

*The vision of the
South Orange County Community College District
is to create an environment of excellence that best serves the students and community.*

Meeting of the Board of Trustees



Monday, July 23, 2007

Call to order: 5:00 pm
(Followed by Public Comments/ Closed Session)

Reconvene Open Session: 6:30 pm

Auditorium, Room 145
Health Sciences / District Offices Building
Saddleback College
28000 Marguerite Parkway
Mission Viejo, CA 92692

BOARD OF TRUSTEES

DAVID B. LANG – PRESIDENT, DONALD P. WAGNER – VICE PRESIDENT, THOMAS A. FUENTES – CLERK
WILLIAM O. JAY, MARCIA MILCHIKER, NANCY M. PADBERG, JOHN S. WILLIAMS, ELIZABETH KELLY – STUDENT TRUSTEE
RAGHU P. MATHUR, Ed.D. – CHANCELLOR



Meeting of the Board of Trustees

July 23, 2007

CALL TO ORDER: 5:00 P.M.

1.0 PROCEDURAL MATTERS

1.1 Call To Order

1.2 Public Comments

*Members of the public may address the Board on items listed to be discussed in **closed session**. **Speakers are limited to two minutes each.***

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957)
 - 1. Public Employee Appointment/Employment
 - a. Chancellor
 - b. District Director of Facilities, Planning and Purchasing
 - c. SC Dean of Physical Education and Athletics
 - 2. Public Employee Evaluation of Performance
 - a. Chancellor
 - 3. Public Employee Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC 54957.6)
 - 1. Negotiator – Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiator – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 3. Negotiator – Dr. Raghu Mathur; SOCCCD Police Officers Association
 - 4. Negotiator – Dr. Raghu Mathur; Unrepresented Employees
 - a. Administrators and Managers
 - 5. Negotiator – Board President; Unrepresented Employee
 - a. Chancellor
- C. Conference with Real Property Negotiators (GC 54956.8)
 - 1. Property – Use of Portion of Advanced Technology and Education Park (ATEP) Property at 15445 Lansdowne Road., Tustin, CA
Agency Designated Representative – Dr. Raghu Mathur;
Negotiating Parties (1) Camelot Entertainment; (2) CSU-Fullerton – biotech proposal; (3) CSU-Fullerton (entertainment arts/Irvine campus programs); (4) Young Americans; and (5) Chapman University/University College.
Under Negotiation – Price and Terms of Payment

- D. Conference with Legal Counsel (GC 54956.9)
 - 1. Existing Litigation (GC 54956.9[a])
 - 2. Anticipated Litigation/Significant Exposure to Litigation (GC54956.9[b][1] and [3][A]) (3)
 - 3. Initiation of Litigation (GC 54956.9[c]) (3)

RECONVENE OPEN SESSION: 6:30 P.M.

2.0 PROCEDURAL MATTERS

- 2.1 Actions Taken in Closed Session
- 2.2 **Invocation**
Led by Trustee Williams
- 2.3 **Pledge of Allegiance**
Led by Trustee Padberg
- 2.4 **Resolutions/Presentations/Introductions**
- 2.5 **Public Comments**
Members of the public may address the Board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the Board may also be addressed at this time. ***Speakers are limited to up to two minutes each.***

3.0 REPORTS

- 3.1 **Oral Reports: Speakers are limited to up to two minutes each.**
- 3.2 **Board Reports**
- 3.3 **Chancellor's Report**
- 3.4 **Board Requests for Reports**

4.0 CONSENT CALENDAR ITEMS

All matters on the consent calendar are routine items and are to be approved in one motion unless a Board member requests separate action on a specific item, and states the compelling reason for separate action.

- 4.1 **SOCCCD: Board of Trustees Meeting Minutes**
Approve minutes of the June 23, 2007 meeting.

- 4.2 **SOCCCD: Subcontractor Agreement**
Approval is requested for the subcontracting agreement (New Media/Multimedia/Entertainment Centers Grant) between North Orange County Community College District and South Orange County Community College District.
- 4.3 **Irvine Valley College: Placement of Plaque in Memory of Former Professor Alan J. Cohen**
Approval is requested for placement of a bronze plaque in the campus greenhouse compound in memory of former professor Alan J. Cohen.
- 4.4 **Irvine Valley College: Community Education, Summer 2007**
Approval is requested for the revised Community Education course, presenter and compensation for Summer 2007.
- 4.5 **Saddleback College: Oxford Semester Abroad in Oxford, England – Spring 2008**
Approve the cost of \$5,745 per student for the Spring 2008 Saddleback College Oxford Semester Abroad in Oxford, England.
- 4.6 **Saddleback College: Study Abroad Program to Guanajuato, Mexico**
Approve the Saddleback College Spanish Language Studies Program in Guanajuato, Mexico in Summer 2008.
- 4.7 **Saddleback College: Study Abroad Program to Peru**
Approve the Saddleback College study abroad program: Studies In Peru in Spring 2008.
- 4.8 **Saddleback College: Study Abroad Program to Salamanca, Spain**
Approve the Saddleback College Spanish Language Studies Program in Salamanca, Spain in Spring 2008.
- 4.9 **SOCCCD: Grant Acceptance, Articulation of Career Technical Education Pathways to Four-Year Institutions**
Acceptance of the California Community College Chancellor's Office Grant, Articulation of Career Technical Education Pathways to Four-Year Institutions, in the amount of \$750,000.
- 4.10 **SOCCCD: Speakers**
Approval of general fund honorarium and travel expenses for speakers at the Saddleback College and Irvine Valley College.
- 4.11 **SOCCCD: Agreement for Legal Services: Atkinson, Andelson, Loya, Ruud & Romo**
Approve agreement for legal services with hourly rate changes.
- 4.12 **SOCCCD: Agreement for Legal Services: Liebert Cassidy Whitmore**
Approve agreement for legal services.

- 4.13 **SOCCCD: Adopt Resolution No. 07-22 for Transfer of Appropriations at Close of Fiscal Year 2006-07**
Approve adoption of resolution authorizing the Orange County Department of Education to make the necessary year-end budget transfers.
- 4.14 **SOCCCD: Renewal of Systems Maintenance Agreement for Districtwide Network Infrastructure**
Approve maintenance agreement for districtwide telecommunication system in the amount of \$187,242.00.
- 4.15 **SOCCCD: Award of Bid: Chemistry Supplies**
Approve award of bid to vendors for chemistry supplies for Irvine Valley College and Saddleback College in the amount of \$75,320.92.
- 4.16 **SOCCCD: Authorization for District Institutional Memberships 2007-08**
Approve memberships and estimated dues for organizations.
- 4.17 **Irvine Valley College: Change Order Request No. 3: Police and Warehouse Facility**
Approve change order request increasing the contract amount by \$3,829.93. The total revised contract amount is \$1,933,501.01.
- 4.18 **Irvine Valley College: Change Order Requests: Performing Arts Center/Theater**
Approve change order requests increasing the contract amount by \$9,326.00. The total revised contract amount is \$26,696,411.00.
- 4.19 **Irvine Valley College: Notices of Completion: Performing Arts/Theater**
Authorize the filing of the notices of completion for 7 contracts and authorize the release of retention.
- 4.20 **Irvine Valley College: Change Order Request No. 2 and Notice of Completion: Parking Lots and Sidewalk Repairs**
Approve change order request with Haitbrink Asphalt decreasing the contract amount by \$2,775.00 and authorize the filing of the notice of completion.
- 4.21 **ATEP: Change Order Request No. 5: Completion of Relocatable Classroom Buildings**
Approve change order with Resun Leasing increasing the contract amount by \$17,359.00. The total revised contract amount is \$3,399,276.84.
- 4.22 **ATEP: Change order Request No. 4 and Notice of Completion: Site Improvements and Signage for the Launch**
Approve change order request with Los Angeles Engineering, Inc. increasing the contract amount by \$41,049.60 and authorize the filing of the notice of completion. The total revised contract amount is \$2,231,287.71.

- 4.23 **Saddleback College: Award of Bid: Printing, Mailing Preparation of Community Education Brochure**
Approve the award of bid to Southwest Offset Printing in the amount of \$92,180.13.
- 4.24 **SOCCCD: June/July 2007 Contracts**
Ratify contracts as listed.
- 4.25 **SOCCCD: Purchase Orders/Confirming Requisitions**
Approve purchase orders processed in accordance with the general priorities of the adopted budget and numbered P07-05115 through P07-05169 amounting to \$102,022.48 and PO8-00087 through PO8-00487 amounting to \$24,280,751.01. Confirming requisitions dated June 5, 2007 through July 1, 2007 totaling \$57,661.86.
- 4.26 **SOCCCD: Payment of Bills**
Approve Check Nos. 061055 through 061965, processed through the Orange County Department of Education, totaling \$9,264,793.80; Check Nos. 008935 through 08980, processed through Saddleback College Community Education, totaling \$345,251.49; and Check Nos. 008300 through 008310, processed through Irvine Valley College Community Education, totaling \$24,566.96.
- 4.27 **SOCCCD: Gifts to the District and Foundations**
Accept various donated items.
- 4.28 **SOCCCD: Reimbursement to Trustees for Mileage to and from Required Board Meetings**
Approve Trustees' claims for reimbursement for mileage to and from board meetings.

5.0 GENERAL ACTION ITEMS

- 5.1 **Saddleback College, Irvine Valley College, and ATEP: College and ATEP Mission Statement Update**
Approve mission statements for Saddleback College, Irvine Valley College and ATEP.
- 5.2 **SOCCCD: Board Policy Revision: BP 100: The South Orange County Community College District, BP 101: Mission, BP 102: Functions of the Governing Board, BP 103: Board Membership, BP 104: Student Member of the Board of Trustees, BP 105: Organization of the Governing Board, BP 106: Board Elections, BP 107: Board Policy and Administrative Regulation, BP 108: Vacancies of the Board, BP 109: Board Education, BP 112: Duties and Responsibilities of the Board of Trustees, BP 120: Regular Meetings of the Board, BP 122: Closed Sessions, BP 124: Special and Emergency Meetings, BP 126: Quorum and Voting, BP 128: Agendas, BP 130: Public Participation at Board Meetings, BP 132: Speakers, BP 134: Decorum, BP 136: Minutes, BP 138: Recording, BP 146: Chancellor Succession, BP 148: Evaluation of**

the Chancellor, BP 152: Presentation of Initial Collective Bargaining Proposals, BP 154: Conflict of Interest, BP 158: Political Activity, BP 160: Personal Use of Public Resources, BP 162: Communications Among Board Members, BP 164: Board Member Compensation, BP 166: Health Benefits, BP 168: Board Member Travel, BP 172: Board Self Evaluation

Accept Board Policies for review and study.

5.3 SOCCCD: Police Officers Association Master Agreement

Approve Police Officers Association Master Agreement July 1, 2007 to June 30, 2010.

5.4 SOCCCD: Academic Personnel Actions

Approve New Personnel Appointments; Academic Temporary Part-Time/Substitute Staff; Additional Compensation: General Fund; Additional Compensation: Categorical/Non-General Fund; Administrator Contract Extension Correction; Leave of Absence; Resignation/Retirement/Conclusion of Employment.

5.5 SOCCCD: Classified Personnel Actions

Approve New Personnel Appointments; Authorization to Eliminate Classified and Classified Management Positions and/or Position Numbers; Authorization to Establish and Announce a Classified Position; Change of Status; Out of Class Assignments; Leave of Absence; Resignation/Retirement/Conclusion of Employment; Authorization to Revise the Salary Schedule for the Non-Bargaining Unit Professional Experts; Additional Compensation; Volunteers.

5.6 SOCCCD: Chancellor's Contract

Approve contract of employment for Chancellor.

6.0 DISCUSSION ITEM

6.1 Saddleback College and Irvine Valley College : Emergency Preparedness

Report on emergency preparedness.

7.0 REPORTS

7.1 Information Items

7.1.1 SOCCCD: Basic Aid Report

Projected receipts and approved projects.

7.1.2 SOCCCD: Facilities Plan Status Report

Status of current construction projects.

7.1.3 SOCCCD: List of Board Requested Reports

Information as requested.

7.1.4 SOCCCD: Report – Colleges and ATEP Energy Conservation Measures and Sustainability

7.1.5 SOCCCD: Report – Employees with Earnings over \$90,000 for Fiscal Year 2006/07

7.1.6 SOCCCD: Status Report on the Authorization to Approve Contracts

7.2 Written Reports

Reports by the following individuals and groups should be written and submitted through the docket process prior to distribution of the Board agenda packet.

7.2.1 President, Saddleback College

7.2.2 President, Irvine Valley College

7.2.3 Provost, ATEP

7.2.4 Associated Student Government of SC

7.2.5 Associated Students of IVC

7.2.6 Saddleback College Academic Senate

7.2.7 Irvine Valley College Academic Senate

7.2.8 Faculty Association

7.2.9 California School Employees Association

7.2.10 Saddleback College Classified Senate

7.2.11 Irvine Valley College Classified Senate

7.2.12 District Services Classified Senate

7.2.13 Police Officers' Association

ADJOURNMENT (or continuation of closed session if required): **9:00 P.M.**