fro	\$2,521.35
P08-05121	OC REGISTER	AD FOR BID 1080	\$356.00
P08-05122	BOND LOGISTIX LLC	Arbitrage Rebate Compliance Services	\$2,600.00
P08-05123	COLORADO TIME SYSTEMS	payment for generator rental for swimmin	\$1,546.24
P08-05124	RP GROUP	Consultant agreement	\$100,000.00
P08-05125	VILLALBA, RAUL	CONSULTANT SERVICES FOR REVIEW OF IVC PA	\$250.00
P08-05126	CA DEPT OF PUBLIC HEALTH (CDPH	Clinical Laboratory Registration	\$59.00
P08-05127	SADDLEBACK VALLEY U.S.D.	KALEIDOSCOPE 7&8TH GRADE GRANT TRANS REI	\$218.08
P08-05128	SADDLEBACK VALLEY U.S.D.	KALEIDOSCOPE 7&8TH GRADE GRANT TRANS REI	\$322.54
P08-05129	DHK PLUMBING & PIPING, INC.	AGB STORM DRAIN & OVERFLOW	\$3,424.44
P08-05130	DHK PLUMBING & PIPING, INC.	AGB - SEWER CAMERA SERVICE FOR WASTE LIN	\$280.00
P08-05131	RP GROUP	Consultant agreement	\$110.00
P08-05132	NAT'L COALITION-ADV TECH CTRS	NSF DUE 0501527 - Consultant - NCATC	\$2,500.00
P08-05133	OC REGISTER	ADVERTISING	\$1,609.12
P08-05134	L.A. WEEKLY	To pay LA Weekly for advertisement.	\$1,200.00
P08-05135	LIU, CHENG-HSIN	NSF DUE 0501527 - CONSULTANT - Paul Liu	\$8,000.00
P08-05136	WOHLERS ASSOCIATES, INC.	NSF DUE 0501527 - Consultant - Terry Woh	\$5,475.02
P08-05137	JOHNSON & ASSOCIATES	Base Salary Survey	\$29,500.00
P08-05138	CHEZ NAZ BAKERY	Lunches for EOPS eligible students	\$338.98
P08-05139	ASSESSMENT TECHNOLOGIES GROUP	SOCCCD-Candidate Assessments	\$3,390.00
P08-05140	OC REGISTER	AD FOR RES. LEASE OF PROPERTY STRAWBERRI	\$875.76
P08-05141	HAMPTON TEDDER ELECTRIC CO.	CHECKED SYSTEM	\$1,360.00
P08-05142	CAPISTRANO UNIFIED SCHOOL DIST	7 & 8th GRADE GRANT CAREER EXPLORATION C	\$24,595.49
P08-05143	GALLUP PRESS BOOKS	7 & 8TH GRADE GRANT STRENGTHS EXPLORER	\$6,405.50
P08-05144	BAMWALL CO.	B-304 EMERGENCY DOOR REPAIR	\$330.00
P08-05145	SADDLEBACK VALLEY U.S.D.	3-D MODELING GRANT STIPEND	\$1,440.75
			=====
			\$1,093,631.42

BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00092	MAPLESOFT	Maple Subscription 1 year software and s	\$1,818.62
P09-00093	ORACLE COMPUTER	Licenses and upgrades for 50 user Oracle	\$500.00
P09-00094	GOVPLACE	Endpoint Anti-Virus Renewal	\$31,854.00
P09-00095	METRONOME, INC.	Telecom System Annual Maintenance Renewa	\$192,960.60
P09-00096	WESTMINSTER PRESS, INC.	PRINTING OF E.I. SCHEDULES OF CLASSES	\$5,500.00
P09-00097	GOOD STUFF	GOOD STUFF SUBSCRIPTION	\$28.99
P09-00098	AACRAO	AACRAO Membership	\$1,421.00
P09-00099	SCHOOL SERVICES OF CA. INC.	Renewal/School Services of California	\$3,420.00
P09-00100	UNITED SITE SERVICES OF CA, IN	FENCE RENTAL	\$8,000.00
P09-00101	DANKA	MAINTENANCE - CANON COPIER	\$1,500.00
P09-00102	COAST LEARNING SYSTEMS	Video Course Use License	\$1,075.00
P09-00103	CA POWER PARTNERS, INC	ENERGY CONSERVATION PROJECTS	\$295,403.00
P09-00104	STEDMAN COMPUTER SYSTEMS	MS Visual Studio Team Suite/Developer Re	\$6,001.68
P09-00105	DORSZ, JEFF	Reimbursement for Internet Services	\$503.40
P09-00106	DUBAY, STEPHEN	Reimbursement for Internet Services	\$480.00
P09-00107	GASTON, JIM	Reimbursement for Internet Services	\$503.40
P09-00108	PHANEUF, JIM	Reimbursement for Internet Services	\$503.40
P09-00109	TREND OFFSET PRINTING	PRINTING OF SCHEDULES OF CLASSES	\$191,345.00
P09-00110	GARTNER GROUP	Specialized consulting	\$26,210.00
P09-00111	BUSH, KRISTEN	Consulting Services: Web Development & M	\$24,000.00
P09-00112	KEENAN & ASSOCIATES	Protected Insurance Program for Schools	\$1,662,218.00
P09-00113	EDUCAUSE	Educause Annual Membership	\$2,560.00
P09-00114	COMEVO, LLC	Hosting/Maintenance of Online Orientatio	\$3,750.00
P09-00115	COLLEGIATE DIRECTORIES, INC.	Athletics Directory	\$55.95
P09-00116	MC KESSON GENERAL MEDICAL	SUPPLIES FOR NURSING	\$69.93
P09-00117	RIDDELL/ALL AMERICAN	Football Equipment Reconditioning	\$4,722.40
P09-00118	BLUE BOOK OF COLLEGE ATHLETICS	Athletics Directory	\$158.92
P09-00119	WILSON, MICHAEL E.	CONSTRUCTION MGMT SERVICES	\$99,000.00
P09-00120	U.S. POSTMASTER	POSTAGE	\$1,227.86
P09-00121	TREND OFFSET PRINTING	PRINTING OF CLASS SCHEDULES	\$9,021.00
P09-00122	U.S. POSTMASTER	Postage for Fall 2008 Schedule of Classe	\$29,700.00
P09-00123	HALL & FOREMAN, INC.	SSC & AGB TOPOGRAPHIC SURVEY	\$3,500.00
P09-00124	ALISO VIEJO COMMUNITY ASSOC.	Booth Reservation fee for 7/4 event	\$75.00
P09-00125	CULLIGAN WATER CONDITIONING	Open PO soft water service	\$900.00
P09-00126	CELEBRITY CLEANERS	Open PO Laundry for Lab Coats	\$1,850.00
P09-00127	S & B FOODS	Com. Rel.-EEO/Staff Diversity	\$650.00
P09-00128	XEROX CORPORATION	Lease/Mtce Agmet for 15 Xerox Walk-up Co	\$133,853.00
P09-00129	PURETEC	EQUIPMENT MAINTENANCE & SUPPLIES	\$7,000.00
P09-00130	G/M BUSINESS INTERIORS	Furniture remodel A/R International	\$19,669.67
P09-00131	STUDENT INSURANCE CO.	2008/09 ACCIDENT/CATASTROPHIC/STUDENT/AT	\$51,953.00
P09-00132	OCE	MAINTENANCE AGREEMENT FOR FAX MACHINE	\$258.60
P09-00133	SNEED, RICHARD	Reimburse Medicare Premiums	\$1,157.00
P09-00134	WITT COMPANY	Maintenance for HC5500 Printer	\$900.00
P09-00135	WITT COMPANY	Maintenance for RISO RZ990 Printer	\$900.00
P09-00136	WITT COMPANY	Blanket PO for RISO Inks & Masters	\$6,000.00
P09-00137	GANDER-PRINTCO	Blanket PO to Gander for Shrinkwrap and	\$4,500.00
P09-00138	DANNER, MW	Maintenance for Cutter, Drill & Folder	\$1,400.00
P09-00139	WELLS FARGO #4214 FISCAL-IVC	Bursar's Credit Card Fee	\$45.00
P09-00140	WELLS FARGO #3465 FISCAL-IVC	Bursar's Credit Card Fee	\$45.00
P09-00141	STUDENT INSURANCE CO.	2008/09 ACCIDENT/CATASTROPHIC/STUDENT/AT	\$104,313.00
P09-00142	PROAIR	AC inspection and service	\$1,000.00
P09-00143	COLLEGE ART ASSOC.	Membership renewal	\$325.00
P09-00144	XEROX CORPORATION	XEROX COPIER MAINTENANCE/USAGE	\$1,800.00
P09-00145	AT&T	DATA LINES AT ATEP	\$1,500.00
P09-00146	SO CAL GAS CO.	NATURAL GAS	\$3,000.00

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00147	L & L CLEANING, INC.	CLEANING SERVICE FOR CLOSE OUT PHASE OF	\$20,000.00
P09-00148	BUDDY'S ALL STARS INC.	W XC Uniform supplies	\$2,108.03
P09-00149	KEENAN & ASSOCIATES	Claims Management Open PO	\$35,000.00
P09-00150	G/M BUSINESS INTERIORS	MOUSE PLATFORM	\$20.43
P09-00151	XEROX CORPORATION	XEROX COPIER/PRINTER/FAX	\$9,182.76
P09-00152	IRVINE RANCH WATER DIST.	WATER SERVICE	\$6,000.00
P09-00153	SO CAL EDISON CO	ELECTRIC SERVICE ATEP	\$45,000.00
P09-00154	FEDERAL EXPRESS	FEDERAL EXPRESS CHARGES	\$12,000.00
P09-00155	DEPT. OF SOCIAL SERVICES	LICENSING FEES FOR THE CHILD DEVELOPMENT	\$600.00
P09-00156	RJM DESIGN GROUP, INC.	ADA DESIGN FOR POOL TIMER AND SCOREBOARD	\$5,000.00
P09-00157	SOUTHERN 30	Southern 30 -Mbrship Dues	\$200.00
P09-00158	XEROX CORPORATION	XEROX COPIER-PAYROLL DEPARTMENT	\$5,500.00
P09-00159	XEROX CORPORATION	XEROX COPIER- BUSINESS SERVICES DEPARTME	\$8,300.00
P09-00160	KUSUNOKI, GARY I.	Hearing Examiner	\$1,000.00
P09-00161	PING CO.	W Golf Supplies	\$1,300.25
P09-00162	XEROX CORPORATION	DocuTech 6135 Lease/Maintenance	\$86,321.46
P09-00163	XEROX CORPORATION	Lease/Maint. for DocuColor 2045 Printer	\$44,576.00
P09-00164	GUEST ARTISTS	Performance: An Evening with Mark Twain	\$5,100.00
P09-00165	U.S. POSTMASTER	Postage for mailing Fall 08 Perf. Arts b	\$5,800.00
P09-00166	PENNYSAVER	Advertising for Summer 08 Guest Artists	\$2,300.00
P09-00167	XEROX CORPORATION	XEROX COPIER LEASE WITH MAINT. CONTRACT	\$2,712.36
P09-00168	XEROX CORPORATION	MAINTENANCE AGREEMENT FOR XEROX	\$643.80
P09-00169	GUEST ARTISTS	Expenses for "Evening of Comedy and Magi	\$6,000.00
P09-00170	COPYNET OFFICE SOLUTIONS, INC	Maint. for CopyStar	\$395.00
P09-00171	INGARDIA BROTHERS PRODUCE, INC	Groceries for Foods Lab.	\$7,000.00
P09-00172	SAFEWAY, INC.	Groceries for Foods Lab.	\$6,000.00
P09-00173	SMART VEND CORP.	Maintenance/License for Monitor	\$4,026.40
P09-00174	EDU BUSINESS SOLUTIONS	Maintenance & Upgrades for PrintShop Pro	\$2,922.00
P09-00175	CONSUMER REPORTS	Dept. Resource	\$26.00
P09-00176	COOKING LIGHT	Dept. Resource	\$22.00
P09-00177	GOURMET MAGAZINE	Dept. Resource	\$20.00
P09-00178	FINE COOKING	Dept. Resource	\$29.95
P09-00179	VEGETARIAN TIMES	Dept. Resource	\$21.95
P09-00180	LA CUCINA ITALIANA	Dept. Resource	\$23.97
P09-00181	NUTRITION ACTION NEWSLETTER	Dept. Resource	\$24.00
P09-00182	UNIV. OF CAL., DAVIS	Dept. Resource	\$10.00
P09-00183	PHOENIX BUSINESS MACHINES, INC	COPIER MAINTENANCE	\$350.00
P09-00184	PHOENIX GROUP	Citation Management	\$24,000.00
P09-00185	OC AUDITOR-CONTROLLER	Surcharge Parking Citations	\$25,000.00
P09-00186	BOB PARRETT CONSTRUCTION, INC.	A&R LOBBY PROJECT	\$35,421.00
P09-00187	ALBERTSONS	Groceries for Foods Lab.	\$10,000.00
P09-00188	BRIDGES.COM CO	Choices Planner/ Online Career Software	\$900.00
P09-00189	ARCHITECTURAL DIGEST	Dept. Resource	\$39.95
P09-00190	AIR CLEANING TECHNOLOGY	Maint. for Exhaust System	\$2,200.00
P09-00191	SIMPLICITY PATTERN CO., INC.	Dept. Resource	\$65.00
P09-00192	MC CALL'S PATTERN CO.	Dept. Resource	\$93.00
P09-00193	MC CALL'S PATTERN CO.	Dept. Resource	\$75.00
P09-00194	MC CALL'S PATTERN CO.	Dept. Resource	\$99.00
P09-00195	MC CALL'S PATTERN CO.	Dept. Resource	\$11.95
P09-00196	VOGUE PATTERNS PORTFOLIO	Dept. Resource	\$14.95
P09-00197	SEW BEAUTIFUL	Dept. Resource	\$24.99
P09-00198	CLOTILDE, INC.	Dept. Resource	\$23.95
P09-00199	APPAREL NEWS GROUP	Dept. Resource	\$65.00
P09-00200	COSMO GIRL	Dept. Resource	\$15.00
P09-00201	MARIE CLAIRE	Dept. Resource	\$12.00

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00202	MORE MAGAZINE	Dept. Resource	\$10.00
P09-00203	CCEIA	Annual membership renewal	\$150.00
P09-00204	ELLE MAGAZINE	Dept. Resource	\$14.00
P09-00205	INTERVIEW	Dept. Resource	\$8.97
P09-00206	SURFACE	Dept. Resource	\$19.95
P09-00207	VM+SD	Dept. Resource	\$42.00
P09-00208	WOMEN'S WEAR DAILY	Dept. Resource	\$99.00
P09-00209	FAIRCHILD BOOKS & VISUALS	Dept. Resource	\$49.00
P09-00210	WEST GROUP	Westlaw OnLine Research-VCHR	\$128.86
P09-00211	VILLALBA, RAUL	CONSULTANT SERVICES FOR REVIEW OF IVC PA	\$.00
P09-00212	PACIFIC PARKING SYSTEMS, INC.	Maintenance	\$2,880.00
P09-00213	XEROX CORPORATION	Copier Lease	\$2,108.76
P09-00214	OC AUDITOR-CONTROLLER	Range Fees	\$1,900.00
P09-00215	WELLS FARGO #2078 (DIST TRAVL)	TALK CORPORATION-Employment Verification	\$200.00
P09-00216	GALL'S OF LONG BEACH	Open PO - Uniforms	\$5,000.00
P09-00217	WELLS FARGO #2078 (DIST TRAVL)	GreenFax/Meixler (Recruitment)	\$200.00
P09-00218	DEPARTMENT OF JUSTICE	Fingerprinting - HR	\$6,000.00
P09-00219	ADCLUB ADVERTISING SERVICE	Recruitment/Advertising for SOCCCD	\$50,000.00
P09-00220	QUICK CAPTION, INC.	Real Time Captioning Services	\$11,600.00
P09-00221	LAGUNA BALLET, INC.	The Nutcracker Ballet - Dec. 08	\$25,000.00
P09-00222	VERIZON	Cell Phone Service	\$1,500.00
P09-00223	SOUTHERN COUNTIES OIL CO.	FUEL	\$30,000.00
P09-00224	XEROX CORPORATION	LEASE COPIER	\$2,528.00
P09-00225	DEAFINITELY PROF. INTERPRETING	Provide Interpreting Svs for Stds w/disa	\$30,000.00
P09-00226	AMTECH RELIABLE ELEVATOR CO.	ELEVATOR SERVICE	\$20,320.00
P09-00227	S & B FOODS	HR Com.Rel.	\$400.00
P09-00228	LINKS SIGN LANGUAGE INTERPRETI	Provide Interpreting Services	\$4,800.00
P09-00229	ROCKVIEW FARMS	For milk for the CDC children.	\$3,500.00
P09-00230	CITY OF TUSTIN	MCAS SUBLEASE CITY OF TUSTIN	\$6,600.00
P09-00231	MEDCO SUPPLY COMPANY	Athletic Training Supplies	\$8,027.43
P09-00232	MAGNA SYSTEMS, INC.	SUPPLIES FOR PEDIATRIC NURSING	\$171.47
P09-00233	POCKET NURSE ENTERPRISES, INC.	SUPPLIES FOR NURSING	\$230.87
P09-00234	POCKET NURSE ENTERPRISES, INC.	SUPPLIES FOR MEDICAL ASSISTING	\$202.28
P09-00235	COLLINS COMPANY	Tennis Team Supplies	\$1,574.24
P09-00236	P & R PAPER SUPPLY COMPANY	Laundry Supplies	\$847.17
P09-00237	LAUNDRY LOOPS INC.	Laundry Supplies	\$367.15
P09-00238	COATINGS SPECIALIST GROUP	Laundry Supplies	\$1,270.60
P09-00239	A-1 TEXTILES	Athletic Team Laundry Supplies	\$338.02
P09-00240	MYERS, W. CO.	Ice Machine Filters	\$122.46
P09-00241	NEXT DAY GOURMET	Ice Machine Filters - Training Room	\$120.64
P09-00242	HAITBRINK ASPHALT PAVING, INC.	POOL - REPLACE ASPHALT SIDEWALK	\$4,860.00
P09-00243	TROXELL COMMUNICATIONS, INC.	BSTIC CLASSROOM EQUIPMENT	\$43,569.79
P09-00244	RICOH AMERICAS CORPORATION	LEASE OF 1013 COPIER LOCATED IN MAIL ROO	\$575.44
P09-00245	RICOH AMERICAS CORPORATION	MAINTENANCEFOR MP1600SPF COPIER IVC WARE	\$550.00
P09-00246	RICOH AMERICAS CORPORATION	MAILROOM MAINTENANCE AGREEMENT	\$350.00
P09-00247	OC ASTRONOMERS	Orange County Astronomers membership	\$50.00
P09-00248	SIEMENS WATER TECHNOLOGIES	Annual Contract: Deionized Water Tanks	\$1,615.00
P09-00249	STINSON, AMY L.	REIMBURSEMENT FOR GEO FIELD TRIP RESERVA	\$200.00
P09-00250	COUNCIL ON HIGHER EDUCATION	Annual dues - CHEA	\$501.00
P09-00251	ACCJC	Annual membership to ACCJC	\$14,454.00
P09-00252	EUREKA CAREER INFO. SYSTEMS	Renewal of Contract Services for Eureka	\$1,684.13
P09-00253	CAPSTONE TURBINE CORP.	MAINTENANCE AND REPAIR AGREEMENT	\$10,775.64
P09-00254	COASTLINE COMMUNITY COLLEGE	Annual Membership fee for CISCO Networki	\$300.00
P09-00255	RICOH AMERICAS CORPORATION	Annual Maintenance:Ricoh Copier	\$240.00
P09-00256	XEROX CORPORATION	Annual Maintenance: Health Ctr. Copier	\$513.28

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00257	COMPUTERLAND CORPORATE OFFICE	Software HR -Recruitment	\$252.14
P09-00258	XEROX CORPORATION	Blanket PO for Xerox Specialty Supplies	\$8,500.00
P09-00259	TROXELL COMMUNICATIONS, INC.	AV Supplies	\$2,937.27
P09-00260	WESTLAKE, DOUGLAS	Piano tuning & repair services	\$4,000.00
P09-00261	COX COMMUNICATIONS, INC	COX COMMUNICATIONS INTERCAMPUS WAN SERVI	\$52,328.00
P09-00262	DELL MARKETING	Tech Refresh Supplies	\$770.41
P09-00263	ORTEGA TACK AND FEED	FOOD AND SUPPLIES FOR ANIMAL CARE	\$500.00
P09-00264	DAIRY DEPOT	NUTRITIONAL MILK AND DAIRY SUPPLIES	\$1,000.00
P09-00265	RALPHS GROCERY CO.	NUTRITIONAL FOOD AND SUPPLIES	\$3,000.00
P09-00266	BLACK CORAL HAWAII WHOLESALE	AQUARIUM SUPPLIES AND MAINTENANCE	\$1,650.00
P09-00267	LAERDAL MEDICAL CORP.	CMS WEB HOTEL	\$1,088.56
P09-00268	SEHI PROCOMP COMPUTER PRODUCTS	PRINTER FOR NURSING DIRECTOR	\$531.84
P09-00269	XEROX CORPORATION	XEROX COPIER	\$274.20
P09-00270	TUSTIN HIGH SCHOOL	Advertising for Tustin High Football Pro	\$200.00
P09-00271	U.S. POSTMASTER	Postage Costs for General Brochures	\$25.00
P09-00272	GOODWILL INDUSTRIES OF OC	Interpreting Services Fees	\$700.00
P09-00273	POCKET NURSE ENTERPRISES, INC.	SUPPLIES FOR NURSING	\$135.77
P09-00274	RECONNEX CORPORATION	Security Appliance Maint/Support Renewal	\$11,800.00
P09-00275	VERIZON	VERIZON Wireless Aircards/PDA Service	\$6,301.00
P09-00276	COX COMMUNICATIONS, INC	COX Communications Intercampus WAN servi	\$52,328.00
P09-00277	COLLEGE BOARD	Annual Maintenance, Power Faids	\$16,400.00
P09-00278	G/M BUSINESS INTERIORS	ERGO CHAIRS FOR HS DIV OFFICE	\$516.10
P09-00279	EDUCATIONAL GLOBAL TECHNOLOGIE	TUTORIAL FOR NURSING	\$494.88
P09-00280	RP GROUP	Institutional membership, The RP Group	\$350.00
P09-00281	OC TEACHERS FEDERAL C.U.*****	Premium for sabbatical bonds	\$.00
P09-00282	HARLAND TECHNOLOGY SERVICES	Annual Maintenance:Scantron	\$670.00
P09-00283	MC MAHAN BUSINESS INTERIORS	BGS FURNITURE	\$6,613.21
P09-00284	PITNEY-BOWES SUPPLY	MAILING SYSTEM LEASE	\$11,328.00
P09-00285	AGILYSYS	SAN Data Storage Infrastructure	\$6,990.50
P09-00286	AGILYSYS	SAN Data Storage Infrastructure	\$5,050.00
P09-00287	CERAMICS MONTHLY	Subscription renewal	\$34.95
P09-00288	LAMA BOOKS	Lama Cal Occupational for CCLD	\$88.31
P09-00289	GANDER-PRINTCO	BUSINESS CARDS	\$38.79
P09-00290	SIEMENS WATER TECHNOLOGIES	Annual Service& Deionized Water System	\$950.00
P09-00291	SOUTHLAND INSTRUMENTS, INC.	Annual Maintenance:Geology Microscopes	\$1,880.00
P09-00292	WOHLERS ASSOCIATES, INC.	NSF DUE 0501527 - Consultant - Terry Woh	\$8,000.00
P09-00293	NAT'L COALITION-ADV TECH CTRS	NSF DUE 0501527 - Consultant - NCATC	\$7,000.00
P09-00294	EBSCO SUBSCRIPTION SERVICE	Annual subscription renewal.	\$33,218.51
P09-00295	NOTHING BUT AIR	Purchase of balloons for Welcome Day Boo	\$545.00
P09-00296	DELTA PRINTING SOLUTIONS, INC.	2008-2009 IVC Catalog Printing	\$11,500.00
P09-00297	FABRIC LAND	Student Supplies for Summer Class	\$250.00
P09-00298	PAYAM-E-ASHENA	Advertising for 2008/2009	\$2,400.00
P09-00299	SISC III HEALTH BENEFITS	SISC (PPO)-Benefits FY 2008/09 Fund 01	\$6,156,280.20
P09-00300	SISC III HEALTH BENEFITS	SISC (PPO)-Benefits FY 2008/09 Fund 01	\$6,156,280.20
P09-00301	SISC III HEALTH BENEFITS	Blue Shield (Retiree) Benefits FY 2008/0	\$2,760,739.60
P09-00302	ACSIG/EDGE	Delta Dental FY 08/09 Fund 71	\$129,796.23
P09-00303	ACSIG/EDGE	Delta Dental FY 08/09 Fund 01	\$1,478,993.77
P09-00304	PRINCIPAL FINANCIAL GROUP	Life Insurance Benefitis 2008/2009 FY	\$371,054.63
P09-00305	PRINCIPAL FINANCIAL GROUP	Long-Term Disability Benefits for 2008-2	\$401,013.10
P09-00306	HYATT LEGAL	Hyatt Legal Benefits	\$80,940.00
P09-00307	OCPC MAGAZINE	Advertising for 2008/2009	\$7,500.00
P09-00308	PACIFICARE BEHAVIORAL HEALTH	Pacificare Behavioral FY 08/09 Fund 01	\$38,109.75
P09-00309	UNUM LIFE INSURANCE COMPANY	UNUM LTC FY 2008/09	\$87,798.00
P09-00310	ACSIG/EDGE	Vision Services FY 08/09 Fund 07	\$44,070.88
P09-00311	ACSIG/EDGE	Vision Services FY 08/09 Fund 01	\$500,436.44

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00312	HOME DEPOT	OPEN PO FOR SUPPLIES	\$1,000.00
P09-00313	AVACOM	OPEN PO FOR AVACOM PRINTER SERVICE	\$2,500.00
P09-00314	NEXTEL COMMUNICATIONS, INC.	Nextel Communications	\$1,500.00
P09-00315	SCHOOLS FIRST FEDERAL CREDIT U	premium for sabbatical bonds for faculty	\$7,070.00
P09-00316	HITT MARKING DEVICES, INC.	CUSTOM STAMPS FOR OFFICE	\$37.66
P09-00317	HITT MARKING DEVICES, INC.	OFFICE SUPPLIES	\$84.05
P09-00318	SEHI PROCOMP COMPUTER PRODUCTS	XEROX REPLACEMENT PARTS	\$927.08
P09-00319	INSTRUMENT COVERS II	Organ Cover	\$725.38
P09-00320	SCANTRON CORPORATION	Order Scantron Forms	\$430.15
P09-00321	MERIDIAN EDUCATION CORP.	DVD FOR PEDIATRIC NURSING	\$80.26
P09-00322	SOUTHLAND INSTRUMENTS, INC.	Annual Maintenance: Microscopes	\$5,600.00
P09-00323	VOMAR PRODUCTS, INC.	CAMPUS DIRECTORIES	\$8,400.00
P09-00324	XEROX CORPORATION	Annual Maintenance: Xerox copier	\$765.00
P09-00325	H2 ENVIRONMENTAL CONSULTING	BGS BLDG: PRELIMINARY MICROBIAL ASSESSME	\$6,505.00
P09-00326	XEROX CORPORATION	Maintenance Agreement for Xerox	\$968.76
P09-00327	DE NAULT'S TRUE VALUE HARDWARE	SUPPLIES	\$400.00
P09-00328	WENGER CORPORATION	Music move from A308 to B309	\$8,740.00
P09-00329	VQS ENTERPRISES, INC.	from VQS bid, 2nd year of 2 yr contract	\$11,000.00
P09-00330	FRY'S ELECTRONICS	OPEN PO FOR COMPUTER SUPPLIES	\$5,000.00
P09-00331	AT&T	Annual P.O. for telephone service	\$175,000.00
P09-00332	MOULTON-NIGUEL WATER DIST.	Billing for Moulton-Niguel water service	\$175,000.00
P09-00333	BP ENERGY COMPANY	NATURAL GAS PURCHASES	\$450,000.00
P09-00334	SAN DIEGO GAS & ELECTRIC	Electric Service Billing for SDG&E	\$597,000.00
P09-00335	SO CAL GAS CO.	PO for gas transmission service.	\$200,000.00
P09-00336	ALCOHOL, TOBACCO, FIREARMS BUR	Renewal Reg.-Alcohol, Tobacco, Firearms	\$250.00
P09-00337	RICOH AMERICAS CORPORATION	Billing for Ricoh Bus. Systems, Inc.	\$300.00
P09-00338	CCC	Subscription Agreement	\$3,700.00
P09-00339	DS WATERS OF AMERICA, INC.	Bottled water service	\$10,500.00
P09-00340	YOCUM BUSINESS FURNISHINGS	PHASE ONE FURNITURE FOR BSTIC	\$56,713.43
P09-00341	COASTAL CLEANING MANAGEMENT	BGS - GENERAL CLEANING SERVICES	\$7,565.65
P09-00342	LIEBERT CASSIDY WHITMORE	Attorney Services FY 2008/2009	\$180,000.00
P09-00343	A-1 FENCE COMPANY	FENCING FOR BASEBALL FIELD	\$1,569.00
P09-00344	TRANSPORT SPECIALTIES, INC.	CONTAINER MOVE	\$1,175.00
P09-00345	CA POWER PARTNERS, INC	SWIMMING POOL VALVE REPLACEMENT	\$3,133.80
P09-00346	INDUSTRIAL TECHNICAL SERVICES	COOLING FAN REPAIR	\$835.73
P09-00347	KI	CHAIRS FOR PHASE ONE FURNITURE	\$39,999.21
P09-00348	TABLEAU SOFTWARE	Tableau software license and maintenance	\$3,709.29
P09-00349	HOME DEPOT	Open Purchase Order	\$1,000.00
P09-00350	FREEWAY AUTO SUPPLY	TRANSPORTATION SUPPLIES	\$4,000.00
P09-00351	HOME DEPOT	MAINT/GROUNDS/CUST. SUPPLIES	\$3,000.00
P09-00352	AAA ACCESS SMOG	SMOG TESTING	\$750.00
P09-00353	ADI	ELECTRICAL SUPPLIES	\$500.00
P09-00354	A TO Z CIRCUIT BREAKERS	ELECTRICAL SUPPLIES	\$1,000.00
P09-00355	AIRGAS WEST	CO2 FOR SWIMMING POOL	\$3,000.00
P09-00356	ALLIED REFRIGERATION, INC.	HVAC SUPPLIES	\$1,000.00
P09-00357	APPLIED INDUSTRIAL TECHNOLOGIE	HVAC SUPPLIES	\$750.00
P09-00358	ARAMARK UNIFORM SERVICES	SHOP RAGS	\$900.00
P09-00359	FERGUSON ENTERPRISES, INC.	PLUMBING SUPPLIES	\$1,000.00
P09-00360	CLARK SECURITY PRODUCTS	LOCKSMITH SUPPLIES	\$3,000.00
P09-00361	CLUB CAR, INC.	PARTS FOR CLUB CAR	\$1,500.00
P09-00362	CONSOLIDATED ELECTRICAL DIST.	ELECTRICAL SUPPLIES	\$2,000.00
P09-00363	DUNN-EDWARDS CORPORATION	DUNN-EDWARDS CORP	\$2,000.00
P09-00364	DUNN-EDWARDS CORPORATION	ATHLETIC FIELD PAINT	\$3,000.00
P09-00365	EAGLE COMMUNICATIONS	RADIO SUPPLIES	\$2,500.00
P09-00366	ENTERPRISE RENT-A-CAR	VAN RENTAL	\$5,000.00

BOARD OF TRUSTEES PURCHASE ORDER LISTING

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00367	FRAZEE WALLCOVERINGS	PAINT & SUPPLIES	\$1,000.00
P09-00368	GOLF VENTURES WEST	MOWER AND CART PARTS	\$3,500.00
P09-00369	MC MASTER CARR SUPPLY COMPANY	HOSE REEL FOR SINK	\$398.35
P09-00370	TRIARCH INC.	MICROBIOLOGY SUPPLIES	\$422.11
P09-00371	WARD'S NATURAL SCIENCE	MICROBIOLOGY SUPPLIES	\$682.41
P09-00372	VWR INTERNATIONAL, INC.	MICROBIOLOGY SUPPLIES	\$2,536.24
P09-00373	YALE CHASE MATERIALS HANDLING	CART PARTS	\$515.93
P09-00374	XEROX CORPORATION	Annual Maintenance: DSPS Copier	\$785.00
P09-00375	KONICA MINOLTA BUSINESS SOLUT.	Annual Maintenance: DSPS Copier	\$700.00
P09-00376	DANKA	Annual Maintenance: EOPS Copier	\$585.00
P09-00377	CLARK SECURITY PRODUCTS	PADLOCKS	\$50.62
P09-00378	AMER. PORTABLE STORAGE	PORTABLE STORAGE	\$4,202.25
P09-00379	AMER. PORTABLE STORAGE	DRIP COFFER CONTAINER FOR BGS	\$3,706.60
P09-00380	EDMUND SCIENTIFICS	PHYSICS SUPPLIES	\$113.84
P09-00381	EDMUND OPTICS AMERICA	PHYSICS SUPPLIES	\$371.21
P09-00382	ARBOR SCIENTIFIC	PHYSICS SUPPLIES	\$316.18
P09-00383	KLINGER EDUCATIONAL PRODUCTS	PHYSICS SUPPLIES	\$81.04
P09-00384	MC MASTER CARR SUPPLY COMPANY	PHYSICS SUPPLIES	\$230.63
P09-00385	MC KESSON GENERAL MEDICAL	Flu shots	\$3,382.50
P09-00386	AEBERSOLD JAMEY JAZZ, INC.	Book purchase	\$81.22
P09-00387	HICKEY'S MUSIC CENTER	Book purchase	\$42.66
P09-00388	AMAZON.COM	BOOK FOR SSG	\$53.88
P09-00389	XEROX CORPORATION	XEROX STAPLE REFILLS	\$210.42
P09-00390	ON THE CAPITOL DOORSTEP	Pamphlets	\$55.60
P09-00391	CONSUMERS PIPE & SUPPLY CO.	HVAC SUPPLIES	\$519.90
P09-00392	REFRIGERATION SUPPLIES DIST.	HVAC SUPPLIES	\$1,018.07
P09-00393	OCEANSIDE PHOTO & TELESCOPE	ASTRONOMY SUPPLIES	\$46.71
P09-00394	WORKPLACE RESOURCE	HEALTH SCIENCE - PLATFORM BENCHES	\$4,134.15
P09-00395	NEXUS IS INC.	Technology equipment Tech Refresh	\$841.44
P09-00396	LAB SAFETY SUPPLY CO.	SAFETY SUPPLIES	\$33.59
P09-00397	QORPAK	BIOLOGY SUPPLIES	\$74.11
P09-00398	MARKETLAB, INC.	MICROBIOLOGY SUPPLIES	\$143.69
P09-00399	STEVE SPANGLER SCIENCE	CHEMISTRY SUPPLIES	\$73.44
P09-00400	BATTERY ZONE, INC.	BATTERIES	\$73.97
P09-00401	H2 ENVIRONMENTAL CONSULTING	FOR HAZ MATERIAL AGRMT.	\$47,832.00
P09-00402	MC KESSON GENERAL MEDICAL	medical supplies neede for student care	\$574.62
P09-00403	HD SUPPLY WATERWORKS LTD.	IRRIGATION AND GROUNDS SUPPLIES	\$1,000.00
P09-00404	HIRSCH PIPE & SUPPLY	PLUMBING & IRRIGATION SUPPLIES	\$2,000.00
P09-00405	INDUSTRIAL METAL SUPPLY CO.	METAL SUPPLIES FOR FACILITIES	\$500.00
P09-00406	IRVINE PIPE & SUPPLY	PLUMBING SUPPLIES	\$2,000.00
P09-00407	JOHN DEERE LANDSCAPES, INC.	GROUNDS SUPPLIES	\$1,000.00
P09-00408	JOHNSTONE SUPPLY	SUPPLIES FOR MAINTENANCE	\$2,000.00
P09-00409	KNORR SYSTEMS, INC.	POOL SUPPLIES	\$1,000.00
P09-00410	LAGUNA MUFFLER SERVICE	TRANSPORTATION SUPPLIES	\$500.00
P09-00411	LAWNMOWERS ETC.	BLADE SHARPENING/GROUNDS	\$1,000.00
P09-00412	LESLIE'S SWIMMING POOL SUPPLY	POOL SUPPLIES	\$400.00
P09-00413	MC MASTER CARR SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$1,000.00
P09-00414	ONE SOURCE DISTRIBUTORS, INC.	ELECTRICAL SUPPLIES	\$1,000.00
P09-00415	PRAXAIR	REFILL EXCH. GASES	\$500.00
P09-00416	PRESCOTT HARDWARE/SHEET METAL	MAINTENANCE - SUPPLIES	\$750.00
P09-00417	REFRIGERATION SUPPLIES DIST.	HVAC SUPPLIES	\$1,000.00
P09-00418	SNAP-ON TOOLS CORP.	TRANSPORTATIONS SHOP TOOLS	\$1,000.00
P09-00419	SO COAST FIRE PROTECTION	FIRE EXT. REFILLS	\$500.00
P09-00420	TUTTLE-CLICK FORD	TRANSPORTATION PARTS	\$1,500.00
P09-00421	VISTA PAINTS	PAINT SUPPLIES	\$3,000.00

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00422	W. W. GRAINGER INC.	MAINTENANCE SUPPLIES	\$3,000.00
P09-00423	WHITE CAP INDUSTRIES	MAINTENANCE SUPPLIES	\$1,000.00
P09-00424	WORLDWIDE RECOVERY SYSTEMS IN	TRANSPORTATION SERVICE PARTS	\$1,000.00
P09-00425	UNITED SITE SERVICES OF CA, IN	PORTABLE TOILETS	\$3,984.36
P09-00426	PETCO	For pet supplies for the CDC.	\$800.00
P09-00427	SAM'S CLUB	Classroom supplies & snacks for the CDC	\$3,500.00
P09-00428	SMART & FINAL IRIS CO.	For food and supplies for the CDC.	\$3,000.00
P09-00429	OCE	PITNEY-BOWES FAX MACHINE RENTAL	\$588.00
P09-00430	US FOODS	For food and supplies for the CDC.	\$10,000.00
P09-00431	RALPHS GROCERY CO.	For fresh groceries and food items for t	\$1,000.00
P09-00432	WARE DISPOSAL CO., INC.	TRASH REMOVAL 2ND YEAR OF 5 YEAR CONTRA	\$35,000.00
P09-00433	ANDERSON REPAIR	EQUIPMENT REPAIR	\$500.00
P09-00434	HORIZON	ANNUAL	\$3,000.00
P09-00435	PASCO SCIENTIFIC	For repair of Physics equipment	\$1,000.00
P09-00436	DE NAULT'S TRUE VALUE HARDWARE	SUPPLIES	\$400.00
P09-00437	HOME DEPOT	MATERIALS AND SUPPLIES	\$3,000.00
P09-00438	WARD'S NATURAL SCIENCE	Open PO Live	\$1,000.00
P09-00439	HOME DEPOT	Open PO Home Depot	\$200.00
P09-00440	RALPHS GROCERY CO.	Open PO groceries	\$1,000.00
P09-00441	DE NAULT'S TRUE VALUE HARDWARE	Open PO for supplies	\$200.00
P09-00442	SUPERIOR PRESS, INC.	Various Bank Supplies - 08/09	\$1,700.00
P09-00443	INTUIT	Intuit Quickbooks Software License Renew	\$808.13
P09-00444	SIRSI CORPORATION	Annual Software Maintenance Renewal	\$30,302.81
P09-00445	SIRSI CORPORATION	SmartSOURCE Sirsi Maintenance Renewal	\$5,225.00
P09-00446	SIRSI CORPORATION	IBISTRO Sirsi Annual Maintenance Renewal	\$6,270.00
P09-00447	HARROD MANAGEMENT SOLUTIONS,IN	Professional Services:Network Support Se	\$10,000.00
P09-00448	ABC ICE HOUSE	INSTRUCTIONAL SUPPLIES	\$150.00
P09-00449	AIRGAS WEST	INSTRUCTIONAL SUPPLIES	\$500.00
P09-00450	SHEYBANI, SARA LEILA	INSTRUCTIONAL SUPPLIES	\$300.00
P09-00451	QUEZADA PRO LANDSCAPE, INC.	WEED ABATEMENT AND TREE SERVICE	\$24,855.00
P09-00452	WILEY, JOHN & SONS	Book purchase	\$90.20
P09-00453	MC PEEK'S DODGE OF ANAHEIM	2007 Dodge Charger	\$26,973.87
P09-00454	KSI CONSULTING ENGINEERS, INC.	NEW CHILLER INSTALLATION - CENTRAL PLANT	\$12,000.00
P09-00455	BUDDY'S ALL STARS INC.	W's golf team supplies	\$1,521.56
P09-00456	HAITBRINK ASPHALT PAVING, INC.	LOWER CAMPUS - REPLACE ASPHALT	\$16,000.00
P09-00457	WORKERS' COMP FIRST AID ACCOUN	WORKERS' COMP FIRST AID ACCOUNT	\$4,000.00
P09-00458	WELLS FARGO #2078 (DIST TRAVL)	WFCC ANNUAL FEE	\$45.00
P09-00459	WELLS FARGO #3317 (DISTRICT)	WFCC ANNUAL FEE	\$45.00
P09-00460	CA DEPT INDUSTRIAL RELATIONS	CONVEYANCE INVOICES	\$840.00
P09-00461	ASI SIGN SYSTEMS, INC.	QUOTATION FOR SIGNAGE	\$91.59
P09-00462	SO COAST AIR QUALITY MGMT DIST	EMISSIONS FEES INSTALLATION	\$4,645.45
P09-00463	HOME DEPOT	Emergency supplies	\$600.00
P09-00464	PRAXAIR	Emergency supplies	\$520.00
P09-00465	FREEWAY AUTO SUPPLY	Emergency supplies	\$200.00
P09-00466	ARAMARK UNIFORM SERVICES	Shop coats,etc	\$1,000.00
P09-00467	AERA ENGINE REBUILDERS ASSN.	Engine spec. renewal	\$329.00
P09-00468	TAUBENPOST, INC	NCOA process for Fall 08 Perf. Arts broc	\$1,500.00
P09-00469	SEPULVEDA BUILDING MATERIALS	Decomposed Granite for the Outdoor Class	\$300.00
P09-00470	BANNERSANDSIGNS.NET	Door signs for new instructors	\$83.81
P09-00471	PROMARK SIGNS	CAMPUS WIDE SIGNS "DANGER KEEP OFF"	\$114.00
P09-00472	PEREZ-STROUD, LILIANN	WORKSHOP PRESENTER	\$3,300.00
P09-00473	FISHER SCIENTIFIC	SUPPLIES FOR PHLEBOTOMY	\$1,143.86
P09-00474	CORPORATE BUSINESS INTERIORS	MODIFY SYSTEM FURNITURE	\$5,945.65
P09-00475	GANDER-PRINTCO	Special oversized A/P Envelopes	\$1,369.50
P09-00476	CCS PRESENTATION SYSTEMS, INC.	Bulbs	\$3,207.16

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00477	WELLS FARGO #4198 FISCAL-SBC	WFCC ANNUAL FEE	\$45.00
P09-00478	FRY'S ELECTRONICS	open purchase order for supplies	\$1,000.00
P09-00479	HOME DEPOT	open purchase order for supplies	\$250.00
P09-00480	PENN CORP. RELOCATION SVCS INC	BGS MOVE BACK INTO BLDG	\$63,918.17
P09-00481	NORTH STATE ENVIRONMENTAL	BID.....5YR CONTRACT	\$55,000.00
P09-00482	G/M BUSINESS INTERIORS	Office Furniture Quote 45511	\$8,652.83
P09-00483	TD INNOVATIONS	Reusable Shopping Bags for Promotional I	\$1,885.63
P09-00484	OCE	Annual Maintenance:Copier	\$1,700.00
P09-00485	SPORT SUPPLY GROUP, INC.	gym wipes for weight equipment	\$774.70
P09-00486	GANDER-PRINTCO	Business Cards for Fiscal&Bursar's	\$151.93
P09-00487	APPLE COMPUTER, INC.	computers	\$41,376.00
P09-00488	DELL MARKETING	Camera	\$100.89
P09-00489	AIR SOURCE INDUSTRIES, INC.	liquid nitrogen and oxygen for student c	\$500.00
P09-00490	QUEST DIAGNOSTICS INC.	purchase laboratory testing for students	\$15,000.00
P09-00491	XEROX CORPORATION	XEROX COPIER-CHANCELLOR'S OFFICE	\$8,217.25
P09-00492	XEROX CORPORATION	XEROX COPIER-CHANCELLOR'S OFFICE	\$8,732.52
P09-00493	OC BUSINESS COUNCIL	OCBC MEMBERSHIP DUES	\$5,000.00
P09-00494	CLIA LABORATORY PROGRAM	CLIA Laboratory user fee	\$150.00
P09-00495	HOME DEPOT	AV Supplies	\$500.00
P09-00496	CARD INTEGRATORS CORPORATION	Card ID Service Agreement	\$1,514.00
P09-00497	DELL MARKETING	LAPTOP FOR R. MATHUR	\$1,840.32
P09-00498	HAWK LABELING SYSTEMS	BIOLOGY SUPPLIES	\$690.80
P09-00499	SO COAST DIST. CO.	BIOLOGY SUPPLIES	\$247.29
P09-00500	BATTERY SPECIALTIES	BIOLOGY SUPPLIES	\$33.15
P09-00501	MC KESSON GENERAL MEDICAL	BIOLOGY SUPPLIES	\$926.11
P09-00502	HARVARD APPARATUS	BIOLOGY SUPPLIES	\$434.09
P09-00503	GANDER-PRINTCO	Receipt Books	\$2,152.85
P09-00504	HARDY DIAGNOSTICS	MICROBIOLOGY SUPPLIES	\$5,854.65
P09-00505	OC LC PACIFIC NETWORK, INC.	Annual Maintenance:Library Data Processi	\$6,600.00
P09-00506	PACIFIC PARKING SYSTEMS, INC.	Annual Maintenance: Parking ticketing ma	\$3,953.33
P09-00507	IRVINE RANCH WATER DIST.	Annual Water Service	\$24,000.00
P09-00508	OC AUDITOR-CONTROLLER	Annual Maintenance: Range Fees	\$1,547.00
P09-00509	XEROX CORPORATION	needed as soon as possible	\$271.83
P09-00510	OCE	Maintenance Agreement: Copiers	\$26,000.00
P09-00511	COMPREHENSIVE CONTROL SYSTEMS,	Annual Maintenance:Copy control	\$8,619.00
P09-00512	DANKA	Maintenance : Canon Copiers	\$24,000.00
P09-00513	GUEST ARTISTS	Expenses for Performance of Lascivious B	\$9,000.00
P09-00514	BUDDY'S ALL STARS INC.	W's SC Warmups/all sports	\$4,729.80
P09-00515	CARD INTEGRATORS CORPORATION	Photo ID Ribbon Order	\$1,054.40
P09-00516	AIR SOURCE INDUSTRIES, INC.	Blanket for Air Source Industries, Inc.	\$400.00
P09-00517	ALLSCRIPTS	medications for student medical care	\$143.70
P09-00518	KEENAN & ASSOCIATES	Keenan Agreement 7/01/08-7/01/09	\$3,500.00
P09-00519	BUDDY'S ALL STARS INC.	Add'l W's team warmups	\$485.48
P09-00520	EISENBART AND SONS	SM INSTALLATION OF RESTROOM MIRRORS	\$713.89
P09-00521	ERGONOMIC COMFORT DESIGN, INC.	SEATING FOR DISTANCE EDUCATION OFFICE	\$4,281.34
P09-00522	SAPSIS RIGGING	SAFETY INSPECTION OF THEATRE SPACE	\$2,150.00
P09-00523	COLD SPRING HARBOR LABORATORY	Reference book, Molecular clone	\$315.35
P09-00524	MISSION PRINTING COMPANY, INC.	Fall '08 Performing Arts brochure	\$4,687.13
P09-00525	MEDCO SUPPLY COMPANY	Athletic Training Supplies	\$8,031.51
P09-00526	INVENTURE GROUP	Inventure Group -Card Sort game	\$505.90
P09-00527	VALIANT MUSIC SUPPLY, INC.	Flip music boards	\$4,556.49
P09-00528	ATKINSON, ANDELSON, LOYA, RUUD	Attorney Services FY 2008/2009	\$235,000.00
P09-00529	MC MAHAN BUSINESS INTERIORS	S/M - MSE 313 LECTURE HALL THEATER SEATS	\$59,215.31
P09-00530	R2A ARCHITECTURE	SCCD-CONSTRUCTION COORDINATION/MASTER PL	\$10,000.00
P09-00531	R2A ARCHITECTURE	VIL 1 - DESIGN OF PROPOSED PHOTOGRAPHY W	\$11,280.00

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Purchase Order Numbers P09-00092 Through P09-00535

PO #	Vendor Name	Purchase Order Description	Total Cost
P09-00532	ARMSTRONG, LEE CO. INC.	SCI MATH - FLOORING	\$12,788.00
P09-00533	KEENAN & ASSOCIATES	Fine Arts Premium	\$751.00
P09-00534	SCHOOLS EXCESS LIABILITY FUND	2008/2009 Excess Liability Coverage	\$41,174.56
P09-00535	REDROCK MICRO	Replacement part for lens system	\$104.54
			=====
			\$25,230,706.48

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Req. #	Vendor Name	Description	Total Cost
RD09-00086	WELLS FARGO #4198 FISCAL-SBC	credit card for tent/table for outreach	\$300.00
RD09-00085	SAUTER, MIKE	Employee Enrollment Fee Reimbursement Re	\$120.00
RD09-00084	ABC-CLIO, INC.	Library book per Tom Weisrock request	\$72.93
RD09-00083		EEOC Seminar-Teddi Lorch	\$359.00
RD09-00082	CAPISTRANO UNIFIED SCHOOL DIST	stipend expense	\$1,500.00
RD09-00081	BESNARD, MARIA	CONFERENCE-ICDC	\$741.00
RD09-00080	WELLS FARGO #4214 FISCAL-IVC	RESERVATIONS FOR GEOL 186: GEOLOGY OF CA	\$340.00
RD09-00079	WELLS FARGO #4214 FISCAL-IVC	RESERVATIONS FOR GEOL 170: NAT'L PARKS	\$420.00
RD09-00078	RICE, TAMERA	Reimbursement of internet charges	\$39.96
RD09-00077	SKAFF, PENNY	CONFERENCE FOR PENNY SKAFF - GRANTS	\$700.00
RD09-00075	COACH AMERICA - LOS ANGELES	Bus for Emeritus Institute Field Trip/7/	\$860.00
RD08-03028	MMI (MINI MAILERS, INC)	To pay MMI for Postcards	\$667.48
RD09-00074	WELLS FARGO #3317 (DISTRICT)	FireKing Security Group	\$29.00
RD08-03021	SOCccd REVOLVING FUND	Change Fund Reconciliation	\$170.13
RD09-00073	WELLS FARGO #3317 (DISTRICT)	?? store name	\$40.00
RD08-03012	H2 ENVIRONMENTAL CONSULTING	SC VILLAGE 10 BLDG ENVIRON SURVEY	\$780.00
RD09-00072	WELLS FARGO #3317 (DISTRICT)	NCMPR	\$100.00
RD09-00071		R. MATHUR TO NCCET NATIONAL CONFERENCE	\$1,201.76
RD09-00070	I2S, INC.	Service and calibrate 31 pipettors	\$600.00
RD08-03011	DOLAN, BEN	Reimbursement for Supplies/RapidTech	\$12.93
RD09-00069	SELLERS, JOEY	Reimbursement	\$0.00
RD08-03010	SO COAST AIR QUALITY MGMT DIST	AQMD FEE - HOT SPOTS PROGRAM	\$141.11
RD08-03009	REFRIGERATION SUPPLIES DIST.	EMERGENCY PURCHASE - FAN MOTOR	\$46.34
RD09-00068	CCAR	online safety training certification	\$199.00
RD08-03008	SMITH, THOMAS L.	Reimbursement for Supplies/RapidTech	\$83.65
RD08-03007	WILLIAMS, MARY	CONFERENCE FOR MARY WILLIAMS	\$0.00
RD09-00067	WILLIAMS, MARY	CONFERENCE FOR MARY WILLIAMS	\$1,277.00
RD08-03006	MILLOVICH, JUNE M.	REIMBURSEMENT FOR CDES	\$41.59
RD08-03005	MILLOVICH, JUNE M.	REIMBURSE FOR CDES	\$258.28
RD08-03004	MILLOVICH, JUNE M.	REIMBURSE FOR CDES	\$34.32
RD08-03003	MILLOVICH, JUNE M.	REIMBURSEMENT FOR CDES	\$387.90
RD08-03002	MILLOVICH, JUNE M.	REIMBURSEMENT FOR CDES	\$985.00
RD08-03001	FREELAND, TINA	materials required for psych testing	\$738.09
RD08-03000	SHEYBANI, SARA LEILA	REIMBURSEMENT - SUPPLIES	\$54.72
RD09-00066	SNEED, DONNA	Reimbursement for Health and Lifestyle C	\$10.62
RD09-00065	M.A.S.	REPAIR OF WASHING MACHINE	\$100.36
RD08-02999	S & B FOODS	CATERING FOR DLC MEETING	\$98.32
RD08-02998	BENSON, LAURA	Reimb. Candidate-L. Benson	\$614.92
RD08-02997	BANNERSANDSIGNS.NET	Replace Office Bldg signs	\$1,492.34
RD08-02996	TELSON, LISE S.	STAFF DEVELOPMENT EXPENSE	\$75.25
RD08-02995	JAMES, MICHAEL	OFFICE MAX PURCHASE	\$94.79
RD08-02994	WELLS FARGO #4198 FISCAL-SBC	DELL HARD DRIVES	\$624.93
RD09-00064	RICE, TAMERA	CONFERENCE FOR TAMERA RICE	\$0.00
RD08-02993	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	\$189.42
RD08-02992	WELLS FARGO #4198 FISCAL-SBC	SADDLEBACK APPLIANCES	\$39.90
RD08-02991	A-1 AWARDS	NAMEPLATES FOR BOARD ROOM	\$32.86
RD09-00063	COWLEY, SCOTT	PAPA CONFERENCE FOR SCOTT COWLEY N	\$70.00
RD08-02990	JOHNSON, BEVERLY	Reimbursement for Drinking Water	\$11.02
RD09-00062	ABBOTT, EMERSON	PAPA TRAINING SEMINAR - EMERSON ABBOTT	\$280.00
RD08-02989	COAST FITNESS REPAIR SHOP	fitness equipment repair	\$693.34
RD08-02987	HONG, TRAN	Additional supplies needed for BT Bld.	\$24.07
RD08-02985	SNEED, DONNA	Reimbursement for Health and Lifestyle C	\$16.40
RD09-00061	SNEED, DONNA	Reimbursement for Health and Lifestyle C	\$0.00
RD08-02984	OC FIRE AUTHORITY	FALSE ALARM FEES	\$850.00
RD08-02983	MALAGON, EFREN	Reimbursement for conference attenance	\$760.27
RD08-02982	FAGAN, JAMES K.	Reimburse staff member for conference at	\$760.28

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Req. #	Vendor Name	Description	Total Cost
RD08-02981	HUGHSTON, MARC	Reimbursement for Sailing Class Supplies	\$16.46
RD09-00060	HONG, TRAN	Reimburse Tran Hong for supplies	\$.00
RD08-02980	ROSENKRANS, JANE	COURT REIMBURSEMENT	\$45.60
RD08-02979	FESLER, SUSAN	Susan Fesler to attend BSI Regional Meet	\$39.25
RD09-00059	LAGUNA WOODS VILLAGE POTTERS	PYMT-LAGUNA WOODS VILLAGE POTTERS & SCUL	\$1,528.00
RD09-00058	FESLER, SUSAN	Susan Fesler to attend BSI Regional Meet	\$.00
RD08-02974	NARDO, RACHEL LEE	Reim. Candidate-IVC Fine Arts	\$400.34
RD08-02973	GARRIDO, GLENN	Reim. Candidate-IVC Fine Arts	\$848.47
RD08-02972	PACIFIC TYPEWRITER & COMM INC.	Non instructional Repair	\$69.50
RD09-00057		Reim. Candidate-IVC Dean Bus.Sci.	\$.00
RD08-02970	AIRGAS WEST	Supplies for RapidTech	\$304.01
RD08-02969	U.S. AIR CONDITIONING DIST INC	PART FOR SSC KSBR A/C UNIT	\$501.17
RD09-00056	COACH AMERICA - LOS ANGELES	Bus for Emeritus Institute Field Trip-Ch	\$980.60
RD08-02968	A-1 AWARDS	Outstanding Employee-plaques & paperweig	\$273.02
RD08-02967	SMITH, JAMIE	REIMBURSEMENT FOR CONFERENCE ATTENDANCE	\$.00
RD08-02966	WILLIAMS, JACQUELINE	REIMBURSEMENT FOR SPRING 2008 - ART 435	\$212.00
RD08-02964	OXFORD UNIVERSITY PRESS	Library books per Tom Weisrock request	\$30.93
RD08-02951	KUCHARSKI, PHILLIS	CONFERENCE FOR PHILLIS KUCHARSKI	\$.00
RD08-02906	DANIELS, RYCK	Employee Enrollment Fee Reimbursement Re	\$80.00
RD08-02903	MASSARO, DIXIE L.	Employee Enrollment Fee Reimbursement Re	\$60.00
RD08-02856	TAMIALIS, BARBARA	REIMBURSE FOR NAEYC CONFERENCE	\$.00
RD09-00055	COACH AMERICA - LOS ANGELES	Bus for Emeritus Institute Field Trip/ C	\$980.00
RD09-00054	COACH AMERICA - LOS ANGELES	Bus for Emeritus Institute Field Trip/ M	\$778.00
RD08-02851	HUMPHREY, LESLIE	Reimbursement for Outreach Activity	\$24.90
RD08-02827	COLORADO TIME SYSTEMS	payment for generator rental for swim co	\$.00
RD08-02818	TAMIALIS, BARBARA	REIMURSE FOR CDES	\$60.84
RD09-00053	DEPT. OF SOCIAL SERVICES	LICENSING FEES FOR THE CHILD DEVELOPMENT	\$.00
RD08-02785	MILLOVICH, JUNE M.	REIMBURSE CONFERENCE	\$242.00
RD09-00052		Clinical Laboratory registration fee	\$.00
RD08-02782	NASCO WEST INDUSTRIES, INC.	REPAIR IV ARM	\$107.75
RD08-02781	ALHADEFF, ANDREW	REIMB. IVC EQUIP.SPECIALIST/SOCCER INST.	\$464.00
RD08-02780	GLEASON, LINDA	L.GLEASON	\$.00
RD08-02779	SCHRADER, KATHLEEN	Conference reimbursement	\$125.00
RD09-00051	SCHRADER, KATHLEEN	Kathleen Scharader Curriculum Institute	\$972.00
RD09-00050	HUMPHREY, LESLIE	Reimbursement for Outreach activity	\$.00
RD08-02776	S & B FOODS	CATERED FOOD FOR DSPS ADVISORY COMM	\$192.33
RD09-00049	SELLERS, JOEY	Reimbursement	\$.00
RD08-02775	GRODT, MARLYS & ASSOCIATES	Class Spec. -	\$500.00
RD08-02774	MILLER, SUSAN	REIMBURSEMENT - SPRING 2008 - FN 400 TIC	\$630.00
RD08-02773	WELLS FARGO #3465 FISCAL-IVC	To pay for services 6/9/08	\$132.00
RD08-02772	MISSION VIEJO COUNTRY CLUB	Payment for the June 5, 2008 Leadership	\$.00
RD08-02771	ANDERSON, DAVID E.	CONFERENCE REIMBURSEMENT	\$25.00
RD08-02770	SECURE LIVE SCAN	Live Scan/Short-Term Hrly	\$60.00
RD08-02769	YARNALL, BRIAN	Reimbursement	\$20.53
RD09-00048	CLARK, KATE	Kate Clark attending 08 Curriculum Insti	\$1,143.00
RD09-00047	DO, TAM	Tam Do attending 08 Curriculum Institute	\$1,143.00
RD09-00046	SCHMEIDLER, KATHERINE	Kathy Schmeidler attending 08 Curriculum	\$993.00
RD09-00045	GABRIELLA, WENDY	Wendy Gabriella attending 08 Curriculum	\$993.00
RD08-02754	SKAFF, PENNY	REIMBURSEMENT FOR KALEIDOSCOPE SCIENCE	\$225.00
RD09-00044	PATTON, KEN	Ken Patton/SFF Symposium/Austin, TX	\$1,875.00
RD09-00043	TACKETT, ED WARD	Ed Tackett/SFF Symposium/Austin, TX	\$1,732.55
RD08-02753	LORCH, TEDDI	CASBO CONFERENCE - T. LORCH	\$.00
RD08-02752	DOLAN, BEN	Reimbursement for Supplies/RapidTech	\$39.86
RD09-00042	SANTA ANA COLLEGE	Training	\$120.00
RD08-02751	SMITH, THOMAS L.	Reimbursement for Supplies/RapidTech	\$8.30
RD09-00041	DO, TAM	Reimbursement for registration fees	\$60.00

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD09-00040	LEE, STEVE	Reimburse for Registration fees	\$85.12
RD08-02750	WELLS FARGO #3465 FISCAL-IVC	FIRE EXTINGUISHER SERVICING	\$350.00
RD08-02749	WELLS FARGO #3465 FISCAL-IVC	SUPPLIES PURCHASE	\$522.53
RD09-00039	WELLS FARGO #4214 FISCAL-IVC	Tech Refresh - Annual Fee for Domain Nam	\$40.00
RD08-02748	SMITH, JAMIE	SUPPLIES USED IN PREPARATION OF CHEMISTR	\$205.65
RD09-00038		Training Class	\$.00
RD09-00037		Training Class	\$.00
RD09-00036		Training Class	\$.00
RD09-00035	CITY OF SANTA ANA	Training Classes	\$875.00
RD08-02747	BENSON, MADDY	Maddy Benson to attend the BSI Regional	\$599.51
RD08-02746	S & B FOODS	Transfer Celebration Catering	\$350.00
RD08-02745	S & B FOODS	COLLABORATIVE GRANT CONSORTIUM	\$256.45
RD08-02744	CIPRES, ELIZABETH	REIMBURSEMENT CONFERENCE Elizabeth Cipr	\$387.40
RD08-02743	KINCAID, CANDY	Attend Summer Synergyle CASBO Workshop	\$15.00
RD09-00034	CIPRES, ELIZABETH	REIMBURSEMENT CONFERENCE Elizabeth Cipr	\$.00
RD08-02742	ABRAMS, LAURA	Attend Summer Synergyle CASBO Workshop	\$69.54
RD08-02741	OC PRINTING CO.	Technical Theater Certificate Pgm. broch	\$.00
RD08-02740	SINGH, RAJBIR	Employee Enrollment Fee Reimbursement Re	\$80.00
RD08-02733	S & B FOODS	Advisory Committee Meeting/Food	\$42.02
RD08-02729	GALE GROUP	Library book per Tom Weisrock request	\$168.90
RD09-00033	WELLS FARGO #3317 (DISTRICT)	Educause.edu	\$40.00
RD08-02728	PEPPER, J.W. & SON, INC.	Music purchased	\$1,344.65
RD08-02727	EMERSON MUSIC	Music purchased	\$138.79
RD08-02726	SHATTINGER MUSIC	Music purchased	\$52.38
RD08-02724	PURRINGTON, KEITH	George Keith Purrrington to Advanced Inte	\$.00
RD08-02723	MC DONOUGH, MARY	Mary McDonough to California Preschool L	\$25.00
RD08-02722	PARK, JANICE	Janice Park to Celebrating the Music of	\$250.00
RD08-02721	TRAN, TIFFANY	Tiffany Tran to take Chinese 1A at IVC f	\$.00
RD08-02720	ERBAS-WHITE, ILKNUR	Ilknur Erbas-White to Basic Skills Regio	\$73.73
RD08-02719	MC CULLOUGH, DIANA	Diana McCullough to Laughter Yoga Certif	\$460.00
RD08-02718	S & B FOODS	Transfer Celebration Catering	\$.00
RD08-02717	PEPPER, J.W. & SON, INC.	Music purchased	\$77.03
RD08-02716	EDUCATIONAL MUSIC SERVICE	Music purchased	\$619.84
RD08-02715		REIM. FOR MILEAGE TO ATTEND MEETING	\$.00
RD08-02714	A-1 TEXTILES	Athletic Laundry Supplies	\$175.58
RD08-02713	BUTTE-GLENN COMMUNITY COLLEGE	Conference payment CCCApply	\$105.00
RD09-00032	PROAIR	AC inspection and service	\$.00
RD08-02712	MAHOTKA-PATTERSON, KARA	REIMBURSEMENT TO KARA MAHOTKA-PATTERSON	\$53.85
RD08-02711	WELLS FARGO #4198 FISCAL-SBC	Digital Juice	\$300.03
RD08-02710	MILLOVICH, JUNE M.	REIMBURSE TRAVEL EXPENSES FOR CDES	\$69.00
RD08-02709	MILLOVICH, JUNE M.	REIMBURSE CDES FOR SUPPLIES/POSTAGE	\$419.92
RD08-02708	THARPE, LORETTA	Reimbursement	\$1,268.57
RD08-02707	WHITT, TERRI	Reimbursement	\$1,399.97
RD08-02706		EEO/DIVERSITY MEETING	\$.00
RD08-02705	SKAFF, PENNY	REIMBURSEMENT FOR CAPSTONE EVENT	\$108.85
RD08-02704	DE DONNO, TOM	Conference Reimbursement	\$159.89
RD09-00031	VENABLE, SAMANTHA J.	Conference Reimbursement	\$750.00
RD08-02703	MILLER, BARRY	InfoCom 08 Conference	\$.00
RD08-02702	COMPUTER CO-OP	Copier repair	\$285.00
RD09-00030	MYERS, CHARLES	Conference Reimbursement	\$714.00
RD08-02701	WHITT, TERRI	Conference Reimbursement	\$.00
RD09-00029	TAYLOR, KAREN	Conference Reimbursement	\$340.00
RD08-02700	TAMIALIS, BARBARA	Conference Reimbursement	\$1,075.00
RD08-02699	MILLER, BARRY	Credit Card for InfoCom 08 workshop	\$924.67
RD09-00028	NADEAU, BOUCHRA	Conference Reimbursement	\$300.00
RD09-00027	STONICK-GARRINGER, LYNDELLE	Conference Reimbursement	\$300.00

BOARD OF TRUSTEES CONFIRMING REQUISITION LISTING

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Req. #	Vendor Name	Description	Total Cost
RD08-02698	KONISHI, HIRO	Conference Reimbursement	\$1,672.98
RD09-00026	JOHNSON, ZANE	Conference Reimbursement	\$750.00
RD09-00025	DEETER, DARRELL	Conference Reimbursement	\$800.00
RD09-00024	CUNNINGHAM, APRIL	Conference Reimbursement	\$750.00
RD08-02697	CLARK, DANYEL	Conference Reimbursement	\$300.00
			=====
			\$59,327.54

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Payment of Bills
ACTION: Approval

BACKGROUND

In accordance with the provisions of Article 4 of Chapter 8 of the California Education Code, Sections 85230-36, inclusive, vendor check listings are submitted at each meeting for the approval of the Board of Trustees.

STATUS

Checks No. 071732 through 072863, processed through the Orange County Department of Education, totaling \$7,722,298.61; and Checks No. 009232 through 009279, processed through Saddleback College Community Education, totaling \$208,192.34; and Checks No. 008440 through 008456, processed through Irvine Valley College Community Education, totaling \$31,087.48 are submitted for the approval of the Board of Trustees.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the payment of bills as listed in EXHIBIT A.

WARRANT REGISTER LISTING

Escape - AP

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	071732	5/30/08	BLACKBOARD INC.	\$815.00	CHECK RUN
O	071733	5/30/08	BLACKBOARD INC.	\$425.00	CHECK RUN
O	071734	5/30/08	LARRY DE SHAZER	\$14.26	CONFERENCE FOR LARRY DESHAZER
O	071735	5/30/08	NPAC	\$816.00	Conference
O	071736	5/30/08	PALAZZO RESORT-HOTEL-CASINO	\$650.73	CHECK RUN
O	071737	5/30/08	PALAZZO RESORT-HOTEL-CASINO	\$433.82	CHECK RUN
O	071738	5/30/08	JANE ROSENKRANS	\$515.87	CACCARO CONFERENCE
O	071739	5/30/08	UNIV OF CALIFORNIA, LOS ANGELES	\$120.00	CHECK RUN
O	071740	5/30/08	AMERICAN GEOTECHNICAL	\$4,286.30	GEOTECHNICAL INSPECTION & TESTING
O	071741	5/30/08	AUSTIN-FOUST ASSOCIATES, INC.	\$2,805.00	ATEP Project -
O	071742	5/30/08	CARRIER JOHNSON	\$10,728.61	ARCHITECTURAL SERVICES
O	071743	5/30/08	COUTS HEATING & COOLING, INC.	\$97,191.00	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	071744	5/30/08	DELL MARKETING L.P.	\$1,290.38	APC REPLACEMENT BATTERIES
O	071745	5/30/08	GILBERT & STEARNS, INC.	\$403,365.96	PKG. U,ELECTRICAL,BID.279 BUS.& TECHN.INNOV.CTR.
O	071746	5/30/08	INLAND ACOUSTICS, INC.	\$106,846.20	PKG.Q,MISC.BID 279,BUS.& TECH. INNOV. CTR.
O	071747	5/30/08	K & Z CABINET CO., INC.	\$82,179.00	PKG. I, BID 279 BUS.& TECH INNOV. CTR. IVC.
O	071748	5/30/08	LPA, INC.	\$9,933.00	ARCHITECTURAL SERVICES
O	071749	5/30/08	PSOMAS	\$9,098.43	ATEP Project
O	071750	5/30/08	QUALITONE INDUSTRIES, INC.	\$737.32	AV
O	071751	5/30/08	RICK GOACHER/PLANNING, INC.	\$35,025.67	ATEP Project
O	071752	5/30/08	RJM DESIGN GROUP, INC.	\$12,963.82	ARCHITECT AGRMT
O	071753	5/30/08	SORIANO ELECTRIC	\$4,973.78	wiring and electrical repairs
O	071754	5/30/08	TRANSPORT SPECIALTIES, INC.	\$2,750.00	STORAGE CONTAINER MOVE
O	071755	5/30/08	UNION BANK OF CALIFORNIA	\$10,799.00	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	071756	5/30/08	UNITED SITE SERVICES OF CA,	\$1,249.59	RENTAL OF PORTABLE RESTROOMS
O	071757	6/02/08	SHERRI J. BANES	\$155.89	MILEAGE
O	071758	6/02/08	MARIE CLARK	\$19.38	MILEAGE
O	071759	6/02/08	GALLS INC.	\$73.16	UNIFORMS FOR OFFICERS
O	071760	6/02/08	GAYLORD BROTHERS, INC.	\$468.14	Chair for DSPS student use in classroom
O	071761	6/02/08	GLOBAL INDUSTRIAL EQUIPMENT	\$751.02	CYLINDER STORAGE CABINET
O	071762	6/02/08	GOLDMAN PRODUCTIONS, INC.	\$1,721.53	INSTRUCTOR SUPPLIES FOR KINESIOLOGY FITNESS CLASS
O	071763	6/02/08	GOODWILL INDUSTRIES OF	\$1,350.00	Sign language interp services for hearing impaired
O	071764	6/02/08	W. W. GRAINGER	\$90.29	BUILDING MAINTENANCE SUPPLIES
O	071765	6/02/08	CELIA GRIFFITHS	\$100.00	Panel Presentation
O	071766	6/02/08	HERCULES PORTABLE POWER, INC.	\$200.00	CONTRACT SERVICES
O	071767	6/02/08	HEWLETT PACKARD	\$4,326.17	CHECK RUN
O	071768	6/02/08	HORIZON	\$1,524.21	GROUNDS SUPPLIES
O	071769	6/02/08	INDUSTRIAL TECHNICAL SERVICES	\$2,628.48	REPAIR POOL PUMP
O	071770	6/02/08	IRVINE PIPE & SUPPLY	\$227.21	OPEN P.O. FOR SUPPLIES
O	071771	6/02/08	IRVINE RANCH WATER DIST.	\$9,180.58	Annual Water Service
O	071772	6/02/08	ISLAND PROMOTIONAL PRODUCTS	\$6,049.67	Promotional Items for Outreach Activities
O	071773	6/02/08	JOSTEN'S	\$310.82	regalia rentals for IVC Commencement
O	071774	6/02/08	KAPLAN INT'L PROGRAM	\$3,120.00	Annual Maintenance Agreement
O	071775	6/02/08	KOALA KLUB	\$310.00	Child Care Services
O	071776	6/02/08	GARY L. KUSUNOKI	\$120.00	Hearings
O	071777	6/02/08	L.A. TIMES	\$24.27	CHECK RUN
O	071778	6/02/08	MARKERTEK VIDEO SUPPLY	\$4,065.60	Grip expendables for student use
O	071779	6/02/08	MARKET-BASED SOLUTIONS	\$1,260.00	SCAQMD emission credits
O	071780	6/02/08	MCMASTER CARR SUPPLY CO.	\$290.76	SUPPLIES FOR DMP STUDENTS
O	071781	6/02/08	MEDICC (MEDICAL EDUCATION	\$65.00	DVD
O	071782	6/02/08	NOEMI MEDINA, MSW	\$120.00	Workshop Presenter

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	071783	6/02/08	MIDWEST LIBRARY SERVICE	\$807.43	Purchase books.
O	071784	6/02/08	MARCIA MILCHIKER	\$41.95	MMILCHIKER INTERNET 07/08
O	071785	6/02/08	SALLIE MILLER	\$50.00	Panel Presentation
O	071786	6/02/08	MISSION PRINTING COMPANY, INC	\$1,199.26	Mission Printing for 300 Scholarship Programs
O	071787	6/02/08	MKH ELECTRONICS	\$135.00	REPAIR EKG MACHINES
O	071788	6/02/08	MONJARES & WISMEYER GROUP, INC	\$1,172.50	Job Analysis, SOCCCD
O	071789	6/02/08	BETH MUELLER	\$61.67	Mileage
O	071790	6/02/08	NCS PEARSON, INC.	\$95.90	Annual License for Q Local Software
O	071791	6/02/08	NORMS REFRIGERATION	\$424.41	EMERGENCY REPAIR
O	071792	6/02/08	ORANGE CO. AUDITOR-CONTROLLER	\$319.60	Annual Maintenance Agreement
O	071793	6/02/08	ORANGE CO. BUSINESS JOURNAL	\$58.00	CHECK RUN
O	071794	6/02/08	ORANGE CO. FARM SUPPLY	\$1,321.68	STUDENT LAB SUPPLIES
O	071795	6/02/08	OCE-IMAGISTICS	\$105.60	FAX RENTAL
O	071796	6/02/08	OCEANSIDE PHOTO & TELESCOPE	\$24,887.02	TELESCOPE CASE
O	071797	6/02/08	WAYNE R. OLSON	\$3,000.00	Payment needed for consultant for NATEF
O	071798	6/02/08	ON THE CAPITOL DOORSTEP	\$60.60	Pamphlets
O	071799	6/02/08	ONESOURCE DISTRIBUTORS, INC.	\$2,327.40	ELECTRICAL SUPPLIES
O	071800	6/02/08	DOROTHY SHERLING	\$16.51	MILEAGE
O	071801	6/02/08	K-LOG COMPANY	\$3,937.16	Computer Carts
O	071802	6/02/08	MARKERTEK VIDEO SUPPLY	\$149.17	Intercom System for HD Camera System
O	071803	6/02/08	MARKERTEK VIDEO SUPPLY	\$3,021.66	Intercom System for HD Camera System
O	071804	6/02/08	KEENAN & ASSOCIATES	\$4,276.78	Claims Management Open PO
O	071805	6/04/08	MARYAM AFSHARI	\$20.79	MILEAGE
O	071806	6/04/08	JUANITA BALTIERRA	\$42.46	MILEAGE
O	071807	6/04/08	GALLS INC.	\$381.39	UNIFORMS FOR OFFICERS
O	071808	6/04/08	GANDER-PRINTCO	\$88.36	Printing of district business cards
O	071809	6/04/08	GE CAPITAL	\$900.45	LEASE Agreement - Canon Copiers
O	071810	6/04/08	GOLF VENTURES WEST	\$24,337.49	GROUND'S LAWN EQUIPMENT
O	071811	6/04/08	GOODSON MANUFACTURING COMPANY	\$3,240.85	MACHINE SHOP SUPPLIES
O	071812	6/04/08	GEORGINA GUY	\$63.92	MILEAGE
O	071813	6/04/08	HERCULES PORTABLE POWER, INC.	\$200.00	CONTRACT SERVICES
O	071814	6/04/08	HERFF JONES	\$7,795.96	Diploma Covers
O	071815	6/04/08	HIRSCH PIPE & SUPPLY	\$803.74	PLUMBING/IRRIG. SUPPLIES
O	071816	6/04/08	HOME DEPOT CREDIT SERVICES	\$858.63	MAINT/GROUNDS/CUST. SUPPLIES
O	071817	6/04/08	HORIZON	\$9,575.79	GROUND SUPPLIES
O	071818	6/04/08	IRVINE UNIFIED SCHOOL DIST.	\$6,077.16	Contract Services - Tech Prep Program
O	071819	6/04/08	ISLAND PROMOTIONAL PRODUCTS	\$6,291.79	Outreach items
O	071820	6/04/08	BICHTUYEN JENSEN	\$26.53	MILEAGE
O	071821	6/04/08	JUNIOR'S GOLF CARTS	\$374.91	OPEN P.O. FOR SUPPLIES
O	071822	6/04/08	DAVIT S. KHACHATRYAN	\$179.82	MILEAGE
O	071823	6/04/08	LAGUNA GRAPHIC ARTS, INC.	\$37.71	DIGITAL PRINTING SERVICES
O	071824	6/04/08	LAGUNA HILLS NURSERY	\$287.62	Instructional Supplies
O	071825	6/04/08	LASER SOURCE	\$248.66	Non-instructional repair
O	071826	6/04/08	MONROE BRUCE LEE	\$210.68	MILEAGE
O	071827	6/04/08	LEXIPOL LLC	\$2,450.00	CHECK RUN
O	071828	6/04/08	JOE LIU	\$5.33	reimbursement for mailing of subpoena notice
O	071829	6/04/08	LUNDSTROM & ASSOCIATES	\$14,778.78	ARCHITECTURAL FEES - A&R REMODEL
O	071830	6/04/08	MAINTEX	\$286.49	JANITORIAL SUPPLIES
O	071831	6/04/08	ANITA MC DONALD	\$11.11	MILEAGE
O	071832	6/04/08	MC KESSON MEDICAL SURGICAL	\$572.82	replacement refrigerator for meds/vaccine storage
O	071833	6/04/08	MIDWEST LIBRARY SERVICE	\$3,205.91	Pay for reference books - standing orders.

WARRANT REGISTER LISTING

Escape - AP

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	071834	6/04/08	JENNIFER MILLER-SNIDER	\$105.00	Workshop Presenter
O	071835	6/04/08	MISSION VIEJO HIGH SCHOOL	\$300.00	CHECK RUN
O	071836	6/04/08	MOLE-RICHARDSON	\$1,822.49	Grip expendables for student use
O	071837	6/04/08	NATIONAL COLLEGIATE HONORS	\$500.00	NCHC Membership Dues
O	071838	6/04/08	NEW DAY FILMS	\$596.50	DVDS FOR ANTHROPOLOGY
O	071839	6/04/08	ORLANATHA NIN	\$22.98	MILEAGE
O	071840	6/04/08	NORTH STATE ENVIRONMENTAL	\$8,970.10	BID.....5YR CONTRACT
O	071841	6/04/08	NOVA DEVELOPMENT CORP.	\$298.27	Clip art
O	071842	6/04/08	ORANGE COUNTY REGISTER	\$10,306.08	ADVERTISING
O	071843	6/04/08	ORANGE COUNTY REGISTER	\$517.00	CHECK RUN
O	071844	6/04/08	ORANGE COUNTY WHOLESALE	\$1,424.47	For Floral Instructor Kathe Hayden
O	071845	6/04/08	OCB REPROGRAPHICS, INC.	\$170.86	SADDLEBACK SIGNAGE PROJECT - COPY OF BID
O	071846	6/04/08	ONESOURCE DISTRIBUTORS, INC.	\$203.43	ELECTRICAL SUPPLIES
O	071847	6/04/08	JANE ROSENKRANS	\$16.54	MILEAGE
O	071848	6/04/08	HOME DEPOT CREDIT SERVICES	\$175.28	AV Supplies
O	071849	6/05/08	AT & T MOBILITY	\$11.91	TELEPHONE SERVICES
O	071850	6/05/08	AT&T/MCI	\$163.94	FAX LINES - TRUSTEES FY 07-08
O	071851	6/05/08	PACIFIC CLIPPINGS	\$73.33	Press clippings
O	071852	6/05/08	PARKWAY LAWMOWER SHOP	\$193.04	OPEN P.O. FOR SUPPLIES
O	071853	6/05/08	PASCO SCIENTIFIC	\$6,625.55	PHYSICS EQUIPMENT
O	071854	6/05/08	PAULINE JOHNSON, PAULINE'S	\$2,191.49	IVC logo bags
O	071855	6/05/08	PENN CORPORATE RELOCATION	\$489.23	BGS MOVE BACK INTO BLDG
O	071856	6/05/08	PICK UP STIX	\$1,224.31	Classified Staff Development Day 2008
O	071857	6/05/08	PORT SUPPLY	\$819.93	VHF RADIO AND SUPPLIES
O	071858	6/05/08	PRAXAIR	\$54.27	Praxair
O	071859	6/05/08	QUICK SORT SANTA ANA, INC.	\$6,354.85	Postage costs
O	071860	6/05/08	QUINN RENTAL SERVICES	\$927.02	RENTAL OF LIFT FOR ONE WEEK
O	071861	6/05/08	RICHARD THE THREAD	\$825.47	Blanket purchase order
O	071862	6/05/08	HOUGHTON MIFFLIN COMPANY	\$2,160.22	LD TESTING SUPPLIES SPANISH
O	071863	6/05/08	S & B FOODS	\$2,800.00	CAPSTONE EVENT 7 & 8TH GRADE GRANT
O	071864	6/05/08	SAMY'S CAMERA	\$67.45	Blanket PO for Photography Supplies
O	071865	6/05/08	SARGENT-WELCH LLC	\$11,402.92	PHYSICS EQUIPMENT
O	071866	6/05/08	SEHI PROCOMP COMPUTER PRODUCTS	\$9,880.74	Laserjet system printer for DSPS
O	071867	6/05/08	DOROTHY SHERLING	\$13.41	Reimbursement for Postage
O	071868	6/05/08	SHINODA DESIGN CENTER	\$516.14	For Floral Instructor Kathe Hayden To Purchase
O	071869	6/05/08	SIGMA ALDRICH CHEMICAL CO.	\$495.86	CHEMICALS TO BE PHONED IN AS NEEDED
O	071870	6/05/08	LISA SMOLEN & ASSOCIATES	\$2,866.13	Kurzweil 3000 software for DSPS Students
O	071871	6/05/08	DONNA SNEED	\$213.20	Reimbursement of Outreach Supplies for Early Colle
O	071872	6/05/08	SOUTHERN CALIFORNIA EDISON	\$30,502.34	Annual Electric Service
O	071873	6/05/08	SPECTRUM CHEMICAL MFG. CORP.	\$164.65	CHEMICALS TO BE PHONED IN AS NEEDED
O	071874	6/05/08	SPORT & CYCLE TEAM ATHLETICS	\$452.02	BASKETBALLS
O	071875	6/05/08	STAR MAINTENANCE SUPPLY	\$1,090.97	WET/DRY VACUUMS
O	071876	6/05/08	STENOGRAPH	\$462.14	DSPS CAPTIONING EQUIPMENT
O	071877	6/05/08	SVM, LP	\$1,920.00	Gas Cards
O	071878	6/05/08	SYSTEMS SOURCE, INC.	\$425.25	REPLACE DAMAGED CHAIRS
O	071879	6/05/08	TECHSMITH CORP	\$275.45	Camtasia 5.0 software for Math
O	071880	6/05/08	TKO ENTERPRISES, INC.	\$125.04	Timers to use when Testing Disabled students
O	071881	6/05/08	TRABUCO HILLS HIGH SCHOOL	\$300.00	Advertising
O	071882	6/05/08	TRI-AD	\$559.00	Admin. & Banking Svcs. for FSA 07/08
O	071883	6/05/08	TRI-BEST VISUAL DISPLAY	\$447.99	White Markerboard for Assessment Center
O	071884	6/05/08	TUSTIN LOCK & SAFE	\$370.28	KEYS FOR CHEMISTRY LABS

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	071885	6/05/08	UNDERGROUND ELECTRIC SUPPLY	\$37,173.75	RETROFIT OIL FILLED SUBSTATION TYPE TRANSFORMER
O	071886	6/05/08	UNITED SITE SERVICES OF CA,	\$264.07	PORTABLE TOILETS
O	071887	6/05/08	WARE DISPOSAL CO., INC.	\$3,079.37	TRASH REMOVAL SERVICES
O	071888	6/05/08	TED WEATHERFORD	\$113.03	REIMB./IVC DANCE COORD./DANCE CONCERT EXPENSES
O	071889	6/05/08	DIANE WENZEL	\$7.42	Reimbursement for Whaler Maintenance
O	071890	6/05/08	WEST-LITE SUPPLY CO.	\$229.18	ELECTRICAL SUPPLIES
O	071891	6/05/08	WHITE CAP INDUSTRIES	\$308.61	MAINTENANCE SUPPLIES
O	071892	6/05/08	4 IMPRINT	\$1,417.03	Outreach supplies
O	071893	6/05/08	ABC-CLIO, INC.	\$438.32	Library books per Tom Weisrock request
O	071894	6/05/08	ADVANTA ENERGY	\$950.00	ENERGY SERVICING AGREEMENT
O	071895	6/05/08	AGILYSYS INC	\$9,859.38	CHECK RUN
O	071896	6/05/08	ALLIED REFRIGERATION INC	\$46.81	OPEN P.O. FOR SUPPLIES
O	071897	6/05/08	ALLSCRIPTS, INC	\$125.78	medication needed for student care
O	071898	6/05/08	APPLE COMPUTER INC.	\$5,722.03	MACBOOKS FOR NURSE SKILLS LAB
O	071899	6/05/08	APPLE SCIENTIFIC, INC.	\$1,051.00	COMPETITIVE EQUIPMENT
O	071900	6/05/08	ARMSTRONG MEDICAL INDUSTRIES	\$4,066.89	VITAL SIM UNITS FOR NURSING
O	071901	6/05/08	ARROWHEAD DRINKING WATER	\$45.52	OPEN P.O. FOR SUPPLIES
O	071902	6/05/08	ASI-MODULEX	\$18,346.74	BUILDINGS CONTRACT SERVICES
O	071903	6/05/08	B & H PHOTO	\$12,311.00	Photography supplies
O	071904	6/05/08	BADMINTON ALLEY	\$298.59	BADMINTON SHUTTLECOCKS FOR CLASS
O	071905	6/05/08	WEST GROUP	\$283.00	CHECK RUN
O	071906	6/05/08	CHEVRON AND TEXACO BUSINESS	\$8,807.22	2007/08 Use of Gasoline by Various Departments
O	071907	6/05/08	EAGLE COMMUNICATIONS	\$343.54	RADIO SUPPLIES
O	071908	6/05/08	EnvisionTEC, Inc.	\$30,062.25	RapidTech/Software
O	071909	6/05/08	THE FLYING KARAMAZOV BROTHERS,	\$6,250.00	Costs associated with "Flying Karamazov Bros."
O	071910	6/05/08	MICHAEL PICK INTERNATIONAL,	\$6,250.00	Costs associated with "Flying Karamazov Bros."
O	071911	6/05/08	S & B FOODS	\$158.93	CATERING FOR DLC MEETING
O	071912	6/05/08	TASTE CATERING, INC.	\$309.36	CATERING
O	071913	6/05/08	SOUTH ORANGE COUNTY COMMUNITY	\$88,985.00	EOPS Grants
O	071914	6/05/08	XEROX CORP.	\$2,803.39	Lease/Maintenance for DocuColor 2045 Printer
O	071915	6/05/08	XEROX CORP.	\$2,175.01	staples for copy machine
O	071916	6/05/08	XEROX CORP.	\$11,834.90	Annual Maintenance Agreement
O	071917	6/05/08	XEROX CORP.	\$3,458.96	Lease/Maintenance for Satellite Copiers
O	071918	6/06/08	AMERICAN PSYCHIATRIC	\$126.95	BOOKS FOR HUMAN SERVICES
O	071919	6/06/08	BAKER & TAYLOR	\$2,576.07	Library books and materials per Tom Weisrock req.
O	071920	6/06/08	BANNERSANDSIGNS.NET	\$1,693.60	Name plates for coaches
O	071921	6/06/08	BISHOP COMPANY	\$161.77	GROUNDS SUPPLIES
O	071922	6/06/08	DENISE BLAIR	\$210.00	Workshop Presentation
O	071923	6/06/08	BOATCOVERS.COM	\$178.00	Boat Cover for 15 foot Boston Whaler
O	071924	6/06/08	BOOKPOOL LLC	\$45.38	Computer reference books.
O	071925	6/06/08	MIKE BROWN GRANDSTANDS, INC.	\$400.00	BASEBALL BLEACHER SEATING
O	071926	6/06/08	BUDDY'S ALL STARS	\$698.22	Baseball uniform suplies
O	071927	6/06/08	CALIFORNIA ENERGY COMMISSION	\$98,637.44	Energy Conservation
O	071928	6/06/08	CALUMET PHOTOGRAPHIC	\$152.76	Photo supplies
O	071929	6/06/08	CAMPUS-VOTE/VOTE-NOW	\$486.89	Academic Senate Election Online Voting
O	071930	6/06/08	CARD INTEGRATORS CORPORATION	\$125.00	Card Layout design
O	071931	6/06/08	CAROLINA BIOLOGICAL SUPPLY	\$126.41	ANTHROPOLOGY SUPPLIES
O	071932	6/06/08	RYA CARPENTER	\$76.92	REIMBURSEMENT FOR GIS GRANT
O	071933	6/06/08	CELEBRITY CLEANERS	\$753.90	Lab coat laundry
O	071934	6/06/08	CENTER FOR PHLEBOTOMY	\$99.00	CHECK RUN
O	071935	6/06/08	CHEMSEARCH	\$1,580.05	GROUNDS SUPPLIES

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	071936	6/06/08	CHEZ NAZ BAKERY	\$339.73	Lunch for EOPS Eligible students
O	071937	6/06/08	CINTAS CORPORATION	\$35.20	RENTAL SERVICE AGREEMENT
O	071938	6/06/08	CINTAS DOCUMENT MANAGEMENT	\$45.00	document destruction/paper recycling service
O	071939	6/06/08	CLARK SECURITY PRODUCTS INC.	\$842.37	LOCKSMITH SUPPLIES
O	071940	6/06/08	COASTLINE ROP	\$834.55	CDES Grant Expense
O	071941	6/06/08	ROBERT CONRAD	\$120.00	REIMBURSEMENT-ROBERT CONRAD-SPRING 2008/SUMMER
O	071942	6/06/08	CONSOLIDATED ELECTRICAL DIST.	\$196.75	ELECT. SUPPLIES
O	071943	6/06/08	CSU FULLERTON ASC	\$6,000.00	AMERICORPS-WECARE PROGRAM-VOLUNTEER PROGRAM
O	071944	6/06/08	DANA POINT YACHT MAINTENANCE	\$21.75	Blanket PO for Boston Whaler Monthly Hull Maintena
O	071945	6/06/08	DANKA OFFICE IMAGING	\$654.89	MAINTENANCE - CANON COPIER
O	071946	6/06/08	DATANET SOLUTIONS	\$13,336.70	CHECK RUN
O	071947	6/06/08	JOHN DEERE LANDSCAPES, INC.	\$1,047.84	IRRIGATION SUPPLIES
O	071948	6/06/08	DELL MARKETING L.P.	\$8,607.05	Laptop Computer
O	071949	6/06/08	DEMCO INC.	\$956.71	Purchase prints for the library.
O	071950	6/06/08	DEPARTMENT OF JUSTICE	\$172.00	Fingerprinting - HR
O	071951	6/06/08	DESIGN SCIENCE, INC.	\$92.11	Softwsoftware to help disabled with math
O	071952	6/06/08	DESIGNS BY NATURE	\$3,031.59	SLAB SAW FOR EMERITUS
O	071953	6/06/08	ECONOMIC ALTERNATIVES, INC.	\$247.91	Annual Maintenance Agreement
O	071954	6/06/08	ENABLE MART	\$1,890.21	software for visually impaired studentsfor DSPS st
O	071955	6/06/08	EPENDORF NORTH AMERICA, INC.	\$4,225.40	BIOLOGY EQUIPMENT
O	071956	6/06/08	YVETTE ESTRADA	\$50.00	Panel Presentation
O	071957	6/06/08	FEDERAL EXPRESS	\$601.73	FEDERAL EXPRESS CHARGES
O	071958	6/06/08	KRISTA FISHER	\$235.06	Reimburse staff member for books for classes
O	071959	6/06/08	ULINE	\$291.92	Costs associated with "Flying Karamazov Bros."
O	071960	6/06/08	ACSIG/EDGE	\$36,389.75	Vision Services FY 07/08 Fund 01
O	071961	6/06/08	ACSIG/EDGE	\$111,749.54	Delta Dental FY 07/08 Fund 01
O	071962	6/06/08	HYATT LEGAL	\$6,171.20	Hyatt Legal Benefits
O	071963	6/06/08	PACIFICARE BEHAVIORAL HEALTH	\$2,902.41	Pacificare Behavioral FY 07/08 Fund 01
O	071964	6/06/08	PRINCIPAL LIFE INSURANCE	\$28,262.00	Life Insurance Benefitis 2007/2008 FY
O	071965	6/06/08	PRINCIPAL LIFE INSURANCE	\$30,553.38	Long-Term Disability Benefits for 2007-2008 FY
O	071966	6/06/08	SISC III HEALTH BENEFITS	\$881,270.80	SISC (PPO)-Benefits FY 2007/08 Fund (2 of 2)
O	071967	6/06/08	UNUM LIFE INSURANCE COMPANY	\$1,551.45	UNUM LTC FY 2007/08
O	071968	6/06/08	UNUM LIFE INSURANCE COMPANY	\$3,289.26	UNUM LTC FY 2007/08
O	071969	6/06/08	ACSIG/EDGE	\$3,214.80	Vision Services FY 07/08 Fund 07
O	071970	6/06/08	ACSIG/EDGE	\$9,740.88	Delta Dental FY 07/08 Fund 71
O	071971	6/06/08	SISC III HEALTH BENEFITS	\$195,653.20	Blue Shield (Retiree) Benefits FY 2007/08
O	071972	6/09/08	LAURA ABRAMS	\$51.35	MILEAGE
O	071973	6/09/08	JULIE ANDERSON	\$83.73	MILEAGE
O	071974	6/09/08	DAVID H. CHANG	\$26.91	MILEAGE
O	071975	6/09/08	GALE SUPPLY COMPANY	\$884.90	JANITORIAL SUPPLIES
O	071976	6/09/08	GALLUP PRESS BOOKS	\$750.00	STUDENT SERVICES CONFERENCE
O	071977	6/09/08	GANDER-PRINTCO	\$49.57	Business cards
O	071978	6/09/08	GRACE GARCIA	\$26.41	MILEAGE
O	071979	6/09/08	JIM GASTON	\$80.07	MILEAGE
O	071980	6/09/08	SIBYLLE GEORGIANNA	\$13.83	MILEAGE
O	071981	6/09/08	GOOD STUFF	\$28.99	CHECK RUN
O	071982	6/09/08	GORM, INC.	\$803.45	JANITORIAL SUPPLIES
O	071983	6/09/08	LINDA HALL	\$30.95	MILEAGE
O	071984	6/09/08	HOME DEPOT CREDIT SERVICES	\$915.20	PO for Maintenance and Equip. Repair Supplies
O	071985	6/09/08	INGARDIA BROTHERS PRODUCE, INC.	\$850.61	Groceries for Foods Lab.
O	071986	6/09/08	IVC CHILD DEVELOPMENT CENTER	\$380.00	Child Care Services

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Bank Account (COUNTY) - County Account

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Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	071987	6/09/08	LOS ANGELES TIMES	\$3,702.00	Monthly ad insertions in LA Times.
O	071988	6/09/08	LAERDAL MEDICAL CORP.	\$3,227.12	CHECK RUN
O	071989	6/09/08	LAGUNA GRAPHIC ARTS, INC.	\$37.71	DIGITAL PRINTING SERVICES
O	071990	6/09/08	MONROE BRUCE LEE	\$43.09	Purchased a five port Netgear Ethernet switch.
O	071991	6/09/08	LIEBERT CASSIDY WHITMORE	\$6,773.75	Attorney Services FY 2007/2008
O	071992	6/09/08	GLENDA LINDAHL	\$62.35	MILEAGE
O	071993	6/09/08	RACHEL MANDERS	\$19.35	MILEAGE
O	071994	6/09/08	RAGHU MATHUR	\$59.95	MILEAGE
O	071995	6/09/08	MAXIMUS, INC.	\$1,300.00	Renewal Services Cost Claiming FY 07/08
O	071996	6/09/08	MC KESSON MEDICAL SURGICAL	\$654.01	medical supplies
O	071997	6/09/08	METRONOME, INC.	\$192,960.60	CHECK RUN
O	071998	6/09/08	MIDWEST LIBRARY SERVICE	\$199.77	Purchase books.
O	071999	6/09/08	MISSION PRINTING COMPANY, INC	\$1,885.63	Commencement Program Printing
O	072000	6/09/08	RAMON MONTIEL	\$73.17	MILEAGE
O	072001	6/09/08	MOORE MEDICAL CORP.	\$98.45	medication
O	072002	6/09/08	MOULTON-NIGUEL WATER DIST.	\$11,695.40	Billing for Moulton-Niguel water services
O	072003	6/09/08	MyBinding	\$448.26	Comb Binding Machine Purchase
O	072004	6/09/08	MICHAEL O'MEARA	\$24.79	MILEAGE
O	072005	6/09/08	ORANGE COUNTY REGISTER	\$1,438.24	ADVERTISING
O	072006	6/09/08	OUTFRONT MOTORSPORTS	\$1,273.82	AUTOMOTIVE EQUIPMENT
O	072007	6/09/08	UC REGENTS	\$1,403.85	Ad Promoting Summer Classes in UCI Newspaper
O	072008	6/09/08	DEBORA MARTIN	\$1,500.00	For staff training.
O	072009	6/09/08	ORKIN EXTERMINATING, INC.	\$90.00	Annual Maintenance Agreement
O	072010	6/09/08	NATURAL GREEN	\$1,200.00	removal of concrete ATEP sign
O	072011	6/09/08	JESSICA M. CHA	\$85.56	MILEAGE
O	072012	6/09/08	EARL PAGAL	\$32.96	MILEAGE
C	072013	6/09/08	CASBO EASTERN SECTION	\$-15.00	Attend Summer Synergyle CASBO Workshop
C	072014	6/09/08	CASBO EASTERN SECTION	\$-15.00	Attend Summer Synergyle CASBO Workshop
O	072015	6/09/08	HILTON NASHVILLE DOWNTOWN	\$659.47	Ed Tackett/Tennessee RP Workshop
O	072016	6/09/08	LARRY RADDEN	\$16,960.51	Conference
O	072017	6/11/08	THE BAINBRIDGE GROUP, INC.	\$70,000.00	MGR. FOR MOLD ABATEMENT
O	072018	6/11/08	CALIFORNIA POWER PARTNERS, INC.	\$75,907.17	ENERGY CONSERVATION PROJECTS
O	072019	6/11/08	CSU FULLERTON	\$7,000.00	ATEP Project
O	072020	6/11/08	CSUF ASC	\$25,000.00	ATEP Project
O	072021	6/11/08	HARROD MANAGEMENT SOLUTIONS,	\$10,000.00	Professional Services:Network Support Services
O	072022	6/11/08	HEWITT & O'NEIL LLP	\$12,013.16	ATEP Project
O	072023	6/11/08	H.L. MOE CO., INC.	\$3,895.00	PLUMBING WORK AT REFRIGERATORS AND DIE VAT NIC
O	072024	6/11/08	THE NATELSON DALE GROUP, INC.	\$14,912.50	ATEP Project
O	072025	6/11/08	QUALITONE INDUSTRIES, INC.	\$1,982.46	AV Sound/Comupter system
O	072026	6/11/08	RJT COMPUQUEST	\$3,120.00	QA Consulting Services
O	072027	6/11/08	SALSBURY ENGINEERING, INC.	\$43,389.00	PKG. A, DEMO, BID 279
O	072028	6/11/08	SMARDAN SUPPLY - EL MONTE	\$1,914.57	ONE-TIME FAUCET REFRESH
O	072029	6/11/08	SUNNY SLOPE TREES	\$290.93	OPEN P.O. FOR LANDSCAPE
O	072030	6/11/08	TLS LABORATORIES	\$1,750.00	WATER RE-TEST FIVE WINDOWS AT BGS
O	072031	6/11/08	TROXELL COMMUNICATIONS, INC.	\$565.69	Cable locks
O	072032	6/11/08	UNITED SITE SERVICES OF CA,	\$510.41	CHECK RUN
O	072033	6/12/08	AT & T MOBILITY	\$130.92	MMILCHIKER CELL PHONE SVC 2007-08
O	072034	6/12/08	AT&T/MCI	\$1,856.05	Annual P.O. for telephone service
O	072035	6/12/08	AT&T	\$1,779.38	Annual P.O. for telephone service
O	072036	6/12/08	TIMOTHY RABUN	\$2,667.93	REISSUE STALE DATED CHECK #01781959
O	072037	6/12/08	SOCCCD - POA	\$540.00	REISSUE STALE DATED CHECK #01704763

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	072038	6/12/08	OFFICEMAX CONTRACT INC.	\$19,699.21	Office Max Supply Orders 2007/2008
O	072039	6/12/08	PARKHOUSE TIRE, INC.	\$788.33	TIRES
O	072040	6/12/08	PUBLIC BROADCASTING SERVICE	\$64.60	Educational Media for learning disabled
O	072041	6/12/08	PENN CORPORATE RELOCATION	\$555.66	BGS MOVE BACK INTO BLDG
O	072042	6/12/08	J.W. PEPPER & SON, INC.	\$1,421.68	Music purchased
O	072043	6/12/08	LILIANN PEREZ-STROUD	\$120.00	Workshop Presenter
O	072044	6/12/08	PRO-MED PRODUCTS, INC.	\$1,400.00	EQUIP. FOR ADAPTED KNEA CLASSES
O	072045	6/12/08	PROAIR CONSTRUCTION SVCS. INC.	\$336.00	AC repair
O	072046	6/12/08	PROMOTIONS NOW	\$2,867.80	Promotional materials for division
O	072047	6/12/08	PURETEC	\$447.80	SUPPLIES
O	072048	6/12/08	PYRO-COMM SYSTEMS	\$240.00	CONTRACT SERVICES
O	072049	6/12/08	QUEST DIAGNOSTICS	\$694.19	Blanket for Quest
O	072050	6/12/08	QUEZADA PRO LANDSCAPE, INC.	\$4,900.00	VETERANS MEMORIAL - TREE REMOVAL
O	072051	6/12/08	QUICK CAPTION	\$1,100.00	Provide Real Time Captioning Services
O	072052	6/12/08	RAY OF LIFE	\$240.00	defibrillator training
O	072053	6/12/08	RAYVERN LIGHTING SUPPLY CO.	\$7,222.05	ELECTRICAL SUPPLIES
O	072054	6/12/08	RECORDING FOR THE BLIND &	\$1,981.50	READING DEVICE FOR DSPS STUDENTS
O	072055	6/12/08	BONNIE RENNIE	\$90.00	Voice Interpreter
O	072056	6/12/08	MARIA RENTERIA	\$1,050.00	Workshop Presenter
O	072057	6/12/08	RIGAKU, INC.	\$205.07	GEOLOGY SUPPLIES
O	072058	6/12/08	CYNTHIA ROE	\$450.00	Workshop Presentation
O	072059	6/12/08	ROSS SYSTEMS, INC.	\$415.37	Annual Maint-Gembase/UB Runtime-TAX ONLY
O	072060	6/12/08	ANASTASI ROSSI	\$148.00	Child Care Services
O	072061	6/12/08	RR SYSTEMS, INC.	\$958.00	STORAGE OF 324 VIRCO CHAIRS FOR BGS CLASSROOMS
O	072062	6/12/08	S & B FOODS	\$2,488.49	CTE Open House Expense
O	072063	6/12/08	SAFEWAY INC/PAVILIONS	\$486.62	Groceries for Foods Lab (summer/fall)
O	072064	6/12/08	SAMY'S CAMERA	\$871.70	Photography negative sleeves
O	072065	6/12/08	SAN DIEGO GAS & ELECTRIC	\$1,648.84	Electric Service Billing for SDG&E
O	072066	6/12/08	SANTA ANA UNIFIED SCHOOL	\$400.50	Reimbursement for Bus Expense to IVC
O	072067	6/12/08	SCANTRON CORPORATION	\$1,688.00	Scantron forms for Assessment
O	072068	6/12/08	SCHOOL SERVICES OF CALIFORNIA	\$3,420.00	RUSH CHECK
O	072069	6/12/08	TERRY SCHULZ	\$300.00	Contract Services
O	072070	6/12/08	SEHI PROCOMP COMPUTER PRODUCTS	\$6,974.79	Printer ink
O	072071	6/12/08	STEPHEN SERAFINO	\$595.00	Hull Painting & Cleaning for Boston Whaler
O	072072	6/12/08	SHATTINGER MUSIC	\$52.38	Music purchased
O	072073	6/12/08	SIEMENS WATER TECHNOLOGIES	\$195.41	Annual Maintenance Agreement
O	072074	6/12/08	PENNY SKAFF	\$108.85	REIMBURSEMENT FOR CAPSTONE EVENT
O	072075	6/12/08	SMARDAN SUPPLY - EL MONTE	\$33,440.21	PLUMBING SUPPLIES
O	072076	6/12/08	LISA SMOLEN & ASSOCIATES	\$6,734.38	KURZWEIL 3000 NETWORK LICENSE
O	072077	6/12/08	SOUTHERN CALIFORNIA EDISON	\$2,043.06	ELECTRIC SERVICE ATEP
O	072078	6/12/08	SOUTHERN CALIFORNIA EDISON	\$205.83	ELECTRIC SERVICE ATEP
O	072079	6/12/08	SOUTHERN COUNTIES OIL	\$8,458.91	FUEL
O	072080	6/12/08	SO. ORANGE CO. COMM. COL.DIST	\$563.00	Repayment of Cal Grant B
O	072081	6/12/08	STEDMAN COMPUTER SYSTEMS	\$6,001.68	RUSH CHECK
O	072082	6/12/08	STENOGRAPH	\$9,509.55	DSPS CAPTIONING EQUIPMENT
O	072083	6/12/08	STREET BEAT	\$4,750.00	RUSH CHECK
O	072084	6/12/08	SUNTAMERS WINDOW TINTING	\$3,786.00	41 MIRRORS - CLEAR COATING
O	072085	6/12/08	TROXELL COMMUNICATIONS, INC.	\$805.97	Tech Refresh Equipment
O	072086	6/12/08	ARACELLI TRUJILLO	\$100.00	Panel Presentation
O	072087	6/12/08	TUSTIN UNIFIED SCHOOL DISTRICT	\$18,334.75	Reimbursement of Bus Cost for Senior Day
O	072088	6/12/08	U.S. POSTAL SERVICE	\$29,700.00	RUSH CHECK

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072089	6/12/08	U.S. POSTAL SERVICE	\$1,227.86	RUSH CHECK
O	072090	6/12/08	UNITED SITE SERVICES OF CA,	\$966.77	PORTABLE RESTROOM FOR IVC BASEBALL FIELD
O	072091	6/12/08	UPTIME BUSINESS PRODUCTS	\$1,403.00	WALL MOUNTED FOLDING DESKS FOR MA
O	072092	6/12/08	STEVE UTHUS	\$81.91	REIMBURSEMENT FOR GIS GRANT
O	072093	6/12/08	VANGENT, INC.	\$23,787.80	1098-T Tax Form Mailing/Postage
O	072094	6/12/08	VIDEO SERVICE OF AMERICA	\$21,551.08	Digital/HD Cameras for student use
O	072095	6/12/08	VIRCO INC.	\$69,817.15	450 STUDENT SEATING WITH BOOK RACK
O	072096	6/12/08	WALTERS VISTA	\$701.35	OPEN P.O. FOR SUPPLIES
O	072097	6/12/08	WARD'S NATURAL SCIENCE	\$399.61	Blanket PO for Instructional Supplies
O	072098	6/12/08	WARE DISPOSAL CO., INC.	\$1,103.52	Annual Costs
O	072099	6/12/08	WEST-LITE SUPPLY CO.	\$286.32	ELECTRICAL SUPPLIES
O	072100	6/12/08	MICHAEL E. WILSON	\$8,740.00	CONSTRUCTION MGMT SERVICES
O	072101	6/12/08	YALE CHASE MATERIALS	\$641.01	OPEN P.O. FOR SUPPLIES
O	072102	6/12/08	OFFICEMAX CONTRACT INC.	\$1,479.27	Office Max Supply Orders 2007/2008
O	072103	6/12/08	QUEZADA PRO LANDSCAPE, INC.	\$7,320.00	CHILD CARE CTR - TREE PRUNING
O	072104	6/12/08	ROCKVIEW FARMS	\$273.04	milk delivery for Center
O	072105	6/12/08	SO. ORANGE CO. COMM. COL. DIST	\$1,844.40	To Reimburse Checking Account Workers' Comp Claims
O	072106	6/12/08	TUSTIN IRVINE MEDICAL GROUP	\$188.09	WORKERS' COMP FIRST AID ACCOUNT
O	072107	6/12/08	AFFILIATED COMPUTER SERVICES	\$352.40	Contract Svcs from ACS
O	072108	6/12/08	APPLE COMPUTER INC.	\$3,352.90	Apple Computers
O	072109	6/12/08	ATKINSON, ANDELSON, LOYA, RUND	\$35,865.62	Attorney Services FY 2007/2008
O	072110	6/12/08	B & H PHOTO	\$819.80	Monitors for studio and audio for voice over syste
O	072111	6/12/08	BALLE DE MATCH	\$2,470.00	MEN'S TENNIS ATHLETIC GEAR
O	072112	6/12/08	CATHERINE BERES	\$63.71	Costs associated with "Flying Karamazov Bros."
O	072113	6/12/08	DICK BLICK	\$34.74	PAINT SUPPLIES
O	072114	6/12/08	BOOKPOOL LLC	\$160.56	Technical reference books.
O	072115	6/12/08	FOUNDATION FOR CCC	\$16,768.70	CHECK RUN
O	072116	6/12/08	COMMUNITY COLLEGE LEAGUE OF	\$15,225.02	CHECK RUN
O	072117	6/12/08	COX COMMUNICATIONS, INC	\$4,358.48	COX Communications Intercampus WAN service
O	072118	6/12/08	CSU FULLERTON	\$2,052.20	Ad Promoting Summer in CSUF Paper
O	072119	6/12/08	DELL MARKETING L.P.	\$8,366.76	Computers for RapidTech
O	072120	6/12/08	DIVERSIFIED BUSINESS SERVICES	\$8,437.99	Outreach Materials
O	072121	6/12/08	SPARKLETT'S	\$796.50	Bottled water service
O	072122	6/12/08	DUNN-EDWARDS CORPORATION	\$2,317.86	Supplies
O	072123	6/12/08	EBSCO SUBSCRIPTION SERVICE	\$20.75	Pay for subscription price adjustment.
O	072124	6/12/08	EBSCO SUBSCRIPTION SERVICE	\$137.06	Pay for subscription price adjustment.
O	072125	6/12/08	ECOTALITY STORES, INC.	\$4,031.26	AUTOMOTIVE EQUIPMENT
O	072126	6/12/08	FILMS MEDIA GROUP	\$573.72	Library DVDs per Tom Weisrock request
O	072127	6/12/08	FISHER SCIENTIFIC	\$902.26	CHEMISTRY EQUIPMENT
O	072128	6/12/08	FLEXCON CORP.	\$2,255.60	STORAGE BINS FOR CABINETS
O	072129	6/12/08	FORESTRY SUPPLIERS, INC.	\$157.43	GEOLOGY SUPPLIES
O	072130	6/12/08	FRANK FERRANTE PRODUCTIONS,	\$7,500.00	CHECK RUN
O	072131	6/12/08	COURTYARD BY MARRIOTT	\$391.96	CHECK RUN
O	072132	6/12/08	PENN CORPORATE RELOCATION	\$1,047.00	Student Help for moving theatre equipment
O	072133	6/12/08	S & B FOODS	\$243.30	PURCHASE OF FOOD FOR MONTHLY BOARD MEETINGS
O	072134	6/12/08	UNIV. OF CALIFORNIA, DAVIS	\$407.09	OPTICAL GLASS SUPPLY FOR FABRICATION CLASS
O	072135	6/12/08	DISCOUNT SCHOOL SUPPLY	\$2,844.17	CLASSROOM SUPPLIES
O	072136	6/12/08	ACADEMIC SENATE	\$725.00	CHECK RUN
O	072137	6/12/08	ACADEMIC SENATE	\$725.00	CHECK RUN
O	072138	6/12/08	ACADEMIC SENATE	\$575.00	CHECK RUN
O	072139	6/12/08	ACADEMIC SENATE	\$575.00	CHECK RUN

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	072140	6/12/08	SHOLEH ALIZADEH	\$45.31	Reimburse staff member for conference attendance
O	072141	6/12/08	AMERICAN EXPRESS	\$3,061.50	R.MATHUR TO CCLC CAPITOL DAYS
O	072142	6/12/08	DAVID E. ANDERSON, JR.	\$15.76	for attendance at conference
O	072143	6/12/08	MARYAM AZARY	\$50.00	REIMBURSEMENT FOR CONFERENCE
O	072144	6/12/08	SHERRI J. BANES	\$1,629.70	Sherri Banes/Boeing Phantom Works
O	072145	6/12/08	ZINA BORATYNEC	\$50.00	Reim. to Zina Boratynec for Conf. Fees Paid
O	072146	6/12/08	BUTTE COMMUNITY COLLEGE	\$105.00	Conference payment CCCApply
O	072147	6/12/08	CITY OF SANTA ANA	\$875.00	CHECK RUN
O	072148	6/12/08	CONTEMPORARY FORUMS	\$690.00	CHECK RUN
O	072149	6/12/08	LAURA DILL	\$300.00	Conference Reimbursement
O	072150	6/12/08	BEN DOLAN	\$939.32	Ben Dolan/Rapid 2008/Lake Buena Vista, FL
O	072151	6/12/08	SUSAN FESLER	\$2,191.84	Susan Fesler to 42nd Annual TESOL Convention 2008
O	072152	6/12/08	PAT FREEMAN	\$85.00	Reimbursement Staff Dev.Transfer Success Conf.
O	072153	6/12/08	WILL GRAFF	\$200.00	Will Graff/Rapid 2008/Lake Buena Vista, FL
O	072154	6/12/08	JERRY HANNULA	\$664.15	Conference Expenses
O	072155	6/12/08	SENIYE MARGARET HUANG	\$38.67	Conference Reimbursement
O	072156	6/12/08	GRAND HYATT SEATTLE	\$1,064.38	CHECK RUN
O	072157	6/12/08	DENICE INCIONG	\$248.00	Travel request for Denice Inciong
O	072158	6/12/08	JAMES MC CURDY & ASSOCIATES	\$280.00	Conference
O	072159	6/12/08	DAVE E. JOHNSON	\$139.75	CA student Spring 2008 General Assembly 5/2-4
O	072160	6/12/08	KRIS JONES	\$300.00	Conference Reimbursement
O	072161	6/12/08	DR. CRAIG JUSTICE	\$835.51	reimburement Craig Justice SSO Conference.
O	072162	6/12/08	TONY LIPOLD	\$707.16	Conference reimbursement
O	072163	6/12/08	BARBARA LUTHER	\$227.00	Conference Reimbursement
O	072164	6/12/08	KARA MAHOTKA-PATTERSON	\$300.00	Conference Reimbursement
O	072165	6/12/08	RICHARD MC CULLOUGH	\$313.34	Reimbursement
O	072166	6/12/08	SHARON NUSSEBAUM	\$85.00	REIMBURSEMENT FOR ETS CONFERENCE
O	072167	6/12/08	SHARON OLNEY	\$338.98	LERN Conference for Sharon Olney May 28, 2008
O	072168	6/12/08	LARRY RADDEN	\$658.44	Conference
O	072169	6/12/08	GLENN ROQUEMORE	\$69.25	Registration: Glenn Roquemore SCCCEOA 2008
O	072170	6/12/08	SANTA ANA COLLEGE	\$120.00	CHECK RUN
O	072171	6/12/08	JAYNE SINEGAL	\$500.00	Reimb. Staff Dev.National Association of African
O	072172	6/12/08	THOMAS L. SMITH	\$200.00	Tom Smith/Rapid 2008/Lake Buena Vista, FL
O	072173	6/12/08	SUSAN STERN	\$884.84	Susan Stern to CATESOL 2008 39th Annual Conf.
O	072174	6/12/08	ED WARD TACKETT	\$325.83	Ed Tackett/Boeing Phantom Works
O	072175	6/12/08	NORMA YANNI	\$327.80	NAFSA-ANNUAL CONFERENCE
O	072176	6/12/08	JUNE M. MILLOVICH	\$69.00	REIMBURSE TRAVEL EXPENSES FOR CDES
O	072177	6/16/08	AMERICAN GEOTECHNICAL	\$2,687.94	GEOTECHNICAL INSPECTION & TESTING
O	072178	6/16/08	LEE ARMSTRONG CO., INC.	\$830.00	INSTALL RUBBER FLOORING IN BGS BUILDING SC
C	072179	6/16/08	BASTIEN AND ASSOCIATES	\$-43,800.95	ATEP Project
O	072180	6/16/08	CARRIER JOHNSON	\$1,978.74	HIRE ARCHITECT FOR A-300 REMODEL
O	072181	6/16/08	C.E.M. LAB CORP.	\$18,335.00	AGRMT FOR BUS. & TECHN.INNOV.CTR.
O	072182	6/16/08	CRC CONSULTING GROUP, INC.	\$2,450.00	PROFESSIONAL SERVICES FOR WATER TESTING ATEP WINDO
O	072183	6/16/08	DELL MARKETING L.P.	\$76,519.16	CHECK RUN
O	072184	6/16/08	DSE ARCHITECTURE, INC.	\$3,062.16	ARCHITECTURAL SERVICES
O	072185	6/16/08	ESCAPE TECHNOLOGY, INC.	\$4,630.22	Escape Upgrade Implementation/Conversion
O	072186	6/16/08	FIRST ENTERPRISE BANK	\$10,470.50	BID 279, PKG. L, PLASTER, BUS & TECH.INNOV.CTR.
O	072187	6/16/08	GILBERT & STEARNS, INC.	\$116,718.12	PKG. U, ELECTRICAL, BID.279 BUS. & TECHN.INNOV.CTR.
O	072188	6/16/08	gkkworks	\$158,286.83	BGS CONSTR. MGMT.
O	072189	6/16/08	HARPSICHORD CENTER	\$31,424.25	BID 291, MUSICAL INSTRUMENTS
O	072190	6/16/08	HPL MECHANICAL CONTRACTOR,	\$5,296.05	BID 279, PKG. B PLUMBING, BUS. & TECHN INNOV.CTR.

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	072191	6/16/08	INCENTRA SOLUTIONS	\$30,780.00	IT Software Engineering/Development Services
O	072192	6/16/08	INLAND ACOUSTICS, INC.	\$43,492.14	PKG.Q,MISC.BID 279,BUS.& TECH. INNOV. CTR.
O	072193	6/16/08	JACKSON, DE MARCO, TIDUS,	\$105,462.85	ATEP Legal Professional Services
O	072194	6/16/08	K & Z CABINET CO., INC.	\$13,764.00	PKG. I, BID 279 BUS.& TECH INNOV. CTR. IVC.
O	072195	6/16/08	LAMAR SPACE INC.	\$145.46	RENTAL OF TRAILER FOR INSPECTOR
O	072196	6/16/08	LEWIS CONSULTING GROUP	\$5,000.00	ATEP Project
O	072197	6/16/08	LPA, INC.	\$13,255.00	ARCHITECTURAL SERVICES
O	072198	6/16/08	MOONLIGHT GLASS CO., INC.	\$517,304.02	BID 279, PKG. K,ALUMINUM CURTAIN WALL BUS & TECH.
O	072199	6/16/08	NEXUS IS, INC.	\$13,501.00	BTIC network equipment UPS
O	072200	6/16/08	THE M.S. ROUSE COMPANY, INC.	\$46,809.00	PKG. O FLOORING, BID 279, BUS. & TECH. INNOV.CTR.
O	072201	6/16/08	UNITED SITE SERVICES OF CA,	\$1,961.00	FENCE RENTAL FOR BUSINESS & TECH PROJECT
O	072202	6/16/08	USS CAL BUILDERS, INC.	\$94,234.50	BID 279, PKG. L,PLASTER,BUS & TECH.INNOV.CTR.
O	072203	6/16/08	G/M BUSINESS INTERIORS	\$1,330.97	Ergonomic for HR
O	072204	6/16/08	THOMSON GALE	\$168.90	Library book per Tom Weisrock request
O	072205	6/16/08	GALE SUPPLY COMPANY	\$29.09	JANITORIAL SUPPLIES
O	072206	6/16/08	GALLS INC.	\$153.92	Uniforms
O	072207	6/16/08	GANDER-PRINTCO	\$909.41	Job Opportunity Letterhead
O	072208	6/16/08	GOVCONNECTION	\$122.34	Mobile hard disk backup drive.
O	072209	6/16/08	W. W. GRAINGER	\$263.53	MAINT. SUPPLIES
O	072210	6/16/08	GYRO INC.	\$59.09	SUPPLIES FOR DMP STUDENTS
O	072211	6/16/08	HAITBRINK ASPHALT PAVING,	\$3,950.00	PAVE DUGOUTS
O	072212	6/16/08	HAMPTON TEDDER ELECTRIC CO.	\$94,300.00	EMERGENCY REPAIRS TO CORRECT HAZARDOUS CONDITION
O	072213	6/16/08	HARBOR FREIGHT TOOLS CO.	\$171.65	OPEN P.O. FOR SUPPLIES
O	072214	6/16/08	CLAUS HECHT, M.D.	\$360.00	Consultant Agreement for Medical Director
O	072215	6/16/08	GABRIELA HERNANDEZ	\$100.00	Panel Presentation
O	072216	6/16/08	HERTZ EQUIPMENT RENTAL	\$6,630.93	AERIAL WORK PLATFORM
O	072217	6/16/08	HI-TECH AIR CONDITIONING,	\$750.00	Registers for server room server cooling
O	072218	6/16/08	HOME DEPOT CREDIT SERVICES	\$2,174.27	MATERIALS AND SUPPLIES
O	072219	6/16/08	IDEAL DATA SOLUTIONS, INC.	\$565.00	Services for Filing 1099
O	072220	6/16/08	IDEAL GROUP, INC.	\$1,184.50	InfyReader+ChattyInfy sftwr for visually impaire
O	072221	6/16/08	IMAGE SOURCE, INC.	\$3,900.00	Image Source Prof. Services
O	072222	6/16/08	INSTRUMENT COVERS II	\$80.00	PIANO DOLLY AND COVER
O	072223	6/16/08	IRVINE PIPE & SUPPLY	\$853.30	OPEN P.O. FOR SUPPLIES
O	072224	6/16/08	ISLAND PROMOTIONAL PRODUCTS	\$4,545.41	CARE Outeach Items
O	072225	6/16/08	IRVINE VALLEY COLLEGE	\$17,599.34	Purchase Textbooks
O	072226	6/16/08	J.H. RECOGNITION COMPANY	\$482.38	PINS FOR ADN GRAD.
O	072227	6/16/08	JOHNSTONE SUPPLY	\$255.92	air conditioner supplies
O	072228	6/16/08	KATHCO PRODUCTS	\$6,683.67	CUSTODIAL
O	072229	6/16/08	JUNE M. MILLOVICH	\$419.92	REIMBURSE CDES FOR SUPPLIES/POSTAGE
O	072230	6/16/08	HPL MECHANICAL CONTRACTOR,	\$657.83	EMERGENCY REPAIR
O	072231	6/16/08	KDOC TV	\$1,000.00	To pay KDOC-TV for advertising Jazz Picnic
C	072232	6/16/08	ADOLF KIEFER & ASSOC.	\$-544.85	POOL EQUIP. FOR ADAPTED KNEA
O	072233	6/16/08	KOALA KLUB	\$310.00	Child Care Services
O	072234	6/16/08	A.T. KRATTER & COMPANY, INC.	\$1,010.63	J-Say Pro 6.0 upgrade for disabled students
O	072235	6/16/08	DAVID B. LANG	\$251.70	DLANG INTERNET 07/08
O	072236	6/16/08	LAVEY ROOFING SERVICES, INC.	\$3,650.00	REPAIR ROOF LEAKS
O	072237	6/16/08	LOOMIS, FARGO & CO., INC	\$442.00	Armored Car Service 07/08
O	072238	6/16/08	KARA MAHOTKA-PATTERSON	\$53.85	REIMBURSEMENT TO KARA MAHOTKA-PATTERSON
O	072239	6/16/08	MAIN GRAPHICS	\$2,465.15	Honors Brochure
O	072240	6/16/08	MAINTEX	\$841.02	JANITORIAL SUPPLIES
O	072241	6/16/08	JOSEPH JAY MENDOZA	\$210.00	Workshop Presenter

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O	072242	6/16/08	MICRO CENTER	\$278.97	COMPUTER AND ELECTRONIC SUPPLIES
O	072243	6/16/08	MIDNIGHT RAIN, INC.	\$225.00	Stadium Scoreboard programming Commencement 2008
O	072244	6/16/08	MIDWEST LIBRARY SERVICE	\$303.93	Purchase books.
O	072245	6/16/08	SALLIE MILLER	\$180.00	Workshop Presentation
O	072246	6/16/08	JENNIFER MILLER-SNIDER	\$210.00	Workshop Presenter
O	072247	6/16/08	MOORE MEDICAL CORP.	\$24.19	medication
O	072248	6/16/08	NATIONAL COALITION OF ADVANCED	\$14,900.00	Contract: NCATC
O	072249	6/16/08	NEXUS IS, INC.	\$5,887.14	UPS replacement for campus IDFs
O	072250	6/16/08	NOTHING BUT AIR	\$641.00	Balloon Decoration for CTE Night
O	072251	6/16/08	ORANGE CO. FARM SUPPLY	\$180.99	GROUNDS - WEED REMOVER & SPRAYER
O	072252	6/16/08	CHURM PUBLISHING CO., INC.	\$1,250.00	Monthly ad insertion in OC Metro Magazine.
O	072253	6/16/08	ORANGE COUNTY PRINTING	\$12,761.75	Blossom Ballpoint Pen/Highlighter
O	072254	6/16/08	ORANGE COUNTY REGISTER	\$1,209.00	Ongoing printing & delivery charges for the Lariat
O	072255	6/16/08	OCLC, INC.	\$513.36	Annual Maintenance Agreement
O	072256	6/16/08	ONESOURCE DISTRIBUTORS, INC.	\$511.81	ELECTRICAL SUPPLIES
O	072257	6/16/08	OPTICAL SOCIETY OF SOUTHERN	\$100.00	OSSC MEMBERSHIP RENEWAL
O	072258	6/16/08	ORANGEWOOD CHILDREN'S	\$100.00	Workshop Presentation
O	072259	6/16/08	ORKIN EXTERMINATING, INC.	\$782.00	ANNUAL MAINTENANCE AGREEMENT
O	072260	6/16/08	ORKIN EXTERMINATING, INC.	\$721.00	PEST CONTROL
O	072261	6/17/08	STEPHEN DUBAY	\$32.83	MILEAGE
O	072262	6/17/08	ESTER GRAHAM	\$53.98	MILEAGE
O	072263	6/17/08	MICHAEL HOGGATT	\$175.64	MILEAGE
O	072264	6/17/08	TRAN HONG	\$27.10	MILEAGE
O	072265	6/17/08	INCENTRA SOLUTIONS OF	\$2,720.00	Contract services with Incentra Solutions
O	072266	6/17/08	INSIGHT MEDIA	\$4,142.25	DVD'S FOR MEDICAL ASSISTING
O	072267	6/17/08	CORINNE JACKSON	\$27.47	MILEAGE
O	072268	6/17/08	DR. CRAIG JUSTICE	\$24.75	MILEAGE
O	072269	6/17/08	JEFF KAUFMANN	\$318.06	MILEAGE
C	072270	6/17/08	KEENAN & ASSOCIATES	\$-332,445.00	CHECK RUN
O	072271	6/17/08	ADOLF KIEFER & ASSOC.	\$544.85	POOL EQUIP. FOR ADAPTED KNEA
O	072272	6/17/08	TONI LAKOW	\$39.80	MILEAGE
O	072273	6/17/08	JOE LIU	\$33.53	MILEAGE
O	072274	6/17/08	LORI MANGELS	\$39.80	MILEAGE
O	072275	6/17/08	SANDRA MARZILLI	\$305.82	MILEAGE
O	072276	6/17/08	JAKE MUNNS	\$26.53	MILEAGE
O	072277	6/17/08	KATHLEEN WINSTON	\$90.94	MILEAGE
O	072278	6/17/08	JIM WRIGHT	\$50.50	MILEAGE
O	072279	6/17/08	SONJA WYCHE	\$53.07	MILEAGE
O	072280	6/17/08	JACQUELINE ZIMBALIST	\$79.60	MILEAGE
O	072281	6/17/08	PROTECTED INSURANCE PROGRAM	\$332,445.00	CHECK RUN
O	072282	6/17/08	HEBATALLA ASKER	\$362.12	#663250 CD RFD
O	072283	6/17/08	LINDA ASHER	\$63.90	#697107 CD RFD
O	072284	6/17/08	Ina Aparico	\$63.90	07/08 CH DEV CONSORT REFUND 629734
O	072285	6/17/08	FATANEH BARBOD	\$63.90	#949408 CD RFD
O	072286	6/17/08	RUBERTA BULALACAO	\$202.36	#583123 CD RFD
O	072287	6/17/08	CHRIS CASERTA	\$127.81	#225903 CD RFD 08
O	072288	6/17/08	THERESA CHA	\$127.81	#647714 CD RFD 08
O	072289	6/17/08	YING CHANG	\$63.90	#424991 CD RFD
O	072290	6/17/08	SHERMONA CLARK	\$319.52	#688073 CD RFD
O	072291	6/17/08	MALIHE DAVARI	\$63.90	#880522 CD RFD
O	072292	6/17/08	ELHAM DANESHKAH	\$63.90	#658919 CD RFD

WARRANT REGISTER LISTING

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072293	6/17/08	AMY DE LA ROZA	\$127.81 #688782 CD RFD	
O	072294	6/17/08	TASHAREE DELEON-SHAW	\$191.71 #658172 CD RFD	
O	072295	6/17/08	AMBER DODGE	\$191.71 #480058 CD RFD	
O	072296	6/17/08	NANCY EAP	\$127.81 #687953 CD RFD	
O	072297	6/17/08	JACQUELINE GALVAIN	\$63.90 # 675513 CD RFD 08	
O	072298	6/17/08	PADIDEH GOLBAD	\$63.90 #550667 CD RFD 08	
O	072299	6/17/08	POONAM GUPTA	\$63.90 #663968 CD RFD 08	
O	072300	6/17/08	SALONI GUPTA	\$127.81 #649665 CD RFD 08	
O	072301	6/17/08	CATHERINE HIGA	\$63.90 #639329 CD RFD 08	
O	072302	6/17/08	KATHRYN HUNT	\$127.81 #702002 CD RFD 08	
O	072303	6/17/08	GRACE JUAREZ	\$127.81 #616560 CD RFD 08	
O	072304	6/17/08	TRACY JUAREZ	\$127.81 #616558 CD RFD 08	
O	072305	6/17/08	LEI KUNG	\$63.90 #636015 CD RFD 08	
O	072306	6/17/08	ANA MANTILLA	\$127.81 #339753 CD RFD 08	
O	072307	6/17/08	STEPHANIE MALTAS	\$127.81 #697757 CD RFD 08	
O	072308	6/17/08	MARIM MIKHAIL	\$63.90 #978070 CD RFD 08	
O	072309	6/17/08	JULIET TAFFA MOROVATI	\$127.81 #698859 CD RFD 08	
O	072310	6/17/08	LILA NAWABI	\$63.90 #734564 CD RFD 08	
O	072311	6/17/08	CHERI PAYNE	\$63.90 #471653 CD RFD 08	
O	072312	6/17/08	CYNTHIA ROSS	\$63.90 # 531328 CD RFD 08	
O	072313	6/17/08	THOMAS TREEN	\$127.81 #702824 CD RFD 08	
O	072314	6/17/08	BERNICE COLE	\$63.90 #635448 CD RFD 08	
O	072315	6/17/08	HEATHER GUNN	\$319.52 #819063 CD RFD 08	
O	072316	6/17/08	LEILA HEMADE	\$127.81 #678416	
O	072317	6/17/08	MEGAN HENLEY	\$63.90 #677115 CD RFD 08	
O	072318	6/17/08	TANIA HUSSAIN	\$63.90 #976394 CD RFD 08	
O	072319	6/17/08	ARI JARDINE	\$191.71 #648720 CD RFD 08	
O	072320	6/17/08	CHARLEN LAU	\$127.81 #664425 CD RFD 08	
O	072321	6/17/08	NAJMA MIRZA	\$63.90 #539305 CD RFD 08	
O	072322	6/17/08	JODI SABAKO	\$63.90 #622396 CD RFD 08	
O	072323	6/17/08	KATHERINE STONER	\$127.81 #639420 CD RFD 08	
O	072324	6/17/08	SUSSAN AVVAL	\$149.11 #596503 CD RFD 08	
O	072325	6/17/08	LAURE CHAALAN	\$149.11 #539231 CD RFD 08	
O	072326	6/17/08	MEGUMI CLAUSEN	\$149.11 #623124 CD RFD 08	
O	072327	6/17/08	MEGAN HENLEY	\$63.90 #677115 CD RFD 08	
O	072328	6/17/08	SANDHYA PARIKH	\$127.81 #666646 CD RFD 08	
O	072329	6/17/08	ROSE MARIE ROCA-DUNCAN	\$85.21 #663017 CD RFD 08	
O	072330	6/17/08	CYNTHIA ROSS	\$85.21 #531328 CD RFD 08	
O	072331	6/17/08	JODI SABAKO	\$213.01 #622396 CD RFD 08	
O	072332	6/17/08	LEANN SMITH	\$213.01 #619058 CD RFD 08	
O	072333	6/17/08	DILANI WIJAYAWEEERA	\$63.90 #678507 CD RFD 08	
O	072334	6/17/08	SYEDA YOUSUF	\$63.90 #722640 CD RFD 08	
O	072335	6/17/08	PADIDEH GOLBAD	\$42.60 #550667 CD RFD 08	
O	072336	6/17/08	JEAN GOONEWARDENE	\$85.21 #962579 CD RFD 08	
O	072337	6/17/08	MARIM MIKHAIL	\$42.60 #978070 CD RFD 08	
O	072338	6/17/08	CHRISTINE NARIKAWA	\$42.60 #509420 CD RFD 08	
O	072339	6/17/08	LILA NAWABI	\$42.60 #734564 CD RFD 08	
O	072340	6/17/08	DANIELA PAREDES	\$127.81 #659522 CD RFD 08	
O	072341	6/17/08	GENEVIEVE SILVA	\$42.60 #962483 CD RFD 08	
O	072342	6/17/08	MECEDES WILLIAMS	\$127.81 #945578 CD RFD 08	
O	072343	6/17/08	BAHMAN ABDOLAZADEH	\$60.00 #527132 CD RFD 08	

WARRANT REGISTER LISTING

Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072344	6/17/08	FATHIA AFAB MOHAMED	\$40.00 #705773 CD RFD 08	
O	072345	6/17/08	SHEILA BOSWELL	\$140.00 #660112 CD RFD 08	
O	072346	6/17/08	LORI CHAMBERLAIN	\$100.00 #659754 CD RFD 08	
O	072347	6/17/08	BRITTANY COLLINS	\$320.00 #638409 CD RFD 08	
O	072348	6/17/08	MELONIE COPELAND	\$120.00 #933803 CD RFD 08	
O	072349	6/17/08	CHERE DAMITZ	\$60.00 #650816 CD RFD 08	
O	072350	6/17/08	DEBORAH DAUTEL	\$20.00 #490531 CD RFD 08	
O	072351	6/17/08	ALICIA DUNMEYER	\$20.00 #760007 CD RFD 08	
O	072352	6/17/08	JESSICA GABAI	\$240.00 #703957 CD RFD 08	
O	072353	6/17/08	MONIQUE GRIFFIN	\$120.00 #716820 CD RFD SC	
O	072354	6/17/08	JULIE HOANG	\$100.00 #718005 CD RFD 08	
O	072355	6/17/08	ELLEN HUNSTEIN	\$60.00 #465735 CD RFD 08	
O	072356	6/17/08	JODY JOHNSON	\$280.00 #143769 CD RFD 08	
O	072357	6/17/08	TINA JOHNSON	\$120.00 #701191 CD RFD 08	
O	072358	6/17/08	CYNTHIA KAHL	\$60.00 #974186 CD RFD 08	
O	072359	6/17/08	JACQUELINE MICALLEF	\$60.00 #673969 CD RFD 08	
O	072360	6/17/08	SHAWN NORMAN	\$20.00 #979417 CD RFD 08	
O	072361	6/17/08	ALIN KABOUNIAN	\$100.00 #974186CD RFD 08	
O	072362	6/17/08	KRYSTLE OWENS	\$60.00 #716815 CD RFD 08	
O	072363	6/17/08	HEMALAITHA PENMETCHA	\$100.00 #984758 CD RFD 08	
O	072364	6/17/08	MELISSA QUINTANA	\$60.00 #701974 CD RFD 08	
O	072365	6/17/08	AMI REDMAN	\$60.00 #445781 CD RFD 08	
O	072366	6/17/08	KEILA RODRIGUEZ	\$240.00 #620579 CD RFD 08	
O	072367	6/17/08	JUDITH SADLO	\$40.00 #726457 CD RFD 08	
O	072368	6/17/08	JUDY TRACY	\$20.00 #680778 CD RFD 08	
O	072369	6/17/08	AIMEE TRIPLETT	\$120.00 #705405 CD RFD 08	
O	072370	6/17/08	JENNY VASQUEZ	\$180.00 #593157 CD RFD 08	
O	072371	6/17/08	CAROLYN WERTHEIM	\$140.00 #594673 CD RFD 08	
O	072372	6/17/08	TOSHA WHITEHEAD	\$160.00 #702212 CD RFD 08	
O	072373	6/17/08	PATRICIA WRIGHT	\$60.00 #954893 CD RFD 08	
O	072374	6/17/08	IRENA YAKIMOVA	\$120.00 #703074 CD RFD 08	
O	072375	6/17/08	SOLANGE MONTOYA	\$60.00 #803749 CD RFD 08	
O	072376	6/17/08	SOLANGE MONTOYA	\$120.00 #803749 CD RFD 08 FALL	
O	072377	6/18/08	ACADEMIC SENATE	\$725.00 CHECK RUN	
O	072378	6/18/08	DAVID E. ANDERSON, JR.	\$25.00 CONFERENCE REIMBURSEMENT	
O	072379	6/18/08	JUANITA BALTIERRA	\$15.00 Reimburse Juantia Baliterr for Workshop	
O	072380	6/18/08	DANYEL CLARK	\$300.00 Conference Reimbursement	
O	072381	6/18/08	ANA MARIA COBOS	\$800.00 Conference Reimbursement	
O	072382	6/18/08	LAURA DILL	\$276.10 Conference Reimbursement	
O	072383	6/18/08	CARMEN CORTEZ-DOMINGUEZ	\$238.29 Conference	
O	072384	6/18/08	THE DRISKILL	\$479.55 CHECK RUN	
O	072385	6/18/08	SANDRA GRIFFIN	\$116.80 Job Fair 2008 - Sandy Griffin	
O	072386	6/18/08	GEORGINA GUY	\$40.00 Reimburse Georgina Guy for 2 workshops	
O	072387	6/18/08	RUSSELL HAMILTON	\$602.98 Conference for Class. Senate Officer	
O	072388	6/18/08	JANE HORLINGS	\$162.86 Conference Reimbursement	
O	072389	6/18/08	REGINA HURLEY	\$235.00 Conference Reimbursement	
O	072390	6/18/08	PHILLIS KUCHARSKI	\$1,569.79 Conference Reimbursement	
O	072391	6/18/08	SAN ANTONIO MARRIOTT RIVERCTR	\$835.93 CHECK RUN	
O	072392	6/18/08	ROY MCCORD	\$489.00 Roy McCord to IVC Career & Comm Ed Conference	
O	072393	6/18/08	JUNE M. MILLOVICH	\$1,042.00 Conference Reimbursement	
O	072394	6/18/08	NAT'L LEAGUE FOR NURSING	\$625.00 CHECK RUN	

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072395	6/18/08	KEN PATTON	\$3,103.10	Ken Patton/Boeing Phantom Works
O	072396	6/18/08	ED WARD TACKETT	\$235.00	Ed Tackett/Manuf Your Future Career/Hartford, CT
O	072397	6/18/08	STEVE TEH	\$115.00	Conference Reimbursement
O	072398	6/18/08	UNIVERSITY OF TEXAS AT AUSTIN	\$400.00	CHECK RUN
O	072399	6/18/08	SOUTH ORANGE COUNTY COMMUNITY	\$242.00	REIMBURSE CONFERENCE
O	072400	6/19/08	OFFICEMAX CONTRACT INC.	\$27,271.19	Office Max Supply Orders 2007/2008
O	072401	6/19/08	PACIFIC SOD	\$8,100.00	PACIFIC SOD - 20,000 SQ FT FOR SPORTS FIELDS
O	072402	6/19/08	NANCY PADBERG	\$83.90	NPADBERG INTERNET 07/08
O	072403	6/19/08	PARADISE BAKERY & CAFE	\$898.70	CONFERENCE -STUDENT SERVICES STAFF DEVELOPMENT
O	072404	6/19/08	PARKHOUSE TIRE, INC.	\$188.42	TIRES
O	072405	6/19/08	PAULINE JOHNSON, PAULINE'S	\$13,984.13	Flash Drives
O	072406	6/19/08	PCH SHEET METAL & AIR	\$2,888.00	SHEET METAL
O	072407	6/19/08	POWER FORD TUSTIN	\$266.18	VAN REPAIRS
O	072408	6/19/08	PREMIER	\$2,661.98	Printing for Planners
O	072409	6/19/08	PREMIER	\$9,856.70	Printing for Planners
O	072410	6/19/08	PRESCOTT HARDWARE/SHEET METAL	\$584.56	MAINT. SUPPLIES
O	072411	6/19/08	PRESS SOLUTIONS, INC.	\$2,683.44	Printing EOPS Contracts
O	072412	6/19/08	PRO TOOLS	\$268.20	AUTOMOTIVE SUPPLIES
O	072413	6/19/08	PYRO-COMM SYSTEMS	\$6,325.00	FIRE ALARM TECHNOLOGY UPGRADE
O	072414	6/19/08	RALPHS GROCERY COMPANY	\$173.76	Produce, grocery items, cleaning supplies, etc.
O	072415	6/19/08	RECALL SECURE DESTRUCTION	\$123.44	Shredding Account Documents 07/08
O	072416	6/19/08	REINBERGER PRINTWERKS	\$3,868.23	Commencement Program 2008
O	072417	6/19/08	RICOH AMERICAS CORPORATION	\$136.91	LEASE OF 1013 COPIER LOCATED IN MAIL ROOM
O	072418	6/19/08	RIDDELL ALL AMERICAN	\$1,696.55	Football Supplies
O	072419	6/19/08	CHUCK ROGERS	\$236.28	Reimbursement for non-instructional supplies
O	072420	6/19/08	S & B FOODS	\$42.02	Advisory Committee Meeting/Food
O	072421	6/19/08	S & B FOODS	\$936.35	Lorin Grisct High School Event at IVC
O	072422	6/19/08	SADDLEBACK GOLF CARS, INC.	\$10,821.33	PASSENGER CART
O	072423	6/19/08	SAMY'S CAMERA	\$948.20	PHOTO EQUIP
O	072424	6/19/08	JEAN K. SANDO	\$1,842.00	NSF Center Contract: Jean Sando
O	072425	6/19/08	SARS SOFTWARE PRODUCTS, INC.	\$18,177.50	SARS Alert Software/Training
O	072426	6/19/08	FHEG - SADDLEBACK BOOKSTORE	\$2,011.35	Purchase textbooks for EOPS Students
O	072427	6/19/08	GUISELLE SCOTT	\$1,365.00	Workshop Trainer
O	072428	6/19/08	SEHI PROCOMP COMPUTER PRODUCTS	\$85.39	Printer Inks/Plotter Paper/Supplies
O	072429	6/19/08	SIEMENS WATER TECHNOLOGIES	\$148.00	Annual Maintenance Agreement
O	072430	6/19/08	ROBERT W. SIMONEAU	\$8,760.00	Contract: Robert Simoneau
O	072431	6/19/08	SJM INDUSTRIAL RADIO	\$140.00	2-WAY RADIO REPAIR
O	072432	6/19/08	PENNY SKAFF	\$225.00	REIMBURSEMENT FOR KALEIDOSCOPE SCIENCE
O	072433	6/19/08	SMARDAN SUPPLY - EL MONTE	\$957.02	IRRIGATION SUPPLIES
O	072434	6/19/08	SMITH PIPE & SUPPLY, INC.	\$848.98	GROUNDS SUPPLIES
O	072435	6/19/08	JAMIE SMITH	\$205.65	SUPPLIES USED IN PREPARATION OF CHEMISTRY LABS
O	072436	6/19/08	THOMAS L. SMITH	\$8.30	Reimbursement for Supplies/RapidTech
O	072437	6/19/08	SO. CAL. GAS CO.	\$72.63	NATURAL GAS
O	072438	6/19/08	SO. CAL. GAS CO.	\$14,965.04	PO for gas transmission service.
O	072439	6/19/08	SPECTRUM CHEMICAL MFG. CORP.	\$183.94	MICROBIOLOGY SUPPLIES
O	072440	6/19/08	STERLING ARTS SUPPLY	\$497.46	Blanket Purchase Order
O	072441	6/19/08	STUDENT INSURANCE COMPANY	\$156,266.00	CHECK RUN
O	072442	6/19/08	TRABUCO HILLS HIGH SCHOOL	\$300.00	Advertising
O	072443	6/19/08	TRIANGLE SCENERY & DRAPERY CO.	\$748.86	THEATRICAL EQUIPMENT
O	072444	6/19/08	UPBEAT, INC.	\$8,235.12	TRASH RECEPTACLES
O	072445	6/19/08	WEST PAYMENT CENTER	\$128.86	Westlaw OnLine Research-VCHR

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072446	6/19/08	DOUGLAS WESTLAKE	\$900.00	Repair of Pianos
O	072447	6/19/08	WORLDWIDE RECOVERY	\$152.00	TRANS. SERVICE PARTS
O	072448	6/19/08	XEROX CORP.	\$1,485.98	Supplies
O	072449	6/19/08	XEROX CORPORATION	\$1,140.70	Lease/Maintenance for Satellite Copiers
O	072450	6/19/08	YALE CHASE MATERIALS	\$10,672.23	CART WITH LADDER RACK
O	072451	6/19/08	NINA M. YAMASAKI	\$735.00	Workshop Presenter
O	072452	6/19/08	BRIAN YARNALL	\$20.53	Reimbursement
O	072453	6/19/08	OFFICEMAX CONTRACT INC.	\$33.78	Office Max Supply Orders 2007/2008
O	072454	6/19/08	RALPHS GROCERY COMPANY	\$1,220.49	NUTRITIONAL FOOD AND SUPPLIES
O	072455	6/19/08	US FOODS	\$2,336.75	food and supplies for CDC
O	072456	6/19/08	XEROX CORP.	\$154.59	Annual Maintenance Agreement
O	072457	6/19/08	SO. ORANGE CO. COMM. COL. DIST	\$1,962.30	Reimburse SOCCCD Checking
O	072458	6/19/08	RPM CONSULTANT GROUP	\$4,603.41	GASB 43 & 45 Compliance
O	072459	6/19/08	ROBINA ALLEN	\$25.91	MILEAGE
O	072460	6/19/08	G/M BUSINESS INTERIORS	\$1,953.16	Ergonomic Equipment-Saddleback
O	072461	6/19/08	GALLS INC.	\$20.42	UNIFORMS FOR OFFICERS
O	072462	6/19/08	GATEHOUSE MEDIA, INC.	\$1,165.00	Monthly ad insertion in Today's Woman magazine.
O	072463	6/19/08	GOODWILL INDUSTRIES OF	\$2,220.00	Sign language interp services for hearing impaired
O	072464	6/19/08	GRACE TRAINING SUPPLY	\$8,556.50	SUPPLIES FOR NURSING SKILLS LAB
O	072465	6/19/08	W. W. GRAINGER	\$28.22	BUILDING MAINTENANCE SUPPLIES
O	072466	6/19/08	MARLYS GRODT & ASSOCIATES	\$500.00	Class Spec. -
O	072467	6/19/08	RUBEN GUZMAN	\$246.29	MILEAGE
O	072468	6/19/08	HAITBRINK ASPHALT PAVING,	\$1,215.00	removal of debris
O	072469	6/19/08	HOME DEPOT CREDIT SERVICES	\$1,172.19	Blanket PO fon non-instructional equipment
O	072470	6/19/08	IMAGE PRINTING SOLUTIONS	\$7,806.50	Mouse pads for Outreach purposes
O	072471	6/19/08	INCENTRA SOLUTIONS OF	\$3,819.45	Contract services with Incentra Solutions
O	072472	6/19/08	INTEGRA SERVICES	\$23,204.46	MACHINERY FOR RAPIDTECH
O	072473	6/19/08	IRVINE PIPE & SUPPLY	\$146.78	maintenance materials
O	072474	6/19/08	IRVINE TENNIS	\$310.32	TENNIS BALLS AND STRINGS FOR IVC TENNIS TEAM
O	072475	6/19/08	IRVINE UNIFIED SCHOOL DIST.	\$3,885.00	Contract Services - Tech Prep Program
O	072476	6/19/08	IRVINE VALLEY COLLEGE	\$75.69	Purchase Textbooks
O	072477	6/19/08	JAELYNE JACSEN	\$50.00	Workshop Facilitator
O	072478	6/19/08	JOHNSON & ASSOCIATES	\$845.00	Tech Assistance-Ad Hoc Work
O	072479	6/19/08	K-LOG COMPANY	\$118.79	Stantion Sign
O	072480	6/19/08	LOS ANGELES TIMES	\$11.20	CHECK RUN
O	072481	6/19/08	LAGUNA GRAPHIC ARTS, INC.	\$75.43	DIGITAL PRINTING SERVICES
O	072482	6/19/08	LAKE FOREST BEAUTY COLLEGE	\$9,988.33	P.O. needed to pay for off campus instruction
O	072483	6/19/08	MICHAEL LEVINE, INC.	\$93.53	Materials and Supplies
O	072484	6/19/08	CHENG-HSIN LIU	\$20,000.00	Contract: Cheng-Hsin Liu
O	072485	6/19/08	MANN BROTHERS	\$999.53	Blanket Purchase Orders
O	072486	6/19/08	MAPLESOFT	\$1,818.62	CHECK RUN
O	072487	6/19/08	MARKET-BASED SOLUTIONS	\$3,713.00	Mandatory Assesments for AQMD
O	072488	6/19/08	USA MOBILITY WIRELESS, INC.	\$141.39	PAGER RENTAL AND MAINTENANCE CONTRACT
O	072489	6/19/08	MIDWEST LIBRARY SERVICE	\$4,659.47	Purchase books.
O	072490	6/19/08	MARCIA MILCHIKER	\$41.95	MMILCHIKER INTERNET 07/08
O	072491	6/19/08	NICOLE MILLER	\$349.00	612956 SCHOLARSHIP FOR STUDENT
O	072492	6/19/08	JENNIFER MILLER-SNIDER	\$210.00	Workshop Presenter
O	072493	6/19/08	HEIDI M. MUELLER	\$525.00	Reimbursement
O	072494	6/19/08	THE NATURE CONSERVANCY	\$16,000.00	MITIGATION FUNDS FOR NAT CATCHER HABITAT
O	072495	6/19/08	ORANGE COUNTY PRINTING	\$227.35	decal for windshield of health ctr golf cart
O	072496	6/19/08	OCE-USA, INC.	\$2,093.99	Maintenance Agreement

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072497	6/19/08	OCE-IMAGISTICS	\$5,412.31	FAX for Transcripts
O	072498	6/19/08	JANE ROSENKRANS	\$47.56	MILEAGE
O	072499	6/19/08	HEE EUN LEE	\$6.00	TB TEST
O	072500	6/19/08	A-1 AWARDS	\$101.04	NAMEPLATE AND ENGRAVING
O	072501	6/19/08	A-1 TEXTILES	\$175.58	Athletic Laundry Supplies
O	072502	6/19/08	ABC-CLIO, INC.	\$53.09	Library books per Tom Weisrock request
O	072503	6/19/08	ACADEMIC & COLLEGIATE SOFTWARE	\$306.82	Software for backup and retrieval.
O	072504	6/19/08	ACADEMIC SUPERSTORE	\$435.47	Flash drives for chem labs using laptops.
O	072505	6/19/08	ACCESS TO RECREATION CORP.	\$2,839.14	EQUIP. FOR ADAPT. KNEA CLASSES
O	072506	6/19/08	ACHIEVEMENT INSTITUTE OF	\$1,200.00	Laser optics for high school students
O	072507	6/19/08	ADCLUB ADVERTISING SERVICE	\$1,254.00	Recruitment/Advertising for SOCCCD
O	072508	6/19/08	AIRGAS WEST	\$320.21	POOL SUPPLIES
O	072509	6/19/08	JAMES ALBERT SCHOOL OF	\$22,099.50	P.O. needed to pay for Cosmo instruction
O	072510	6/19/08	A/R CENTRAL BILLING- BOISE	\$1,365.93	Groceries for Foods Lab.
O	072511	6/19/08	ALISO VIEJO COMMUNITY	\$75.00	CHECK RUN
O	072512	6/19/08	ALLIED REFRIGERATION INC	\$85.76	OPEN P.O. FOR SUPPLIES
O	072513	6/19/08	AmbironTrustWave	\$675.00	PCI Compliance Validation Services Renewal
O	072514	6/19/08	AMERICAN CHEMICAL & SANITARY	\$656.37	JANITORIAL SUPPLIES
O	072515	6/19/08	AMERICAN RED CROSS	\$635.00	Health / CPR Supplies
O	072516	6/19/08	AMTECH ELEVATOR SERVICES	\$1,693.33	ELEVATOR SERVICE
O	072517	6/19/08	JULIE ANDERSON	\$27.20	Open purchase for fish foods & misc supplies
O	072518	6/19/08	APPLE COMPUTER INC.	\$5,339.80	IMAC COMPUTERS FOR HIGH TECH LAB
O	072519	6/19/08	JACK APPLEMAN	\$400.00	Marketing CACT Program at COMAP
O	072520	6/19/08	APPLIED INDUSTRIAL TECH.	\$126.00	HVAC SUPPLIES
O	072521	6/19/08	ARAMARK UNIFORM SERVICES	\$73.03	SHOP RAGS
O	072522	6/19/08	ARMSTRONG MEDICAL INDUSTRIES	\$6,434.72	SHELVING FOR NURSING SKILLS LAB
O	072523	6/19/08	ARROWHEAD DRINKING WATER	\$43.09	Rental of ROHC Water Filtration System
O	072524	6/19/08	ARROYO TRABUCO GOLF CLUB	\$944.44	SSG ADVISORY MTG.
O	072525	6/19/08	AudioLink Services, LLC, Inc.	\$1,453.93	PURCHASE SOUND SYSTEMS FOR STUDENTS
O	072526	6/19/08	AVACOM	\$423.99	OPEN PO FOR AVACOM PRINTER SERVICE
O	072527	6/19/08	AVALON TENT & PARTY	\$1,656.05	CHAIR RENTAL FOR COMMENCEMENT
O	072528	6/19/08	BAKER & TAYLOR	\$1,310.79	Library books and materials per Tom Weisrock req.
O	072529	6/19/08	BANNERSANDSIGNS.NET	\$598.63	ROOM SIGNS FOR COUNSELING SERVICES
O	072530	6/19/08	BARCODE PLANET	\$1,584.59	Scanner/Printer/Accessories
O	072531	6/19/08	TORHON BARNES	\$200.00	Workshop Presenter
O	072532	6/19/08	BEE MAN	\$175.00	AGB BUILDING SWARM OF BEES
O	072533	6/19/08	LESLIE BETTINO	\$108.00	REIMBURSEMENT FOR EXPENSE
O	072534	6/19/08	BIO-RAD LABORATORIES, INC.	\$28,592.51	BIOLOGY EQUIPMENT
O	072535	6/19/08	B J LETTERING & FLAG SHOP	\$400.00	Table cover for College Events
O	072536	6/19/08	TANIA BOWMAN	\$1,000.00	Workshop Presenter
O	072537	6/19/08	ARNOLD BRAY	\$2,000.00	Legislative Advocacy
O	072538	6/19/08	MIKE BROWN GRANDSTANDS, INC.	\$400.00	BASEBALL BLEACHER SEATING
O	072539	6/19/08	SARA BRUCE	\$50.00	Panel Presentation
O	072540	6/19/08	BUDDY'S ALL STARS	\$709.58	WOMEN'S BADMITION
O	072541	6/19/08	BURMINCO	\$338.25	GEOLOGY SUPPLIES
O	072542	6/19/08	KRISTEN BUSH	\$2,136.00	Consulting Services: Web Development & Maint.
O	072543	6/19/08	CVIS	\$2,375.67	Instructional Software
O	072544	6/19/08	BLACK CORAL HAWAII WHOLESALE	\$135.00	AQUARIUM SUPPLIES AND MAINTENANCE
O	072545	6/19/08	DEPT. OF SOCIAL SERVICES	\$600.00	CHECK RUN
O	072546	6/19/08	AGILYSYS INC	\$12,950.17	Exchange servers storage enhancements
O	072547	6/19/08	AUDIO VISUAL INNOVATIONS	\$35,608.98	AV Upgrade to BGS Lecture Halls

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072548	6/19/08	CARRIER JOHNSON	\$815.22	ARCHITECTURAL SERVICES
O	072549	6/19/08	CCS PRESENTATION SYSTEMS, INC	\$22,841.73	Pen Display
O	072550	6/19/08	CITRIX ONLINE	\$1,740.60	GoToMyPC Access Services
O	072551	6/19/08	CLARK SECURITY PRODUCTS INC.	\$910.09	COMPUTER PADLOCKS
O	072552	6/19/08	COMERICA BANK	\$18,575.00	PKG.C CONCRETE, BUS. & TECH INNOV.CTR. BID 279
O	072553	6/19/08	CORPORATE BUSINESS INTERIORS	\$457.94	Computer Cabinet
O	072554	6/19/08	COUTS HEATING & COOLING, INC.	\$29,835.00	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	072555	6/19/08	CRC CONSULTING GROUP, INC.	\$525.00	WATER TEST ALL WINDOWS AT THE BGS BUILDING
O	072556	6/19/08	DAART ENGINEERING CO., INC.	\$9,506.00	BID NO. 283, PKG. S
O	072557	6/19/08	DELL MARKETING L.P.	\$79,967.13	CHECK RUN
O	072558	6/19/08	FILMTOOLS	\$16,085.46	HD Camera Package Accessories
O	072559	6/19/08	FYR LANDSCAPING, INC.	\$28,350.00	BID 279, PKG.D, LANDSCAPE, BUS & TECH INNOV.CTR.
O	072560	6/19/08	GRANICUS, INC.	\$1,075.00	Board Meeting Streaming Video Monthly Support
O	072561	6/19/08	HAITBRINK ASPHALT PAVING,	\$5,340.00	PARKING LOTS 2 AND 13 RESTRIPE STALL
O	072562	6/19/08	NEUDESIC, LLC	\$180,683.00	Student Information System, Contracted Services
O	072563	6/19/08	T.B. PENICK & SONS, INC.	\$167,175.00	PKG.C CONCRETE, BUS. & TECH INNOV.CTR. BID 279
O	072564	6/19/08	PENN CORPORATE RELOCATION	\$45.00	STORAGE
O	072565	6/19/08	PUBLIC ECONOMICS, INC.	\$30,092.26	CONSULTING SERVICES-REDEVELOPMENT
O	072566	6/19/08	TROXELL COMMUNICATIONS, INC.	\$122.84	AV Installations
C	072567	6/19/08	UNION BANK OF CALIFORNIA	\$-6,465.00	BID 279,PKG. T,HVAC, BUS & TECH INNOV CTR.
O	072568	6/19/08	XEROX CORP.	\$15.75	XEROX ALL-IN-ONE PRINTER
O	072569	6/20/08	AT & T MOBILITY	\$11.67	TELEPHONE SERVICES
O	072570	6/20/08	AT&T/MCI	\$7,068.49	Annual P.O. for telephone service
O	072571	6/20/08	AT&T	\$4,662.08	Annual P.O. for telephone service
O	072572	6/20/08	THE PAINT STORE	\$167.70	PAINT SUPPLIES FOR DMP STUDENTS
O	072573	6/20/08	PAYAM-E-ASHENA	\$200.00	ADVERTISING
O	072574	6/20/08	PENN CORPORATE RELOCATION	\$2,760.91	STORAGE OF FURNITURE
O	072575	6/20/08	QUEST DIAGNOSTICS	\$1,756.02	Purchase lab testing for students
O	072576	6/20/08	ROCKET DESIGN	\$950.00	Purchase of Design of General/Parent Brochure...
O	072577	6/20/08	S & B FOODS	\$192.33	CATERED FOOD FOR DSPS ADVISORY COMM
O	072578	6/20/08	SADDLEBACK APPLIANCES	\$2,415.12	EQUIPMENT FOR CDES
O	072579	6/20/08	SANTA ANA UNIFIED SCHOOL	\$2,436.00	Reimbursement for Bus Expense to IVC
O	072580	6/20/08	SANTA MARGARITA FORD	\$22,360.28	DELIVERY VAN
O	072581	6/20/08	SARGENT-WELCH LLC	\$28.65	PHYSICS SUPPLIES
O	072582	6/20/08	AMY ROSE SCHECHTER	\$100.00	Panel Presentation
O	072583	6/20/08	SECURE LIVE SCAN	\$60.00	Live Scan/Short-Term Hrly
O	072584	6/20/08	RAJBIR SINGH	\$80.00	Employee Enrollment Fee Reimbursement Request
O	072585	6/20/08	E.J. SKIDMORE SERVICES	\$43,819.68	Exhaust fume hoods for Art Dept
O	072586	6/20/08	DANIEL SMITH, INC.	\$75.14	ART SUPPLIES
O	072587	6/20/08	SOUTHERN CALIFORNIA EDISON	\$1,900.61	Annual Electric Service
O	072588	6/20/08	SOUTH COAST SAILING TEAM	\$1,080.00	Blanket PO for rental of sail boats
O	072589	6/20/08	TELETROL SYSTEMS, INC.	\$1,209.27	HVAC SUPPLIES
O	072590	6/20/08	TISCARENO CATERING*	\$332.94	Catering for Full Day Event
O	072591	6/20/08	TUSTIN UNIFIED SCHOOL DISTRICT	\$2,096.40	Facility Use Fees for classes taught at TUSD Sp08
O	072592	6/20/08	UNISOURCE WORLDWIDE INC.	\$8,088.40	JANITORIAL SUPPLIES
O	072593	6/20/08	VERIZON WIRELESS	\$234.98	Annual Maintenance Agreement
O	072594	6/20/08	WEST PAYMENT CENTER	\$215.51	Library books and materials per Tom Weisrock req.
O	072595	6/20/08	W A X I E	\$240.19	CUSTODIAN - LIQUID SOAP
O	072596	6/20/08	WOHLERS ASSOCIATES, INC.	\$8,000.00	NSF Grant Contract: Terry Wohlers
O	072597	6/20/08	YALE CHASE MATERIALS	\$2,260.58	FORKLIFT REPAIRS/ SUPPLIES
O	072598	6/20/08	Z CORPORATION	\$4,285.33	DMP MATERIALS

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	072599	6/20/08	BARBARA TAMIALIS	\$60.84	REIMURSE FOR CDES
O	072600	6/20/08	TOTAL COMPENSATION SYSTEMS	\$6,600.00	Actuarial Study
O	072601	6/20/08	MADDY BENSON	\$566.68	Maddy Benson to attend the BSI Regional Meeting
O	072602	6/20/08	JERILYN CHUMAN	\$365.82	reimbursementRegional Meeting
O	072603	6/20/08	DEBORAH FREEMEL	\$115.00	Conference Reimbursement
O	072604	6/20/08	HIRO KONISHI	\$1,522.98	Conference Reimbursement
C	072605	6/20/08	MISSION VIEJO COUNTRY CLUB	\$-1,174.48	Payment for the June 5, 2008 Leadership Forum/PBC
O	072606	6/20/08	MICHELLE SCHARF	\$85.00	Michelle Scharf to Ensuring Transfer Success Conf.
O	072607	6/20/08	BARBARA TAMIALIS	\$1,075.00	Conference Reimbursement
O	072608	6/20/08	ADI	\$457.61	ELECTRICAL SUPPLIES
O	072609	6/20/08	ALPHA OMEGA	\$32,535.89	AUTOMOTIVE EQUIPMENT
O	072610	6/20/08	C.T.I./VALUELINE	\$1,390.52	ARCHITECTURAL SUPPLIES
O	072611	6/20/08	CA COMMERCIAL LIGHTING SUPPLY	\$985.91	ELECTRICAL SUPPLIES
O	072612	6/20/08	CALIFORNIA POWER PARTNERS, INC.	\$71,824.95	CHECK RUN
O	072613	6/20/08	CABLES TO GO	\$300.30	Computer related equipment.
O	072614	6/20/08	CAL'S CAMERAS	\$248.36	Departmental Camera
O	072615	6/20/08	CAPISTRANO-LAGUNA BEACH ROP	\$4,500.00	PARTNER STIPEND REIMBURSEMENT
O	072616	6/20/08	CAREER COMMUNICATIONS, INC.	\$453.00	Purchase for Career Center-VTEA funds.
O	072617	6/20/08	CINTAS CORPORATION	\$71.40	RENTAL SERVICE AGREEMENT
O	072618	6/20/08	CINTAS DOCUMENT MANAGEMENT	\$45.00	document destruction/paper recycling service
O	072619	6/20/08	CLARK SECURITY PRODUCTS INC.	\$190.35	KEY BLANKS
O	072620	6/20/08	COACH AMERICA	\$3,965.49	Athletic Team Transportation
O	072621	6/20/08	COASTLINE ROP	\$8,902.60	to pay invoice received by Coastline R.O.P.
O	072622	6/20/08	COMEVO, LLC	\$3,750.00	CHECK RUN
O	072623	6/20/08	COMPUTER CO-OP	\$285.00	Copier repair
O	072624	6/20/08	CONSOLIDATED ELECTRICAL DIST.	\$61.14	ELECT. SUPPLIES
O	072625	6/20/08	CONSOLIDATED ELECTRICAL DIST.	\$846.98	OPEN P.O. FOR SUPPLIES
O	072626	6/20/08	CORPORATE BUSINESS INTERIORS	\$13,238.70	Cabinets
O	072627	6/20/08	COX MEDIA, INC.	\$4,804.00	Sponsorship of "Brain Wave" on Cox Cable
O	072628	6/20/08	CPP, INC.	\$757.77	Firo-B test and booklets
O	072629	6/20/08	CPS SECURITY SOLUTIONS	\$17,179.00	SECURITY SERVICES
O	072630	6/20/08	CREST GOOD MANUFACTURING CO.	\$343.24	PLUMBING SUPPLIES
O	072631	6/20/08	CSULB DAILY 49er	\$1,512.00	Ad Promoting Summer in CSULB Paper
O	072632	6/20/08	CAL STATE UNIV LONG BEACH	\$525.00	Supplies
O	072633	6/20/08	CULLIGAN	\$112.85	Soft Water Service for Microbiology
O	072634	6/20/08	DANA POINT FUEL DOCK	\$376.06	P.O. Required to purchase fuel for MST Sail Class
O	072635	6/20/08	DANA POINT YACHT MAINTENANCE	\$43.50	Blanket PO for Boston Whaler Monthly Hull Maintena
O	072636	6/20/08	DE NAULT'S TRUE VALUE	\$144.13	Hardware and gardening supplies for biology
O	072637	6/20/08	GOODWILL INDUSTRIES	\$7,410.00	Provide Interp.Svs.Stds.w/Disabilities
O	072638	6/20/08	DELL MARKETING L.P.	\$1,998.02	DELL LASER PRINTER CARTRIDGE
O	072639	6/20/08	CENGAGE LEARNING	\$4,010.51	DVD'S FOR MEDICAL ASSISTING
O	072640	6/20/08	DEMCO INC.	\$144.91	Purchase instructional supplies.
O	072641	6/20/08	DEPARTMENT OF JUSTICE	\$416.00	Fingerprinting - HR
O	072642	6/20/08	BEN DOLAN	\$39.86	Reimbursement for Supplies/RapidTech
O	072643	6/20/08	STEPHEN DUBAY	\$95.97	Reimbursement for Internet Services
O	072644	6/20/08	DUNN-EDWARDS CORPORATION	\$245.37	OPEN P.O. FOR SUPPLIES
O	072645	6/20/08	EAGLE COMMUNICATIONS	\$274.11	RADIO SUPPLIES
O	072646	6/20/08	ECKX MEDIA GROUP	\$1,000.00	ECKX: WEB portal design/control data
O	072647	6/20/08	EDUCATIONAL MUSIC SERVICE	\$619.84	Music purchased
O	072648	6/20/08	KEIFER-RILEY GLASS INC.	\$7,275.60	REMOVE & REPLACE 41 MIRRORS CAMPUS WIDE
O	072649	6/20/08	ELECTRONIX EXPRESS	\$845.70	ELECTRONIC SUPPLIES

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Bank Account (COUNTY) - County Account

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S	Check #	Check Dt	Company Name	Check Amount	Description
O	072650	6/20/08	EMERSON MUSIC	\$138.79	Music purchased
O	072651	6/20/08	ENTERPRISE RENT-A-CAR	\$4,347.57	OPEN P.O. FOR VEHICLE RENTAL
O	072652	6/20/08	G/M BUSINESS INTERIORS	\$2,339.11	FireKing Lateral File, 3-Drawer
O	072653	6/20/08	GALLUP PRESS BOOKS	\$386.08	STUDENT SERVICES STAFF DEV
O	072654	6/20/08	GANDER-PRINTCO	\$1,023.63	WINDOW ENVELOPES PURCHASING
O	072655	6/20/08	GLAXOSMITHKLINE PHARMACEUTICAL	\$1,483.80	vaccine required for students
O	072656	6/20/08	GOVCONNECTION	\$60.10	Computer backup software.
O	072657	6/20/08	HAITBRINK ASPHALT PAVING,	\$8,265.00	PLACE BOLLARDS
O	072658	6/20/08	NED R. HEALY & COMPANY	\$508.67	OPEN P.O. FOR SUPPLIES
O	072659	6/20/08	HIRSCH PIPE & SUPPLY	\$130.25	PLUMBING/IRRIG. SUPPLIES
O	072660	6/20/08	HOME DEPOT CREDIT SERVICES	\$476.56	HOME DEPOT BLANKET
O	072661	6/20/08	HORIZON	\$5,110.30	GROUNDS SUPPLIES
O	072662	6/20/08	LESLIE HUMPHREY	\$24.90	Reimbursement for Outreach Activity
O	072663	6/20/08	IRVINE VALLEY COLLEGE	\$553.30	Books for tutors in the learning center
O	072664	6/20/08	JOSTEN'S	\$291.08	regalia purchase for IVC Faculty
O	072665	6/20/08	LAWNMOWERS ETC.	\$99.74	BLADE SHARPENING/GROUNDS
O	072666	6/20/08	LIFETIME MEMORY PRODUCTS,	\$229.35	8 GB Ram for DMP computers
O	072667	6/20/08	LIGHT IMPRESSIONS	\$300.41	Matboards & mounting supplies
O	072668	6/20/08	ANITA MC DONALD	\$26.26	MILEAGE
O	072669	6/20/08	MC KESSON MEDICAL SURGICAL	\$69.93	CHECK RUN
O	072670	6/20/08	McMASTER CARR SUPPLY CO.	\$235.23	MAINT. SUPPLIES
O	072671	6/20/08	JENNIFER MILLER-SNIDER	\$315.00	Workshop Presenter
O	072672	6/20/08	MITSUBISHI ELECTRIC &	\$2,250.00	PAC Elevator Maintenance
O	072673	6/20/08	PATRICE MUNDAY	\$50.00	Panel Presentation
O	072674	6/20/08	NASCO WEST	\$107.75	REPAIR IV ARM
O	072675	6/20/08	ORANGE COUNTY PRINTING	\$2,521.35	Theatre Tech Cert. program brochures from grant
O	072676	6/20/08	ORANGE COUNTY REGISTER	\$1,663.64	ADVERTISING
O	072677	6/20/08	OC WEEKLY	\$8,150.00	Monthly ad insertions in OC Weekly.
O	072678	6/20/08	ONESOURCE DISTRIBUTORS, INC.	\$215.31	ELECT. SUPPLIES
O	072679	6/20/08	JACQUELINE ZIMBALIST	\$36.96	MILEAGE
O	072680	6/20/08	HERTZ EQUIPMENT RENTAL	\$961.43	SKIPLOADER RENTAL
O	072681	6/20/08	ROBERT J. KOPECKY	\$4,000.00	Reimburse SOCCCD Checking
O	072682	6/23/08	ADCLUB ADVERTISING SERVICE	\$480.00	Recruitment/Advertising for SOCCCD
O	072683	6/23/08	ATKINSON, ANDELSON, LOYA, RUND	\$32,021.71	Attorney Services FY 2007/2008
O	072684	6/23/08	BLUE SEAL DRAPERY & BLINDS	\$4,937.17	WINDOW COVERINGS
O	072685	6/23/08	BP ENERGY COMPANY	\$93,459.08	NATURAL GAS PURCHASES
O	072686	6/23/08	JOHN CARVETTE	\$1,275.00	Piano Tunings
O	072687	6/23/08	CERTIPORT	\$2,730.00	MOUS TEST VOUCHERS
O	072688	6/23/08	CHEMSEARCH	\$723.00	SUPPLY ORDER
O	072689	6/23/08	COLORADO TIME SYSTEMS	\$1,000.00	STATE CHAMPIONSHIP SWIM EVENT
O	072690	6/23/08	MARIE DE LA PALME	\$350.00	Reimbursement for posters for Dance program
O	072691	6/23/08	DARRELL DEETER	\$103.00	Reimbursement
O	072692	6/23/08	DELL MARKETING L.P.	\$5,590.91	Technology equipment & software
O	072693	6/23/08	EWING IRRIGATION PRODUCTS	\$30.61	OPEN P.O. FOR SUPPLIES
O	072694	6/23/08	EXCELSIOR ELEVATOR CORPORATION	\$650.00	ANNUAL ELEVATOR MAINTENANCE SERVICE
O	072695	6/23/08	EXPERIAN	\$75.00	Contract Svcs from Experian
O	072696	6/23/08	FABRIC LAND	\$2,035.01	Student Supplies
O	072697	6/23/08	FACTS ON FILE	\$123.93	Library books per Tom Weisrock request
O	072698	6/23/08	FEDERAL EXPRESS	\$384.46	FEDERAL EXPRESS CHARGES
O	072699	6/23/08	FILMTOOLS	\$1,410.59	Grip equipment expendables for student use
O	072700	6/23/08	FISHER SCIENTIFIC	\$1,426.14	PHYSICS EQUIPMENT

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O	072701	6/23/08	JENNIFER FOROUZESH	\$52.17	REIMBURSEMENT FOR J. FOROUZESH
O	072702	6/23/08	FOSTER CARE AUXILIARY OF OC	\$120.00	Workshop Presentation
O	072703	6/23/08	FREEWAY AUTO SUPPLY	\$427.18	TRANSPORTATION SUPPLIES
O	072704	6/23/08	FRY'S ELECTRONICS	\$552.69	OPEN PO FOR COMPUTER SUPPLIES
O	072705	6/23/08	FUTURE AIDS: THE BRAILLE	\$209.90	Talking typing software for visually impaired
O	072706	6/23/08	G/M BUSINESS INTERIORS	\$2,160.63	Ergonomic Equipment-Saddleback
O	072707	6/23/08	GOURMET MAGAZINE	\$20.00	check run
O	072708	6/23/08	DICK GRAYBEAL, INC.	\$11,183.46	DELIVERY & INSTALLATION OF BOARDS FOR FLOOR
O	072709	6/23/08	GEORGINA GUY	\$87.21	MILEAGE
O	072710	6/23/08	HALL & FOREMAN, INC.	\$9,990.22	PROVIDE SURVEYING SERVICES FOR QUAD IMPROVEMENT
O	072711	6/23/08	HIRSCH PIPE & SUPPLY	\$1,771.41	PLUMBING SUPPLIES
O	072712	6/23/08	HOME DEPOT CREDIT SERVICES	\$137.17	MAINT/GROUNDS/CUST. SUPPLIES
O	072713	6/23/08	HYDRO ENGINEERING, INC.	\$6,385.36	Hydroblaster for Screen Printing
O	072714	6/23/08	INTERVIEW MAGAZINE	\$8.97	check run
O	072715	6/23/08	IRVINE RANCH WATER DIST.	\$7,790.38	Annual Water Service
O	072716	6/23/08	ISLAND PROMOTIONAL PRODUCTS	\$4,594.87	Items for CARE Eligible students
O	072717	6/23/08	ADOLF KIEFER & ASSOC.	\$1,789.98	POOL EQUIP. NEEDED FOR ADAPTED KNEA CLASS
O	072718	6/23/08	LOOMIS, FARGO & CO., INC	\$15.00	Armored Car Service 07/08
O	072719	6/23/08	MARIE CLAIRE	\$12.00	check run
O	072720	6/23/08	MC CALL PATTERN CO.	\$11.95	check run
O	072721	6/23/08	MC CALL PATTERN CO.	\$99.00	check run
O	072722	6/23/08	MC CALL PATTERN CO.	\$75.00	check run
O	072723	6/23/08	MC CALL PATTERN CO.	\$93.00	check run
O	072724	6/23/08	MICRO CENTER	\$226.26	COMPUTER AND ELECTRONIC SUPPLIES
O	072725	6/23/08	MILLER BEE SUPPLY	\$61.26	BEE HAT
O	072726	6/23/08	SUSAN MILLER	\$630.00	REIMBURSEMENT - SPRING 2008 - FN 400 TICKET #65795
O	072727	6/23/08	MORE MAGAZINE	\$10.00	check run
O	072728	6/23/08	ORANGE CO. AUDITOR-CONTROLLER	\$790.00	Annual Maintenance Agreement
O	072729	6/23/08	ORANGE CO. AUDITOR-CONTROLLER	\$3,405.00	SURCHARGE ON CITATIONS
O	072730	6/23/08	CHURM PUBLISHING CO., INC.	\$1,800.00	Monthly ad insertion in OC Metro Magazine.
O	072731	6/23/08	ORANGE COUNTY REGISTER	\$9,826.86	Monthly ad insertions in the OC Register.
O	072732	6/23/08	OXFORD UNIVERSITY PRESS	\$30.93	Library books per Tom Weisrock request
O	072733	6/23/08	W. W. GRAINGER	\$950.04	Theatre supplies
O	072734	6/23/08	HOME DEPOT CREDIT SERVICES	\$213.72	Blanket PO for non-instructional equipment
O	072735	6/23/08	MARC HUGHSTON	\$16.46	Reimbursement for Sailing Class Supplies
O	072736	6/23/08	INDUSTRIAL METAL SUPPLY CO.	\$794.91	Supplies
O	072737	6/23/08	IRVINE PIPE & SUPPLY	\$194.52	OPEN P.O. FOR SUPPLIES
O	072738	6/23/08	JOHNSON CONTROLS, INC.	\$23.31	HVAC PARTS
O	072739	6/23/08	DIXIE L. MASSARO	\$60.00	Employee Enrollment Fee Reimbursement Request
O	072740	6/23/08	MC FADDEN-DALE INDUSTRIAL	\$355.61	Blanket Purchase Order
O	072741	6/23/08	MC KESSON MEDICAL SURGICAL	\$394.37	medical equipment needed for student care
O	072742	6/23/08	MIDWEST LIBRARY SERVICE	\$1,279.24	Purchase books.
O	072743	6/23/08	TAMERA RICE	\$27.76	MILEAGE
O	072744	6/23/08	ORTEGA TACK AND FEED	\$143.74	FOOD AND SUPPLIES FOR ANIMAL CARE
O	072745	6/23/08	HOME DEPOT CREDIT SERVICES	\$140.29	AV Supplies
O	072746	6/23/08	HIRO KONISHI	\$150.00	Conference Reimbursement
O	072747	6/23/08	KATHLEEN SCHRADER	\$125.00	Conference reimbursement
O	072748	6/23/08	JAMIE SMITH	\$498.75	REIMBURSEMENT - STAFF DEVELOPMENT
O	072749	6/23/08	WELLS FARGO BANK #4198	\$1,193.31	Digital Juice
O	072750	6/23/08	WELLS FARGO BANK #3465	\$1,363.63	PSI - REPAIR PRESSUR WASHER
O	072751	6/23/08	WELLS FARGO BANK #4214	\$40.00	check run

WARRANT REGISTER LISTING

Escape - AP

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072752	6/23/08	WELLS FARGO BANK #3317	\$442.07	Buy.com
O	072753	6/23/08	WELLS FARGO #2078	\$1,982.94	Vendor to be paid by WF: SHIFT 4, MO CHARGES
O	072754	6/23/08	WELLS FARGO BANK #3465	\$132.00	To pay for services 6/9/08
O	072755	6/23/08	ARQUITECTONICA INT'L CORP.	\$253.25	ARCHITECTURAL FEES
O	072756	6/23/08	HAITBRINK ASPHALT PAVING,	\$6,470.00	REMOVE AND REPLACE CONCRETE
O	072757	6/23/08	JOYCE INSPECTION & TESTING	\$24,024.00	INSPECTOR OF RECORD SERVICES
O	072758	6/23/08	LAND SPECTRUM	\$16,700.00	ARCHITECTURAL AGRMT FOR ATEP
O	072759	6/23/08	R2A ARCHITECTURE	\$8,951.73	MAIN PLAZA CONEPTUAL DESIGN SERVICES
O	072760	6/23/08	RJM DESIGN GROUP, INC.	\$15,981.25	ARCHITECTURAL SERV. ATEP
O	072761	6/23/08	TRC	\$5,460.00	BGS - ACCESS CONTROL SYSTEM DESIGN
O	072762	6/23/08	UNION BANK OF CALIFORNIA	\$3,315.00	BID 279, PKG. T, HVAC, BUS & TECH INNOV CTR.
O	072763	6/23/08	UNION BANK OF CALIFORNIA	\$3,150.00	BID 279, PKG.D, LANDSCAPE, BUS & TECH INNOV.CTR.
O	072764	6/23/08	UNITED SITE SERVICES OF CA,	\$137.98	FENCE RENTAL FOR BUSINESS & TECH PROJECT
O	072765	6/23/08	RAUL VILLALBA	\$250.00	CONSULTANT SERVICES FOR REVIEW OF IVC PAC A/E CO
O	072766	6/23/08	WELLS FARGO BANK #3465	\$1,675.24	DUNN-EDWARDS PAINT FOR SCH.MAINT.PROJECTS
O	072767	6/23/08	WELLS FARGO BANK #4198	\$390.95	PHYSICS SUPPLIES
O	072768	6/23/08	A-1 AWARDS	\$273.02	Outstanding Employee-plaques & paperweights
O	072769	6/23/08	ADVANTA ENERGY	\$950.00	ENERGY SERVICING AGREEMENT
O	072770	6/23/08	AIRGAS WEST	\$304.01	Supplies for RapidTech
O	072771	6/23/08	AMERICAN BLEACHER SYSTEMS	\$9,850.00	GYM BLEACHERS - MOTOR SYSTEM REPAIR
O	072772	6/23/08	AMERICAN CHEMICAL & SANITARY	\$189.84	JANITORIAL SUPPLIES
O	072773	6/23/08	LEE ARMSTRONG CO., INC.	\$40,875.00	SCI MATH - FLOORING
O	072774	6/23/08	ATECH TRAINING, INC.	\$24,260.45	AUTOMOTIVE EQUIPMENT
O	072775	6/23/08	B & P SERVICES, INC.	\$8,690.00	HEAT PUMP(S)
O	072776	6/23/08	CATHERINE BERES	\$148.69	Costs associated with "Flying Karamazov Bros."
O	072777	6/23/08	LESLIE BETTINO	\$45.18	Reimbursement for Penny - Office supplies
O	072778	6/23/08	CALIFORNIA STAGE/LIGHTING, INC	\$5,310.77	Supplies
O	072779	6/23/08	LUPE CARMAN	\$240.00	Workshop Presenter
O	072780	6/23/08	CARVIN, INC.	\$373.97	Cables for keyboards
O	072781	6/23/08	CINEMA SECRETS, INC.	\$581.77	Blanket Purchase Order
O	072782	6/23/08	CINTAS CORPORATION	\$75.40	RENTAL SERVICE AGREEMENT
O	072783	6/23/08	CLARK SECURITY PRODUCTS INC.	\$295.60	OPEN P.O. FOR SUPPLIES
O	072784	6/23/08	COLORADO TIME SYSTEMS	\$1,546.24	payment for generator rental for swimming
O	072785	6/23/08	CONSOLIDATED ELECTRICAL DIST.	\$1,709.32	ELECT. SUPPLIES
O	072786	6/23/08	COX COMMUNICATIONS, INC	\$3,885.08	COX COMMUNICATIONS INTERCAMPUS WAN SERVICE
O	072787	6/23/08	CSI ELECTRICAL CONTRACTORS, INC	\$11,700.00	Electrical Installation/RapidTech
O	072788	6/23/08	RYCK DANIELS	\$80.00	Employee Enrollment Fee Reimbursement Request
O	072789	6/23/08	DAZIAN LLC	\$3,281.89	Supplies
O	072790	6/23/08	JOHN DEERE LANDSCAPES, INC.	\$128.39	GROUNDS/IRRIG. SUPPLIES
O	072791	6/23/08	DUNN-EDWARDS CORPORATION	\$424.88	OPEN P.O. FOR SUPPLIES
O	072792	6/23/08	ELECTRONIX EXPRESS	\$86.15	ELECTRONIC SUPPLIES
O	072793	6/23/08	EnvisionTEC, Inc.	\$62,495.00	New Equipment For RapidTech
O	072794	6/23/08	EZ TEES, INC.	\$322.25	Shirts for Adaptive PE helpers
O	072795	6/23/08	FRY'S ELECTRONICS	\$3,608.17	OPEN PO FOR COMPUTER SUPPLIES
O	072796	6/23/08	SUNNY SLOPE TREES	\$1,163.70	OPEN P.O. FOR LANDSCAPE
O	072797	6/23/08	AT&T	\$16.84	FAX LINES - TRUSTEES FY 07-08
O	072798	6/23/08	OFFICEMAX CONTRACT INC.	\$48,741.91	Office Max Supply Orders 2007/2008
O	072799	6/23/08	PACIFIC CLIPPINGS	\$55.00	Press clippings
O	072800	6/23/08	PHOENIX GROUP INFORMATION SYS.	\$762.59	Annual Maintenance Agreement
O	072801	6/23/08	PRO AUDIO SOLUTIONS, LLC	\$1,176.90	Mastering package
O	072802	6/23/08	QUICK SORT SANTA ANA, INC.	\$10,226.40	Postage costs

WARRANT REGISTER LISTING

Escape - AP

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072803	6/23/08	R.M. SYSTEMS, INC.	\$852.50	Annual Maintenance Agreement
O	072804	6/23/08	RICOH AMERICAS CORPORATION	\$6,632.01	Ricoh Multifunction
O	072805	6/23/08	THE RP GROUP	\$50,000.00	Consultant agreement
O	072806	6/23/08	S & B FOODS	\$350.00	Transfer Celebration Catering
O	072807	6/23/08	SADDLEBACK GOLF CARS, INC.	\$1,549.20	GOLF CART REPAIR
O	072808	6/23/08	FHEG SADDLEBACK BOOKSTORE	\$25,296.28	Textbooks for EOPS Eligible students
O	072809	6/23/08	SEHI PROCOMP COMPUTER PRODUCTS	\$11,036.30	PRINTERS
O	072810	6/23/08	SHRED-IT	\$240.00	For Shred-it monthly service
O	072811	6/23/08	SIMS-ORANGE WELDING SUPPLY	\$90.10	Art supplies
O	072812	6/23/08	SKS, INC.	\$1,292.88	OPEN P.O. FOR SUPPLIES
O	072813	6/23/08	SMARDAN SUPPLY - EL MONTE	\$7,095.39	PLUMBING SUPPLIES
O	072814	6/23/08	DANIEL SMITH, INC.	\$71.72	ART/PAINTING SUPPLIES
O	072815	6/23/08	SOUTHERN CALIFORNIA EDISON	\$17,293.59	Annual Electric Service
O	072816	6/23/08	SOUTHERN CALIFORNIA EDISON	\$11,304.28	Annual Electric Service
O	072817	6/23/08	SO. ORANGE CO. COMM. COL.DIST	\$6,170.00	2007-2008 EOPS Grants
O	072818	6/23/08	SOCCER CENTER	\$240.92	WOMEN'S SOCCER SOCKS
O	072819	6/23/08	SPECTRUM CHEMICAL MFG. CORP.	\$167.50	CHEMICALS TO BE PHONED IN AS NEEDED
O	072820	6/23/08	NORMAN A TRAUB	\$1,322.17	Invest. Svs.
O	072821	6/23/08	TUSTIN UNIFIED SCHOOL DISTRICT	\$3,939.86	Contract Services - Tech Prep Program
O	072822	6/23/08	U.S. AIR CONDITIONING	\$1,117.64	HVAC SUPPLIES
O	072823	6/23/08	US MARKERBOARD	\$345.35	Letters for directory boards
O	072824	6/23/08	VEOLIA ES TECHNICAL	\$6,402.15	Annual Maintenance Agreement
O	072825	6/23/08	VERIZON WIRELESS	\$467.05	VERIZON Wireless Aircards for IT & District Execs
O	072826	6/23/08	WALTERS VISTA	\$647.70	OPEN P.O. FOR SUPPLIES
O	072827	6/23/08	WHITE CAP INDUSTRIES	\$169.20	MAINTENANCE SUPPLIES
O	072828	6/23/08	WITT COMPANY	\$446.39	Blanket PO to Riso for supplies
O	072829	6/23/08	XEROX CORP.	\$4,891.74	XEROX COPIER
O	072830	6/23/08	YALE CHASE MATERIALS	\$1,626.46	PARTS FOR CART REPAIR
O	072831	6/23/08	RALPHS GROCERY COMPANY	\$456.96	NUTRITIONAL FOOD AND SUPPLIES
O	072832	6/23/08	SMART & FINAL IRIS CO.	\$429.21	Food and supplies for Center
O	072833	6/23/08	SO. CAL. GAS CO.	\$718.24	Annual Gas Service
O	072834	6/23/08	SO. CAL. GAS CO.	\$182.72	Annual Gas Service
O	072835	6/23/08	SO. CAL. GAS CO.	\$32,533.11	Annual Gas Service
O	072836	7/02/08	ACADEMIC SENATE	\$725.00	Kathleen Scharader Curriculum Institute Conference
O	072837	7/02/08	CONTEMPORARY FORUMS	\$100.00	CONF FOR SAMANTHA VENABLE
O	072838	7/02/08	PAPA	\$200.00	PAPA TRAINING SEMINAR - EMERSON ABBOTT
O	072839	7/02/08	PAPA	\$70.00	PAPA CONFERENCE FOR SCOTT COWLEY N
O	072840	7/03/08	CITY OF TUSTIN	\$550.00	MCAS SUBLEASE CITY OF TUSTIN
O	072841	7/03/08	PACIFIC PARKING SYSTEMS, INC.	\$2,880.00	Maintenance
O	072842	7/03/08	PENNYSAVER	\$893.86	Advertising for Summer 08 Guest Artists
O	072843	7/03/08	POCKET NURSE ENTERPRISES, INC.	\$189.17	SUPPLIES FOR MEDICAL ASSISTING
O	072844	7/03/08	RECONNEX CORPORATION	\$11,800.00	Security Appliance Maint/Support Renewal
O	072845	7/03/08	RJM DESIGN GROUP, INC.	\$4,682.15	ADA DESIGN FOR POOL TIMER AND SCOREBOARD
O	072846	7/03/08	SAFEWAY INC/PAVILIONS	\$470.42	Groceries for Foods Lab.
O	072847	7/03/08	SEHI PROCOMP COMPUTER PRODUCTS	\$531.84	PRINTER FOR NURSING DIRECTOR
O	072848	7/03/08	HOFFMAN MEDIA LLC	\$24.99	Dept. Resource
O	072849	7/03/08	SIMPLICITY PATTERN CO., INC.	\$65.00	Dept. Resource
O	072850	7/03/08	SMART VEND CORPORATION	\$4,026.40	Maintenance/License for Monitor
O	072851	7/03/08	SRO ARTISTS, INC.	\$4,250.00	Expenses for Shangri-la Acrobats Event 09/28/08
O	072852	7/03/08	SURFACE	\$19.95	Dept. Resource
O	072853	7/03/08	TABLEAU SOFTWARE	\$3,442.50	Tableau software license and maintenance agreement

WARRANT REGISTER LISTING

Escape - AP

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Bank Account (COUNTY) - County Account

Sort: Sorted by Warrant #

Selection: Between #071732 and 072863

S	Check #	Check Dt	Company Name	Check Amount	Description
O	072854	7/03/08	TREND OFFSET PRINTING	\$58,078.47	Class Schedules 08-09 Fall, Spring, Summer
O	072855	7/03/08	TUSTIN TOUCHDOWN CLUB	\$200.00	Advertising for Tustin High Football Program
O	072856	7/03/08	VEGETARIAN TIMES	\$21.95	Dept. Resource
O	072857	7/03/08	VM+SD	\$42.00	Dept. Resource
O	072858	7/03/08	VOGUE PATTERNS	\$14.95	Dept. Resource
O	072859	7/03/08	WESTMINSTER PRESS, INC.	\$1,370.58	PRINTING OF E.I. SCHEDULES OF CLASSES
O	072860	7/03/08	WOMEN'S WEAR DAILY	\$99.00	Dept. Resource
O	072861	7/03/08	XEROX CORP.	\$1,344.63	Lease/Maint. for DocuColor 2045 Printer
O	072862	7/03/08	XEROX CORP.	\$463.19	Copier Lease
O	072863	7/03/08	XEROX CORP.	\$104.38	MAINTENANCE AGREEMENT FOR XEROX
				<hr/>	
				\$7,722,298.61	

FUND SUMMARY

Description	Amount
01 - General Fund	\$4,382,482.10
12 - Child Development Fund	\$30,516.05
40 - Capital Outlay Fund	\$3,077,098.08
68 - Self-Insurance Fund	\$12,390.09
71 - Retiree Benefit Fund	\$219,812.29
	<u>\$7,722,298.61</u>

WARRANT REGISTER LISTING

Bank Account (SC-CMED) - Saddleback Community Ed

Sort: Sorted by Warrant #

Selection: Between #009232 and 009279

S	Check #	Check Dt	Company Name	Check Amount	Description
O	009232	6/02/08	ACTING EXPRESS	\$350.00	Com. Ed. Presenter
O	009233	6/02/08	INVESTMENT R/E SOURCE, INC.	\$50.00	Com. Ed. Presenter
O	009234	6/02/08	KID'S GYM INC.	\$92.00	CHECK RUN
O	009235	6/02/08	OFFICEMAX CONTRACT INC.	\$290.96	Office Max Supply Orders 2007/2008
O	009236	6/02/08	MARSHALL REDDICK SEMINARS	\$289.50	Com. Ed. Presenter
O	009237	6/02/08	REGINA ROCHA TOURS	\$825.00	CHECK RUN
O	009238	6/02/08	ROUNDS, MILLER AND ASSOC	\$793.00	CHECK RUN
O	009239	6/02/08	S & S WORLDWIDE	\$254.09	CHECK RUN
O	009240	6/02/08	NATSUMI IWATA	\$20.00	SC COMMUNITY EDUCATION REIMBURSEMENT LIVE SCAN
O	009241	6/02/08	RACHEL COSMAKOS	\$20.00	SC COMMUNITY EDUCATION REIMBURSEMENT LIVE SCAN
O	009242	6/02/08	AROSH BORJERDPUR	\$20.00	SC COMMUNITY EDUCATION REIMBURSEMENT LIVE SCAN
O	009243	6/02/08	MICHEAL JACOBS	\$20.00	SC COMMUNITY EDUCATION REIMBURSEMENT LIVE SCAN
O	009244	6/02/08	MITCHELL LINDSAY	\$20.00	SC COMMUNITY EDUCATION REIMBURSEMENT LIVE SCAN
O	009245	6/02/08	TRAVIS CUNNINGHAM	\$20.00	SC COMMUNITY EDUCATION REIMBURSEMENT LIVESCAN
O	009246	6/02/08	DANIELLE VALENCIA	\$20.00	SC COMMUNITY EDUCATION REIMBURSEMENT LIVESCAN
O	009247	6/02/08	CATHERINE AMATO	\$75.00	SADDLEBACK COMMUNITY EDUCATION REFUND
O	009248	6/02/08	BING LENG	\$79.00	SADDLEBACK COMMUNITY EDUCATION REFUND
O	009249	6/02/08	SUZANNE LUSTER	\$75.00	SADDLEBACK COMMUNITY EDUCATION REFUND
O	009250	6/02/08	MAHERA TAWAFI	\$38.00	SADDLEBACK COMMUNITY EDUCATION REFUND
O	009251	6/06/08	JESSICA HUMMEL	\$10.00	CHECK RUN
O	009252	6/06/08	LAPES ATHLETIC TEAM SALES, INC.	\$115.10	CHECK RUN
O	009253	6/20/08	NANCY Y. LARRAGOITI	\$98.00	CHECK RUN
O	009254	6/20/08	JAN WOOD	\$98.00	CHECK RUN
O	009255	6/25/08	BILLY TEES	\$830.75	CHECK RUN
O	009256	6/25/08	KID'S GYM INC.	\$12,777.33	CHECK RUN
O	009257	6/25/08	ALAN LUGENA	\$11.18	CHECK RUN
O	009258	6/25/08	GARY E. MILLER	\$922.02	Postage Reimbursement
O	009259	6/25/08	OFFICEMAX CONTRACT INC.	\$151.23	Office Max Supply Orders 2007/2008
O	009260	6/25/08	ROUNDS, MILLER AND ASSOC	\$50.00	CHECK RUN
O	009261	6/25/08	SADDLEBACK GOLF DRIVING RANGE	\$10,930.00	Golf Balls for Com Ed Classes
O	009262	6/25/08	SOUTH ORANGE COUNTY COMMUNITY	\$89,127.53	Reimbursement for Comm. Ed. Salaries
O	009263	6/25/08	SOUTH ORANGE COUNTY COMMUNITY	\$82,707.20	Reimbursement for Comm. Ed. Salaries
O	009264	6/25/08	CSNP, INC.	\$35.00	CHECK RUN
O	009265	6/25/08	COMPUTRAX, INC.	\$985.00	CHECK RUN
O	009266	6/25/08	KAYLAA FOX	\$1,939.50	CHECK RUN
O	009267	6/25/08	ESTELLA GARRISON	\$238.83	CHECK RUN
O	009268	6/25/08	GOODWILL INDUSTRIES OF	\$1,110.00	CHECK RUN
O	009269	6/25/08	NOESS LLC	\$616.00	CHECK RUN
O	009270	6/25/08	SMART BUSINESS RESULTS, INC.	\$137.00	CHECK RUN
O	009271	6/25/08	BARBARA PARMER	\$20.00	CHECK RUN
O	009272	6/25/08	TAYLOR CHASE-WAGNIERE	\$20.00	CHECK RUN
O	009273	6/25/08	TREVOR WHITE	\$20.00	CHECK RUN
O	009274	6/25/08	JOAN PUTNAM	\$60.00	CHECK RUN
O	009275	6/25/08	CHRIS KALOGEROPOULOS	\$60.00	CHECK RUN
O	009276	6/25/08	YVONNE PRICE	\$55.00	CHECK RUN
O	009277	6/27/08	RANDELEIGH HARRIS	\$1,125.00	CHECK RUN
O	009278	6/27/08	OFFICEMAX CONTRACT INC.	\$300.19	Office Max Supply Orders 2007/2008
O	009279	6/27/08	SIGNS PLUS MORE	\$290.93	Payment for Junior Gaucho Banners

 \$208,192.34

FUND SUMMARY

Description	Amount
09 - SC Community Education Fu	\$208,192.34
	<u>\$208,192.34</u>

WARRANT REGISTER LISTING

Escape - AP

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Bank Account (IVC-CMED) - IVC Community Ed

Sort: Sorted by Warrant #

Selection: Between #008440 and 008456

S	Check #	Check Dt	Company Name	Check Amount	Description
O	008440	5/02/08	SOUTH ORANGE COUNTY COMMUNITY	\$2,652.00	SALARIES & BENEFITS FOR OCTOBER - DECEMBER 2005
O	008441	5/02/08	VOICES FOR ALL, LLC	\$98.00	Contract instruction payment for IVC Comm. Ed
O	008442	5/02/08	WORKSHOPS ON WELLNESS	\$942.50	CONTRACT INSTRUCTOR PAYMENT FOR COMMUNITY EDUCATIO
O	008443	5/06/08	ACTING EXPRESS	\$548.40	Community Education Presenter Spring 2008
O	008444	5/06/08	IVANS COLLAS	\$45.00	IVC Community Education Contract Class Instructor
O	008445	5/06/08	GATLIN EDUCATION SERVICES	\$3,390.00	ONLINE INSTRUCTIONAL SERVICES - COMMUNITY EDUCATIO
O	008446	6/20/08	MOHINDER SPORTS, INC.	\$1,574.06	CHECK RUN
O	008447	6/20/08	THE PM GROUP, INC.	\$19,014.65	CHECK RUN
O	008448	6/25/08	KHANH JANCO	\$79.00	IVC COMMUNITY EDUCATION REFUND
O	008449	6/25/08	ANDREW TSO	\$109.00	IVC COMMUNITY EDUCATION REFUND
O	008450	6/25/08	A.G. WEALTH MANAGEMENT	\$551.00	Contract Instructor Payment for Comm. Ed 2006-07
O	008451	6/25/08	EDUCATION TO GO	\$1,093.00	CONTRACT INSTRUCTOR PAYMENT FOR COMMUNITY ED.
O	008452	6/25/08	KAYLAA FOX	\$180.00	Independent Contractor for IVC Comm. Ed. Classes
O	008453	6/25/08	IRVINE VALLEY COLLEGE	\$177.16	Community Ed. Duplicating Charges
O	008454	6/25/08	NOTARY ACADEMY OF AMERICA	\$278.40	Contract instructor Payment for IVC Comm. Ed.
O	008455	6/25/08	NR COMPUTER LEARNING CENTER*	\$120.00	Contract presenter for IVC Comm. Ed.
O	008456	6/27/08	JERRY HERNANDEZ	\$235.31	CHECK RUN
				<u>\$31,087.48</u>	

FUND SUMMARY

Description	Amount
07 - IVC Community Education F	\$31,087.48
	<u>\$31,087.48</u>

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Gifts to the District and Foundations
ACTION: Approval

BACKGROUND

Pursuant to the California Education Code Section 72241 and Board Policy 3300, the Board of Trustees "receives and administers gifts to the District." The division or office within the college receiving the donated item reviews all gifts. Additionally, the Chancellor's Cabinet reviews the utility and appropriateness of the donated gift as to possible personnel or related cost factors.

STATUS

The gifts listed on EXHIBIT A have been reviewed by the appropriate district and college officials and have been determined to be of benefit to the receiving location.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept the donation(s) to the District and the Foundations listed on EXHIBIT A and further direct that its appreciation be appropriately conveyed to the donor(s).

DONATIONS
July 28, 2008

IRVINE VALLEY COLLEGE

Gift	Donated By:
7 Framed Art Pieces, Refrigerator, Calculator and Desk Set	Susan Corum 1552 E. Ocean Blvd. Newport Beach, California 92661

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: June/July 2008 Contracts
ACTION: Ratification

BACKGROUND

On January 16, 2007, the board authorized the Chancellor/designee to approve individual business contracts up to a maximum limit of \$100,000, with the following exceptions: for contracts involving bid limits the Chancellor/designee shall be limited to less than \$15,000 for public works projects and \$65,000 for equipment, supplies and maintenance projects. During June/July 2008, the following contracts were reviewed and approved by the Deputy Chancellor, in consultation with the Chancellor, following review by legal counsel, when appropriate.

CONTRACTOR NAME**CONTRACT AMOUNT**

Incentra Solutions Consultant Agreement to perform analysis, design and programming tasks in support of the MAP and transfer grants.	\$ 89,440.00
H2 Environmental Consulting Services Consultant Agreement to provide hazardous materials project monitoring services.	\$ 47,832.00
Mayers Allison, LLP Professional Services Fee Agreement for investigation services.	\$ 25,000.00
Keenan & Associates Addendum to Claims Administration Services Agreement to adjust the compensation of hourly rate.	\$ 20,000.00
Entourage Talent Associates, Ltd. Performance agreement for An Evening with Rockapella at the McKinney Theatre.	\$ 15,000.00
Dick Vosper Broadcast Services Consultant Agreement for designated chief operator of KSBR-FM.	\$ 5,000.00
Cardinal Health, Alaris Products Equipment Purchase Agreement and Maintenance Agreement for Next Generation Alaris PC software.	\$ 13,827.20

Item Submitted By: Gary L. Poertner, Deputy Chancellor

John T. Casagrande Consultant Agreement to expand the Access database.	\$ 9,500.00
Baylin Artists Management Inc. Performance agreement for the "The Lascivious Biddies" at McKinney Theatre.	\$ 7,000.00
Baylin Artists Management Inc. Performance agreement for the Fred Garbo Inflatable Theater Co. at McKinney Theatre.	\$ 7,000.00
Agilysys Professional Services agreement to upgrade the IBM DS4300 Turbo Storage System.	\$ 6,000.00
Roger E. Minkle Independent Contractor Agreement to provide training.	\$ 6,000.00
Periwinkle Entertainment Productions Agreement for "An Evening of Comedy & Magic" production.	\$ 5,500.00
Music Theatre International Contract for performance at McKinney Theatre.	\$ 3,374.33
EMSI Renewal Contract subscription of web-based economic impact, Educational analyst, economic forecaster modules.	\$ 2,916.00
Royal Canadian Lodge Vacation Rental Agreement Rental Agreement for lodging for the Associated Student Government of Saddleback College.	\$ 2,500.00
OC Metro Advertising Agreement to run ad in super issues.	\$ 1,685.00
Data Center Software Software Maintenance Agreement for the Vax Queue Management Utility and the User Access Table.	\$ 749.00
Credentials, Inc. Data Migration & Transaction History Authorization.	\$ 0
Prometric Operating agreement for testing.	\$ 0
Doctor's Ambulance Services Affiliation agreement to provide internship for students.	\$ 0

Metropolitan State Hospital	\$	0
Affiliation agreement to provide internship for students.		

National Student Clearinghouse	\$	0
Degree Verify Agreement to provide degree and enrollment Verifications.		

RECOMMENDATION

The Chancellor recommends that the Board of Trustees ratify the contracts as shown above.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Basic Aid Project Priority List
ACTION: Approval

BACKGROUND

On August 29, 2005 the Board of Trustees approved a process to identify and prioritize basic aid funded projects. This process allows the district to allocate basic aid dollars in a comprehensive, fair and systematic manner.

STATUS

The Presidents have presented priorities for each college, the Vice Chancellor for Technology and Learning Services for the District IT, and the Deputy Chancellor for District Services priorities. The Chancellor's Executive Council has reviewed the lists, including the needs of the new ATEP campus, submitted and developed a list of recommendations for the Chancellor.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the Basic Aid Project Priority List and the allocation of basic aid funds for the purposes designated for 2008-2009, as shown in Exhibit A.

South Orange County Community College District
2008-2009 Basic Aid Priority List

Project		Number of Prior Years Allocations	Previously Approved	Allocation Requested
ATEP				
Negotiations - <i>(legal)</i>		<i>one</i>	1,250,000	\$1,500,000
Development - <i>(other consultants)</i>		<i>one</i>	750,000	\$2,000,000
Operating Budget		<i>four</i>	4,553,957	\$2,250,000
General Fund Contingency			0	\$1,278,101
<i>1% increase from 6 1/2 % to 7 1/2 %</i>				
Retiree Benefits		<i>five</i>	24,417,938	\$500,000
Legislative Advocacy		<i>five</i>	120,000	\$30,000
<i>for Basic Aid Issues</i>				
General Election Expense		<i>one</i>	0	\$872,560
Technology		<i>four</i>	15,367,618	\$4,000,000
Saddleback College	1,200,000			
Irvine Valley College	600,000			
Districtwide	2,000,000			
District Services	100,000			
ATEP	100,000			
Instructional Equipment		<i>two</i>	942,000	\$450,000
Saddleback College	300,000			
Irvine Valley College	150,000			
Campus Appearance Improvement				
<i>Painting, Flooring, Student Desks, Slurry</i>			0	\$1,000,000
Saddleback College	665,000			
Irvine Valley College	335,000			
Scheduled Maintenance		<i>two</i>	2,000,000	\$3,000,000
Saddleback College	2,000,000			
Irvine Valley College	1,000,000			
		Total Amount Requested		<u>\$16,880,661</u>

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Construction Management Services Pool

ACTION: Approval

BACKGROUND

The District employs Construction Management (CM) Services to address the current project volume. The District uses a competitive selection process for these professional services.

STATUS

The District performed extensive marketing efforts to ensure that all interested CM firms had an opportunity to participate in this competitive process. See attached EXHIBITS A-E. Specifically:

- Exhibit A: Copy for an advertisement placed in the Orange County Register for two consecutive weeks
- Exhibit B: RFP distribution list including vendors from a consultant list compiled over the last three years. Note: Consultants are added to this list each time a company sends a letter of interest.
- Exhibit C: Attendance roster from the Pre Proposal conference. 23 firms were represented
- Exhibit D: Final Criteria for evaluating the 13 submitted proposals. Both the criteria and the interview questions were developed by the selection committee representing both colleges and the District.
- Exhibit E: Interview questions for the six firms selected for interviews

We trust that this information demonstrates that the District performed an extensive and competitive selection process made available to all interested parties.

The six firms recommended for the pool in no particular order include the following:

- gkkworks, Irvine, CA – Mr. J. Brandon Dekker
- McCarthy Construction, Newport Beach, CA – Mr. Mark Mardock
- CW Driver, Irvine, CA – Mr. Paul Guiso
- Douglas E. Barnhardt, Inc., San Diego, CA – Mr. William Sharp
- Turner Construction Co., Anaheim, CA – Mr. Tarek El-Maissi
- Bernards Builders,-Mgmt. Services, Laguna Hills, CA - Ms. Jocelyn Topolski

When the District contemplates the use of CM services in the future, this competitive process will continue. The District will request these firms identify their proposed team members for the specified project(s). Those teams will be interviewed and cost proposals will be evaluated.

There is no obligation to draw services from the pool and no prohibition to developing a project specific "Request for Proposals" if it is considered in the best interest of the District.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the six firms listed above for a pool from which to draw Construction Management Services for no greater than a five year period.

REQUEST FOR QUALIFICATION STATEMENTS AND PROPOSALS

EXHIBIT A
Page 1 of 1

CONSTRUCTION MANAGEMENT SERVICES POOL

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

The District is requesting qualification statements and proposals from consultants with proven Construction Management experience in order to develop a pool of professionals from which to select services for a period of five years. There are three current projects that selected teams will be considered for immediately.

Qualification statements should provide detailed information about the team members' experience in Construction Management preferably at the community college level. In a separate, sealed envelope, please include the financial terms of the proposal. For questions and RFP packages, please contact the Facilities Planning Department at 949/582-4678.

A pre-submittal conference for interested firms is scheduled for April 17, 2008 from 2:00 to 3:00 P.M. in the Chancellor's conference room in the Health/Sciences Building, 3rd floor at 28000 Marguerite Parkway, Mission Viejo, CA 92692. Attendance at this conference is strongly recommended. Please send one or two representatives as space may be limited.

Mailing Address
& Place of Receipt of Proposals:

South Orange County Community College District
Health Sciences Building, 3rd Floor
Purchasing & Facilities Planning Department
28000 Marguerite Parkway
Mission Viejo, CA 92692

Proposals shall be received up to but not later than 2:00 PM, April 23, 2008.

Brandye K. D'Lena
Director, Purchasing & Facilities Planning

PUBLISH: THE REGISTER

Friday, April 4, 2008

and

Friday, April 11, 2008

ATTENTION: LEGAL AD DEPARTMENT

In order for our Department to process payment, you **MUST** send Proof of Advertisement (Affidavit) on the date of publication to:

South Orange County Community College District
ATTN: Purchasing & Facilities Planning
28000 Marguerite Parkway
Mission Viejo, CA 92692

NOTE: PLEASE CALL LINDA HALL AT (949) 348-6017 WHEN AD IS RECEIVED.

VENDOR'S LIST – CONSTRUCTION MANAGEMENT PROPOSALS

EXHIBIT B
Page 1 of 1

PRE –SUBMITTAL CONF. **April 17, 2008 at 2:00PM**

DUE DATE: **April 23, 2008**

TIME: **2:00 PM**

BID FAXED: **April 8, 2008**

ALLIED BUILDING
Phillip Zubici
FAX: 714/712-7400

HARRIS & ASSO.
Monica Bowden
FAX: 655-3995

PROJECT DIMENSIONS
L. Cavallero
FAX: 248-5827

DOUGLAS BARNHART, INC.
J. Bernardy
FAX: 714/731-4691

HEERY INTERNL.
E. Bergstrom
FAX: 323/606-4248

SIMPLEX CONSTR. MGMT.
C. Christensen
FAX: 714/ 575-1148

BERNARD CONSTR. MGMT
J. Topolshi
FAX: 818/838-7956

HILL INTERNL.
Attn: Tanya
FAX: 474-2908

SOUTH COAST CONSTR.
B. Hoffarth
CELL: 525-6159

BIG WEST CONSTR.
T. Carr
FAX: 253-9049

IDS GROUP, INC.
J. Green
FAX: 387-0800

SWINERTON MGMT
P. Wang
FAX: 213/896-0499

BRUSSEL CONSULTING
Attn: Roxie
FAX: 714/545-2372

JPS CONTRACTORS
J. Schindler
FAX: 650-5802

TRANE JOHNSON
C. Johnson
FAX: 248-5827

CA CONSULTING MGMT.
L Bonn
FAX: 661/267-0981

KKG CORP.
K. Geatty
FAX: 909/982-2228

CCS ENTERPRISES
T. Gemi
FAX: 714/637-1166

KERRY CONSTRUCTION
R. Christensen
FAX: 714/891-0564

TURNER CONSTRUCTION
Jamie Hawley
FAX: 714/712-7400

CUMMING CORP.
A. Brophy
FAX: 900-0450

L & M CONSTRUCTION CO.
K. Meyer
FAX: 909/476-0592

URS
Attn: Michelle
FAX: 213/996-2540

DAY CONSTRUCTION
D. Berg
FAX 714/885-8965

O'CONNER CONSTR. MGMT.
G. Terlaak
FAX: 476-8294

WLC CONSTRUCTION
Jonathan Clarke
FAX: 909/476-6055

C.W. DRIVER
FAX: 261-5167

PC ASSOCIATES
M. Pettit
FAX: 730-1894

GKKWORKS
FAX: 955-2708

CONSTRUCTION MGMT. SERVICES
SOCCCD

APRIL 17, 2008

(AREA CODE)

NAME	COMPANY	PHONE #	FAX #
X Daryl VanDran	WLC Construction Services	909 476-6005	909 476-6055
X Ken Backes	SUFFOLK	949-254-8310	949-585-7175
X LANCE COX	LM	909 772-7027	714-626-5819
X PAUL GUISSO	CW DRIVER	949-261-5100	949-261-5167
✓ WILL NIGHSWONGER	O'CONNOR	949 476-2094	949 476-8284
✓ SHERRON Moulton	HEERY	323-606-4071	323-606-4248
X Bill HOFFARTH	S. COAST	949 525 6159	949 525 6159
X Jack O'Meara	Kerry Cont.	714-891-0554	714-891-0564
X Brandon Dekker	gkkworks	949-375-6872	949 955-1662
X ROGER SONEJA	Simplex CM (DBE/MBE)	(714) 575-1148	(714) 575-1149
X TAREK EL-MAISSI	TURNER	714-940-9090	714-712-4440
X LEE ANN BOWEN	CALIF. CONST. Mgmt.	800-834-7144	
✓ ERICA PASSAVANTI	THE MOORE GROUP	714 751-5557	714 545-3521
X Steven Butler	Douglas E. Barnhart	858-385-8200	858-385-8200
X Mark Mardock	McCarthy Builders	949-851-8383	949 756-6894
X Michael Wolfe	IDS Group	949 387 8500	949 387 0800
X John P. Schindler	JPS CONSTRUCTIONS	949-650-5808	949-650-5802
X ANDREA FUSSELL	HILL INT'L	949 474 2908	949 474 8427

* PLEASE LEAVE BUSINESS CARD.

(AREA CODE)

NAME	COMPANY	PHONE #	FAX #
Jennifer Green	IDS Group	949-387-8500	949-387-0800
Jocelyn Topolski-Bernards		949-278-8548	
STEPHEN BACHOR	PCM3	909-208-0541	
Tanya Madsen	Harris & Assoc.	949-655-3900	949-655-3999
CARL JABLONSKI	SUNBERTON	213-896-7434	213-896-6499

*** PLEASE LEAVE BUSINESS CARD.**

South Orange County Community College District
Saddleback/ Irvine Valley/ ATEP

Firm Name:

QUALIFICATIONS CRITERIA

Reviewer:

May 14, 2008

		Criteria	Rating x Weight	Total	Comments
1	a	Located in Orange County	0-5 x 10	50	
	b	or Located In San Diego or LA County	0-5 x 5	25	
2		Minimum five (5) years experience managing \$10+ mil public/educational construction programs, preferably community colleges	0-5 x 10	50	
3	a	Ten public agency construction projects, five of which were multiple prime trade	0-5 x 5	25	
	b	Experience with alternate delivery methods including lease/leaseback, design build, CM at risk, etc.	0-5 x 5	25	
4		Experience with DSA, OCFA, OC Health Dept, OC Resource and Development Mangement Dept.	0-5 x 5	25	
5	a	Staffing w/ three years relevant experience to A300/B200 and LRC projects	0-5 x 10	50	
	b	Staffing with multiple prime trade experience	0-5 x 5	25	
	c	Clearly identified proposed staff with history from start to finish	0-5 x 10	50	
6		Experience with local construction cost	0-5 x 10	50	
7		Experience with critical path scheduling	0-5 x 10	50	
8	a	Demonstrated understanding of work scope for overall CM services	0-5 x 5	25	

South Orange County Community College District
Saddleback/ Irvine Valley/ ATEP

Firm Name:

QUALIFICATIONS CRITERIA

Reviewer:

May 14, 2008

8	Demonstrated understanding of work scope for individual projects	0-5 x 5	25	
9	Review of draft agreement and comments	0-5 x 5	25	
10	Out of area/ branch office references	-(0-5) x 5	0	
11	Civil/Criminal actions pending	-(0-5) x 5	0	
12	Unresolved disputes pending	-(0-5) x 5	0	
13	Excessive litigation in last five years	-(0-5) x 5	0	
14	Change Order percentage rates fall in the 2-7% range	0-5 x 10	50	
15	Financial statement and condition	0-5 x 10	50	
16	Sample documents, legibility, appropriateness to various project needs	0-5 x 10	50	
17	Level of satisfaction with overall proposal	0-5 x 10	50	
18	Satisfaction level with previous experience with firm, if appropriate	(-5)-(+5) x 10	50	
19	Evidence of teaming approach to management	0-5 x 10	50	
	Maximum Points available		800	

Company Name _____ Interview Date _____

Location _____ Reviewer _____

RATING: Multiply factor by: 5 - Superior, 4 - Good, 3 - Average, 2 - Below Average, 1 - Poor,
0 - Unsatisfactory

Weight Factor 5-4-3-2-1	SELECTION CRITERIA	Rating 5-4-3-2-1-0	Weight X Rating = Total
5	<p>1. 20 minute Presentation Evaluation</p> <p><i>Observe level of understanding of position: key individual, Mention of support services. Did key individual participate in presentation? Team player? Engaging?</i></p> <p><i>Time frame for presentation respected?</i></p>		
Notes			
5	<p>2. What experience do you have with claims oriented contractors? How have you addressed this situation? What steps, if any, have you taken when you first become aware that this was the case?</p> <p><i>Would expect firms of this caliber to have some. Documentation, negotiation, legal counsel, arbitration. Emphasis on working toward solutions</i></p>		
Notes			

4	<p>3. You have been given one week to review a front end specification before a project goes out to bid. Based on your experience, where would you focus your efforts at providing suggestions for improvements?</p> <p><i>Some examples include: Coordinating General Conditions with other sections, Schedule requirements including durations for submittals and rfi turn around, time extension and liquidated damages, project meeting requirements, ensuring document is in accordance with delivery method, key players and their roles and responsibilities, change order procedures, pay requests: review and approval, schedule updates, record docs, Testing and Inspection requirements- who pays, close out.</i></p>		
Notes			
4	<p>4. You are entering a project mid-stream. There have been and continue to be change orders related to coordination issues between the various design team members. Describe what might cause this condition and what you can do about it now that you are in the middle of it.</p> <p><i>Prefer an answer that is pro solution not focused on blame. Some reasons this may have occurred is time constraint with little document review, failure of the document reviewer to incorporate requested changes.</i></p> <p><i>Investigate RFI/ CO issues comparing documents and subsequent answers to formulate own position. Request that the sub-consultant and sub-contractors meet to iron out the difficulties before too great an impact occurs on the schedule. Anticipate the finger pointing that is bound to happen and get past it.</i></p>		
Notes			

3	<p>5. Identify agencies encountered in a community college construction project. Describe a confrontational situation you have encountered with one of these agencies and explain what you did to resolve the conflict.</p> <p><i>Division of the State Architect (DSA), Local fire department, Local health agency, Coastal commission if coastal, City, County</i></p> <p><i>Examples: Local fire agency often has issues with not being the authority having jurisdiction (they comment on circulation and fire water flow). City and County might use storm water prevention plans to exert project influence or withhold encroachment permits.</i></p>		
<p>Notes</p>			
3	<p>6. Why and how did you get into construction management?</p> <p><i>This could be through school or through the trades. It could be that they were educated in a different field and worked through school in construction and stayed, etc.</i></p>		
<p>Notes</p>			

5	<p>7. (Ask the key individual) Describe what you consider to be your most pertinent experience, the type of projects you have worked on in the past, your favorite part of the design/construction process, what activities occur in the day of a construction manager?</p> <p><i>Obviously going to vary per individual. Looking for seasoned worker. Favorites will tell us where their strengths lie. Consider this in relationship to what is needed for us to have a balanced team.</i></p>		
Notes			
5	<p>8. Describe your reason(s) for wanting to work with SOCCCD, your accessibility to the project, current time commitments, any conflict that exists with getting started by late summer.</p> <p><i>Ideally, would like the person to have pertinent building experience, be local, have a good awareness of SOCCCD, timely availability and recently competed a project or in the process of close out and can easily turn it over.</i></p>		
Notes			
	GRAND TOTAL		

General Comments

Evaluator's Signature_____

Date_____

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.3
DATE: 7/28/08

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Terminate Exclusive Right to Negotiate Agreement:
Camelot Entertainment Group
ACTION: Approval

BACKGROUND

On April 23, 2007 the Board of Trustees approved the Exclusive Right to Negotiate Agreement (ERNA) with Camelot Entertainment Group (Camelot) for the development of the Advanced Technology & Education Park (ATEP). The Board has also approved four amendments to the ERNA, dated July 30, 2007, August 16, 2007, November 29, 2007 and March 26, 2008.

STATUS

Camelot has delivered to the District a letter proposing that the District and Camelot mutually agree to terminate the ERNA.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept Camelot's proposal to mutually terminate the ERNA effective July 28, 2008.

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Agreement for Legal Services: Atkinson, Andelson, Loya, Ruud & Romo

ACTION: Approval

BACKGROUND

The District has used the services of the legal firm Atkinson, Andelson, Loya, Ruud & Romo since December 7, 1999. The agreement provides specialized legal services pertaining to labor relations, labor negotiations, and other community college legal matters.

STATUS

The current agreement ended effective June 30, 2008. The new agreement is effective July 1, 2008 with hourly rate changes as follows: Senior Partners-\$250.00, Partners-\$245.00, Senior Associates-\$240.00, Associates-\$205.00, Senior Paralegals-\$135.00 and Paralegals- \$130.00.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve the retainer agreement (Exhibit A) with Atkinson, Andelson, Loya, Ruud & Romo effective July 1, 2008 through June 30, 2009.

AGREEMENT FOR SPECIAL SERVICES

I. PARTIES

This Agreement for Special Services (the "Agreement") is made this 1st day of July 2008, between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as "Attorney" or the "Law Firm" and SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT, hereinafter referred to as "District".

II. RECITALS; PURPOSE; MATTERS

The District desires to retain and engage the Law Firm to perform legal services on District's behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. Attorney agrees to provide legal services to the District, including representation in administrative and court proceedings, as requested by the District. The place and time for such services are to be designated by the Chancellor of the District or designee.

III. TERMS AND CONDITIONS

A. The term of this Agreement shall be for one year, commencing July 1, 2008, through June 30, 2009. For the period July 1, 2008, through June 30, 2009, the District hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates: Two Hundred Fifty Dollars (\$250.00) for Senior Partners, Two Hundred Forty-Five Dollars (\$245.00) for Partners, Two Hundred Forty Dollars (\$240.00) for Senior Associates, Two Hundred Five Dollars (\$205.00) for Associates, One Hundred Thirty-Five Dollars (\$135.00) for Senior Paralegals, and One Hundred Thirty Dollars (\$130.00) for Paralegals. The Law Firm shall bill in quarter-hour increments.

B. Agreements for legal fees at other than the hourly rates set forth above may be made by written mutual agreement for special projects or particular scopes of work. In the course of traveling to the District or while providing legal services at the District, it may be necessary for the Law Firm to provide billable services to other clients.

C. The Law Firm shall not be obligated to advance costs on behalf of the District; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of the District with the Chancellor or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of the District in the event a particular cost item totals \$2,000.00 or less. Typical cost items include, by way of example and not limitation, document preparation and word processing, long distance telephone charges, fax/telecopy charges, copying charges, messenger fees, travel costs, bonds, witness fees, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from the District, experts

or consultants for the benefit of the District, rather than the District contracting directly with any expert or consultant, it is agreed that the District shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of the District.

D. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to the District on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from District by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of the District in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

E. The District agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of the District's receipt thereof shall be deemed to signify the District's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

F. The District agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of the District including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent the District.

G. The District has the right, at any time, and either with or without good cause, to discharge the Law Firm as the District's attorneys. In the event of such a discharge of the Law Firm by the District, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from the District shall be immediately due and payable.

H. The Law Firm reserves the right to discontinue the performance of legal services on behalf of the District upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;
2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for the District;
3. Upon the failure of the District to perform any of the District's obligations hereunder as respects the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of the District to perform any of the District's obligations hereunder as respects cooperation with the Law Firm in connection with the Law Firm's representation of the District.

I. In the event that the Law Firm ceases to perform legal services for the District as hereinabove provided, the District agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, the District agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, the District will promptly execute an appropriate Substitution of Attorney form.

J. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

K. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

IV. ARBITRATION

The parties agree that all disputes which arise between the District and the Law Firm, whether financial or otherwise regarding the attorney-client relationship, shall be resolved by binding arbitration. The parties agree to waive their right to a jury trial and to an appeal.

V. DURATION

This Agreement shall be effective July 1, 2008, through June 30, 2009, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

///

///

///

///

VI. EXECUTION DATE

This Agreement is entered into this _____.

"Law Firm"

ATKINSON, ANDELSON, LOYA, RUUD &
ROMO

Dated: _____

By: _____
WARREN S. KINSLER

"District"

SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT

Dated: _____

By: _____

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Board Policy Revision: BP-3008: Records Retention and Destruction, BP-118: Committees of the Board, BP-3201: Capital Construction, BP-3004: Public Records

ACTION: Approval

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Four board policies are being presented to the board for "Approval." The new language and amendments to the board policy was reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes shared governance group representatives.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on May 15, 2008 for review and recommendation to the Chancellor, and to the Board of Trustees for review and study at the May 27, 2008 board meeting and for discussion/approval at the June 24, 2008 board meeting.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve four board policies, as shown in EXHIBITS A through D.

BOARD POLICY

3008

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

RECORDS RETENTION AND DESTRUCTION

The Chancellor shall establish administrative procedures to assure the retention and destruction of all District records-including electronically stored information as defined by the Federal Rules of Civil Procedures-in compliance with Title 5. Such records shall include but not be limited to student records, employment records and financial records.

Reference:

Title 5, Sections 59020, et seq.;

Federal Rules of Civil Procedures, Rules 16, 26, 33, 34, 37, 45

[See Administrative Regulation 3008]

BOARD POLICY

118

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

COMMITTEES OF THE BOARD

The Board of Trustees may by action establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by board action shall comply with the requirements of the Brown Act regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Reference:

Government Code Section 54952

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

3201

BUSINESS

CAPITAL CONSTRUCTION

The Chancellor or his/her designee is responsible for development of plan and administrative management of the District's capital outlay and construction program.

District construction projects shall be supervised by the Chancellor or designee. The District shall monitor the progress of all construction work including inspection of workmanship, completion of work to meet specifications, and the suitability of proposed changes to the scope and original design of the work.

The Board shall approve and submit to the Board of Governors a five-year capital construction plan as required by law. The Chancellor or designee shall annually update the plan and present it to the Board of Trustees for approval. The plan shall address, but is not limited to, the criteria contained in law.

References:

California Education Code, Section 81005, 81820
Title 5, Section 57150, et seq.

BOARD POLICY

3004

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

PUBLIC RECORDS

The Chancellor shall establish procedures for records management, including access by the public that comply with the requirements of the California Public Records Act.

Reference:

Government Code Section 6250, et seq.

[See Administrative Regulation 3004]

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Board Policy Revision: BP 104-Student Member of the Board of Trustees, BP 3001-Delegation of Authority, BP 3005-Designation of Authorized Signatures, BP 3801-Bookstore, BP 3300-Gifts, BP 3101.6-Real Property Management, BP 3200-Purchasing

ACTION: Acceptance for Review and Study

BACKGROUND

Board policies and administrative regulations are periodically reviewed to ensure that they are satisfactory, meet the District's needs, and be in compliance with current laws and regulations.

STATUS

Seven board policies are being presented to the board for "Review and Study." The new language and amendments to the board policies were reviewed and revised by the District's Board Policy and Administrative Regulation Advisory Council, which was established by Chancellor Mathur, and includes shared governance group representatives.

Legal counsel has been involved throughout the review process. The proposed policies were presented to the Chancellor's Cabinet on July 17, 2008 for review and recommendation to the Chancellor.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees accept for review and study board policies, as shown in EXHIBIT A through G.

BOARD POLICY

104

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

STUDENT MEMBER OF THE BOARD OF TRUSTEES

A. There shall be one nonvoting (advisory) student member of the Board of Trustees (California Education Code, Section 72023.5).

B. Qualifications

Candidates for Student Trustee must:

1. At the time of nomination and during the term of service the student shall be a resident of California as determined pursuant to California Education Code, Section 68000 et. seq., including but not limited to Section 68062 (a-i).
2. Be currently enrolled in the South Orange County Community College District (SOCCCD) for at least five units and is in good standing (i.e., not on academic or social probation). The student member is not required to give up employment with the District.
3. Have completed no less than 12 units in the SOCCCD.
4. Have a minimum cumulative 2.0 G.P.A.

C. Requirements of Office

While in office the Student Trustee must:

1. Maintain eligibility as defined in Section B, 1., 2., 3., and 4 (above), during his/her term of office.
2. Hold no other elected or appointed Associated Student Government (ASG) positions within the SOCCCD.

D. Term of Office

1. The term of the Student Trustee is one year (May through the following April).
2. A Student Trustee term of office terminates upon a determination of disqualification under the provisions of Section E.

E. Disqualification from Office

1. Automatic and immediate forfeiture of office, including all rights and privileges thereof, will be required if the Student Trustee:
 - a. Does not maintain the requirements of office contained in Sections B, C, and K; or
 - b. Is suspended for more than 10 days pursuant to student conduct policies or regulations.
2. A student disqualified from office under the provisions above, shall be liable for any compensation received after he or she became ineligible for office.
3. Upon disqualification from office, the student must immediately return all District property provided to him or her while in office.

F. Election

There shall be a general election during the spring semester at each campus. All eligible Districtwide candidates shall be placed on one ballot at each campus. The Student Member of the Board of Trustees will be elected by students enrolled within the SOCCCD.

G. Recall

The Student Trustee is subject to recall procedures established for recalling officers of the Associated Student Governments at each campus. If the recall vote fails at any campus, the recall fails. No recall election will be held if the petition to recall is received within 90 days prior to the scheduled student elections, which are held in April.

H. Selection of a Replacement

If a Student Trustee position becomes vacant due to qualification, recall, resignation, or other reasons, the board shall:

1. Order a special election, or
2. Make an appointment to fill the vacancy within 60 days. All rules of eligibility shall apply and the replacement Student Trustee shall serve out the remainder of the one-year term.

No special election will be called if the vacancy occurs within 90 days prior to the scheduled April student elections. The student member position on the board will remain vacant for that time.

Adopted: 7-14-80
Revised: 4-23-82
Revised: 3-07-88
Revised: 1-17-89

Revised: 5-11-92
Revised: 4-25-94
Revised: 4-26-99
Revised: 8-26-02

Revised: 11-29-03
Revised: 11-14-05
Revised: 8-27-07

I. Installation in Office

1. The person elected or appointed student trustee will be sworn into office at the first board meeting following his or her election, or at the meeting at which he or she is appointed by the board.
2. The President of the Board of Trustees may appoint a Trustee to serve as his or her mentor.

J. Rights and Privileges

On or before the regular meeting in April of each year, the Board shall consider whether to afford the student member any of the following privileges:

1. The Student Trustee shall be seated with the board and be recognized as a full member of the Board at public meetings, and shall receive all materials presented to board members for open session, and to participate in discussion at board meetings.
2. The Student Trustee shall have the right to make and second motions.
3. The Student Trustee shall be compensated in the amount of \$200 per month paid by the District.
4. The Student Trustee shall receive mileage reimbursement (BP-4051, Reimbursement) paid by the District.
5. The Student Trustee shall receive the same college health services available to all college students, and said services shall be paid for by the District.
6. With prior Board of Trustee approval, the Student Trustee may attend State of California conferences which relate to their duties as a student member of the Board of Trustees. Reimbursement will be paid by the District.
7. The Student Trustee shall receive college parking fee reimbursement paid by the District.

K. Duties and Responsibilities

The Student Trustee shall agree to perform to the best of his/her ability the following duties and responsibilities:

1. Attend all regular and special meetings of the board, except closed sessions. In addition to any of the disqualifying event set forth above, the office of Student Trustee will become vacant upon the occurrence of any of the events set forth in Government Code, Section 1770.

Adopted: 7-14-80

Revised: 5-11-92

Revised: 11-29-03

Revised: 4-23-82

Revised: 4-25-94

Revised: 11-14-05

Revised: 3-07-88

Revised: 4-26-99

Revised: 8-27-07

Revised: 1-17-89

Revised: 8-26-02

STUDENT MEMBER OF THE BOARD OF TRUSTEES

2. Review the agenda of the board prior to each meeting.
3. Confer with leaders of the Associated Students at each campus prior to each meeting of the board.
4. When appropriate, confer with students, student groups and organizations, and/or college and District administrators in relation to District policies and board actions and/or agenda items.
5. Participate in the discussion of agenda items presented.
6. Cast an advisory vote on public agenda items; however, the Student Trustees vote will not be included in determining the vote required to carry any measure before the board.
7. When appropriate, provide feedback to all students, student groups, and leaders of the associated student governments at each campus concerning District and board policies and actions.

See J. (above), Rights & Privileges

Reference:

Education Code Section 72023.5

Adopted: 7-14-80
Revised: 4-23-82
Revised: 3-07-88
Revised: 1-17-89

Revised: 5-11-92
Revised: 4-25-94
Revised: 4-26-99
Revised: 8-26-02

Revised: 11-29-03
Revised: 11-14-05
Revised: 8-27-07

BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

3001
BUSINESS

DELEGATION OF AUTHORITY

The South Orange County Community College District Board of Trustees delegates to the Chancellor or his/her designee the authority to manage and supervise the general business procedures of the District to assure the proper administration of property and contracts; the budget, audit and accounting of funds; the acquisition of supplies, equipment and property; and the protection of assets and persons. All transactions shall comply with the legal requirements of the California Education Code, Title 5, California Code of Regulations, federal guidelines, and with the California Community Colleges Budget and Accounting Manual. ~~other applicable statutes and regulations.~~

No contract shall constitute an enforceable obligation against the District until it has been approved or ratified by the Board.

The Chancellor has broad authority to monitor and coordinate the fiscal affairs of District-related auxiliary organizations.

The Chancellor or his/her designee shall make appropriate periodic reports to the Board and shall keep the Board fully apprised regarding the financial status of the District.

Reference:

California Education Code, Sections 70902(d), 81655, and 81656

BOARD POLICY

3005

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

DESIGNATION OF AUTHORIZED SIGNATURES

Authority to sign orders and other transactions on behalf of the Board of Trustees is delegated to the Chancellor and other officers appointed by the Chancellor.

Reference:

Education Code Section 85232, 85233

BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

3801
BUSINESS

BOOKSTORE

College bookstores shall be established and operated by a qualified vendor.

Contracts for outside vendors to operate bookstores shall be awarded by competitive bid, submitted to the Board for approval, and awarded in the best interests of the students.

Reference:

Education Code Section 81676

BOARD POLICY

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

3300
BUSINESS

GIFTS

~~All gift proposals to the district shall be presented to the Board of Trustees for approval of acceptance. In accepting gifts, the board will not establish the price of or state the monetary value of the gift.~~

The Board shall consider all gifts, donations and bequests made to the District. The Board reserves the right to refuse to accept any gift which does not contribute toward the goals of the District, or the ownership of which would have the potential to deplete resources of the District.

The District shall assume no responsibility for appraising the value of gifts made to the District.

Acceptance of a gift shall not be considered endorsement by the District of a product, enterprise or entity.

In no event shall the District accept a donation from any donor who engages in practices or policies which discriminate against any person on the basis of race, sex (i.e., gender), color, religion, national origin, age, disability, or sexual preference; or when the states purposes of the donation are to facilitate such discrimination in providing educational opportunity.

Reference:

California Education Code, Section 70902 72122

Adopted: 4-07-75
Revised: 5-23-88
Revised: 4-26-99
Revised: 9-29-03

BOARD POLICY
SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

3101.6
BUSINESS

REAL PROPERTY MANAGEMENT

The Chancellor is delegated the authority to act as the Board's negotiator regarding all property management matters that are necessary for the benefit of the District. No transaction regarding the lease, sales, use or exchange of real property by the District shall be enforceable until acted on by the Board itself.

The Chancellor shall establish such procedures as may be necessary to assure compliance with all applicable laws relating to the sales, lease, use or exchange of real property by the District.

Reference:

Education Code Section 81300, et seq.

BOARD POLICY

3200

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

BUSINESS

PURCHASING

The Chancellor, or his/her designee, is authorized to approve individual business contracts up to the maximum limit of \$100,000. For contracts involving bid limits by the Education Code, the Chancellor or his/her designee shall be limited to less than \$15,000 for public works projects, and ~~\$65,000~~\$72,400 for equipment, supplies and maintenance projects as adjusted for inflation each year pursuant to Public Contract Code 20651(d). Contracts approved by the Chancellor or his/her designee shall be subsequently submitted to the Board for ratification.

Reference:

Education Code Section 81656;

Public Contracts Code Section 20650, et seq.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.7
DATE: 07/28/08

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Academic Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

Those academic personnel actions shown in Exhibit A and Exhibit B are presented to the Board of Trustees for approval/ratification to be effective on the dates as shown on the Exhibit.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the academic personnel actions as shown in Exhibit A and Exhibit B.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ACADEMIC PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. ADMINISTRATIVE EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- A. BURNETT, TOD is to be employed as President, Pos #2869, Saddleback College effective August 1, 2008. Administrative Salary Schedule, Category IV, Step 1. Dr. Burnett was approved by the Board of Trustees in closed session on June 24, 2008. This is a replacement position for Dr. Richard McCullough, who retired.
- B. FELDHUS, KARIMA is to be employed as Dean, Fine Arts, Business Sciences and College Online Education, Pos #3852, Irvine Valley College, effective July 1, 2008. Administrative Salary Schedule, Category II, Step 4. This is a new position approved by the Board of Trustees on the February 20, 2008 Board Agenda. (See Attachment 5)

2. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- A. AMIEL, DAVID, is to be employed as Oceanography Instructor (one year Sabbatical Leave replacement), Pos #3850, Division of Mathematics, Sciences and Engineering, Saddleback College, effective August 18, 2008. Approximate Salary Placement: Class V, Step 6. This is a temporary replacement for Kalon Morris who is on a one year sabbatical leave for the 2008/2009 Academic year. (See Attachment 1)
- B. BRADSHAW, DONALD, is to be employed as Accounting and Business Management Instructor, Pos #3821, School of Business Sciences, Irvine Valley College, effective August 18, 2008. Approximate Salary Placement: ¹Class I, Step 6. This is a replacement position for Kaye Mach, who retired. (See Attachment 2)
- C. CHATKUPT, TERRY, is to be employed as Art: Digital Media/Drawing Instructor, Pos #3803, School of Fine Arts, Irvine Valley College, effective August 18, 2008. Approximate Salary Placement: Class II, Step 6. This is a new position approved by the Board of Trustees November 13, 2007. (See Attachment 3)
- D. DE LA PALME, MARIE, is to be employed as Dance Instructor, Pos #3810, School of Health, Physical Education and Athletics, Irvine Valley College, effective August 18, 2008. Approximate Salary Placement: ¹Class I, Step 6. This is a new position approved by the Board of Trustees on November 13, 2007. (See Attachment 4)
- E. GEE, CAROLINE, is to be employed as Psychology Instructor, Pos #3784, Division of Social and Behavioral Sciences, Saddleback College, effective August 18, 2008. Approximate Salary Placement: Class II, Step 6. This is a new position approved by the Board of Trustees on November 13, 2007. (See Attachment 6)

¹ Hired under equivalency as outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, and Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

A. NEW PERSONNEL APPOINTMENTS

2. ACADEMIC EMPLOYMENT (Ratified – Pursuant to Board Policy 4002.1)

- F. KIL, JOON SUNG, is to be employed as Political Science Instructor, Pos #3819, School of Social and Behavioral Sciences, Irvine Valley College, effective August 18, 2008. Approximate Salary Placement: Class V, Step 6. This is a new position approved by the Board of Trustees on November 13, 2007. (See Attachment 7)
- G. OBERMEYER, VERONICA, is to be employed as Art Instructor (Drawing/Computer Mediated Art), Pos #3804, Division of Fine Arts, Saddleback College, effective August 18, 2008. Approximate salary placement: Class II, Step 6. This is a new position approved by the Board of Trustees on November 13, 2007. (See Attachment 8)
- H. STEPHENS, BLAKE, is to be employed as Architecture/Drafting Instructor, Pos #1631, Division of Advanced Technology and Applied Sciences, Saddleback College, effective August 18, 2008. Approximate salary placement: Class I, Step 6. This is a replacement position for Lauren Matchison, who resigned. (See Attachment 9)

B. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Bettino, Leslie	MA/School Counseling	Counseling/SC	II/6	08/25/08
Chuang, Rachelle	MFA/Printmaking	Graph. Comm./SC	II/6	08/25/08
Graham, Alex	² BFA/Film and TV	Comm. Arts/SC	I/6	08/25/08
Hardy, Michelle	MA/Early Child. Ed	Human Dev./TVC	II/6	08/25/08
Hill, Malia	² BA/Fashion Merch.	Fashion/SC	I/6	08/25/08
Iliscupidez, Marissa	MA/Counseling	Counseling/SC	II/6	08/25/08
Lam, Jenny	MA/Mathematics	Mathematics/SC	II/6	08/25/08
Montagne, Meredith	MA/Anthropology	Anthropology/SC	II/6	08/25/08
Schade, Marybeth	MA/Speech/Audiology	Lip Reading/SC	II/6	08/25/08
Smith, Douglas	MA/German	German/SC	II/6	08/25/08
Weinell, Carol	MS/Special Education	Special Services/SC	II/6	08/25/08
Yassa, Michael	MA/Psychology	Psychology/TVC	II/6	08/25/08

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

² Per California Community Colleges State Chancellor's Office this discipline does not require a Master's Degree.

B. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF - Continued

EQUIVALENCY

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Bernardoni, Andrea	LL.M/Comparative Law	Italian/SC	II/6	08/25/08

Equivalency is based on a Master of Law degree from the University of San Diego, School of Law, and a law degree from the Università degli Studi di Bologna in Bologna, Italy. Mr. Bernardoni worked as an attorney in his native Italy for fourteen years before moving to San Diego, California to continue his legal studies. He is fluent in English as well as Italian and recently published a novel in Italy. Mr. Bernardoni has taught all levels of Italian and Italian history for Bridge Mediation LLC in San Diego, California, was an Italian tutor at John Hopkins University in Bologna, Italy, and has been a private tutor in San Diego and Orange County for the past five years.

Kleis, Jesse	BA/Sociology	Sociology/SC	I/6	10/20/08
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Equivalency is based on a Bachelor of Arts degree in Sociology from California State University, Long Beach, and an anticipated Master of Arts degree in Sociology from California State University, Dominguez Hills, to be awarded July 2008. Mr. Kleis holds a California Community College Teaching Certificate from California State University, Dominguez Hills, and has been a teaching intern at Saddleback College from September 2007 to the present, where he has assisted teaching both traditional and online courses.

Gibbon, Kevin	² Certificate/Auto	Auto/SC	I/6	08/25/08
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Equivalency is based on a combination of thirty one years of trade experience and eighteen years of community college teaching experience. Mr. Gibbon taught for ten years at Lincoln College of Technology in the United Kingdom. For the past eight years, he has been employed by Palomar Community College in San Marcos, California, where he teaches in the automotive and diesel technology department. Mr. Gibbon holds a City and Guilds Auto Electrics master craftsman certificate from North Lincolnshire College in the United Kingdom.

C. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1)

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Ellis, Wendy	MFA/Theater (Dance)	Dance/IVC	II/6	07/07/08
Fidopiastis, Petros	JD/Law	Bus. Law/SC	V/6	07/07/08
Ng, Wai Man	PhD/Chemistry	Chemistry/SC	V/6	07/07/08

C. ACADEMIC TEMPORARY PART-TIME/SUBSTITUTE STAFF (Ratified - Pursuant to Board Policy 4002.1) - Continued

EQUIVALENCY

As outlined in the Academic Hiring Policies, Division 1, Part 4, Section 3B, Review of Equivalent Minimum Qualifications, members of the hiring committee, including faculty with discipline expertise, have met and rendered an affirmative decision that each recommended candidate possesses the educational background equivalent to the minimum qualifications for each respective position. As such, the following individuals are submitted for approval/ratification as part-time instructors under Equivalencies as outlined in the Title 5 Regulations and Minimum Qualifications, Article 2, Section 53430.

<u>Applicant</u>	<u>Highest Degree</u>	<u>Assignment</u>	<u>Approx. Salary Placement</u>	<u>Start Date</u>
Daoudi, Rola	MA/French	Arabic/SC	II/6	06/23/08

Equivalency is based on a Master of Arts degree in French from California State University, Fullerton. Ms. Daoudi is a native speaker of Arabic and received her Bachelor of Arts degree in Journalism from the Lebanese University of Beirut in Lebanon. She has been teaching all levels of French (including Advanced Placement) at Rowland High School in Rowland Heights, California, for five years. Ms. Daoudi has also taught foreign language at California State University, Fullerton and Santa Ana College, and she is a current part-time instructor at Mount San Antonio College.

D. AUTHORIZATION TO ELIMINATE ACADEMIC POSITIONS AND/OR POSITION NUMBERS

1. LEGAL ASSISTING/PARALEGAL INSTRUCTOR, Pos #1478, an Academic Faculty position, Department of Business and Management, Division of Business Science, Vocational Education and Workforce Development, Saddleback College seeks authorization to eliminate this full-time position from its staff complement, effective July 1, 2008. (Position approved: 1987)

E. AUTHORIZATION TO ESTABLISH AN ACADEMIC FACULTY POSITION

1. BUSINESS LAW INSTRUCTOR, Department of Business and Management, Division of Business Science, Vocational Education and Workforce Development, Saddleback College seeks authorization to establish this full-time Academic Faculty position, to its complement, Academic Faculty Salary Schedule, effective August 16, 1999. The paralegal program closed in the 1999/2000 Academic year.

F. AUTHORIZATION TO ESTABLISH ADMINISTRATOR POSITION

1. ASSOCIATE PROVOST, Advanced Technology and Educational Park seeks authorization to establish a temporary full-time Academic Administrator position to its complement, Academic Administrative Salary Range IIa, effective July 29, 2008. (Job Description, Attachment 10)
2. EDUCATIONAL PROGRAM DIRECTOR (ATEP), Advanced Technology and Educational Park seeks authorization to establish a temporary half-time Academic Administrator position to its complement, Academic Administrative Salary Range I, effective July 29, 2008. (Job Description, Attachment 11)

G. AUTHORIZATION TO ESTABLISH A NEW SALARY RANGE IIa FOR ASSOCIATE PROVOST POSITION ON THE ADMINISTRATOR SALARY SCHEDULE

1. See Exhibit B.

H. CHANGE OF STATUS

1. ADMINISTRATIVE EMPLOYMENT (Information Item – Pursuant to Board Policy 4002.1)

- A. BUSCHE, DONALD, is employed as Acting Vice Chancellor, Technology and Learning Services, District, effective July 1, 2008. Administrative Salary Schedule, Category IV, Step 1. This is a temporary replacement position, until a permanent replacement is appointed, for Andreea Serban, who resigned.
- B. RICE, TAMERA, ID #11848, Assistant Dean, Pos #2875, Academic Administrator Salary Range I, Step 6, 40 hours per week, Division of Health Sciences, Human Services and Emeritus Institute, Saddleback College, is to be given a temporary change in status to Interim Dean, Pos #3893, Academic Administrator Salary Range II, Step 5, 40 hours per week, Division of Health Sciences, Human Services and Emeritus Institute, Saddleback College, effective July 10, 2008. This is a temporary replacement position for Kathleen Winston, who received a change in status.

2. ACADEMIC EMPLOYMENT

- A. GOLDBERG, PATRIZIA, ID #1181, Legal Assisting/Paralegal Instructor, Department of Business and Management, Division of Business Science, Vocation Education and Workforce Development, Saddleback College, is to be given a change in title only to Business Law Instructor, effective August 16, 1999. Ms. Goldberg was reassigned to Business and Management in the Fall, 1999. This item is contingent upon approval by the Board of Trustees of items D1 and E1 of this agenda.

I. ADDITIONAL COMPENSATION: GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the **2007/2008 fiscal years**.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Barrows, Morgan	Accreditation Report/SC	\$ 3,812.90	07/14/08-08/15/08
Loftus, Nicole	Service Learning Modular/SC	500.00	06/30/08-08/01/08
Ridnor, Rachel	SLO Preparation/Implement/SC	500.00	06/30/08-08/01/08

2. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for the **2008/2009 fiscal years**.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u>	
		<u>Amount</u>	<u>Effective Date</u>
Barrows, Morgan	Accreditation Report/SC	\$ 687.10	08/18/08-10/15/08
Loftus, Nicole	Develop/Implement SL Wksp/SC	150.00	08/20/08-08/20/08
Lowe, Lesley	Chair, Emeritus Kinesiology/SC	3,183.30	08/25/08-12/19/08
Turner, Pamela	Chair, Emeritus Fine Arts/SC	3,183.30	08/25/08-12/19/08

I. ADDITIONAL COMPENSATION: GENERAL FUND

3. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated at their respective hourly rate for Non-Instructional Assignments/Projects (3-for-1) for **2008/2009 fiscal year**.

<u>Name</u>	<u>Assignment/Project</u>	<u>Effective Dates</u>
Alessi, Anna Maria	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Barraza, Greg	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Chapman, Tamy	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Frazier, Vanessa	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Gilman, Bruce	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Grunkemeyer, Christina	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Hadjibabaie, Patricia	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Hedgecock, Jennifer	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Jerome, Amanda	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Morris-Freshwater, Linda	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Gordon, Richiusa	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Tash, Sharon	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Turnbull, Lisa	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08
Volmer, Kim	Reading ESL & Challenge Essays/SC	08/25/08-12/21/08

J. ADDITIONAL COMPENSATION: CATEGORICAL/NON-GENERAL FUND

1. It is recommended that the following Irvine Valley College/Saddleback College faculty members be compensated as indicated below for **2007/2008 and 2008/2009 fiscal years**.

<u>Name</u>	<u>Activity</u>	<u>Not to Exceed</u> <u>Amount</u>	<u>Effective Date</u>
Chang, Yuan	Chemistry Lab/ADA/IVC	\$ 2,000.00	06/30/08-08/17/08
Hagen, Gerald	Guest Musician/Foundation/SC	1,000.00	07/06/08-07/10/08
Hughes, Luther	Guest Musician/Foundation/SC	1,000.00	07/06/08-07/10/08
Erbas-White, Ilkner	Basic Skills Module/IVC	5,100.00	05/25/08-08/22/08
Guy, Georgina	Coordinate EOPS Activities/SC	3,432.00	05/27/08-06/30/08
Johnson, Paul	Guest Musician/Foundation/SC	1,000.00	07/06/08-07/10/08
Pax Lenney, Mary	Geo. Info Syst. Project Dir./SC	4,000.00	01/14/08-05/22/08
Skaff, Penelope	CTE Grant Project Director/SC	15,090.00	07/01/08-12/31/08
Skaff, Penelope	Alumni Association Activity/SC	7,200.00	07/01/08-06/30/09
Stevens, Kay	Develop AA Degree Med Tech/SC	1,591.65	07/01/08-08/15/08
Tabibzadeh, Kiana	Guide Program/Group Tutor/IVC	250.00	01/14/08-05/22/08
Tharpe, Scott	Develop AA Degree Med Tech/SC	1,591.65	07/01/08-08/15/08

K. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. BLEAKNEY, JULIA, ID #13698, English Composition Instructor, Division of Liberal Arts and Learning Resources, Saddleback College, Academic Faculty Salary Class V, Step 9, resignation effective August 1, 2008. (Start date: August 16, 2004)

ATTACHMENT 1

NAME: AMIEL, DAVID

POSITION: OCEANOGRAPHY (Marine Science) INSTRUCTOR
Saddleback College
Full-Time, Temporary, 1 Year Sabbatical Leave Replacement

EDUCATION:

Ph.D. Coastal Oceanography
Stony Brook University
Stony Brook, NY

M.S. Marine Environmental Sciences
Stony Brook University
Stony Brook, NY

B.S. Chemistry
University of Massachusetts
Boston, MA

EXPERIENCE:

Dr. Amiel has been an Adjunct Professor for Mount San Antonio College, Walnut, CA teaching Introduction to Oceanography and Introductory Oceanography Laboratory since Fall, 2005; an Adjunct Professor for Citrus College, Glendora, CA teaching Introductory Chemistry lab, Introductory Oceanography and Introduction to Physical Geography since Spring, 2006; an Adjunct Professor for the California Polytechnical Institute teaching Physical Oceanography since Fall, 2006; and an Adjunct Professor for Pasadena Community College, Pasadena, CA teaching Introductory Chemistry, lecture and lab.; since January, 2008. Dr. Amiel was also an Adjunct Professor for Southampton College, Southampton, NY teaching Physical Oceanography, lecture and lab., in 2004; completing Teaching Practicum, Chemical Oceanography at Stony Brook University, Stony Brook, NY in 2001; and a Teaching Assistant, Chemistry, Stony Brook University, Stony Brook, NY in 1997. He was employed as a Research Assistant for Marine Sciences Research Center under J.K. Cochran (advisor), Radionuclide Geochemist, from 1998 to 2005; as Science Editor for Birkhauser, Cambridge, MA in 1996; and Research Chemist for Perceptive Biosystems, Cambridge, MA from 1994 to 1995.

RECENT PUBLICATIONS:

- Amiel, D., Cochran, J.K., Hirschberg, D.J. (2002). $^{234}\text{Th}/^{238}\text{U}$ disequilibrium as an indicator of the export flux of POC in the North Water Polynya. *Deep-Sea Res II* 49:5191-5210.
- Miller, L.A., Yager, P.L., Erickson, K.A., Bacle, J., Cochran, J.K., Garneau, M.E., Gosselin, M., Hirschberg, D.J., Amiel, D., Klein, B. (2002). Carbon distributions in the North Water, northern Baffin Bay, 1998 and 1999. *Deep-Sea Res II* 49:5151-5170.
- Booth, B.C., Larouche, P., Belanger, S., Klein, B., Amiel, C., Mei, Z.P. (2002). Dynamics of *Chaetoceros socialis* blooms in the North Water Polynya Baffin Bay. *Deep-Sea Res II* 49:5003-5026.

ATTACHMENT 2

NAME: BRADSHAW, DONALD

POSITION: ACCOUNTING AND BUSINESS MANAGEMENT INSTRUCTOR
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

M.B.A. Accounting
(Pending) University of La Verne
La Verne CA

B.B.A Accounting
University of La Verne
La Verne CA

B.S. Life and Physical Sciences
Chaffey Community College
Alta Loma, CA

EXPERIENCE:

Mr. Bradshaw has been an Adjunct Faculty for Golden West College teaching Financial Accounting, Income Tax Fed/State, Payroll Accounting and Tax, Sarbanes-Oxley Internal Controls, and Managerial Accounting, since February, 2004 and employed with Rockwell Collins Electro Mechanical Systems, Inc., Irvine, CA, as Accounting Manager from February, 1999 through March, 2007. He was also a Controller for Peterson Enterprises, Orange, CA, from June 1996 through April, 1998; a Controller for Aeromil Engineering Company, Santa Ana, CA, from July 1995 through May, 1996; a Assistant Controller for Pool Water Products, Irvine, CA, from May 1993 through June, 1995; and Accountant for Poole Foster and Dul, an Accountancy Corporation, from November 1987 through May, 1993.

LICENSES AND CERTIFICATES:

- Accounting, Certified Public Accountant (July, 1989 through June, 2005).
- Statistical Business Improv., Six Sigma Black Belt (March, 2003 through January, 2005).

ATTACHMENT 3

NAME: CHATKUPT, TERRY

POSITION: ART: DIGITAL MEDIA/DRAWING INSTRUCTOR
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

M.F.A. Art
California Institute of the Arts
Valencia, CA

B.F.A Art
California Institute of the Arts
Valencia, CA

B.S. Studio Art
Skidmore College
Saratoga Springs, NY

EXPERIENCE:

Mr. Chatkupt has been a full-time Art Instructor/Gallery Director for Clackamas Community College, Oregon City, OR, teaching Digital Media since September, 2006; a guest lecturer at the University of California, Los Angeles, CA, for "Collobos 2 (Music & Art)/Current Topics in Art" Seminar in May, 2006; an Instructor for ID Tech Camps for the University of California, Los Angeles and University of California, Irvine in the Summer, 2004; and a Teaching Assistant for California Institute of the Arts, Valencia, CA, from 2003 through 2004. Mr. Chatkupt's professional experience includes Director of Photography, Chiasma Productions, Portland, OR in 2007; Associate producer/Production Assistant, Tremolo Productions, Los Angeles, CA from 2005 to 2006; Video Editor, Split 7 Media, Los Angeles, CA in 2005; Video Editor/Sound Designer, Summerland Films and Design, Los Angeles, CA, in 2005; Production Assistant, Cloudburst Media, Los Angeles, CA, in 2005; Artist Assistant, Charles Gaines Studio, Santa Monica, CA, in 2004; Curatorial Assistant, Los Angeles Contemporary Exhibitions (LACE), Los Angeles, CA, in 2003; Curatorial Intern, Getty Multicultural Internship (LACE), Los Angeles, CA, in the Summer 2002; and Gallery Assistant, Caren Golden Fine Art, New York, NY, from 2000 to 2001.

SOLO AND SELECTED GROUP EXHIBITIONS:

- *Thermostat: Video and the Pacific Northwest*, curated by Michael Darling, Art Video Lounge, Art Basel Miami Beach, Miami Beach FL, 2007.
- *Supernatural*, curated by Arnold J. Kemp. PICA TBA Festival 2007, Pacific NW College of Art, Portland, OR, 2007.
- *Retinal Reverb*, curated by Stephen Slappe and Mack McFarland PDX Film Festival, AudioCinema, Portland, OR, 2007.
- *UntitledFilm (Intro/Ending) and Nothing Crimes*, D301, CalArts, Valencia, CA, 2004.
- *Sights and Gatherings*, New Chinatown Barbershop, Los Angeles, CA, 2003.
- *Home Grown Folks*, A402, CalArts, Valencia, CA, 2002.
- *Solo Exhibition*, A402, Cal Arts, Valencia, CA, 2002.
- *Amazing Thailand*, GV/AS, Brooklyn, NY, 2000.

ATTACHMENT 4

NAME: DE LA PALME, MARIE

POSITION: DANCE INSTRUCTOR
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

A.A. Dance
Orange Coast College
Costa Mesa, CA

Baccalaureat Philosophie
Francais French Minister University Education
Grenoble, France

Certificate Teaching; Floor Barre Techniques
Zena Rommett Foundation
New York, NY

Certificate Advanced Training, Dance: Modern, Ballet, Jazz and Choreography
Alvin Ailey American Dance Center
New York, NY

EXPERIENCE:

Ms. de la Palme has been an Adjunct Faculty for Irvine Valley College teaching Ballet, Conditioning for Dance, and as the Director of the Performing Dance Ensemble from 1999 through 2001 and again in the Spring 2007 to present; at Focus Dance Center, Irvine, CA teaching Ballet, Floor Barre[™] from 2005 through present; and at Orange County High school for the Performing Arts, Santa Ana, CA teaching Ballet and Pointe; Floor Barre[™], and Conditioning for Dance since 2002 to present. She has also taught at California State University, Long Beach, CA, Beginner Pointe, Spring 2006; Orange Coast College, Costa Mesa, CA, teaching all levels of Ballet and Pointe, Conditioning for Dance, Beginning Jazz, and Director of Performing Dance Ensemble from 1989 to Fall, 2007; Huntington Beach High School for the Performing Arts, Huntington Beach, CA, teaching Advanced Ballet and Pointe, in 2005; Huntington Beach Academy, Huntington Beach, CA, teaching Ballet and Pointe, from 2001 to 2003; Body Design Studio, Newport Beach, CA, teaching Pilates, Weight Training and Private Conditioning from 1998 to 1999; New Hope Academy of Gymnastics, Fountain Valley, CA, teaching Dance Conditioning for Gymnasts, and Children's Ballet, from Fall 1994 to Summer 1995; Jimmy de Fore Dance Center, in CA, substitute teaching Advanced and Beginner Ballet, Children's Ballet, from 1992-1995; National Dance Institute, New York, NY, under Jacques d'Amboise, Director, teaching Jazz and Modern from 1986 to 1988; *Theatre de la Danse*, Avignon, France, teaching Ballet and Jazz, in 1986; and Lehman College for the Performing Arts, New York, NY, teaching Intermediate Ballet, in 1985.

AWARDS AND HONORS:

"Dance Under the Stars" Choreography Festival, McCallum Theatre, Palm Desert, CA

- Paid Engagement award, 2006.
- Finalist, 2004.
- Winner, Grand Prize, 2002 (solo performed by choreographer).
- Fred Waring Pas de Deux Award, 2002.

ATTACHMENT 5

NAME: FELDHUS, KARIMA

POSITION: DEAN OF FINE ARTS, BUSINESS SCIENCES AND COLLEGE
ONLINE EDUCATION

EDUCATION:

Ph.D. Curriculum and Instruction (Major)
French Linguistics (Minor)
University of Kansas, Lawrence, Kansas

M.A. Linguistics
University of Kansas, Lawrence, Kansas

B.A. English
University of Algiers, Algiers, Algeria

EXPERIENCE:

Dr. Karima Feldhus was employed as Dean of Business and Social Sciences at Long Beach Community College from November 2007 to June 2008; as Dean of Humanities and Fine Arts at Irvine Valley College from January 2005 to October 2007; and as Associate Dean of Fine Arts and Language Arts at San Jacinto College Central, Pasadena, Texas, from July 2002 to December 2004. Other experience includes Director of the Language Acquisition Center and Arabic Program at the University of Houston, from November 1998 to June 2002; Director of the Multimedia Center at St. Mary's College of Maryland, from January 1998 to October 1998; Assistant Professor/ESL Director at Emporia State University from August 1995 to December 1997; Adjunct faculty at University of Houston from 1999 to 2002; Instructional Technology Specialist/Director of the Arts and Letters Multimedia Laboratory at St. Mary's College of Maryland from January 1998 to October 1998; Assistant Professor/Director of ESL and Bilingual Endorsement Programs at Emporia State University from August 1995 to December 1997; Graduate Teaching Assistant at University of Kansas from August 1993 to May 1994; Adjunct Assistant Professor of Linguistics at University of Algiers from 1987 to 1988.

PROFESSIONAL ASSIGNMENTS/ACTIVITIES:

- President-Elect, Southwest Conference Association of Language Learning (SOCALLT) – San Jacinto College, 2003/2004.
- Associate Editor, Southwest Conference Association of Language Learning Proceedings- 2002/2003
- Council Member – International Association of Language Learning and Technology serving as the TESOL Representative, 1999 to 2003.
- Council Member – Southwest Conference Association of Language Learning serving as Secretary, 2001/2003.
- TESOL Developer's Showcase Committee, 2001 to 2003
- Texas Foreign Language Association Foreign Language Teacher of the Year Selection Committee, 2002.
- Texas Foreign Language Association T. Earle Hamilton Scholarships Committee, 2001.
- Member of the CLASS Technology Task Force, 2001

ATTACHMENT 6

NAME: GEE, CAROLINE

POSITION: PSYCHOLOGY INSTRUCTOR
Saddleback College
Full-Time, Tenure Track

EDUCATION:

Ph.D. Program Psychology
University of San Diego
San Diego, CA

M.A. Psychology
University of San Diego
San Diego, CA

B.A. Psychology
University of San Diego
San Diego, CA

EXPERIENCE:

Ms. Gee has been an Adjunct Faculty for Palomar College, San Marcos, CA teaching Developmental Psychology: Child through Adult from the Fall, 2007 to present; and as a Graduate Teaching Assistant in the Psychology Department for Statistics, Developmental Psychology, Social Psychology, Physiological Psychology, Parenting, Drugs, Behavior and Addiction, Research Methods in Human Development, Human Sexuality, and Psychology of Eating Disorders from 2002 to present. She has also been an Adjunct Professor for San Diego City College, San Diego, CA teaching Lifespan Development, Summer 2007; and as an Adjunct Professor for University of California, San Diego, teaching Introduction to Developmental Psychology, Summer 2007.

RESEARCH:

- Graduate Student Researcher: Social Cognitive Development Lab, UC San Diego, Psychology Department, 2002-Present
- Research Assistant: Infant Vision Lab, UC San Diego, Psychology Department, 1999-2001

PUBLICATIONS:

- Gee, C.L. & Heyman, G.D. (2007). Children's evaluations of other people's self-descriptions. *Social Development*, 16, 800-818
- Heyman, G.D., Gee, C.L., & Giles, J.W. (2003). Preschool Children's Reasoning about ability. *Child Development*, 74, 516-534.

ATTACHMENT 7

NAME: KIL, JOON SUNG

POSITION: POLITICAL SCIENCE INSTRUCTOR
Irvine Valley College
Full-Time, Tenure Track

EDUCATION:

Ph.D. Political Science
University of Pennsylvania
Philadelphia, PA

B.A. Political Science
University California, Los Angeles
Los Angeles, CA

EXPERIENCE:

Mr. Kil has been a full-time Assistant Professor of Political Science for San Diego City College, San Diego, CA teaching Introduction to Political Science, The American Political System, Comparative Politics, Contemporary International Politics and Honors Comparative Politics from August 2005 to present. He was also a Lecturer of Political Science for University of Pennsylvania, Philadelphia, PA teaching Contemporary International Politics, Government and Politics of East Asia, Korea: North and South, Political Economy of East Asia, and Senior Seminar in International Relations from September 2004 to June 2005; and a Teaching Assistant for University of Pennsylvania, Philadelphia, PA for classes in Introduction to Political Analysis, Contemporary International Politics, International Relations Theory and Practice, and American Foreign Policy and Diplomacy from September 1991 to May 1998.

RESEARCH:

- "Post-1997 Reforms in Korea and Taiwan and the Viability of the Developmental State Model." Paper presented at the International Studies Association Annual Convention, Portland, OR, February 26 – March 1, 2003.
- "Korea, Taiwan and the Asian Financial Crisis: Domestic Structural and Policy Differences and the Impact of External Pressure for Liberalization." Paper presented at the International Studies Association Annual Convention, New Orleans, LA, March 23-27, 2002.
- "Financial Liberalization and the Korean Financial Crisis of 1997: Impact of International Pressure and the Viability of the Developmental State Model." Paper presented at the Thirty-third Annual Meeting of the Northeastern Political Science Association, Philadelphia, PA, November 9, 2001.

PUBLICATION:

- Kil, Joon S. 2004. *Korea, Taiwan, and the Asian Financial Crisis: Domestic Institutional Differences and the Impact of External Pressure for Liberalization*. Ph.D. Dissertation, University of Pennsylvania.

ATTACHMENT 8

NAME: OBERMEYER, VERONICA

POSITION: ART INSTRUCTOR (DRAWING/COMPUTER MEDIATED ART)
Saddleback College
Full-Time, Tenure Track

EDUCATION:

M.F.A. Figurative Painting
New York Academy of Art
New York, NY

B.F.A. Drawing and Design
Laguna College of Art and Design
Laguna Beach, CA

EXPERIENCE:

Ms. Obermeyer has been an Adjunct Professor at the Laguna College of Art and Design, Laguna Beach, CA, teaching introductory and advanced courses in Life Drawing, perspective and anatomy from June 2006 to present; and as a Teaching Assistant at the New York Academy of Figurative Art, New York, NY for graduate level courses in Ecorche, Structural Drawing, and Life Painting and Perspective. She was also a Teaching Fellow at the New York Academy of Art, New York, NY teaching Figure Painting and Perspective from August 2006 to October 2007.

MAJOR EXHIBITIONS:

- "Revelations" Fuse Gallery, New York (2007)
- "The Fellows Show" New York Academy of Figurative Art, New York (2007)
- "Dolche Vida" Tribeca Ball, New York (2006)
- "Take Home a Nude" Phillips de Pury and Company, New York (2006)
- "Artist on Anatomy" New York Academy of Science, New York (2005)
- "The Normandy Landscape" Chateau de Balleroy, Normandy, France (2005)
- "BFA National Exhibition" Phoenix Gallery, Burmington, Vermont (2004)

HONORS AND AWARDS:

- Deemed Fellow at the New York Academy of Figurative Art, New York (2006)
- Granted sponsorship to paint at Chateau de Balleroy, Normandy, France by the Prince of Wales Foundation and the Forbes Foundation (2005)
- Obtained merit scholarship at the New York Academy of Figurative Art (2004)
- Won the Outstanding Senior Exhibition prize at the Laguna College of Art and Design (2004)
- Obtained the Plotkin 10th Anniversary Scholarship, sponsored by the Plotkin Foundation, Lakewood, Ca. (2003)

ATTACHMENT 9

NAME: STEPHENS, BLAKE

POSITION: ARCHITECTURE/DRAFTING INSTRUCTOR
Saddleback College
Full-Time, Tenure Track

EDUCATION:

B.A. Architecture
University of Washington
Seattle, WA

EXPERIENCE:

Mr. Stephens has been an Instructor for Westwood College, Anaheim, CA teaching Architecture and Design, Construction, CAD, Board Drafting, Residential Design, Commercial Design, Introduction to Construction Management, Architectural Lighting, Ethics and Professional Practice, Materials and Methods of Construction, Construction Documents, History of Art and the Environment, Architectural Detailing and Independent Studies, since October 2004. He is a licensed Architect and has been principal of Blake Stephens AIA since April 1988, where his Architectural practice encompasses residential and commercial projects in California, Washington, and the East Coast in the United States, and in Canada, Mexico and Europe. His practice includes Architecture, Interior Design, Landscape Design, Construction Management, Building Cost estimation, Expert Witness Testimony, and Seismic Damage Assessment.

LICENSES AND CERTIFICATES:

- California Licensed Architect, Architect C15703, May 17, 1985 to December 31, 2009.
- NCIDQ Certificate #21144, Interior Design, October 15, 2005 to December 31, 2008.

AFFILIATIONS:

- Capistrano Unified School District Foundation, San Juan Capistrano, CA, 1988-2008. Board President 2001-2006; Current Campaign Chairman on fundraiser to retain 400 teachers laid off in state budget and education funding crisis.
- American Institute of Architects, member since 1987, currently in Cabrillo Chapter.
- ASID and NAHB Student Chapters, Faculty Advisor at Westwood College, Anaheim, CA.

ATTACHMENT 10

South Orange County Community College District

ASSOCIATE PROVOST - Academic Administrator Salary Range IIa

DEFINITION

To serve as the chief academic and administrative officer of the Advanced Technology & Education Park (ATEP), a new educational unit of the South Orange County Community College District; to plan, develop, organize, coordinate, implement, administer and evaluate the programs, services, operations, activities and staff of ATEP.

DISTINGUISHING CHARACTERISTICS

The Advanced Technology & Education Park, located on a 68-acre site which is formerly part of the Tustin Marine Corps Air Station, is conceived as a home for innovative technology and educational training programs and services for students. The ATEP will conduct its educational programs and services as an extension of the two District colleges until separate accreditation and independent status is achieved.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the President of Irvine Valley College in consultation with the Chancellor. Exercises direct supervision and provides leadership to assigned faculty, management, technical and clerical staff.

EXAMPLES OF DUTIES AND RESPONSIBILITIES

Serve as an advisor and resource to the President of IVC; provide leadership and manage all aspects of the ATEP, including the conception, development, marketing, administration and evaluation of all education and training programs and services.

Attend President Executive Council, College Council and meetings of other governance bodies and local, State and national groups as appropriate; participate on committees, task forces and work groups as needed; represent the ATEP to governmental officials, educational organizations, non-profit, civic and business organizations and interact with their representatives as needed.

Communicate with the ATEP personnel, District and College administrators and support personnel, representatives of State and federal agencies, educational institutions, social service organizations, and others to coordinate programs and activities.

Attend meetings of the Board of Trustees to represent the ATEP as designated by the President, present information and respond to questions; assure the coordination of the ATEP functions with risk management, payroll and benefits, information technology systems and other District functions as required.

Determine the education and training needs of business and industry by actively seeking and developing new markets, identifying and prioritizing opportunities for growth, and improving current services; build cooperative relationships with current and potential customers.

South Orange County Community College District
Page 2 - Associate Provost

EXAMPLES OF DUTIES AND RESPONSIBILITIES

Facilitate coalitions of education/training providers to effect training services that meet workforce needs.

Prepare and present Requests for Quotations (RFQs) and Requests for Proposals (RFPs); prepare training, educational and service proposals and contracts.

Seek, develop and coordinate related grant funding and partnership opportunities to enhance and expand the ATEP's programs and services; write proposals; and solicit and secure corporate, foundation and government agency funding and support.

Develop and manage the ATEP budget, meeting standards established by the President; analyze, interpret, and monitor the financial condition of the ATEP and recommend change as needed; determine faculty, staffing, technology, facilities and equipment needs and prepare justifications and recommendations related to proposed expenditures; review and approve expenditures; ensure the maintenance of appropriate records and documentation according to established purchasing policies and procedures;.

Under the direction of the President in consultation with the Chancellor, formulate the ATEP's business and personnel policies and select personnel to be recommended to the Board of Trustees; review and evaluate administrative procedures and recommend changes as needed to manage academic and classified personnel effectively.

Apply District policies and procedures as they apply to the operation and management of the ATEP and maintain an inventory of all properties of the ATEP.

Prepare, maintain, distribute and store required Federal, State and local reports and records as required or directed by the President; ensure the development and implementation of appropriate records storage and retention schedules; ensure adequate documentation related to employee selection, promotion, discipline and termination and other actions.

Participate in the hiring and selection of the ATEP's academic and classified staff and make recommendations for employment in accordance with District policies and procedures.

Train, guide, supervise, support and evaluate the performance of assigned personnel; delegate and review assignments and projects; establish and monitor timelines and prioritize work; establish clear expectations for effective performance of the ATEP functions; evaluate work products and results; interview, select and recommend hiring of employees; recommend transfers, reassignment, termination and disciplinary action; motivate staff and resolve conflicts within the ATEP.

Maintain current knowledge of advanced technology trends, applications, and use in current employment, which could be developed or adapted for ATEP education and training programs.

Coordinate facility planning, and construction at the ATEP.

Perform additional duties as assigned by the President.

South Orange County Community College District
Page 3 - Associate Provost

QUALIFICATIONS

Knowledge of:

Principles and practices of administration and program development.
Principles of contract administration.
Principles and practices of shared governance.
Principles, trends, methods, strategies and procedures pertaining to advanced technology and education.
Principles and practices of training, supervision and performance evaluation.
Organization, operations, policies and objectives of a postsecondary education institution.
Grant development.
Grant writing.
Public relations.
Community outreach.
State and federal laws, codes and regulations related to higher education administration, including the California Education Code and the California Government Code.
Information technology systems, functions and operations.
Progressive discipline procedures and documentation.
Oral and written communication skills.
Interpersonal skills including tact, patience and diplomacy.
Conflict resolution and team building.
Budget development, preparation, administration and control.

Ability to:

Serve as chief administrative officer for a facility designed to provide innovative education and training in a wide variety of areas of advanced technology.
Demonstrate a high energy level and a fair, decisive and innovative leadership style that centers on unquestioned integrity and ethics with a focus on teamwork and consensus building.
Innovate, solve problems and rapidly process information.
Compose concise, informative documents and speeches; deliver effective public presentations.
Plan, develop, organize, coordinate, administer, monitor, control and evaluate a wide variety of programs, services, operations, activities and personnel related to advanced technology education.
Work cooperatively with Information Technology personnel to develop sound information and reporting systems and procedures related to the ATEP.
Interpret, apply and explain complex District policies, legal requirements and negotiated agreements.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Select, train, lead, direct, supervise and evaluate the performance of assigned personnel.
Assure the preparation, maintenance and retention of records, reports and files.
Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.
Demonstrate evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, physically challenged and ethnic backgrounds of students.
Develop, prepare and administer budget, policies and procedures for the ATEP.
Establish and maintain cooperative and effective working relationships with those contacted in the course of work.
Communicate clearly and concisely, both orally and in writing.

South Orange County Community College District
Page 4 - Associate Provost

QUALIFICATIONS

Ability to:

- Collect, compile and analyze data.
- Prepare and present reports and recommendations.
- Prepare oral and written reports and recommendations.
- Plan and organize work.
- Operate computer and applications software, including database management, spreadsheet, word processing and software related to area of assignment.
- Exercise initiative and work independently with minimum administrative direction.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

At least three years of demonstrated experience in creating new education programs and/or curriculum for business and industry, in successfully marketing international student education and training and in administering innovative postsecondary education, workforce or corporate training programs, including the supervision, training and evaluation of assigned academic and classified staff, preferably in a postsecondary education (or the equivalent in a non-academic setting).

Training:

A Master's degree from an accredited college or university with major course work in education, business or a related field. A Doctorate is preferred.

Licenses and other Requirements:

Valid California driver's license.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment:

Standard office setting. Typically, duties are performed in an office environment while sitting at a desk or computer workstation. Incumbents are subject to constant contact with others, frequent interruptions, noise from talking or office equipment and demanding legal timelines. At least minimal environmental controls to assure health and comfort; must be able to adapt to changing situations and demanding timelines. Attends afternoon or evening Board meetings as directed.

Physical Demands:

Incumbents regularly sit for long periods, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, speak clearly and distinctly to provide information in person or on the telephone; see to read fine print and operate computer; hear and understand voices over telephone and in person to exchange information and make presentations; and lift, carry, and/or move objects weighing up to 10 pounds.

Prepared by: M. Grodt and Associates, July, 2008.

July 28, 2008

ATTACHMENT 11

South Orange County Community College District

EDUCATIONAL PROGRAM DIRECTOR - Academic Management Salary Range I

DEFINITION

To provide administrative leadership and direction in the development and coordination of new educational programs and/or curriculum for the Advanced Technology Education Park (ATEP) in partnership with four-year institutions, ensuring that all educational partnerships necessarily incorporate lower division curriculum delivered by either Irvine Valley College and/or Saddleback College according to the mission and goals of the Colleges.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Provost in consultation with College Presidents.

Provides guidance and support to faculty involved in the development of curriculum.

Provides functional supervision over support personnel if assigned.

DISTINGUISHING CHARACTERISTICS

This is an academic administrative classification at the ATEP which requires demonstrated experience in educational leadership. The individual must work closely and collaboratively with administrators and faculty of Irvine Valley College (IVC) and Saddleback College (SC) along with the District administrators in an environment of shared governance and collective bargaining to develop innovative curriculum which supports and enhances the District's educational programs and services. The individual in this classification guides faculty in the development of curriculum.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Provide administrative leadership in the coordination of long range educational programs and curriculum development with ATEP educational partners and IVC and SC faculty.

Develop a phase-in plan for all approved educational programs and recommend space and supply needs for the construction of a temporary and/or permanent instructional facilities, as appropriate.

Coordinate with IVC and SC to insure an equitable distribution of new program opportunities; coordinate the development of ATEP's educational programs and curriculum with other District and college personnel, programs and services; consult with and coordinate support for faculty for the development and coordination of ATEP curriculum.

Attend ATEP staff meetings and other SOCCCD meetings and workshops; represent SOCCCD in all project meetings related to educational partnerships, educational partners or curriculum development; and serve on other committees, task forces and work groups as needed.

Provide administrative leadership on ATEP issues; provide technical expertise, information and assistance regarding assigned functions; research and resolve problems; ensure compliance with established legal requirements, policies, procedures, goals and objectives; and review and certify the accuracy of data concerning program development.

South Orange County Community College District
Page 2 – Educational Program Director

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Establish goals and objectives; develop and administer annual budgets for area of assignment; prepare recommendations and justifications regarding budget requests; authorize, monitor and control expenditures within adopted budget according to District policies and applicable regulations.

Maintain current and ongoing knowledge of advanced technology education and related information systems and programs, as well as changes in concepts, methods, requirements, regulations and policies.

Develop, implement and maintain appropriate methods and procedures to optimize efficient and effective delivery of services related to assigned functions; monitor and evaluate operations and activities and take corrective actions as necessary.

Compile and analyze data related to educational program and/or curriculum development and coordination; develop work processes and schedules that facilitate attainment of established goals and objectives.

Guide, assist, motivate and support IVC and SC faculty in the development and coordination of curriculum; delegate and review assignments and projects; evaluate work products and results; establish and monitor timelines and prioritize work; and resolve conflicts as necessary.

Communicate with IVC and SC faculty and staff, District and College administrators and support personnel, representatives of State and federal agencies, four-year educational institutions, vendors and others to develop and coordinate programs, services and activities.

Direct the timely and accurate preparation and submittal of a variety of statistical and narrative reports, proposals, recommendations and other materials, as needed or requested, including budget and progress reports; coordinate and respond to periodic program audits or studies.

Perform other related duties as assigned.

QUALIFICATIONS

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Three years of experience in providing administrative leadership in the development of curriculum in an institution of higher education.

Training:

Master's degree in education or closely-related field from an accredited college or university.

Knowledge of:

Modern principles, practices, methods and techniques of administrative leadership, management and supervision.

Concepts, methods and current practices of community college curriculum development.

Principles, goals, objectives and trends of advanced technology education and curriculum.

South Orange County Community College District
Page 3 – Educational Program Director

Knowledge of:

Program analysis, cost estimating and evaluation.
Collective bargaining, contract negotiation and administration.
Purpose, mission and goals of a community college district.
Community college organization and operations.
District policies, organization, operations and objectives.
Local, State and federal laws, codes and regulations related to educational programs and services at a community college.
State-of-the-art information technology systems, hardware and software applications used in instructional programs.
Needs, interests and concerns of various groups of community college students.
Interpersonal skills including tact, patience, diplomacy and courtesy.
Oral and written communication skills.
Modern office practices, procedures, methods, and equipment.

Ability to:

Coordinate the development of education programs and/or curriculum at a community college.
Forecast current and future advanced technology education curriculum at a community college.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Collect, compile and analyze data.
Communicate clearly and concisely, both orally and in writing, and elicit a team spirit.
Demonstrate sensitivity to ethnically and culturally changing student populations.
Establish and maintain cooperative and effective relationships with others contacted in the course of work, including other District and college administrators, faculty and representatives of four-year educational institutions.
Exercise initiative and work independently with minimum administrative direction.
Interpret, apply and explain applicable local, State and federal laws and regulations and District policies and procedures.
Operate computer and applications software, including database management, spreadsheet, word processing and specialized software related to area of assignment.
Plan and organize work.
Prepare complex and comprehensive narrative and statistical records, reports, projections, summaries, statements, analyses, proposals and recommendations.
Relate effectively to people of varied academic, cultural and socio-economic background using tact, diplomacy and courtesy.
Provide leadership, guidance and support to faculty involved in developing curriculum.
May select, train, lead, direct, supervise and evaluate the performance of assigned personnel if assigned.
Maintain current knowledge of trends and technological advancements in assigned areas of responsibility.
Work cooperatively in an environment of shared governance and collective bargaining.

Other Requirements:

Valid California driver's license.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The work environment and physical demands described here are representative of those required by an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

July 28, 2008

South Orange County Community College District
Page 4 – Educational Program Director

Work Environment

Typically, duties are performed in an office environment while sitting at a desk or computer workstation or at meetings with others. The incumbent is subject to frequent contact in person and on the telephone with District or college administrators, faculty and representatives of four-year educational institutions. Frequently must travel to other offices or locations to attend meetings or conduct work. At least minimal environmental controls to assure health and comfort.

Physical Demands

The incumbent regularly sits for long periods, walk short distances on a regular basis, travel to various locations to attend meetings and conduct work, use hands and fingers to operate an electronic keyboard or other office machines, reach with hands and arms, stoop or kneel or crouch to file, speak clearly and distinctly to provide information in person and on the telephone; see clearly with or without correction to read normal and fine print and operate computer; hear with or without correction to understand voices over telephone and in person and regularly lift, carry, and/or move objects weighing up to 10 pounds. Must be able to remember key information and concentrate for long periods of time.

Prepared by: M. Grodt and Associates, July, 2008.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
ACADEMIC ADMINISTRATIVE SALARY SCHEDULE
2007-2008

	STEPS	1	2	3	4	5	6
POSITION	Range						
Assistant Dean/Director	I	116,555	121,217	126,067	131,109	136,354	141,807
Dean/Director	II	133,866	139,220	144,790	150,580	156,604	162,868
Associate Provost	II a	142,521	148,222	154,151	160,317	166,729	173,399
Vice President/Provost/Direct	III	151,175	157,224	163,512	170,053	176,854	183,930
President/Vice Chancellor	IV	168,487	175,226	182,236	189,524	197,105	204,990
Deputy Chancellor	V	180,027	187,228	194,716	202,506	210,606	219,029

- These positions shall not receive a yearly stipend for an earned Doctorate.

SCHEDULE AD07

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ADMINISTRATIVE SALARY SCHEDULE

2007-2008

MONTHLY

	STEPS	1	2	3	4	5	6
POSITION	Range						
Assistant Dean/Director	I	9,712.92	10,101.42	10,505.58	10,925.75	11,362.83	11,817.25
Dean/Director	II	11,155.50	11,601.67	12,065.83	12,548.33	13,050.33	13,572.33
Associate Provost	II a	11,876.75	12,351.83	12,845.92	13,359.75	13,894.08	14,449.92
Vice President/Provost/ Direc	III	12,597.92	13,102.00	13,626.00	14,171.08	14,737.83	15,327.50
President/Vice Chancellor	IV	14,040.58	14,602.17	15,186.33	15,793.67	16,425.42	17,082.50
Deputy Chancellor	V	15,002.25	15,602.33	16,226.33	16,875.50	17,550.50	18,252.42

SCHEDULE AD07

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ADMINISTRATIVE SALARY SCHEDULE

2007-2008

DAILY*

	STEPS	1	2	3	4	5	6
POSITION	Range						
Assistant Dean/Director	I	479.650	498.835	518.794	539.543	561.128	583.568
Dean/Director	II	550.889	572.922	595.844	619.671	644.461	670.239
Associate Provost	II a	586.506	609.967	634.366	659.741	686.128	713.576
Vice President/Provost/ Direc	III	622.119	647.012	672.889	699.807	727.794	756.914
President/Vice Chancellor	IV	693.362	721.095	749.942	779.934	811.132	843.580
Deputy Chancellor	V	740.852	770.486	801.300	833.358	866.691	901.354

*** Based on 243 days**

SCHEDULE AD07

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ADMINISTRATIVE SALARY SCHEDULE

2007-2008

HOURLY

	STEPS	1	2	3	4	5	6
POSITION	Range						
Assistant Dean/Director	I	59.956	62.354	64.849	67.443	70.141	72.946
Dean/Director	II	68.861	71.615	74.480	77.459	80.558	83.780
Associate Provost	II a	73.313	76.246	79.296	82.468	85.766	89.197
Vice President/Provost/ Direc	III	77.765	80.877	84.111	87.476	90.974	94.614
President/Vice Chancellor	IV	86.670	90.137	93.743	97.492	101.391	105.448
Deputy Chancellor	V	92.606	96.311	100.163	104.170	108.336	112.669

SCHEDULE AD07

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.8
DATE: 07/28/08

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Classified Personnel Actions – Regular Items
ACTION: Approval/Ratification

BACKGROUND

In accordance with Education Code Section 70902(b)(4), all employee actions must be approved or ratified by the Board of Trustees of each respective community college district.

STATUS

Personnel are employed in the South Orange County Community College District for the purpose of meeting the needs of students.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve/ratify the classified personnel actions as shown in Exhibit A.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
CLASSIFIED PERSONNEL ACTIONS/RATIFICATIONS

A. NEW PERSONNEL APPOINTMENTS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
 - A. ¹BENAVIDES, BARBARA, ID #10699 is to be employed as Transfer Center Specialist, Pos #3262, Division of Counseling Services and Special Programs, Saddleback College, Classified Bargaining Unit Salary Range 123, Step 1, 40 hours per week, 12 months per year, effective June 16, 2008. This employee has been rehired within 39 months per Board Policy 4201.3. This is a replacement position for Sheri Banes, who received a change in status.
 - B. BOWMAN, MARIE is to be employed as Disabled Student Program Specialist, Pos #3220, DSPS, Division of Counseling Service and Special Program, Saddleback College, Classified Bargaining Unit Salary Range 123, Step 1, 40 hours per week, 12 months per year, effective August 1, 2008. This is a replacement position for Connie Zucker, who was given a change in status.
 - C. DI PADOVA, AUDRA is to be employed as Director of Student Development, Pos #3031, Office of Student Development, Saddleback College, Classified Management Salary Range 7, Step 1, 40 hours per week, effective August 4, 2008. This is a replacement position for Maria Besnard, who resigned.
 - D. ELSEROAD, ARLEEN is to be employed as Director, Admission, Records and Enrollment Services, Pos #3035, Office of Admission, Records and Enrollment Services, Irvine Valley College, Classified Management Salary Range 9, Step 4, 40 hours per week, effective July 28, 2008. This is a replacement position for John Edwards, who was given a change in status.
 - E. MAHON, CYNTHIA is to be employed as Counseling Office Assistant, Pos #3153, Articulation, Division of Counseling Services and Special Programs, Saddleback College, Classified Bargaining Unit Salary Range 115, Step 1, 29 hours per week, 12 months per year, effective July 14, 2008. This is a replacement position for Barbara Benavides, who had resigned.
 - F. MC QUOWN, MARK is to be employed as Technical Director/Scenic Designer, Pos #3756, Division of Fine Arts, Saddleback College, Classified Bargaining Unit Salary Range 132, Step 3, 40 hours per week, 12 months per year, effective July 31, 2008. This is a new position approved by the Board of Trustees on June 25, 2007.
 - G. POPE, SANDRA is to be employed as Applications Specialist III, Pos #3651, Office of Technology and Learning Services, District, Classified Bargaining Unit Salary Range 140, Step 1, 40 hours per week, 12 months per year, effective July 25, 2008. This is a replacement position for Ted Leath, who resigned.

¹ Ms. Benavides is a previous permanent employee of Saddleback College, who resigned her permanent assignment September 28, 2007.

A. NEW PERSONNEL APPOINTMENTS - Continued

2. The following individuals are to be employed as **Substitutes** in the classification noted below, on an if-and-as-needed basis. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Classification</u>	<u>Range/Step</u>	<u>Start Date</u>
Deeter, Valerie	Office Assistant/IVC	113/1	07/01/08
Leon, Pedro	Custodian/IVC	113/1	06/02/08
Monsoor, David	Police Officer/IVC/ATEP	II/1	06/13/08
Sheek, Cynthia	Application Specialist II/SC	136/1	06/04/08
Tenchka, Kathleen	Financial Aid Specialist/IVC	125/1	07/01/08
Zavala, Paul	Police Officer/IVC/ATEP	II/1	07/01/08

3. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2007/2008** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Abila, Ryan	Project Specialist/SC	\$ 11.50	05/27/08-06/30/08
Caldwell, Thomas	Project Specialist/SC	12.00	06/05/08-06/30/08
Daze, Jonathan	Coaching Aide/SC	15.00	06/19/08-06/30/08
Esparza, Joaquin	Project Specialist/SC	16.00	06/05/08-06/30/08
Florentino, Yesenia	Project Specialist/SC	13.00	05/23/08-06/30/08
Florentino, Yesenia	Project Specialist/SC	13.00	06/01/08-06/30/08
Gonzalez, Deyanira	Project Specialist/SC	12.50	05/15/08-06/30/08
Schuldt, Tyler	Project Specialist/SC	11.50	05/27/08-06/30/08
Vuong, Phuong	Clerk, Short-Term/IVC	8.50	05/27/08-06/30/08

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2008/2009** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Abila, Ryan	Project Specialist/SC	\$ 11.50	07/01/08-12/31/08
Aguilar, Rebecca	Project Specialist/SC	20.00	07/01/08-12/31/08
Alexander-Elliott, Niquita	Project Specialist/SC	10.50	07/01/08-12/31/08
Atkins, Kimberly	Clerk, Short-Term/SC	11.00	07/01/08-12/31/08
Barcenas, Patricia	Clerk, Short-Term/IVC	10.00	07/01/08-12/31/08
Bardool, Kevin	Project Specialist/SC	8.50	07/01/08-12/31/08
Bettino, Leslie	Project Specialist/SC	20.00	07/01/08-12/31/08
Brown, Lucy	Clerk, Short-Term/SC	13.00	07/01/08-12/31/08
Burns, Kathy	Clerk, Short-Term/SC	10.50	07/01/08-12/31/08
Caldwell, Thomas	Project Specialist/SC	12.00	07/01/08-12/31/08
Campbell, Susan	Project Specialist/SC	8.50	07/01/08-12/31/08
Clement, Anthony	Project Specialist/SC	8.50	07/01/08-12/31/08
Coltrane, Jon	Project Specialist/SC	8.50	07/01/08-12/31/08
Dantanarayana, Preethi	Clerk, Short-Term/IVC	9.50	07/01/08-12/31/08
Daze, Jonathan	Coaching Aide/SC	15.00	07/01/08-12/31/08

A. NEW PERSONNEL APPOINTMENTS - Continued

4. The following individuals are to be employed as **Short-Term (Temporary)** positions for the **2008/2009** academic year, on an if-and-as-needed basis, and shall work no more than 160 days in any fiscal year. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Start/End Date</u>
Dwinell, Patti	Clerk, Short-Term/SC	\$ 11.50	07/01/08-12/31/08
El Ahmar, Nidal	Clerk, Short-Term/IVC	10.00	07/01/08-12/31/08
Escalante, Mario	Project Specialist/SC	14.00	07/01/08-12/31/08
Esparza, Joaquin	Project Specialist/SC	16.00	07/01/08-12/31/08
Fellner, John	Project Specialist/SC	8.50	07/01/08-12/31/08
Fox, Jill	Clerk, Short-Term/SC	11.50	07/01/08-12/31/08
Gauthier, Shirley	Clerk, Short-Term/SC	13.00	07/01/08-12/31/08
Ginn, Christina	Project Specialist/SC	10.50	07/01/08-12/31/08
Greer, Deanna	Project Specialist/IVC	20.00	07/01/08-12/31/08
Hillius, Ann	Project Specialist/SC	18.00	07/01/08-08/01/08
Hogan, Jaclyn	Project Specialist/SC	8.50	07/01/08-12/31/08
Holiman, Heather	Clerk, Short-Term/SC	10.00	07/01/08-12/31/08
Jordan, Amber	Project Specialist/SC	18.00	07/01/08-12/31/08
Kohbodi, Golenaz	Clerk, Short-Term/IVC	11.00	07/01/08-12/31/08
Mansfield, Anne	Clerk, Short-Term/SC	11.50	07/01/08-12/31/08
Margel, Scott	Project Specialist/SC	8.50	07/07/08-12/31/08
Massaro, Michael	Project Specialist/SC	8.50	07/01/08-12/31/08
Mondi, Anthony	Project Specialist/SC	8.50	07/01/08-12/31/08
Norris, Charlene	Project Specialist/SC	20.00	07/01/08-12/31/08
Norton, Chris	Project Specialist/SC	8.50	07/01/08-12/31/08
Patterson, Sherri	Clerk, Short-Term/IVC	9.00	07/01/08-12/31/08
Poling, Ellen	Clerk, Short-Term/SC	11.50	07/01/08-12/31/08
Rawlins, Toni	Project Specialist/SC	8.50	07/01/08-12/31/08
Rezaian, Mahta	Project Specialist/IVC	13.00	07/01/08-12/31/08
Saber, Ardalan	Project Specialist/IVC	16.00	07/01/08-12/31/08
Salarfar, Maryam	Clerk, Short-Term/IVC	11.00	07/01/08-12/31/08
Salimi, Mina	Clerk, Short-Term/IVC	9.50	07/01/08-12/31/08
Schuldt, Tyler	Project Specialist/SC	11.50	07/01/08-12/31/08
Schultz, James	Clerk, Short-Term/IVC	12.50	07/01/08-12/31/08
Sersea, Valerica	Clerk, Short-Term/IVC	9.00	07/01/08-12/31/08
Sheriff, David	Project Specialist/SC	8.50	07/01/08-12/31/08
Sims, Jesse	Coaching Aide/SC	15.00	07/01/08-12/31/08
Smith, Jason	Project Specialist/IVC	16.00	07/01/08-12/31/08
Smith, Linda	Clerk, Short-Term/SC	11.50	07/01/08-12/31/08
Sullivan, Patrick	TPP Aide/SC	10.00	07/01/08-12/31/08
Taylor-Huddleston, Serrena	Project Specialist/SC	12.50	07/01/08-12/31/08
Valensky, Dana	Project Specialist/SC	11.50	07/01/08-12/31/08
Vuong, Phuong	Clerk, Short-Term/IVC	8.50	07/01/08-12/31/08
Zaragoza, Susana	Project Specialist/SC	12.50	07/01/08-12/31/08

A. NEW PERSONNEL APPOINTMENTS - Continued

5. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2007/2008** academic year.

<u>Name</u>	<u>Start/End Date</u>
Caldwell, Thomas	06/05/08-06/30/08
Mitchell, Benjamin	06/05/08-06/30/08
Putri, Vynda	06/16/08-06/30/08

6. The following individuals are to be employed as **Student Help (Temporary)**, Irvine Valley College and Saddleback College, on an if-and-as-needed-basis, for the **2008/2009** academic year.

<u>Name</u>	<u>Start/End Date</u>
Caldwell, Thomas	07/01/08-06/30/09
Mitchell, Benjamin	07/01/08-06/30/09
Mora, Jesus	07/01/08-06/30/09
Putri, Vynda	07/01/08-06/30/09
Regalado, Marla	07/01/08-06/30/09
Taylor, Jessica	07/01/08-06/30/09

7. The following individuals are to be employed on a temporary basis, as **Professional Expert**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2007/2008** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Brown, Jamal	Recreation Leader/IVC	\$ 15.00/hr	06/19/08-06/30/08
Brown, Meghan	Sr. Lifeguard/SC	10.50/hr	06/15/08-06/30/08
Carli-Kennedy, Suzanne	Clinical Skills Spec./SC	25.00/hr	06/19/08-06/30/08
Chao, Esther	Recreation Aide/SC	10.00/hr	06/12/08-06/30/08
Chase-Wagniere, Taylor	Recreation Leader/SC	15.00/hr	06/15/08-06/30/08
Chase-Wagniere, Taylor	Recreation Leader/SC	15.00/hr	06/15/08-06/30/08
Curzon, Geoffrey	Sr. Lifeguard/SC	12.00/hr	06/04/08-06/30/08
Deeter, Valerie	Tutor/IVC	12.00/hr	06/26/08-06/30/08
Frost, Jason	Recreation Leader/IVC	15.00/hr	06/19/08-06/30/08
Gross, Cynthia	Clinical Skills Spec./SC	30.00/hr	06/01/08-06/30/08
Hernandez, Jerry	Recreation Leader/IVC	20.00/hr	06/23/08-06/30/08
Hewitt, Brittany	Recreation Aide/SC	8.50/hr	06/05/08-06/30/08
Ledbetter, Jeff	Recreation Leader/IVC	15.00/hr	06/23/08-06/30/08
Marsh, Eric	Recreation Leader/SC	11.00/hr	06/15/08-06/30/08
O'Brien, Christopher	Recreation Leader/IVC	15.00/hr	06/19/08-06/30/08
Presnillo, Lance	Recreation Aide/SC	12.00/hr	06/03/08-06/30/08
Putri, Vunda	Tutor/IVC	10.00/hr	06/16/08-06/30/08
Schick, Emily	Recreation Leader/SC	15.00/hr	06/23/08-06/30/08
Scott, Ann	Clinical Skills Spec./SC	30.00/hr	06/19/08-06/30/08
Stewart, Lauren	Recreation Leader/SC	12.00/hr	06/23/08-06/30/08
Tran, Kenneth	Tutor/IVC	12.00/hr	06/09/08-06/30/08
Uhlman, Jennifer	Recreation Aide/SC	8.50/hr	06/15/08-06/30/08

A. NEW PERSONNEL APPOINTMENTS - Continued

7. The following individuals are to be employed on a temporary basis, as **Professional Expert**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2007/2008** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Wallace, Blake	Recreation Leader/IVC	\$ 15.00/hr	06/19/08-06/30/08
Whyte, Trevor	Recreation Leader/SC	15.00/hr	06/24/08-06/30/08
Williams, Natisha	Recreation Leader/SC	15.00/hr	06/20/08-06/30/08
Zwicker, Kristen	Recreation Aide/SC	10.00/hr	06/23/08-06/30/08

8. The following individuals are to be employed on a temporary basis, as **Professional Expert**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2008/2009** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Anderson, Alexandra	Interpreter IV/IVC	\$ 25.00/hr	07/01/08-06/30/09
Brown, Jamal	Recreation Leader/IVC	15.00/hr	07/01/08-06/30/09
Brown, Meghan	Sr. Lifeguard/SC	10.50/hr	07/01/08-06/30/09
Carli-Kennedy, Suzanne	Clinical Skills Spec./SC	30.00/hr	07/01/08-06/30/09
Carter, Daniel	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Cassidy, Michael	Clinical Skills Spec/SC	20.00/hr	07/01/08-06/30/09
² Chao, Esther	Recreation Aide/SC	10.00/hr	07/01/08-06/30/09
² Chao, Joshua	Recreation Aide/SC	10.00/hr	07/01/08-06/30/09
Chapman, Julie	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Cloughen John	Clinical Skills Spec./SC	25.00/hr	07/01/08-06/30/09
Contreras, Pamela	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Crilly, Nick	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
Curzon, Geoffrey	Sr. Lifeguard/SC	12.00/hr	07/01/08-06/30/09
Davis, Nancy	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Deeter, Valerie	Tutor/IVC	12.00/hr	07/01/08-06/30/09
DeFluiter, Darren	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
Fletcher, Jenny	Recreation Aide/IVC	9.00/hr	07/01/08-06/30/09
Frost, Jason	Recreation Leader/IVC	15.00/hr	07/01/08-06/30/09
Garraty, Liz	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Gross, Cynthia	Clinical Skills Spec./SC	30.00/hr	07/01/08-06/30/09
Hernandez, Jerry	Recreation Leader/IVC	20.00/hr	07/01/08-06/30/09
Hewitt, Brittany	Recreation Aide/SC	8.50/hr	07/01/08-06/30/09
Jancik, Elisha	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Kademi, Pourya	Tutor/IVC	10.00/hr	07/01/08-06/30/09
Khoshada, Richard	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
Ledbetter, Jeff	Recreation Leader/IVC	15.00/hr	07/01/08-06/30/09
Lether, Eric	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
Marsh, Eric	Recreation Leader/SC	11.00/hr	07/01/08-06/30/09

² Esther and Joshua are siblings, employed with Community Education, Saddleback College.

A. NEW PERSONNEL APPOINTMENTS - Continued

8. The following individuals are to be employed on a temporary basis, as **Professional Expert**, Irvine Valley College and Saddleback College, as defined in the California Education Code 88003, for the **2008/2009** academic year. Each individual's rate of pay not to exceed the amount as defined below. (Information Items – Pursuant to Section 70902(d) of the California Education Code)

<u>Name</u>	<u>Position</u>	<u>Not to Exceed</u>	<u>Start/End Date</u>
Mota, Kelvin	Recreation Leader/SC	\$ 12.00/hr	07/01/08-06/30/09
Norton, Brian	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
O'Brien, Christopher	Recreation Leader/IVC	15.00/hr	07/01/08-06/30/09
Pardoen, Brent	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
Presnillo, Lance	Recreation Aide/SC	12.00/hr	07/01/08-06/30/09
Putri, Vunda	Tutor/IVC	10.00/hr	07/01/08-06/30/09
Sakuma, Kazuko	Tutor/IVC	12.00/hr	07/07/08-06/30/09
Schick, Emily	Recreation Leader/SC	15.00/hr	07/01/08-06/30/09
Scott, Ann	Clinical Skills Spec./SC	30.00/hr	07/01/08-06/30/09
Shah, Ahmad	Tutor/IVC	10.00/hr	07/01/08-06/30/09
Shah, Fouzia	Tutor/IVC	10.00/hr	07/01/08-06/30/09
Smith, Shadrach	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
Smith, Shirley	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Sonoyama, Yoshie	Tutor/IVC	12.00/hr	07/01/08-06/30/09
Sposato, Rebecca	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Stewart, Lauren	Recreation Leader/SC	12.00/hr	07/01/08-06/30/09
Sulages, Anna	Interpreter IV/IVC	25.00/hr	07/01/08-06/30/09
Summers, Michael	Clinical Skills Spec./SC	20.00/hr	07/01/08-06/30/09
Tran, Kenneth	Tutor/IVC	12.00/hr	07/01/08-06/30/09
Uhlman, Jennifer	Recreation Aide/SC	8.50/hr	07/01/08-06/30/09
Wallace, Blake	Recreation Leader/IVC	15.00/hr	07/01/08-06/30/09
Whyte, Trevor	Recreation Leader/SC	15.00/hr	07/01/08-06/30/09
Zwicker, Kristen	Recreation Aide/SC	10.00/hr	07/01/08-06/30/09

B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION

1. CHILD DEVELOPMENT SPECIALIST, Classified Bargaining Unit Salary Range 122, Children's Center, Office of Student Development, Irvine Valley College seeks authorization to establish and announce two (2) part-time, 27.5 hours per week, 12 months per year positions to its staff complement effective July 29, 2008. (Job Description, Attachment 1)
2. PROGRAM LABORATORY TECHNICIAN-CATEGORICAL FUNDED, Classified Bargaining Unit Salary Range 122, Division of Health Sciences, Human Services and Emeritus Institute, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week position, to its complement effective July 29, 2008. This position is funded by the Enrollment Growth 08-10 grant for a period of two (2) years. Employment in this categorical position is contingent upon the availability of these funds. (Job Description, Attachment 2)

B. AUTHORIZATION TO ESTABLISH AND ANNOUNCE A CLASSIFIED POSITION - Continued

3. SENIOR TRANSFER CENTER SPECIALIST, Classified Bargaining Unit Salary Range 129, Transfer Center, Division of Counseling Services and Special Programs, Saddleback College seeks authorization to establish and announce a full-time, 40 hours per week, 12 months per year position, effective July 29, 2008. (Job Description, Attachment 3)
4. VETERANS OFFICE ASSISTANT, Classified Bargaining Unit Salary Range 115, Veterans, Office of College Fiscal Services, Saddleback College seeks authorization to establish and announce a part-time, 28 hours per week, 12 months per year position, effective July 29, 2008. (Job Description, Attachment 4)

C. CHANGE IN CATEGORICAL POSITION FUNDING

1. PROGRAM ASSISTANT – CATEGORICAL FUNDED, Pos #3607, Classified Bargaining Unit Salary Range 118, Division of Health Sciences, Human Services and Emeritus Institute, Saddleback College, seeks authorization to change categorical grant funding for this full-time, 40 hours per week position, effective April 1, 2008. This position is now funded by the Enrollment Growth Grant until June 30, 2010, with employment contingent upon the availability of these funds.

D. CHANGE OF STATUS

1. CLASSIFIED EMPLOYMENT (Information Items – Pursuant to Board Policy 4002.1)
 - A. BROOK, RYAN, ID #15302, Program Assistant – Categorical Funded, Pos #3607, Division of Health Sciences, Human Services and Emeritus Institute, Saddleback College, Classified Bargaining Unit Salary Range 118, Step 2, 40 hours per week, employment is to be extended in this assignment effective April 1, 2008 through June 30, 2010. Employment in this assignment is contingent upon the availability of funding by the Enrollment Growth Grant and approval by the Board of Trustees of items D1 of this agenda.
 - B. SIERZCHULA, JAY, ID #7790, Programmer Analyst, Pos #1140, Office of Technology and Learning Services, District, Classified Bargaining Unit Salary Range 140, Step 6, 40 hours per week, 12 months per year, is to be employed as Database Administrator, Pos #3867, Office of Technology and Learning Services, District, Classified Bargaining Unit Salary Range 152, Step 1, 40 hours per week, 12 months per year, effective June 23, 2008. This is a new position approved by the Board of Trustees on March 24, 2008.

E. OUT OF CLASS ASSIGNMENTS

1. ARREOLA, JOSE, ID #1888, Building Maintenance Worker, Pos #3343, a temporary out of class assignment, Facilities Maintenance, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 124, Step 4, 40 hours per week, is to return to permanent assignment as Groundskeeper, Pos #2794, Facilities Maintenance, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 118, Step 6, 40 hours per week, 12 months per year, effective August 1, 2008.

E. OUT OF CLASS ASSIGNMENTS - Continued

2. FAIN, TRICIA, ID #14834, Administrative Assistant, Pos #3425, Division of Counseling Services and Special Programs, Saddleback College, Classified Bargaining Unit Salary Range 121, Step 3, 40 hours per week, 12 months per year, is to be given a temporary change in status to Foundation Specialist, Pos # 3328, Office of College Foundation, Saddleback College, Classified Bargaining Unit Salary Range 128, Step 1, 40 hours per week, effective July 14, 2008. This is a temporary replacement for Cynthia Griego-Sands.
3. GUZMAN RUBEN, ID #12801, Acting Director of Admissions, Records and Enrollment Services, Pos # 3791, a temporary out of class assignment, Classified Management Unit Salary Range 9, Step 2, Office of Admissions, Records and Enrollment Services, Irvine Valley College, 40 hours per week, is to return to permanent assignment as Admissions and Records Registrar, Pos #3010, Office of Admissions, Records and Enrollment Services, Irvine Valley College, 40 hours per week, Classified Management Salary Range 7, Step 7, effective July 28, 2008.
4. HALL, LINDA, ID #12166, Administrative Assistant II (Categorical), Pos #3126, Division of Social and Behavioral Sciences, Saddleback College, Classified Bargaining Unit Salary Range 121, Step 6, 40 hours per week, 12 months per year, is to be given a temporary change in status to Senior Administrative Assistant, Pos #3243, Division of Social and Behavioral Sciences, Saddleback College, Classified Bargaining Unit Salary Range 127, Step 4, 40 hours per week, effective June 23, 2008. This is a temporary replacement for Cynthia Roberts, who retired.
5. ISAI, ALEX, ID #12373, Custodian, Pos #1392, Facilities Custodial, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 113, Step 6, 7.5% Shift Differential, 40 hours per week, 12 months per year, is to be given a temporary change in assignment to Lead Custodian, Pos #3276, Facilities Custodial, Office of Physical Plant, Saddleback College, Classified Bargaining Unit Salary Range 119, Step 4, 7.5% Shift Differential, 40 hours per week, effective July 7, 2008. This is a temporary replacement for Jim Delapaz.
6. OSUNA, ALFREDO, ID #8931, Custodian, Pos #2020, Facilities Custodial, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 6, 40 hours per week, 12 months per year, is to be given a temporary change in status to HVAC Technician, Facilities Maintenance, Office of Physical Plant, Irvine Valley College, Classified Bargaining Unit Salary Range 128, Step 1, 40 hours per week, effective June 30, 2008. This is a temporary replacement for Daniel Campbell, who is on leave.
7. SCHULTZ, KATHERINE, ID #14623, Disabled Student Program Specialist, Pos # 3220, a temporary out of class assignment, Classified Bargaining Unit Salary Range 123, Step 2, DSPS, Division of Counseling Services and Special Programs, Saddleback College, 40 hours per week, is to return to permanent assignment as Counseling Office Assistant, Pos #3445, Classified Bargaining Unit Salary Range 115, Step 3, DSPS, Division of Counseling Services and Special Programs, Saddleback College, 40 hours per week, effective August 1, 2008.

E. OUT OF CLASS ASSIGNMENTS - Continued

8. SILGAILIS, STEVEN, ID #15658, Office Assistant, Pos #3149, DSPS, Office of Special Programs and Services, Irvine Valley College, Classified Bargaining Unit Salary Range 113, Step 2, 25 hours per week, 12 months per year, is to be given a temporary change in status to Disabled Student Program Specialist, Pos # 3341, DSPS, Office of Special Programs and Services, Irvine Valley College, Classified Bargaining Unit Salary Range 123, Step 1, 40 hours per week, effective July 1, 2008. This is a temporary replacement for Julie Hambrick, who is on leave.

F. LEAVE OF ABSENCE

1. JONES, RUSSELL, ID #4438, Groundskeeper, Pos #2797, Facilities Grounds, Saddleback College, Classified Bargaining Unit Salary Range 118, Step 6, 40 hours per week, 12 months per year, has been approved for a unpaid leave, with benefits for three months, effective June 23, 2008.

G. RESIGNATION/RETIREMENT/CONCLUSION OF EMPLOYMENT

1. GAU, MARY, ID #11555, Office Assistant, Pos #3658, DSPS, Division of Counseling Services and Special Programs, Saddleback College, Classified Bargaining Unit Salary Range 113, Step 3, resignation effective July 18, 2008. Payment is authorized for any compensated time off. (Initial Hire Date: March 1, 2001; Permanent Hire date: November 29, 2006)
2. HARTMAN, ASHLEY, ID #15595, Health Office Assistant, Pos #3884, Student Health Center, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 115, Step 2, resignation effective July 18, 2008. Payment is authorized for any compensated time off. (Initial and Permanent Hire date: July 2, 2007)
3. LUCUS, MICHELE, ID #14355, Receptionist, Pos #3532, Division of Social and Behavioral Sciences, Saddleback College, Classified Bargaining Unit Salary Range 113, Step 3, resignation effective July 7, 2008. Payment is authorized for any compensated time off. (Initial Hire Date: June 30, 2005; Permanent Hire date: March 27, 2006)
4. SCHRAMMEL, PAUL, ID #1753, Video Production Specialist, Pos #3338, Communication Arts, Advanced Technology and Applied Sciences, Saddleback College, Classified Bargaining Unit Salary Range 132, Step 6, resignation effective August 19, 2008 and retirement August 20, 2008. Payment is authorized for any compensated time off. (Initial and Permanent Hire date: November 1, 1978)
5. VAN DER LINDE, NATASHA, ID #16146, Health Center Nurse, Pos #3346, Student Health Center, Office of Student Services, Saddleback College, Classified Bargaining Unit Salary Range 135, Step 1, resignation effective June 13, 2008. (Probationary, Initial and Permanent Hire date: March 26, 2008)

H. VOLUNTEERS

1. The following individuals are to be approved as Volunteers for the **2007/2008 academic year**.

Adapted P.E. Office of Special Programs and Supportive Services, Irvine Valley College
Evans, Soleil

Emeritus Institute, Irvine Valley College

Allen, Bob	Murray, Louann	Wang, Katie
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Advanced Technology and Applied Science, Saddleback College

Baird, Andrew	Blatty, Jessica	Carson, Cole
Cocco, Jonathan	Coffelt, Shaun	Crume, Eeva
Glenn, J.J.	Griego, Brooke	Hahs, Sam
Hamilton, Matt	Hollinger, Michael	Kortman, Morgan

Advanced Technology and Applied Science, Saddleback College

Lambo, Nicola	Lee, Audrey	Maloof, Timothy
Mambu, Victor	Moore, Christine	Moore, Christine
Nguyen, Tiffany	Solis, Chenoa	Spitler, Chris
Stayberg, Eric	Stinett, Christopher	Wilfert, Matt
Young, Tawny		

Community Education, Saddleback College

Harris, Ashleigh	Sammons, Chase	Sammons, Elizabeth
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Division of Fine Arts, Saddleback College

Faulkner, Bryn	Weber, Brook
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Geology, Mathematics, Sciences and Engineering, Saddleback College

Badir, Patrick	Chilver, Nik	Davila, Anyule
Inouye, Ina	Inouye, Robert	Meade, Kyle
Murray, Ashley	Zigan, Katrina	

2. The following individuals are to be approved as Volunteers for the **2008/2009 academic year**.

Adapted P.E. Office of Special Programs and Supportive Services, Irvine Valley College
Evans, Soleil

Emeritus Institute, Irvine Valley College

Allen, Bob	Murray, Louann	Wang, Katie
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School of Humanities and Languages, Irvine Valley College

McGarry, Ruthann

Music, School of Fine Arts, Irvine Valley College

Dang, Nhung	Diaz, Silke	Maples, Gina
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H. VOLUNTEERS - Continued

2. The following individuals are to be approved as Volunteers for the **2008/2009 academic year**.

School of Physical Sciences and Technology, Irvine Valley College

Vaccher, Robert

Advanced Technology and Applied Science, Saddleback College

Baird, Andrew	Blatty, Jessica	Carson, Cole
Cocco, Jonathan	Coffelt, Shaun	Crume, Eeva
Glenn, J.J.	Griego, Brooke	Hahs, Sam
Hamilton, Matt	Hollinger, Michael	Kortman, Morgan
Lambo, Nicola	Lee, Audrey	Maloof, Timothy
Mambu, Victor	Moore, Christine	Moore, Christine
Nguyen, Tiffany	Solis, Chenoa	Spitler, Chris
Stayberg, Eric	Stinett, Christopher	Wilfert, Matt
Young, Tawny		

Community Education, Saddleback College

Harris, Ashleigh	Sammons, Chase	Sammons, Elizabeth
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Counseling Services and Special Programs, Saddleback College

Jarzombek, Patrick

Fine Arts, Saddleback College

Faulkner, Bryn	Weber, Brook
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Kinesiology Physical Education and Athletics, Saddleback College

Abe, Robert	Mercado, Romeo
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Friends of the Library, Liberal Arts and Learning Resources, Saddleback College

Wilks, Don

Geology, Mathematics, Sciences and Engineering, Saddleback College

Badir, Patrick	Chilver, Nik	Davila, Anyule
Inouye, Ina	Inouye, Robert	Meade, Kyle
Murray, Ashley	Zigan, Katrina	

Veterans Office, Office of College Fiscal Services, Saddleback College

Johansen, Vick

ATTACHMENT 1

South Orange County Community College District

CHILD DEVELOPMENT SPECIALIST – Classified Bargaining Unit Salary Range 122

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under general supervision from assigned supervisory or management staff, performs a variety of duties involved in planning and implementing instructional and recreational activities appropriate for the developmental needs and skills of children enrolled at an assigned Child Development Center; communicates effectively with parents, other staff members, and other professionals regarding health, safety, physical, social, emotional, and cognitive issues affecting each child; and ensures a safe, nurturing learning environment.

DISTINGUISHING CHARACTERISTICS

This is the journey level class within the Child Development Specialist series. Employees within this class are distinguished from the Senior Child Development Specialist in that the latter position serves as Assistant Manager/Director and as a lead supervisor over lower level child development staff at the assigned Center. Employees at the Child Development Specialist level are fully aware of the operating procedures and policies of the work unit and are expected to perform duties with minimal direction and immediate supervision.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Develop and implement daily, weekly, and monthly curriculum in accordance with the policies and procedures of the Child Development Center and taking into consideration the needs and skills of the children; design and implement recreational and instructional activities that allow the optimum development of each child in the areas of social, emotional, physical, creative, and intellectual growth and provide each child with the pre-skills necessary for future academic and recreational success and satisfaction.
2. Instruct and supervise children involved in various Center activities including recreational and educational programs; provide a professional and nurturing environment; listen attentively to children; encourage children's confidence and self-esteem; apply appropriate guidance and disciplinary actions; model appropriate social and emotional behavior.
3. Provide activities and settings in which children can develop a variety of skills including logical thought, short and long term memory, hand-eye coordination, fine and gross motor skills, creativity, spatial awareness, self-esteem, enhanced language and vocabulary acquisition, familiarity with technology, and enjoyment of stories, art, and music.
4. Encourage and develop socialization skills in children at the Center; encourage the development of self-help skills, empathy for others, accepting responsibility for one's actions, team spirit, and other appropriate behavior in different settings through modeling; provide appropriate activities that utilize socialization skills; create play scenarios to allow children opportunities to practice skills; encourage children's participation in the care and feeding of classroom pets.
5. Provide activities that utilize all modes of learning including visual, auditory, and kinesthetic.
6. Maintain children's health and safety at the Center; monitor and convey potential health and safety hazards to appropriate staff; administer basic first aid and CPR as necessary; report accidents to supervisors and parents.

South Orange County Community College District
Page 2 - Child Development Specialist

REPRESENTATIVE DUTIES

7. Assist in the housekeeping functions of the center including the cleaning and feeding of animals.
8. Implement sound nutritional practices; plan, order, and prepare snacks; supervise meal and snack times and encourage appropriate social behavior in these settings.
9. Establish and maintain relationships with children, parents, co-workers, and other professionals; value parental input and enlist their cooperation; effectively communicate with parents regarding the development of their children; seek assistance from other related professionals as necessary for specific situations.
10. Observe, record, assess, and evaluate each child's level of activity, performance, behavior, and stage of development and skill; utilize a variety of techniques to create a profile of each child's development and to evaluate/assess the effectiveness of the curriculum/program offered; communicate results of assessments effectively to parents, co-workers, and other related professionals on issues as necessary; provide daily, monthly, and annual verbal and written communication with parents using informal talks, notice boards, newsletters, and other mechanisms; schedule and participate in parent conferences and special education IEP's; make referrals to other professionals as appropriate.
11. Prepare and distribute newsletters and reminders to parents regarding special events, conferences, or other program activities at the assigned Center.
12. Select, order, and design appropriate materials, supplies, and equipment for all relevant ages and different levels of development and skill; sort, clean, and inventory all equipment and supplies.
13. Model developmentally appropriate practices and serve as a mentor teacher for students enrolled in the Early Childhood Education program, students from other college disciplines and programs, and ancillary staff; conduct orientations and explain Center policies and procedures; teach using approved policies, practices, guidelines, and theories; supervise students assigned to classroom who are fulfilling course requirements and oversee ancillary staff duties.
14. Attend and participate in professional group meetings, conferences, and workshops; maintain awareness of new trends and developments in the field of early childhood education; incorporate new developments as appropriate.
15. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Basic operations, services, and activities of a full service child development center.

Principles and applications of child development theory.

Principles and practices of curriculum planning.

Age appropriate and emergent curriculum.

Methods and techniques of instructional and recreational program development.

Appropriate activities for children of various age and skill level to develop each child socially, emotionally, intellectually, creatively, and physically to his/her fullest potential.

Socialization techniques.

Child development assessment techniques.

Principles of basic first aid and CPR.

Potential safety issues within a group care setting.

Basic nutritional requirements for young children.

Principles and procedures of record keeping.

Pertinent federal, state, and local codes, laws, and regulations governing the operations and activities of a child development center.

South Orange County Community College District
Page 3 - Child Development Specialist

QUALIFICATIONS

Ability to:

Learn and apply the policies and procedures of the Child Development Center.
Plan, prepare, and implement daily, weekly, and monthly curriculum.
Define and interpret curriculum goals and objectives.
Participate in planning, preparing and implementing daily, weekly, and monthly curriculum.
Develop and implement instructional and recreational activities according to the needs of the children and Center policy.
Instruct and supervise children of various ages involved in Child Development Center activities.
Observe, evaluate, and record child development.
Recognize and define present and potential behavioral and learning problems of children.
Apply appropriate disciplinary action.
Prepare for and conduct parent conferences.
Serve as a mentor teacher to students enrolled in the Early Childhood Development program.
Apply and ensure adherence to pertinent rules and regulations governing the operation of a child development center.
Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to two years of college level course work in early childhood education, child development, education, or a related field.

Experience:

One year instructional experience in a child development center.

License or Certificate:

Possession of, or ability to obtain, an Early Childhood Education Certificate. Possession of Fingerprint clearance from the Department of Justice. Possession of, or ability to obtain, an appropriate, valid Child Development Permit. Possession of, or ability to obtain, an appropriate, valid C.P.R. Certification. Possession of, or ability to obtain, an appropriate, valid basic First Aid Certification. Possession of, or ability to obtain, a valid California driver's license and proof of insurability may be required for some positions to drive a District or personal vehicle.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

South Orange County Community College District
Page 4 - Child Development Specialist

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

Environment:

Work is performed in a child development center; exposure to communicable diseases; subject to noise from children and equipment operation; frequent interruptions and contact in person with children, parents, students, staff, and others. At least minimal environmental controls are in place to assure health and comfort.

Physical:

Primary functions require sufficient physical ability and mobility to work in a child development center; to stand or sit for prolonged periods of time; to frequently stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate classroom equipment requiring repetitive hand movement and fine coordination; to verbally communicate to exchange information; and to occasionally travel to other offices or locations.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Johnson & Associates - June, 2005
Board of Trustees Approved – February 27, 2006
South Orange County Community College District

ATTACHMENT 2

**PROGRAM LAB TECHNICIAN – CATEGORICAL FUNDED – Classified Bargaining Unit
Salary Range 122**

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from a Dean or other administrator, assists in the preparation of materials and demonstrations for an assigned instructional area; operates and demonstrates use of specialized equipment, supplies, and materials; provides assistance to students within assigned subject area; and maintains the general cleanliness of the assigned laboratory.

DISTINGUISHING CHARACTERISTICS

This class is distinguished from similar classifications in that positions assigned to this class are categorically funded, not financed by District funds. Positions in the Program Lab Technician class are distinguished from the Program Senior Lab Technician by the level of responsibility assumed. In comparison to the Program Senior Lab Technician, positions at this level are assigned to less complex labs, have less exposure to hazardous or otherwise dangerous materials, and limited involvement in budget activities and ordering of supplies and equipment. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility and are fully aware of the operating procedures and policies of the work unit.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Assist instructors in developing instructional materials; prepare study sheets, visual instructional aides, sample exercises and exams, and laboratory experiments; may assist in grading exams and maintaining related records.
2. Prepare for laboratory demonstrations; set up laboratory materials and apparatus; assist students in the use of a variety of laboratory equipment and instruments; ensure student compliance with laboratory policies and procedures; demonstrate proper use of laboratory equipment.
3. Provide assistance to students on a variety of laboratory and course related matters; review student work in progress and assist in resolving problems.
4. Maintain a clean and safe learning environment; clean table tops, desks, and furniture; perform routine and minor repairs on laboratory equipment; maintain, clean and test assigned equipment.
5. Participate in the ordering and maintenance of supplies, materials, and equipments; store, discard, and rotate materials according to standard procedures; receive, assemble and test new equipment.
6. Respond to inquiries and requests for information; answer phones; relay messages for faculty and staff.
7. Schedule and coordinate use of all equipment in the lab.
8. Orient faculty, staff, and students to the laboratory; demonstrate use of equipment.
9. Perform related duties as required.

South Orange County Community College District
Page 2 - Program Lab Technician – Categorical Funded

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics of laboratory apparatus, equipment and materials pertaining to assigned laboratory and subject area.
Theories and applications of the assigned subject matter.
Principles and practices of laboratory operations.
Proper methods of storing equipment, materials and supplies used within the assigned laboratory.
Operational characteristics of equipment and machines related to area of assignment.
Methods, materials, practices, and tools used in equipment maintenance and repair for assigned area.
English usage, spelling, grammar and punctuation.
Principles and procedures of record keeping and filing.
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
Occupational hazards and standard safety practices.

Ability to:

Assist in the preparation of instructional materials and demonstrations for an assigned subject area.
Correctly and efficiently set up laboratory equipment and materials used in exercises and assignments.
Operate and demonstrate the proper use of specialized equipment, supplies and materials.
Provide assistance to students on matters related to assigned laboratories.
Operate, understand the mechanical function of and perform routine maintenance and repairs on laboratory equipment within assigned area.
Maintain the cleanliness of assigned laboratory.
Interpret and apply department policies, procedures, rules and regulations.
Maintain an adequate inventory of materials for instructional programs.
Ensure adherence to safe work practices and procedures.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to two years of college level course work related to area of assignment.

Experience:

Two years of increasingly responsible experience directly related to area of assignment.

South Orange County Community College District
Page 3 - Program Lab Technician – Categorical Funded

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a laboratory setting; exposure to potentially hazardous chemicals, noise, dust, grease, smoke, fumes, noxious odors, and gases; work with laboratory equipment and apparatus; may work in, near or with water. Moderate exposure to risks controlled by safety precautions.

Physical:

Primary functions require sufficient physical ability and mobility to work in a laboratory setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate laboratory equipment and apparatus requiring repetitive hand movement and fine coordination; to verbally communicate to exchange information; may require the wearing of safety glasses or goggles, lab coat, rubber or plastic gloves, respirators or face shields.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Prepared by Johnson & Associates, July 2008

ATTACHMENT 3

South Orange County Community College District

SENIOR TRANSFER CENTER SPECIALIST – Classified Bargaining Unit Salary Range 129

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under direction from assigned supervisory or management staff, leads, oversees, and participates in performing a full range of administrative, technical, and programmatic duties related to coordinating and providing the operations and services of the assigned Transfer Center, participates in the more complex and difficult work of staff responsible for providing transfer assistance including workshop presentations, application preparation, and transfer readiness information; and maintains research and data collection activities including the maintenance of the department website, transfer research databases, and transfer agreements in accordance with prescribed policies, procedures, regulations and guidelines.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Transfer Center Specialist series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including the provision of functional and technical supervision over lower level transfer staff. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Lead, plan, train, and review the work of staff responsible for performing a variety of specialized clerical and administrative duties related to the operations and services of the assigned Transfer Center; participate in performing the most complex work of the unit.
2. Train assigned employees in their areas of work including transfer center methods, procedures, and techniques.
3. Verify the work of assigned employees for accuracy, proper work methods, techniques, and compliance with applicable standards and specifications; interpret, explain and apply policies, procedures, codes and regulations relating to human resource operations.
4. Under the direction of an academic counselor, present UC and CSU application preparation workshops; develop content of presentations for workshops and classes to present transfer information, deliver application preparation information, and introduce the transfer process to students.
5. Perform a full range of duties involved in the development and dissemination of transfer center information; develop and maintain a comprehensive and responsive transfer website; develop, post, and present information regarding transfer center information and requirements.
6. Develop, coordinate, and prepare a variety of documents including transfer pattern documents; assist with the development of Transfer Agreement forms and related recordkeeping; ensure documents and agreements are in accordance with prescribed policies, procedures, regulations and guidelines.

South Orange County Community College District
Page 2 - Senior Transfer Center Specialist

REPRESENTATIVE DUTIES

7. Oversee and participate in providing technical information to students and staff regarding transfer to universities, colleges, and technical/vocational schools; provide information regarding various program and admission requirements.
8. Oversee and participate in conducting orientations for students to explain the functions of the Transfer Center; direct students to appropriate resources including college catalogs, college reference guides, and computer programs/systems; provide directions and assistance to students in accessing information in various computer programs/systems including ASSIST, College Source, CSU Mentor, FinAid, and related systems; assist students in locating specific major and career information; assist students in facilitating transfer.
9. Oversee and participate in maintaining and displaying current reference and resource material including college catalogs, supplementary brochures, and financial aid/scholarship information; ensure that the information provided to students and staff is current; assume responsibility for selecting and purchasing reference books and computer software programs as necessary.
10. Oversee and participate in coordinating various Transfer Center events and programs to effectively market the college as a means for transfer to the 4-year university of the student's choice; staff tables and provide information related to transfer requirements.
11. Serve as referral source for students who have complicated transfer issues; serve as an advocate for students who were denied transfer admission and refer to appropriate sources.
12. Oversee and participate in coordinating visits from representative from other colleges and universities; arrange and schedule appointments for students to meet with representative from other colleges and universities; coordinate tours of other colleges and universities for students.
13. Develop and present activities that will increase the college's transfer readiness rates; develop activities to increase the transfer and college going culture of the community and the college.
14. Assist in developing data bases to gather needed student based reporting information; create accurate transfer based data and reports.
15. Participate in program management and development; participate in the development of goals and objectives as well as guidelines and procedures for assigned operations and services.
16. Serve as a liaison between the college and community regarding assigned programs and operations.
17. Assist supervisor in the preparation and administration of program budget(s); assist in preparing cost estimates for budget recommendations; assist in submitting justifications for budget items; allocate funds to proper budget codes; monitor and track expenditures in a timely manner; provide regular budget reports to administrator for control of expenditures; assist in resolving budget issues and problems; process budget/expense transfers; recommend budget revisions.
18. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operations, services, and activities of a college transfer program.

Principles of lead supervision and training.

Methods and techniques of advising students regarding transfer options and programs.

Public and private university guidelines for application and acceptance.

Pertinent federal, state, and local laws, codes, and regulations including those related to the transfer of students.

South Orange County Community College District
Page 3 - Senior Transfer Center Specialist

QUALIFICATIONS

Knowledge of:

Advanced college matriculation requirements.
Confidentiality requirements when dealing with personal and sensitive student information.
Data collection and basic research principles and practices
Mathematical and statistical principles.
Principles, practices, and procedures of business letter writing and report preparation.
Record keeping methods and procedures.
Principles and practices used to establish and maintain files and information retrieval systems.
Diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
Specialized transfer software and websites, including Assist, UC Pathways, and College Source.
Work organization principles and practices.
Principles and techniques used in public relations.
Interpersonal skills using tact, patience, and courtesy.
English usage, grammar, spelling, punctuation, and vocabulary.

Ability to:

Lead, organize, and review the work of staff.
Make effective and organized presentations in a laboratory or classroom environment.
Independently perform the most difficult transfer functions.
Interpret, explain, and enforce department policies and procedures.
Identify student needs and assist students in locating transfer alternatives.
Provide specialized assistance and information to students and others concerning transfer requirements and Center resources; work with students to facilitate completion of transfer applications.
Assess student needs and make appropriate referrals.
Maintain current knowledge of transfer requirements for colleges and universities; maintain inventory of information.
Understand the organization and operation of the College as necessary to assume assigned responsibilities.
Understand, interpret, and apply administrative and office policies and procedures as well as pertinent laws, regulations, and ordinances.
Understand articulation systems.
Perform responsible and difficult clerical and administrative duties involving the use of independent judgment and personal initiative.
Respond to requests and inquiries from students, staff, or the public; effectively present information in person or on the telephone to students, staff, or the public.
Implement and maintain filing and record-keeping systems.
Independently compose and prepare correspondence and memoranda.
Plan and organize work to meet schedules and changing deadlines.
Work within the policies, functions, and requirements of area of assignment.
Provide lead supervision and training to assigned staff.
Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

South Orange County Community College District
Page 4 - Senior Transfer Center Specialist

QUALIFICATIONS

Ability to:

Adapt to changing technologies and learn functionality of new equipment and systems.
Type or enter data at a speed necessary for successful job performance.
Use correct English usage, grammar, spelling, punctuation, and vocabulary.
Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
Work independently and effectively in the absence of supervision
Understand and follow oral and written instructions.
Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to a Bachelor's degree from an accredited college or university with major course work in education or a related field.

Experience:

Four years of increasingly responsible administrative and programmatic experience including two years of responsible transfer center experience.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a standard office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with students, academic and classified staff, and others. At least minimal environmental controls are in place to assure health and comfort.

Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

South Orange County Community College District
Page 5 - Senior Transfer Center Specialist

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Prepared by: Johnson & Associates, July 2008

ATTACHMENT 4

South Orange County Community College District

VETERANS OFFICE ASSISTANT – Classified Bargaining Unit Salary Range 115

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

SUMMARY DESCRIPTION

Under general supervision from assigned supervisory or management staff, performs a variety of specialized office support and clerical duties in support of Veterans Office functions; provides a variety of information and assistance to students, faculty, staff, and the general public relative to assigned area of responsibility; creates and maintains veteran students' files; inputs veteran students' personal data and class information into the Veterans Administration (VA) database; provides direction to and trains VA work-study students; and maintains a variety of records and files and generates a variety of reports.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Serve as receptionist for assigned area; receive office and telephone callers; provide material and information in response to requests for information related to assigned area of responsibility; convey telephone messages; refer callers to appropriate staff for further assistance as needed.
2. Assist veteran students in applying for VA education benefits including advising applicants of regulations and policies pertaining to their entitlement to VA education benefits and assisting in completion of required paperwork.
3. Process veteran students' applications for VA education benefits including creating veteran student files, inputting students' personal and class information into the VA on-line database, and preparing correspondence to and acting on requests from other college Veterans Offices.
4. Process paperwork related to veteran students' academic progress; prepare correspondence to students and to the VA regarding failed or incomplete courses, academic or progress probation, and benefits suspension.
5. Provide direction to VA work-study students; train and provide technical guidance to new VA work-study students, create and maintain VA work-study students' work-schedules.
6. Travel occasionally to local off-campus sites to provide information to prospective veteran students; prepare a variety of documents for publications and marketing pieces including brochures, flyers, event programs, and related materials.
7. Respond to requests for information from the VA.
8. Maintain office supplies and inventories; order, receive, and maintain office supplies and equipment; prepare and deliver requisitions, purchase orders, and work order forms.
9. Utilize various computer applications and software packages; maintain and generate reports from a database or network system.
10. Operate office equipment including computer equipment, typewriter, calculator copier, and facsimile machine.
11. Perform general clerical work: answer telephones, enter information into computer databases, maintain files and records, receive, sort and distribute mail.
12. Perform related duties as required.

South Orange County Community College District
Page 2 - Veterans Office Assistant

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Methods and techniques used to respond to students with a variety of veterans service requests.
Office assistance and support duties applicable to a veterans service office.
Basic principles and techniques used in public relations including methods and techniques of proper receptionist and telephone etiquette.
Office procedures, methods and equipment, including computers and applicable software applications such as word processing, spreadsheets, and databases.
Basic principles of business letter writing and basic report preparation.
Principles and practices used to establish and maintain files and information retrieval systems.
Principles, practices, and procedures of record-keeping.
Work organization principles and practices.
English usage, spelling, grammar, and punctuation.

Ability to:

Learn and understand the organization and operation of the Veterans Office and related program areas as necessary to assume assigned responsibilities.
Learn, understand, interpret, and apply general administrative and office policies and procedures.
Learn the Veterans Administration education benefits regulations and policies.
Learn to accurately enter data into the VA on-line education software program.
Perform a variety of office support and clerical duties and activities of a general and specialized nature for assigned veterans services.
Respond appropriately to the needs and requests and inquiries from students, staff, faculty, and/or the public; effectively present information in person or on the telephone.
Exercise good judgment and maintain confidentiality regarding critical and sensitive information, records and reports.
Use sound judgment in recognizing scope of authority.
Type or enter data at a speed necessary for successful job performance.
Compile and organize data and information.
Maintain filing systems.
Exercise good judgment in maintaining information, records, and reports.
Plan and organize work to meet schedules and changing deadlines.
Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
Adapt to changing technologies and learn functionality of new equipment and systems.
Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
Work with and exhibit sensitivity to and understanding of the varied racial, ethnic, cultural, sexual orientation, academic, socio-economic, and disabled populations of community college students.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

South Orange County Community College District
Page 3 - Veterans Office Assistant

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training:

Equivalent to completion of the twelfth grade. Additional coursework or on-the-job-training in office practices and procedures is desirable.

Experience:

Two years of general clerical or office experience involving extensive public contact, preferably in a college or other public agency. A military background is desirable.

License or Certificate:

Possession of a valid California driver's license and proof of insurability.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in standard office setting. Duties are typically performed at a desk or computer terminal; subject to noise from office equipment operation; frequent interruptions and contact in person and on the telephone with students, staff, and others. At least minimal environmental controls are in place to assure health and comfort.

Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to verbally communicate to exchange information; and may occasionally travel to other offices or locations to attend meetings or to pick up or deliver materials.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Prepared by: Johnson & Associates, July 2008

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.9

DATE: 7/28/08

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Resolution Regarding Implementation of Brown Act/SB 343

ACTION: Approval

BACKGROUND

The Brown Act was recently amended to require that any writing that is a public record relating to an agenda item for an open session of a regular meeting which is distributed less than 72 hours prior to the meeting, must be made available for public inspection at a public office or location that the District designates at the time the writing is distributed to all, or a majority of all members of the body. This amendment became effective July 1, 2008. Senate Bill No. 343, Chapter No. 298, Statutes of 2007, amending Government Code Section 54957.5.

STATUS

The accompanying Resolution, as shown in Exhibit A, implements these amendments and specifies the District office as the location at which the relevant documents will be available for inspection. The documents may also be made available at additional locations and on the District's website. There are no financial implications related to this item.

RECOMMENDATION

The Chancellor recommends that the Board of Trustees approve Resolution No. 08-24, Resolution of the Board of Trustees of the South Orange County Community College District Designating Public Office or Location of Public Records as Required by Government Code Section 54957.5(b)(2) and Providing for Related Matters.

Item Submitted By: *Dr. Raghu P. Mathur, Chancellor*

RESOLUTION NO. 08-24

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
DESIGNATING PUBLIC OFFICE OR LOCATION OF PUBLIC RECORDS
AS REQUIRED BY GOVERNMENT CODE SECTION 54957.5 (b)(2)
AND PROVIDING FOR RELATED MATTERS**

WHEREAS, Government Code Section 54957.5 was recently amended by Senate Bill 343, Chapter 298, Statutes of 2007, to require that if a writing that is a public record, and that relates to an agenda item for an open session of a regular meeting of a legislative body of a local agency, is distributed less than 72 hours prior to that meeting, the writing shall be made available for public inspection at the time the writing is distributed to all, or a majority of all members of the body; and

WHEREAS, the Board of Trustees of the South Orange County Community College District intends to implement Government Code Section 54957.5, as amended;

NOW THEREFORE, it is hereby **RESOLVED, DETERMINED, AND ORDERED** as follows:

Section 1: A writing that is public record pursuant to subdivision (a) of Government Code Section 54957.5 that relates to an agenda item for an open session of a regular meeting of the Board of Trustees, and which is distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the District Office, located at 28000 Marguerite Parkway, Mission Viejo, California, and such additional locations, including the District's internet website, as may be specified in writing by the Chancellor or his designee. The writing shall be made available at the time the writing is distributed to all, or a majority of all, Board members.

Section 2: All future agendas of all meetings of the Board shall set forth the location or locations at which all writings that are public records described in subdivision (b)(1) of Government Code Section 54957.5 shall be available.

Section 3: The District may charge a fee not to exceed the direct cost of duplication for a copy of a public record pursuant to Government Code Section 6253. These writings shall be made available in appropriate alternate formats upon request by a person with a disability as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Section 12132). No additional cost may be imposed for making public records available in alternate formats when requested by a person with a disability.

APPROVED, ADOPTED AND SIGNED this ____ day of July 2008.

**BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY
COLLEGE DISTRICT**

By: _____
President, Board of Trustees

ATTEST:

By: _____
Secretary to the Board of Trustees

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

ITEM: 6.10
DATE: 7/28/08

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Saddleback College Accreditation Report
ACTION: Approval

BACKGROUND

Saddleback College and Irvine Valley College are currently in the process of preparing their accreditation reports which are due to the Accrediting Commission for Community and Junior Colleges (ACCJC) by October 15, 2008. Board President Donald P. Wagner along with Deputy Chancellor Gary Poertner currently serve on the Irvine Valley College Accreditation Committee and the immediate past Board President David B. Lang and Acting Vice Chancellor Don Busche serve on the Saddleback College Accreditation Committee. The colleges' reports will appear on the August and September Board agendas for Board review and comments before the reports will be finalized and sent to the ACCJC.

STATUS

The Saddleback College Academic Senate is currently reviewing the work done thus far in the preparation of this report. The review is designed to ensure that, in response to accreditation recommendations, the College, District and Board of Trustees accomplishments are appropriately documented and referenced in the report to assure continued college accreditation. Thus, there is a need to compensate faculty members involved to complete the necessary Accreditation Report.

RECOMMENDATION

It is recommended that the Saddleback College Academic Senate leadership work with its College President and the District Chancellor in a mutually collegial, respectful and professional manner to seek approval of compensation matters based on measurable justification for involved college faculty members for completion of the Accreditation Report.

Item Submitted By: *Dr. Raghu P. Mathur, Chancellor*

TO: Board of Trustees

FROM: Dr. Raghu P. Mathur, Chancellor

RE: SOCCCD: Basic Aid Report

ACTION: Information

BACKGROUND

The Board of Trustees has requested regular information reports about projected basic aid receipts and approved projects.

STATUS

EXHIBIT A shows actual Basic Aid receipts since the District became a Basic Aid District in 1999/2000, as well as the projects that the Board of Trustees has approved for funding with Basic Aid Funds. As of 6/30/08 Total Basic Aid Estimated Receipts of \$302.6M less Total Approved Projects in the amount of \$262.5M leaves an estimated uncommitted Basic Aid Fund balance of \$40.1M. EXHIBIT B shows actual and estimated expenditures for Basic Aid Funds through the 2008/2009 fiscal year. It should be noted that some of the approved projects are for state funded project match. Although approved, these funds will not be needed until the projects are approved by the State for funding. EXHIBIT C shows in chart form estimated cumulative receipts, Board commitments, actual expenses, and cash balances through 2008/2009.

The District estimates receipts in future years as follows:

<u>Year</u>	<u>Basic Aid Receipts</u>
2007 – 2008	\$43,490,307
2008 – 2009	\$44,882,034
2009 – 2010	\$45,996,258
2010 – 2011	\$45,306,046
2011 – 2012	\$44,590,568

**South Orange County Community College District
Board Approved Basic Aid Project Distribution
As of July 24, 2008**

	1999-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	Total
Actual Basic Aid Receipts	\$14,869,100	\$13,719,277	\$18,419,919	\$27,356,952	\$40,162,878	\$46,899,203	\$52,896,017	\$214,323,346
Estimated Basic Aid Receipts 2007/08								\$43,490,307
Estimated Basic Aid Receipts 2008/09								\$44,882,034
							Total Receipts	\$302,695,687
							Total Approved Projects	\$262,549,712
							Uncommitted Basic Aid Funds	\$40,145,975

Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
2003/04 College Retiree Benefit Liability Contribution				\$964,268	\$1,855,229	\$2,819,497
2003/04 College/District Contributions for Debt Retirement				\$527,929	\$1,015,724	\$1,543,653
2004/05 College Retiree Benefit Liability Contribution				\$1,046,634	\$2,008,856	\$3,055,490
2004/05 College/District Contributions for Debt Retirement			\$7,000	\$595,076	\$749,254	\$1,351,330
2004/05 Scheduled Maintenance Project				\$343,000	\$657,000	\$1,000,000
2004/05 Technology Needs for IVC, SC & District			\$665,000	\$1,413,275	\$1,470,140	\$3,548,415
2005/06 Allocation for Salary Schedule Restructure			\$354,301	\$1,422,791	\$2,467,908	\$4,245,000
2005/06 College Instructional Equipment Allocation				\$318,000	\$624,000	\$942,000
2005/06 College Retiree Benefit Liability Contribution				\$1,109,143	\$2,251,896	\$3,361,039
2006/07 College Retiree Benefit Liability Contribution				\$1,535,667	\$3,146,245	\$4,681,912
2007/08 College Retiree Benefit Liability Contribution				\$3,444,000	\$7,056,000	\$10,500,000
2005/06 College/District Contributions for Debt Retirement			\$94,000	\$604,464	\$787,254	\$1,485,718
2005/06 Scheduled Maintenance Project				\$330,000	\$670,000	\$1,000,000
2005/06 Technology Needs for IVC, SC & District			\$732,000	\$1,095,000	\$1,497,203	\$3,324,203
2006/07 Technology Needs for IVC, SC & District			\$800,000	\$1,095,000	\$2,500,000	\$4,395,000
2007/08 Technology Needs for IVC, SC & District		\$100,000	\$1,000,000	\$1,000,000	\$2,000,000	\$4,100,000
ATEP Operating Budget		\$7,053,957				\$7,053,957
ATEP Staffing, Equipment, Program Development		\$4,000,000				\$4,000,000
ATEP Renovation/Temp Bldgs		\$15,034,576				\$15,034,576
ATEP Building Demolition		\$7,000,000				\$7,000,000
ATEP Hangar & Chapel Utilities		\$1,000,000				\$1,000,000
ATEP Site Development Negotiations		\$1,250,000				\$1,250,000
ATEP Development		\$750,000				\$750,000
College Science Equipment & TV Studio Updates				\$500,000	\$500,000	\$1,000,000
College Sports Facilities				\$896,000	\$817,310	\$1,713,310
COPS Debt Retirement Contribution	\$34,400,000					\$34,400,000
IVC Business & Technology Innovation Center				\$10,182,000		\$10,182,000
IVC Design and Install Entrance from Barranca				\$830,000		\$830,000
*IVC Fine Arts Building				\$3,200,000		\$3,200,000
IVC Floor Repairs				\$62,500		\$62,500
*IVC Life Sciences Project				\$7,468,000		\$7,468,000
IVC Lot Expansion and Phase 1 of Lot 6/Barranca Entrance				\$1,480,000		\$1,480,000

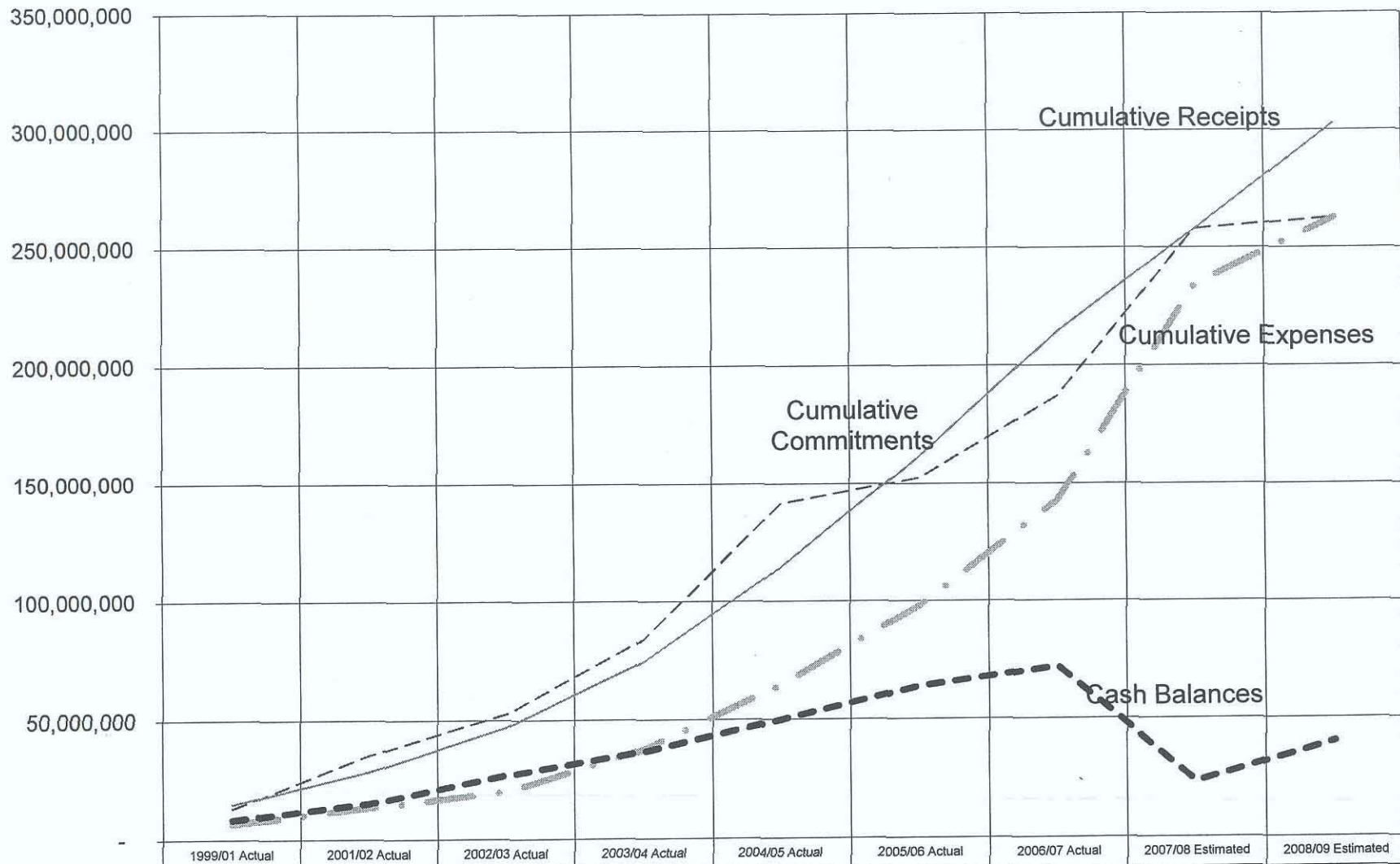
Approved Projects	District-wide Gen. Exp.	ATEP	District Services	IVC	SC	Total
IVC Maintenance and Police Facility				\$4,575,000		\$4,575,000
IVC Modular Building - AT100				\$370,000		\$370,000
IVC Performing Arts Center				\$17,180,000		\$17,180,000
IVC Utility Service Project				\$416,000		\$416,000
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs				\$514,000		\$514,000
IVC Modular Building Replacement (CEC)				\$200,000		\$200,000
IVC Science Lab Addition & Remodel				\$6,980,000		\$6,980,000
IVC A-300 Building Remodel				\$2,481,000		\$2,481,000
IVC Early College Program				\$60,000		\$60,000
SC M/S/E Bldg, Soil, & Slab Repairs					\$2,337,000	\$2,337,000
SC M/S/E Plaza Repair					\$2,300,000	\$2,300,000
SC Building Repairs TAS Building					\$1,956,000	\$1,956,000
**SC Building Repairs/Library Remodel					\$4,869,000	\$4,869,000
SC Demolition of Lower Campus Buildings					\$1,719,000	\$1,719,000
SC Demolition 2007/08					\$1,000,000	\$1,000,000
SC Village Remodel					\$4,130,000	\$4,130,000
SC Golf Driving Range Net Replacement					\$300,000	\$300,000
SC Health Science/District Office Building			\$7,018,220		\$8,238,780	\$15,257,000
SC Hire Consultant for Parking/Traffic Study					\$48,500	\$48,500
SC McKinney Theater Lighting and Sound Systems Upgrade					\$1,335,000	\$1,335,000
SC Mold Abatement and Air Quality Improvements					\$9,006,000	\$9,006,000
*SC Science Building (M/S/E annex)					\$2,689,300	\$2,689,300
*SC Science/Applied Science Bldg					\$14,850	\$14,850
SC Temporary Classroom Facilities					\$7,269,285	\$7,269,285
SC McKinney Theater Restroom Remodel					\$2,542,000	\$2,542,000
SC Loop Road					\$2,100,000	\$2,100,000
SOCCCD Replace HR & Bdgt Dev Systems			\$898,000			\$898,000
SOCCCD Student Information System Upgrade-Phase I/Phase II			\$14,102,000			\$14,102,000
SOCCCD Districtwide Telephone System	\$4,500,000					\$4,500,000
SOCCCD Fiscal and HR Systems Repl.			\$27,500			\$27,500
SOCCCD Consultant for District Educational & Facilities Master Plan	\$370,010					\$370,010
SOCCCD HR Recruitment Work Plan			\$85,911			\$85,911
SOCCCD Legislative Advocacy Services - Basic Aid	\$150,000					\$150,000
SOCCCD Enrollment Mgmt, Mktg, Outreach & Recruitment Efforts	\$329,830					\$329,830
SOCCCD Additional 1% Contingency	\$1,333,499					\$1,333,499
SOCCCD Trustee Election	\$1,326,427					\$1,326,427
Total Approved Projects	\$42,409,766	\$36,188,533	\$25,783,932	\$74,238,747	\$83,928,734	\$262,549,712

**South Orange County Community College District
Expenditure History for Approved Projects**

Project Description	Approved Amount	1999/01 Actual	2001/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimated	2008/09 Estimated	Total	Project Balance	
2004/05 College Scheduled Maintenance Projects	1,000,000					381,124	272,888	233,574	112,414	-	1,000,000	-	
2004/05 Technology Needs for IVC, SC, & District	3,548,415					2,394,995	1,140,549	6,255	6,616	-	3,548,415	-	
2005/06 Allocation for Salary Schedule Restructure	4,245,000						4,245,000		-	-	4,245,000	-	
2005/06 College Instructional Equipment Needs	942,000						438,461	41,503	462,036	-	942,000	-	
2005/06 College Scheduled Maintenance Projects	1,000,000						627,311	197,753	174,935	-	1,000,000	-	
2005/06 Technology Needs for IVC, SC & District	3,324,203						2,440,234	856,093	27,877	-	3,324,203	-	
2006/07 Technology Needs for IVC, SC & District	4,395,000							2,316,478	2,078,522	-	4,395,000	-	
2007/08 Technology Needs for IVC, SC & District	4,100,000								4,100,000	-	4,100,000	-	
ATEP Operating Budget*	7,053,957					266,981	706,587	1,119,887	2,460,502	2,500,000	7,053,957	-	
ATEP Staffing, Equipment, Program Development	4,000,000								4,000,000	-	4,000,000	-	
ATEP Renovation	15,034,576				370,243	630,096	1,035,239	3,838,068	2,287,337	6,873,593	15,034,576	-	
ATEP Building Demolition	7,000,000									7,000,000	-	7,000,000	-
ATEP Hangar & Chapel Utilities	1,000,000								1,000,000	-	1,000,000	-	
ATEP Site Development Negotiations	1,250,000							12,066	737,934	500,000	1,250,000	-	
ATEP Development	750,000									750,000	750,000	-	
College/District Contributions for Debt Retirement - COPS	4,380,701					1,543,653	1,351,330	1,485,718	-	-	4,380,701	-	
Debt Retirement Contribution	34,400,000	6,000,000	5,000,000	5,000,000	5,000,000	5,000,000	4,200,000	4,200,000	-	-	34,400,000	-	
IVC Business & Technology Innovation Center	10,182,000						-	25,860	981,852	9,174,287	-	10,182,000	-
IVC Design and Install Entrance from Barranca	830,000							9,950	-	720,050	100,000	830,000	-
IVC Fine Arts Building	3,200,000								-	3,200,000	3,200,000	-	
IVC Floor Repairs	62,500					57,458	882	-	4,160	-	62,500	-	
IVC Life Sciences Project	7,468,000								1,363,000	6,105,000	7,468,000	-	
IVC Lot Expansion and Phase 1 of Lot 6	1,480,000					1,500	222,418	1,183,432	72,650	-	1,480,000	-	
IVC Maintenance and Police Facility	4,575,000					90,046	1,575,308	1,412,747	1,496,899	-	4,575,000	-	
IVC Modular Building	370,000			303,790	65,666	544			-	-	370,000	-	
IVC Performing Arts Center	17,180,000				57,850	623,625	4,235,617	10,727,931	1,534,976	-	17,180,000	-	
IVC Science Equip & TV Studio	500,000	215,161	234,559	21,303	21,791	7,186			-	-	500,000	-	
IVC Sports Facilities	896,000	20,671	875,329						-	-	896,000	-	
IVC Utility Service Project	416,000						125,332	220,576	70,093	-	416,000	-	
IVC Remove/Relocate IVC Maint., Police, Whse, & A-500 Bldgs	514,000						35,700	413,103	65,196	-	514,000	-	
IVC Modular Bldg Replacement (CEC)	200,000							200,000	-	-	200,000	-	
IVC Science Lab Addition & Remodel	6,980,000							276,823	5,203,177	1,500,000	6,980,000	-	
IVC A-300 Bldg Remodel	2,481,000							49,177	2,431,823	-	2,481,000	-	
IVC Early College Program	60,000								60,000	-	60,000	-	
Retiree Benefit Past Service Liability	5,329,628				1,129,408	1,223,940	1,346,334	1,629,946	-	-	5,329,628	-	
Retiree Benefit Current Year Service Liability	8,588,310				1,690,089	1,831,550	2,014,705	3,051,966	-	-	8,588,310	-	
Retiree Benefit Current Year Service Liability	10,500,000								10,500,000	-	10,500,000	-	
SC M/S/E Bldg, Soil, & Slab Repairs	2,337,000					57,748		9,684	2,269,568	-	2,337,000	-	
SC M/S/E Plaza Repairs	2,300,000									2,300,000	2,300,000	-	
SC Building Repairs - TAS Building	1,956,000					26,775	97,135	28,465	1,803,624	-	1,956,000	-	
SC Building Repairs - Library Remodel	4,869,000				40,000	37,892	-	48,725	4,742,383	-	4,869,000	-	
SC Demolition of Lower Campus Buildings	1,719,000		11,928	430,115	523,330	15,917	737,255	-	455	-	1,719,000	-	
SC-Demolition	1,000,000								1,000,000	-	1,000,000	-	
SC-Village Remodel	4,130,000								4,130,000	-	4,130,000	-	
SC Golf Driving Range Net Replacement	300,000						1,800	43,400	254,800	-	300,000	-	
SC Health Science/District Office Building	15,257,000		15,888	728,996	6,411,204	7,887,463	189,994	5,096	18,359	-	15,257,000	-	
SC Hire Consultant for Parking/Traffic Study	48,500					24,250	-	-	24,250	-	48,500	-	
SC McKinney Theater Lighting and Sound Systems Upgrade	1,335,000				46,200	1,288,800			-	-	1,335,000	-	
SC Mold Abatement and Air Quality Improvements	9,006,000						682,740	3,735,624	4,587,636	-	9,006,000	-	
SC Science Building (M/S/E annex)	2,689,300							29,595	2,659,705	-	2,689,300	-	
SC Science Equip & TV Studio	500,000	126,720	245,745	124,942	2,501	92		-	-	-	500,000	-	
SC Science/Applied Science Bldg	14,850					14,850	-	-	-	-	14,850	-	
SC Sports Facilities	817,310	229,943	432,378	60,340	55,964	26,695	11,990		-	-	817,310	-	
SC Temporary Classroom Facilities	7,269,285					714	3,729,338	3,341,007	198,226	-	7,269,285	-	
SC McKinney Theater Restroom remodel	2,542,000							162,708	2,379,292	-	2,542,000	-	
SC Loop Road	2,100,000									2,100,000	2,100,000	-	
SOCCCD: Replace HR & Bdgt Dev Systems	898,000						208,797	672,943	16,260	-	898,000	-	
SOCCCD: Student Information System Upgrade-Phase I/Phase II	14,102,000							3,515,073	10,586,927	-	14,102,000	-	
SOCCCD: Districtwide Telephone System	4,500,000				127,271	3,636,911	627,911	107,404	502	-	4,500,000	-	
SOCCCD: Fiscal and HR Systems Repl.	27,500						27,500	-	-	-	27,500	-	
SOCCCD: Consultant District Educational & Facilities Master Plan	370,010						370,010	-	-	-	370,010	-	
SOCCCD: HR Recruitment Work Plan	85,911					85,911			0	-	85,911	-	
SOCCCD: Legislative Advocacy Services - Basic Aid	150,000				12,000	26,000	26,000	26,000	30,000	30,000	150,000	-	
SOCCCD: Enrollment Mgmt/Mktg, Outreach & Recruit Strategy	329,830						184,690	85,327	59,813	-	329,830	-	
SOCCCD: Additional 1% Contingency	1,333,499									1,333,499	1,333,499	-	
SOCCCD: Trustee Election	1,326,427				453,867					872,560	1,326,427	-	
Totals	262,549,712	6,592,495	6,815,828	6,669,486	17,551,038	26,990,393	33,079,254	44,780,282	91,906,284	28,164,652	262,549,712	-	

	1999/01 Actual	2001/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimated	2008/09 Estimated
Commitments	13,085,000	22,474,310	17,027,650	30,955,670	57,751,446	11,145,072	34,465,912	70,908,593	4,736,059
Cumulative Commitments	13,085,000	35,559,310	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	262,549,712
Receipts	14,869,100	13,719,277	18,419,919	27,356,952	40,162,878	46,899,203	52,896,017	43,490,307	44,882,034
Cumulative Receipts	14,869,100	28,588,377	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	257,813,653	302,695,687
Cumulative Expenses	6,592,495	13,408,323	20,077,809	37,628,847	64,619,240	97,698,494	142,478,776	234,385,060	262,549,712
Cash Balances	8,276,605	15,180,054	26,930,487	36,736,401	49,908,886	63,728,835	71,844,570	23,428,593	40,145,975

South Orange County Community College District
Basic Aid Receipts, Commitments, Expenses and Cash Balances
 (As of July 24, 2008)



	1999/01 Actual	2001/02 Actual	2002/03 Actual	2003/04 Actual	2004/05 Actual	2005/06 Actual	2006/07 Actual	2007/08 Estimated	2008/09 Estimated
Cumulative Commitments	13,085,000	35,559,310	52,586,960	83,542,630	141,294,076	152,439,148	186,905,060	257,813,653	262,549,712
Cumulative Receipts	14,869,100	28,588,377	47,008,296	74,365,248	114,528,126	161,427,329	214,323,346	257,813,653	302,695,687
Cumulative Expenses	6,592,495	13,408,323	20,077,809	37,628,847	64,619,240	97,698,494	142,478,776	234,385,060	262,549,712
Cash Balances	8,276,605	15,180,054	26,930,487	36,736,401	49,908,886	63,728,835	71,844,570	23,428,593	40,145,975

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Facilities Plan Status Report
ACTION: Information

BACKGROUND

On August 30, 2004, the Board of Trustees received a list of projects under consideration for local funding and a report on the status of each project. The Board requested to be kept informed about these and other facilities projects.

STATUS

EXHIBIT A provides an up-to-date report on the status of current construction projects.

FACILITIES PLAN STATUS REPORT July 28, 2008

SADDLEBACK COLLEGE

1. BGS BUILDING REPAIRS.

The Notice of Completion documents for the Remediation and Repair of the BGS Building Project were approved by the Board last month. This project was completed with no change orders to the original contract amount. The Casework and Interior Improvements Project is almost completed with punch list items remaining. The Casework and Interior Improvements Project is scheduled for completion by the end of July, 2008.

2. JAMES B. UTT LIBRARY REMODEL

The DSA approved construction documents have been sent to the State Chancellor's Office and they have released the project to bid. Swing space needs must be completed before construction start, anticipated in September, 2009, with construction completion schedule for the end of May, 2011. The overall project budget is \$20,800,000 with a state contribution of \$16,139,000 and a basic aid contribution of \$4,800,000.

3. SCIENCES BUILDING

The architect has submitted the FPP to the State Chancellor's Office on June 28, 2007. The FPP has been approved. The State Chancellor's Office has not yet assigned funding to this project. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$48,279,000 with \$27,693,000 anticipated from the state and \$20,586,000 proposed as funded through basic aid.

4. MCKINNEY THEATER RESTROOMS (Fine Arts Restrooms)

A pre-construction kick-off meeting was held on June 12, 2008 and the Notice to Proceed was issued commencing construction on June 23, 2008. A minor delay occurred with the discovery of transite pipe (hazardous material) instead of clay pipe. Staff is recommending an environmental consultant at this July 28, 2008, meeting. Construction is expected to be completed by the end of February, 2009.

5. REMODEL VILLAGE FOR SWING SPACE DURING LIBRARY REMODEL

On June 25, 2007, the Board approved funding \$4,130,000 for this project and hiring R2A to provide architectural services. DSA approved the documents on May 21, 2008. The advertisement and bidding process is underway with the bid date set for August 6, 2008. A mandatory job walk was held with eighteen potential bidders on July 9, 2008.

6. MATH/SCIENCES/ENGINEERING BUILDING

The District submitted a final project proposal to the State Chancellor's Office on June 30, 2008. Though final budget numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$28,716,000 with \$18,000,000 anticipated from the state and \$10,716,000 proposed as

funded through basic aid. *The State Chancellor's Office is preparing for the funding request to the Legislative Analyst's Office.*

7. LOOP ROAD

The Board approved funding for the Loop Road project during the March board meeting. Currently, the project is estimated at \$2,100,000 which is believed to be an inadequate amount. Staff will hire an architectural firm to design and estimate this project and will bring updates to the Board in the future. The overall project budget is \$2,100,000 funded through basic aid.

8. M/S/E PLAZA RENNOVATION

Uneven settlement under the plaza area between the Library and the Math/ Science/ Engineering building has resulted in slab heaving, cracking and water penetration at the M/S/E building. R2A Architects have been enlisted to provide three options toward the design solution. Design is expected to commence in August 2008.

IRVINE VALLEY COLLEGE

1. PERFORMING ARTS CENTER AND PARKING LOT 5 EXTENSION

The District met with Arquitectonica and negotiated a \$15,000 design change order which is being recommended to the Board at this, July 28, 2008, meeting. Minor equipment orders remain. Warranty issues are being reviewed in earnest as the one year period following construction completion is coming to a close. Outstanding warranty issues include audio, electrical, seating and stage floor items. Total change orders represent 2.75% of the original contract amount.

2. BUSINESS SCIENCES & TECHNOLOGY INNOVATION CENTER

The building is 94% complete. Punch list, landscape and hardscape installations are underway. A potential code change related to fire sprinkler requirements is under review. DSA field inspector has requested additional calculations for the mounting detail on the glazing at the library. District Facilities staff meets with site staff weekly to define furniture and equipment needs. Except for the landscaping maintenance period, project completion is anticipated in July, 2008. Total change orders represent 1.35% of the original contract amount.

IRVINE VALLEY COLLEGE

3. B-200 SCIENCE LAB ANNEX AND B-239 REMODEL

The Board approved funding for additional accessible restroom facilities February 20, 2008. The CM firm and District staff are currently performing a constructability review and expect to have this completed in time for an August advertisement to bid. Prior to the costs for addressing the bathrooms, the architect estimates that additional \$1,360,000 will be required to complete this project. The Board approved an additional \$1,500,000 at the March 24, 2008, meeting. Construction is scheduled to start after contract award at the September, board meeting, and be completed in *October*, 2009. The overall project budget is \$6,980,000 funded through basic aid.

4. A-300 REMODEL FOR MUSIC DEPARTMENT

The architect has received DSA approval for the construction documents. The CM firm and staff are currently performing a constructability review and expect to have this completed in time for an August advertisement to bid. Construction is scheduled to start after contract award at the September, board meeting, *and be completed in June, 2009*. The overall project budget is \$2,484,000 funded through basic aid.

5. LIFE SCIENCES PROJECT

The state chancellor's office has recommended the Life Sciences building for inclusion in the 2008-09 state budget. Architectural selection is anticipated to begin *fall* of 2008. The overall project budget is \$24,628,000 with \$17,488,000 from the state and \$7,468,000 funded through basic aid.

6. FINE ARTS BUILDING

The District *submitted* a final project proposal to the State Chancellor's Office *on* June 30, 2008. Though final *budget* numbers will not be resolved until the State Chancellor's Office has completed the funding process, the overall project budget is anticipated at \$38,229,000 with \$28,305,000 anticipated from the state and \$9,924,000 proposed as funded through basic aid. *The State Chancellor's Office is preparing for the funding request to the Legislative Analyst's Office.*

7. BARRANCA ENTRANCE

The Board approved funding for the Barranca Entrance project during the March board meeting. Currently, the project is estimated at \$830,000 which is believed to be an inadequate amount. Staff will recommend an architectural firm to design and estimate this project and will bring updates to the Board in the future. The overall project budget is \$830,000 funded through basic aid.

ATEP1. ATEP RENOVATION

ATEP campus was substantially complete in time for the start of fall semester. Punch list items are being addressed. All windows have been tested for water tightness with a 62% failure rate. The contractor is in the process of developing remediation measures having received the final report. To date, total change orders represent 3.01% of the original contract amount.

Site development work is substantially complete. Punch work items are complete and the withheld retention *has been* released. Total change orders represent 3.22% of the original contract amount.

2. ATEP BUILDING DEMOLITION

The Environmental Consultant has performed building surveys and is currently developing the report, specifications and plans for hazardous material removal. Upon completion of this step, arrangements for building demolition can proceed. Although the exact date is not yet known, we anticipate this work will take place in spring of 2009.

3. ATEP LANDSCAPING IMPROVEMENT

Landscape plans have been developed in accordance with the City of Tustin's landscape palette. The City has reviewed the plans and returned with minor comments. After the Navy review, the Architect will address the comments. Upon final review by the City, documents will be ready for bid.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: List of Board Requested Reports
ACTION: Information

BACKGROUND

At the June 21, 2005 board meeting, members of the Board of Trustees requested a listing of reports requested by the board for the past six months. The listing is to include: date report is requested by the board, report topic, name of trustee requesting report, requested due date, person responsible for preparing the report and the date the report is scheduled to be submitted to the board for their review. At the July 19, 2005 board meeting, it is requested that this six-month report be a standing item on every board agenda, with old information dropped off and new requests added.

STATUS

The Board report listing (EXHIBIT A) for the past six months is coordinated and prepared by the Office of the Deputy Chancellor.

This report is intended to answer the questions of the South Orange County Community College District Board of Trustees. In the event, additional information would be useful or desired by the board, supplemental information will be provided.

**SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
LISTING OF BOARD REPORTS REQUESTED**

Date Report Requested	Report Topic	Board Member Requesting Report	Report Due Date	Report Prepared By:	Date Submitted to the Board of Trustees
6/24/08	Policy for Naming Buildings	Trustee Fuentes	September 2008	Gary Poertner	

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: SOCCCD: Report on Employees with Earnings Over \$90,000 for Fiscal Year 2007/2008
ACTION: Information

BACKGROUND

Members of the Board of Trustees requested a report on employees who made over \$90,000.

STATUS

The number of employees who had earnings in excess of \$90,000 for fiscal year 2007/2008 is attached as Exhibit A.

**South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08**

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
Academic Administrators							
1 Dean of Instruction and Student Svc	12	12	\$ 139,220	\$ 2,044	\$ 141,264	\$ 33,398	\$ 174,662
2 Vice President of Instruction	12	11	\$ 141,221	\$ 2,807	\$ 144,028	\$ 32,398	\$ 176,426
3 Director, CACT	12	12	\$ 141,807	\$ -	\$ 141,807	\$ 31,965	\$ 173,772
4 Asst Dean Hlth Sci, Hum Svcs & EI	12	12	\$ 141,807	\$ 1,800	\$ 143,607	\$ 32,302	\$ 175,909
5 Dean of Humanities and Fine Arts	12	12	\$ 143,286	\$ 5,182	\$ 148,468	\$ 30,707	\$ 179,174
6 Dean, PE, Kinesiology & Athletics	12	12	\$ 150,580	\$ 1,800	\$ 152,380	\$ 33,292	\$ 185,672
7 Dean/Health Sci/PE/Athletics	12	12	\$ 150,580	\$ 1,800	\$ 152,380	\$ 30,030	\$ 182,410
8 Dean/Health & Human Svcs/Emeritus I	12	12	\$ 156,604	\$ 1,800	\$ 158,404	\$ 33,938	\$ 192,342
9 Dean of Counseling Services	12	12	\$ 156,604	\$ 1,800	\$ 158,404	\$ 33,941	\$ 192,345
10 Dean/Counseling Svcs. & Spec. Prog.	12	12	\$ 162,868	\$ 9,322	\$ 172,190	\$ 33,164	\$ 205,354
11 Dean, Fine Arts	12	12	\$ 162,868	\$ 1,800	\$ 164,668	\$ 34,660	\$ 199,328
12 Dean, Career Tech Ed & Wkforce Dev	12	12	\$ 162,868	\$ 1,800	\$ 164,668	\$ 34,662	\$ 199,330
13 Dean/Social & Behavioral Sciences	12	12	\$ 162,868	\$ 1,800	\$ 164,668	\$ 34,662	\$ 199,330
14 Dean/Lib Arts/Learning Resources	12	12	\$ 162,868	\$ 1,800	\$ 164,668	\$ 31,385	\$ 196,053
15 Dean, Bus Sci, Wrkfce & Econ Dev.	12	12	\$ 162,868	\$ 1,800	\$ 164,668	\$ 34,677	\$ 199,345
16 Dean/Adv Tech & Applied Science	12	12	\$ 162,868	\$ 1,800	\$ 164,668	\$ 34,677	\$ 199,345
17 Dean/Math, Science & Engineering	12	12	\$ 162,868	\$ 1,896	\$ 164,763	\$ 34,710	\$ 199,473
18 Dean of Bus/Social Sci/Library Svcs	12	12	\$ 162,868	\$ 1,800	\$ 164,668	\$ 32,457	\$ 197,125
19 Vice Chancellor Tech & Learn Svcs	12	12	\$ 163,472	\$ 6,600	\$ 170,072	\$ 42,109	\$ 212,181
20 Provost (ATEP)	12	12	\$ 176,854	\$ 6,600	\$ 183,454	\$ 33,304	\$ 216,758
21 Vice President of Student Services	12	12	\$ 176,854	\$ 3,000	\$ 179,854	\$ 36,339	\$ 216,193
22 Vice Chancellor, Human Resources	12	12	\$ 182,236	\$ 7,200	\$ 189,436	\$ 37,261	\$ 226,697
23 Director, Info Tech, Prog Analysis	12	12	\$ 183,930	\$ 1,700	\$ 185,630	\$ 37,032	\$ 222,662
24 Vice Pres. for Student Services	12	12	\$ 183,930	\$ 3,000	\$ 186,930	\$ 37,120	\$ 224,050
25 Vice President for Instruction	12	12	\$ 183,930	\$ 3,000	\$ 186,930	\$ 37,113	\$ 224,043
26 President, Saddleback College	12	12	\$ 189,524	\$ 10,971	\$ 200,495	\$ 38,540	\$ 239,034
27 President, Irvine Valley College	12	12	\$ 204,990	\$ 7,800	\$ 212,790	\$ 39,794	\$ 252,584
28 Deputy Chancellor	12	12	\$ 219,029	\$ 7,800	\$ 226,829	\$ 41,295	\$ 268,124
29 Chancellor	12	12	\$ 248,009	\$ 10,440	\$ 258,449	\$ 40,699	\$ 299,148

* Includes overload, overtime, stipends and summer work.

** Total Benefits include District paid PERS, STRS, OASDI, Medicare, Unemployment Insurance, Workers' Compensation Insurance, and health & welfare benefits as applicable to each employee.

South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
Faculty							
1 Computer Info Systems Instructor	10	12	\$ 59,959	\$ 36,982	\$ 96,941	\$ 26,801	\$ 123,742
2 Sociology Instructor	10	12	\$ 63,061	\$ 28,134	\$ 91,195	\$ 26,059	\$ 117,254
3 Speech/Forensics Instructor	10	12	\$ 65,128	\$ 41,515	\$ 106,643	\$ 27,762	\$ 134,405
4 Communication Arts Instructor	10	12	\$ 66,162	\$ 47,257	\$ 113,419	\$ 28,499	\$ 141,918
5 Admin. of Justice Instructor	10	12	\$ 67,196	\$ 36,510	\$ 103,706	\$ 24,238	\$ 127,944
6 Earth Sci/Marine Sciences Instructor	10	12	\$ 67,769	\$ 38,252	\$ 106,021	\$ 27,771	\$ 133,792
7 Anthropology Instructor	10	12	\$ 68,229	\$ 24,701	\$ 92,930	\$ 26,150	\$ 119,080
8 Librarian	10	12	\$ 68,229	\$ 22,820	\$ 91,049	\$ 22,903	\$ 113,952
9 Child Dev & Educational Studies	10	12	\$ 68,253	\$ 28,270	\$ 96,523	\$ 23,300	\$ 119,823
10 American Sign Language Instructor	10	12	\$ 69,310	\$ 24,510	\$ 93,820	\$ 26,477	\$ 120,297
11 Graphic Communications Instructor	10	12	\$ 69,613	\$ 48,328	\$ 117,942	\$ 29,190	\$ 147,132
12 Counselor	10	12	\$ 70,215	\$ 41,772	\$ 111,987	\$ 27,157	\$ 139,145
13 Mathematics Instructor	10	12	\$ 71,331	\$ 64,845	\$ 136,176	\$ 31,102	\$ 167,279
14 Fashion Instructor	10	12	\$ 71,331	\$ 22,737	\$ 94,068	\$ 26,442	\$ 120,511
15 Speech Instructor	10	12	\$ 71,331	\$ 40,509	\$ 111,840	\$ 25,193	\$ 137,033
16 Biology Instructor	10	12	\$ 71,354	\$ 35,599	\$ 106,953	\$ 27,922	\$ 134,874
17 CIM Instr (LAN Focus) IVC	10	12	\$ 71,882	\$ 26,506	\$ 98,388	\$ 27,042	\$ 125,430
18 Physical Education Instructor	10	12	\$ 72,384	\$ 47,830	\$ 120,214	\$ 29,373	\$ 149,587
19 Oceanography Instructor	10	12	\$ 72,411	\$ 20,065	\$ 92,476	\$ 26,198	\$ 118,673
20 Radio Instructor (Communicat. Arts)	10	12	\$ 73,398	\$ 30,822	\$ 104,220	\$ 26,158	\$ 130,378
21 Environmental Studies Instructor	10	12	\$ 73,424	\$ 51,364	\$ 124,788	\$ 29,582	\$ 154,370
22 PE Instructor/Head Softball Coach	10	12	\$ 73,608	\$ 27,796	\$ 101,404	\$ 27,299	\$ 128,704
23 Mathematics Instructor	10	12	\$ 74,432	\$ 89,105	\$ 163,537	\$ 30,639	\$ 194,176
24 Accounting Instructor	10	11	\$ 74,432	\$ 18,979	\$ 93,411	\$ 23,755	\$ 117,166
25 History Instructor	10	12	\$ 74,432	\$ 50,655	\$ 125,087	\$ 29,980	\$ 155,066
26 Biology Instructor (Anat/Org)	10	12	\$ 74,455	\$ 44,186	\$ 118,640	\$ 29,236	\$ 147,877
27 Psychology Instructor	10	12	\$ 74,481	\$ 36,669	\$ 111,150	\$ 28,331	\$ 139,481
28 English Composition Instructor	10	12	\$ 75,107	\$ 26,350	\$ 101,457	\$ 27,268	\$ 128,725
29 Psychology Instructor	10	12	\$ 75,492	\$ 40,244	\$ 115,736	\$ 25,514	\$ 141,251
30 Human Development Instructor	10	12	\$ 75,862	\$ 17,326	\$ 93,188	\$ 33,205	\$ 126,393
31 Mathematics Instructor	10	12	\$ 76,500	\$ 23,922	\$ 100,422	\$ 27,050	\$ 127,472
32 Music Instructor/Vocal	10	12	\$ 76,740	\$ 31,019	\$ 107,759	\$ 28,100	\$ 135,859

* Includes overload, overtime, stipends and summer work.

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**South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08**

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
<u>Faculty</u>							
33 Reading Instructor	10	12	\$ 77,168	\$ 23,534	\$ 100,702	\$ 27,084	\$ 127,786
34 Mathematics Instructor	10	12	\$ 77,559	\$ 29,220	\$ 106,779	\$ 27,946	\$ 134,725
35 Humanities Instructor	10	12	\$ 77,559	\$ 30,057	\$ 107,616	\$ 28,092	\$ 135,709
36 Anthropology Instructor	10	12	\$ 78,567	\$ 25,594	\$ 104,161	\$ 27,646	\$ 131,807
37 Automotive Technology Instructor	10	12	\$ 78,567	\$ 30,605	\$ 109,172	\$ 28,251	\$ 137,423
38 Librarian	10	12	\$ 78,567	\$ 39,702	\$ 118,269	\$ 29,105	\$ 147,373
39 Counselor (General & Articulation)	10	12	\$ 79,191	\$ 14,454	\$ 93,645	\$ 26,364	\$ 120,009
40 Office Info. Systems Instructor	10	12	\$ 79,363	\$ 42,685	\$ 122,048	\$ 29,597	\$ 151,645
41 Theatre Arts Instructor	10	12	\$ 79,452	\$ 25,850	\$ 105,302	\$ 27,762	\$ 133,064
42 Mathematics Instructor	10	12	\$ 79,627	\$ 14,548	\$ 94,175	\$ 26,483	\$ 120,658
43 Geology Instructor	10	12	\$ 79,627	\$ 23,689	\$ 103,316	\$ 27,478	\$ 130,793
44 English Instructor	10	12	\$ 79,646	\$ 22,258	\$ 101,904	\$ 27,495	\$ 129,399
45 Dance/PE Instructor	10	12	\$ 79,665	\$ 24,899	\$ 104,564	\$ 27,668	\$ 132,231
46 PE Instructor (Exer Physiology)	10	12	\$ 79,684	\$ 33,491	\$ 113,175	\$ 28,271	\$ 141,446
47 Biology Instructor	10	12	\$ 80,129	\$ 37,513	\$ 117,642	\$ 29,149	\$ 146,792
48 Counselor	10	12	\$ 80,408	\$ 43,113	\$ 123,521	\$ 30,028	\$ 153,549
49 EOPS/CARE Counselor	10	12	\$ 80,408	\$ 10,859	\$ 91,267	\$ 26,267	\$ 117,534
50 Health & Asst. Baseball Coach	10	12	\$ 80,509	\$ 27,603	\$ 108,112	\$ 24,853	\$ 132,965
51 Music Instructor	10	12	\$ 81,677	\$ 16,021	\$ 97,697	\$ 23,596	\$ 121,294
52 Art History Instructor	10	12	\$ 81,694	\$ 27,177	\$ 108,871	\$ 28,163	\$ 137,035
53 English Composition Instructor	10	12	\$ 81,694	\$ 11,745	\$ 93,439	\$ 23,236	\$ 116,676
54 Psychology Instructor	10	12	\$ 81,694	\$ 30,889	\$ 112,583	\$ 25,320	\$ 137,903
55 Marine Science Instructor	10	12	\$ 82,222	\$ 9,720	\$ 91,942	\$ 26,356	\$ 118,299
56 Nursing Instructor	10	12	\$ 82,702	\$ 19,061	\$ 101,763	\$ 27,401	\$ 129,164
57 Counselor (Generalist/Articulation)	10	12	\$ 82,702	\$ 21,821	\$ 104,523	\$ 27,794	\$ 132,317
58 Child Dev & Educational Studies	10	12	\$ 82,702	\$ 64,835	\$ 147,537	\$ 29,333	\$ 176,871
59 Biology Instructor	10	12	\$ 82,702	\$ 12,752	\$ 95,454	\$ 26,765	\$ 122,219
60 Economics Instructor	10	12	\$ 82,702	\$ 39,253	\$ 121,955	\$ 29,595	\$ 151,550
61 Nursing Instructor	10	12	\$ 83,504	\$ 25,169	\$ 108,673	\$ 28,170	\$ 136,843
62 PE Instructor/Swim-Water Polo Coach	10	12	\$ 83,679	\$ 15,700	\$ 99,379	\$ 23,831	\$ 123,210
63 Nursing Instructor	10	12	\$ 83,783	\$ 20,395	\$ 104,178	\$ 27,548	\$ 131,726
64 AmeriCorps Coordinator/Counselor	10	12	\$ 84,938	\$ 15,435	\$ 100,373	\$ 27,310	\$ 127,682

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South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
Faculty							
65 Nursing Instructor	10	12	\$ 85,171	\$ 10,711	\$ 95,882	\$ 26,636	\$ 122,518
66 Automotive Technology Instructor	10	12	\$ 85,470	\$ 25,302	\$ 110,772	\$ 28,298	\$ 139,070
67 Mathematics Instructor	10	12	\$ 85,827	\$ 51,294	\$ 137,121	\$ 31,365	\$ 168,486
68 Biology Instructor	10	12	\$ 85,829	\$ 30,608	\$ 116,437	\$ 29,039	\$ 145,476
69 History Instructor	10	12	\$ 85,829	\$ 7,315	\$ 93,144	\$ 26,394	\$ 119,538
70 Chemistry Instructor	10	12	\$ 85,876	\$ 7,275	\$ 93,151	\$ 23,205	\$ 116,356
71 Electronics Technology Instructor	10	12	\$ 86,837	\$ 3,779	\$ 90,616	\$ 26,192	\$ 116,808
72 Political Science Instructor	10	12	\$ 86,837	\$ 44,254	\$ 131,091	\$ 28,892	\$ 159,983
73 Nurse, IVC	10	12	\$ 86,837	\$ 19,202	\$ 106,039	\$ 26,562	\$ 132,601
74 Mathematics Instructor	10	12	\$ 86,837	\$ 66,194	\$ 153,031	\$ 33,029	\$ 186,060
75 Nursing Instructor (Ped/Med-Surg)	10	12	\$ 87,092	\$ 26,595	\$ 113,686	\$ 28,750	\$ 142,436
76 English Instructor	10	12	\$ 87,104	\$ 25,318	\$ 112,422	\$ 27,937	\$ 140,359
77 Geology/Marine Science Instructor	10	12	\$ 87,365	\$ 5,659	\$ 93,025	\$ 26,486	\$ 119,510
78 PE Head Men's/Women's Track Coach	10	12	\$ 87,591	\$ 11,263	\$ 98,854	\$ 27,032	\$ 125,886
79 Political Science Instructor	10	12	\$ 87,897	\$ 16,665	\$ 104,562	\$ 27,806	\$ 132,368
80 Emergency Medical Tech. Instructor	10	12	\$ 88,066	\$ 25,481	\$ 113,547	\$ 27,915	\$ 141,462
81 Counselor	10	12	\$ 88,336	\$ 13,773	\$ 102,109	\$ 35,330	\$ 137,439
82 Art Instructor/Ceramics	10	12	\$ 88,399	\$ 39,082	\$ 127,481	\$ 30,250	\$ 157,732
83 PE Instructor/Hd Wms Bsktball Coach	10	12	\$ 88,564	\$ 38,552	\$ 127,116	\$ 30,080	\$ 157,196
84 ESL Instructor	10	12	\$ 90,270	\$ 22,377	\$ 112,646	\$ 28,591	\$ 141,238
85 Counselor	10	12	\$ 90,600	\$ 38,474	\$ 129,074	\$ 36,541	\$ 165,615
86 Mathematics Instructor	10	12	\$ 90,973	\$ 37,469	\$ 128,442	\$ 27,035	\$ 155,477
87 Visual Arts (Digital) Instructor	10	12	\$ 91,406	\$ 2,826	\$ 94,232	\$ 26,562	\$ 120,794
88 Counselor	10	12	\$ 91,762	\$ 30,600	\$ 122,362	\$ 29,723	\$ 152,085
89 History Instructor	10	12	\$ 92,032	\$ 20,903	\$ 112,935	\$ 28,584	\$ 141,519
90 Art Instructor	10	12	\$ 92,032	\$ 3,798	\$ 95,830	\$ 26,621	\$ 122,451
91 Nursing Instructor	10	12	\$ 93,004	\$ 10,061	\$ 103,065	\$ 24,348	\$ 127,413
92 PE Instr/Women's Sftbl/Soccer Coach	10	12	\$ 93,256	\$ 18,466	\$ 111,722	\$ 27,651	\$ 139,373
93 LD/Acquired Brain Injury Specialist	10	12	\$ 94,074	\$ 1,958	\$ 96,032	\$ 26,809	\$ 122,841
94 Emeritus Art Instructor/Painting	10	12	\$ 94,106	\$ 2,787	\$ 96,893	\$ 26,843	\$ 123,736
95 PE Instructor/Hd.Men's Basketball	10	12	\$ 94,307	\$ 12,869	\$ 107,176	\$ 24,790	\$ 131,966
96 Librarian	10	12	\$ 95,108	\$ 29,873	\$ 124,981	\$ 29,916	\$ 154,897

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South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
Faculty							
97 Paramedic Program Instructor/Dir.	10	12	\$ 95,305	\$ 6,093	\$ 101,398	\$ 27,443	\$ 128,841
98 Biological Sciences Instructor	10	12	\$ 96,167	\$ 12,752	\$ 108,919	\$ 28,163	\$ 137,082
99 Philosophy Instructor	10	12	\$ 97,175	\$ 3,798	\$ 100,973	\$ 26,048	\$ 127,020
100 CIM Digital Graphic/Web Application	10	12	\$ 97,491	\$ 10,949	\$ 108,441	\$ 27,986	\$ 136,427
101 Nursing Instructor	10	12	\$ 98,232	\$ 11,968	\$ 110,199	\$ 26,930	\$ 137,130
102 Sociology Instructor	10	12	\$ 98,235	\$ 18,847	\$ 117,082	\$ 27,533	\$ 144,615
103 Biology Instructor	10	12	\$ 98,235	\$ 868	\$ 99,103	\$ 27,083	\$ 126,186
104 Art Instructor	10	12	\$ 98,235	\$ 19,613	\$ 117,848	\$ 29,332	\$ 147,181
105 Physics/Astronomy Instructor	10	12	\$ 98,281	\$ 3,537	\$ 101,818	\$ 26,101	\$ 127,919
106 PE Instructor/Head Volleyball (M&W)	10	12	\$ 98,499	\$ 21,714	\$ 120,213	\$ 29,458	\$ 149,671
107 Counselor	10	12	\$ 98,556	\$ 13,696	\$ 112,252	\$ 28,687	\$ 140,938
108 Librarian	10	12	\$ 99,243	\$ 25,950	\$ 125,193	\$ 28,378	\$ 153,571
109 Spanish Instructor	10	12	\$ 99,289	\$ 55,954	\$ 155,243	\$ 33,341	\$ 188,584
110 Biology Instructor (Anat./Zoology)	10	12	\$ 99,382	\$ 8,145	\$ 107,527	\$ 28,092	\$ 135,620
111 Writing Instructor	10	12	\$ 99,771	\$ 26,001	\$ 125,773	\$ 30,101	\$ 155,873
112 PE Instructor (Men's Soccer/Badmtn)	10	12	\$ 99,893	\$ 32,108	\$ 132,001	\$ 30,760	\$ 162,761
113 Accounting Instructor	10	12	\$ 100,277	\$ 21,024	\$ 121,301	\$ 24,277	\$ 145,577
114 Spanish Instructor	10	12	\$ 100,277	\$ -	\$ 100,277	\$ 25,887	\$ 126,164
115 Math/Computer Science Instructor	10	12	\$ 100,277	\$ -	\$ 100,277	\$ 27,306	\$ 127,583
116 Mathematics Instructor	10	12	\$ 100,277	\$ 6,677	\$ 106,954	\$ 26,659	\$ 133,613
117 Anthropology Instructor	10	12	\$ 100,302	\$ 33,439	\$ 133,741	\$ 31,101	\$ 164,842
118 ESL Instructor	10	12	\$ 100,302	\$ 18,524	\$ 118,826	\$ 29,322	\$ 148,148
119 Music Instructor (Theory/Composit.)	10	12	\$ 100,417	\$ 17,804	\$ 118,220	\$ 29,228	\$ 147,448
120 Health Education Instructor	10	12	\$ 100,786	\$ 2,801	\$ 103,588	\$ 26,289	\$ 129,877
121 Art Instructor	10	12	\$ 100,805	\$ 3,171	\$ 103,976	\$ 24,938	\$ 128,914
122 Art Instructor	10	12	\$ 100,805	\$ 18,204	\$ 119,010	\$ 27,812	\$ 146,821
123 Fine Arts Instructor	10	12	\$ 100,805	\$ 10,974	\$ 111,780	\$ 27,149	\$ 138,928
124 Counselor	10	12	\$ 100,822	\$ 21,516	\$ 122,338	\$ 26,544	\$ 148,883
125 Music Instructor (Instrumental)	10	12	\$ 100,833	\$ 35,137	\$ 135,970	\$ 31,311	\$ 167,282
126 Architecture Instructor	10	12	\$ 101,156	\$ 19,370	\$ 120,525	\$ 26,268	\$ 146,793
127 Mathematics Instructor	10	12	\$ 101,310	\$ -	\$ 101,310	\$ 27,415	\$ 128,725
128 Business Law Instructor	10	12	\$ 101,862	\$ 40,946	\$ 142,808	\$ 30,152	\$ 172,960

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**South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08**

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
Faculty							
129 Learning Disabilities Specialist	10	12	\$ 101,926	\$ 6,758	\$ 108,684	\$ 28,173	\$ 136,857
130 PE Instructor/Ass't Ftbl Coach	10	12	\$ 102,075	\$ 19,555	\$ 121,630	\$ 29,564	\$ 151,194
131 Economics Instructor	10	12	\$ 102,370	\$ 31,666	\$ 134,036	\$ 30,933	\$ 164,969
132 Communication Arts (Photo) Inst.	10	12	\$ 102,372	\$ -	\$ 102,372	\$ 26,183	\$ 128,555
133 Accounting Instructor	10	12	\$ 102,550	\$ 21,114	\$ 123,664	\$ 28,291	\$ 151,955
134 Biology Instructor	10	12	\$ 102,867	\$ 8,749	\$ 111,616	\$ 28,493	\$ 140,109
135 CIS Instructor	10	12	\$ 103,378	\$ 61,770	\$ 165,148	\$ 32,337	\$ 197,484
136 English Composition Instructor	10	12	\$ 103,378	\$ 21,113	\$ 124,491	\$ 29,996	\$ 154,487
137 Librarian	10	12	\$ 103,378	\$ 31,703	\$ 135,081	\$ 31,184	\$ 166,265
138 Theatre Arts Instructor	10	12	\$ 104,613	\$ 15,784	\$ 120,398	\$ 29,378	\$ 149,776
139 Counselor	10	12	\$ 105,351	\$ 29,621	\$ 134,972	\$ 31,221	\$ 166,193
140 PE Instructor/Head Football Coach	10	12	\$ 105,680	\$ 18,429	\$ 124,108	\$ 29,803	\$ 153,911
141 Art Instructor	10	12	\$ 105,973	\$ 39,680	\$ 145,654	\$ 30,434	\$ 176,088
142 Dance Instructor	10	12	\$ 106,241	\$ -	\$ 106,241	\$ 27,892	\$ 134,133
143 Mathematics Instructor	10	12	\$ 106,505	\$ 4,708	\$ 111,213	\$ 28,537	\$ 139,750
144 Music Instructor (Instrumental)	10	12	\$ 107,333	\$ 2,718	\$ 110,050	\$ 29,328	\$ 139,379
145 ESL Instructor	10	12	\$ 107,513	\$ 30,430	\$ 137,943	\$ 29,707	\$ 167,650
146 Nursing Instructor (Fund/Med-Surg)	10	12	\$ 107,513	\$ 37,838	\$ 145,351	\$ 32,048	\$ 177,398
147 Physics/Laser Technology Instructor	10	12	\$ 107,513	\$ -	\$ 107,513	\$ 28,102	\$ 135,615
148 Economics Instructor	10	12	\$ 107,608	\$ 18,084	\$ 125,692	\$ 30,166	\$ 155,858
149 History Instructor	10	12	\$ 108,572	\$ -	\$ 108,572	\$ 28,219	\$ 136,791
150 Chemistry Instructor	10	12	\$ 108,572	\$ 18,386	\$ 126,958	\$ 30,137	\$ 157,095
151 Economics Instructor	10	12	\$ 108,572	\$ 31,465	\$ 140,037	\$ 26,622	\$ 166,658
152 Real Estate Instructor	10	12	\$ 109,581	\$ 84,851	\$ 194,432	\$ 37,506	\$ 231,937
153 Counselor	10	12	\$ 109,854	\$ 37,804	\$ 147,658	\$ 32,600	\$ 180,258
154 English Instructor	10	12	\$ 110,109	\$ 6,467	\$ 116,576	\$ 29,078	\$ 145,654
155 French Instructor	10	12	\$ 110,640	\$ 22,627	\$ 133,267	\$ 30,909	\$ 164,176
156 Accounting/Business Law/Management	10	12	\$ 110,640	\$ 9,346	\$ 119,986	\$ 27,821	\$ 147,807
157 Counselor	10	12	\$ 110,986	\$ 32,515	\$ 143,501	\$ 32,135	\$ 175,636
158 Health Sciences Instructor	10	12	\$ 111,648	\$ 2,930	\$ 114,578	\$ 27,380	\$ 141,959
159 ESL Instructor	10	12	\$ 111,648	\$ 6,389	\$ 118,037	\$ 27,733	\$ 145,769
160 Art Instructor	10	12	\$ 111,648	\$ 14,655	\$ 126,303	\$ 28,447	\$ 154,749

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**South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08**

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
Faculty							
161 Speech Instructor	10	12	\$ 111,648	\$ 6,765	\$ 118,413	\$ 27,707	\$ 146,119
162 Mathematics Instructor	10	12	\$ 111,648	\$ 118	\$ 111,766	\$ 28,600	\$ 140,366
163 English Composition Instructor	10	12	\$ 111,648	\$ 208	\$ 111,856	\$ 28,663	\$ 140,519
164 English Composition Instructor	10	12	\$ 111,648	\$ 4,291	\$ 115,939	\$ 27,500	\$ 143,439
165 Psychology Instructor	10	12	\$ 111,648	\$ 28,983	\$ 140,631	\$ 29,575	\$ 170,206
166 Speech Instructor	10	12	\$ 111,648	\$ 7,196	\$ 118,844	\$ 29,348	\$ 148,192
167 CIM/OIS Instructor	10	12	\$ 111,648	\$ -	\$ 111,648	\$ 28,565	\$ 140,213
168 Human Services Instructor	10	12	\$ 111,648	\$ 15,868	\$ 127,516	\$ 28,652	\$ 156,169
169 Speech Instructor	10	12	\$ 111,648	\$ -	\$ 111,648	\$ 27,084	\$ 138,732
170 Mathematics Instructor	10	12	\$ 111,648	\$ 50,897	\$ 162,545	\$ 32,008	\$ 194,553
171 ESL Instructor	10	12	\$ 111,648	\$ -	\$ 111,648	\$ 27,077	\$ 138,725
172 Literature/Writing Instructor	10	12	\$ 111,648	\$ 3,861	\$ 115,509	\$ 27,462	\$ 142,972
173 Economics Instructor	10	12	\$ 111,648	\$ 2,808	\$ 114,456	\$ 27,289	\$ 141,746
174 Anthropology Instructor	10	12	\$ 111,648	\$ 35,040	\$ 146,688	\$ 30,332	\$ 177,020
175 Sociology Instructor	10	12	\$ 111,648	\$ 21,948	\$ 133,596	\$ 31,031	\$ 164,628
176 Music Instructor	10	12	\$ 111,648	\$ 11,541	\$ 123,189	\$ 28,170	\$ 151,359
177 Physics Instructor	10	12	\$ 111,648	\$ 417	\$ 112,065	\$ 28,423	\$ 140,487
178 Journalism Instructor	10	12	\$ 111,648	\$ 13,947	\$ 125,595	\$ 28,404	\$ 153,999
179 CIM Instructor	10	12	\$ 111,648	\$ 30,669	\$ 142,317	\$ 30,133	\$ 172,450
180 Mathematics Instructor	10	12	\$ 111,648	\$ 1,917	\$ 113,565	\$ 28,813	\$ 142,378
181 Business Instructor	10	12	\$ 111,648	\$ 5,382	\$ 117,030	\$ 27,588	\$ 144,617
182 Librarian	10	12	\$ 111,648	\$ 20,266	\$ 131,914	\$ 30,807	\$ 162,721
183 Nursing Instructor	10	12	\$ 111,648	\$ 6,241	\$ 117,889	\$ 27,406	\$ 145,296
184 P.E. Instructor	10	12	\$ 111,667	\$ 11,460	\$ 123,127	\$ 28,143	\$ 151,269
185 CIS Instructor	10	12	\$ 111,915	\$ 43,625	\$ 155,540	\$ 31,400	\$ 186,940
186 P.E. Instructor	10	12	\$ 111,922	\$ 38,078	\$ 149,999	\$ 30,741	\$ 180,740
187 P.E. Instructor	10	12	\$ 112,005	\$ -	\$ 112,005	\$ 27,120	\$ 139,125
188 Adaptive Physical Educ. Instructor	10	12	\$ 112,387	\$ 45,422	\$ 157,809	\$ 31,613	\$ 189,422
189 CIS Instructor	10	12	\$ 112,705	\$ 9,928	\$ 122,633	\$ 28,199	\$ 150,832
190 Nursing Instructor	10	12	\$ 112,705	\$ 3,937	\$ 116,641	\$ 27,584	\$ 144,225
191 Business Instructor	10	12	\$ 112,708	\$ 12,007	\$ 124,715	\$ 29,929	\$ 154,644
192 Communication Arts Instructor	10	12	\$ 112,724	\$ 22,820	\$ 135,544	\$ 29,291	\$ 164,835

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Employee Earnings \$90,000 and Above
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Faculty							
193 Mechanical Drafting/CAD Instructor	10	12	\$ 113,042	\$ 13,934	\$ 126,977	\$ 30,115	\$ 157,092
194 Nursing Instructor	10	12	\$ 113,233	\$ 1,061	\$ 114,294	\$ 27,352	\$ 141,646
195 Counselor	10	12	\$ 113,251	\$ -	\$ 113,251	\$ 28,753	\$ 142,004
196 History Instructor	10	12	\$ 113,716	\$ 23,454	\$ 137,170	\$ 29,750	\$ 166,920
197 Chemistry Instructor	10	12	\$ 113,762	\$ -	\$ 113,762	\$ 27,299	\$ 141,060
198 CIS Instructor	10	12	\$ 113,875	\$ 82,964	\$ 196,839	\$ 35,296	\$ 232,135
199 Legal Assisting/Paralegal	10	12	\$ 114,775	\$ 16,410	\$ 131,185	\$ 30,642	\$ 161,827
200 Theatre Arts Instructor	10	12	\$ 115,303	\$ 22,741	\$ 138,044	\$ 31,327	\$ 169,371
201 Music Instructor	10	12	\$ 116,615	\$ -	\$ 116,615	\$ 27,575	\$ 144,190
202 Philosophy Instructor	10	12	\$ 116,843	\$ -	\$ 116,843	\$ 27,584	\$ 144,427
203 German/ESL Instructor	10	12	\$ 116,843	\$ 3,183	\$ 120,026	\$ 29,497	\$ 149,524
204 English Composition Instructor	10	12	\$ 116,843	\$ 11,488	\$ 128,331	\$ 30,456	\$ 158,788
205 Philosophy Instructor	10	12	\$ 116,843	\$ 31,666	\$ 148,509	\$ 30,613	\$ 179,122
206 English Composition Instructor	10	12	\$ 116,843	\$ 39,262	\$ 156,105	\$ 31,377	\$ 187,481
207 English Composition Instructor	10	12	\$ 116,843	\$ 5,717	\$ 122,560	\$ 27,910	\$ 150,470
208 Mathematics Instructor	10	12	\$ 116,843	\$ 10,088	\$ 126,931	\$ 28,221	\$ 155,152
209 Psychology Instructor	10	12	\$ 116,843	\$ 87,616	\$ 204,459	\$ 35,998	\$ 240,457
210 Math/Computer Science Instructor	10	12	\$ 116,843	\$ -	\$ 116,843	\$ 29,140	\$ 145,983
211 English Composition Instructor	10	11	\$ 116,843	\$ -	\$ 116,843	\$ 26,088	\$ 142,931
212 Spanish Instructor	10	12	\$ 116,843	\$ 35,818	\$ 152,661	\$ 27,735	\$ 180,395
213 Political Science Instructor	10	12	\$ 116,843	\$ 2,530	\$ 119,373	\$ 27,805	\$ 147,178
214 Biology Instructor	10	12	\$ 116,843	\$ 26,385	\$ 143,228	\$ 29,994	\$ 173,222
215 English Literature Instructor	10	11	\$ 116,843	\$ 11,393	\$ 128,236	\$ 27,174	\$ 155,410
216 Mathematics Instructor	10	12	\$ 116,843	\$ 36,451	\$ 153,294	\$ 31,069	\$ 184,363
217 Nursing Instructor	10	12	\$ 116,843	\$ 19,773	\$ 136,616	\$ 29,598	\$ 166,214
218 Music Instructor	10	12	\$ 116,843	\$ 22,786	\$ 139,629	\$ 29,904	\$ 169,532
219 Health Sciences Instructor	10	12	\$ 117,352	\$ 569	\$ 117,922	\$ 29,257	\$ 147,179
220 Horticulture/Biology Instructor	10	12	\$ 117,722	\$ 67,533	\$ 185,255	\$ 34,343	\$ 219,597
221 Computer Science Instructor	10	12	\$ 117,900	\$ 44,427	\$ 162,327	\$ 34,263	\$ 196,590
222 Chemistry Instructor	10	12	\$ 117,900	\$ 21,669	\$ 139,569	\$ 29,748	\$ 169,317
223 Geology Instructor	10	12	\$ 118,556	\$ 12,462	\$ 131,018	\$ 28,966	\$ 159,984
224 Biology/Horticulture Instructor	10	12	\$ 118,957	\$ 54,363	\$ 173,320	\$ 33,937	\$ 207,257

* Includes overload, overtime, stipends and summer work.

** Total Benefits include District paid PERS, STRS, OASDI, Medicare, Unemployment Insurance, Workers' Compensation Insurance, and health & welfare benefits as applicable to each employee.

**South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08**

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
<u>Faculty</u>							
225 Mathematics Instructor	10	12	\$ 118,957	\$ 27,924	\$ 146,881	\$ 30,510	\$ 177,391
226 Counselor	10	12	\$ 120,047	\$ 42,989	\$ 163,036	\$ 32,200	\$ 195,237
227 CIM Instructor/Lab Instructor	10	12	\$ 121,541	\$ 70,535	\$ 192,076	\$ 34,849	\$ 226,925
228 Counselor	10	12	\$ 122,311	\$ 60,245	\$ 182,556	\$ 34,001	\$ 216,557
229 Counselor	10	12	\$ 122,311	\$ 54,393	\$ 176,704	\$ 33,428	\$ 210,132
230 Counselor	10	12	\$ 122,311	\$ 24,979	\$ 147,290	\$ 30,681	\$ 177,971
231 Learning Disabilities Specialist	10	12	\$ 122,311	\$ 21,361	\$ 143,672	\$ 29,817	\$ 173,489
232 PE Instructor/Mens Basketball Coach	10	11	\$ 125,791	\$ 17,396	\$ 143,187	\$ 28,545	\$ 171,733
233 P.E. Instructor/Mens Baseball Coach	10	12	\$ 126,704	\$ 30,756	\$ 157,460	\$ 33,523	\$ 190,983
234 Counselor	10	12	\$ 128,002	\$ 12,201	\$ 140,203	\$ 29,913	\$ 170,117
235 Counselor	10	12	\$ 128,002	\$ 21,402	\$ 149,404	\$ 30,675	\$ 180,079
236 Counselor - EOPS	10	12	\$ 143,798	\$ 26,324	\$ 170,122	\$ 32,769	\$ 202,891
<u>Classified Bargaining Unit</u>							
1 Senior Lab Technician, Computers	12	12	\$ 70,674	\$ 30,359	\$ 101,033	\$ 32,959	\$ 133,992
2 Lead Building Maintenance Worker	12	12	\$ 73,812	\$ 18,823	\$ 92,635	\$ 32,192	\$ 124,827
3 Senior Lab Technician, Computers	12	12	\$ 78,379	\$ 16,568	\$ 94,947	\$ 33,115	\$ 128,063
4 Athletic Trainer	12	12	\$ 78,780	\$ 31,101	\$ 109,881	\$ 34,744	\$ 144,626
5 Grants Analyst	12	12	\$ 81,948	\$ 21,730	\$ 103,678	\$ 34,027	\$ 137,704
6 Network Systems Administrator	12	12	\$ 86,918	\$ 24,897	\$ 111,815	\$ 31,807	\$ 143,622
7 Programmer Analyst	12	12	\$ 91,886	\$ 1,332	\$ 93,218	\$ 33,883	\$ 127,101
8 Network Systems Technician III	12	12	\$ 93,480	\$ 44,978	\$ 138,458	\$ 38,645	\$ 177,103
9 Diagnostic Testing Specialist	10	12	\$ 95,130	\$ 20,996	\$ 116,126	\$ 37,355	\$ 153,481
10 Network Systems Administrator	12	12	\$ 96,954	\$ 12,320	\$ 109,274	\$ 36,081	\$ 145,355
11 Senior Programmer/Analyst	12	12	\$ 102,858	\$ 500	\$ 103,358	\$ 36,009	\$ 139,367

* Includes overload, overtime, stipends and summer work.

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South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
<u>Classified Leadership</u>							
1 Director of Learning Assistance	12	12	\$ 85,764	\$ 16,950	\$ 102,714	\$ 34,280	\$ 136,994
2 Systems Mgr - HR Info Systems	12	12	\$ 89,664	\$ 600	\$ 90,264	\$ 33,730	\$ 123,994
3 Asst. Dir. of Facilities Planning	12	12	\$ 89,664	\$ 600	\$ 90,264	\$ 30,491	\$ 120,755
4 Facilities Maint & Oper Manager	12	12	\$ 91,790	\$ 600	\$ 92,390	\$ 34,105	\$ 126,495
5 Central Services Manager	12	12	\$ 95,664	\$ -	\$ 95,664	\$ 34,848	\$ 130,512
6 Director of Fiscal Services	12	12	\$ 96,624	\$ 600	\$ 97,224	\$ 31,778	\$ 129,002
7 Dir of College Radio Station Oper	12	12	\$ 98,088	\$ 10,755	\$ 108,843	\$ 32,601	\$ 141,444
8 Telecomm & Network Security Manager	12	12	\$ 98,696	\$ 15,156	\$ 113,852	\$ 35,797	\$ 149,649
9 Acting Dir. Admiss, Recrds, Enrol. Svcs	12	12	\$ 102,699	\$ -	\$ 102,699	\$ 36,196	\$ 138,895
10 Payroll Manager	12	12	\$ 105,828	\$ -	\$ 105,828	\$ 36,455	\$ 142,283
11 Mgr-Off of the Chanc & Trustee Svcs	12	12	\$ 105,828	\$ -	\$ 105,828	\$ 36,706	\$ 142,534
12 Child Development Center Mgr.	12	12	\$ 105,828	\$ -	\$ 105,828	\$ 36,444	\$ 142,272
13 Systems Mgr-Management Info Systems	12	12	\$ 105,828	\$ 500	\$ 106,328	\$ 36,482	\$ 142,810
14 Risk Manager	12	12	\$ 105,828	\$ 600	\$ 106,428	\$ 36,396	\$ 142,824
15 Purchasing Manager	12	12	\$ 105,828	\$ -	\$ 105,828	\$ 36,453	\$ 142,281
16 Child Development Center Mgr.	12	12	\$ 105,828	\$ -	\$ 105,828	\$ 36,443	\$ 142,271
17 Director, Emeritus Inst. Prog.	12	12	\$ 107,388	\$ -	\$ 107,388	\$ 36,835	\$ 144,223
18 Deputy Chief of Pol/Asst Director	12	12	\$ 109,888	\$ 600	\$ 110,488	\$ 36,795	\$ 147,283
19 Director of Student Development	12	12	\$ 112,548	\$ -	\$ 112,548	\$ 37,559	\$ 150,107
20 Admissions & Records Registrar	12	12	\$ 112,548	\$ -	\$ 112,548	\$ 37,530	\$ 150,078
21 Advanced Technology Center Director	12	12	\$ 112,548	\$ 10,313	\$ 122,861	\$ 34,621	\$ 157,483
22 Director of Extended Education	12	12	\$ 117,708	\$ -	\$ 117,708	\$ 38,210	\$ 155,918
23 Financial Aid Director	12	12	\$ 117,708	\$ -	\$ 117,708	\$ 34,764	\$ 152,472
24 Dir of Student Health Center	12	12	\$ 117,708	\$ -	\$ 117,708	\$ 37,970	\$ 155,678
25 Financial Aid Director	12	12	\$ 117,708	\$ -	\$ 117,708	\$ 38,079	\$ 155,787
26 Dir/Safety & Sec/Chf of Police	12	12	\$ 117,708	\$ 600	\$ 118,308	\$ 38,085	\$ 156,393
27 Dir, Outreach & Comm Relations	12	12	\$ 117,708	\$ -	\$ 117,708	\$ 38,046	\$ 155,754
28 Dis Dir Publ Aff/Intergov Relations	12	12	\$ 121,140	\$ 1,200	\$ 122,340	\$ 38,944	\$ 161,284
29 Director, College Foundation	12	12	\$ 121,140	\$ -	\$ 121,140	\$ 35,406	\$ 156,546
30 District Dir of Fac Plan/Purchasing	12	12	\$ 123,637	\$ 2,943	\$ 126,580	\$ 39,157	\$ 165,737
31 Director, College Foundation	12	12	\$ 126,864	\$ 600	\$ 127,464	\$ 39,512	\$ 166,976
32 Director Instructional Support Svcs	12	12	\$ 132,600	\$ 600	\$ 133,200	\$ 40,038	\$ 173,238

* Includes overload, overtime, stipends and summer work.

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**South Orange County Community College District
Employee Earnings \$90,000 and Above
Fiscal Year 2007-08**

<u>Position Title</u>	<u>Assigned Months</u>	<u>Paid Months</u>	<u>Base Annual Salary</u>	<u>Additional Earnings*</u>	<u>Total Earnings</u>	<u>Total Benefits **</u>	<u>Total Annual Compensation</u>
<u>Classified Leadership</u>							
33 Director of Fiscal Services	12	12	\$ 132,600	\$ 600	\$ 133,200	\$ 39,807	\$ 173,007
34 Director of Facilities	12	12	\$ 138,012	\$ 400	\$ 138,412	\$ 41,006	\$ 179,418
35 Assistant Director, Human Resources	12	12	\$ 144,480	\$ 600	\$ 145,080	\$ 41,731	\$ 186,811
36 Assoc. Dir/Info Tech (AC & SP)	12	12	\$ 150,948	\$ 1,150	\$ 152,098	\$ 42,768	\$ 194,866
37 Director/Technology Services	12	12	\$ 150,948	\$ 600	\$ 151,548	\$ 42,325	\$ 193,873
38 Director of Facilities	12	12	\$ 150,948	\$ 600	\$ 151,548	\$ 42,553	\$ 194,101
39 Assoc. Dir IT-Admin Systems & Svcs.	12	12	\$ 150,948	\$ 500	\$ 151,448	\$ 42,525	\$ 193,973
40 Dir. of Admiss. Rcrds & Enroll Serv.	12	12	\$ 150,948	\$ -	\$ 150,948	\$ 42,491	\$ 193,439
41 Director of Technology Services	12	12	\$ 150,948	\$ 14,116	\$ 165,064	\$ 42,832	\$ 207,896
42 District Dir of Human Resources	12	12	\$ 157,836	\$ 600	\$ 158,436	\$ 43,668	\$ 202,104
43 District Director of Fiscal Svcs	12	12	\$ 159,648	\$ 600	\$ 160,248	\$ 44,060	\$ 204,308
<u>Police Officers Association</u>							
1 Police Officer	12	12	\$ 71,268	\$ 23,932	\$ 95,200	\$ 32,093	\$ 127,292
2 Police Officer	12	12	\$ 73,159	\$ 29,391	\$ 102,551	\$ 33,677	\$ 136,228
3 Police Officer	12	12	\$ 85,052	\$ 8,046	\$ 93,098	\$ 29,989	\$ 123,088

Employees Earnings \$90,000 and Above

Academic Administrators	29
Faculty	236
Classified Bargaining Unit	11
Classified Leadership	43
POA	3
Grand Total	322

* Includes overload, overtime, stipends and summer work.

** Total Benefits include District paid PERS, STRS, OASDI, Medicare, Unemployment Insurance, Workers' Compensation Insurance, and health & welfare benefits as applicable to each employee.

TO: Board of Trustees
FROM: Dr. Raghu P. Mathur, Chancellor
RE: Written Reports
ACTION: None

Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

President, Saddleback College
President, Irvine Valley College
Provost, ATEP
Associated Student Government of SC
Associated Students of IVC
Saddleback College Academic Senate
Irvine Valley College Academic Senate
Faculty Association
California School Employees Association
Saddleback College Classified Senate
Irvine Valley College Classified Senate
District Services Classified Senate
Police Officers' Association

TO: Members of the Board of Trustees
Dr. Raghu Mathur, Chancellor

FROM: Saddleback College Office of the President

SUBJECT: REPORT FOR JULY 28, 2008 BOARD OF TRUSTEES' MEETING

Construction of the Saddleback College Veterans Memorial is underway outside the Administration and Governance Building. The Saddleback College Foundation is raising money through personalized brick sales that will be placed on the pathway of the memorial. Also, the City of Aliso Viejo has committed \$5,000 to the project, making it the eighth municipality to donate (previous city donations have come from Mission Viejo, San Clemente, Dana Point, Laguna Hills, Laguna Niguel, Lake Forest, and Rancho Santa Margarita).

Student Services

The Transfer Center conducted eight University of California application workshops for students interested in applying for Winter 2009 admission.

The Transfer Center, in a joint venture with the Saddleback College Honors Program, conducted honors program workshops on Tuesday, July 1 and Thursday, July 10. The workshops focused on the requirements for entrance into the Honors Program, the requirements to complete the Honors Program, Intersegmental General Education Transfer Curriculum (IGETC), and transfer agreements.

The various university representatives who visited the Transfer Center during the month of July included: UC Irvine, CSU Fullerton's Center for Careers in Teaching (CCT) and Cal Poly Pomona. Students were able to make individual appointments with representatives to discuss admission criteria and to obtain additional information about the school.

The following universities hosted visits in the Student Services Center (SSC) Quad: Academy of Art University and Vanguard University. Students were able to obtain information from the university regarding admission requirements and academic programs.

Connor Ames, the Associated Student Government Vice President, attended the June Board Meeting and introduced himself to the Trustees. He spoke on behalf of student government in support of the state-proposed increase in the student health fee.

The ASG Summer Budget Committee is finalizing the appropriation review and will be putting together the notification letters which should be distributed by the end of July.

The ASG President, Vice President, Chief of Staff and Treasurer are conducting interviews of new and returning students for placement into student government officer and general member positions.

The ASG Retreat Committee is in the process of planning the fall event to include ice breakers, menus, mock meetings, workshops on parliamentary procedures, Brown Act, constitution and bylaws, and a 2008-2009 tentative events calendar.

Health Sciences, Human Services, and Emeritus Institute

On July 2nd approximately 120 people attended the graduation of 25 Medical Assistant Students. Professor and Department Chair Kay Stevens presented the students with certificates of achievement, flowers, and pins to commemorate the completion of this three semester program in administrative, clinical or comprehensive medical assisting.

Those attending included Dr. Raghu Mathur, Chancellor; Dr. Rajen Vurdien, Vice-President for Instruction; Dr. Colombo, Medical Assistant Director; and Tammy Rice, Interim Dean of Health Science, Human Services & Emeritus Institute. Their encouraging words reflected the merits of this program and what it will mean to the graduates to have achieved this milestone.

Those graduating shared their personal thoughts about their accomplishments as they individually came forward. Rounding out the program were guest speakers and graduates Amanda Lo and Terry Allen who thanked their families and instructors, Susan White-Alcover, Safiah Mamoon, Professor Rob Henry, Doug Alexander and Professor Stevens for supporting them during this time.

Fine Arts

Construction of the Fine Arts restroom is underway and events held in the McKinney Theatre in July went smoothly, due to diligent staff and good signage.

Choir Auditions were held on August 12 and 19 for the Women's Camerata, Saddleback Community Chorale, and Concert Choir.

Theatre Arts auditions took place on August 26 and 27 for *To Kill A Mockingbird*, *Charley's Aunt*, and *A Contemporary Christmas Carol*.

Saddleback College Foundation

Tuttle Click Automotive pledged \$100,000 in scholarships for students in the Automotive Technology program.

Presentations to the Cities of Rancho Mission Viejo and Aliso Viejo resulted in gifts of \$5,000 each to the Veterans Memorial.

Hoag Hospital donated \$7,500 to become the title event sponsor at the upcoming Foundation gala.

Hyundai donated two 2007 model cars to the Automotive Technology program.



IRVINE VALLEY COLLEGE

MEMORANDUM

OFFICE OF THE PRESIDENT

TO: Chancellor Raghu P. Mathur and Members of the Board of Trustees

FROM: Glenn R. Roquemore, President *GR*

DATE: July 17, 2008

SUBJECT: **President's Report for the July 28 Board of Trustees Meeting**

Daniel Luzko Honored at International Competition

On July 7, a wind quintet composed by Dr. Daniel Luzko, IVC Professor of Music Theory, Composition and Piano was choreographed by the Rohaihu Dance Company as a part of an international competition in Athens, Greece and received a gold medal. This composition was written for and previously performed and recorded by the California Concert Artists, the IVC in residence ensemble.

IVC Foundation Installs New Board

At its July 9 meeting, the IVC Foundation announced that Mark Cheung has been elected chairman of the Irvine Valley College Foundation for the 2008-09 academic year. The other officers who also will be serving on the Foundation's executive committee are: David Robinson (Enterprise Counsel Group) as first vice chairman, Julie Davis (Coast to Coast Business Equipment) as second vice chairman, Dr. Richard Nelson (Micromachines, LLC) as treasurer, William Woollett, Jr. (Irvine City Manager Emeritus) as secretary and Cecilia Goodman (Charter 100) as immediate past chairman. Mark Cheung is an attorney with Wu & Cheung, an Irvine-based law firm. He is past president of the Orange County Asian American Bar Association and also of the Consumer Credit Counseling Service of Orange County. He is currently an adjunct law professor at Chapman Law School. David Robinson is the managing partner of Enterprise Counsel Group, an Irvine-based law firm. Julie Davis is a partner and CFO of Coast to Coast Business Equipment, an authorized dealer of office equipment for Toshiba, Okidata and Kyocera-Mita. Dr. Richard Nelson is CEO of Micromachines LLC, a high-tech provider of microdevices and consulting services. William Woollett, Jr. served as the City of Irvine's first city manager and as the CEO of the Transportation Corridor Agencies for many years. He retired last year and lives in Irvine. Cecilia Goodman is past president of Charter 100, a philanthropic women's community organization that has donated over \$200,000 to low-income, single-parent students at Irvine Valley College.

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES: Thomas A. Fuentes, William O. Jay, David B. Lang, Marcia Milchiker, Nancy M. Padberg, Donald P. Wagner, John S. Williams
Raghu P. Mathur, Ed.D., Chancellor; Glenn R. Roquemore, Ph.D., President, Irvine Valley College

Student Carrie R. Miller Receives Psi Beta National Honor Society Award

IVC student Carrie R. Miller was selected to receive a national award from the Psi Beta National Honor Society in Psychology for her psychology research paper. She will receive a certificate of recognition, a \$300 check, and a one-year membership in the American Psychological Association, as well as recognition during an awards ceremony at the 2008 annual convention of the American Psychological Association in Boston this August. Ms. Miller's second place paper is titled, "Happiness Interventions: The Effects of Kindness, Gratitude, and Locus of Control on Happiness." Ms. Miller conducted her study and authored her research paper while a student in Psychology 2, the introduction to research methods course at Irvine Valley College. She graduated from IVC this past May and was selected as the IVC 2008 "Psychology Student of the Year."

IVC Faculty Recognized in *Best of OC* Magazine

Two IVC professors were included in the *Best of OC* issue of *Orange Coast Magazine*. English professor Lisa Alvarez was featured for tirelessly tracking down Orange County literary events to create a one-stop shop for book-minded cyber-crawlers at her regularly updated blog. In addition to getting the word out about local readings, she was featured for also highlighting local authors and venues, directing readers to publication opportunities, and linking to local literary journals. Dance instructor Angelika Nemeth, an internationally acclaimed performer who began teaching dance form more than 30 years ago was recognized as the best belly dance teacher in Orange County.

Classified Senate Honors President Roquemore

At the recent classified staff development half-day, the IVC classified staff presented President Glenn Roquemore with a beautiful crystal appreciation award. In thanking the classified staff, President Roquemore said, "I want to clearly recognize the quality and dedication of our Classified Team. I feel that we are colleagues, friends and co-workers; all dedicated to the success, safety and well being of our students."



MEMORANDUM

To: Dr. Raghu P. Mathur, Chancellor;
Members of the Board of Trustees

From: Dr. Glenn R. Roquemore, President, Irvine Valley College

Date: July 15, 2008

Re: **ATEP REPORT** – July 28, 2008 Board of Trustees Meeting

Master Planning

The long range plan and concept plan for the master development of ATEP were approved for submittal to the City of Tustin for review. Discussion is under way for interim expansion of ATEP facilities and parking in order to accommodate rapid enrollment growth and ramp up for programs identified in the long range plan.

Student Services and Instruction

- Census for summer enrollment is currently at 571 for credit courses and 19 for CACT.
- Ongoing meetings with Cal State Fullerton faculty and staff focus on developing educational partnerships.
- Meetings have been set up with several other four-year institutions to discuss partnering in programs identified in the long range plan.
- Course planning for spring 2009 is progressing and will be finalized in August.
- Faculty orientation has been planned for August 22.
- A Dean's Summit has been planned for August 15.

Outreach, Marketing and Public Relations Efforts

- The ATEP fall 2008 class schedule has been printed and distributed inside approximately 633,000 Saddleback and Irvine Valley College schedules, 572,350 of those schedules were mailed into homes in our service area. Additional copies are being distributed via outreach efforts. There are approximately 65 sections of classes being offered at ATEP for fall semester.
- Online advertising has been updated with new ads for the Fall 08 semester. Ads are also featured on the ATEP website and plasma screens throughout the campus to target market classes.