

MEETING OF THE BOARD OF TRUSTEES

TUESDAY, MAY 27, 2003

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 6:30 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment
 - a. Interim Dean, Humanities and Fine Arts, IVC
 - 2. Public Employee Evaluation
 - a. Director, Public Affairs
 - b. Instructor, SC
 - d. Lead Custodian, SC (2)
 - e. Equipment Operator, SC
 - 3. Public Employee Discipline/Dismissal/Release (8)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
- C. Conference with Real Property Negotiators (GC 54956.8):
 - 1. Portion of Tustin MCAS -
Negotiators - Dr. Raghu Mathur; City of Tustin
Under Negotiation - Price and Payment Terms

2. Promenade Apartments (fka Hillpointe Apts.), 28032 Marguerite Pkwy., Mission Viejo, CA
Negotiators - Dr. Raghu Mathur; The Bascom Group
Under Negotiation - Price and Terms of Payment for Extension of Ground Lease
3. Portion of Parking Lot 1, Saddleback College, 28000 Marguerite Pkwy., Mission Viejo, CA
Negotiators - Dr. Raghu Mathur; Allen Cadillac
Under Negotiation - Price and Terms of Payment of Ground Lease

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -
 - a. Santa Ana USD, etc., et al., v. City of Tustin, etc., et. al.
South Orange County CCD, Intervenor - various cases -
USDC CV 01-3426, OCSC 01CC 02595, OCSC 02001953
 - b. Pourya Khademi, et al. v. SOCCCD
 - c. CSEA, et al., v. SOCCCD Board of Trustees
 - d. Mora v. Mathur
 - e. Poindexter v. SOCCCD
 - f. Franzoni v. SOCCCD
 - g. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
2. Initiation of Litigation (GC 54956.9[c]) - One New Case
3. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) - Two Potential Cases
4. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][B] and [C])
Mark Westberg v. SOCCCD, DFEH Case E-200203-K-0250-00pe

RECONVENE OPEN SESSION: 6:30 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Fortune

PLEDGE OF ALLEGIANCE

Led by Trustee Wagner

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Swearing In of Student Trustee Phil Erquiaga
Resolution: Classified School Employees Week
Outstanding Service Awards/Resolutions:
Mary Anstadt, District Services
Beep Colclough, Irvine Valley College
Lynda Gravesen, Saddleback College

5/27/03

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PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. BOARD REQUESTS FOR STAFF REPORTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 26)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: GRANT APPLICATIONS
Application for funding from the State Chancellor's Office for "Center for Applied Competitive Technologies (CACT)"; from the National Science Foundation for "Community Colleges as a Community Resource for Teachers"; and from the Consortium of College and University Media Centers for "Utilization and Accessibility of Blackboard e-Training."
3. IRVINE VALLEY COLLEGE: REVISED FEES FOR FALL 2003 SEMESTER COURSES
Withdrawal of certain instructional materials fees for legal compliance.

4. IVC/SC: FORENSICS TEAM ACTIVITIES
Participation by the District Forensics Team and their coaches in the speech tournament schedule for an estimated maximum budget of \$59,600.
5. IVC/SC: SCHEDULE OF PARKING FEES
Proposed increase in the parking fee schedule.
6. IVC/SC: SCHEDULE OF PARKING CITATION FINES
Proposed increase in the schedule of parking violation fines.
7. IRVINE VALLEY COLLEGE: 2003-04 CHILD CARE FEE SCHEDULE
Revised fee schedule increasing tuition by 5% effective September 1, 2003.
8. SADDLEBACK COLLEGE: 2003-04 CHILD DEVELOPMENT CENTER FEE SCHEDULE
Revised fee schedule increasing tuition by 5% effective September 1, 2003.
9. SADDLEBACK COLLEGE: MISSION HOSPITAL AGREEMENT
Agreement with Mission Hospital to donate \$60,000 for two years (2003 and 2004) to supplement the salary of a full-time associate faculty to teach 11 additional nursing students who will be assigned to Mission for four semesters.
10. SADDLEBACK COLLEGE: SCLO EQUITY CONTRACTS
Contract with John Cauble, The New Theatre, to hire up to four Equity Guest Artists for SCLO performances at a cost not to exceed \$17,812.24.
11. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT
Contract for one performance by the Manhattan Rhythm Kings on January 10, 2004, for an amount not to exceed \$6,500.

12. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT
Contract with J.S. Marsh Special Effects, Inc., to provide special effects for SCLO's production of the "Wizard of Oz" for a fee not to exceed \$15,000.
13. SADDLEBACK COLLEGE: CONSULTANT
AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES
Agreement with Michael Wilson to provide construction management services on various projects for a fee of \$40 per hour, not to exceed \$80,000.
14. IRVINE VALLEY COLLEGE: RESOLUTION TO
DECLARE INTENT TO LEASE REAL PROPERTY
Adoption of Resolution 03-13 authorizing the Director of Purchasing and Facilities Planning to request and open bid proposals for the lease of the portion of IVC's campus.
15. IRVINE VALLEY COLLEGE: AWARD OF BID
Bid 257 for a five-year food services agreement at IVC to Food Systems, Inc.
16. SADDLEBACK COLLEGE: AMENDMENT TO FOOD
SERVICES AGREEMENT
Amendment to contract with Sodexho Marriott ratifying closing the cafeteria May 23 to June 22, 2003; decreasing the minimum annual commission for this fiscal year to \$37,384.60; and extending the agreement for one more year until June 30, 2004.
17. SOCCCD: TELEPHONE SYSTEMS MAINTENANCE
Extension of the telephone systems maintenance agreement for both campus with Nextira One for one year through July 31, 2004.
18. SOCCCD: AWARD OF BID
Bid 251D for the printing and mailing of IVC/SC class schedules to Trend Offset Printing for \$68,597 and to Southwest Offset Printing for \$104,855, respectively; and for the SC Emeritus to Valley Printers for \$2,678.

19. SOCCCD: AUTOMATION OF SOFTWARE REPLACEMENT SIRSI
Contract with SIRSI in the amount of \$108,097 for a software license for the Library Automation System and additional annual maintenance contract of \$27,590.
20. SOCCCD: BASIC AID PROJECT PRIORITY LIST
Thirteen active projects to be paid from Basic Aid receipts.
21. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
22. BUDGET AMENDMENT: RESTRICTED GENERAL FUND
Adoption of Resolution 03-22 to amend the 2002-03 Adopted Budget.
23. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 03057 through 03384 totaling \$602,603.46 and 00008 through 00010 totaling \$3,482.50; and confirming requisitions dated 4/15/03 through 5/12/03 totaling \$107,749.78.
24. PAYMENT OF BILLS
Checks 019320 through 020259 totaling \$2,332,849.49; and Saddleback College Community Education checks 6863 through 6890 totaling \$128,931.58.
25. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.
26. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

27. BASIC AID REPORT
Information on projected basic aid receipts and the possible impact of the "Pool Case."

28. MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through the end of the prior month.
29. CONTRACTS UNDER \$5,000
Summary of contracts April/May 2003.
30. SOCCCD: 2003-04 GENERAL FUND BUDGET DEVELOPMENT PROGRESS
Report on required expenditure reductions, reductions that have been made and amount of additional cuts to be made before the final budget is adopted, and budget reductions for both unrestricted and restricted funds.
31. BOARD REQUESTED REPORT: ONLINE REGISTRATION FOR CREDIT/NO CREDIT CLASSES
Information as requested.
32. SADDLEBACK COLLEGE: ACADEMIC STIPENDS
Extra-contractual assignments for Fall 2003.
33. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS
Extra-contractual assignments for Fall 2003.

CHANCELLOR'S ITEMS (Item 34)

ITEMS RECOMMENDED FOR APPROVAL

34. RESOLUTION IN OPPOSITION TO CENTERLINE
Adoption of Resolution 03-26, Opposition to the Proposed OCTA Centerline Project.

DEPUTY CHANCELLOR'S ITEMS (Items 35 through 39)

ITEMS RECOMMENDED FOR REVIEW AND STUDY

35. SOCCCD: ORDER OF PRIORITY AND SCHEDULE OF FUNDS FOR THE FIVE YEAR CONSTRUCTION PLAN 2005-06 - 2009/10
Approval of the Order of Priority and Schedule of Funds and allocation of basic aid funds.

ITEMS RECOMMENDED FOR APPROVAL

36. **ACADEMIC PERSONNEL ACTIONS**
Administrative Employment; Academic Employment;
Additional Compensation; Academic Temporary Part-
Time/Substitute Staff; Sabbatical Leave Rescission;
Resignation/Retirement/End of Assignment;
37. **CLASSIFIED PERSONNEL ACTIONS**
New Personnel Appointments; Volunteers; Out of Class
Assignment; Leave of Absence; Authorization to Establish
and Announce Classified Position.
38. **IRVINE VALLEY COLLEGE: CLASSIFIED EMPLOYEE
LAYOFF**
Reduction and/or discontinuance of classified services.
39. **SOCCCD: AGREEMENT TO SUPPLY NATURAL GAS**
Approval of one-year agreement with Wasatch Energy to
provide natural gas supplies for both campuses and
authorization of reimbursement to Calpwr for the gas that
will be purchased on the district's behalf during June, 2003,
at an estimated cost of \$50,000.

VICE CHANCELLORS' ITEMS (Items 40 through 43)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR REVIEW AND STUDY/APPROVAL

40. **2004-05 SOCCCD ACADEMIC CALENDAR**
Proposed Academic Calendar for 2004-05.

ITEMS RECOMMENDED FOR REVIEW AND STUDY

41. **BOARD POLICY REVISION: SERIES 3000**
Proposed amendments to the 3000 series board policies
(Business).

ITEMS RECOMMENDED FOR DISCUSSION/APPROVAL

42. **BOARD POLICY REVISION: BP 5610.1**
Proposed amendments to Board Policy 5610.1, Student
Fees.

43. BOARD POLICY REVISION: 100 SERIES
Proposed amendments to 100 series board policies
(Bylaws).

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

44. CHANCELLOR/PRESIDENTS'/GOVERNANCE
GROUPS' REPORTS
- a. Chancellor
 - b. Presidents
 - c. Student Government Reports
 - Associated Student Government of
Saddleback College
 - Associated Students of Irvine Valley College
 - d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
 - e. Faculty Association Report
 - f. California School Employees Association Report
 - g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
 - h. Police Officers' Association Report

CORRESPONDENCE

45. CORRESPONDENCE
Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF
REQUIRED): 10:00 P.M.**

dm

**ADDITIONAL ITEM FOR THE 5/27/03 REGULAR BOARD
MEETING AGENDA**

ITEM RECOMMENDED FOR APPROVAL

46. DISTRICT ENTITLEMENTS TO REDEVELOPMENT
PASS-THROUGH PAYMENTS FROM MCAS TUSTIN
Authorize Chancellor to negotiate an implementation
agreement or memorandum of understanding with the
Tustin Redevelopment Agency which addresses these
implementation issues, with assistance from PEI and legal
counsel.