

# MEETING OF THE BOARD OF TRUSTEES

TUESDAY, MAY 28, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

## AGENDA

**CALL TO ORDER: 5:00 P.M.**

### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Appointment
    - a. Vice President, Instruction, Saddleback College
    - b. Dean, Health Sci., Human Svcs., Emeritus Inst., Saddleback College
  - 2. Public Employee Discipline/Dismissal/Release (2)
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
  - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
- C. Conference with Real Property Negotiators (GC 54956.8):
  - 1. Modular Classroom Buildings, Irvine Valley College Campus (5500 Irvine Center Drive, Irvine, CA)  
Negotiators - Dr. Raghu Mathur; Irvine Unified School District Under Negotiation - Price and Payment Terms
  - 2. Stadium, Saddleback College Campus - (28000 Marguerite Parkway, Mission Viejo, CA)

Negotiators - Dr. Raghu Mathur; Santa Margarita Catholic  
High School and Junipero Serra High School

Under Negotiation - Price and Payment Terms

3. Portion of Tustin MCAS -

Negotiators - Dr. Raghu Mathur; City of Tustin

Under Negotiation - Price and Payment Terms

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -

a. Santa Ana USD, etc., et al., v. City of Tustin, etc., et al.,  
South Orange County CCD, Intervenor, various cases -  
USDC CV 01-3426, OCSC 01CC 02595, OCSC 02001953

b. Pourya Khademi, et al. v. SOCCCD

c. CSEA, et al., v. SOCCCD Board of Trustees

2. Initiation of Litigation as Intervenor Previously Authorized  
(GC 54956.9[c]) -

a. Santa Ana USD, etc., et al., v. City of Tustin, etc., et al.,  
South Orange County CCD, Intervenor -  
OCSC 01CC 02595, OCSC 02001953

3. Potential Initiation of Litigation as Intervenor (GC 54956.9[c]) - One Case -

a. Tustin Local Redevelopment Authority, etc., v. Bill Lockyer, etc.,  
Edwin F. Lowry et al., United States District Court, Eastern  
District, CIV S-02-0382

4. Initiation of Litigation (GC 54956.9[c]) - One New Case

5. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) - Two  
Potential Cases

6. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][C])

a. Sabbatical Leave Grievance

b. Claim by Amy Mitchell

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Milchiker

**PLEDGE OF ALLEGIANCE**

Led by Trustee Lang



## **PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

## **BOARD REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. BOARD REQUESTS FOR STAFF REPORTS

## **PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Outstanding Service Awards/Resolutions:

Grace Garcia, District Services

Ellie Kato, Irvine Valley College

Joyce Bartlomain, Saddleback College

Resolution: Classified School Employees Week

## **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 22)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT  
Contracts with various artists for the Guest Artist Series for an amount not to exceed \$100,000.
3. SADDLEBACK COLLEGE: AGREEMENT FOR EDUCATIONAL SERVICES  
Agreement with Riverside Community College to assist in meeting the goals of the RHORC grant for an amount not to exceed \$93,154.
4. SOCCCD: AGREEMENT FOR LEGAL SERVICES  
Agreement with Weston, Benshoof, Rochefort, Rubalcava, MacCuish to prepare a petition to SCAQMD for time extension for the boiler replacement project for an amount not to exceed \$8,500.
5. SADDLEBACK COLLEGE; CONSULTANT AGREEMENT  
Agreement with Laura Franklin to assist in meeting the Title III grant objectives for an amount to exceed \$30,000.
6. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Michael Wilson in the amount of \$40 per hour not to exceed \$80,000 to provide construction management services for various projects.
7. IRVINE VALLEY COLLEGE: NEW AND REVISED FEES  
New and revised individual course fees effective Spring 2003.
8. SOCCCD: FORENSICS TEAM ACTIVITIES 2002-03  
Participation of the District Forensics Team and their coaches in the annual speech tournament schedule at an estimated budget not to exceed \$69,300.
9. SOCCCD: SUBCONTRACTOR AGREEMENT  
Agreement between North Orange County CCD and SOCCCD for NOCCCD to assist in meeting the objectives of the New Media/Multimedia/Entertainment Centers grant for an amount not to exceed \$30,000.



10. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT  
Agreement with Evie Einstein to assist in meeting the objectives of the Statewide Discipline/Industry Collaborative for Business Education Grant for an amount not to exceed \$9,600.
11. SOCCCD: AWARD OF BID  
Award of Bid 244D for the construction of the building "A" demolition and replacement project at Saddleback College to Construct 1 One Corporation in the amount of \$1,015,922.
12. SADDLEBACK COLLEGE: AWARD OF BID  
Award of Bid 1015 for the remodel of Math/Science/Engineering classrooms at Saddleback College to Bob Parrett Construction Inc. in the amount of \$101,880.
13. SOCCCD: CONTRACT  
Contract with Kristen Bush to provide specialized Internet and Web site development services covering the period 7/1/02 through 6/30/02 at a cost not to exceed \$23,000.
14. IRVINE VALLEY COLLEGE: NOTICE OF INTENT TO ADOPT NEGATIVE DECLARATION  
Adoption of Resolution 02-32 and authorization to direct the publication of the Notice of Intention to Adopt Negative Declaration for the Business and Technology Center.
15. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
16. BUDGET AMENDMENT: RESTRICTED GENERAL AND CAPITAL OUTLAY FUNDS  
Adoption of Resolution 02-31 to amend the 2001-02 Adopted Budget by \$1,443,240.
17. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 03475 through 04018 totaling \$937,861.42; prepaid fiscal year 2002-03 numbered 00001 through 00007 totaling \$195,763.47; ad confirming requisitions dated 4/13/02 through 5/10/02 totaling \$255,546.01.

18. PAYMENT OF BILLS  
Checks 9058 through 9886 totaling \$2,498,113.82; and  
Saddleback College Community Education checks 5674  
through 5712 totaling \$145,483.29.
19. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various items donated to the district.
20. CONSOLIDATED ELECTIONS FOR MEMBERS OF  
GOVERNING BOARDS  
Adoption of Resolution 02-29 to notify the Orange County  
Department of Education of the consolidated election  
specifications.
21. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL  
MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or  
local mileage reimbursement.
22. REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO  
AND FROM REQUIRED BOARD MEETINGS  
Mileage reimbursement to and from board meetings.

## INFORMATION ITEMS

### *ITEMS FOR INFORMATION ONLY*

23. BASIC AID REPORT  
Information on projected basic aid receipts and the  
possible impact of the "Pool Case."
24. MONTHLY FINANCIAL STATUS REPORT  
Information on the adopted budget, revised budget, and  
transactions through the end of the prior month.
25. CONTRACTS UNDER \$5,000  
Summary of contracts for April/May 2002.
26. SADDLEBACK COLLEGE: ANNUAL ACCREDITATION  
REPORT  
Annual report for transmittal to the Accreditation  
Commission.



27. IRVINE VALLEY COLLEGE: ANNUAL ACCREDITATION REPORT  
Annual report for transmittal to the Accreditation Commission.
28. SADDLEBACK COLLEGE: ACADEMIC STIPENDS  
Extra-contractual assignments for Fall 2002.
29. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS  
Extra-contractual assignments for Fall 2002.

### **DEPUTY CHANCELLOR'S ITEMS (Items 30 through 35)**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

30. ACADEMIC PERSONNEL ACTIONS  
Administrative Employment (Dean of Students, Guidance and Counseling); Academic Employment; Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Accumulated Vacation Leave Carry Over; OSH Banking Leave Provision; End of Acting Assignment (Dean of Students, Guidance and Counseling); Retirement.
31. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Volunteers; Change of Status; Out of Class Assignment; Accumulated Vacation Leave Carry Over; Administrative Leave; Resignation/Retirement/Conclusion of Employment; Authorization to Abolish Classified/Classified Leadership Positions; Authorization to Establish New Classified Leadership Position.
32. CLASSIFIED EMPLOYEE LAYOFF  
Two Information Processor I grant-funded positions.
33. DISTRICT ORGANIZATIONAL STRUCTURE REVIEW  
Recommendation of the addition of three positions to the Business Services Department.
34. SOCCCD: TELEPHONE CONSULTANT  
Agreement with PlanNet Consulting to provide comprehensive telephone consulting services at a cost not to exceed \$25,000.

35. IRVINE VALLEY COLLEGE: ENERGY CONSERVATION CONSULTANT SERVICES/GRANT APPLICATION Agreement with CMS Viron Corporation to conduct an energy audit for the amount of \$26,200, and application for an engineering funding grant from the Gas Company

## VICE CHANCELLORS' ITEMS (Item 36)

### EDUCATIONAL SERVICES

#### *ITEMS RECOMMENDED FOR APPROVAL*

36. BOARD POLICY REVISION: BP-4205  
Proposed amendments to BP-4205, Disciplinary Action of Classified Personnel.

### **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

37. CHANCELLOR/PRESIDENTS'/GOVERNANCE GROUPS' REPORTS
- a. Chancellor
  - b. Presidents
  - c. Student Government Reports
    - Associated Student Government of Saddleback College
    - Associated Students of Irvine Valley College
  - d. Academic Senates' Reports
    - Saddleback College Academic Senate
    - Irvine Valley College Academic Senate
  - e. Faculty Association Report
  - f. California School Employees Association Report



- g. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate

- h. Police Officers' Association Report

#### **CORRESPONDENCE**

38. **CORRESPONDENCE**

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm

**ADDITIONAL ITEMS FOR THE 5/28/02 REGULAR BOARD**  
**MEETING AGENDA**

***ITEMS RECOMMENDED FOR APPROVAL***

39. HEALTH SCIENCES/DISTRICT OFFICES PROJECT  
Conceptual plan to build a combined Health Sciences/  
District Offices Building on the Saddleback College  
campus at a cost of \$16,000,000.
40. AUTHORIZATION FOR TRUSTEE TO SIGN DIPLOMA  
Authorization for Trustee Nancy Padberg to sign the  
diploma of Suzanne Nicole Padberg.
41. IRVINE VALLEY COLLEGE: GRANT APPLICATION  
Application for funding from the Southern Bell  
Communication Foundation for the "SBC Excelerator"  
project to provide a Standard Distance Education  
Orientation Video Series with closed captioning for the  
SOCCCD Blackboard Web site.

***ITEMS RECOMMENDED FOR REVIEW AND STUDY***

42. BOARD POLICY REVISION: BP-104, STUDENT  
MEMBER OF THE BOARD OF TRUSTEES  
Proposed amendments to BP-104.