

*The vision of the South Orange County Community College District is to create an environment of excellence that best serves the students and community.*

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## **MEETING OF THE BOARD OF TRUSTEES**

**MONDAY, JULY 24, 2006**

**AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.  
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692**

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.  
RECONVENE OPEN SESSION: 7:00 P.M.**

### **AGENDA**

#### **CALL TO ORDER: 5:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Appointment/Employment
    - a. Chancellor
    - b. Vice Chancellor, Human Resources
    - c. Counselor, IVC
  - 2. Public Employee Evaluation of Performance (3)
    - a. Chancellor
  - 3. Public Employee Discipline/Dismissal/Release (3)
    - a. Appeal of District Decision re Retaliation Complaint of Suzanne Hammel
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators – Dr. Raghu Mathur; SOCCCD Faculty Association
  - 2. Negotiators – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

3. Negotiators – Unrepresented Employee, Dr. Raghu Mathur; Board President David Lang

C. Conference with Real Property Negotiators (GC 54956.8)

1. Property – Soccer Field, Irvine Valley College, 5500 Irvine Center Drive, Irvine, CA  
Agency Designated Representatives – Chancellor Raghu Mathur and IVC President Glenn Roquemore; Negotiating Parties – Irvine Unified School District and City of Irvine  
Under Negotiation – Price and Terms of Payment
2. Property – Use of Portion of Advanced Technology and Education Park (ATEP) Property at 15442 Red Hill Ave., Tustin, CA  
Agency Designated Representatives – Dr. Raghu Mathur, ATEP; Negotiating Parties for 1) United Veteran Organization of Orange County (UVO) and American Museum of Military History (AMMH); 2) Gear Monkey; 3) Entertainment Arts Consortium; 4) Camelot Entertainment Group; 5) California State University – Fullerton; and 6) Seis Group  
Under Negotiation – Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9[a], [b], [c]):

1. Existing Litigation (GC 54956.9[a]) (3)
2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A], [C]) (3)
  - a. Bright v. SOCCCD and Saddleback College DFEH Charge
  - b. Appeal of District Decision re Retaliation Complaint of Suzanne Hammel
3. Initiation of Litigation (GC 54956.9[c]) – (3)
  - a. Employee Compensation Issues

**RECONVENE OPEN SESSION: 7:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Williams

**PLEDGE OF ALLEGIANCE**

Led by Trustee Lang

## **RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

Resolution: Claire Cesareo-Silva, Past President  
Saddleback College Academic Senate

## **PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

## **BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT
  - c. BOARD REQUESTS FOR STAFF REPORTS  
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

## **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 22 )**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GUEST SPEAKER  
HONORARIUM  
Request for approval of presentation by ASG guest speaker, Bruce Bishop, for an honorarium of \$300.00.
3. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS  
FOR THE 2006-2007 ACADEMIC YEAR  
Approval is requested for additions, revisions, and deletions to curriculum for the 2006-2007 Academic Year. These additions, revisions, and deletions have been approved through the college curriculum process.
4. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION -  
FALL 2006  
Approval is requested for Fall 2006 Community Education courses, presenters, and compensation. Expenses for conducting these courses will be paid from participant fees income.
5. SOCCCD: AWARD OF BID: CUSTODIAL SUPPLIES  
Total amount of \$110,572.85 to various vendors.
6. SADDLEBACK COLLEGE: REJECT ALL BIDS: FOR  
COSMETOLOGY, MANICURING AND COSMETICIAN  
INSTRUCTION  
Three bids received - 2 bids did not meet specifications and 1 bid was over the college budget.
7. SADDLEBACK COLLEGE: COSMETOLOGY,  
MANICURING AND COSMETICIAN INSTRUCTION  
AGREEMENTS  
Two year agreements with Lake Forest Beauty College and James Albert School of Cosmetology at \$2.30/hour and \$4.50/hour respectively.



8. SADDLEBACK COLLEGE: FURNISH AND INSTALL MODULAR BUILDINGS FOR TEMPORARY CLASSROOM FACILITY FOR LOWER CAMPUS: CHANGE ORDER NO. 3  
Increasing contract amount by \$53,636.37 for several changes.  
Total revised contract amount is \$1,952,823.02.
9. SADDLEBACK COLLEGE: SITE CONSTRUCTION AT LOWER CAMPUS: CHANGE ORDER NO. 3  
Increase contract amount by \$43,880.97 for several changes.  
Total revised contract amount is \$1,568,125.64.
10. IRVINE VALLEY COLLEGE: CHANGE ORDER REQUESTS: PERFORMING ARTS CENTER/THEATER  
Increasing contract amount by \$12,452.00 for several changes.  
Total revised contract amount is \$25,288,442.00.
11. IRVINE VALLEY COLLEGE: AMENDMENT TO AGREEMENT FOR FOOD SERVICES  
Revised terms reduce the minimum guaranteed commission to \$24,000 a year, down from \$42,000 and the percentage commission to 10%, down from 10.5%.
12. IRVINE VALLEY COLLEGE: B-200 SCIENCE LAB ANNEX AND B-239 REMODEL: HIRE ARCHITECT  
Agreement with Carrier Johnson Architects to provide architectural services for 8.5% of construction cost. Based on construction cost of \$3,555,055.00, the total fee is estimated at \$302,177.00.
13. IRVINE VALLEY COLLEGE, RESOLUTION NO. 06-30: NOTICE OF INTENT TO ADOPT NEGATIVE DECLARATION  
Project: Building B-200 Science Annex and B-239 Remodel.
14. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION: CONSTRUCT TWO ELECTRIC SCOREBOARDS  
Notice of Completion: Construct two Electronic Scoreboards.
15. SOCCCD: TRANSFER OF BUDGET APPROPRIATIONS  
Adopt Resolution No. 06-29 authorizing the Orange County Department of Education to make necessary year-end budget transfers to accommodate entries at year-end closing.

16. SOCCCD: CLAIM AGAINST THE DISTRICT: DANIEL HORNER  
Rejection of claim of Mr. Daniel Horner.
17. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders P06-04426 through P06-04495 totaling \$4,877,011.08 and P07-00082 through P07-00410 amounting to \$27,113,118.33; and confirming requisitions dated 6/7/06 through 7/3/06 totaling \$25,931.48
18. SOCCCD: PAYMENT OF BILLS  
Checks 051110 through 051814 totaling \$5,206,242.75; Saddleback College Community Education checks 008576 through 008622 totaling \$253,704.64; and IVC Community Education checks 008197 through 008200 totaling \$9,849.48.
19. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donations.
20. TRUSTEE TRAVEL TO CONFERENCES AND/OR PERSONAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences and events and/or local mileage reimbursement.
21. REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO AND FROM REQUIRED BOARD MEETINGS  
Request for trustee claims for mileage reimbursement.
22. SOCCCD: AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING.  
Payment to Trustee Wagner who was absent from June 26, 2006 meeting.

### **CHANCELLOR'S ITEMS (Items 23 through 24)**

#### ***ITEM FOR INFORMATION/DISCUSSION***

23. SOCCCD: PRIVATIZATION - CONTRACTING OUT  
Item for discussion as approved by the board 1/31/06.

***ITEM RECOMMENDED FOR APPROVAL***

24. SOCCCD: DISTRICT MISSION STATEMENT  
Adoption of revised District Mission Statement for the  
2006-07 year.

**DEPUTY CHANCELLOR'S ITEMS (Items 25 through 27 )**

***ITEM FOR DISCUSSION/APPROVAL***

25. SOCCCD: BOARD POLICY REVISION: BP 4011.6:  
EMPLOYMENT PROCEDURES FOR CHANCELLOR, BP 4345:  
CATASTROPHIC LEAVE: ADMINISTRATORS, MANAGERS  
AND CLASSIFIED STAFF, BP 4700: WHISTLEBLOWER  
PROTECTION AND 5404: SEXUAL AND OTHER ASSAULTS  
ON CAMPUS  
Discussion and approval of board policies.

***ITEMS RECOMMENDED FOR APPROVAL***

26. SOCCCD: AGREEMENT FOR LEGAL SERVICES:  
ATKINSON, ANDELSON, LOYA, RUUD & ROMO  
Approval of retainer agreement.
27. SOCCCD: AUTHORIZATION FOR DISTRICT  
INSTITUTIONAL MEMBERSHIPS 2006/2007  
Approval of memberships.

**VICE CHANCELLORS' ITEMS (Items 28 through 29)**

**HUMAN RESOURCES**

***ITEMS RECOMMENDED FOR APPROVAL***

28. ACADEMIC PERSONNEL ACTIONS  
Academic Temporary Part-Time/Substitute Staff;  
Administrator Contract Extension; Additional  
Compensation; Workload Banking; Leave of Absence

29. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Authorization to Eliminate Classified Position and/or Position Numbers;  
Authorization to Establish A Classified Position;  
Authorization to Establish and Announce a Classified Position; Change of Status; Classified Bilingual Stipend, Additional Compensation; Out of Class Assignments;  
Leave of Absence; Resignation/Retirement/Conclusion of Employment; Volunteers.
30. SOCCCD: CLASSIFIED EMPLOYEE LAYOFF  
Approval of reduction and/or discontinuance of classified services.

### **INFORMATION ITEMS (Items 30 through 36 )**

#### ***ITEMS FOR INFORMATION ONLY***

31. SOCCCD: BASIC AID REPORT  
Projected receipts and approved projects.
32. SOCCCD: FACILITIES PLAN STATUS REPORT  
Status of current construction projects.
33. SOCCCD: CONTRACTS UNDER \$5,000  
Summary of contracts for June 2006/July 2006.
34. SOCCCD: INSTITUTIONAL MEMBERSHIP REPORT:  
MISSION STATEMENT AND BENEFITS OF PARTICIPATION.  
Information as requested.
35. SOCCCD: LIST OF BOARD REQUESTED REPORTS  
Information as requested.
36. IRVINE VALLEY COLLEGE: CALIFORNIA CONCERT ARTISTS  
Relationship with CCA.



37. IRVINE VALLEY COLLEGE: FALL 2006 STIPENDS AND  
REASSIGNED TIME  
Additional duty assignments

### **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

38. PRESIDENTS'/PROVOST'S/GOVERNANCE GROUPS'  
REPORTS
- a. Presidents
  - b. Provost
  - c. Student Government Reports
    - Associated Student Government of SC
    - Association Students of IVC
  - d. Academic Senates' Reports
    - Saddleback College Academic Senate
    - Irvine Valley College Academic Senate
  - e. Faculty Association Report
  - f. California School Employees Association Report
  - g. Classified Senates' Reports
    - Saddleback College Classified Senate
    - Irvine Valley College Classified Senate
    - District Classified Senate
  - h. Police Officers' Association Report

### **CORRESPONDENCE**

39. CORRESPONDENCE  
Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF  
REQUIRED): 10:00 P.M.**