

# MEETING OF THE BOARD OF TRUSTEES

APRIL 29, 2002

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.**  
**RECONVENE OPEN SESSION: 6:00 P.M.**

## AGENDA

**CALL TO ORDER: 5:00 P.M.**

### **PUBLIC COMMENTS**

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

### **RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:**

Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):

Public Employee Appointment

Dean, Students, Guidance and Counseling, IVC

Public Employee Discipline/Dismissal/Release (3)

Conference with Labor Negotiators (GC 54957.6):

Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586

Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association

Conference with Real Property Negotiator (GC 54956.8):

Modular Classroom Buildings, Irvine Valley College Campus  
(5500 Irvine Center Drive, Irvine, CA)

Negotiators - Dr. Raghu Mathur; Irvine Unified School District

Under Negotiation - Price and Payment Terms

Stadium, Saddleback College Campus -

(28000 Marguerite Parkway, Mission Viejo, CA)

Negotiators - Dr. Raghu Mathur; Santa Margarita Catholic High School and Junipero Serra High School

Under Negotiation - Price and Payment Terms

Portion of Tustin MCAS -  
Negotiators - Dr. Raghu Mathur; City of Tustin  
Under Negotiation - Price and Payment Terms  
Conference with Legal Counsel (GC 54956.9)  
Pending Litigation (GC 54956.9[a]) -  
Santa Ana USD., etc., et al., v. City of Tustin, etc., et al.,  
South Orange County CCD, Intervenor, various cases -  
USDC CV 01-3426, OCSC 01CC 02595, OCSC 02001953  
Pourya Khademi, et al. v. SOCCCD  
CSEA, et al., v. SOCCCD Board of Trustees  
Initiation of Litigation as Intervenor Previously Authorized  
(GC 54956.9[c]) -  
Santa Ana USD, etc., et al., v. City of Tustin, etc., et al.,  
South Orange County CCD, Intervenor -  
OCSC 01CC 02595, OCSC 02001953  
Potential Initiation of Litigation as Intervenor (GC 54956.9[c]) - One Case -  
Tustin Local Redevelopment Authority, etc., v. Bill Lockyer, etc.,  
Edwin F. Lowry et al., United States District Court, Eastern  
District, CIV S-02-0382  
Initiation of Litigation (GC 54956.9[c]) - One New Case  
Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A])  
Three Potential Cases

**RECONVENE OPEN SESSION: 6:00 P.M.**

**ACTIONS TAKEN IN CLOSED SESSION**

**INVOCATION**

Led by Trustee Lang

**PLEDGE OF ALLEGIANCE**

Led by Trustee Williams

**PUBLIC COMMENTS**

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

**BOARD REPORTS/BOARD REQUESTS FOR REPORTS**

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly

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respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

**Speakers are limited to two minutes each.**

1. BOARD REPORTS/REQUESTS FOR REPORTS

a. BOARD REPORTS

b. BOARD REQUESTS FOR STAFF REPORTS

**PRESENTATIONS/RESOLUTIONS/INTRODUCTIONS**

Resolution: Steven McCarty

Resolution: SOCCCD Forensics Team

Resolution: SC Men's Basketball Team

Resolution: Soka University

**APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 22)**

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: FOUNDATION ACCOUNT DIVISION

Division of the IVC Foundation Schwab Investment Account into two accounts: one for Trustee Account funds and one for Endowment and Scholarship Account funds.

3. ORANGE COUNTY-LONG BEACH (OCLB) DATA SHARING CONSORTIUM

OCLB Memorandum of Understanding and Guiding Principles for the consortium to exchange student data among the members to perform research and improve instruction.

4. SADDLEBACK COLLEGE: SCLO EQUITY CONTRACTS  
Contract with John Cauble, proprietor of TNT, to hire up to four Equity Guest Artists at a cost not to exceed \$16,678.76.
5. SADDLEBACK COLLEGE: RHORC CONTRACT AGREEMENT  
Contract with the State Chancellor's Office to extend the Nurse Assistant Training and Assessment program from July 1, 2001, through June 30, 2004.
6. SADDLEBACK COLLEGE: RATIFICATION OF RHORC CONTRACT AGREEMENT  
Ratification of contract that ended June 30, 2000, with the State Chancellor's Office for continuation of the CNA Assessment Program.
7. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT  
Agreement with Barbara Ford to teach three courses for \$50 per hour not to exceed \$10,404.
8. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Sue Ko to assist in modifications in space reutilization and program implementation at the Child Development Center for an amount not to exceed \$5,000.
9. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT  
Agreement with Western Research and Development Center, Ltd., to continue to provide Title III grant management activities for an amount not to exceed \$40,000.
10. SADDLEBACK COLLEGE: AWARD OF BID  
Bid 1014 for electronic signs to National Sign and Marketing in the amount of \$176,597.
11. SADDLEBACK COLLEGE: AWARD OF BID  
Bid 1013 for the printing and mailing of class schedules for the 2002-03 year to Southwest Offset Printing Company in the amount of \$183,985.28.



12. SADDLEBACK COLLEGE: CHANGE ORDER  
Change order 1 to increase the contract with Southwest Offset Printing Company for the printing, mailing, and preparation of Community Education brochures increasing the contract by \$25,861.
13. IRVINE VALLEY COLLEGE: RENEWAL OF CONTRACT  
Renewal of contract for the printing and mailing of class schedules for the 2002-03 year with Trend Offset Printing for \$182,758.01.
14. IRVINE VALLEY COLLEGE: DONATION OF EQUIPMENT  
Donation of a wheelchair to Bonita Canyon School
15. IRVINE VALLEY COLLEGE: BASEBALL FIELD  
Authorization to file a Notice of Completion for the Baseball Field project.
16. SADDLEBACK COLLEGE: EXTENSION OF CONTRACT  
Extension of the contract with Donovan Bros. Golf. Inc., to manage the Golf Driving Range for the period of April 1, 2002, through March 31, 2003.
17. TRANSFER OF BUDGET APPROPRIATIONS  
Budget transfers as delineated.
18. BUDGET AMENDMENT: RESTRICTED GENERAL, CAPITAL OUTLAY, AND CHILD DEVELOPMENT FUNDS  
Adoption of Resolution 02-16 to amend the 2001-02 Adopted Budget.
19. PURCHASE ORDERS/CONFIRMING REQUISITIONS  
Purchase orders 03021 through 03474 totaling \$1,590,124.31; confirming requisitions dated 3/2/02 through 4/12/02 totaling \$340,401.65.
20. PAYMENT OF BILLS  
Checks 7886 through 9057 totaling \$3,737,740.47; Saddleback College Community Education checks 5616 through 5673 totaling \$49,926.99; and IVC Community Education checks 6352 through 6359 totaling \$41,507.96.

21. CLAIM AGAINST THE DISTRICT: SEMPRA ENERGY SOLUTIONS  
Rejection of claim and referral to the district's insurance administrator for processing.
22. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT  
Requests to attend upcoming conferences/events, and/or requests for local mileage reimbursement.

## INFORMATION ITEMS

### *ITEMS FOR INFORMATION ONLY*

23. BASIC AID REPORT  
Information on the projected basic aid receipts and possible impact of the "Pool case."
24. MONTHLY FINANCIAL STATUS REPORT  
Information on the adopted budget, revised budget, and transactions through the end of the prior month.
25. QUARTERLY FINANCIAL STATUS REPORT  
California Community Colleges Quarterly Financial Status Report as of March 31, 2002.
26. QUARTERLY INVESTMENT FINANCIAL REPORT  
Report for the quarter ending on March 31, 2002.
27. CONTRACTS UNDER \$5,000  
Summary of contracts for March/ April 2002.
28. IRVINE VALLEY COLLEGE: TEACHER OF THE YEAR  
Nomination of Professor Larry Oldewurtel as the 2002 Full-time Teacher of the Year, and Geordan Reynolds as the 2002 Part-time Teacher of the Year.
29. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS  
Extracontractual assignments for Summer 2002.
30. SADDLEBACK COLLEGE: ACADEMIC STIPENDS  
Extracontractual assignments for Summer 2002.



31. BOARD REQUESTED REPORT: IVC/SC CHILD DEVELOPMENT CENTER MANAGEMENT STUDY
32. BOARD REQUESTED REPORT: IVC/SC FACULTY TEACHING THREE DAYS OR LESS
33. BOARD REQUESTED REPORT: MILLWORK AND CABINETMAKING PROGRAM
34. BOARD REQUESTED REPORT: TUSTIN AND EL TORO BASE PROPERTY

### **DEPUTY CHANCELLOR'S ITEMS (Items 35 through 43)**

#### ***ITEMS RECOMMENDED FOR APPROVAL***

35. ACADEMIC PERSONNEL ACTIONS  
Administrative Employment (Interim Vice President of Instruction); Additional Compensation; Academic Temporary Part-Time/Substitute Staff; Administrative Leave; Reduced Contract; OSH Banking Leave provision; Retirement.
36. CLASSIFIED PERSONNEL ACTIONS  
New Personnel Appointments; Volunteers; Change of Status; Out-of-Class Assignment; Additional Compensation; Resignation/Retirement/Conclusion of Employment; Authorization to Establish Revised Position Descriptions; Authorization to Abolish Previous Position Descriptions; Revision to the Schedule for Non-Bargaining Unit, Temporary, Short Term Hourly Positions; Extend Leave of Absence.
37. SOCCCD: DISTRICT OFFICES PROJECT  
Approve budgeting \$3,200,000 of Basic Aid funds for the remodel of the SC Library Building to accommodate District Offices.
38. IRVINE VALLEY COLLEGE: LOCAL CONTRIBUTION FOR BUSINESS & TECHNOLOGY INNOVATION CENTER  
Allocation of Basic Aid funds not to exceed \$2,873,000 for a 20% local contribution to the cost of the project.

39. SOCCCD: FIVE-YEAR CONSTRUCTION PLAN  
Order of Priority and Schedule of Funds for the 2004/05 – 2007/08 Five-Year Construction Plan.
40. SADDLEBACK COLLEGE: REVISION TO FACILITIES MASTER PLAN  
Proposed relocation of the construction of the new Health Science and Human Services Building to area between Student Services Center and Technology and Applied Science buildings.
41. SOCCCD: AWARD OF BID  
Bid 245D for five-year contracts for bookstore services at Irvine Valley College and Saddleback College to Follett Higher Education Group for the period July 1, 2002, to June 30, 2007.
42. SADDLEBACK COLLEGE: ENERGY CONSERVATION CONSULTANT SERVICES  
Agreement with Kinetic Systems, Inc., for energy conservation consultant services in the amount of \$35,000.
43. SADDLEBACK COLLEGE: COMMITMENT TO BOILER REPLACEMENT FUNDING  
Commitment to the boiler replacement plan at a cost not to exceed \$1,200,000.

### **VICE CHANCELLORS' ITEMS (Items 44 through 45)**

#### **EDUCATIONAL SERVICES**

##### ***ITEMS RECOMMENDED FOR REVIEW AND STUDY***

44. BOARD POLICY REVISION: BP 4205, DISCIPLINARY ACTION OF CLASSIFIED PERSONNEL  
Amendment to Board Policy 4205.

##### ***ITEMS RECOMMENDED FOR APPROVAL***

45. FINAL ACTION ON SABBATICAL LEAVE REQUEST – ALFRED KIRSCH  
Rejection of leave for Professor Alfred Kirsch.



## REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

**Speakers are limited to two minutes each.**

### 46. CHANCELLOR/PRESIDENTS'/GOVERNANCE GROUPS' REPORTS

- a. Chancellor
- b. Presidents
- c. Student Government Reports
  - Associated Student Government of Saddleback College
  - Associated Students of Irvine Valley College
- d. Academic Senates' Reports
  - Saddleback College Academic Senate
  - Irvine Valley College Academic Senate
- e. Faculty Association Report
- f. California School Employees Association Report
- g. Classified Senates' Reports
  - Saddleback College Classified Senate
  - Irvine Valley College Classified Senate
  - District Classified Senate
- h. Police Officers' Association Report

## CORRESPONDENCE

### 47. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

**ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.**

dm

**ADDITIONAL ITEM FOR THE 4/29/02 REGULAR BOARD**  
**MEETING AGENDA**

***ITEM FOR INFORMATION ONLY***

48. ORANGE COUNTY LEGISLATIVE TASK FORCE  
(OCLTF)  
Report on current and upcoming activities.