

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT

MEETING OF THE BOARD OF TRUSTEES

MONDAY, APRIL 28, 2003

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 5:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

RECESS TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Appointment
 - a. Vice President, Student Services, SC
 - b. Dean, Business Sciences, Voc. Ed., and Economic Development, SC
 - c. Interim Dean, Health Sciences, Phys. Ed., and Athletics, IVC
 - 2. Public Employee Evaluation
 - a. Director, Public Affairs
 - b. Instructor, SC
 - c. Technician, Publications, SC
 - d. Lead Custodian, SC (2)
 - e. Equipment Operator, SC
 - 3. Public Employee Discipline/Dismissal/Release (10)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
- C. Conference with Real Property Negotiators (GC 54956.8):

1. Portion of Tustin MCAS -
Negotiators - Dr. Raghu Mathur; City of Tustin
Under Negotiation - Price and Payment Terms

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -
 - a. Santa Ana USD, etc., et al., v. City of Tustin, etc., et. al.
South Orange County CCD, Intervenor - various cases -
USDC CV 01-3426, OCSC 01CC 02595, OCSC 02001953
 - b. Pourya Khademi, et al. v. SOCCCD
 - c. CSEA, et al., v. SOCCCD Board of Trustees
 - d. Mora v. Mathur
 - e. Poindexter v. SOCCCD
 - f. Franzoni v. SOCCCD
 - g. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
2. Initiation of Litigation (GC 54956.9[c]) - One New Case
3. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A] - Two Potential Cases
4. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][B] and [C] Mark Westberg v. SOCCCD, DFEH Case E-200203-K-0250-00pe

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Williams

PLEDGE OF ALLEGIANCE

Led by Trustee Padberg

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Resolution: Saddleback College 2002 Women's Tennis Team

Resolution: Opposition to Senate Bill 6

Resolution: Derek Wong

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted

agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD REPORTS/REQUESTS FOR REPORTS

a. BOARD REPORTS

b. BOARD REQUESTS FOR STAFF REPORTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 24)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. IRVINE VALLEY COLLEGE: CATALOG ADJUSTMENTS
Changes for publication in the 2003-04 IVC Catalog.

3. IRVINE VALLEY COLLEGE: FUNDRAISER/BENEFIT
PERFORMANCES FOR THEATRE DEPARTMENT
Benefit performances of "An Evening of Comedy" May 2,
3, 9, and 10 with proceeds to be used to assist Theatre
Department.

4. ORANGE COUNTY-LONG BEACH (OCLB) DATA
SHARING CONSORTIUM
Amendment to Memorandum of Understanding and
Guiding Principles adding National University and
changes in the paragraph on Confidentiality.

5. SADDLEBACK COLLEGE: RHORC CONSULTANT
AGREEMENT
Agreement with Joyce Bowden to serve as Testing
Coordinator for the Regional Health Occupation Resource
Center for an amount not to exceed \$70,000.

6. SADDLEBACK COLLEGE: RHORC CONSULTANT AGREEMENT
Agreement with Vidella Waller to serve as Testing Coordinator for the Regional Health Occupation Resource Center for an amount not to exceed \$70,000 per year.
7. SADDLEBACK COLLEGE: GUEST ARTIST SERIES
Authorization for the college to contract with various guest artists for performances during 2003-04 for an amount not to exceed \$110,000.
8. SADDLEBACK COLLEGE: OXFORD SEMESTER ABROAD PROGRAM
Approval of the study abroad program to Oxford, England, during Spring Semester, 2004.
9. SADDLEBACK COLLEGE: CHANGE ORDER FOR BUILDING "A" DEMOLITION AND REPLACEMENT
Change Order 3 increasing the contract amount by \$13,913.17 with no change to completion date.
10. SADDLEBACK COLLEGE: CONSTRUCTION OF GREENHOUSE AND PARKING LOT 14
Rejection as nonresponsive of the bid submitted by R. L. Construction, and award of Bid 1022 to Adams/Mallory Construction, Inc., in the amount of \$1,023,959.
11. SADDLEBACK COLLEGE: CONTRACT FOR MANAGEMENT SERVICES OF GOLF DRIVING RANGE
Award of contract to Donovan Bros. Golf, Inc. for five years under the same terms as the current contract.
12. IRVINE VALLEY COLLEGE: CHANGE ORDER FOR MODULAR CLASSROOM AND RESTROOMS
Change Order 2 increasing the contract amount by \$1,649.60.
13. SOCCCD: RESOLUTION AUTHORIZING APPLICATION FOR A CERTIFICATE OF CONSENT
Adoption of Resolution 03-15 authorizing application to the state Director of Industrial Relations for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities.

14. SOCCCD: RESOLUTION TO ISSUE TRAN
Adoption of Resolution 03-14 to issue TRAN, if necessary, and authorization for the execution of all related documents.
15. SOCCCD: LIBRARY AUTOMATION SOFTWARE REPLACEMENT - SIRSI
Contract with SIRSI in the amount of \$114,197 for a software license for the Library Automation System and annual maintenance contract of \$28,062.
16. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
17. BUDGET AMENDMENT: RESTRICTED GENERAL FUND
Adoption of Resolution 03-16 to amend the 2002-03 Adopted Budget.
18. CLAIM AGAINST THE DISTRICT
Rejection of claim made by Joany Hernandez dated April 1, 2003, and referral to the district's insurance administrator for processing.
19. CLAIM AGAINST THE DISTRICT
Rejection of claim made by Sylvia Korbonski dated January 23, 2003, and referral to the district's insurance administrator for processing.
20. CLAIM AGAINST THE DISTRICT
Rejection of claim made by Ann North dated April 11, 2003, and referral to the district's insurance administrator for processing.
21. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 02661 through 03056 totaling \$807,432.97 and 00001 through 00007 totaling \$1,589,009.50; and confirming requisitions dated 3/8/03 through 4/14/03 totaling \$235,786.16.

22. PAYMENT OF BILLS
Checks 018484 through 019319 totaling \$5,858,925.15; Saddleback College Community Education checks 6830 through 6862 totaling \$30,829.54; and Irvine Valley College Community Education checks 7001 through 7014 totaling \$27,356.48.
23. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.
24. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

25. BASIC AID REPORT
Information on projected basic aid receipts and the possible impact of the "Pool Case."
26. MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through the end of the prior month.
27. QUARTERLY FINANCIAL STATUS REPORT
The California Community Colleges quarterly Financial Status Report as of March 31, 2003.
28. QUARTERLY INVESTMENT FINANCIAL REPORT
Report for the quarter ending March 31, 2003.
29. CONTRACTS UNDER \$5,000
Summary of contracts March/April 2003.
30. BOARD REQUESTED REPORT: IVC/SC CHILD DEVELOPMENT CENTERS
Information on the Child Development Centers at both colleges.

31. BOARD REQUESTED REPORT: SC/IVC EMERITUS INSTITUTES
Information on the Emeritus Institutes at both colleges.
32. SOCCCD: TELECOMMUNICATIONS CONSULTANT REPORT
Report on PlanNet's summary findings on the district's telecommunications needs.
33. IRVINE VALLEY COLLEGE: TEACHER OF THE YEAR 2004
Nomination of Professor Beatrice Tseng as Full-Time Teacher of the Year and Nise Frye as Part-time Teacher of the Year.
34. SADDLEBACK COLLEGE: ACADEMIC STIPENDS
Extra-contractual assignments for Summer 2003.
35. IRVINE VALLEY COLLEGE: ACADEMIC STIPENDS
Extra-contractual assignments for Summer 2003.

CHANCELLOR'S ITEMS (Items 36 through 38)

ITEMS RECOMMENDED FOR APPROVAL

36. CONSULTANT AGREEMENT FOR SPECIALIZED SERVICES- ATEP
Agreement with Robert J. Kopecky from May 1, 2003, through June 30, 2004, for an amount not to exceed \$50,000.
37. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING
Adoption of Resolution 03-12 authorizing payment to Trustee Fortune who was absent from the March 10, 2003, special meeting of the board.
38. AUTHORIZATION FOR TRUSTEE TO SIGN DIPLOMA
Authorization for Trustee John Williams to sign the diploma of Ian Scott Williams.

DEPUTY CHANCELLOR'S ITEMS (Items 39 through 43)

ITEMS RECOMMENDED FOR REVIEW AND STUDY

39. SOCCCD: ACCEPTANCE OF ACTUARIAL STUDY OF
RETIREE HEALTH LIABILITIES
Acceptance of the Study dated February 15, 2003.

ITEMS RECOMMENDED FOR APPROVAL

40. ACADEMIC PERSONNEL ACTIONS
Additional Compensation; Academic Temporary Part-Time/Substitute Staff; OSH Banking Leave Provision; Resignation/Retirement/End of Assignment.
41. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Change of Status; Out-of-Class Assignment; Authorization to Establish and Announce Classified Position; Authorization to Abolish Classified Positions; Leave of Absence; Additional Compensation.
42. IRVINE VALLEY COLLEGE: RESOLUTION
DECLARING INTENT TO LEASE SURPLUS REAL
PROPERTY
Adoption of Resolution 03-13 authorizing the Director of Purchasing and Facilities Planning to request and open bid proposals for the lease of said portion of the IVC campus.
43. SOCCCD: HEALTH SCIENCES/DISTRICT OFFICES
BUILDING AGREEMENT FOR CONSTRUCTION
MANAGEMENT WITH MULTIPLE PRIME CONTRACTS
Agreement with C. W. Driver Contractors for construction management with multiple prime contracts in an amount not to exceed \$968,240.

VICE CHANCELLORS' ITEMS (Items 44 through 46)

EDUCATIONAL SERVICES

ITEMS RECOMMENDED FOR REVIEW AND STUDY

44. BOARD POLICY REVISIONS: SERIES 1000 AND 2000
Acceptance of proposed revisions to Series 1000
(Community Relations) and Series 2000 (Administration)
for review and study.

45. BOARD POLICY REVISION: BP 5610.1, STUDENT FEES
Acceptance of proposed revisions to Board Policy 5610.1
for review and study.

ITEMS RECOMMENDED FOR APPROVAL

46. BOARD POLICY 4091, ADMINISTRATOR RETREAT
RIGHTS
Approval of proposed revisions to Board Policy 4091.

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

47. CHANCELLOR/PRESIDENTS'/GOVERNANCE
GROUPS' REPORTS
- a. Chancellor
 - b. Presidents
 - c. Student Government Reports
 - Associated Student Government of
Saddleback College
 - Associated Students of Irvine Valley College
 - d. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
 - e. Faculty Association Report
 - f. California School Employees Association Report
 - g. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
 - h. Police Officers' Association Report

CORRESPONDENCE

48. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.

dm

**ADDITIONAL ITEM FOR THE 4/28/03 REGULAR BOARD
MEETING AGENDA**

ITEM RECOMMENDED FOR APPROVAL

49. RESOLUTION FOR PETITION FOR BOUNDARY
CHANGE OF SOCCCD
Adoption of Resolution 03-01, Petition for a Boundary
Change between the Rancho Santiago CCD and South
Orange County CCD.