

MEETING OF THE BOARD OF TRUSTEES

MONDAY, APRIL 26, 2004

ROOM 105, LIBRARY BUILDING, SADDLEBACK COLLEGE
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER: 7:00 P.M.

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to two minutes each.**

ADMINISTRATION OF THE OATH OF OFFICE: WILLIAM O. JAY

**RECESS TO CLOSED SESSION FOR DISCUSSION OF
THE FOLLOWING:**

- A. Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal, Release (GC 54957):
 - 1. Public Employee Employment/Evaluation of Performance
 - a. Instructor, IVC
 - b. Electrician, SC
 - 2. Public Employee Discipline/Dismissal/Release (8)
- B. Conference with Labor Negotiators (GC 54957.6):
 - 1. Negotiators - Dr. Raghu Mathur; California School Employees Association (CSEA), Chapter 586
 - 2. Negotiators - Dr. Raghu Mathur; SOCCCD Faculty Association
 - 3. Negotiators - Dr. Raghu Mathur; SOCCCD Police Officers Association
 - 4. Negotiators - Dr. Raghu Mathur; Unrepresented Employees - All Classified Leadership Positions
 - 5. Negotiators - Board President or President's Designee; Unrepresented Employees - All Academic Administrators

C. Conference with Real Property Negotiators (GC 54956.8):

1. Portion of Tustin MCAS -
Negotiators – Dr. Raghu Mathur; City of Tustin
Under Negotiation - Price and Payment Terms

D. Conference with Legal Counsel (GC 54956.9)

1. Pending Litigation (GC 54956.9[a]) -
 - a. Mora v. Mathur
 - b. Franzoni v. SOCCCD
 - c. CSEA, et al., v. SOCCCD Board of Trustees
 - d. IVC Academic Senate, etc., et al., v. SOCCCD Board of Trustees
 - e. Faculty Association v. SOCCCD, Unfair Practice Charge No. LA-CE-4514-E
 - f. Carl v. SOCCCD
 - g. Casey v. SOCCCD
 - h. Merryman v. SOCCCD
2. Significant Exposure to Litigation (GC 54956.9[b][1] and [3][A]) – Three Potential Cases
3. Initiation of Litigation (GC 54956.9[c]) – Three New Cases

RECONVENE OPEN SESSION: 7:00 P.M.

ACTIONS TAKEN IN CLOSED SESSION

INVOCATION

Led by Trustee Williams

PLEDGE OF ALLEGIANCE

Led by Trustee Lang

RESOLUTIONS/PRESENTATIONS/INTRODUCTIONS

Resolution: Student Trustee Phillip T. Erquiaga

Resolution: Classified School Employees Week

Outstanding Service Awards/Resolutions:

Elaine Waiksnis, District Services

Polly Sanchez, Irvine Valley College

Terry Wedel, Saddleback College

Presentation: SmartSchedule Demonstration

PUBLIC COMMENTS

Members of the public may address the board on any item on the agenda at this time or during consideration of the item. Items not on the agenda that are within the subject matter jurisdiction of the board may also be addressed at this time. **Speakers are limited to two minutes each.**

BOARD AND CHANCELLOR'S REPORTS/BOARD REQUESTS FOR REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda."

Speakers are limited to two minutes each.

1. BOARD/CHANCELLOR'S REPORTS/REQUESTS FOR REPORTS
 - a. BOARD REPORTS
 - b. CHANCELLOR'S REPORT
 - b. BOARD REQUESTS FOR STAFF REPORTS

APPROVAL OF CONSENT CALENDAR ITEMS (Items 2 through 23)

All matters on the consent calendar are to be approved in one motion unless a board member requests separate action on a specific item.

2. SADDLEBACK COLLEGE: SCLO EQUITY CONTRACTS
Contract with Netpay Incorporated to hire up to eight Equity Artists and two stage managers for Saddleback Civic Light Opera 2004 at a cost not to exceed \$66,725.
3. SADDLEBACK COLLEGE: SPECIAL TOPICS COURSE
Approval of out-of-state travel to Chicago for the Architecture 289 special topics course.
4. SADDLEBACK COLLEGE: AUGMENTATION TO EXISTING NATL. SCIENCE FOUNDATION GRANT
Acceptance of an augmentation of \$50,000 to the existing NSF grant on Rapid Prototyping Curriculum.

5. IRVINE VALLEY COLLEGE: CATALOG REVISIONS
Revisions for publication in the 2004-05 IVC catalog.
6. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS
Proposed curriculum revisions for the 2004-05 academic year.
7. SOCCCD: HEALTH SCIENCES/DISTRICT OFC. BLDG.
Amendment to the agreement with Civil Engineering Material Laboratory to increase the not-to-exceed compensation amount by \$40,000 to \$126,500.
8. SOCCCD: HEALTH SCIENCES/DISTRICT OFC. BLDG.
Approval of Change Order Requests 22, 23, and 25 increasing the total project cost by \$16,441.
9. SOCCCD: CLASSIFIED LEADERSHIP CLASSIFICATION REVIEW
Approval of recommendations from the Hay Group regarding the classified leadership plan with an implementation date of January 1, 2004.
10. SADDLEBACK COLLEGE: PURCHASE OF 172 COMPUTERS
Approval of purchasing 172 Dell computers by piggybacking on the Western States Contracting Alliance Master Price Agreement Contract 92-00151 for a total of \$173,678.30.
11. SADDLEBACK COLLEGE: FIVE YEAR LEASE FOR DIGITAL COLOR PRESS
Approval of a five-year lease for a color press by piggybacking on County of Los Angeles Contract 41380 for a total of \$206,034.
12. SADDLEBACK COLLEGE: AWARD OF BID
Bid 1032 for the demolition of Building Q, Greenhouse and Carport Retrofit, to Envirocon in the amount of \$138,709.
13. SADDLEBACK COLLEGE: LIBRARY BUILDING REMODEL NOTICE OF EXEMPTION
Declaration that the Library Remodel project will have no significant impact effect upon the environment.

14. IRVINE VALLEY COLLEGE: AWARD OF BID
Bid 262 for Printing and Mailing of the Class Schedules to
VQS Enterprises, Inc., for \$90,994.88.
15. IRVINE VALLEY COLLEGE: AGREEMENT WITH
SOUTHERN CALIFORNIA EDISON
Standard Performance Contract Agreement for \$194,052.62
in incentives related to the Energy Conservation project.
16. ATEP: AMENDMENT TO CONSULTANT AGREEMENT
Approval of the agreement amendment for Robert
Kopecky to extend the agreement end date on a month-to-
month basis following June 30, and increase amount not to
exceed \$37,000.
17. ATEP: AMENDMENT TO CONSULTANT AGREEMENT
Approval of the revised Schedule of Hourly Billing Rates
with Hall & Foreman, Inc., with deletion of Senior Project
Director and addition of Project Director.
18. TRANSFER OF BUDGET APPROPRIATIONS
Budget transfers as delineated.
19. BUDGET AMENDMENT: RESTRICTED CAPITAL
OUTLAY FUND, ASSOC. STUDENT GOV. FUND
Adoption of Resolution 04-10 to amend the 2003-04
Adopted Budget.
20. PURCHASE ORDERS/CONFIRMING REQUISITIONS
Purchase orders 02597 through 03038 totaling
\$1,552,715.53, and 00001 through 00004 totaling \$1,744; and
confirming requisitions dated 3/6/04 through 4/8/04
totaling \$180,854.92.
21. PAYMENT OF BILLS
Checks 027526 through 028415 totaling \$4,409,042.31; and
Saddleback College Community Education checks 7249
though 7302 totaling \$26,142.21; and IVC Community
Education checks 7121 through 7135 totaling \$9,661.60.
22. GIFTS TO THE DISTRICT AND FOUNDATIONS
Acceptance of various donated items.

23. TRUSTEES' REQUESTS FOR TRAVEL AND/OR LOCAL MILEAGE REIMBURSEMENT
Requests to attend upcoming conferences/events, and/or local mileage reimbursement.

INFORMATION ITEMS

ITEMS FOR INFORMATION ONLY

24. BASIC AID REPORT
Information on projected basic aid receipts and the possible impact of the "Pool Case."
25. MONTHLY FINANCIAL STATUS REPORT
Adopted budget, revised budget, and transactions through the end of the prior month.
26. SOCCCD: QUARTERLY INVESTMENT REPORT
Report for the quarter ending on March 31, 2004.
27. SOCCCD: QUARTERLY FINANCIAL STATUS REPORT
California Community Colleges Quarterly Financial Status Report as of March 31, 2004.
28. CONTRACTS UNDER \$5,000
Summary of contracts for March/April 2004.
29. BOARD REQUESTED REPORT: SADDLEBACK COLLEGE TRANSFER CENTER UNIVERSITY ROAD TRIP
Information as requested.
30. BOARD REQUESTED REPORT: 2004 WAIT LIST STATUS AT IRVINE VALLEY COLLEGE AND SADDLEBACK COLLEGE
Information as requested.
31. SOCCCD: ATEP DEVELOPMENT AND RELATED EXPENDITURES
Information as requested.

32. IRVINE VALLEY COLLEGE: TEACHER OF THE YEAR
2005
Nomination of Professor Rebecca Welch as the Full-Time
Teacher of the Year and Beejay Janiga as Part-Time Teacher
of the Year.
33. SADDLEBACK COLLEGE: ANNUAL ACCREDITATION
REPORT
2003-2004 Annual Report to the Accreditation
Commission.
34. SADDLEBACK COLLEGE: ACADEMIC STIPENDS
Extra-contractual assignments for Summer 2004.

CHANCELLOR'S ITEMS (Items 35 and 36)

ITEM RECOMMENDED FOR INFORMATION/APPROVAL

35. SENATE BILL 1817
Recommendation to adopt a position of Oppose Unless
Amended.
36. SENATE BILL 1785
Recommendation to adopt a position of Oppose Unless
Amended.

DEPUTY CHANCELLOR'S ITEMS (Items 37 through 41)

ACCEPTANCE FOR REVIEW AND STUDY

37. SOCCCD: PARTNERSHIP FOR EXCELLENCE SURVEY
Accept Survey of local investments of Partnership funds.

ITEMS RECOMMENDED FOR APPROVAL

38. ACADEMIC PERSONNEL ACTIONS
Academic Positions; Additional Compensation; Academic
Temporary Part-Time/Substitute Staff; OSH Banking
Leave Provision; Resignation/Retirement/Conclusion of
Employment.

39. CLASSIFIED PERSONNEL ACTIONS
New Personnel Appointments; Volunteers; Change of Status; Out of Class Assignment; Leave of Absence; Administrative Leave; Authorization to Establish and Announce Classified Positions; Revision to the Schedule for Non-Bargaining Unit, Temporary Short Term Hourly Position; Authorization to Abolish Classified Leadership Positions; Resignation/Retirement/Conclusion of Employment.
40. SADDLEBACK COLLEGE: REMODEL OF LIBRARY BUILDING AND CONSTRUCTION OF NEW SCIENCE BUILDING
Approval of using basic aid funds for both projects.
41. SADDLEBACK COLLEGE: FPP FOR LIBRARY BUILDING REMODEL/HIRE ARCHITECT
Approval of LPA to prepare the FPP for \$42,000 and of setting aside \$42,000 from basic aid funds to pay these architectural fees and related reimbursable expenses.

VICE CHANCELLORS' ITEMS (Items 42 and 43)

EDUCATIONAL SERVICES

ACCEPTANCE FOR REVIEW AND STUDY

42. BOARD POLICY REVISIONS: SECOND SEGMENT OF SERIES 4000, PERSONNEL SECTION
Revisions to BP 4002.1, 4055, 4056, 4079, 4081, 4084, 4102, 4111, 4201.1, 4202, 4207, 4211, and 4316.

ITEMS RECOMMENDED FOR APPROVAL

43. SADDLEBACK COLLEGE: GRANT APPLICATION
Application for funding for "Rapid Prototyping Instructional Delivery Support" from the National Science Foundation.

PRESIDENTS' ITEMS (Items 44 through 45)

SADDLEBACK COLLEGE

ACCEPTANCE FOR REVIEW AND STUDY

44. SADDLEBACK COLLEGE: ACCREDITATION SELF-STUDY

Final draft of the 2004 Accreditation Self-Study Report.

IRVINE VALLEY COLLEGE

ACCEPTANCE FOR REVIEW AND STUDY

45. IRVINE VALLEY COLLEGE: ACCREDITATION SELF-STUDY

Final draft of the 2004 Accreditation Self-Study Report

REPORTS

Per unanimous board approval, the reports by the following individuals should be written and submitted to the board prior to board meetings. The reports may be given verbally, however, if enough time remains prior to the board approved meeting adjournment time of 10:00 p.m.

Speakers are limited to two minutes each.

46. PRESIDENTS' / GOVERNANCE GROUPS' REPORTS

- a. Presidents
- b. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
- c. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
- d. Faculty Association Report
- e. California School Employees Association Report
- f. Classified Senates' Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Senate
- g. Police Officers' Association Report

CORRESPONDENCE

47. CORRESPONDENCE

Items of correspondence submitted by the district and colleges for the board's information.

ADJOURNMENT (OR RECESS TO CONTINUE CLOSED SESSION IF REQUIRED): 10:00 P.M.