

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

## MEETING OF THE BOARD OF TRUSTEES

MONDAY, MAY 23, 2005

AUDITORIUM, ROOM 145, HEALTH SCIENCES/DISTRICT OFFICES BLDG.  
SADDLEBACK COLLEGE, 28000 MARGUERITE PARKWAY, MISSION VIEJO, CA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 7:00 P.M.**

### AGENDA

**CALL TO ORDER: 5:00 P.M.**

#### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

#### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
  - 1. Public Employee Employment/Evaluation of Performance
    - a. Chancellor
    - b. Instructor, SC
    - c. Director of Public Information and Marketing, SC
  - 2. Public Employee Discipline/Dismissal/Release (4)
- B. Conference with Labor Negotiators (GC 54957.6):
  - 1. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
  - 2. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
  - 3. Negotiators - Dr. Raghu Mathur; SOCCCD Police Officers Association
  - 4. Negotiators - Dr. Raghu Mathur; Unrepresented Employees - All Academic Administrators (Deputy Chancellor, Vice Chancellor, Presidents, Vice Presidents, Deans, Directors, Assistant Deans/Directors); All Classified Leadership Positions
  - 5. Negotiators - Board President or Board President's Designee; Unrepresented Employee - Chancellor

C. Conference with Real Property Negotiators (GC 54956.8):

1. Property - Approximately 35 Acres at Advanced Technology and Education Park (ATEP) at 15442 Red Hill Ave., Tustin, CA  
Agency Designated Representatives - Dr. Raghu Mathur, ATEP;  
Negotiating Parties, Hope University  
Under Negotiation - Price and Terms of Payment

D. Conference with Legal Counsel (GC 54956.9):

1. Pending Litigation (GC 54956.9[a])
  - a. Mora v. Mathur
  - b. CSEA, et al., v. SOCCCD Board of Trustees
  - c. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
  - d. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-451
  - e. Carl v. SOCCCD
  - f. Merryman v. SOCCCD
  - g. Gensler v. SOCCCD
  - h. Ortiz-Reynolds v. Saddleback College, EEOC Charge No. 345-2005-00901
2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) and [C] - Four Potential Cases
  - a. Claim of J. Harris v. SOCCCD
3. Initiation of Litigation (GC 54956.9[c]) - Three New Cases

E. Closed Sessions (Ed. Code 72122)

1. Confidential Student Matters (3)

**RECONVENE OPEN SESSION: 7:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Wagner

**PLEDGE OF ALLEGIANCE**

Led by Trustee Jay

**RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS**

Resolution: Student Trustee Brittany Poulton

Resolution: Classified Employees Week

Outstanding Service Awards/Resolutions:

Loc Pham, District Services

Rebecca Aguilar, Saddleback College

Georgia McClusky, Irvine Valley College

5/23/05

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## **PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

## **BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
  - a. BOARD REPORTS
  - b. CHANCELLOR'S REPORT
  - c. BOARD REQUESTS FOR STAFF REPORTS  
(The board president may ask for the purpose of the requested report as well as an estimate of staff time required to prepare the report prior to the board's vote on the request.)

## **APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 19)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: DISTRICT FORENSICS TEAM 2005-06 TOURNAMENT SCHEDULE  
Participation in the schedule at an estimated cost not to exceed \$80,900.



3. IRVINE VALLEY COLLEGE: 2005-06 COLLEGE CATALOG REVISIONS  
Proposed revisions for publication in the catalog.
4. IRVINE VALLEY COLLEGE: TANF CDC GRANT AUGMENTATION  
Acceptance of increase of \$6,725 from the Foundation for California Community Colleges.
5. IRVINE VALLEY COLLEGE: OUT-OF-STATE FIELD STUDIES COURSE  
Travel to Grand Canyon National Park, AZ, from 6/9-12 by Geology 170 students.
6. SADDLEBACK COLLEGE: OUT-OF-STATE TRAVEL TO BEST BUDDIES 2005 LEADERSHIP CONFERENCE  
Travel for one student to attend the conference at Indiana University in Bloomington from 7/21-26 at a cost of \$250.
7. SADDLEBACK COLLEGE: GRANT ACCEPTANCE  
Award of \$77,416.59 from the California Community College Distance Education Live Caption Program.
8. SADDLEBACK COLLEGE: CONTRACT WITH QUICK CAPTION  
Contract to act as a referral source for real time captioning services on an as-needed basis for \$10,000.
9. SADDLEBACK COLLEGE: CONTRACT WITH DEAFINITELY PROFESSIONAL INTERPRETING SVCS.  
Contract to act as a referral source for interpreter services on an as-needed basis for \$39,873.
10. SOCCCD: CONTRACT WITH GTC SYSTEMS INC.  
Contract to provide software engineering services at a cost not to exceed \$50,000.
11. SOCCCD: CONTRACT WITH CORE MIGRATION  
Contract to evaluate the feasibility of replacing the technology platform of the district Human Resources system at a cost not to exceed \$20,672.75.

12. IRVINE VALLEY COLLEGE: NOTICE OF INTENT TO ADOPT NEGATIVE DECLARATIONS  
Resolution 05-25 to notify public of intention to adopt negative declaration for the Life Science Building and Fine Arts at IVC, and the Sciences Building at Saddleback.
13. SADDLEBACK COLLEGE: CONTRACT WITH DSE ARCHITECTURE, INC.  
Contract to provide architectural services for temporary classroom facilities for \$23,070 for Phase I; \$58,040 or 2.75% of construction cost, whichever is greater, for Phase II, with funding of \$25,000 from basic aid for Phase I.
14. SADDLEBACK COLLEGE: PRINTING AND MAILING OF CLASS SCHEDULES 2005-06  
Award of Bid 1039 to Trend Offset Printing in the amount of \$150,112.99.
15. ATEP: CONTRACT WITH VIHLENE & ASSOCIATES, INC.  
Contract to assist the district in negotiations with potential industry users of vacant buildings at ATEP for compensation equal to 20% of the gross revenue collected.
16. SOCCCD: TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
17. SOCCCD: BUDGET AMENDMENT - RESTRICTED GENERAL AND CAPITAL OUTLAY FUNDS  
Adoption of Resolution 05-23 to amend the 2004-05 Adopted Budget.
18. SOCCCD: PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 03423 through 03857 totaling \$1,922,782.17 and confirming requisitions dated 4/8/05 through 5/4/05 totaling \$82,924.32.
19. SOCCCD: PAYMENT OF BILLS  
Checks 039395 through 040204 totaling \$4,237,232.21; Saddleback College Community Education checks 008173 through 008200 totaling \$60,977.66; and IVC Community Education checks 008110 through 008121 totaling \$60,714.52.

## **BOARD DISCUSSION ITEMS (Items 20 and 21)**

### ***ITEMS RECOMMENDED FOR DISCUSSION***

- 20. SC/IVC ACCREDITATION TEAM RECOMMENDATIONS  
Board discussion item.
- 21. BOARD ADVISORY COMMITTEES  
Board discussion item.

## **CHANCELLOR'S ITEMS (Items 22 and 23)**

### ***ITEMS RECOMMENDED FOR APPROVAL***

- 22. SOCCCD MISSION STATEMENT  
Adoption of statements of Mission, Approach, and Our Commitment for the 2005-06 academic year.
- 23. ONE-TIME INVESTMENT IN ENROLLMENT MANAGEMENT  
Authorization of funding from basic aid in the amount of \$1 million for enrollment management strategies.

## **DEPUTY CHANCELLOR'S ITEMS (Items 24 through 34)**

### **RECESS TO PUBLIC HEARING**

- 24. ATEP: DEDICATION OF EASEMENT TO ORANGE COUNTY RESCUE MISSION FOR PUBLIC INGRESS, EGRESS, AND PUBLIC UTILITIES  
Public Hearing to allow the public to comment on the proposed dedication of easement.

### **RECONVENE REGULAR BOARD MEETING**

### ***ITEMS RECOMMENDED FOR APPROVAL***

- 25. ATEP: DEDICATION OF EASEMENT TO ORANGE COUNTY RESCUE MISSION  
Adoption of Resolution 05-24 to dedicate easement as requested by the City of Tustin for public ingress, egress, and public utilities.



26. ATEP: SITE LICENSING AGREEMENT FOR FILM/TV/  
PHOTO SHOOTS  
Approval of the "License Agreement Form" and  
authorization for Provost to sign the agreement in the  
absence of the Deputy Chancellor.
27. ACADEMIC PERSONNEL ACTIONS  
Academic Employment, Academic Temporary Part-  
Time/Substitute Staff; Additional Compensation;  
Workload Banking; Sabbatical Leave Rescission;  
Resignation/Retirement/Conclusion of Employment.
28. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Authorization to Change  
Organization Reporting Structure; Out of Class  
Assignments; Change of Status; Resignation/  
Retirement/Conclusion of Employment; Volunteers.
29. ACADEMIC ADMINISTRATOR SALARY SCHEDULE  
2004-05 AND COLA  
Approval of Schedule effective July 1, 2004, and of an  
increase to the schedule equal to the state funding COLA  
for fiscal years 2005-06 and 2006-07.
30. CLASSIFIED LEADERSHIP SALARY SCHEDULE COLA  
FOR 2005-06 AND 2006-07  
Approval of increase to Schedule equal to state funding  
COLA for fiscal years 2005-06 and 2006-07.
31. SOCCCD: ORDER OF PRIORITY AND SCHEDULE OF  
FUNDS - FIVE YEAR CONSTRUCTION PLAN 2007-08 -  
2011/2012  
Approval of Order of Priority and Schedule of Funds and  
approval of funding from basic aid: \$8,043,000 as 30%  
local match for SC Sciences Bldg., \$2,326,000 as 10% local  
match for IVC Fine Arts Bldg., and for an amount not to  
exceed \$250,000 to keep the contribution for IVC Life  
Sciences Project at 10% of total project cost.

32. SOCCCD: COMPLETION OF DATA AND TELEPHONE NETWORK IMPLEMENTATION SERVICES BY PLANNET CONSULTING, INC.  
Contract to provide augmented training and support services through August 2005 at a cost not to exceed \$139,600.
33. SADDLEBACK COLLEGE: GOLF DRIVING RANGE NET REPLACEMENT  
Approval to use basic aid funds in an amount not to exceed \$300,000 and request bids.
34. SADDLEBACK COLLEGE: DEMOLITION OF BUILDINGS ON LOWER CAMPUS  
Authorization to seek bids for demolition of buildings D, H, K, M, N, Security Annex, and IT trailers and for additional funding from basic aid in the amount of \$290,000.

#### **VICE CHANCELLOR'S ITEM (Item 35)**

##### **EDUCATIONAL SERVICES**

###### ***ACCEPTANCE FOR REVIEW AND STUDY***

35. REVISED BOARD POLICY: BP4111, LEAVE FOR ADMINISTRATORS, CLASSIFIED MANAGEMENT, AND CONFIDENTIAL EMPLOYEES  
Revisions to Board Policy 4111.

#### **PRESIDENT'S ITEMS (Items 36 through 38)**

##### **SADDLEBACK COLLEGE**

###### ***ITEM RECOMMENDED FOR APPROVAL***

36. SADDLEBACK COLLEGE: CONTRACT WITH MICHAEL WILSON FOR CONSTRUCTION MANAGEMENT SVCS.  
Contract to provide construction management services for various projects at \$40 per hour not to exceed \$87,000.
37. SADDLEBACK COLLEGE: MISSION STATEMENT  
Revision to Mission Statement.



## IRVINE VALLEY COLLEGE

### *ITEM RECOMMENDED FOR APPROVAL*

38. IRVINE VALLEY COLLEGE: MISSION STATEMENT  
Approval of existing Mission Statement.

## INFORMATION ITEMS (Items 39 through 47)

### *ITEMS FOR INFORMATION ONLY*

39. SOCCCD: FACILITIES PLAN STATUS REPORT  
Status of all construction projects.
40. SOCCCD: MONTHLY FINANCIAL STATUS REPORT  
Adopted budget, revised budget, and transactions through the end of the prior month.
41. SOCCCD: CONTRACTS UNDER \$5,000  
Summary of contracts for April/May 2005.
42. BOARD REQUESTED REPORT: ACADEMIC ADMINISTRATOR LOAD STUDY  
Information as requested.
43. BOARD REQUESTED REPORT: EMPLOYEES WITH EARNINGS OVER \$100,000 FOR FISCAL YEAR 2003-04  
Information as requested.
44. BOARD REQUESTED REPORT: IVC AND SC STUDY ABROAD  
Information as requested.
45. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS  
For Summer 2005.

### *REPORTS*

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

46. PRESIDENTS'/PROVOST'S/GOVERNANCE GROUPS' REPORTS
- a. Presidents
  - b. Provost
  - c. Student Government Reports
    - Associated Student Government of Saddleback College
    - Associated Students of Irvine Valley College
  - d. Academic Senates' Reports
    - Saddleback College Academic Senate
    - Irvine Valley College Academic Senate
  - e. Faculty Association Report
  - f. California School Employees Association Report
  - g. Classified Senates' Reports
    - Saddleback College Classified Senate
    - Irvine Valley College Classified Senate
    - District Classified Senate
  - h. Police Officers' Association Report

***CORRESPONDENCE***

47. CORRESPONDENCE
- Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**