

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

TUESDAY, JUNE 21, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

**RECESS TO CLOSED SESSION FOR DISCUSSION OF
THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Employment/Evaluation of Performance
 - a. Chancellor
 - 2. Public Employee Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators – Dr. Raghu Mathur; SOCCCD Faculty Association
 - 2. Negotiators – Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 3. Negotiators – Dr. Raghu Mathur; SOCCCD Police Officers Association
 - 4. Negotiators – Board President or Board President's Designee; Unrepresented Employee – Chancellor
- C. Conference with Legal Counsel (GC 54956.9):
 - 1. Pending Litigation (GC 54956.9[a]) -
 - a. CSEA, et al., v. SOCCCD Board of Trustees
 - b. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
 - c. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-451

- d. Carl v. SOCCCD
- e. Gensler v. SOCCCD
- f. Ortiz-Reynolds v. Saddleback College, EEOC Charge No. 345-2005-00901
- 2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) and [C] - Four Potential Cases
 - a. Claim of J. Harris v. SOCCCD
- 3. Initiation of Litigation (GC 54956.9[c]) - Four New Cases

D. Closed Sessions (Ed. Code 72122)

- 1. Confidential Student Matters (2)

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Williams

PLEDGE OF ALLEGIANCE

Led by Trustee Lang

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Resolution: Bill Hewitt

Resolution: Sholeh Alizadeh

Presentation: Awards from Community College Public Relations Organization and State Information Officers Council to District, Saddleback College, and Irvine Valley College

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to

rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. CHANCELLOR'S REPORT
 - c. BOARD REQUESTS FOR STAFF REPORTS
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 22)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: GRANT APPLICATION
Application for funding from U.S. Dept. of Labor, Employment, and Training for the "Training for Success in the Workplace" grant project.
3. SADDLEBACK COLLEGE: ACCEPTANCE OF GRANT AWARD
Acceptance of the award of \$278,000 from the Orange County Workforce Investment Board to support increased enrollments in the nursing program.
4. SADDLEBACK COLLEGE: COMMUNITY EDUCATION FALL 2005
Approval of program and presenters.
5. SADDLEBACK COLLEGE: GUEST ARTISTS CONTRACTS
Contracts in an amount not to exceed \$57,500 for the 2005-06 guest artist series program.

6. SADDLEBACK COLLEGE: AGREEMENT WITH INSTITUTIONAL EFFECTIVENESS ASSOCIATES
Agreement to conduct a workshop for the Student Learning Outcomes Project facilitators on July 7-8 for a fee of \$5,000 plus expenses.
7. SADDLEBACK COLLEGE: THEATRE EQUIPMENT UPGRADE, BID PKG. A, NOTICE OF COMPLETION
Acceptance of project as complete and filing of notice.
8. SADDLEBACK COLLEGE: THEATRE EQUIPMENT UPGRADE, BID PKG. B, NOTICE OF COMPLETION
Acceptance of project as complete and filing of notice.
9. SOCCCD: MASTER AGREEMENTS WITH DISTRICT AND COLLEGES' FOUNDATIONS
Master agreements describing services, programs or functions to be performed by each Foundation.
10. SOCCCD: CLASSIFIED MANAGERS PERFORMANCE-BASED PAY POLICY
Salary advancement based on performance through the full 10 steps as described in guidelines.
11. SOCCCD: AMENDMENT TO CONTRACT FOR PARS SUPPLEMENTARY RETIREMENT PLAN
Adoption of Resolution 05-26 to amend Plan to comply with requirement of the California Domestic Partners Rights and Responsibilities Act.
12. SOCCCD: AUTHORIZATION TO PAY BILLS FROM PKG. M RETENTION, HEALTH SCIENCES BLDG.
Payment to contractors etc., for work and services provided in correcting work by Artesia Glass from fund withheld
13. SOCCCD: AGREEMENT WITH ATKINSON, ANDELSON, LOYA, RUUD & ROMO
Agreement for legal services effective July 1 with no change to hourly rates.

14. IRVINE VALLEY COLLEGE: AGREEMENT WITH
LAWRENCE R. WLEZIEN, INC.
Agreement to provide civil engineering and surveying
services for the Barranca entrance project.
15. IRVINE VALLEY COLLEGE: AWARD OF BID
Bid 264 to WP Electric & Communications, Inc. to furnish
and install an emergency generator for \$36,876.
16. IRVINE VALLEY COLLEGE: CHANGE ORDER
Change Order 1 for Parking Lot and Sidewalk Repairs to
Haitbrink Asphalt Paving Inc. for an additional \$2,375.
17. ATEP: CHANGE ORDER
Change Order 1 for Demolition of the Credit Union,
Theater, and Bowling Center Bldgs. For \$16,500 and 9 days
extension to contract completion time.
18. SOCCCD: TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
19. SOCCCD: BUDGET AMENDMENT - RESTRICTED
GENERAL AND CAPITAL OUTLAY FUNDS
Adoption of Resolution 05-27 to amend the 2004-05
Adopted Budget.
20. SOCCCD: PURCHASE ORDERS/CONFIRMING
REQUISITIONS
Purchase orders P05-03858 through P05-04121 totaling
\$761,778.28, P06-00001 through P06-00068 totaling
\$1,557,539.56 totaling \$1,557,539.56, and confirming
requisitions dated 5/5/05 through 6/1/05 totaling
\$61,153.88.
21. SOCCCD: PAYMENT OF BILLS
Checks 040205 through 041156 totaling \$3,903,414.59;
Saddleback College Community Education checks 008201
through 008216 totaling \$115,448.04; and IVC Community
Education checks 008122 through 008129 totaling \$9,316.25.

22. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences and events and/or local mileage reimbursement.

CHANCELLOR'S ITEM (Item 23)

ITEM RECOMMENDED FOR DISCUSSION/APPROVAL

23. BOARD STUDY SESSIONS
Addition of second meeting each month to allow the board to discuss matters of significant importance to the district and provide direction to administration.

DEPUTY CHANCELLOR'S ITEMS (Items 24 through 34)

ITEMS RECOMMENDED FOR APPROVAL

24. ACADEMIC PERSONNEL ACTIONS
Academic Employment, Academic Temporary Part-Time/Substitute Staff; Additional Compensation; Workload Banking.
25. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Change of Status; Out of Class Assignment; Authorization to Change and Announce Classified Position; Leave of Absence; Resignation/ Retirement/Conclusion of Employment; Volunteers.
26. SOCCCD POLICE OFFICERS' ASSOCIATION MASTER AGREEMENT
Agreement with POA for term 7/1/04 to 6/30/07 with estimated costs of \$141,725.
27. SOCCCD: 2005-06 BUDGET DEVELOPMENT - USE OF BASIC AID FUNDS
Approval of the use of basic aid for a budget augmentation of \$13,907,960.
28. SOCCCD: FISCAL YEAR 2005-06 TENTATIVE BUDGET
Tentative budget for submission to County Superintendent by July 1.

29. SOCCCD: AWARD OF BID
Award Bid 264D for a five-year agreement for presorted mail services to Quick Sort, Inc.
30. SOCCCD: AWARD OF BID
Award Bid 262D for a five-year contract for charter bus services to Liberty Charter.
31. SOCCCD: AGREEMENT WITH GEOGRAPHICS
Independent contractor agreement to create, deliver, and place radio advertisements to recruit students for both colleges for \$35,000.
32. IRVINE VALLEY COLLEGE: AGREEMENT WITH C.W. DRIVER
Agreement for construction management with multiple prime contracts not to exceed \$1,358,550 for the Performing Arts Center project.
33. IRVINE VALLEY COLLEGE: PURCHASE AND INSTALLATION OF 325 DESKTOP COMPUTERS
Purchase of Dell computers for \$422,075.37 by piggybacking on Western States Contracting Alliance Master Price Agreement.
34. SADDLEBACK COLLEGE: BGS BLDG. MOLD REMEDIATION
Approval of funding from basic aid in the amount of \$200,000 for initial phase of mold remediation.

VICE CHANCELLOR'S ITEM (Items 35-36)

EDUCATIONAL SERVICES

ACCEPTANCE FOR REVIEW AND STUDY

35. REVISED BOARD POLICES: BP 3340, 5604, AND 6125
Revisions to BP 3340, Cellular Phone Usage; BP 5604, Eligibility for Admission; and BP 6125, Student Travel – Field Trips and Excursions.

ITEM RECOMMENDED FOR APPROVAL

36. REVISED BOARD POLICY: BP 4111
Revision to BP 4111, Leave for Administrators, Classified Management, and Confidential Employees.

INFORMATION ITEMS (Items 37 through 46)

ITEMS FOR INFORMATION ONLY

37. SOCCCD: FACILITIES PLAN STATUS REPORT
Status of all construction projects.
38. SOCCCD: MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through the end of the prior month.
39. SOCCCD: CONTRACTS UNDER \$5,000
Summary of contracts for April/May 2005.
40. BOARD REQUESTED REPORT: HEALTH SCIENCES BLDG. ENERGY REPORT
Information as requested.
41. SADDLEBACK COLLEGE: SCIENCE BLDG. FEASIBILITY STUDY
Summary of GKK Architects report.
42. SADDLEBACK COLLEGE: ACADEMIC STIPENDS FOR SUMMER 2005
Revised extra-contractual assignments.
43. SADDLEBACK COLLEGE: ACADEMIC STIPENDS FOR FALL 2005
Extra-contractual assignments.
44. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS FOR FALL 2005
Extra duty assignments.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

45. PRESIDENTS' /PROVOST'S/GOVERNANCE GROUPS' REPORTS

- a. Presidents
- b. Provost
- c. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- h. Police Officers' Association Report

CORRESPONDENCE

46. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

**ADDITIONAL ITEMS FOR THE 6/21/05 REGULAR BOARD
MEETING AGENDA**

ITEMS RECOMMENDED FOR APPROVAL

47. EMPLOYMENT AGREEMENT BETWEEN DR. RAGHU MATHUR, CHANCELLOR, AND SOCCCD EFFECTIVE JULY 1, 2005, THROUGH JUNE 30, 2008
New three-year agreement.
48. AMENDMENT TO CURRENT CONTRACT FOR EMPLOYMENT BETWEEN DR. RAGHU MATHUR, CHANCELLOR, AND SOCCCD
Amendment to Section 4 to authorize an increase in salary by \$4,000 for the 2004-05 academic year.