

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

TUESDAY, JULY 19, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

**RECESS TO CLOSED SESSION FOR DISCUSSION OF
THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Employment/Evaluation of Performance
 - a. Instructor , SC
 - b. Admissions and Records Specialist I, SC
 - 2. Public Employee Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
- C. Conference with Legal Counsel (GC 54956.9):
 - 1. Pending Litigation (GC 54956.9[a]) -
 - a. CSEA, et al., v. SOCCCD Board of Trustees
 - b. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
 - c. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-451
 - d. Carl v. SOCCCD
 - e. Gensler v. SOCCCD

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- f. Ortiz-Reynolds v. Saddleback College, EEOC Charge No. 345-2005-00901
 - g. Mora v. Mathur
 - 2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) and [C] - Four Potential Cases
 - a. Claim of J. Harris v. SOCCCD
 - 3. Initiation of Litigation (GC 54956.9[c]) - Five New Cases

D. Closed Sessions (Ed. Code 72122)

- 1. Confidential Student Matters (2)

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Fuentes

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Presentation: Check in the Amount of \$8,000 from SBC to IVC

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

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1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. CHANCELLOR'S REPORT
 - c. BOARD REQUESTS FOR STAFF REPORTS
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 17)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. MINUTES
Regular board meeting of February 28, 2005.
3. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT WITH JENNIFER MASON, M.D.
Agreement to serve as 2005-06 Medical Director for the Paramedic Training Program for the amount of \$10,000.
4. SADDLEBACK COLLEGE: SABBATICAL LEAVE REPLACEMENTS
Approval of announcement and recruitment for two full-time, temporary, faculty positions for 2005-2006.
5. SADDLEBACK COLLEGE: INCREASE TO GOLF DRIVING RANGE FEES
Proposed increase to fees effective August 1, 2005.
6. SADDLEBACK COLLEGE: GRANT ACCEPTANCE
Acceptance of \$1,635 from the CCC Distance Education Live Caption Program.
7. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION
Courses, presenters, and compensation for Fall 2005.

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8. IRVINE VALLEY COLLEGE: CALIFORNIA CONCERT ARTISTS (CCA)
Continuation to operate for a fifth year during 2005-06 as Professional Artists In-Residence.
9. SOCCCD: PAYMENT CARD INDUSTRY (PCI) COMPLIANCE VALIDATION
Services agreement with AmbironTrustWave (ATW) to provide one year of PCI Data Security compliance validation services for \$18,000.
10. SOCCCD: AWARD OF BID FOR CUSTODIAL SUPPLIES
Bid 263D to the vendors listed for custodial supplies for 2005-06 for the total amount of \$67,911.15.
11. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR CARPET AND VINYL FLOORING
Change Order 2 for carpet/vinyl flooring in various buildings in the amount of \$3,952.
12. ATEP: NOTICE OF COMPLETION
Filing for the demolition of the credit union, theater, and bowling center buildings.
13. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders P05-04122 through P05-04186 totaling \$555,759.40, P06-00069 through P06-00350 totaling \$20,848.83, and confirming requisitions dated 6/2/05 through 6/30/05 totaling \$93,451.80.
14. SOCCCD: PAYMENT OF BILLS
Checks 041157 through 042082 totaling \$3,524,820.25; Saddleback College Community Education checks 008217 through 008260 totaling \$78,963.53; and IVC Community Education checks 008130 through 008142 totaling \$27,675.06.
15. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences and events and/or local mileage reimbursement.

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16. REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO/FROM REQUIRED BOARD MEETINGS
Mileage reimbursement for January, February, March, April, May, and June 2005.
17. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 05-30 authorizing payment to Trustee Milchiker who could not attend the July 19, 2005, board meeting.

CHANCELLOR'S ITEM (Item 18)

ITEM RECOMMENDED FOR APPROVAL

18. FALL 2005 CHANCELLOR'S OPENING SESSION
SPEAKER
Approval of Mr. Michael Ramirez as speaker during Fall 2005 in-service.

DEPUTY CHANCELLOR'S ITEMS (Items 19 through 26)

ITEM RECOMMENDED FOR DISCUSSION/APPROVAL

19. SOCCCD: PROCESS FOR THE ALLOCATION OF DISTRICT BASIC AID FUNDS PRIORITY PROJECTS
Proposed process for identification and prioritization.

RECESS TO PUBLIC HEARING

20. ATEP: DEDICATION OF EASEMENTS TO ORANGE COUNTY RESCUE MISSION FOR PUBLIC INGRESS, EGRESS, AND PUBLIC UTILITIES
Public hearing to allow the public to comment on the proposed dedication of easements.

RECONVENE REGULAR BOARD MEETING

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ITEMS RECOMMENDED FOR APPROVAL

21. ATEP: ADOPTION OF RESOLUTION FOR DEDICATION OF EASEMENTS
Adoption of Resolution 05-24 for dedication of easements to the Orange County Rescue Mission for public ingress, egress, and public utilities.
22. ACADEMIC PERSONNEL ACTIONS
Academic Employment, Authorization to Establish and Announce Academic Administrative Position; Academic Temporary Part-Time/Substitute Staff; Additional Compensation; Resignation/Retirement/Conclusion of Employment.
23. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Authorization to Establish and Announce a Classified Position; Authorization to Establish and Announce Classified Leadership Positions; Authorization to Eliminate a Classified Leadership Position; Change of Status; Resignation/ Retirement/ Conclusion of Employment; Authorization to Establish a New Position to Non-Bargaining Unit Professional Experts; Authorization to Revise Salary Schedule for Non-Bargaining Unit, Temporary Short Term Hourly; Volunteers.
24. SOCCCD: SOFTWARE ENGINEERING SERVICES AGREEMENT
Consultant agreement with Incentra Solutions to provide IT project software engineering services for \$150,000.
25. SOCCCD: AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS 2005-06
Memberships and estimated dues for various organizations.
26. SADDLEBACK COLLEGE: FUNDING FOR TEMPORARY CLASSROOM FACILITIES
Funding of \$6,844,285 from basic aid to fund project.

VICE CHANCELLOR'S ITEMS (Items 27 and 28)

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ACCEPTANCE FOR REVIEW AND STUDY

27. NEW/REVISED BOARD POLICES: BP 4000.3, 4000.5, 4005, AND 4201.5
Acceptance of BP 4000.3, Workplace Violence; BP 4000.5, Prohibition of Harassment; BP 4005, HIPAA/CMIA Privacy Policy; and BP 4201.5, Longevity Pay for Classified Leadership and Confidential Personnel.

ITEM RECOMMENDED FOR APPROVAL

28. REVISED BOARD POLICIES: BP 3340 AND 6125
Approval of BP 3340, Cellular Telephone Usage, and BP 6125, Student Travel: Field Trips and Excursions.

PROVOST'S ITEM (Item 29)

ADVANCED TECHNOLOGY & EDUCATION PARK

ITEM RECOMMENDED FOR APPROVAL

29. ATEP: REVISED VISION, MISSION, GOALS AND STRATEGIC OBJECTIVES/GUIDELINES FOR FUTURE USES
Approval of revised documents.

INFORMATION ITEMS (Items 30 through 39)

ITEMS FOR INFORMATION ONLY

30. SADDLEBACK COLLEGE: LIBRARY RENOVATION
Presentation of GKK Architects study findings.
31. SADDLEBACK COLLEGE: SCIENCE BLDG.
FEASIBILITY STUDY
Presentation of GKK Architects study findings.
32. SOCCCD: FACILITIES PLAN STATUS REPORT
Status of all construction projects.
33. SOCCCD: CONTRACTS UNDER \$5,000
Summary of contracts for April/May 2005.

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34. BOARD REQUESTED REPORT: 2004-05 TOTAL
COMPENSATION FOR ACADEMIC ADMINISTRATORS
Information as requested.
35. BOARD REQUESTED REPORT: HSE BLDG. THIRD
FLOOR LOBBY EXITING PLAN
Information as requested.
36. BOARD REQUESTED REPORT: IVC/SC CLASS
CANCELLATIONS FOR SUMMER 2005
Information as requested.
37. BOARD REQUESTED REPORT: LISTING OF BOARD
REQUESTED REPORTS 11/16/04 - 7/19/05
Information as requested.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

38. PRESIDENTS' / PROVOST'S / GOVERNANCE GROUPS' REPORTS
 - a. Presidents
 - b. Provost
 - c. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
 - d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
 - e. Faculty Association Report
 - f. California School Employees Association Report
 - g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
 - h. Police Officers' Association Report

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CORRESPONDENCE

39. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

ADDITIONAL ITEMS FOR THE 7/19/05 REGULAR BOARD MEETING AGENDA

ITEM RECOMMENDED FOR APPROVAL

40. ADOPTION OF RESOLUTION FOR TRANSFER OF APPROPRIATIONS AT CLOSE OF FISCAL YEAR 2004-05

Adoption of Resolution 05-31 authorizing OCDE to make necessary year-end budget transfers to accommodate entries that may be required during year-end closing.