

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

**MONDAY, MAY 24, 2004**

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 7:00 P.M.**

### AGENDA

**CALL TO ORDER: 7:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Appointment
    - a. President, SC
    - b. Director, Public Information and Marketing, SC
  - 2. Public Employee Discipline/Dismissal/Release (8)
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
  - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Police Officers Association
  - 3. Negotiators - Dr. Raghu Mathur; Unrepresented Employees - All Classified Leadership Positions
  - 4. Negotiators - Board President or President's Designee; Unrepresented Employees - All Academic Administrators
- C. Conference with Real Property Negotiators (GC 54956.8):
  - 1. Portion of Tustin MCAS -  
Negotiators - Dr. Raghu Mathur; City of Tustin  
Under Negotiation - Price and Payment Terms

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**D. Conference with Legal Counsel (GC 54956.9)**

1. Pending Litigation (GC 54956.9[a]) -
  - a. Mora v. Mathur
  - b. Franzoni v. SOCCCD
  - c. CSEA, et al., v. SOCCCD Board of Trustees
  - d. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
  - e. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-4514-E
  - f. Carl v. SOCCCD
  - g. Casey v. SOCCCD
  - h. Merryman v. SOCCCD
2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) - Three Potential Cases
3. Initiation of Litigation (GC 54956.9[c]) - Three New Cases

**RECONVENE OPEN SESSION: 7:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Fuentes

**PLEDGE OF ALLEGIANCE**

Led by Trustee Milchiker

**RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

Swearing In of Student Trustee Sona Smetanova

Resolution: SOCCCD Forensics Team

Resolution: Michael Boquet, IVC Senior Electrician

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT
  - b. BOARD REQUESTS FOR STAFF REPORTS

### **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 21)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: AGREEMENT WITH ALLEN OLDSMOBILE CADILLAC, INC.  
Agreement to use a portion of Parking Lot 1 to park approximately 100 vehicles from May 25 through August 15, 2004.
3. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT  
Agreement with Mary O'Connor to serve as Director of RHORC and Project Coordinator for the Specialty Nursing Grant for \$95,500.
4. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Ed Tackett to provide assistance in developing the Rapid Prototyping Center for \$35,000.
5. SADDLEBACK COLLEGE: ENROLLMENT GROWTH FOR ASSOCIATE DEGREE NURSING PROGRAMS  
Acceptance of funding from the State Chancellor's Office in the amount of \$108,705.



6. SOCCCD FORENSICS TEAM ACTIVITIES 2004-05  
Participation of the team and their coaches in the speech tournament schedule for an estimated maximum budget not to exceed \$72,000.
7. SOCCCD: CLAIMS MANAGEMENT SERVICES AGREEMENT  
Three-year agreement with Carl Warren & Co. to provide the district's property and liability claims administration.
8. SOCCCD: FIVE-YEAR LEASE OF FOUR COPIERS  
Lease by piggybacking on the County of Los Angeles Contract No 41380 and issue purchase order with Xerox Corp. for \$171,106.11.
9. SOCCCD: HEALTH SCI./DISTRICT OFCS. BLDG. CHANGE ORDER REQUESTS  
Change Orders 20, 24, 27, 28, 29, and 30 increasing the project contract amount by \$45,450.
10. SOCCCD: RENEWAL OF TMP INTERACTIVE, D/B/A MONSTER, AGREEMENT  
Agreement for job postings, profile page, and other hiring tools for \$9,000.
11. SADDLEBACK COLLEGE: TRAVEL REIMBURSEMENT FOR FIRST AND SECOND SC PRESIDENT INTERVIEWS  
Reimbursement for first and second level candidates' travel expenses.
12. SADDLEBACK COLLEGE: COSMETOLOGY INSTRUCTION AGREEMENT FOR SUMMER SESSION  
Agreement with Lake Forest Beauty College for \$1.85 per hour for instruction during summer session 2004.
13. SADDLEBACK COLLEGE: AWARD OF BID  
Bid 1033, Roofing Replacement at BGS Building, to Best Roofing & Waterproofing, Inc., for \$620,080.
14. SADDLEBACK COLLEGE: REJECT ALL BIDS  
Rejection of bids submitted in relation to Bid 1031, Package A, for Food and Beverage Services, and solicitation of new bids.

15. ATEP: AGREEMENT FOR MANUFACTURING AND SUPPLYING RELOCATABLE CLASSROOM BUILDINGS  
Agreement with Turnkey, Inc., to manufacture and supply relocatable classroom buildings for program launch for \$2,389,576.86.
16. ATEP: CONSULTANT AGREEMENT FOR PROGRAM LAUNCH  
Agreement amendment 3 with STRATUS to provide Project and Construction Management Services for a revised total amount of \$310,000.
17. CONSOLIDATED ELECTIONS FOR MEMBERS OF GOVERNING BOARDS  
Adoption of Resolution 04-16 to notify the Orange County Department of Education of the consolidated election specifications.
18. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
19. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 03039 through 03407 totaling \$976,089.33, and 00005 through 00028 totaling \$188,503.65; and confirming requisitions dated 4/9/04 through 5/7/04 totaling \$267,648.39.
20. PAYMENT OF BILLS  
Checks 028416 through 029208 totaling \$4,075,115.71; and Saddleback College Community Education checks 7303 through 7327 totaling \$157,722.07; and IVC Community Education checks 7136 through 7136 totaling \$2,525.64.
21. GIFTS TO THE DISTRICT AND FOUNDATIONS  
Acceptance of various donated items.

## **INFORMATION ITEMS**

### ***ITEMS FOR INFORMATION ONLY***

22. BASIC AID REPORT  
Information on projected basic aid receipts and the possible impact of the "Pool Case."

23. MONTHLY FINANCIAL STATUS REPORT  
Adopted budget, revised budget, and transactions through the end of the prior month.
24. CONTRACTS UNDER \$5,000  
Summary of contracts for April/ May 2004.
25. STAFFING AND MAINTENANCE COSTS ASSOCIATED WITH DISTRICTWIDE TELECOMMUNICATIONS NETWORK  
Information on adding staff.
26. BOARD REQUESTED REPORT: SOCCCD BUILDING REPAIRS REPORT  
Information as requested.
27. BOARD REQUESTED REPORT: STATUS OF BOARD POLICY AND ADMINISTRATIVE REGULATION REVIEW PROCESS  
Information as requested.
28. ATEP: LAUNCH PROGRAM DESIGN  
Progress report.
29. SADDLEBACK COLLEGE: ACCREDITATION SELF-STUDY  
2004 Self-Study Accreditation Report.
30. IRVINE VALLEY COLLEGE: ACCREDITATION SELF-STUDY  
2004 Self-Study Accreditation Report.
31. IRVINE VALLEY COLLEGE: ACCREDITATION ANNUAL FISCAL REPORT  
2002-03 Annual Fiscal Report.
32. SADDLEBACK COLLEGE: ACADEMIC STIPENDS  
Extra-contractual assignments for Fall 2004.
33. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS  
Extra-contractual assignments for Fall 2004

34. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS  
Addition to extra-contractual assignments for Summer 2004.

### **CHANCELLOR'S ITEMS (Item 35)**

#### ***ACCEPTANCE FOR REVIEW AND STUDY***

35. 2004-05 PROPOSED DISTRICT GOALS  
Proposed goals.

### **DEPUTY CHANCELLOR'S ITEMS (Items 36 through 39)**

#### ***ITEM FOR DISCUSSION/APPROVAL***

36. PROCESS FOR ALLOCATION OF DISTRICT BASIC AID  
FUNDS FOR PRIORITY PROJECTS  
Identification and prioritization process.

#### ***ITEMS RECOMMENDED FOR APPROVAL***

37. ACADEMIC PERSONNEL ACTIONS  
Academic Employment; Additional Compensation;  
Temporary Part-Time/Substitute Staff; OSH Banking  
Leave Provision; Change in Reporting Structure at IVC;  
Authorization to Announce New Full-Time One-Year  
Position; Administrative Leave; Resignation/Retire-  
ment/Conclusion of Employment; Executive Admini-  
strative Salary Schedules.
38. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Volunteers; Change of  
Status; Administrative Leave; Leave of Absence;  
Authorization to Establish and Announce Classified  
Positions; Resignation/Retirement/Conclusion of  
Employment.
39. SOCCCD TELECOMMUNICATIONS NETWORK  
SYSTEM REPLACEMENT  
CMAS contract with NextiraOne to implement Cisco  
Systems converged IP Telephone and Data Network for a  
total project cost of \$4,452,330.



## VICE CHANCELLORS' ITEMS (Items 40 and 41 )

### EDUCATIONAL SERVICES

#### *ITEMS RECOMMENDED FOR APPROVAL*

40. BOARD POLICY REVISIONS: SECOND SEGMENT OF SERIES 4000, PERSONNEL SECTION  
Revisions to BP 4002.1, 4055, 4056, 4079, 4081, 4084, 4102, 4111, 4201.1, 4202, 4207, 4211, and 4316.
41. IRVINE VALLEY COLLEGE: GRANT APPLICATION  
Application for funding renewal for "Center for Applied Competitive Technologies (CACT)" from the State Chancellor's Office.

### **REPORTS**

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

42. PRESIDENTS' /GOVERNANCE GROUPS' REPORTS
  - a. Presidents
  - b. Student Government Reports
    - Associated Student Government of Saddleback College
    - Associated Students of Irvine Valley College
  - c. Academic Senates' Reports
    - Saddleback College Academic Senate
    - Irvine Valley College Academic Senate
  - d. Faculty Association Report
  - e. California School Employees Association Report
  - f. Classified Senates' Reports
    - Saddleback College Classified Senate
    - Irvine Valley College Classified Senate
    - District Classified Senate
  - g. Police Officers' Association Report

### **CORRESPONDENCE**



43. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**